



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, November 03, 2022

Regular Meeting 6:00 PM

The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public can submit comments and questions in writing for City Council consideration by sending them to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

Zoom Link: <https://clearlakeca.zoom.us/j/82365683405>

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE: *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is*

voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invocational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at mswanson@clearlake.ca.us.

D. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

E. PRESENTATIONS

1. Presentation of November's Adoptable Dogs
2. Presentation of Certificate of Appreciation to Halloween Event Volunteers

F. PUBLIC COMMENT: *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

G. CONSENT AGENDA: *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*

3. Authorization of Road Closures for the December 3, 2022 Christmas Parade; Resolution No. 2022-62

Recommended Action: Adopt Resolution and authorize road closure

4. Award of Contracts for HVAC and Plumbing On-Call and Emergency Services

Recommended Action: Award contracts and authorize the City Manager to sign

5. Warrants

Recommended Action: Receive and file

6. Authorization of an Amendment to the Clearlake Municipal Employees Association (CMEA)

Memorandum of Understanding (MOU) to Modify the Uniform Voucher Program to a Uniform Reimbursement
Recommended Action: Authorize the City Manager to sign CMEA MOU

Amendment #1

7. Minutes of the August, September and October Meetings
Recommended Action: Receive and file
8. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution

H. BUSINESS

9. Consideration of Adoption of Resolution 2022-61 Authorizing the Application and Adopting the PLHA Plan for the Permanent Local Housing Allocation Program
Recommended Action: Adopt Resolution 2022-61
10. Discussion and Consideration of an Agreement(s) Between the City of Clearlake, Lake County Economic Development Corporation, and Clear Lake Chamber of Commerce for Use of the Clearlake Visitor Center Facility
Recommended Action: Approve Agreement(s) and Authorize the City Manager to Make Minor Adjustments as Necessary.
11. Discussion and Consideration of Providing City Financing to Complete the 36th Avenue Road and Storm Drainage Construction Project
Recommended Action: Authorize the City Manager to Develop and Execute a Loan Agreement for Completion of the 36th Avenue Road Project
12. Consideration of a 5-Year Agreement with Axon Enterprise Inc. for 30 Body Worn Cameras and Digital Evidence Management
Recommended Action: Adopt Resolution No. 2022-63, a resolution authorizing the Chief of Police to enter into a 5 year-lease with Axon Enterprise for body worn cameras and digital evidence management system.
13. Discussion and Direction to Staff Regarding the Appointment of a City Treasurer
Recommended Action: Discuss and give direction to staff

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

K. CLOSED SESSION

- (14)** Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8.
Property Address: 6885 Old Highway 53, Clearlake; Agency Negotiation: City Manager Alan Flora; Under Negotiation: Price and terms of payment.

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

M. ADJOURNMENT

POSTED: October 29, 2022

BY:



Melissa Swanson, Administrative Services Director/City Clerk

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Consideration of Resolution No. 2022-62, A Resolution of the City of Clearlake, approving a temporary street closure for the Annual Christmas Parade on December 3, 2022.	MEETING DATE: December 3, 2022
SUBMITTED BY: Tina Viramontes – Recreation and Events Coordinator	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the temporary street closure for the Annual Christmas Parade and tree lighting.

BACKGROUND/DISCUSSION: The City of Clearlake – Recreation Department has requested a temporary road closure for the Annual Christmas Parade on December 3, 2022. This year the parade will consist of floats and the Lower Lake High School Band. Santa and Mrs. Claus will also be participating in the parade. Following the parade will be the tree lighting in Austin Park.

The requested road closure is as follows:

- a) Olympic Drive at Lakeshore Drive from 4:30pm – 7:30pm on the day of the event.
- b) Austin Road at Lakeshore Drive from 4:30pm – 7:30pm on the day of the event.
- c) Lakeshore Drive at Golf Avenue from 4:30pm -7:30pm on the day of the event.
- d. All side streets beginning at Golf Avenue will also be closed and will reopen after the parade goes by.

OPTIONS:

- 1. Move to approve the acceptance of Resolution No. 2022-62 and approve the temporary street closure.
- 2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve Resolution No. 2022-62 and approve the temporary street closure for the Annual Christmas Parade and tree lighting.

- Attachments:**
 - 1) Resolution No. 2022-62
 - 2) Parade Map

RESOLUTION NO. 2022-62

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING TEMPORARY CLOSURE OF A PORTION OF LAKESHORE DRIVE
THE PURPOSE OF CONDUCTING THE ANNUAL CHRISTMAS PARADE AND TREE
LIGHTING**

WHEREAS, the City of Clearlake Recreation Department has requested permission from the City Council to temporarily close a portion of Lakeshore Drive in the City of Clearlake on December 3, 2022, for the purpose of conducting Annual Christmas Parade and Tree Lighting.

WHEREAS, the City Council of the City of Clearlake deems such closure necessary for the safety of persons using that portion of Lakeshore Drive for said activities pursuant to Section 21101 of the Vehicle Code; and

NOW, THEREFORE, the City Council of the City of Clearlake hereby authorizes the temporary street closure of a portion of Lakeshore Drive from 4:30pm – 7:30pm on the day of the event.

- a) Austin Road at Lakeshore Drive from 4:30pm-7:30pm on the day of the event.
- b) Lakeshore Drive at Golf Avenue from 4:30pm-7:30pm on the day of the event.
- c) Lakeshore Drive at Olympic Drive from 4:30pm-7:30pm on the day of the event.
- d) Lakeshore at Golf Avenue, Mullen Avenue, Alvita Avenue and Baylis Avenue will be closed until the parade passes. Then the roads will open.

PASSED AND ADOPTED on November 3, 2022, by the following vote:

AYES:

NOES:

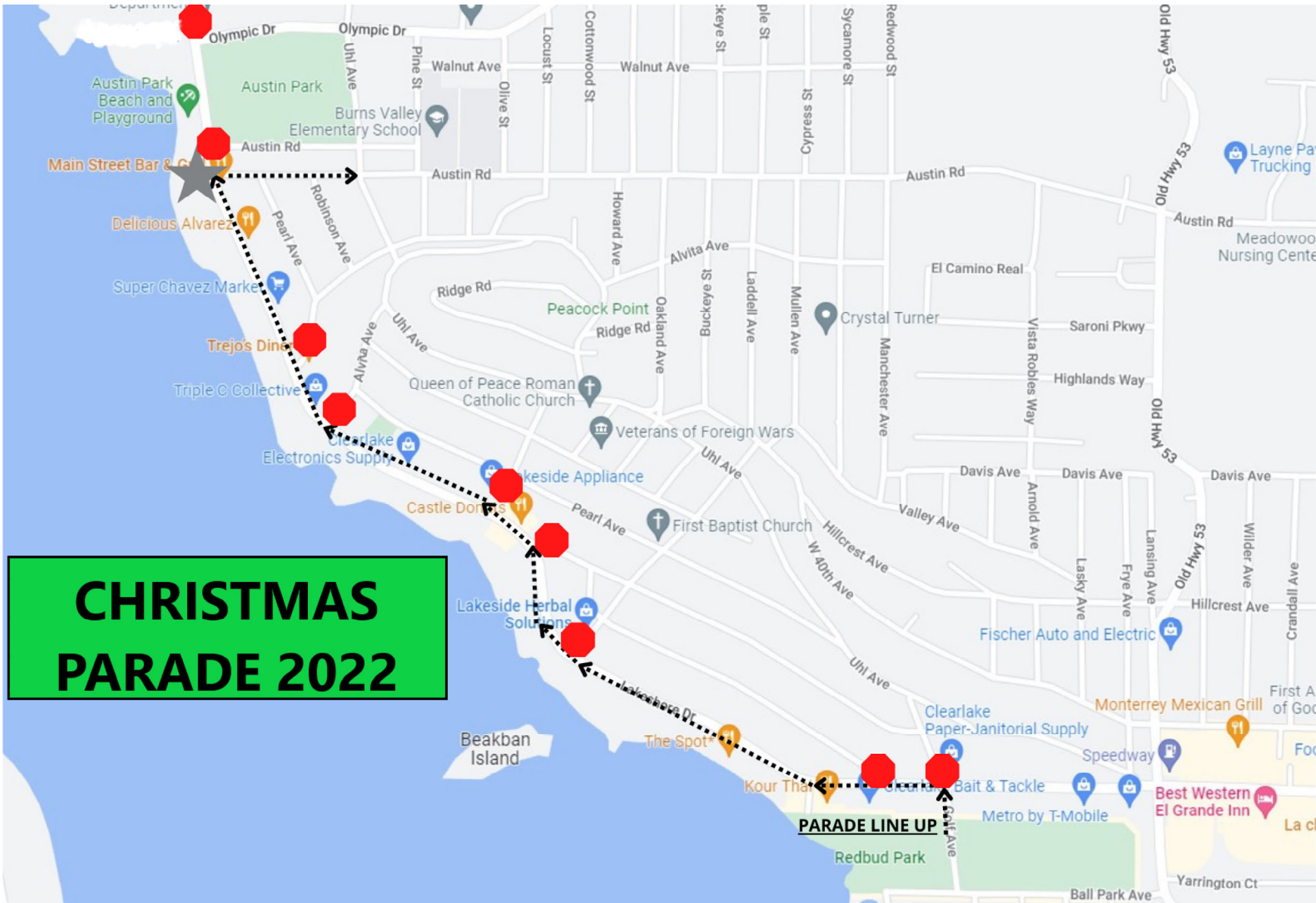
ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake



CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Award of Contracts for HVAC and Plumbing On-call and Emergency Services	MEETING DATE: November 3, 2022
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to award contracts for HVAC and plumbing repairs for City-owned buildings and authorize the City Manager to sign.

BACKGROUND/DISCUSSION:

Due to the amount of deferred building maintenance, coupled with the need for specialized expertise and emergency repairs, the City released Request for Proposals for an on-call and emergency contract for HVAC and plumbing repairs with the intent of awarding a three-year contract for an on-call vendor for both routine and emergency services for City-owned buildings, including City Hall, the Highlands Park Visitor Center, the Clearlake Youth Center, and the Clearlake Senior/Community Center. Awarding a contract for services allows stability in both vendor and costs. The solicitations were released via the City’s procurement portal through OpenGov and advertised as legally required. Costs for repairs were budgeted in the 2022/23 fiscal year budget adopted by the Council in June. Each Request for Proposal defined hourly rates and parts mark-up costs.

The deadline for proposals for plumbing services was October 21st and the City received one proposal from ACCO Engineered Systems, Inc. The proposed contract for services is for a term of three years and for an amount not exceeding \$30,000 over the term of the contract.

Updated: HVAC proposals closed on November 2nd. Two proposals were received- ACCO Engineered Systems and Comfortable Living. The proposed term for plumbing services is a three-year contract not exceeding \$50,000. To aid in efficiency and provide for vendor capacity, staff recommends contracting with each vendor on an ongoing basis. Contracts will be paid for on a per call basis with no mandatory minimum. The City will only pay for work performed. If in the unlikely event additional funds are needed, staff will ask for Council consideration at that time.

OPTIONS:

1. Move to award contracts for HVAC and plumbing services
2. Other direction

FISCAL IMPACT:

None not-to-exceed amounts: \$50,000 HVAC; \$30,000 plumbing over the next three fiscal years

Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to award the contracts for HVAC and plumbing services and authorize the City Manager to sign the contracts.

Attachments:



Clearlake, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
001911	ADAMS ASHBY GROUP INC	10/13/2022	Regular	0.00	312.50	13490
001138	ADVENTIST HEALTH	10/13/2022	Regular	0.00	38.00	13491
001138	ADVENTIST HEALTH	10/13/2022	Regular	0.00	131.05	13492
000101	AMERIGAS	10/13/2022	Regular	0.00	1,761.06	13493
000085	ARAMARK UNIFORM SERVICES	10/13/2022	Regular	0.00	49.31	13494
001397	AT&T CALNET 3	10/13/2022	Regular	0.00	25.03	13495
001397	AT&T CALNET 3	10/13/2022	Regular	0.00	24.87	13496
001397	AT&T CALNET 3	10/13/2022	Regular	0.00	24.87	13497
2418	BICOASTAL MEDIA, LLC	10/13/2022	Regular	0.00	815.00	13498
VEN01337	BLUE LIGHT, INC - IMAGINE REPORT	10/13/2022	Regular	0.00	1,011.30	13499
000068	BOB'S JANITORIAL	10/13/2022	Regular	0.00	269.66	13500
VEN01228	BPR CONSULTING GROUP	10/13/2022	Regular	0.00	6,643.43	13501
000193	BURRELL'S AUTOMOTIVE	10/13/2022	Regular	0.00	655.34	13502
VEN01265	CANTEEN SERVICES OF UKIAH, INC	10/13/2022	Regular	0.00	42.00	13503
002370	CODE PUBLISHING CO	10/13/2022	Regular	0.00	235.05	13504
VEN01203	COLLEGE OF CHARLESTON	10/13/2022	Regular	0.00	7,500.00	13505
000774	DEEP VALLEY SECURITY	10/13/2022	Regular	0.00	165.80	13506
000160	DEPT OF JUSTICE	10/13/2022	Regular	0.00	256.00	13507
001619	DIV. OF THE STATE ARCHITECT	10/13/2022	Regular	0.00	62.80	13508
000073	EASTLAKE SANITARY LANDFILL	10/13/2022	Regular	0.00	67.64	13509
001199	EUREKA OXYGEN CO	10/13/2022	Regular	0.00	41.20	13510
001959	FOREMOST PROMOTIONS	10/13/2022	Regular	0.00	1,717.31	13511
VEN01272	FOUNTAIN PEOPLE INC A PLAYCORE	10/13/2022	Regular	0.00	13,556.82	13512
002070	GOVERNMENTJOBS.COM INC	10/13/2022	Regular	0.00	2,600.00	13513
000121	HIGHLANDS WATER COMPANY	10/13/2022	Regular	0.00	8,456.55	13514
001949	ICE WATER DISTRIBUTORS INC	10/13/2022	Regular	0.00	81.75	13515
VEN01293	INFINITY TECHNOLOGIES	10/13/2022	Regular	0.00	1,245.00	13516
000452	LAKE COUNTY ELECTRIC	10/13/2022	Regular	0.00	312.48	13517
000108	LAKE COUNTY RECORD BEE	10/13/2022	Regular	0.00	97.96	13518
000199	LAKE PARTS	10/13/2022	Regular	0.00	9.06	13519
VEN01079	LAM PRINTING	10/13/2022	Regular	0.00	2,270.87	13520
002280	LAW OFFICES OF P SCOTT BROWNE	10/13/2022	Regular	0.00	1,954.57	13521
001814	LENAHAN,LEE,SLATER,AND PEARSE,	10/13/2022	Regular	0.00	5,643.00	13522
VEN01123	LOOMIS	10/13/2022	Regular	0.00	581.51	13523
000793	MEDIACOM	10/13/2022	Regular	0.00	650.00	13524
001566	MELISSA SWANSON	10/13/2022	Regular	0.00	600.00	13525
VEN01240	MIDDLETOWN COPY & PRINT - JESS	10/13/2022	Regular	0.00	58.99	13526
001489	NAPA AUTO PARTS	10/13/2022	Regular	0.00	252.24	13527
VEN01338	NORCAL LEGAL	10/13/2022	Regular	0.00	140.00	13528
001392	OFFICE DEPOT	10/13/2022	Regular	0.00	521.97	13529
002324	PERFECT IMPRINTED PRODUCTS	10/13/2022	Regular	0.00	566.00	13530
001843	PG&E CFM	10/13/2022	Regular	0.00	715.58	13531
002061	PLEXUS GLOBAL LLC	10/13/2022	Regular	0.00	112.68	13532
002031	REDWOOD COAST PETROLEUM & N	10/13/2022	Regular	0.00	2,036.57	13533
000402	SHELLEY GRAPHICS	10/13/2022	Regular	0.00	78.30	13534
002008	STANLEY ACCESS TECH LLC	10/13/2022	Regular	0.00	342.50	13535
002228	SUMMIT BANK - LOAN OPERATIONS	10/13/2022	Regular	0.00	38,172.61	13536
VEN01243	UNION INSTITUTE & UNIVERSITY	10/13/2022	Regular	0.00	4,400.00	13537
001540	US BANK CORPORATE PMT. SYSTEM	10/13/2022	Regular	0.00	11,094.93	13538
	Void	10/13/2022	Regular	0.00	0.00	13539
	Void	10/13/2022	Regular	0.00	0.00	13540

Check Register

Packet: APPKT01700-1

Section G, Item 5. AA

Vendor Number

Vendor Name
Void

Payment Date
10/13/2022

Payment Type
Regular

Discount Amount
0.00

Payment Amount
0.00

Number
13541

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	139	49	0.00	118,401.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	139	52	0.00	118,401.16

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2022	118,401.16
			<hr/>
			118,401.16



Clearlake, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
VEN01085	ACC BUSINESS	10/27/2022	Regular	0.00	608.66	13604
VEN01168	ADAM J GIORDANO	10/27/2022	Regular	0.00	400.00	13605
002353	ALL IN ONE AUTO	10/27/2022	Regular	0.00	11,977.50	13606
000085	ARAMARK UNIFORM SERVICES	10/27/2022	Regular	0.00	49.31	13607
001397	AT&T CALNET 3	10/27/2022	Regular	0.00	60.79	13608
001397	AT&T CALNET 3	10/27/2022	Regular	0.00	496.45	13609
001397	AT&T CALNET 3	10/27/2022	Regular	0.00	46.80	13610
001397	AT&T CALNET 3	10/27/2022	Regular	0.00	611.85	13611
001397	AT&T CALNET 3	10/27/2022	Regular	0.00	200.93	13612
001397	AT&T CALNET 3	10/27/2022	Regular	0.00	24.24	13613
001418	B & G TIRES OF CLEARLAKE	10/27/2022	Regular	0.00	90.00	13614
000861	BIG O TIRES	10/27/2022	Regular	0.00	695.98	13615
VEN01333	BOATIQUE WINERY	10/27/2022	Regular	0.00	1,000.00	13616
VEN01265	CANTEEN SERVICES OF UKIAH, INC	10/27/2022	Regular	0.00	122.00	13617
000548	COMPUTER LOGISTICS	10/27/2022	Regular	0.00	1,050.61	13618
000763	COUNTY OF LAKE DEPT. OF INFORM	10/27/2022	Regular	0.00	294.00	13619
000447	CREATIVE FORMS & CONCEPTS	10/27/2022	Regular	0.00	190.88	13620
001744	DC ELECTRIC	10/27/2022	Regular	0.00	2,404.05	13621
002392	DE LAGE LANDEN PUBLIC FINANCE	10/27/2022	Regular	0.00	829.68	13622
VEN01241	E4 UTILITY DESIGN	10/27/2022	Regular	0.00	3,475.00	13623
000073	EASTLAKE SANITARY LANDFILL	10/27/2022	Regular	0.00	3,109.08	13624
	Void	10/27/2022	Regular	0.00	0.00	13625
	Void	10/27/2022	Regular	0.00	0.00	13626
VEN01126	ECORP CONSULTING, INC	10/27/2022	Regular	0.00	812.50	13627
000851	ENTERPRISE TOWING	10/27/2022	Regular	0.00	360.00	13628
2411	ERIN MCCARRICK	10/27/2022	Regular	0.00	75.00	13629
002185	FAHRENHEIT HEATING & AIR	10/27/2022	Regular	0.00	579.00	13630
VEN01108	FAWN CHRISTINE WILLIAMS	10/27/2022	Regular	0.00	75.00	13631
000120	FED EX	10/27/2022	Regular	0.00	23.38	13632
000625	FIRST AMERICAN TITLE COMPANY	10/27/2022	Regular	0.00	400.00	13633
000096	GOLDEN STATE WATER COMPANY	10/27/2022	Regular	0.00	341.76	13634
002065	HERC RENTALS INC	10/27/2022	Regular	0.00	1,600.87	13635
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	255.94	13636
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	119.84	13637
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	85.80	13638
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	137.58	13639
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	310.64	13640
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	137.58	13641
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	17.74	13642
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	119.84	13643
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	17.74	13644
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	337.06	13645
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	17.74	13646
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	119.84	13647
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	137.58	13648
000158	LAKE COUNTY SPECIAL DISTRICTS	10/27/2022	Regular	0.00	137.58	13649
002286	LISA WILSON	10/27/2022	Regular	0.00	75.00	13650
002250	MAURICIO BARRETO	10/27/2022	Regular	0.00	3,138.20	13651
000793	MEDIACOM	10/27/2022	Regular	0.00	650.00	13652
001489	NAPA AUTO PARTS	10/27/2022	Regular	0.00	125.45	13653
VEN01055	NORCAL KENWORTH ANDERSON	10/27/2022	Regular	0.00	883.40	13654
001392	OFFICE DEPOT	10/27/2022	Regular	0.00	104.81	13655
001483	PETERSON CAT	10/27/2022	Regular	0.00	764.32	13656
002215	ROBERT COKER	10/27/2022	Regular	0.00	75.00	13657

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
001742	STATE WATER RESOURCES BOARD	10/27/2022	Regular	0.00	964.00	13658
VEN01273	STEVE W. ELLIS - DBA ELLIS RANCH	10/27/2022	Regular	0.00	321.75	13659
VEN01222	TERRY LEE STEWART	10/27/2022	Regular	0.00	75.00	13660
002375	THOMAS DEWALT	10/27/2022	Regular	0.00	1,000.00	13661
001934	TINA VIRAMONTES	10/27/2022	Regular	0.00	205.00	13662
000099	U.S. CELLULAR	10/27/2022	Regular	0.00	466.18	13663
002264	WEX BANK	10/27/2022	Regular	0.00	14,213.99	13664
VEN01221	WINE COUNTRY VENTURES, INC	10/27/2022	Regular	0.00	1,190.00	13665

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	110	60	0.00	58,209.92
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	110	62	0.00	58,209.92

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2022	58,209.92
			<u>58,209.92</u>



Clearlake, CA

Check Register

Packet: APPKT01720 - 10/20/22 PAYMENT PROCESS AA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
	Void	10/20/2022	Regular	0.00	0.00	13544
	Void	10/20/2022	Regular	0.00	0.00	13545
	Void	10/20/2022	Regular	0.00	0.00	13546
	Void	10/20/2022	Regular	0.00	0.00	13547
	Void	10/20/2022	Regular	0.00	0.00	13548
	Void	10/20/2022	Regular	0.00	0.00	13549
	Void	10/20/2022	Regular	0.00	0.00	13550
	Void	10/20/2022	Regular	0.00	0.00	13551
	Void	10/20/2022	Regular	0.00	0.00	13552
	Void	10/20/2022	Regular	0.00	0.00	13553
	Void	10/20/2022	Regular	0.00	0.00	13554
	Void	10/20/2022	Regular	0.00	0.00	13555
	Void	10/20/2022	Regular	0.00	0.00	13556
	Void	10/20/2022	Regular	0.00	0.00	13557
	Void	10/20/2022	Regular	0.00	0.00	13558
	Void	10/20/2022	Regular	0.00	0.00	13559
	Void	10/20/2022	Regular	0.00	0.00	13560
	Void	10/20/2022	Regular	0.00	0.00	13561
	Void	10/20/2022	Regular	0.00	0.00	13562
	Void	10/20/2022	Regular	0.00	0.00	13563
	Void	10/20/2022	Regular	0.00	0.00	13564
	Void	10/20/2022	Regular	0.00	0.00	13565
	Void	10/20/2022	Regular	0.00	0.00	13566
	Void	10/20/2022	Regular	0.00	0.00	13567
	Void	10/20/2022	Regular	0.00	0.00	13568
	Void	10/20/2022	Regular	0.00	0.00	13569
	Void	10/20/2022	Regular	0.00	0.00	13570
	Void	10/20/2022	Regular	0.00	0.00	13571
	Void	10/20/2022	Regular	0.00	0.00	13572
	Void	10/20/2022	Regular	0.00	0.00	13573
001911	ADAMS ASHBY GROUP INC	10/20/2022	Regular	0.00	500.00	13574
VEN01341	AIR ENVIRONMENTAL - JOSHUA LEA	10/20/2022	Regular	0.00	1,100.00	13575
000085	ARAMARK UNIFORM SERVICES	10/20/2022	Regular	0.00	49.31	13576
VEN01342	CALIFORNIA ASSOCIATION OF PUBLI	10/20/2022	Regular	0.00	140.00	13577
001811	CALIFORNIA EXTERMINATORS ALLIA	10/20/2022	Regular	0.00	100.00	13578
2404	CALTRONICS	10/20/2022	Regular	0.00	716.98	13579
000024	CLEARLAKE POLICE ASSOCIATION	10/20/2022	Regular	0.00	1,437.50	13580
VEN01289	DIAMOND D CONSTRUCTION, LLC/D	10/20/2022	Regular	0.00	59,230.93	13581
VEN01313	DOOLITTLE HOLDINGS, LLC	10/20/2022	Regular	0.00	853,033.80	13582
000120	FED EX	10/20/2022	Regular	0.00	25.20	13583
000797	GRANITE CONSTRUCTION	10/20/2022	Regular	0.00	55,099.53	13584
001775	JONES & MAYER	10/20/2022	Regular	0.00	29,276.17	13585
002373	KRISTIANA ANDERSON	10/20/2022	Regular	0.00	228.00	13586
000980	MARTIN SNYDER	10/20/2022	Regular	0.00	608.00	13587
VEN01048	Minnesota Life Insurance	10/20/2022	Regular	0.00	842.46	13588
000026	NATIONWIDE RETIREMENT SOLUTIC	10/20/2022	Regular	0.00	1,150.00	13589
VEN01191	NORTH BAY ANIMAL SERVICES	10/20/2022	Regular	0.00	31,250.00	13590
001913	OCCU-MED LTD	10/20/2022	Regular	0.00	145.00	13591
000009	OPERATING ENGINEERS LOCAL 3	10/20/2022	Regular	0.00	700.00	13592
001836	PAK N MAIL	10/20/2022	Regular	0.00	69.11	13593
002242	PARODI INVESTIGATIVE SOLUTIONS	10/20/2022	Regular	0.00	1,400.00	13594
001843	PG&E CFM	10/20/2022	Regular	0.00	12,912.15	13595
	Void	10/20/2022	Regular	0.00	0.00	13596
	Void	10/20/2022	Regular	0.00	0.00	13597

Check Register

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Section G, Item 5.

