



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, May 05, 2022

Regular Meeting 6:00 PM

The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public can submit comments and questions in writing for City Council consideration by sending them to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

Zoom Link: <https://clearlakeca.zoom.us/j/89161805350>

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE: *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is*

voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invocational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at [mwanon@clearlake.ca.us](mailto:mwanson@clearlake.ca.us).

D. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

E. PRESENTATIONS

- [1.](#) Proclamation Declaring May 2022 as Military Appreciation Month
- [2.](#) Proclamation Declaring May 15 - 21, 2022 as Police Week
- [3.](#) Proclamation Declaring May 1 - May 7, 2022 as Public Service Appreciation Week
- [4.](#) Proclamation Declaring May 2022 as Maternal Mental Health Awareness Month
- [5.](#) Proclamation Declaring May 9 - May 13, 2022 as Economic Development Week
- [6.](#) Proclamation Declaring May 1 - May 7, 2022 as National Small Business Week
7. Presentation of the Lake County Tourism Improvement District Annual Report

F. PUBLIC COMMENT: *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

G. CONSENT AGENDA: *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*

- [8.](#) Consider Resolution 2022-21 approving a temporary road closure on May 21, 2022.
Recommended Action: approve Resolution 2022-21 for the temporary road closure

9. Approval of the Sole Source Purchase of Light Poles from JAM Services
Recommended Action: Waive the competitive bidding process and authorize the sole source purchase of light poles from JAM Services.
10. Consider the Resolution No. 2022-22 approving a temporary street closure for the Hope 4 Health event on May 14, 2022.
Recommended Action: Approve the temporary street closure.
11. Acceptance of the Contract with Clean Lakes Inc. in the amount of \$148,603.80 for the Austin Beach Water Project.
Recommended Action: Approve the contract for the Austin Beach Project and authorize the City Manager to sign
12. Warrants
Recommended Action: Receive and file
13. Continuation of Declaration of Local Emergency Issued on August 23, 2021 and Ratified by Council Action on September 16, 2021
Recommended Action: By motion keep declaration of emergency active and set next review in sixty days
14. Continuation of Declaration of Local Emergency Issued on August 18, 2021 and Ratified by Council Action on August 19, 2021
Recommended Action: By motion keep declaration of emergency active and set next review in sixty days
15. Discontinuation of Declaration of Local Emergency Issued on March 14, 2020 and Ratified by Council Action on March 19, 2020
Recommended Action: By motion end declaration of emergency
16. Second Reading and Adoption of Ordinance No. 261-2022, An Ordinance of the City Council of the City of Clearlake California Adopting a Military Equipment Use Policy
Recommended Action: Hold second reading, read by title only, waive further reading and adopt ordinance
17. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution

H. BUSINESS

18. Award of Contract for the Austin Park Splash Pad Project
Recommended Action: Move to approve the contract and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.
19. Award of Contract for the 2nd and Modoc Roadway Improvement Project
Recommended Action: Move to approve the contract and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

20. Consideration of Sale of Vacant Land Located at 13981 Morgan Avenue, Clearlake
Recommended Action: Authorize the City Manager to Execute a Sale Agreement for Vacant Land at 13891 Morgan Avenue, Clearlake

21. Consideration of Reorganization of the Clearlake Marketing Committee
Recommended Action: Discuss and give direction to staff

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

K. CLOSED SESSION

(22) Conference with Legal Counsel- Existing Litigation: Pursuant to Government Code Section 54956.9: Case No. CV-421149; Name of Case: City of Clearlake v. County of Lake, a political subdivision of the State of California; Board of Supervisors of the County of Lake, a public body of the County of Lake; Barbara C. Ringen, in her official capacity as the Treasurer-Tax Collector of the County of Lake; and Does 1 through 30, inclusive

(23) Conference with Legal Counsel: Initiation of Litigation Pursuant to Government Code Section 54956.9(c): One potential case

(24) Conference with Labor Negotiators: Pursuant to Government Code Section 54957.6: Agency designated representatives: City Manager Flora, Finance Director Young, Administrative Services Director Swanson; Employee Organization: Clearlake Municipal Employee Association; Clearlake Police Officers Association

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

M. ADJOURNMENT

POSTED: April 29, 2022

BY:



Melissa Swanson, Administrative Services Director/City Clerk



Military Appreciation Month May 2022

WHEREAS, the rights of life, liberty and the pursuit of happiness, enumerated in our Declaration of Independence, secured by the Constitution and the Bill of Rights, and enjoyed by every citizen of the United States, are a direct result of the members of the United States Armed Forces; and

WHEREAS, the sacrifices made by the members of the United States Armed Forces and the family members who support them preserve the liberties that enrich our nation, our state, and our city; and

WHEREAS, our citizens have a proud history of service in the United States Armed Forces in both times of peace and times of war; and

WHEREAS, many citizens of the City of Clearlake continue to serve on active duty and in the National Guard, and in the reserve components of the United States Armed Forces; and

NOW, THEREFORE, BE IT PROCLAIMED that the