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	Void	10/20/2022	Regular	0.00	0.00	13598
000130	PITNEY BOWES	10/20/2022	Regular	0.00	8,096.58	13599
002031	REDWOOD COAST PETROLEUM & N	10/20/2022	Regular	0.00	1,454.82	13600
001952	STEVE FELDER	10/20/2022	Regular	0.00	228.00	13601
000708	VALIC LOCKBOX	10/20/2022	Regular	0.00	395.00	13602
VEN01340	WEIDNER'S WELDING/JOHN WEIDN	10/20/2022	Regular	0.00	2,950.93	13603

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	46	27	0.00	1,063,139.47
Manual Checks	0	0	0.00	0.00
Voided Checks	0	33	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	46	60	0.00	1,063,139.47

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2022	1,063,139.47
			<u>1,063,139.47</u>



Clearlake, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
001911	ADAMS ASHBY GROUP INC	10/13/2022	Regular	0.00	312.50	13490
001138	ADVENTIST HEALTH	10/13/2022	Regular	0.00	38.00	13491
001138	ADVENTIST HEALTH	10/13/2022	Regular	0.00	131.05	13492
000101	AMERIGAS	10/13/2022	Regular	0.00	1,761.06	13493
000085	ARAMARK UNIFORM SERVICES	10/13/2022	Regular	0.00	49.31	13494
001397	AT&T CALNET 3	10/13/2022	Regular	0.00	25.03	13495
001397	AT&T CALNET 3	10/13/2022	Regular	0.00	24.87	13496
001397	AT&T CALNET 3	10/13/2022	Regular	0.00	24.87	13497
2418	BICOASTAL MEDIA, LLC	10/13/2022	Regular	0.00	815.00	13498
VEN01337	BLUE LIGHT, INC - IMAGINE REPORT	10/13/2022	Regular	0.00	1,011.30	13499
000068	BOB'S JANITORIAL	10/13/2022	Regular	0.00	269.66	13500
VEN01228	BPR CONSULTING GROUP	10/13/2022	Regular	0.00	6,643.43	13501
000193	BURRELL'S AUTOMOTIVE	10/13/2022	Regular	0.00	655.34	13502
VEN01265	CANTEEN SERVICES OF UKIAH, INC	10/13/2022	Regular	0.00	42.00	13503
002370	CODE PUBLISHING CO	10/13/2022	Regular	0.00	235.05	13504
VEN01203	COLLEGE OF CHARLESTON	10/13/2022	Regular	0.00	7,500.00	13505
000774	DEEP VALLEY SECURITY	10/13/2022	Regular	0.00	165.80	13506
000160	DEPT OF JUSTICE	10/13/2022	Regular	0.00	256.00	13507
001619	DIV. OF THE STATE ARCHITECT	10/13/2022	Regular	0.00	62.80	13508
000073	EASTLAKE SANITARY LANDFILL	10/13/2022	Regular	0.00	67.64	13509
001199	EUREKA OXYGEN CO	10/13/2022	Regular	0.00	41.20	13510
001959	FOREMOST PROMOTIONS	10/13/2022	Regular	0.00	1,717.31	13511
VEN01272	FOUNTAIN PEOPLE INC A PLAYCORE	10/13/2022	Regular	0.00	13,556.82	13512
002070	GOVERNMENTJOBS.COM INC	10/13/2022	Regular	0.00	2,600.00	13513
000121	HIGHLANDS WATER COMPANY	10/13/2022	Regular	0.00	8,456.55	13514
001949	ICE WATER DISTRIBUTORS INC	10/13/2022	Regular	0.00	81.75	13515
VEN01293	INFINITY TECHNOLOGIES	10/13/2022	Regular	0.00	1,245.00	13516
000452	LAKE COUNTY ELECTRIC	10/13/2022	Regular	0.00	312.48	13517
000108	LAKE COUNTY RECORD BEE	10/13/2022	Regular	0.00	97.96	13518
000199	LAKE PARTS	10/13/2022	Regular	0.00	9.06	13519
VEN01079	LAM PRINTING	10/13/2022	Regular	0.00	2,270.87	13520
002280	LAW OFFICES OF P SCOTT BROWNE	10/13/2022	Regular	0.00	1,954.57	13521
001814	LENAHAN,LEE,SLATER,AND PEARSE,	10/13/2022	Regular	0.00	5,643.00	13522
VEN01123	LOOMIS	10/13/2022	Regular	0.00	581.51	13523
000793	MEDIACOM	10/13/2022	Regular	0.00	650.00	13524
001566	MELISSA SWANSON	10/13/2022	Regular	0.00	600.00	13525
VEN01240	MIDDLETOWN COPY & PRINT - JESSI	10/13/2022	Regular	0.00	58.99	13526
001489	NAPA AUTO PARTS	10/13/2022	Regular	0.00	252.24	13527
VEN01338	NORCAL LEGAL	10/13/2022	Regular	0.00	140.00	13528
001392	OFFICE DEPOT	10/13/2022	Regular	0.00	521.97	13529
002324	PERFECT IMPRINTED PRODUCTS	10/13/2022	Regular	0.00	566.00	13530
001843	PG&E CFM	10/13/2022	Regular	0.00	715.58	13531
002061	PLEXUS GLOBAL LLC	10/13/2022	Regular	0.00	112.68	13532
002031	REDWOOD COAST PETROLEUM & N	10/13/2022	Regular	0.00	2,036.57	13533
000402	SHELLEY GRAPHICS	10/13/2022	Regular	0.00	78.30	13534
002008	STANLEY ACCESS TECH LLC	10/13/2022	Regular	0.00	342.50	13535
002228	SUMMIT BANK - LOAN OPERATIONS	10/13/2022	Regular	0.00	38,172.61	13536
VEN01243	UNION INSTITUTE & UNIVERSITY	10/13/2022	Regular	0.00	4,400.00	13537
001540	US BANK CORPORATE PMT. SYSTEM	10/13/2022	Regular	0.00	11,094.93	13538
	Void	10/13/2022	Regular	0.00	0.00	13539
	Void	10/13/2022	Regular	0.00	0.00	13540

Check Register

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Vendor Number

Vendor Name
Void

Payment Date
10/13/2022

Payment Type
Regular

Discount Amount
0.00

Payment Amount
0.00

Number
13541

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	139	49	0.00	118,401.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	139	52	0.00	118,401.16

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2022	118,401.16
			<hr/>
			118,401.16



Clearlake, CA

Packet: APPKT01674 - 10/3/22 AP CHECK RUN AA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
001897	AIRMEDCARE NETWORK	10/04/2022	Regular	0.00	162.00	13463
000085	ARAMARK UNIFORM SERVICES	10/04/2022	Regular	0.00	49.31	13464
001864	BUSINESS DESIGN SERVICES -ROBER	10/04/2022	Regular	0.00	3,645.00	13465
001413	CALIFORNIA BUILDING STANDARDS	10/04/2022	Regular	0.00	251.10	13466
VEN01107	CALIFORNIA LABOR LAW POSTER SE	10/04/2022	Regular	0.00	192.00	13467
2404	CALTRONICS	10/04/2022	Regular	0.00	129.62	13468
VEN01265	CANTEEN SERVICES OF UKIAH, INC	10/04/2022	Regular	0.00	92.00	13469
000024	CLEARLAKE POLICE ASSOCIATION	10/04/2022	Regular	0.00	1,437.50	13470
000639	COUNTY OF LAKE HEALTH SERVICES	10/04/2022	Regular	0.00	644.00	13471
000639	COUNTY OF LAKE HEALTH SERVICES	10/04/2022	Regular	0.00	547.00	13472
000237	DEPT OF CONSERVATION	10/04/2022	Regular	0.00	1,223.34	13473
002258	ECO OFFICE INC	10/04/2022	Regular	0.00	1,655.28	13474
000120	FED EX	10/04/2022	Regular	0.00	80.98	13475
000241	GALL'S LLC	10/04/2022	Regular	0.00	1,566.42	13476
001732	GARY PRICE CONSULTING SERVICES	10/04/2022	Regular	0.00	1,210.00	13477
000096	GOLDEN STATE WATER COMPANY	10/04/2022	Regular	0.00	34.03	13478
001402	GREEN VALLEY CONSULTING	10/04/2022	Regular	0.00	10,246.35	13479
002065	HERC RENTALS INC	10/04/2022	Regular	0.00	167.38	13480
000108	LAKE COUNTY RECORD BEE	10/04/2022	Regular	0.00	476.03	13481
001489	NAPA AUTO PARTS	10/04/2022	Regular	0.00	26.90	13482
000026	NATIONWIDE RETIREMENT SOLUTIC	10/04/2022	Regular	0.00	1,150.00	13483
000027	OPERATING ENGINEERS PUBLIC EMI	10/04/2022	Regular	0.00	63,441.00	13484
VEN01226	SPEAKWRITE LLC	10/04/2022	Regular	0.00	1,808.55	13485
VEN01336	SSA LANDSCAPE ARCHITECTS, INC.	10/04/2022	Regular	0.00	32,233.90	13486
002000	SUB TERRA CONSULTING	10/04/2022	Regular	0.00	12,350.00	13487
001540	US BANK CORPORATE PMT. SYSTEM	10/04/2022	Regular	0.00	2,442.56	13488
000708	VALIC LOCKBOX	10/04/2022	Regular	0.00	395.00	13489

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	45	27	0.00	137,657.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	45	27	0.00	137,657.25

Check Register

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Section G, Item 5.

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
000190	EMPLOYMENT DEVELOP DEPT	10/06/2022	Bank Draft	0.00	11,229.13	DFT0001773
000008	INTERNAL REVENUE SERVICE	10/06/2022	Bank Draft	0.00	28,472.78	DFT0001774

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	2	0.00	39,701.91
EFT's	0	0	0.00	0.00
	8	2	0.00	39,701.91

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	45	27	0.00	137,657.25
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	2	0.00	39,701.91
EFT's	0	0	0.00	0.00
	53	29	0.00	177,359.16

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	10/2022	177,359.16
			177,359.16

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Authorization of an Amendment to the Clearlake Municipal Employees (CMEA) Memorandum of Understanding (MOU) to Modify the Uniform Voucher Program to a Uniform Reimbursement	MEETING DATE: November 3, 2022
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the City Manager to sign the CMEA MOU amendment to allow for a reimbursement for work pants.

BACKGROUND/DISCUSSION:

In June, your Council approved the CMEA MOU covering July 1, 2022 through June 30, 2025. In Section 19.2: Jean Voucher Program, it was agreed to establish a yearly voucher program for jean/work pant purchase at an agreed-upon vendor.

CMEA has requested the Jean Voucher Program be modified to a Jean/Work Pant Reimbursement of the same amount. The modification would allow for additional flexibility in purchasing options for CMEA maintenance workers.

OPTIONS:

1. Authorize the City Manager to sign Amendment No. 1 to the CMEA MOU to allow for a reimbursement of up to \$250 per fiscal year for work jeans/pants.
2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to authorize the City Manager to execute Amendment No. 1 to the 2022-2025 CMEA MOU.

- Attachments:** 1) 2022-2025 CMEA MOU
2) Proposed Amendment No. 1



City of Clearlake

14050 Olympic Drive, Clearlake, California 95422

(707) 994-8201 Fax (707) 995-2653

www.clearlake.ca.us

November 3, 2022

President

Clearlake Municipal Employees Association (CMEA)

14050 Olympic Drive

Clearlake, CA 95422

Amendment No. 1 to the Memorandum of Understanding (MOU) Between the City of Clearlake and the Clearlake Municipal Employees Association Effective July 1, 2022 through June 30, 2025

The City and the CMEA have agreed to the proposed changes to **Section 19.2** as stated below. City agrees to implement the reimbursement policy effective the first full pay period following approval by the City Council.

Section 19.2 Jean/Work Pant Reimbursement

The City will provide up to \$250 per fiscal year toward the reimbursement of dark blue or black jeans/work pants for maintenance worker permanent positions. Said reimbursement shall be against original receipts for said jeans/work pants. Each worker will be responsible for wearing and maintaining the appropriate uniform jeans/work pants.

City of Clearlake

Alan Flora

City Manager/Employee Relations Officer

Clearlake Municipal Employees Association (CMEA)

Carl Carr

Unit Representative/Operating Engineers

Tina Viramontes

CMEA President



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, August 04, 2022

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten
Vice Mayor Russ Perdock
Council Member David Claffey
Council Member Russ Cremer

ABSENT

Council Member Joyce Overton

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

No changes to the agenda. Motion made by Council Member Claffey, Seconded by Vice Mayor Perdock.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer

E. PUBLIC COMMENT

An unnamed woman spoke regarding her road.

Roopa Shekar spoke regarding the status of her property on 14525 Lakeshore Drive.

F. CONSENT AGENDA

Motion made by Council Member Cremer, Seconded by Council Member Claffey.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer

1. Authorization for Purchase of an Equipment Trailer

Recommended Action: Move to approve the purchase with Felling Trailers in the amount of \$49,778.16

2. Authorization for Payment of Expansion Fees for a Water Tie-in Related to the Austin Park Splash Pad Project
Recommended Action: Move to approve the payment of fees to Highlands Water in the amount of \$31,675.00
3. Second reading of Ordinance No. 265-2022 Amending Chapter 10, Section 10-3.5 of the Clearlake Municipal Code Relating to Appealing Abatement Orders to the City Council
Recommended Action: Hold second reading of Ordinance No. 265-2022, an ordinance amending the section of the Clearlake Municipal Code related to Appeal of Abatement Orders to the City Council, read it by title only, waive further reading, and adopt ordinance
4. Continuation of Declaration of Local Emergency Issued on August 23, 2021 and Ratified by Council Action on September 16, 2021
Recommended Action: By motion keep declaration of emergency active and set next review in sixty days
5. Continuation of Declaration of Local Emergency Issued on August 18, 2021 and Ratified by Council Action on August 19, 2021
Recommended Action: By motion keep declaration of emergency active and set next review in sixty days
6. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution
7. Warrants
Recommended Action: Receive and file
8. Minutes of the June and July Meetings
Recommended Action: Receive and file

G. CITY MANAGER AND COUNCILMEMBER REPORTS

H. FUTURE AGENDA ITEMS

I. FUTURE AGENDA ITEMS

There was no action taken in closed session.

9. Conference with Legal Counsel- Existing Litigation: Pursuant to Government Code Section 54956.9: Case No. CV-421149; Name of Case: City of Clearlake v. County of Lake, a political subdivision of the State of California; Board of Supervisors of the County of Lake, a public body of the County of Lake; Barbara C. Ringen, in her official capacity as the Treasurer-Tax Collector of the County of Lake; and Does 1 through 30, inclusive
10. Conference with Legal Counsel: Anticipated Litigation Pursuant to Government Code Section 54956(d)(4): One (1) Potential Case

J. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, August 18, 2022

Closed Session 5:00 PM

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten

Vice Mayor Russ Perdock

Council Member David Claffey

Council Member Russ Cremer

ABSENT

Council Member Joyce Overton

B. 5:00 PM CLOSED SESSION

- (1) Conference with Legal Counsel: Anticipated Litigation Pursuant to Government Code Section 54956.9(b): One (1) Potential Case

C. PLEDGE OF ALLEGIANCE

D. INVOCATION/MOMENT OF SILENCE

E. ADOPTION OF THE AGENDA

No changes to the agenda.

Motion made by Council Member Cremer, Seconded by Vice Mayor Perdock.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer

F. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

There was no action taken in closed session.

G. PRESENTATIONS

- 2. Presentation of August's Adoptable Dogs

- 3. Presentation of the Sulphur Fire Roadway Disaster Repair Project

4. Presentation on ZoneHaven

H. PUBLIC COMMENT

Margaret Garcia spoke regarding the water quality of Clear Lake and its affect on the City, residents and businesses.

I. CONSENT AGENDA

Motion made by Council Member Cremer, Seconded by Vice Mayor Perdock.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer

5. Authorization of an Amendment of Contract with E4 Utility Design for Dry Utility Planning Services related to the Burns Valley Development Project
Recommended Action: Approve the amendment of contract with E4 Utility Design for a not-to-exceed amount of \$24,900.00
6. Discontinuation of Declaration of Local Emergency Issued on August 23, 2021 and Ratified by Council Action on September 16, 2021
Recommended Action: By motion end declaration of emergency
7. Discontinuation of Declaration of Local Emergency Issued on August 18, 2021 and Ratified by Council Action on August 19, 2021
Recommended Action: By motion end declaration of emergency
8. Warrants
Recommended Action: Receive and file

J. BUSINESS

9. Discussion and Consideration of Purchase Agreement for Property Located at 6540 Old Highway 53 (APN 010-031-01), Clearlake
Recommended Action: Approve the purchase of property located at 6540 Old Highway 53, Clearlake and authorize the City Manager to executed and necessary documents to complete the sale.

City Manager Flora gave the staff report.

Motion made by Council Member Cremer.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer

10. Introduction for first reading Ordinance No. 266-2022 Amending Chapter 2, Section 2-7 of the Clearlake Municipal Code Relating to Traffic Engineer and City Engineer

Recommended Action: Introduction and first reading of Ordinance No. 266-2022: AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-7 OF THE CLEARLAKE MUNICIPAL CODE RELATED TO TRAFFIC ENGINEER / CITY ENGINEER, read by title only and set second reading and adoption for the August 25, 2022 meeting

City Attorney Jones gave the staff report. He clarified that the second reading would take place at the September 1st, 2022 meeting.

Motion made by Council Member Cremer, Seconded by Vice Mayor Perdock.
Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer

11. Review and Approval of the use and retention of the Development Impact Fees for Fiscal Year 2021-2022

Recommended Action: Move to adopt the resolution approving the use and retention of the Development Impact Fees

City Manager Flora gave the staff report.

Motion made by Council Member Cremer, Seconded by Council Member Claffey.
Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer

12. Discussion of the 2022 League of California Cities (CalCities) Annual Conference Proposed Bylaws Amendments

Recommended Action: Discuss and give direction to the CalCities Conference Delegates

Administrative Services Director/City Clerk Swanson gave the staff report.

It was the consensus of the Council to direct the delegates to support the changes.

K. CITY MANAGER AND COUNCILMEMBER REPORTS

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT

The meeting adjourned at 7:27 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL SPECIAL MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Monday, August 22, 2022

3:30 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten
Vice Mayor Russ Perdock
Council Member David Claffey
Council Member Russ Cremer
Council Member Joyce Overton

B. PLEDGE OF ALLEGIANCE

C. BUSINESS

1. Discussion Regarding Election and/or Appointment of City Councilmember and City Treasurer
Recommended Action: Discuss and provide direction to staff and/or adopt resolutions appointing qualified electors or candidates

Administrative Services Director/City Clerk Swanson gave the staff report.

The Council took no action on this item.

2. Consideration of Contract with Executive Recruitment Firm for Finance Director
Recommended Action: Authorize the City Manager to Select and Hire an Executive Recruitment firm for up to \$30,000

City Manager Flora gave the staff report.

Motion by Vice Mayor Perdock, Seconded by Council Member Cremer.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

D. ADJOURNMENT

The meeting was adjourned at 4:03 p.m.

BY:

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive style with a large initial 'M'.

Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, September 01, 2022

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten

Vice Mayor Russ Perdock

Council Member David Claffey

Council Member Russ Cremer

Council Member Joyce Overton

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

There were no modifications.

Motion made by Vice Mayor Perdock, Seconded by Council Member Cremer.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

E. PRESENTATIONS

1. Presentation of a Proclamation Declaring September 2022 as Senior Center Month

2. Update on Recreation and Events

F. PUBLIC COMMENT

There was no public comment.

G. CONSENT AGENDA

Motion by Council Member Cremer, Seconded by Council Member Overton.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member

Cremer, Council Member Overton

- 3. Second reading of Ordinance No. 266-2022 Amending Chapter 2, Section 2-7 of the Clearlake Municipal Code Relating to Traffic Engineer and City Engineer
Recommended Action: Hold second reading of Ordinance No. 266-2022: AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-7 OF THE CLEARLAKE MUNICIPAL CODE RELATED TO TRAFFIC ENGINEER / CITY ENGINEER, read by title only and adopt ordinance
- 4. Warrants
Recommended Action: Receive and file
- 5. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution
- 6. Adoption of First Amendment to the FY 2022/23 Budget to Appropriate Funds for Design and Road Paving Services; Resolution No. 2022-55
Recommended Action: Adopt resolution

H. CITY MANAGER AND COUNCILMEMBER REPORTS

I. FUTURE AGENDA ITEMS

J. CLOSED SESSION

- (7) Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8. Property Address: 6828 Old Highway 53, Clearlake; Agency Negotiation: City Manager Alan Flora; Under Negotiation: Price and terms of payment.

K. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

There was no action taken in Closed Session.

L. ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, September 15, 2022

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten

Vice Mayor Russ Perdock

Council Member David Claffey

Council Member Russ Cremer

Council Member Joyce Overton

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

There were no changes to the agenda.

Motion made by Vice Mayor Perdock, Seconded by Council Member Cremer.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

E. PRESENTATIONS

1. Presentation of September's Adoptable Dogs

2. Swearing In of New Police Department Employees

3. Presentation of a Proclamation Declaring September 23, 2022 as Native American Day

F. PUBLIC COMMENT

Mayor Slooten read comment from Julia Leon.

Durriya Syed with the California Department of Insurance spoke regarding fire prevention and the Fire Safe Council.

Julia Leon spoke regarding the need for sidewalks near the schools.

G. CONSENT AGENDA

Motion made by Council Member Cremer, Seconded by Vice Mayor Perdock.
Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

- 4. Consideration of Acceptance of the Property Located at 16626 3rd Avenue Clearlake.
Recommended Action: Accept property and authorize the City Manager to sign the Certificate of Acceptance.
- 5. Approve Police Chief’s Response to 2021-22 Grand Jury Report on Abandoned Vehicles
- 6. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution
- 7. Approval of Response to the 2021-22 Grand Jury Report - "Not Your Grandpa's Dump"
Recommended Action: Approve the Draft Response to the 2021-22 Grand Jury Report and Authorize the Mayor to Sign
- 8. Warrants
Recommended Action: Receive and file
- 9. Acceptance for Filing the 2022 Local Agency Biennial Notice Regarding Amendments to the Conflict of Interest Code
Recommended Action: Accept for filing

H. BUSINESS

- 10. Presentation and Discussion of Phase 2 Lake County Recreation Center Feasibility Study
Recommended Action: Direction to Staff

City Manager Flora gave the staff report.

The City Council gave direction to staff to continue to move forward with the City's plan for the Burns Valley Development and to stay engaged and revisit partnerships in the future.

- 11. Discussion of Mutual Aid Agreement Between the City of Ukiah, City of Fort Bragg, City of Willits, City of Point Arena, City of Clearlake, and City of Lakeport
Recommended Action: Approve the Mutual Aid Agreement and Authorize the City manager to Sign.

City Manager Flora gave the staff report.

Motion made by Council Member Cremer, Seconded by Vice Mayor Perdock.
Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member

Cremer, Council Member Overton

- 12. Consideration of Amendment of Agreement with Pacific Gas and Electric for use of the Community/Senior Center for non-PSPS emergencies.
Recommended Action: Approve Amendment and Authorize the City Manager to Sign.

City Manager Flora gave the staff report.

Motion made by Vice Mayor Perdock, Seconded by Council Member Overton.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Overton

Voting Nay: Council Member Cremer

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

K. CLOSED SESSION

- (13) Conference with Legal Counsel: Anticipated Litigation Pursuant to Government Code Section 54956.9(b): Two (2) Potential Cases

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

There was no reportable action in closed session.

M. ADJOURNMENT

The meeting was adjourned at 8:21 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, October 06, 2022

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten
Vice Mayor Russ Perdock
Council Member David Claffey
Council Member Russ Cremer
Council Member Joyce Overton

1. 5:00 PM Workshop to Discuss Annexation/Sphere of Influence Updates

There was no action taken by Council on this item.

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

E. PRESENTATIONS

2. Swearing In of New Police Department Sergeant

Chief of Police Andrew White gave his presentation.

Chief White swore in newly appointed Police Sergeant Mark Harden.

3. Presentation of a Proclamation Declaring October 2022 as Domestic Violence Awareness Month

Mayor Slooten gave the presentation on Domestic Violence Awareness Month.

4. Presentation of a Proclamation Declaring October 2022 as Breast Cancer Awareness Month

Mayor Slooten gave the presentation on Breast Cancer Awareness month.

F. PUBLIC COMMENT

There were no public comments.

G. CONSENT AGENDA

Motion made by Council Member Cremer, Seconded by Council Member Claffey.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

5. Minutes of the August 10, 2022 Lake County Vector Control District Board
Recommended Action: Receive and file
6. Warrants
Recommended Action: Receive and file
7. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution
8. Adopt Resolution 2022-58, A Resolution Appointing the Finance Director as City Treasurer, Authorizing Signing and Endorsing Checks, Electronic Funds Transfers, Deposits to and Withdrawals from Operating and Investment Accounts and Authorizing the Certification of the Names and Signatures of the Authorized Persons to the Financial Institution(s)
Recommended Action: Adopt Resolution 2022-58
9. Consideration of Updated Salary Range for the Public Works Director Position and Salary Schedule; Resolution No. 2022-59
Recommended Action: Approve updated salary range and adopt Resolution No. 2022-59

H. BUSINESS

10. Consideration of Appointment of Curt Giambruno to the Lake County Vector Control District Board for a Term of Four Years
Recommended Action: Discuss and give direction to staff

Motion made by Vice Mayor Perdock, Seconded by Council Member Cremer.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

11. Discussion and Consideration of Establishment of a Homebuyer Assistance Program as a Retention and Recruitment Incentive for City Employees
Recommended Action: Provide Direction to the City Manager to Create an Employee Homebuyer Assistance Program.

City Manager Alan Flora gave the staff report.

It was the consensus of the Council to authorize the City Manager to create an Employee Homebuyer Assistance Program.

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

K. CLOSED SESSION

(12) Conference with Legal Counsel: Anticipated Litigation Pursuant to Government Code Section 54956.9(b): Two (2) Potential Cases

(13) Conference with Legal Counsel- Existing Litigation: Pursuant to Government Code Section 54956.9: Case No. CV-421149; Name of Case: City of Clearlake v. County of Lake, a political subdivision of the State of California; Board of Supervisors of the County of Lake, a public body of the County of Lake; Barbara C. Ringen, in her official capacity as the Treasurer-Tax Collector of the County of Lake; and Does 1 through 30, inclusive

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

There was no action taken in closed session.

M. ADJOURNMENT

The meeting was adjourned at 7:29 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, October 20, 2022

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten

Vice Mayor Russ Perdock

Council Member David Claffey

Council Member Russ Cremer

Council Member Joyce Overton

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

City Manager Flora requested the Council delete Items #7 and #8 from the agenda.

Motion made by Council Member Cremer, Seconded by Vice Mayor Perdock.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

E. PRESENTATIONS

1. Presentation of October's Adoptable Dogs
2. Presentation by the Health and Social Policy Institute on Second and Third-Hand Smoke and Aerosol Exposure and their Health Effects on Community Members
3. Presentation by Scotts Valley Energy Corporation on Bioenergy and Wildfire Mitigation

F. PUBLIC COMMENT

Barbara Christwitz spoke regarding the clean up of a homeless encampment near Redbud Library. She stated there are additional three unhoused encampments in the creekbed near there.

Robert Coker spoke regarding the price of mandatory garbage pick-up. He also spoke regarding building unattached sheds on residential property. He also spoke regarding a person who lives across from his business and screams at him and his business.

Elizabeth Larson had questions on the presentation regarding BioEnergy.

G. CONSENT AGENDA

Items #7 and #8 were deleted from the agenda.

Motion made by Council Member Claffey, Seconded by Council Member Overton.

Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

4. Consideration of Acceptance of the Property Located at 16331 6th Avenue.
Recommendation: Authorize the City Manager to sign the Certificate of Acceptance.
5. Warrants
Recommended Action: Receive and file
6. Authorization of the Subrecipient Agreement with Lake County Rural Arts Initiative to Receive \$474,700 of the Clean CA Grant
Recommended Action: Approve the Subrecipient Agreement with Lake County Rural Arts Initiative
7. Minutes of the August, September and October Meetings
Recommended Action: Receive and file
8. Award of Bid for Roofing Repairs at 6805 Airport Road
Recommended Action: Award bid and authorize the City Manager to approve change orders up to 10% of the contract amount
9. Authorization of the Main Street Project Agreement with Lake County Rural Arts Initiative (LCRAI) for an art project development
Recommended Action: Approve agreement

H. BUSINESS

10. Discussion and Consideration of Amendments to the City of Clearlake's Environmental Guidelines to Include Internal Guidance for Management of Tribal Cultural Resources and Consultation
Recommended Action: Adopt Policy

City Manager Flora gave the staff report.

The Council took no action on this item.

- 11. Authorization fo a Joint Use Agreement with Konocti Unified School District (KUSD) for the Use of the Clearlake Youth Center for Youth- and Recreation-Oriented Activities
Recommended Action: Approve a Joint Use Agreement with Konocti Unified School District (KUSD) for the use of the Clearlake Youth Center located at 4750 Golf Avenue, Clearlake for youth- and recreation-oriented activities, and authorize the City Manager to negotiate the final agreement with KUSD

Administrative Services Director/City Clerk Swanson gave the staff report.

Motion made by Council Member Cremer, Seconded by Council Member Overton.
Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

- 12. Consideration of Waiving the Live Scan Rolling Fee for Volunteers of Youth Services Organizations; Recommended Action: Adopt Resolution # 2022-60

Chief White gave the staff report.

Motion made by Council Member Cremer, Seconded by Council Member Claffey.
Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

K. CLOSED SESSION

(13) Conference with Legal Counsel- Existing Litigation: Pursuant to Government Code Section 54956.9: Case No. CV-421149; Name of Case: City of Clearlake v. County of Lake, a political subdivision of the State of California; Board of Supervisors of the County of Lake, a public body of the County of Lake; Barbara C. Ringen, in her official capacity as the Treasurer-Tax Collector of the County of Lake; and Does 1 through 30, inclusive

(14) Liability Claims: Claimant: Jordan/Smith/Williams; Agency Claimed Against: City of Clearlake

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

Motion made by Vice Mayor Perdock, Seconded by Council Member Cremer to deny the claim of Jordan/Smith/Williams.
Voting Yea: Mayor Slooten, Vice Mayor Perdock, Council Member Claffey, Council Member Cremer, Council Member Overton

M. ADJOURNMENT

The meeting was adjourned at 8:26 p.m.

BY:

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive style with a large initial 'M'.

Melissa Swanson, Administrative Services Director/City Clerk



STAFF REPORT	
SUBJECT: Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361	
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the City Clerk to implement and utilize teleconference accessibility to conduct public meetings pursuant to Assembly Bill 361 (Stats. 2021, ch. 165).

BACKGROUND/DISCUSSION:

On Friday, September 17, 2021, the Governor signed AB 361. Because the bill contained urgency findings, the law is now in effect. AB 361 allows local agencies to continue to conduct remote (“Zoom”) meetings during a declared state of emergency, provided local agencies comply with specified requirements. Absent this legislation, local agencies would have had to return to traditional meetings beginning on October 1, 2021.

Starting October 1, and running through the end of 2023, to participate in remote meetings, public agencies must comply with the requirements of new subsection (e) of Government Code section 54953.

The Council passed Resolution No. 2021-48 on October 7, 2021, which made the necessary findings for all subordinate legislative bodies of the City, such as the Planning Commission, so these bodies can also continue to meet remotely.

Subsequent Remote Meetings

Any time after the first remote meeting of the legislative body, it can meet remotely if both of the following apply:

1. State/local emergency/social distancing. Either:
 - a. “a state of emergency remains active” or
 - b. “state or local officials have imposed or recommended measures to promote social distancing” and
2. 30 days. Within the last 30 days (which vote may occur at that meeting) the legislative body has made the following findings by majority vote “(A) The legislative body has reconsidered the circumstances of the state of emergency. (B) Any of the following circumstances exist (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing.”

OPTIONS:

1. Move to adopt the attached resolution to allow ongoing teleconferencing of public meetings
2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED ACTIONS:

1. Adopt Resolution making the necessary findings to continue to hold remote meetings as required by AB 361.

- Attachments:** 1) Resolution No. 2022-64

RESOLUTION NO. 2022-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO
AUTHORIZE THE CONDUCT OF REMOTE “TELEPHONIC” MEETINGS
DURING THE STATE OF EMERGENCY

WHEREAS, on March 4, 2020, pursuant to California Gov. Code Section 8625, the Governor declared a state of emergency stemming from the COVID-19 pandemic (“Emergency”); and

WHEREAS, on September 17, 2021, Governor Newsom signed AB 361, which bill went into immediate effect as urgency legislation; and

WHEREAS, AB 361 added subsection (e) to Government Code Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings; and

WHEREAS, as of September 19, 2021, the COVID-19 pandemic has killed more than 67,612 Californians; and

WHEREAS, social distancing measures decrease the chance of spread of COVID-19; and

WHEREAS, this legislative body previously adopted a resolution to authorize this legislative body and all other subordinate legislative bodies of the City to conduct remote “telephonic” meetings; and

WHEREAS, Government Code 54953(e)(3) authorizes legislative bodies of the City to continue to conduct remote “telephonic” meetings provided that the City has timely made the findings specified therein.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Clearlake as follows:

1. This legislative body declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body and all subordinate legislative bodies of the City to meet safely in person; and/or (2) state or local officials continue to impose or recommend measures to promote social distancing.

PASSED, APPROVED AND ADOPTED this 3rd day of November, 2022 by the following roll call vote:

AYES:

NOES:

ABSENT:

Dirk Slooten, Mayor

ATTEST:

Melissa Swanson, City Clerk

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Consideration of Adoption of Resolution 2022-61 Authorizing the Application and Adopting the PLHA Plan for the Permanent Local Housing Allocation Program	MEETING DATE: Nov. 3, 2022
SUBMITTED BY: Alan D. Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to adopt the attached resolution approving the Permanent Local Housing Allocation (PLHA) plan and authorizing an application for funds.

BACKGROUND/DISCUSSION:

In 2017, Governor Brown signed a 15-bill housing package aimed at addressing the state’s housing shortage and high housing costs. Specifically, it included the Building Homes and Jobs Act (SB 2, 2017), which established a \$75 recording fee on real estate documents to increase the supply of affordable homes in California. Because the number of real estate transactions recorded in each county will vary from year to year, the revenues collected will fluctuate. The City of Clearlake is expected to receive approximately \$875,203 over the first five-year period (2019-2023),

Funding will help cities and counties:

- Increase the supply of housing for households at or below 60% of area median income
- Increase assistance to affordable owner-occupied workforce housing
- Assist persons experiencing or at risk of homelessness
- Facilitate housing affordability, particularly for lower- and moderate-income households
- Promote projects and programs to meet the local government’s unmet share of regional housing needs allocation
- Ensure geographic equity in the distribution of the funds

The City must approve a plan and submit an application by November 30, 2022 in order to retain the 2019 funding allocation. If an application is not submitted the funding will be reallocated by HCD to other programs.

There are a number of housing programs in the works that could be supported by these funds, and which are included in the draft plan.

1. Completion of infrastructure (curb, gutter, sidewalk) at the Hope Center
2. Acquisition of additional property for workforce housing (up to 120% of AMI)
3. Support of the three affordable housing projects in various stages of development

- a. Oak Valley Villas – 80-units under construction
- b. Konocti Gardens - Phase 1/102-units under construction
- c. Clearlake Apartments – 80-units planning and financing
- d. Konocti Gardens – Phase 2/60+ units planning and financing

Staff recommend focusing on these initial projects and adding additional projects in future plans as they become identified.

OPTIONS:

- 1. Adopt Resolution 2022-61 Approving the PLHA Plan and Application
- 2. Provide alternative direction to staff.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS: Offer Resolution 2022-61- A Resolution of the City Council Authorizing the Application and Adopting the PLHA Plan for the Permanent Local Housing Allocation Program

Attachments:

- 1. PLHA NOFA
- 2. PLHA Plan – Clearlake
- 3. PLHA Resolution 2022-61

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF STATE FINANCIAL ASSISTANCE

2020 W. El Camino Avenue, Suite 670
 Sacramento, CA 95833
 (916) 263-2771
www.hcd.ca.gov



August 17, 2022

Amended October 18, 2022

MEMORANDUM FOR: All Potential Applicants

FROM: Jennifer Seeger, Deputy Director
 Division of State Financial Assistance

SUBJECT: 2022 Permanent Local Housing Allocation
 Program Entitlement and Non-Entitlement Local
 Government Formula Component – Notice of
 Funding Availability

The California Department of Housing and Community Development (Department) is pleased to announce the release of the 2022 Entitlement and Non-Entitlement Local government formula component Notice of Funding Availability (NOFA) for approximately **\$335 million** in calendar year 2021 funds in addition to the **\$131 million** in remaining calendar year 2019 and calendar year 2020 funds for the Permanent Local Housing Allocation (PLHA) formula allocation program. Appendix A details the total funds available to each eligible locality under this NOFA for housing-related projects and programs that assist in addressing unmet housing needs of their local communities.

First Time Applicants: This will be the last year for Applicants to apply for their 2019 calendar year allocation. Jurisdictions that have not previously applied must meet all threshold requirements as outlined in Part II, Section F, of the attached NOFA.

Second- or Third-Year Applicants: Jurisdictions that have previously applied and received an award of 2019 and/or 2020 funds are not required to resubmit all threshold documents but must demonstrate all threshold requirements continue to be met as noted in Part II, Section G, of this NOFA

Housing Element Compliance Requirements: All applicants are required to demonstrate a fully compliant Housing element as detailed in Part II, section F or G, as applicable, by no later than February 28, 2023, to receive an award of funds.

***** PLEASE NOTE *****

Any 2019 calendar year funds remaining after the close of the NOFA application period will revert to the Housing Rehabilitation Loan Fund established to be used for the Multifamily Housing Program (Chapter 6.7 commencing with Section 50675) pursuant to Health and Safety Code Section 50470 (b)((2)(B)(ii)(VI) to be made available through a future Multifamily Housing Program Notice of Funding Availability.

2022 Permanent Local Housing Allocation Program
Entitlement and Non-Entitlement Local Government NOFA
Page 2

The application submittal portal will be available and open for applications beginning August 17, 2022.

Personal deliveries will not be accepted. No facsimiles, incomplete applications, application revisions, or walk-in application packages will be accepted. **Applications will be accepted through ~~October 31, 2022~~ November 30, 2022 and must be submitted electronically through the Department's [website](#).** Requirements for uploading the Application Workbook and required supporting documentation, including naming conventions, are described in the application instructions available at <http://www.hcd.ca.gov/grants-funding/active-funding/plha.shtml>.

The PLHA application forms, workshop details, and Guidelines are posted on the Department's [website](#). To receive information on workshops and other updates, please subscribe to the PLHA listserv by clicking on "Email Sign-Up" on the Department's [website](#). If you have any further questions, please contact PLHA@hcd.ca.gov.

Attachment

Permanent Local Housing Allocation Program

Entitlement and Non-Entitlement Local Government Formula Component

2022 Notice of Funding Availability



**Gavin Newsom, Governor
State of California**

**Lourdes M. Castro Ramírez, Secretary
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director
California Department of Housing and Community Development**

2020 West El Camino Avenue, Suite 500, Sacramento, CA 95833
Telephone: (916) 263-2771

Website: <http://www.hcd.ca.gov/grants-funding/active-funding/plha.shtml>

Email: PLHA@hcd.ca.gov

August 17, 2022
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I. Overview

A. Notice of Funding Availability

The California Department of Housing and Community Development (Department or HCD) is announcing the release of the 2022 Permanent Local Housing Allocation (PLHA) Program's Formula Component Notice of Funding Availability (NOFA) for approximately **\$335 million** in calendar year 2021 funds in addition to the **\$131 million** in calendar year 2019 and calendar year 2020 funds for Entitlement and Non-Entitlement Local governments. This NOFA is funded from moneys deposited in the Building Homes and Jobs Trust Fund (Fund) in calendar year 2021 and includes any remaining unawarded funds not requested for calendar years 2019 and 2020.

Funding for this NOFA is provided pursuant to Senate Bill 2 (SB 2) (Chapter 364, Statutes of 2017). SB 2 established the Fund and authorizes the Department to allocate 70 percent of moneys collected and deposited in the Fund, beginning in calendar year 2019, to Local governments for eligible housing and homelessness activities. The intent of the bill is to provide a permanent, on-going source of funding to Local governments for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities.

In 2022, the Department will issue two separate NOFAs to award the PLHA funds:

- Formula Component NOFA for Entitlement and Non-Entitlement Local governments
- Non-Entitlement Local Government Competitive NOFA (anticipated in June 2022)

This NOFA outlines threshold and application requirements for Entitlement Local governments and Non-Entitlement Local governments as defined in Guidelines Section 101. Entitlement Local governments are metropolitan cities and urban counties that received a Community Development Block Grant (CDBG) for fiscal year 2017 pursuant to the federal formula specified in 42 U.S. Code, Section 5306. Please note that this NOFA has two separate threshold requirements sections:

- Local governments that received an award under the 2020 or 2021 Formula Component NOFA are subject to the threshold requirements outlined in Part II, Section F
- Local governments that have not previously applied for and received a PLHA award must meet the threshold requirements outlined in Part II, Section G

***** PLEASE NOTE *****

Any 2019 calendar year funds remaining after the close of the NOFA application period will revert to the Housing Rehabilitation Loan Fund established to be used for the Multifamily Housing Program (Chapter 6.7 commencing with Section 50675) pursuant to Health and Safety Code Section 50470 (b)((2)(B)(ii)(VI) to be made available through a future Multifamily Housing Program Notice of Funding Availability.

B. Timeline

NOFA Release Date	August 17, 2022
Application Submittal	August 17, 2022 – October 31, 2022 November 30, 2022
Award Announcement	Ongoing through February 2023

C. Authorizing Legislation and Regulations

Senate Bill 2 (Chapter 364, Statutes of 2017) established the PLHA Program. The program operates under the requirements of Health and Safety Code (HSC), Part 2 of Division 31, Chapter 2.5 (commencing with Section 50470).

Section 50470 (b)(2)(B)(i) of the HSC authorizes the Department to allocate 70 percent of the moneys collected and deposited in the Fund, beginning in calendar year 2019, to Local governments.

Section 50470 (b)(2)(B)(i)(I) of the HSC requires the Department to allocate 90 percent of PLHA funds available to Local governments based on the federal CDBG formula specified in 42 U.S. Code, Section 5306, except that the portion allocated to Non-Entitlement Local governments is required to be distributed through a competitive grant program for Non-Entitlement Local governments.

Section 50470 (b)(2)(B)(i)(II) of the HSC requires the Department to allocate the remaining 10 percent of PLHA funds available to Local governments equitably to Non-Entitlement Local governments.

Section 50470 (d) authorizes the Department to adopt Guidelines to implement the PLHA program, not subject to the rulemaking provisions of the California Administrative Procedure Act.

This NOFA governs the administration of funding from the Fund (created by Section 50470, subdivision (a)(1) and appropriated by item 2240-103-3317 in the Budget Act of 2019) and made available under the PLHA program.

Capitalized terms not otherwise defined in this NOFA shall have the meanings set forth in Guidelines Section 101.

II. Program Requirements

The following is provided as a summary for the allocation of the PLHA funds to Entitlement Non-Entitlement Local governments and is not to be considered a complete representation of the eligibility, threshold, or other requirements, terms, and conditions.

This 2022 NOFA represents the third year of funding under the PLHA program for the Entitlement and Non-Entitlement Local Government Formula Component as detailed below:

Revenue Collection period	NOFA Issuance
2019 CY	2020
2020 CY	2021
2021 CY	2022

A. Eligible Applicants

An Applicant must be an Entitlement Local government, a Non-Entitlement Local government, or a Local or Regional Housing Trust Fund delegated by the Local government pursuant to Guidelines Section 300. Appendix A of the NOFA contains the list of eligible Applicants.

1. Delegation of Formula Allocation

An eligible Applicant may delegate their entire formula allocation to either another Local government or to a Local or Regional Housing Trust Fund. A Local government that delegates their formula allocation to another Local government or to a Housing Trust Fund must enter into a legally binding agreement with the other Local government or Housing Trust Fund. The delegate must submit the PLHA application on behalf of the recipient of the PLHA Formula Allocation and wholly administer the entire formula component of PLHA funds on behalf of the delegator for the full term of the PLHA Plan, as set forth in Guidelines Section 300(c). Both the delegating Local government and the Applicant must meet the housing element compliance threshold requirement as outlined in Section II, Part F of this NOFA.

Upon delegating its entire formula allocation to another Local government or to a Local or Regional Housing Trust Fund, the Local government that delegated their allocation is no longer involved in the PLHA application or administration of the PLHA grant for the full term of the PLHA Plan, which extends through 2023. The delegated Local government or Trust Fund assumes full responsibility for compliance with statute and for meeting all the Department’s requirements, including any penalties for non-compliance.

A partial funding delegation is not permitted under the delegation authority. However, a Local government can subgrant a portion of its allocation to another entity, as permitted by Guidelines Section 302(c)(3). When a Local government subgrants a portion of its allocation to another entity, the Local government remains fully accountable and responsible for compliance with statute and for meeting all of the Department’s requirements, including any penalties for non-compliance.

B. Eligible Activities

Pursuant to Guidelines Section 301(a), the PLHA funds allocated to eligible

Applicants must be used to carry out one or more of the eligible activities listed below. All services must be provided within the county containing the Local government recipient.

1. The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, or rental housing that is Affordable to extremely low-, very low-, low-, or Moderate-income households (up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas, see appendix B for a list of High-cost areas, including necessary Operating subsidies). Note: Predevelopment and/or acquisition must result in the development, rehabilitation, or preservation of housing, as otherwise there is no actual housing outcome of the predevelopment or acquisition assistance.
2. The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days. See Appendix B for a list of High-cost areas in California.

Note: Predevelopment and/or acquisition must result in the development, rehabilitation, or preservation of Affordable rental and ownership housing, as otherwise there is no actual housing outcome of the predevelopment or acquisition assistance.

3. Matching portions of funds placed into Local or Regional Housing Trust Funds. Matching funds must be utilized as required by PLHA guidelines Section 301(a).
4. Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176. Matching funds must be utilized as required by PLHA guidelines Section 301(a).
5. Capitalized Reserves for Services connected to the preservation and creation of new Permanent Supportive Housing (up to 30 percent of AMI).
6. Assisting persons who are experiencing or At risk of homelessness in conformance with [24 Code of Federal Regulations \(CFR Section 578.3\)](#), (up to 30 percent of AMI), including
 - a. Rapid rehousing in conformance with federal rules contained in 24 CFR Section 576.104, except for legal services;
 - b. Rental assistance with a term of at least six (6) months (rental arrears is not eligible);
 - c. Street outreach, and other supportive/case management services in conformance with federal rules contained in 24 CFR Section 576.101 that allow people to obtain and retain housing;
 - d. Operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and

transitional housing.

This Activity may include subawards to administrative entities as defined in HSC Section 50490(a) (1-3) that were awarded California Emergency Solutions and Housing (CESH) Program or Homeless Emergency Aid Program (HEAP) funds for rental assistance to continue assistance to these households.

Applicants must provide rapid rehousing, rental assistance, navigation centers, emergency shelter, and transitional housing activities in a manner consistent with the Housing First practices described in 25 CCR, Section 8409, subdivision (b)(1)-(6) and in compliance with Welfare Institutions Code (WIC) Section 8255(b)(8). An Applicant allocated funds for the new construction, rehabilitation, and preservation of Permanent supportive housing shall incorporate the core components of Housing First, as provided in WIC Section 8255(b).

7. Accessibility modifications in Lower-income Owner-occupied housing (up to 80 percent of AMI).
8. Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments (up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas).
9. Homeownership opportunities, including, but not limited to, down payment assistance to those earning up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas.
10. Fiscal incentives made by a county to a city within the county to incentivize approval of one or more Affordable housing projects, or matching funds invested by a county in an Affordable housing development project in a city within the county, provided that the city has made an equal or greater investment in the project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an Affordable housing project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the Affordable housing project earning up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas.

Twenty percent of the moneys in the Fund are required by statute to be expended for Affordable Owner Occupied Workforce Housing (AOWH). If funding proposed in Local government Plans for AOWH activities is lower than 20 percent of the moneys available in the Fund, the Department may require Local governments to use a specific percentage of their annual formula allocations in some future year for AOWH activities as part of the annual funding process.

C. Allocation of funding and award limits

Appendix A lists the dollar amount of the allocation of PLHA funds. There is a

column indicating allocations for calendar years 2021, 2020 and 2019. If a Local government applied for and received their 2010 or 2020 allocations, there is a blank in those columns. If a Local government **HAS NOT** applied before this NOFA, there will be an amount listed in each of the 2019, 2020, and 2021 columns.

The PLHA funds allocated to each Entitlement Local government is directly proportionate to each Entitlement Local Government's share of the total 2017 Community Development Block Grant Fund Allocation in California.

The PLHA funds allocated to each Non-Entitlement Local Government is based on the sum of:

1. Fifty percent of the funding available for the Non-Entitlement formula component divided by the number of Local governments eligible for the Non-Entitlement formula component; and
2. Fifty percent of the funding available for the Non-Entitlement formula component allocated in proportion to each Non-Entitlement Local government's share of the total most severe housing need in California's Non-Entitlement Local governments, based upon the most recent U.S. Department of Housing and Urban Development (HUD) Comprehensive Housing Affordability Strategy (CHAS) data.

Two or more Local governments may expend PLHA funds on an eligible jointly funded project, provided the project is an eligible Activity pursuant to Guidelines Section 301(a), and will be located within the boundaries of one of the Local governments.

An Applicant eligible for an allocation of PLHA funds must comply with the Deadline and Funding Requirements set forth in Guidelines Section 304.

In order to avoid amending the Department Standard Agreement each year, and to expedite the disbursement of PLHA funds, the Department Standard Agreement and the Applicant's PLHA resolution shall include a five-year estimate of PLHA formula allocations, as stated in Appendix C, as the maximum funding amount. The actual amounts may be lower, and the disbursements will be based on the actual allocation amounts.

Please be advised that no funding from any subsequent year will be disbursed if the Local government is not in compliance with the housing element requirement and the Housing Element Annual Progress Report (APR) requirement stated in Guidelines Section 302(a) and (b), or in the event that the Local government has not submitted its annual PLHA report, as required by Guidelines Section 503. Please refer to Appendix D for more information on verifying housing element and APR status. In addition, the grantee must be in compliance with commitment requirements stated in Guidelines Sections 300(e) and must not incur penalties stated in Guidelines Section 502.

D. Program Administrative, Activity Delivery Costs, and Reimbursement of Costs

A Local government that receives an award under this NOFA shall not use more than 5 percent (5%) of the award for administrative costs related to the execution of eligible activities.

Staff and overhead costs directly related to carrying out the eligible activities described in Guidelines Section 301(a) are “activity costs” and not subject to the cap on administrative costs. A Local government may share any funds available for administrative costs with entities to which it provides funding.

Predevelopment expenses for construction projects funded by PLHA funds and costs to develop and prepare the PLHA application and Plan may be paid from the PLHA funds regardless of when the costs were incurred. Reimbursement of expenses to prepare the PLHA application and Plan are subject to the cap on administrative costs. Other costs incurred more than one year prior to commitment by the Local government may not be paid from the PLHA funds.

E. Application review

An Applicant must submit a complete application and other documents by the deadline stated in this NOFA. Applications submitted in response to this NOFA must meet the threshold requirements set forth in this section and in the Guidelines Section 302.

F. Threshold requirements for Previous Awardees

Applicants that received awards from the 2021 Formula Allocation NOFA must meet all of the following threshold requirements:

1. Housing Element Compliance: The Applicant and delegating Local government, if applicable, must be a locality with an adopted housing element that has been found by the Department to be in substantial compliance with the requirements of Article 10.6 (commencing with section 65580) of Chapter 3 of Division 1 of Title 7 of the Government Code, pursuant to Government Code section 65585 ~~at time of application~~ at the time of award. Awards will be made through February 2023. If a jurisdiction submits an application prior to the November 30th application closing deadline but fails to demonstrate that their housing element is in compliance by February 28, 2023, will not be eligible and any 2019 funds will revert to the Housing Rehabilitation Loan Fund per statute. If the application is submitted within 120 days of the housing element due date, the Department may refer to the jurisdiction’s compliance from the prior cycle.
2. The Applicant must have submitted to the Department the Annual Progress Report on the Housing Element for the 2021 calendar year reporting period by the submittal date.

3. Applicant must have submitted to the Department the Annual PLHA Report if the application is submitted on or after July 31, 2022, which is the deadline for the Annual Report.
4. Applicant must have met the commitment requirements stated in PLHA Guidelines Section 300(e).
5. The application must request an allocation pursuant to Section 200 of the PLHA Guidelines. Previous awardees have already received Department approval for their five-year PLHA Plan, which lists the activities that the Local government plans to provide using the five years of funding contained in the Standard Agreement. The PLHA Plan continues in force and effect unless the Local government amends the Plan to provide different activities that are eligible under PLHA statute and Guidelines. If the Plan is amended so that more than 10 percent of funds are moved to a different activity, the Plan must be formally amended, including discussion and approval at a publicly noticed meeting of the Local government's governing board, and the Plan must be submitted to the Department for approval. Activities must be carried out in the jurisdiction of the Applicant's Local government. Jointly funded projects may be carried out as described in Section 301(c).
6. Submission of the application must be authorized by the governing board of the Applicant by Resolution, and this Resolution must be submitted as part of the application. The Resolution should use the five-year estimate of funding, as listed in Appendix C.
7. If the Local government proposes to allocate funds for any Activity to another entity, the Resolution must certify that the Local government's selection process shall avoid conflicts of interest and shall be accessible to the public. See PLHA Guidelines Section 302 (c)(3).
8. If the Local government proposes to use funds for the acquisition, construction, or rehabilitation of for-sale housing projects or units within for-sale housing projects, the Resolution must certify that the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A), (B) or (C).
9. The resolution shall certify that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make the PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project. The loan shall be evidenced through a Promissory Note secured by a Deed of Trust, and a Regulatory Agreement shall restrict occupancy and rents in accordance with the Local government-approved underwriting of the Project for a term of at least 55 years.
10. If any activity in the five-year Plan consists of loans being made to a homebuyer, homeowner, developer, or owner of a project, a Program income reuse plan

describing how repaid loans will be used for eligible activities specified in Section 301 must be included in the application. This reuse plan must also describe how interest earned from PLHA funds deposited in a Local government interest-bearing account will be used for eligible PLHA activities.

G. Threshold requirements for First-Time Applicants

First-time Applicants who have not previously received an award under a prior Formula Allocation NOFA must meet the following threshold requirements:

1. Housing Element Compliance: The Applicant and delegating Local government, if applicable, must have a housing element that has been adopted by the jurisdiction’s governing body and subsequently determined to be in substantial compliance with state Housing Element Law pursuant to GC Section 65585 ~~by the application date~~ at the time of award. Awards will be made through February 2023. Awards will be made through February 2023. If a jurisdiction submits an application prior to the November 30th application closing deadline but fails to demonstrate that their housing element is in compliance by February 28, 2023, will not be eligible and any 2019 funds will revert to the Housing Rehabilitation Loan Fund per statute. If the application is submitted within 120 days of the housing element due date, the Department may refer to the jurisdiction’s compliance from the prior cycle.
2. The Applicant must have submitted to the Department the Annual Progress Report on the housing element for the corresponding calendar year based on the allocations for which the Applicant is applying by the application submittal date as follows:

Allocation Requested:	APR Reporting Period:
2019 allocation	2019 CY APR
2020 allocation	2020 CY APR
2021 allocation	2021 CY APR

3. Application requests an allocation pursuant to Section 200 of the PLHA Guidelines and identifies the eligible activities to be undertaken. Activities must be carried out in the jurisdiction of the Applicant’s Local government. Jointly funded projects may be carried out as described in Section 301(c).
4. Submission of the application must be authorized by the governing board of the Applicant by Resolution, and this Resolution must be submitted as part of the application. The Resolution should use the five-year estimate of funding, as listed in Appendix C.
5. If the Local government proposes to allocate funds for any Activity to another entity, the Resolution must certify that the Local government’s selection process shall avoid conflicts of interest and shall be accessible to the public. See PLHA Guidelines Section 302 (c)(3).

6. If the Local government proposes to use funds for the acquisition, construction, or rehabilitation of for-sale housing projects, or units within for-sale housing projects, the Resolution must certify that the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A),(B) or (C).
7. The Resolution shall certify that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make the PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project. The loan shall be evidenced through a Promissory Note secured by a Deed of Trust, and a Regulatory Agreement shall restrict occupancy and rents in accordance with the Local government-approved underwriting of the Project for a term of at least 55 years.
8. The application must include a Plan which details:
 - a. The manner in which the allocated funds will be used for eligible Activities.
 - b. A detailed description of the way the Local government will prioritize investments that increase the supply of housing for household with incomes at or below 60 percent of the AMI.
 - c. A detailed description of how the Plan is consistent with the programs set forth in the Local government's housing element.
 - d. Evidence that the Plan was authorized and adopted by Resolution by the Local government and that the public had an adequate opportunity to review and comment on the Plan's contents prior to the Plan Resolution adoption. The plan must be provided to the public for a public comment period, culminating with a public hearing at which the governing board may approve it. The draft Plan should be published for public review on the Applicant's website.
 - e. The Resolution adopting the Plan should specifically identify the activities the Local government plans to engage in. The Resolution is required to be submitted as part of the application. The Resolution must specifically state the eligible activities from the Plan application.
 - f. The following information is required for each proposed Activity:
 - i. A detailed description of each Activity, pursuant to Section 301 and the percentage of funding being allocated to it. The description must include the percentage, if any, directed to Affordable Owner-Occupied Workforce Housing (AOWH).
 - ii. The projected number of households to be served at each income level and a comparison to the unmet share of the Regional Housing Needs Allocation at each income level.
 - iii. A description of major steps/actions and a proposed schedule required for the implementation and completion of the Activity.
 - iv. The period of affordability for each Activity. Rental Projects are

required to have an affordability period of at least 55 years.

9. The Plan shall be for a term of five years, illustrating how the allocations from 2019, 2020, 2021, 2022, and 2023 will be used. Refer to instructions in the Plan tab of the PLHA Application form.
10. If funds are used for acquisition, construction, or rehabilitation of for-sale housing projects or units within for-sale housing projects, then a deed restriction shall be recorded against the property as described in Section 302(c)(6)(A-C).
11. If funds are proposed to be used for development of an Affordable Rental Housing Development, a certification is required that the Local government shall make the PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project. The loan must be evidenced through a Promissory Note secured by a Deed of Trust, and a Regulatory Agreement is required to restrict occupancy and rents in accordance with the Local government's approved underwriting of the Project for a term of at least 55 years.
12. If any activity in the five-year Plan consists of loans being made to a homebuyer, homeowner, developer or owner of a project, a Program income reuse plan describing how repaid PLHA loans will be used for eligible activities specified in Section 301 must be included in the application. This reuse plan must also describe how interest earned from PLHA funds deposited in a Local government interest-bearing account will be used for eligible PLHA activities.

H. Administration and reporting requirements

A grantee of PLHA funds must meet the administration requirements set forth in Guidelines Sections 500 and 501 and reporting requirements in Section 503.

III. Application submission and review procedures

Applications must be on the Department's forms and cannot be altered or modified by the Applicant. Excel forms must be in Excel format and 'saved as' .xls or .xlsx. Do not 'save as' .xlsm or .pdf format. Applications that do not meet the program requirements stated in this NOFA will not be eligible for funding. Application forms are available for download on the [PLHA webpage](#).

A. Application submission process

Applications must be submitted electronically to the Department's website. Requirements for uploading the Application Workbook and required supporting documentation, including naming conventions, are described in the application instructions available at <https://www.hcd.ca.gov/grants-funding/active-funding/plha.shtml>. The submittal portal will be available beginning August 17, 2022.

Applicants must upload all application materials to the Department's website. The application portal is open beginning on **August 17, 2022** through **4:00 p.m. Pacific**

Standard Time on ~~October 31, 2022~~ November 30, 2022. Please note that the on-line support and technical assistance closes at 4:00 p.m. Pacific Standard Time on ~~October 31, 2022~~ November 30, 2022.

Personal deliveries will not be accepted. No facsimiles, incomplete applications, application revisions, or walk-in application packages will be accepted. Applications that do not meet the filing deadline requirements will not be eligible for funding.

It is the Applicant's responsibility to ensure that the application is clear, complete, and accurate. The Department may request additional clarifying information and/or inquire as to where in the application specific information is located. However, missing or forgotten application information or documentation may cause the application not to pass threshold.

Those Applicants that are notified they did not pass threshold requirements will have the opportunity to submit the necessary documentation prior to the NOFA closing date.

B. Application Workshops

Applicants are strongly encouraged to attend a PLHA webinar to gain information critical for preparing the application, which will be discussed at the webinar. PLHA webinar dates and times are located on the Department's [PLHA webpage](#).

IV. Appeals

A. Basis of appeals

1. Upon receipt of the Department's notice that an application has been determined to be incomplete, ineligible, or fail threshold review, Applicants may appeal such decision(s) to the Director of the Department or their designee pursuant to this section.
2. No Applicant shall have the right to appeal a decision of the Department relating to another Applicant's eligibility, point score, award, denial of award, or any other matter related thereto.
3. The appeal process provided herein applies solely to decisions of the Director of the Department or their designee made in this NOFA and does not apply to any decisions made with respect to any previously issued NOFAs or decisions to be made pursuant to future NOFAs.

B. Appeal process and deadlines

1. **Process.** In order to file an appeal, an Applicant must submit to the Director of the Department or their designee a written appeal, which states all relevant facts, arguments, and evidence upon which the appeal is based. Furthermore, the Applicant must provide a detailed description of how the application is

complete, eligible or meets threshold requirements, as applicable, or provide additional information to resolve the Department's determination. Appeals are to be submitted to the Department at PLHA@hcd.ca.gov according to the deadline set forth in Department review letters.

2. **Filing deadline.** Appeals must be received by the Department no later than five (5) business days from the date of the Department's threshold review letter representing the Department's decision made in response to the application.

C. Decisions

Any request to appeal the Department's decision regarding an application shall be reviewed for compliance with the Guidelines and this NOFA. All decisions rendered shall be final, binding, and conclusive, and shall constitute the final action of the Department.

D. Award announcements and contracts

The Department will review applications as they are received and will make awards as follows:

1. **Previous Awardees:** For Local governments that have previously received an award and are applying for a new allocation of calendar year 2021 funds, awards will be made within 60 days of receipt.
2. **First Time Awardees:** For Local governments that have not previously received an award, those applications will be reviewed, and awards made at the end of each quarter beginning in July 2022 with subsequent awards made in October 2022 and January 2023. Award recommendations will be posted on the [PLHA webpage](#).

V. Other state requirements

A. Pet Friendly Housing Act of 2017

Housing funded through this program is subject to the Pet Friendly Housing Act of 2017 (HSC Section 50466). Each awardee will be required to submit a signed and dated certification that residents of the program-funded Housing development will be authorized to own or otherwise maintain one or more common household pets as required by HSC Section 50466. Pursuant to this statute, "common household pet" means a domesticated animal, such as a dog or cat, commonly kept in the home for pleasure rather than for commercial purposes.

B. Accessibility and non-discrimination

All projects or programs shall adhere to the accessibility requirements set forth in California Building Code Chapter 11A and 11B and the Americans with Disabilities Act (ADA), Title II. In addition, projects or programs shall adhere to either the

Uniform Federal Accessibility Standards, 24 CFR Part 8, or HUD's modified version of the 2010 ADA Standards for Accessible Design (Alternative 2010 ADAS), HUD-2014-0042-0001, 79 F.R. 29671 (5/27/14) (commonly referred to as "the Alternative Standards" or "HUD Deeming Memo"). Accessible units shall, to the maximum extent feasible and subject to reasonable health and safety requirements, be distributed throughout the project and be available in a sufficient range of sizes and amenities consistent with 24 CFR Section 8.26.

Recipients shall adopt a written non-discrimination policy requiring that no person shall, on the grounds of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, familial status, source of income, disability, age, medical condition, genetic information, citizenship, primary language, immigration status (except where explicitly prohibited by federal law), arbitrary characteristics, and all other classes of individuals protected from discrimination under state or federal fair housing laws, individuals perceived to be a member of any of the preceding classes, or any individual or person associated with any of the preceding classes be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with program funds made available pursuant to this NOFA.

Recipients shall comply with the requirements contained in the ADA, the Fair Housing Amendments Act, the California Fair Employment and Housing Act, the Unruh Act, GC Section 11135, Section 504 of the Rehabilitation Act, and regulations promulgated pursuant to those statutes, including 24 CFR Part 100, 24 CFR Part 8, and 28 CFR Part 35, in all of the Sponsor's activities.

IV. Other terms and conditions

A. Right to modify or suspend

The Department reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of this NOFA at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties and will post the revisions to the Department's website.

B. Disclosure of application

Information provided in the application will become a public record and available for review by the public, pursuant to the California Public Records Act (GC Section 6250 et seq.). As such, any materials provided will be disclosed to any person making a request under this Act. The Department cautions Applicants to use discretion in providing information not specifically requested, including, but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

C. Conflicts

In the event of any conflict between the terms of this NOFA and either applicable state or federal law or regulation, the terms of the applicable state or federal law or regulation shall control. Applicants are deemed to have fully read and understand all applicable state and federal laws, and regulations pertaining to PLHA, and understand and agree that the Department shall not be responsible for any errors or omissions in the preparation of this NOFA.

APPENDICES

Appendix A Entitlement and Non-Entitlement Local Government Formula Allocation for Calendar years 2019, 2020, and 2021.

Please refer to Section II.A. Eligible Applicants for a discussion of the definition of Entitlement and Non-Entitlement Local Governments.

Entitlement Local Government				Non-Entitlement Local Government			
Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021	Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021
Alameda		\$868,493	\$955,750	Alpine County	\$68,065	\$106,216	\$116,768
Alameda County		\$1,451,516	\$1,597,349	Alturas	\$79,305	\$123,577	\$128,224
Alhambra			\$796,443	Amador City	\$65,861	\$100,869	\$112,445
Aliso Viejo	\$119,177	\$185,238	\$203,849	Amador County	\$134,185	\$203,299	\$275,316
Anaheim			\$3,686,550	American Canyon	\$117,435	\$178,785	\$199,555
Antioch		\$612,764	\$674,328	Anderson	\$103,770	\$163,160	\$178,480
Apple Valley		\$446,959	\$491,865	Angels	\$81,289	\$127,049	\$128,764
Bakersfield			\$2,960,656	Arcata	\$176,062	\$284,687	\$208,201
Baldwin Park		\$758,781	\$835,015	Artesia	\$135,728	\$204,479	\$213,605
Bellflower			\$878,539	Arvin		\$220,799	\$217,928
Berkeley			\$2,212,637	Atwater	\$158,209	\$247,535	\$269,804
Buena Park		\$573,917	\$631,578	Auburn	\$119,859	\$185,382	\$203,337
Burbank			\$816,205	Avenal	\$104,652	\$168,021	\$177,939
Camarillo			\$231,519	Benicia	\$141,459	\$222,187	\$229,276
Carlsbad	\$272,582	\$423,678	\$466,244	Biggs	\$70,710	\$109,341	\$121,739
Carson			\$709,383	Bishop	\$83,713	\$132,952	\$146,057
Cathedral City			\$484,445	Blue Lake	\$68,285	\$105,521	\$117,957
Cerritos	\$109,213	\$169,751	\$186,806	Brawley	\$151,156	\$240,243	\$234,139
Chico	\$390,348	\$606,721	\$667,678	Butte County	\$333,428	\$494,061	\$610,245
Chino	\$249,365	\$387,590	\$426,531	Calaveras County			\$429,217
Chino Hills			\$303,241	Calexico	\$203,832	\$307,951	\$284,935
Chula Vista		\$1,646,765	\$1,812,214	Calimesa	\$88,783	\$138,507	\$156,324
Citrus Heights		\$486,125	\$534,966	Calipatria	\$77,101	\$120,452	\$122,280
Clovis City			\$625,364	Calistoga	\$85,256	\$133,646	\$134,709
Compton	\$769,720	\$1,196,383	\$1,316,582	Capitola	\$105,092	\$180,868	\$195,772
Concord			\$836,053	Carmel-by-the-Sea	\$81,950	\$130,174	\$140,653
Contra Costa County			\$3,712,024	Chowchilla			\$164,970

Entitlement Local Government				Non-Entitlement Local Government			
Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021	Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021
Corona			\$995,498	Clearlake	\$145,867	\$208,993	\$232,518
Costa Mesa			\$904,122	Coalinga		\$165,243	\$170,374
Cupertino City			\$283,100	Colfax	\$72,032	\$113,855	\$125,522
Daly City			\$875,455	Colusa	\$85,917	\$135,035	\$161,187
Davis		\$470,837	\$518,142	Colusa County	\$83,493	\$136,077	\$152,541
Delano City			\$556,115	Corcoran	\$113,908	\$178,438	\$179,560
Downey			\$889,923	Corning	\$92,529	\$143,368	\$150,380
El Cajon	\$645,382	\$1,003,123	\$1,103,906	Crescent City	\$80,848	\$125,660	\$142,274
El Centro	\$245,998	\$382,358	\$420,773	Del Norte County	\$140,797	\$210,729	\$214,685
El Monte			\$1,449,267	Dinuba			\$230,897
Elk Grove	\$439,787	\$683,565	\$752,243	Dixon	\$115,451	\$189,896	\$194,691
Encinitas	\$156,044	\$242,541	\$266,909	Dorris	\$66,522	\$103,785	\$116,876
Escondido	\$842,911	\$1,310,146	\$1,441,775	Dos Palos	\$82,832	\$120,799	\$143,355
Fairfield			\$668,640	Dunsmuir	\$72,032	\$111,424	\$124,441
Fontana			\$1,678,180	El Centro (Colonia Only)	\$216,175	\$311,076	\$283,314
Fountain Valley			\$247,348	El Dorado County			\$973,923
Fremont			\$1,096,685	Etna	\$67,183	\$105,521	\$114,714
Fresno			\$5,828,601	Eureka			\$346,539
Fresno County			\$2,810,897	Exeter			\$164,970
Fullerton			\$1,177,577	Farmersville			\$176,858
Garden Grove			\$1,700,794	Ferndale	\$71,150	\$108,994	\$121,739
Gardena	\$329,877	\$512,732	\$564,246	Firebaugh	\$95,395	\$144,410	\$159,566
Gilroy City			\$417,798	Fort Bragg	\$106,856	\$163,507	\$142,814
Glendale	\$867,025	\$1,347,626	\$1,483,020	Fort Jones	\$69,167	\$106,910	\$115,795
Glendora City	\$130,258	\$202,461	\$222,802	Fortuna	\$108,619	\$171,840	\$171,995
Goleta			\$160,810	Fowler	\$81,069	\$126,355	\$139,032
Hanford			\$505,389	Glenn County			\$201,716
Hawthorne			\$1,048,208	Grass Valley			\$225,493
Hayward		\$1,012,998	\$1,114,773	Greenfield	\$139,916	\$211,076	\$213,605
Hemet			\$688,525	Gridley	\$92,529	\$144,410	\$143,895
Hesperia	\$505,777	\$786,135	\$865,117	Grover Beach			\$181,182
Huntington Beach			\$938,184	Guadalupe	\$101,125	\$160,035	\$166,051
Huntington	\$651,678	\$1,012,910	\$1,114,676	Gustine	\$73,575	\$118,021	\$150,920

Entitlement Local Government				Non-Entitlement Local Government			
Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021	Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021
Park							
Indio City			\$779,909	Hidden Hills	\$71,371	\$111,077	\$124,982
Inglewood	\$735,776	\$1,143,625	\$1,258,523	Hollister	\$180,249	\$280,173	\$290,339
Irvine			\$1,296,497	Holtville	\$82,611	\$131,563	\$121,739
Kern County			\$3,695,204	Humboldt County			\$595,871
La Habra		\$604,420	\$665,145	Huron		\$153,438	\$143,355
La Mesa		\$293,468	\$322,953	Imperial	\$91,427	\$147,535	\$169,834
Laguna Niguel			\$262,411	Imperial County	\$173,858	\$260,034	\$311,954
Lake Elsinore			\$425,098	Indian Wells	\$88,783	\$135,730	\$163,889
Lake Forest	\$221,070	\$343,611	\$378,133	Industry	\$65,596	\$101,632	\$110,824
Lakewood	\$270,847	\$420,981	\$463,277	Inyo County	\$103,770	\$166,285	\$220,630
Lancaster			\$1,188,528	lone	\$75,338	\$118,716	\$141,734
Livermore			\$356,702	Jackson	\$87,460	\$133,299	\$143,355
Lodi			\$575,172	King City		\$205,868	\$173,616
Lompoc	\$227,027	\$352,871	\$388,324	Kings County	\$163,499	\$249,965	\$304,389
Long Beach			\$5,006,175	Lake County	\$241,741	\$360,728	\$401,658
Los Angeles			\$44,847,783	Lakeport	\$79,305	\$126,702	\$163,889
Los Angeles County			\$18,858,143	Lassen County	\$102,007	\$155,868	\$187,666
Lynwood		\$981,371	\$1,079,969	Lemoore	\$145,205	\$217,326	\$237,381
Madera	\$422,319	\$656,414	\$722,364	Lincoln	\$203,171	\$314,201	\$344,377
Marin County			\$1,241,068	Lindsay		\$189,201	\$197,393
Menifee			\$430,361	Live Oak	\$89,664	\$132,952	\$156,324
Merced			\$722,364	Livingston	\$108,839	\$172,882	\$179,560
Milpitas City	\$238,595	\$370,850	\$408,109	Loomis	\$81,730	\$123,577	\$147,678
Mission Viejo			\$353,526	Los Banos	\$188,184	\$292,326	\$289,258
Modesto			\$1,658,723	Loyalton	\$67,624	\$105,521	\$116,336
Montebello	\$316,758	\$492,340	\$541,805	Madera County			\$484,877
Monterey		\$180,952	\$199,132	Mammoth Lakes	\$81,730	\$123,924	\$154,162
Monterey County			\$1,109,035	Maricopa	\$66,742	\$105,869	\$116,336
Monterey Park	\$318,871	\$495,625	\$545,420	Marina	\$157,548	\$235,382	\$234,139
Moreno Valley			\$1,761,457	Mariposa County			\$235,220
Mountain View	\$256,551	\$398,761	\$438,824	Marysville		\$169,063	\$183,883
Napa City			\$544,289	McFarland	\$112,806	\$174,618	\$177,939
National City			\$672,542	Mendocino			\$578,903

Entitlement Local Government				Non-Entitlement Local Government			
Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021	Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021
				County			
Newport Beach			\$290,118	Merced County			\$625,917
Norwalk	\$592,762	\$921,336	\$1,013,902	Modoc County	\$76,440	\$120,105	\$146,597
Oakland		\$5,757,902	\$6,336,392	Mono County	\$77,101	\$113,855	\$136,870
Oceanside		\$1,008,982	\$1,110,353	Montague	\$68,726	\$105,174	\$116,876
Ontario			\$1,573,664	Mount Shasta	\$89,885	\$141,285	\$153,082
Orange			\$1,039,081	Napa County		\$220,451	\$261,158
Orange County			\$2,175,998	Nevada City			\$136,870
Oxnard			\$1,981,457	Nevada County			\$566,474
Palm Desert			\$293,014	Orange Cove	\$101,345	\$156,563	\$149,299
Palm Springs			\$328,816	Orland			\$143,355
Palmdale			\$1,332,565	Oroville			\$224,412
Palo Alto	\$231,496	\$359,817	\$395,967	Pacific Grove			\$188,207
Paradise	\$93,596	\$145,477	\$160,093	Palos Verdes Estates	\$96,717	\$157,257	\$170,914
Paramount City	\$438,197	\$681,094	\$749,523	Parlier		\$199,965	\$208,741
Pasadena		\$1,454,952	\$1,601,129	Pismo Beach	\$99,582	\$157,604	\$184,964
Perris City		\$725,136	\$797,990	Placer County			\$813,970
Petaluma			\$315,338	Placerville	\$110,823	\$173,924	\$181,182
Pico Rivera	\$338,973	\$526,870	\$579,804	Plumas County		\$187,118	\$217,387
Pittsburg			\$543,387	Plymouth	\$67,404	\$104,757	\$116,876
Placentia		\$333,825	\$367,364	Point Arena	\$67,404	\$103,785	\$114,174
Pleasanton City	\$151,089	\$234,839	\$258,433	Portola	\$75,338	\$119,757	\$120,659
Pomona			\$1,827,543	Rancho Mirage	\$172,094	\$282,257	\$335,191
Porterville			\$586,270	Red Bluff	\$124,047	\$189,201	\$200,095
Rancho Cordova City	\$285,366	\$443,548	\$488,110	Rio Dell	\$79,085	\$118,716	\$141,193
Rancho Cucamonga	\$450,476	\$700,179	\$770,526	Rio Vista	\$96,276	\$149,271	\$157,945
Rancho Santa Margarita			\$173,436	Riverbank		\$193,021	\$206,039
Redding			\$576,110	San Benito County	\$121,182	\$175,313	\$213,064
Redondo Beach	\$130,830	\$203,351	\$223,781	San Joaquin	\$78,644	\$123,924	\$128,764
Redwood			\$594,763	San Juan	\$75,999	\$114,549	\$122,280

Entitlement Local Government				Non-Entitlement Local Government			
Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021	Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021
City				Bautista			
Rialto	\$597,786	\$929,145	\$1,022,495	San Juan Capistrano	\$236,452	\$359,687	\$335,191
Riverside		\$2,521,285	\$2,774,596	Sand City	\$67,139	\$104,063	\$112,445
Riverside County			\$6,835,329	Santa Cruz County		\$895,101	\$916,102
Rocklin City			\$230,295	Scotts Valley	\$103,770	\$166,979	\$171,995
Rosemead	\$343,238	\$533,498	\$587,099	Shasta County			\$578,903
Roseville			\$536,004	Shasta Lake			\$174,157
Sacramento			\$4,031,691	Sierra County			\$124,441
Sacramento County		\$4,229,006	\$4,653,890	Siskiyou County			\$260,618
Salinas			\$1,722,182	Solano County		\$201,701	\$240,083
San Bernardino		\$2,521,132	\$2,774,428	Soledad	\$120,961	\$188,160	\$188,207
San Bernardino County			\$5,916,756	Sonora	\$91,427	\$138,507	\$143,895
San Buenaventura		\$555,571	\$611,389	South Lake Tahoe			\$299,525
San Clemente			\$323,348	St. Helena	\$89,003	\$137,118	\$149,299
San Diego			\$9,903,933	Suisun City	\$154,683	\$222,187	\$257,916
San Diego County		\$3,077,481	\$3,386,672	Susanville	\$93,191	\$141,632	\$146,597
San Francisco		\$13,550,527	\$14,911,935	Sutter County		\$181,910	\$211,983
San Joaquin County			\$2,241,046	Sutter Creek	\$78,644	\$121,841	\$128,764
San Jose			\$7,438,226	Taft	\$90,546	\$140,591	\$136,330
San Leandro		\$543,946	\$598,596	Tehama	\$65,596	\$101,632	\$111,256
San Luis Obispo County			\$1,492,388	Tehama County	\$186,685	\$318,784	\$414,843
San Marcos City	\$319,178	\$496,102	\$545,945	Trinidad	\$66,081	\$101,702	\$111,256
San Mateo			\$584,800	Trinity County	\$121,622	\$186,424	\$219,008
San Mateo County			\$2,068,899	Truckee			\$181,722
Santa Ana			\$4,795,654	Tulare County			\$969,060
Santa Barbara			\$775,030	Tulelake	\$68,506	\$106,563	\$115,795
Santa			\$974,603	Tuolumne	\$242,182	\$368,367	\$476,771

Entitlement Local Government				Non-Entitlement Local Government			
Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021	Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021
Barbara County				County			
Santa Clara			\$820,156	Ukiah	\$129,777	\$199,618	\$187,666
Santa Clara County			\$1,260,160	Vernon	\$65,376	\$100,591	\$111,472
Santa Clarita	\$588,259	\$914,338	\$1,006,200	Wasco	\$135,508	\$205,174	\$244,947
Santa Cruz			\$452,837	Weed	\$76,661	\$120,105	\$131,466
Santa Maria			\$1,254,581	Westmorland	\$72,693	\$113,507	\$117,957
Santa Monica			\$936,510	Wheatland	\$72,032	\$110,035	\$123,361
Santa Rosa			\$1,187,622	Williams	\$80,848	\$126,355	\$135,249
Santee	\$134,374	\$208,859	\$229,843	Willits	\$92,309	\$137,813	\$141,734
Seaside	\$193,124	\$300,175	\$330,334	Willows			\$138,491
Simi Valley		\$451,305	\$496,647	Winters		\$136,077	\$177,399
Sonoma County			\$1,538,385	Woodlake		\$136,424	\$150,380
South Gate			\$1,233,796	Yolo County		\$222,882	\$234,679
South San Francisco			\$372,849	Yountville	\$81,069	\$127,049	\$133,087
Stanislaus County			\$1,975,561	Yreka	\$102,007	\$154,827	\$162,268
Stockton		\$2,660,093	\$2,927,349	Yuba County			\$483,256
Sunnyvale	\$533,023	\$828,483	\$911,720				
Temecula			\$467,631				
Thousand Oaks			\$506,368				
Torrance			\$760,089				
Tulare		\$494,944	\$544,671				
Turlock	\$309,854	\$481,610	\$529,997				
Tustin			\$659,464				
Union City		\$394,694	\$434,349				
Upland		\$431,845	\$475,232				
Vacaville	\$240,500	\$373,812	\$411,368				
Vallejo			\$864,418				
Ventura County			\$1,470,575				
Victorville			\$1,082,334				
Visalia			\$1,078,990				
Vista		\$635,530	\$699,381				
Walnut Creek			\$236,813				
Watsonville	\$362,515	\$563,461	\$620,071				
West Covina	\$388,763	\$604,258	\$664,967				

Entitlement Local Government				Non-Entitlement Local Government			
Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021	Local Gov	Funding Amount 2019	Funding Amount 2020	Funding Amount 2021
West Sacramento	\$236,679	\$367,872	\$404,832				
Westminster			\$873,327				
Whittier		\$595,595	\$655,434				
Woodland		\$387,006	\$425,889				
Yorba Linda			\$182,215				
Yuba City		\$483,607	\$532,195				

**Appendix B
List of High-cost Areas in California**

High-cost Area by County	High-cost Area pursuant to Federal Housing Finance Agency's Maximum Loan Limits for Mortgages Acquired in Calendar Year 2020	High-cost Area pursuant to Department of Housing and Urban Development Very Low-Income Adjustments due to High-Housing Cost for Fiscal Year 2020-21
Alameda	X	
Contra Costa	X	
El Dorado	X	
Imperial		X
Los Angeles	X	
Madera		X
Marin	X	
Merced	X	
Monterey	X	
Napa	X	
Orange	X	
Placer	X	
Sacramento	X	
San Benito	X	
San Diego	X	
San Francisco	X	
San Luis Obispo	X	
San Mateo	X	
Santa Barbara	X	
Santa Clara	X	
Santa Cruz	X	
Solano	X	
Sonoma	X	
Tulare		X
Ventura	X	
Yolo	X	

Appendix C
Estimate of Five-Year PLHA Allocation for Entitlement and
Non-Entitlement Local government

Entitlement Local government		Non-Entitlement Local government	
Local government	Estimate 5-Year Funding Amount	Local government	Estimate 5-Year Funding Amount
Alameda	\$3,352,590	Alpine County	\$408,390
Alhambra	\$2,793,768	Alturas	\$475,835
Aliso Viejo	\$715,062	Amador City	\$395,168
Anaheim	\$12,931,710	Amador County	\$805,115
Antioch	\$2,365,410	American Canyon	\$704,612
Apple Valley	\$1,725,366	Anderson	\$622,622
Bakersfield	\$10,385,412	Angels	\$487,737
Baldwin Park	\$2,929,068	Arcata	\$1,056,372
Bellflower	\$3,081,744	Artesia	\$814,372
Berkeley	\$7,761,504	Arvin	\$831,563
Buena Park	\$2,215,452	Atwater	\$949,257
Burbank	\$2,863,092	Auburn	\$719,158
Camarillo	\$812,124	Avenal	\$627,912
Carlsbad	\$1,635,492	Benicia	\$848,754
Carson	\$2,488,380	Biggs	\$424,261
Cathedral City	\$1,699,338	Bishop	\$502,283
Cerritos	\$655,278	Blue Lake	\$409,715
Chico	\$2,342,088	Brawley	\$906,940
Chino	\$1,496,190	Butte County	\$2,000,572
Chino Hills	\$1,063,710	Calaveras County	\$1,238,865
Chula Vista	\$6,356,898	Calexico	\$1,222,996
Citrus Heights	\$1,876,554	Calimesa	\$532,699
Clovis City	\$2,193,654	Calipatria	\$462,611
Compton	\$4,618,320	Calistoga	\$511,540
Concord	\$2,932,710	Capitola	\$630,557
Corona	\$3,492,018	Carmel-by-the-Sea	\$491,704
Costa Mesa	\$3,171,486	Chowchilla	\$662,295
Cupertino City	\$993,060	Clearlake	\$875,203
Daly City	\$3,070,926	Coalinga	\$618,655
Davis	\$1,817,544	Colfax	\$432,196
Delano City	\$1,950,744	Colusa	\$515,507
Downey	\$3,121,674	Colusa County	\$500,961
El Cajon	\$3,872,292	Corcoran	\$683,453
El Centro	\$1,475,988	Corning	\$555,180
Elk Grove	\$2,638,722	Crescent City	\$485,092
El Monte	\$5,083,752	Del Norte County	\$844,787

Entitlement Local government		Non-Entitlement Local government	
Local government	Estimate 5-Year Funding Amount	Local government	Estimate 5-Year Funding Amount
Encinitas	\$936,264	Dinuba	\$889,749
Escondido	\$5,057,466	Dixon	\$692,710
Fairfield	\$2,345,460	Dorris	\$399,135
Fontana	\$5,886,732	Dos Palos	\$496,994
Fountain Valley	\$867,648	Dunsmuir	\$432,196
Fremont	\$3,846,960	El Centro	\$1,297,051
Fresno	\$20,445,618	El Dorado County	\$2,879,974
Fullerton	\$4,130,712	Etna	\$403,103
Gardena	\$1,979,262	Eureka	\$1,125,138
Garden Grove	\$5,966,058	Exeter	\$586,917
Gilroy City	\$1,465,554	Farmersville	\$589,562
Glendale	\$5,202,150	Ferndale	\$426,906
Glendora City	\$781,548	Firebaugh	\$572,371
Goleta	\$564,090	Fort Bragg	\$641,136
Hanford	\$1,772,808	Fort Jones	\$415,004
Hawthorne	\$3,676,914	Fortuna	\$651,715
Hayward	\$3,910,410	Fowler	\$486,414
Hemet	\$2,415,216	Glenn County	\$641,136
Hesperia	\$3,034,662	Grass Valley	\$813,049
Huntington Beach	\$3,290,970	Greenfield	\$839,497
Huntington Park	\$3,910,068	Gridley	\$555,180
Indio City	\$2,735,772	Grover Beach	\$727,093
Inglewood	\$4,414,656	Guadalupe	\$606,754
Irvine	\$4,547,862	Gustine	\$441,452
Laguna Niguel	\$920,484	Hidden Hills	\$428,228
La Habra	\$2,333,202	Hollister	\$1,081,498
Lake Forest	\$1,326,420	Holtville	\$495,671
Lake Elsinore	\$1,491,162	Humboldt County	\$2,066,693
Lakewood	\$1,625,082	Huron	\$597,497
La Mesa	\$1,132,854	Imperial	\$548,568
Lancaster	\$4,169,130	Imperial County	\$1,043,148
Livermore	\$1,251,240	Indian Wells	\$532,699
Lodi	\$2,017,590	Industry	\$393,581
Lompoc	\$1,362,162	Inyo County	\$622,622
Long Beach	\$17,560,704	Ione	\$452,032
Los Angeles	\$157,317,438	Jackson	\$524,764
Lynwood	\$3,788,322	King City	\$805,115
Madera	\$2,533,914	Kings County	\$980,995
Menifee	\$1,509,624	Lake County	\$1,450,450
Merced	\$3,112,314	Lakeport	\$475,835
Milpitas City	\$1,431,570	Lassen County	\$612,043
Mission Viejo	\$1,240,098	Lemoore	\$871,235

Entitlement Local government		Non-Entitlement Local government	
Local government	Estimate 5-Year Funding Amount	Local government	Estimate 5-Year Funding Amount
Modesto	\$5,818,482	Lincoln	\$1,219,029
Montebello	\$1,900,548	Lindsay	\$703,289
Monterey	\$698,514	Live Oak	\$537,988
Monterey Park	\$1,913,226	Livingston	\$653,038
Moreno Valley	\$6,178,854	Loomis	\$490,382
Mountain View	\$1,539,306	Los Banos	\$1,129,105
Napa City	\$1,909,260	Loyalton	\$405,747
National City	\$2,359,146	Madera County	\$1,643,522
Newport Beach	\$1,017,678	Mammoth Lakes	\$490,382
Norwalk	\$3,556,572	Maricopa	\$400,458
Oakland	\$22,226,850	Marina	\$945,290
Oceanside	\$3,894,906	Mariposa County	\$770,732
Ontario	\$5,520,108	Marysville	\$662,295
Orange	\$3,644,898	McFarland	\$676,841
Oxnard	\$6,950,574	Mendocino County	\$2,099,753
Palmdale	\$4,674,384	Merced County	\$1,865,687
Palm Desert	\$1,027,836	Modoc County	\$458,644
Palm Springs	\$1,153,422	Mono County	\$462,611
Palo Alto	\$1,388,976	Montague	\$412,359
Paradise	\$561,576	Mount Shasta	\$539,311
Paramount City	\$2,629,182	Napa County	\$859,334
Pasadena	\$5,616,456	Nevada City	\$473,190
Perris City	\$2,799,192	Nevada County	\$1,837,916
Petaluma	\$1,106,142	Orange Cove	\$608,076
Pico Rivera	\$2,033,838	Orland	\$555,180
Pittsburg	\$1,906,098	Oroville	\$822,306
Placentia	\$1,288,644	Pacific Grove	\$712,546
Pleasanton City	\$906,534	Palos Verdes Estates	\$580,305
Pomona	\$6,410,670	Parlier	\$801,148
Porterville	\$2,056,524	Pismo Beach	\$597,497
Rancho Cordova City	\$1,712,196	Placer County	\$2,730,542
Rancho Cucamonga	\$2,702,856	Placerville	\$664,940
Rancho Santa Margarita	\$608,376	Plumas County	\$727,093
Redding	\$2,020,884	Plymouth	\$404,425
Redondo Beach	\$784,980	Point Arena	\$404,425
Redwood City	\$2,086,314	Portola	\$452,032
Rialto	\$3,586,716	Rancho Mirage	\$1,032,569
Riverside	\$9,732,750	Red Bluff	\$744,284
Rocklin City	\$807,828	Rio Dell	\$474,513
Rosemead	\$2,059,428	Rio Vista	\$577,661
Roseville	\$1,880,196	Riverbank	\$732,382
Sacramento	\$14,142,402	San Benito County	\$727,093

Entitlement Local government		Non-Entitlement Local government	
Local government	Estimate 5-Year Funding Amount	Local government	Estimate 5-Year Funding Amount
Salinas	\$6,041,082	San Joaquin	\$471,868
San Bernardino	\$9,732,162	San Juan Bautista	\$455,999
San Clemente	\$1,134,240	San Juan Capistrano	\$1,418,712
San Diego	\$34,741,098	Sand City	\$402,838
San Francisco	\$52,308,210	Santa Cruz County	\$3,395,713
San Jose	\$26,091,876	Scotts Valley	\$622,622
San Leandro	\$2,099,760	Shasta County	\$1,721,544
San Marcos City	\$1,915,068	Shasta Lake	\$613,366
San Mateo	\$2,051,364	Sierra County	\$405,747
Santa Ana	\$16,822,236	Siskiyou County	\$852,722
Santa Barbara	\$2,718,654	Solano County	\$769,410
Santa Clara	\$2,876,946	Soledad	\$725,770
Santa Clarita	\$3,529,554	Sonora	\$548,568
Santa Cruz	\$1,588,464	South Lake Tahoe	\$994,219
Santa Maria	\$4,400,826	St. Helena	\$534,021
Santa Monica	\$3,285,096	Suisun City	\$928,099
Santa Rosa	\$4,165,950	Susanville	\$559,147
Santee	\$806,244	Sutter County	\$698,000
Seaside	\$1,158,744	Sutter Creek	\$471,868
Simi Valley	\$1,742,142	Taft	\$543,278
South Gate	\$4,327,920	Tehama	\$393,581
South San Francisco	\$1,307,880	Tehama County	\$1,120,113
Stockton	\$10,268,580	Trinidad	\$396,491
Sunnyvale	\$3,198,138	Trinity County	\$729,738
Temecula	\$1,640,358	Truckee	\$627,912
Thousand Oaks	\$1,776,240	Tulare County	\$3,501,506
Torrance	\$2,666,244	Tulelake	\$411,037
Tulare	\$1,910,598	Tuolumne County	\$1,453,095
Turlock	\$1,859,124	Ukiah	\$778,667
Tustin	\$2,313,270	Vernon	\$392,259
Union City	\$1,523,610	Wasco	\$813,049
Upland	\$1,667,022	Weed	\$459,966
Vacaville	\$1,443,000	Westmorland	\$436,163
Vallejo	\$3,032,214	Wheatland	\$432,196
San Buenaventura	\$2,144,634	Williams	\$485,092
Victorville	\$3,796,620	Willits	\$553,857
Visalia	\$3,784,890	Willows	\$561,792
Vista	\$2,453,292	Winters	\$532,699
Walnut Creek	\$830,694	Woodlake	\$539,311
Watsonville	\$2,175,090	Yolo County	\$819,661
West Covina	\$2,332,578	Yountville	\$486,414
Westminster	\$3,063,462	Yreka	\$612,043

Entitlement Local government		Non-Entitlement Local government	
Local government	Estimate 5-Year Funding Amount	Local government	Estimate 5-Year Funding Amount
West Sacramento	\$1,420,074	Yuba County	\$1,634,265
Whittier	\$2,299,140		
Woodland	\$1,493,934		
Yorba Linda	\$639,174		
Yuba City	\$1,866,840		
Alameda County	\$5,603,190		
Contra Costa County	\$13,021,068		
Fresno County	\$9,860,088		
Kern County	\$12,962,064		
Los Angeles County	\$66,150,756		
Marin County	\$4,353,426		
Monterey County	\$3,890,280		
Orange County	\$7,632,984		
Riverside County	\$23,977,026		
Sacramento County	\$16,324,956		
San Bernardino County	\$20,754,846		
San Diego County	\$11,879,796		
San Joaquin County	\$7,861,158		
San Luis Obispo County	\$5,235,012		
San Mateo County	\$7,257,300		
Santa Barbara County	\$3,418,722		
Santa Clara County	\$4,420,398		
Sonoma County	\$5,396,358		
Stanislaus County	\$6,929,892		
Ventura County	\$5,158,494		

Appendix D
Housing Element and Annual Progress Report (APR) Submittal Status
Requirement stated in Guidelines Section 302(a) and (b)

To be eligible to apply, jurisdictions are required to have a housing element that has been adopted by the jurisdiction's governing body and subsequently determined to be in substantial compliance with state Housing Element Law pursuant to GC Section 65585 by the application date time of award. Awards will be made through February 2023. If the application is submitted within 120 days of the housing element due date, the Department may refer to the jurisdiction's compliance from the prior cycle.

To verify current status and eligibility for PLHA funds, please consult the following resources:

Housing Element Compliance: [Housing Element Review and Compliance Report | California Department of Housing and Community Development](#)

Annual Progress Report Submittal: [Annual Progress Reports - Data Dashboard and Downloads | California Department of Housing and Community Development](#)

Please note that PLHA is an over-the-counter program, allowing Applicants to apply at any point during the OTC application window of August 17 to ~~October 31~~ November 30. If a jurisdiction is currently out of compliance, that jurisdiction, once it reaches compliance with the housing element and APR requirements, will be eligible for these funds.

For questions about Housing Element Compliance, please email housingelements@hcd.ca.gov. For inquiries on status of APR submittal, please email APR@hcd.ca.gov.

Appendix E Jurisdictions at Risk of Losing Their 2019 Allocations

Entitlement Local Government		Non-Entitlement Local Government	
Local Gov	Funding Amount 2019	Local Gov	Funding Amount 2019
Aliso Viejo	\$119,177	Alpine County	\$68,065
Carlsbad	\$272,582	Alturas	\$79,305
Cerritos	\$109,213	Amador City	\$65,861
Chico	\$390,348	Amador County	\$134,185
Chino	\$249,365	American Canyon	\$117,435
Compton	\$769,720	Anderson	\$103,770
El Cajon	\$645,382	Angels	\$81,289
El Centro	\$245,998	Arcata	\$176,062
Elk Grove	\$439,787	Artesia	\$135,728
Encinitas	\$156,044	Atwater	\$158,209
Escondido	\$842,911	Auburn	\$119,859
Gardena	\$329,877	Avenal	\$104,652
Glendale	\$867,025	Benicia	\$141,459
Glendora City	\$130,258	Biggs	\$70,710
Hesperia	\$505,777	Bishop	\$83,713
Huntington Park	\$651,678	Blue Lake	\$68,285
Inglewood	\$735,776	Brawley	\$151,156
Lake Forest	\$221,070	Butte County	\$333,428
Lakewood	\$270,847	Calexico	\$203,832
Lompoc	\$227,027	Calimesa	\$88,783
Madera	\$422,319	Calipatria	\$77,101
Milpitas City	\$238,595	Calistoga	\$85,256
Montebello	\$316,758	Capitola	\$105,092
Monterey Park	\$318,871	Carmel-by-the-Sea	\$81,950
Mountain View	\$256,551	Clearlake	\$145,867
Norwalk	\$592,762	Colfax	\$72,032
Palo Alto	\$231,496	Colusa	\$85,917
Paradise	\$93,596	Colusa County	\$83,493
Paramount City	\$438,197	Corcoran	\$113,908
Pico Rivera	\$338,973	Corning	\$92,529
Pleasanton City	\$151,089	Crescent City	\$80,848
Rancho Cordova City	\$285,366	Del Norte County	\$140,797
Rancho Cucamonga	\$450,476	Dixon	\$115,451
Redondo Beach	\$130,830	Dorris	\$66,522
Rialto	\$597,786	Dos Palos	\$82,832
Rosemead	\$343,238	Dunsmuir	\$72,032
San Marcos City	\$319,178	El Centro (Colonia Only)	\$216,175
Santa Clarita	\$588,259	Etna	\$67,183
Santee	\$134,374	Ferndale	\$71,150

Entitlement Local Government		Non-Entitlement Local Government	
Local Gov	Funding Amount 2019	Local Gov	Funding Amount 2019
Seaside	\$193,124	Firebaugh	\$95,395
Sunnyvale	\$533,023	Fort Bragg	\$106,856
Turlock	\$309,854	Fort Jones	\$69,167
Vacaville	\$240,500	Fortuna	\$108,619
Watsonville	\$362,515	Fowler	\$81,069
West Covina	\$388,763	Greenfield	\$139,916
West Sacramento	\$236,679	Gridley	\$92,529
		Guadalupe	\$101,125
		Gustine	\$73,575
		Hidden Hills	\$71,371
		Hollister	\$180,249
		Holtville	\$82,611
		Imperial	\$91,427
		Imperial County	\$173,858
		Indian Wells	\$88,783
		Industry	\$65,596
		Inyo County	\$103,770
		lone	\$75,338
		Jackson	\$87,460
		Kings County	\$163,499
		Lake County	\$241,741
		Lakeport	\$79,305
		Lassen County	\$102,007
		Lemoore	\$145,205
		Lincoln	\$203,171
		Live Oak	\$89,664
		Livingston	\$108,839
		Loomis	\$81,730
		Los Banos	\$188,184
		Loyalton	\$67,624
		Mammoth Lakes	\$81,730
		Maricopa	\$66,742
		Marina	\$157,548
		McFarland	\$112,806
		Modoc County	\$76,440
		Mono County	\$77,101
		Montague	\$68,726
		Mount Shasta	\$89,885
		Orange Cove	\$101,345
		Palos Verdes Estates	\$96,717
		Pismo Beach	\$99,582
		Placerville	\$110,823

Entitlement Local Government		Non-Entitlement Local Government	
Local Gov	Funding Amount 2019	Local Gov	Funding Amount 2019
		Plymouth	\$67,404
		Point Arena	\$67,404
		Portola	\$75,338
		Rancho Mirage	\$172,094
		Red Bluff	\$124,047
		Rio Dell	\$79,085
		Rio Vista	\$96,276
		San Benito County	\$121,182
		San Joaquin	\$78,644
		San Juan Bautista	\$75,999
		San Juan Capistrano	\$236,452
		Sand City	\$67,139
		Scotts Valley	\$103,770
		Soledad	\$120,961
		Sonora	\$91,427
		St. Helena	\$89,003
		Suisun City	\$154,683
		Susanville	\$93,191
		Sutter Creek	\$78,644
		Taft	\$90,546
		Tehama	\$65,596
		Tehama County	\$186,685
		Trinidad	\$66,081
		Trinity County	\$121,622
		Tulelake	\$68,506
		Tuolumne County	\$242,182
		Ukiah	\$129,777
		Vernon	\$65,376
		Wasco	\$135,508
		Weed	\$76,661
		Westmorland	\$72,693
		Wheatland	\$72,032
		Williams	\$80,848
		Willits	\$92,309
		Yountville	\$81,069
		Yreka	\$102,007

Permanent Local Housing Allocation (PLHA) Formula Allocation

2022 Application for New Applicants



**State of California
Governor, Gavin Newsom**

**Lourdes Castro Ramírez, Secretary
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director
Department of Housing and Community Development**

Program Design and Implementation, PLHA Program
2020 West El Camino Avenue, Suite 150, Sacramento, CA 95833
PLHA Program Email: PLHA@hcd.ca.gov

**Final Filing Date: October 31, 2022
at 4:00 P.M. PST**

Local Government Formula Allocation for New Applicants

Eligible Applicant Type:	Nonentitlement.		
Local Government Recipient of PLHA Formula Allocation:	Clearlake		
2020 PLHA NOFA Formula Allocation Amount:	\$145,867	2020 NOFA Allowable Local Admin (5%):	\$7,293
2021 PLHA NOFA Formula Allocation Amount:	\$208,993	2021 NOFA Allowable Local Admin (5%):	\$10,450
2022 PLHA NOFA Formula Allocation Amount:	\$232,518	2022 NOFA Allowable Local Admin (5%):	\$11,626

Instructions: If the Local Government Recipient of the PLHA Formula Allocation delegated its PLHA formula allocation to a Local Housing Trust Fund or to another Local Government, the Applicant (for which information is required below) is the Local Housing Trust Fund or administering Local Government. The PLHA award will be made to the Applicant (upon meeting threshold requirements) and the Applicant is responsible for meeting all program requirements throughout the term of the Standard Agreement.

The 302(c)(4) Plan template worksheet requires first choosing one or more of the Eligible Activities listed below. If "Yes" is clicked, the 302(c)(4) Plan worksheet opens a series of questions about what precise activities are planned. Some specific activities, such as providing downpayment assistance to lower-income households for acquisition of an affordable home, could be included under either Activity 2 or 9. Please only choose one of those Activities; don't list the downpayment assistance under both Activities.

If the PLHA funds are used for the same Activity but for different Area Median Income (AMI) level, select the same Activity twice (or more times) and the different AMI level the Activity will serve. Please enter the percentage of funds allocated to the Activity in only the first Activity listing to avoid double counting the funding allocation.

For each year (2019-2023), allocations must equal 100% annually including the allowable administrative costs of up to 5%.

Eligible Applicants §300

§300(a) and (b) Eligible Applicants for the Entitlement and Non-Entitlement formula component described in Section §100(b)(1) and (2) are limited to the metropolitan cities and urban counties allocated a grant for the federal fiscal year 2017 pursuant to the federal CDBG formula specified in 42 USC, Section §5306 and Non-entitlement local governments.

Applicant: City of Clearlake

Address: 14050 Olympic Drive

City: Clearlake State: CA Zip: 95422 County: Lake


Auth Rep Name: Alan Flora Title: City Manager Auth Rep. Email: aflora@clearlake.ca.us Phone: 707-994-8201

Address: 14050 Olympic Drive City: Clearlake State: CA Zip Code: 95422

Contact Name: Kathy Wells Title: Finance Director Contact Email: kwells@clearlake.ca.us Contact Phone: 707-994-8201

Address: 14050 Olympic Drive City: Clearlake State: CA Zip Code: 95422

§300(d) Is Applicant delegated by another Local government to administer on its behalf its formula allocation of program funds? No

§300(d) If Applicant answered "Yes" above, has the Applicant attached the legally binding agreement required by §300 (c) and (d)? A sample agreement can be found by double clicking on the icon to the right 

File Name: Application and Adopting the PLHA Plan (2019-2023 Allocations) Reso	Pursuant to section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for 2019-2023 allocations is attached to this resolution, and Applicant certifies compliance with all public notice, comment, and hearing requirements in accordance with the Guidelines.	Yes	Uploaded to HCD?	Yes
File Name: App1 TIN			Uploaded to HCD?	Yes
File Name: Applicant Delegation Agreement	Legally binding agreement between Delegating and Administering Local Governments (sample provided—just click on icon in row 17, column AI)		Uploaded to HCD?	

Eligible Activities, §301

§301(a) Eligible activities are limited to the following:	Included?
§301(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to Extremely low-, Very low-, Low-, or Moderate-income households, including necessary operating subsidies.	<input checked="" type="checkbox"/> YES
§301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.	<input checked="" type="checkbox"/> YES
§301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.	<input type="checkbox"/> YES
§301(a)(4) Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.	<input type="checkbox"/> YES
§301(a)(5) Capitalized Reserves for services connected to the preservation and creation of new permanent supportive housing.	<input type="checkbox"/> YES
§301(a)(6) Assisting persons who are experiencing or At-risk of homelessness, including, but not limited to, providing rapid re-housing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.	<input checked="" type="checkbox"/> YES
§301(a)(7) Accessibility modifications in Lower-income Owner-occupied housing.	<input type="checkbox"/> YES
§301(a)(8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.	<input type="checkbox"/> YES
§301(a)(9) Homeownership opportunities, including, but not limited to, down payment assistance.	<input type="checkbox"/> YES
§301(a)(10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing Projects, or matching funds invested by a county in an affordable housing development Project in a city within the county, provided that the city has made an equal or greater investment in the Project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an affordable housing Project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the affordable housing Project.	<input type="checkbox"/> YES

Threshold Requirements, §302

§302(a) The Applicant's Housing Element and Delegating Local Government's Housing Element (if applicable) was/were adopted by the Local Government's governing body by the application submittal date subsequently determined to be in substantial compliance with state Housing Element Law pursuant to Government Code Section 65585.	Yes
§302(b) Applicant or Delegating Local Government has submitted the current or prior year's Annual Progress Report to the Department of Housing and Community Development pursuant to Government Code Section 65400.	Yes
§302(c)(2) Applicant certified in the Resolution submitted with this application that submission of the application was authorized by the governing board of the Applicant.	Yes
§302(c)(3) Applicant certified in the Resolution submitted with this application that, if the Local Government proposes allocation of funds for any activity to another entity, the Local government's selection process had no conflicts of interest and was accessible to the public.	Yes
§302(c)(4) Applicant certified in the Resolution submitted with this application that the application include a Plan in accordance with §302(c)(4)?	Yes
§302(c)(4)(D) Applicant certified in the Resolution submitted with this application that the Plan was authorized and adopted by resolution by the Local Government and that the public had an adequate opportunity to review and comment on its content.	Yes
§302(c)(5) Applicant certified in the Resolution submitted with this application that the Plan submitted is for a term of five years (2019-2023). Local Governments agree to inform the Department of changes made to the Plan in each succeeding year of the term of the Plan.	Yes
§302(c)(6) Applicant certified in the Resolution submitted with this application that it will ensure compliance with §302(c)(6) if funds are used for the acquisition, construction, or rehabilitation of for-sale housing projects or units within for-sale housing projects.	Yes
§302(c)(7) Applicant certified in the Resolution submitted with this application that it will ensure that the PLHA assistance is in the form of a low-interest, deferred loan to the Sponsor of the Project, if funds are used for the development of an Affordable Rental Housing Development. The loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with the Local government-approved underwriting of the Project for a term of at least 55 years.	Yes
§302(c)(8) Has Applicant attached a program income reuse plan describing how repaid loans or accrued interest will be reused for eligible activities specified in Section 301?	Yes
File Name: Reuse Plan	Program Income Reuse Plan describing how repaid loans or accrued interest will be used for eligible activities in Section 301. Narrative uploaded to HCD?
	No

Administration

Applicant agrees to adhere to §500, Accounting Records.	Yes
Applicant agrees to adhere to §501, Audits/Monitoring of Project Files.	Yes

Applicant agrees to adhere to §502, Cancellation/Termination.

Applicant agrees to adhere to §503, Reporting.

Certifications

On behalf of the entity identified below, I certify that: The information, statements and attachments included in this application are, to the best of my knowledge and belief, true and correct and I possess the legal authority to submit this application on behalf of the entity identified in the signature block.

Alan Flora	City Manager		
Authorized Representative Printed Name	Title	Signature	Date

§302(c)(4) Plan

Rev. 2/16/22

§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities.

The funds will be used for infrastructure related to various projects; 1) the Hope Center, a transitional homeless housing facility in the City; Oak Valley Villas, an 80-unit affordable housing project; Clearlake Apartments an 80-unit affordable housing project; and/or Konocti Gardens, a 102-unit affordable housing project. Additionally, the City will begin property acquisition for housing projects. These projects will be a mix of affordable and workforce housing up to 120% AMI.

§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI).

Individuals who are homeless or at risk of homelessness are some of our most vulnerable citizens. Emergency and transitional housing for these individuals will be a priority of this allocation. Projects will then be prioritized based on income level starting with extremely low/very low and moving up the income scale.

§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element.

The City of Lakeport's Housing Element includes a program that aims to expand housing and resource opportunities for households with very low to moderate incomes. In particular, Housing Element Goal HP3, ensuring the availability of adequate housing for special needs groups including...homeless. This includes allowing emergency shelters and transitional housing to accommodate homeless housing needs.

Activities Detail (Activities Detail (Must Make a Selection on Formula Allocation Application worksheet under Eligible Activities, §301))

§301(a)(1) The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary Operating subsidies.

§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for each proposed Affordable Rental Housing Activity.

The funds will be used for infrastructure related to various projects; 1) Konocti Gardens, and 102-unit affordable housing project; Oak Valley Villas, an 80-unit affordable housing project; Clearlake Apartments an 80-unit affordable housing project. In 2022 and 2023 the funding will be used for the second phase of Konocti Gardens (67 affordable units) or a yet undefined project.

Complete the table below for each proposed Affordable Rental Housing Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2020	2021	2022	2023											
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Affordable Rental Housing Activity	70.0%	70.0%	45.0%	45.0%											
§302(c)(4)(E)(ii) Area Median Income Level Served	60%	60%	60%	60%											TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at the AMI Level Note: complete for years 2019, 2020, 2021 only	60%	130%	n/a	n/a											1.9
§302(c)(4)(E)(ii) Projected Number of Households Served	102	80	20	20											222
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Affordable Rental Housing Activity (55 years required for rental housing projects)	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	55 Years	

§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.

Konocti Gardens off site transportation improvements - 12/23; Clearlake Apartments development costs - 12/23; Konocti Gardens Phase 2 - 12/24

§301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.

§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for each proposed Affordable Rental and Ownership Housing Activity.	Enter Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing	36%
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By the end of 2023 the City's affordable RHNA numbers will have been met for the 2027 cycle. The median and moderate numbers will still be beyond reach. The City intends to purchase and prepare for development various infill lots in the City that can be provided do complete workforce housing, therefore filling the RHNA goals.

Complete the table below for each proposed Affordable Rental and Ownership Housing Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2019	2020	2021	2022	2023												
Type of Affordable Housing Activity	Ownership Development	Ownership Development	Ownership Development	Ownership Development	Ownership Development												
§302(c)(4)(E)(i) Percentage of Funds Allocated for Each Affordable Housing Activity	25%	25%	25%	50%	50%												
§302(c)(4)(E)(ii) Area Median Income Level Served	120%	120%	120%	120%	120%												TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level Note: complete for years 2019, 2020, 2021 only	3.60%	3.80%	4%	n/a	n/a												0.114
§302(c)(4)(E)(ii) Projected Number of Households Served	10	10	10	20	20												70
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	n/a	n/a	n/a	n/a	n/a												

§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of each Affordable Rental and Ownership Housing project.

Property acquisition - 4-5 lots per year. Provide water/sewer hookups and any infrastructure deficit that is holding back development. Acquisition complete by 12/23, infrastructure needs completed by 12/24.

§301(a)(6) Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.

§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for the proposed Activity.

Funds will be used to complete infrastructure at the Hope Center (a transitional housing facility opened in 2020). Costs associated with this project could include engineering/design and construction costs associated with public infrastructure such as curb, gutter, sidewalks, and street lighting.

Complete the table below for each proposed Activity to be funded with 2019-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).

Funding Allocation Year	2019														
Type of Activity for Persons Experiencing or At Risk of Homelessness	Transitional Housing: New Construction														
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity	68.60%														
§302(c)(4)(E)(ii) Area Median Income Level Served	30%														TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level Note: complete for years 2019, 2020, 2021 only	n/a														0
§302(c)(4)(E)(ii) Projected Number of Households Served	20														20
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	n/a														

§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity.
1/31/23 - complete design/engineering 3/31/23 - begin construction 6/31/23 - construction complete

2022-61
City of Clearlake

AUTHORIZING RESOLUTION OF _____ City of Clearlake

AUTHORIZING THE APPLICATION AND ADOPTING THE PLHA PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

All _____ of the
City Council _____ of
City of Clearlake _____

_____ City of Clearlake hereby consents to, adopts, and ratifies the following resolution:

- A. WHEREAS, the Department is authorized to provide up to \$304 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))).
- B. WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated 5/3/2021 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS _____ City of Clearlake is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.
- 2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA _____ 875203 _____ in accordance with all applicable rules and laws.

3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.
4. **Pursuant to Section 302(c)(4) of the Guidelines, Applicant’s PLHA Plan for the 2019-2023 Allocations is attached to this resolution, and Applicant hereby adopts this PLHA Plan and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.**
5. Applicant certifies that it was delegated by City Council of the City of Clearlake to submit an application on its behalf and administer the PLHA grant award for the formula allocation of PLHA funds, pursuant to Guidelines Section 300(c) and 300(d), and the legally binding agreement between the recipient of the PLHA funds and the Applicant is submitted with the PLHA application.
6. Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), “entity” means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
7. Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. Pursuant to Applicant’s certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. Applicant certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A),(B) and (C).
10. Applicant certifies that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with a Local government-approved underwriting of the Project for a term of at least 55 years.
11. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
12. _____ is/are authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or _____ City Manager _____ documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the _____ City of Clearlake _____ this
3rd day of, November 2022, by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

Signature of Approving Officer: _____
Dirk Slooten, Mayor

INSTRUCTION: The attesting officer cannot be the person identified in the resolution as the authorized signor

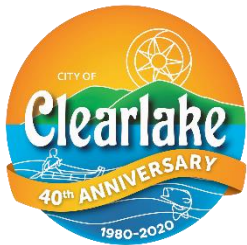
CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, Officer of _____ Melissa Swanson _____ does hereby attest and certify that the _____ Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of the _____ City Council of the City of Clearlake _____ which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: _____
Signature of Attesting Officer
- _____ Melissa Swanson, City Clerk

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Discussion and Consideration of an Agreement(s) Between the City of Clearlake, Lake County Economic Development Corporation, and Clear Lake Chamber of Commerce for Use of the Clearlake Visitor Center Facility	MEETING DATE: Nov. 3, 2022
SUBMITTED BY: Alan D. Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to authorize the City Manager to approve the agreement and make minor changes as necessary.

BACKGROUND/DISCUSSION:

Ten years ago the City entered into an agreement with the Clear Lake Chamber of Commerce for use of the Visitor Center facility at Highlands Park. This agreement officially ended in September and the parties have discussed restructuring the agreement. In addition, the Lake County Economic Development Corporation (EDC) has expressed an interest in having more of a presence in the Clearlake area. Earlier this year the EDC received approval and some funding for operation of a Small Business Development Center (SBDC). The City would like to see the SBDC offer direct services here in the City.

Discussions over several months have led to the draft agreement before you that would allow the visitor center facility to be used by the EDC and the Chamber to fulfill their goals of providing business and visitor support to the community and those who visit. Under this agreement the Chamber would be guaranteed access to space for staff, volunteers for operating the visitor center, and scheduled access to shared spaces for meetings, etc. The EDC would be the lead tenant and pay rent for the facility and be responsible for coordinating meetings, etc.

The EDC and Chamber Boards of Directors have agreed in concept with this agreement but will need to formally approve it after the Council’s consideration. Due to this the City Manager would like discretion to make minor modifications to the agreement, if needed, based on feedback from the two Boards.

OPTIONS:

1. Approve Agreement and Authorize the City Manager to Make Minor Adjustments as Necessary.

2. Provide alternative direction to staff.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase:

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Fund

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

Goal #2: Make Clearlake a Statistically Safer City

Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities

Goal #4: Improve the Image of Clearlake

Goal #5: Ensure Fiscal Sustainability of City

Goal #6: Update Policies and Procedures to Current Government Standards

Goal #7: Support Economic Development

SUGGESTED MOTIONS: Approve Agreement and Authorize the City Manager to Make Minor Adjustments as Necessary.

Attachments: Draft Agreement

AGREEMENT BETWEEN CITY OF CLEARLAKE,
LAKE COUNTY ECONOMIC DEVELOPMENT CORPORATION, AND
CLEAR LAKE CHAMBER OF COMMERCE
FOR USE OF FACILITY, OPERATION AND MAINTENANCE
OF CLEARLAKE BUSINESS AND VISITORS CENTER (14295 LAKESHORE DRIVE)

This Agreement is entered into this ___ day of November 2022 by and between the City of Clearlake ("CITY"), the Lake County Economic Development Corporation ("EDC") and the Clear Lake Chamber of Commerce ("CHAMBER") for purposes of use and operation of property located at 14295 Lakeshore Drive as a Business and Visitors' Center.

RECITALS

Whereas, promotion of commerce, local businesses support and tourism in the City of Clearlake is of significant public interest; and

Whereas, the CITY owns property located at 14295 Lakeshore Drive that it has designated for the purpose of providing these services and for the purposes of this Agreement shall be known as Clearlake Business and Visitors' Center ("CENTER"); and

Whereas, the stated property has an existing building designated for use as the Clearlake Visitors' Center and has been utilized as the office of the Clear Lake Chamber of Commerce; and

Whereas, the property abuts Highlands Park, also owned by the city, and is intended to blend together for aesthetics and community use; and

Whereas, CITY, EDC and CHAMBER desire to cooperatively provide this service at this location; and

Whereas, it is in the public interest for the CITY, EDC and CHAMBER to jointly operate the Business and Visitors' Center for the purpose of promoting local commerce, business and tourism;

AGREEMENT

It is hereby agreed by and between the parties hereto as follows:

1. City Responsibilities. Throughout the duration of this Agreement, the CITY shall have the following responsibilities:
 - a. Provide EDC full access to the facility for use as office space, as a Small Business Development Center, and meeting space for business support services in exchange for \$300 per month rent.

- b. Provide CHAMBER access to the facility to use as the Chamber's primary office space for operation of CHAMBER business for \$1 per year.
- c. CITY shall provide maintenance and upkeep on the facility.
- d. CITY shall pay all utilities.
- e. CITY shall provide garbage collection will be provided through the City's franchise agreement.

2. EDC Responsibilities: Throughout the duration of this Agreement, the EDC shall have the following responsibilities:

- a. EDC shall be considered the lead tenant for the purposes of this agreement. The EDC will be the primary occupant for the areas of the facility identified on Exhibit A and agrees to share common areas such as the kitchen, bathrooms, conference/board room and lobby areas with the CHAMBER;
- b. EDC shall utilize the facility as a co-office space with its location(s) in other areas of the County;
- c. The EDC shall designate the location as a Small Business Development Center (SBDC) and offer the services required by the Small Business Administration (SBA) for operation of said Center;
- d. The EDC shall offer business support services to the Clearlake business community and surrounding areas, originating from this location. These services may include, but are not limited to: free technical assistance, business support services including workshops and one-on-one consulting, access to capital including grants and the EDC's loan portfolio, and others services as the EDC and CITY may agree are appropriate to support local business;
- e. The EDC shall be responsible for keeping the facility clean, safe, sanitary and orderly;
- f. The EDC shall be responsible for coordinating and scheduling the use of shared spaces of the facility. The EDC shall not unreasonably withhold the request of the CHAMBER for scheduled use of shared spaces;
- g. The EDC may approve the use of shared spaces such as conference/board room, etc. for use by other organizations as needed, including the CITY;
- h. The EDC shall provide signage identifying the facility as a SBDC and office of the EDC;
- i. EDC agrees that it shall not allow the combustion of tobacco or any other substance in a cigar, cigarette, pipe, vaping, or any similar smoking device in any area of the premises. Smoking is prohibited inside the building and in the park. EDC agrees that its employees, customers, guests and invitees and all others shall comply with this provision;

- j. All signage and graphics of every kind visible from public view corridors or the exterior of the property will be subject to CITY'S prior written approval and will be subject to any applicable governmental laws and ordinances and in conformance with CITY'S design standards;
- k. EDC shall be responsible for notifying the CITY in writing if there is a need for maintenance at the facility;

3. Chamber Responsibilities. Throughout the duration of this Agreement, the CHAMBER shall have the following responsibilities:

- a. CHAMBER shall utilize the facility as its principal place of business and promote visitor attractions and services, resorts, lodging facilities, restaurants and other businesses within the City of Clearlake and surrounding areas. The CHAMBER shall have guaranteed access to the areas of the facility identified on Exhibit A and will share common areas such as kitchen, bathrooms, lobby, conference/board room with the EDC. While the CHAMBER's access for desk space, board meetings, etc. is "guaranteed" the CHAMBER shall request use of shared spaces of the EDC, and EDC shall be responsible for scheduling and coordinating use of shared spaces. Use of the shared spaces shall not be unreasonably withheld by the EDC;
- b. CHAMBER shall keep the Visitors' Center open to the public during its normal business hours and on Saturdays during the time between Memorial Day and Labor Day weekends. Signage shall be posted on- site clearly stating the Center's office hours and emergency contact information;
- c. CHAMBER shall be responsible for keeping the facility clean, safe, sanitary, and orderly and to ensure there is a lack of clutter in areas occupied or used by the CHAMBER, including posting of flyers on windows, etc.;
- d. CHAMBER shall require that all volunteers and staff that use the space during EDC's hours of operation, sign a confidentiality agreement to protect EDC client information.
- e. CHAMBER agrees that it shall not allow the combustion of tobacco or any other substance in a cigar, cigarette, pipe, vaping, or any similar smoking device in any area of the premises. Smoking is prohibited inside the building and in the park. CHAMBER agrees that its employees, customers, guests and invitees and all others shall comply with this provision;
- f. All signage and graphics of every kind visible from public view corridors or the exterior of the property will be subject to CITY'S prior written approval and will be subject to any applicable governmental laws and ordinances and in conformance with CITY'S design standards;

J. CHAMBER shall develop a premier event (i.e. festival, arts and crafts show, etc.) to be held annually for the life of this agreement and designed to support local business, bring visitors into the city and spotlight all that the city has to offer;

4. Maintenance. The CITY shall provide all maintenance of the facility during the term of the agreement.
5. Ownership of Facilities. Ownership of CENTER shall remain with CITY.
6. Term. This agreement shall remain in full force and effect for a minimum of five (5) years and thereafter until such time as either CITY, EDC or CHAMBER provides notice to the other party of intent to terminate as set forth below.
7. Termination or Modification: This Agreement is revocable only by mutual consent or on written notice given by one party to the other party a minimum of 90 days prior to the proposed termination date or by material breach. In the event any Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default. ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within ten (10) days. Upon written notice, CITY may extend the time of performance. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for Party's breach of the Agreement or to terminate the Agreement; or the CITY may exercise any other available and lawful right or remedy. Defaulting Party shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.
8. Parties agree to review Agreement as necessary to discuss any proposed modifications. Any modifications to Agreement shall be in writing signed by both parties and shall not become effective until both party's governing body have reviewed and approved them as an addendum to this agreement.
9. Notices. All notices, demands, requests, approvals, authorizations or designations by either CITY, EDC or CHAMBER to the other shall be in writing and shall be given and served upon the other party, or may be deposited in the United States Mail, postage prepaid, addressed as follows:

City of Clearlake
City Manager
14050 Olympic Drive
Clearlake, CA 95422

Clear Lake Chamber of
Commerce President
14913 Lakeshore Drive, Suite
C Clearlake, CA 95422

Lake EDC
Executive Director
PO Box

10. Insurance: EDC and CHAMBER shall, during the term of this Agreement:

- a. Procure and maintain Workers' Compensation Insurance as required by the laws of the State of California;
- b. Procure and maintain comprehensive liability insurance in the amount of \$1,000,000 for any person, \$1,000,000 for any occurrence and \$1,000,000 for property damage; and
- c. Prior the EDC's and CHAMBER'S entry upon the premises, furnish CITY with endorsements to the policies of insurance described in (b) above, with such endorsement showing that the City of Clearlake is named as additional insured. Such endorsements shall also provide that the insurance, or the limits of such insurance, may not be cancelled, terminated or materially changed without first providing 30 days prior written notice to CITY. These are the minimum required and do not in any way represent or imply that such coverage is sufficient to adequately cover the EDC's and CHAMBER'S liability under this agreement. The full coverage and limits of Insurance carried by or available to the EDC and CHAMBER shall be available to the City of Clearlake and these insurance requirements shall not in any way act to reduce coverage that is broader or includes higher limits than those required. The insurance obligations under this agreement shall be: 1- all the Insurance coverage and limits carried by or available to the EDC and CHAMBER; or 2- the minimum Insurance requirements shown in this agreement, whichever is greater. Any insurance proceeds in excess of the specified minimum limits and coverage required, which are applicable to a given loss, shall be available to the City of Clearlake.
- d. Any failure of EDC or CHAMBER to maintain the insurance required by this section, or to comply with any of the requirements of this paragraph, shall constitute a material breach of the entire Agreement.

11. Indemnification. To the fullest extent permitted by law, EDC and CHAMBER shall hold harmless, defend at its own expense, and indemnify the City of Clearlake and its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all acts or omissions of EDC and/or CHAMBER or its officers, agents, or employees in rendering services under this Agreement; excluding, however, such liability, claims, losses, damages, or expenses arising from City's sole negligence or willful acts. These defense and indemnity obligations shall survive the termination or completion of this agreement and are in addition to, and not limited by, the insurance obligations in the agreement.

12. Prevailing Wage Laws. CITY, EDC and CHAMBER agree that if the requirements of California Labor Code Section 1720, et seq., and 1770, et seq. as well as California Code of

Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws") apply to repairs, maintenance, improvements, and work done by the CHAMBER, and any employee, agents, volunteers or contractors working for or on behalf of EDC or CHAMBER to the 14295 Lakeshore Drive leased premises, then the EDC and/or CHAMBER will comply with the requirements of the California Prevailing Wage Laws. EDC and/or CHAMBER shall defend, indemnify, and hold the CITY its elected officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

- 13. Binding on Successors. This Agreement shall inure to the benefit of and bind the parties hereto, and their successors or assigns, including any and all public agencies to which the real property and facilities herein referred to may be transferred by reason of incorporation, disincorporation, annexation, consolidation or for any other reason.

- 14. Attorney's Fees and Costs. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which such party may be entitled.

- 15. Non-Discrimination in Employment. In the performance of the work authorized under this Agreement, EDC and/or CHAMBER shall not unlawfully discriminate against any qualified worker because of race, religious creed, color, sex, national origin, ancestry, physical disability, mental disability, medical condition, marital status or age.

- 16. Severability. If any provision of this Agreement is held to be unenforceable, the remainder of the Agreement shall be severable and not affected.

- 17. Assignment. E D C a n d / o r CHAMBER shall not assign any interest in the Agreement and shall not transfer any interest in the same without the prior written consent of CITY.

- 18. Counterparts. This agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. This Agreement may be executed by electronic signatures (e.g., using DocuSign or e-SignLive) or signatures transmitted in portable document format ("pdf"), and copies of this Agreement executed and delivered by means of electronic or pdf signatures shall have the same force and effect as copies hereof executed and delivered with original manually executed signatures. The parties may rely upon electronic and pdf signatures as if such signatures were manually executed originals and agree that an electronic or pdf signature page may be introduced into evidence in any proceeding arising out of or related to this Agreement as if it were an original manually executed signature page.

- 19. Captions. Any captions to, or headings of, the sections or subsections of this Agreement are solely for the convenience of the parties hereto, are not a part of this Agreement, and shall not be used for the interpretation or determination of the validity of this Agreement or any provisions hereof.

20. No Obligations to Third Parties. Except as otherwise expressly provided herein, the execution and delivery of this Agreement shall not be deemed to confer any rights upon, nor obligate any of the parties thereto, to any person or entity other than the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on behalf of the persons duly authorized by the governing body of the parties hereto on the date first hereinabove written.

CITY OF CLEARLAKE

LAKE COUNTY ECONOMIC DEVELOPMENT CORPORATION

By: _____

By: _____

Title: _____

Title: _____

Attest:

City Clerk

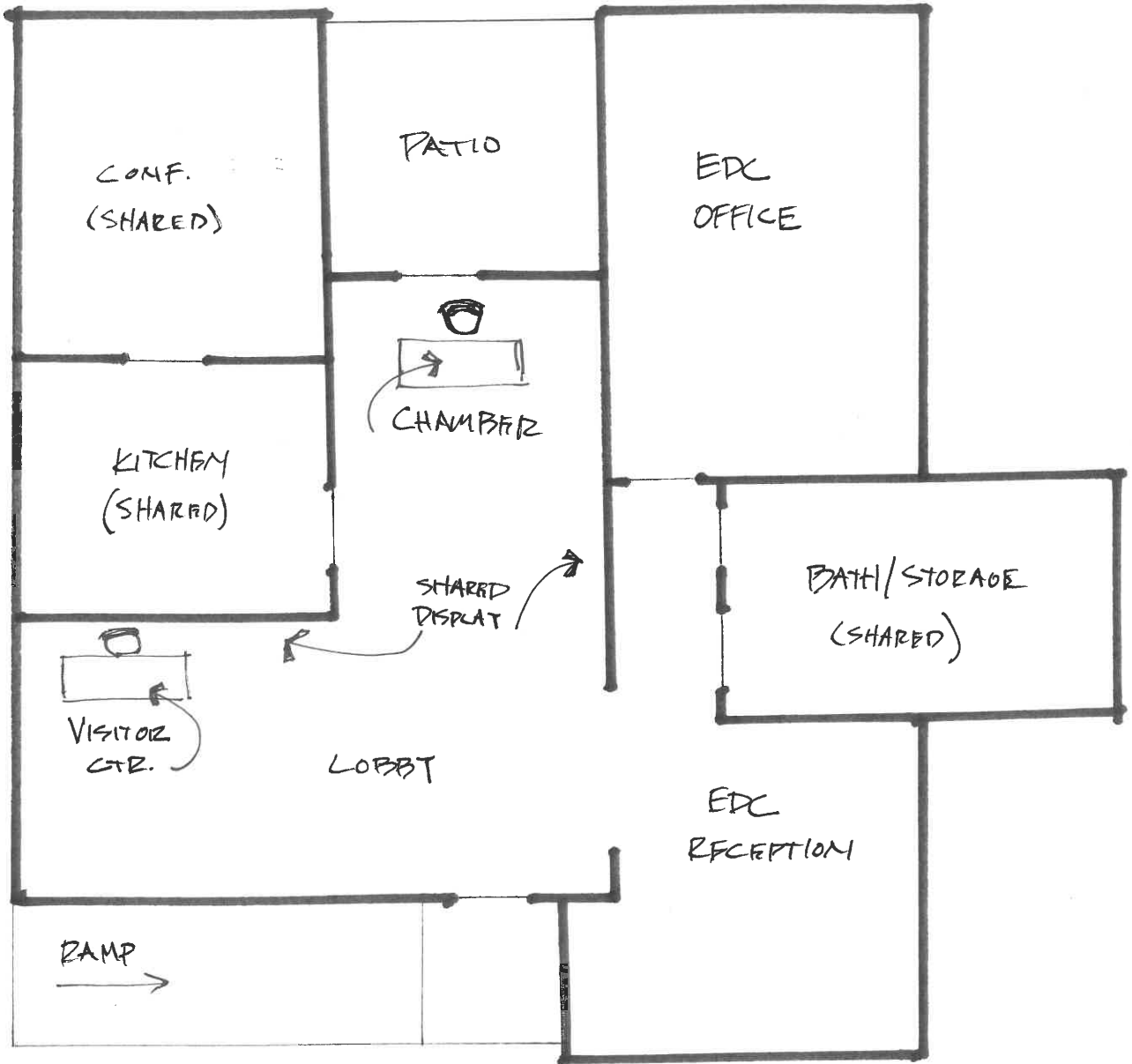
Approved as to form:

CLEAR LAKE CHAMBER OF COMMERCE

By: _____

City Attorney

Title: _____



14295 LAKE SHORE
NOT TO SCALE

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Discussion and Consideration of Providing City Financing to Complete the 36 th Avenue Road and Storm Drainage Construction Project	MEETING DATE: Nov. 3, 2022
SUBMITTED BY: Alan D. Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to authorize the City Manager to develop and Execute a Loan Agreement for Completion of the 36th Avenue Road Project.

BACKGROUND/DISCUSSION:

In 2020 the City negotiated a deal with Lexington Construction in order to incentives the development of market rate housing in the City. The deal provided 18 former Redevelopment Agency lots to Lexington at a reduced rate of \$1,000 each. The developer agreed to construct a new road and storm drainage improvements in the area and to build new single-family homes. The project area is on 36th Avenue between Eureka Avenue and Phillips Avenue. Unfortunately, the developer suffered from a number of personal and professional setbacks and the project has been a struggle to keep moving.

There is a new development team in place, which does not include the original principal, and they have made some progress towards completion of the two houses that were originally started and some road work has been done. However, the developer have approached the City on multiple occasions to see if we can assist them in completing the larger project.

Due to the shortage of regular Council meetings scheduled for the remaining calendar year, staff propose Council consideration of a framework agreement and authorize the City Manager to complete a deal based on that framework to complete the project.

The terms under consideration would be to provide up to \$300,000 to the developer for construction of the new roadway, storm drainage improvements and any remaining utility work necessary to complete the road. The funds would not be transferred directly to the developer but invoiced by and paid directly to the contractor(s) by the City. The loan would be secured by a loan agreement with a 3% interest rate and full payment due within 24 months. Further security would be provided by property liens and/or personal guarantees from the developer. The funding for the loan would be provided from the City’s housing fund and would not impact the general fund.

While I even hesitate to recommend the Council consider this type of arrangement, it has taken two years to *nearly* complete two homes and see a measurable impact on the roadway. The problems with the previous developer have caused significant delays, additional costs for the development team, difficulties for the City,

utility providers and other property owners in the area. We really need to identify a way to get the improvements in the public right of way complete, as well as accomplish the development of additional quality market rate housing. Fortunately, the City is in a position to provide the needed support to accomplish these goals.

OPTIONS:

- 1. Authorize the City Manager to Develop and Execute a Loan Agreement for Completion of the 36th Avenue Road Project.
- 2. Provide alternative direction to staff.

FISCAL IMPACT:

None up to \$300,000 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$300,000

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Fund 290 – Housing Fund

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS: Move to authorize the City Manager to develop and execute a loan agreement for completion of the 36th Avenue Road Project.

Attachments:



STAFF REPORT	
SUBJECT: Lease w/Axon Enterprises for Body Worn Cameras	MEETING DATE: November 3, 2022
SUBMITTED BY: Andrew White, Police Chief	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the police department to enter into a 5-year lease with Axon Enterprise for body worn cameras and a digital evidence management system.

BACKGROUND/DISCUSSION:

The Police Department contracts with Axon Enterprise Inc. for a body worn camera system and cloud based digital evidence management system known as evidence.com. Body worn cameras are assigned to patrol officers, code enforcement and the community service officer. Body worn camera footage along with other digital evidence, such as photos, video and audio files, are securely stored in the cloud in evidence.com. The current contract expires December 14, 2022.

The department has two other contracts with Axon Enterprises; one for in-car cameras, which will be installed in early 2023, and another for Taser devices. The in-car cameras and the Taser devices are tightly coupled with the body worn camera platform from Axon. The platform allows the devices to communicate with each other such that, for example, the body worn camera will turn on when the Taser device is activated or the body worn camera will turn on when the patrol care lights and siren turn on. All the systems upload into evidence.com and provide a single platform for reviewing the related digital evidence and device management. The Axon body worn camera platform has proven to be very reliable, efficient and easy to use.

The department negotiated with Axon Enterprises to obtain two proposals: a a-la-carte proposal, which staff is recommending, and an unlimited bundle. The recommended a-la-carte proposal offers unlimited data storage, real-time GPS tracking of the body-worn cameras by dispatch, resulting in improved officer safety, and a purpose built platform, called Performance, for tracking usage of all the Axon devices in context to policy, customer service and officer safety.

The unlimited bundle, which is the more expensive option, provides evidence.com professional licenses for all users. This license offers advanced features including citizen submission of digital evidence to officers. Although the feature set would expand the service to the community, the staff evaluation team felt the benefit was outweighed by the additional cost.

The recommended proposal is \$37,031.70 for the first year and \$33,837.86 for each subsequent year for a grant total of \$172,383.14. The current contract is approximately \$19,000 per year.

OPTIONS:

- 1. Authorize the Chief of Police to enter into a contract with Axon Enterprise for body worn cameras and a digital evidence system by adopting Resolution No. 2022-63.
- 2. Provide direction to staff.

FISCAL IMPACT:

None \$172,383.14 across 5 years Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: CDBG Fund

Comments: An adjustment may need to be made to the Measure P fund at mid-year depending on other expenditures.

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Adopt Resolution 2022-63: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A 5 YEAR LEASE WITH AXON ENTERPRISE FOR BODY WORN CAMERAS AND DIGITAL EVIDENCE MANAGEMENT SYSTEM

- Attachments:**
 - 1) Resolution No. 2022-63
 - 2) Axon A-La-Carte Proposal (Recommended)
 - 3) Axon Ultimate Bundle Proposal (Not Recommended)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING THE CHIEF OF POLICE TO ENTER INTO A 5 YEAR LEASE WITH AXON ENTERPRISE FOR
BODY WORN CAMERAS AND DIGITAL EVIDENCE MANAGEMENT SYSTEM**

WHEREAS, the police department’s agreement with Axon Enterprise for body worn cameras and digital evidence management is expiring and the City and police department desire to continue the body worn camera program through Axon Enterprise; and

WHEREAS, the body worn cameras from Axon are tightly integrated with the Taser’s leased by the department and the in-car cameras that are soon to be installed and the department’s digital evidence is stored in Axon evidence.com, so transitioning to a new vendor is not recommended;

NOW, THEREFORE BE IT RESOLVED that the Chief of Police is authorized to enter a 5 year lease agreement through Axon Enterprise for body worn cameras and digital evidence management system in the amount of \$172,383.14; and

BE IT FURTHER RESOLVED, that the City Council of the City of Clearlake hereby waives the competitive formal bidding process pursuant to Clearlake Municipal Code Section 3-4.5.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 3rd day of November 2022, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

ATTEST: _____
City Clerk

Mayor



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-4 Section H, Item 12.

Issued: 10/22/2022

Quote Expiration: 11/30/2022

Estimated Contract Start Date: 12/15/2022

Account Number: 109396

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Clearlake Police Dept.-14050 Olympic Dr. 14050 Olympic Dr Clearlake, CA 95422-8801 USA	Clearlake Police Dept. - CA 14050 Olympic Dr Clearlake, CA 95422-8801 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Daniel Birt Phone: Email: dbirt@axon.com Fax:	Andrew White Phone: (707) 994-8251 ext 301 Email: awhite@clearlakepd.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$168,056.90
ESTIMATED TOTAL W/ TAX	\$172,383.14

Discount Summary

Average Savings Per Year	\$13,798.54
TOTAL SAVINGS	\$68,992.70

Payment Summary

Date	Subtotal	Tax	Total
Nov 2022	\$35,960.86	\$1,070.84	\$37,031.70
Nov 2023	\$33,024.01	\$813.85	\$33,837.86
Nov 2024	\$33,024.01	\$813.85	\$33,837.86
Nov 2025	\$33,024.01	\$813.85	\$33,837.86
Nov 2026	\$33,024.01	\$813.85	\$33,837.86
Total	\$168,056.90	\$4,326.24	\$172,383.14

Quote Unbundled Price:
 Quote List Price:
 Quote Subtotal:

\$219,371.20
\$168,056.90

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCamTAP	Body Worn Camera TAP Bundle	30	60	\$33.22	\$28.00	\$28.00	\$50,400.00	\$3,449.80	\$53,849.80
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	4	60	\$64.01	\$29.50	\$29.50	\$7,080.00	\$619.45	\$7,699.45
A la Carte Hardware									
AB3C	AB3 Camera Bundle	30			\$1,398.00	\$46.60	\$1,398.00	\$122.33	\$1,520.33
AB3MBD	AB3 Multi Bay Dock Bundle	4			\$3,077.80	\$384.73	\$1,538.90	\$134.66	\$1,673.56
A la Carte Software									
73739	PERFORMANCE LICENSE	30	60		\$9.00	\$9.00	\$16,200.00	\$0.00	\$16,200.00
73449	RESPOND DEVICE LICENSE	30	60		\$5.00	\$5.00	\$9,000.00	\$0.00	\$9,000.00
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	60		\$24.00	\$24.00	\$43,200.00	\$0.00	\$43,200.00
BasicLicense	Basic License Bundle	28	60		\$15.00	\$15.00	\$25,200.00	\$0.00	\$25,200.00
ProLicense	Pro License Bundle	6	60		\$39.00	\$39.00	\$14,040.00	\$0.00	\$14,040.00
A la Carte Services									
79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$168,056.90	\$4,326.24	\$172,383.14

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	33	11/15/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	28	11/15/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	2	11/15/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	1	11/15/2022
AB3 Camera Bundle	74028	WING CLIP MOUNT, AXON RAPIDLOCK	33	11/15/2022
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	3	11/15/2022
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/15/2022
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	4	11/15/2022
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	3	11/15/2022
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/15/2022
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	MULTI-BAY BWC DOCK 1ST REFRESH	4	05/15/2025
Body Worn Camera TAP Bundle	73309	AXON CAMERA REFRESH ONE	31	05/15/2025
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	4	11/15/2027
Body Worn Camera TAP Bundle	73310	AXON CAMERA REFRESH TWO	31	11/15/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	28	12/15/2022	12/14/2027
Basic License Bundle	73840	EVIDENCE.COM BASIC LICENSE	28	12/15/2022	12/14/2027
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	18	12/15/2022	12/14/2027
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE	6	12/15/2022	12/14/2027
A la Carte	73449	RESPOND DEVICE LICENSE	30	12/15/2022	12/14/2027
A la Carte	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	12/15/2022	12/14/2027
A la Carte	73739	PERFORMANCE LICENSE	30	12/15/2022	12/14/2027

Services

Bundle	Item	Description	QTY
A la Carte	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	30	12/15/2022	12/14/2027
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	1	12/15/2022	12/14/2027
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	4	11/15/2023	12/14/2027

Payment Details

Nov 2022						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Hardware	AB3C	AB3 Camera Bundle	30	\$1,398.00	\$122.33	\$1,520.33
Upfront Hardware	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$1,538.90	\$134.66	\$1,673.56
Year 1	73449	RESPOND DEVICE LICENSE	30	\$1,800.00	\$0.00	\$1,800.00
Year 1	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	\$8,640.00	\$0.00	\$8,640.00
Year 1	73739	PERFORMANCE LICENSE	30	\$3,240.00	\$0.00	\$3,240.00
Year 1	BasicLicense	Basic License Bundle	28	\$5,040.00	\$0.00	\$5,040.00
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	4	\$1,416.00	\$123.89	\$1,539.89
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	30	\$10,079.96	\$689.96	\$10,769.92
Year 1	ProLicense	Pro License Bundle	6	\$2,808.00	\$0.00	\$2,808.00
Invoice Upon Fulfillment	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Total				\$35,960.86	\$1,070.84	\$37,031.70

Dec 2022						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Nov 2023						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73449	RESPOND DEVICE LICENSE	30	\$1,800.00	\$0.00	\$1,800.00
Year 2	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	\$8,640.00	\$0.00	\$8,640.00
Year 2	73739	PERFORMANCE LICENSE	30	\$3,240.00	\$0.00	\$3,240.00
Year 2	BasicLicense	Basic License Bundle	28	\$5,040.00	\$0.00	\$5,040.00
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	4	\$1,416.00	\$123.89	\$1,539.89
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	30	\$10,080.01	\$689.96	\$10,769.97
Year 2	ProLicense	Pro License Bundle	6	\$2,808.00	\$0.00	\$2,808.00
Total				\$33,024.01	\$813.85	\$33,837.86

Nov 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73449	RESPOND DEVICE LICENSE	30	\$1,800.00	\$0.00	\$1,800.00
Year 3	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	\$8,640.00	\$0.00	\$8,640.00
Year 3	73739	PERFORMANCE LICENSE	30	\$3,240.00	\$0.00	\$3,240.00
Year 3	BasicLicense	Basic License Bundle	28	\$5,040.00	\$0.00	\$5,040.00
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	4	\$1,416.00	\$123.89	\$1,539.89
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	30	\$10,080.01	\$689.96	\$10,769.97
Year 3	ProLicense	Pro License Bundle	6	\$2,808.00	\$0.00	\$2,808.00
Total				\$33,024.01	\$813.85	\$33,837.86

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73449	RESPOND DEVICE LICENSE	30	\$1,800.00	\$0.00	\$1,800.00
Year 4	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	\$8,640.00	\$0.00	\$8,640.00
Year 4	73739	PERFORMANCE LICENSE	30	\$3,240.00	\$0.00	\$3,240.00
Year 4	BasicLicense	Basic License Bundle	28	\$5,040.00	\$0.00	\$5,040.00
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	4	\$1,416.00	\$123.89	\$1,539.89
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	30	\$10,080.01	\$689.96	\$10,769.97
Year 4	ProLicense	Pro License Bundle	6	\$2,808.00	\$0.00	\$2,808.00
Total				\$33,024.01	\$813.85	\$33,837.86

Nov 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73449	RESPOND DEVICE LICENSE	30	\$1,800.00	\$0.00	\$1,800.00
Year 5	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	\$8,640.00	\$0.00	\$8,640.00
Year 5	73739	PERFORMANCE LICENSE	30	\$3,240.00	\$0.00	\$3,240.00
Year 5	BasicLicense	Basic License Bundle	28	\$5,040.00	\$0.00	\$5,040.00
Year 5	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	4	\$1,416.00	\$123.89	\$1,539.89
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	30	\$10,080.01	\$689.96	\$10,769.97
Year 5	ProLicense	Pro License Bundle	6	\$2,808.00	\$0.00	\$2,808.00
Total				\$33,024.01	\$813.85	\$33,837.86

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

10/22/2022





Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-4 Section H, Item 12.

Issued: 10/22/2022

Quote Expiration: 11/30/2022

Estimated Contract Start Date: 12/15/2022

Account Number: 109396
 Payment Terms: N30
 Delivery Method:

SHIP TO	BILL TO
Clearlake Police Dept.-14050 Olympic Dr. 14050 Olympic Dr Clearlake, CA 95422-8801 USA	Clearlake Police Dept. - CA 14050 Olympic Dr Clearlake, CA 95422-8801 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Daniel Birt Phone: Email: dbirt@axon.com Fax:	Andrew White Phone: (707) 994-8251 ext 301 Email: awhite@clearlakepd.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$178,997.00
ESTIMATED TOTAL W/ TAX	\$183,636.46

Discount Summary

Average Savings Per Year	\$17,804.44
TOTAL SAVINGS	\$89,022.20

Payment Summary

Date	Subtotal	Tax	Total
Nov 2022	\$38,093.00	\$1,128.58	\$39,221.58
Nov 2023	\$35,226.00	\$877.72	\$36,103.72
Nov 2024	\$35,226.00	\$877.72	\$36,103.72
Nov 2025	\$35,226.00	\$877.72	\$36,103.72
Nov 2026	\$35,226.00	\$877.72	\$36,103.72
Total	\$178,997.00	\$4,639.46	\$183,636.46

Quote Unbundled Price:
 Quote List Price:
 Quote Subtotal:

Section H, Item 12.

\$239,651.20
 \$178,997.00

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCUwTAP	BWC Unlimited with TAP	30	60	\$104.76	\$89.00	\$84.55	\$152,190.00	\$4,388.60	\$156,578.60
A la Carte Hardware									
AB3C	AB3 Camera Bundle	30			\$1,398.00	\$44.27	\$1,328.10	\$116.21	\$1,444.31
AB3MBD	AB3 Multi Bay Dock Bundle	4			\$3,077.80	\$384.73	\$1,538.90	\$134.65	\$1,673.55
A la Carte Software									
73739	PERFORMANCE LICENSE	30	60		\$9.00	\$8.55	\$15,390.00	\$0.00	\$15,390.00
73449	RESPOND DEVICE LICENSE	30	60		\$5.00	\$4.75	\$8,550.00	\$0.00	\$8,550.00
A la Carte Services									
79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$178,997.00	\$4,639.46	\$183,636.46

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	33	11/15/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	28	11/15/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	2	11/15/2022
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	1	11/15/2022
AB3 Camera Bundle	74028	WING CLIP MOUNT, AXON RAPIDLOCK	33	11/15/2022
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	3	11/15/2022
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/15/2022
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	4	11/15/2022
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	3	11/15/2022
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/15/2022
BWC Unlimited with TAP	73309	AXON CAMERA REFRESH ONE	31	05/15/2025
BWC Unlimited with TAP	73689	MULTI-BAY BWC DOCK 1ST REFRESH	4	05/15/2025
BWC Unlimited with TAP	73310	AXON CAMERA REFRESH TWO	31	11/15/2027
BWC Unlimited with TAP	73688	MULTI-BAY BWC DOCK 2ND REFRESH	4	11/15/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	30	12/15/2022	12/14/2027
BWC Unlimited with TAP	73746	PROFESSIONAL EVIDENCE.COM LICENSE	30	12/15/2022	12/14/2027
A la Carte	73449	RESPOND DEVICE LICENSE	30	12/15/2022	12/14/2027
A la Carte	73739	PERFORMANCE LICENSE	30	12/15/2022	12/14/2027

Services

Bundle	Item	Description	QTY
A la Carte	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	80464	EXT WARRANTY, CAMERA (TAP)	30	12/15/2022	12/14/2027
BWC Unlimited with TAP	80464	EXT WARRANTY, CAMERA (TAP)	1	12/15/2022	12/14/2027
BWC Unlimited with TAP	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	4	11/15/2023	12/14/2027

Payment Details

Nov 2022

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront Hardware	AB3C	AB3 Camera Bundle	30	\$1,328.10	\$116.21	\$1,444.31
Upfront Hardware	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$1,538.90	\$134.65	\$1,673.55
Year 1	73449	RESPOND DEVICE LICENSE	30	\$1,710.00	\$0.00	\$1,710.00
Year 1	73739	PERFORMANCE LICENSE	30	\$3,078.00	\$0.00	\$3,078.00
Year 1	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Year 1	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 1	BWCUwTAP	BWC Unlimited with TAP	30	\$30,438.00	\$877.72	\$31,315.72
Total				\$38,093.00	\$1,128.58	\$39,221.58

Dec 2022

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	79999	AUTO TAGGING / PERFORMANCE IMPLEMENTATION SERVICE	1	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Nov 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73449	RESPOND DEVICE LICENSE	30	\$1,710.00	\$0.00	\$1,710.00
Year 2	73739	PERFORMANCE LICENSE	30	\$3,078.00	\$0.00	\$3,078.00
Year 2	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Year 2	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 2	BWCUwTAP	BWC Unlimited with TAP	30	\$30,438.00	\$877.72	\$31,315.72
Total				\$35,226.00	\$877.72	\$36,103.72

Nov 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73449	RESPOND DEVICE LICENSE	30	\$1,710.00	\$0.00	\$1,710.00
Year 3	73739	PERFORMANCE LICENSE	30	\$3,078.00	\$0.00	\$3,078.00
Year 3	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Year 3	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 3	BWCUwTAP	BWC Unlimited with TAP	30	\$30,438.00	\$877.72	\$31,315.72
Total				\$35,226.00	\$877.72	\$36,103.72

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73449	RESPOND DEVICE LICENSE	30	\$1,710.00	\$0.00	\$1,710.00
Year 4	73739	PERFORMANCE LICENSE	30	\$3,078.00	\$0.00	\$3,078.00
Year 4	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Year 4	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 4	BWCUwTAP	BWC Unlimited with TAP	30	\$30,438.00	\$877.72	\$31,315.72
Total				\$35,226.00	\$877.72	\$36,103.72

Nov 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73449	RESPOND DEVICE LICENSE	30	\$1,710.00	\$0.00	\$1,710.00
Year 5	73739	PERFORMANCE LICENSE	30	\$3,078.00	\$0.00	\$3,078.00
Year 5	AB3C	AB3 Camera Bundle	30	\$0.00	\$0.00	\$0.00
Year 5	AB3MBD	AB3 Multi Bay Dock Bundle	4	\$0.00	\$0.00	\$0.00
Year 5	BWCUwTAP	BWC Unlimited with TAP	30	\$30,438.00	\$877.72	\$31,315.72
Total				\$35,226.00	\$877.72	\$36,103.72

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

10/22/2022



CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Discussion and Direction to Staff Regarding the Appointment of a City Treasurer	MEETING DATE: November 3, 2022
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to discuss and give direction to staff on the appointment of a City Treasurer.

BACKGROUND/DISCUSSION:

The City Treasurer performs the fiscal oversight duties outlined in the Clearlake Municipal Code (CMC) and in the Government Code. In short, the City Treasurer is responsible for reports and accounting of all receipts, disbursements, and fund balances, and complying with all laws governing the deposit and securing of public funds. The City Treasurer receives a stipend of \$300 per month. In 2006, the last elected City Treasurer left office when his term expired. Since that time, there has been no qualified candidate for City Treasurer and the office has remained vacant, with the City Manager and Director of Finance fulfilling the duties.

According to the CMC Section 2-5.3, when a vacancy occurs in the office of City Treasurer, the City Manager is automatically appointed to fill the vacancy temporarily until a successor is appointed or elected. On November 9th, the elected office will again become vacant as there were no qualified candidates. According to the CMC and Elections Code, your Council then has thirty days to fill the vacancy either by special election or appointment.

Options to proceed with the City Treasurer appointment include:

- 1) Call a special election for the office of City Treasurer.
- 2) Formally appoint the City Manager as the City Treasurer at the December meeting.
- 3) Direct staff to recruit for City Treasurer and appoint at the December meeting. Applicants would have to be qualified electors of the City of Clearlake. Additionally, the City Treasurer position is subject to the Political Reform Act and must file as public record an FPPC Statement of Economic Interests Form 700.

OPTIONS:

1. Direction to staff to coordinate the necessary documents to call a special election.

- 2. Direction to staff to add the consideration of appointment of the City Manager as the Treasurer to the December 1st meeting.
- 3. Direct staff to recruit for City Treasurer for consideration of appointment at the December 1st meeting.
- 4. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

No recommendation as this is the purview of the City Council.

- Attachments:** 1) Clearlake Municipal Code Section 2-5
 2) Government Code Section 41001 - 41007

2-5 CITY TREASURER.

2-5.1 Duties.

Pursuant to Government Code Section [41,001](#) et seq., the duties of the City Treasurer of the City of Clearlake shall be as follows:

- a. The City Treasurer shall receive and safely keep all money coming into his hands as Treasurer.
- b. He shall comply with all laws governing the deposit and securing of public funds and the handling of trust funds in his possession.
- c. He shall pay out money only on warrants signed by legally designated persons.
- d. The Treasurer shall prepare a written report and accounting of all receipts, disbursements, and fund balances as of the last day of each month. The reports shall be submitted to the City Clerk on or before the tenth day of the following month. The Treasurer shall also file a copy with the City Council for their acceptance at the next regularly scheduled Council meeting. (Ord. #6, S1)

2-5.2 Appointment of Deputies.

The City Treasurer may appoint deputies for whose acts he and his bondsmen are responsible. The deputy shall hold office at the pleasure of the City Treasurer and receive such compensation as is provided by the legislative body. (Ord. #6, S2)

2-5.3 Vacancy of Office.

Whenever a vacancy shall occur in the office of City Treasurer, whether by resignation, removal for cause, death, or other disability, the City Manager is automatically appointed to fill the vacancy temporarily until a successor is appointed or elected, unless he is already acting as Clerk or Treasurer, in which case the Planning Director shall fill the vacancy.

- a. The City Council shall take the action specified by this section to fill any vacancy occurring in the office of City Treasurer. The Council shall fill the vacancy within thirty (30) days from the commencement of the vacancy, either by appointment or call a special election to fill the vacancy. Such special election shall be held on the next regularly established election date not less than ninety (90) days from the call of the special election. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

b. If the vacancy is to be filled by election, the City Council shall follow the procedure for special elections in the [Elections Code](#). The City Council will not normally schedule a special election to fill a vacancy where the unexpired term is less than one (1) year and need not do so in any case. (Ord. #17; Ord. #2012-153)

The Clearlake Municipal Code is current through Ordinance No. 264-2022, passed July 21, 2022.

Disclaimer: The City Clerk's Office has the official version of the Clearlake Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.clearlake.ca.us](http://www.clearlake.ca.us)
[Code Publishing Company](#)

GOVERNMENT CODE
SECTION 41001-41007

41001. The city treasurer shall receive and safely keep all money coming into his hands as treasurer.

41002. He shall comply with all laws governing the deposit and securing of public funds and the handling of trust funds in his possession.

41003. He shall pay out money only on warrants signed by legally designated persons.

41004. Regularly, at least once each month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. He shall file a copy with the legislative body.

41005. The city treasurer shall perform such duties relative to the collection of city taxes and license fees as are prescribed by ordinance.

41006. The city treasurer may appoint deputies for whose acts he and his bondsmen are responsible.

41007. The deputies shall hold office at the pleasure of the city treasurer and receive such compensation as is provided by the legislative body.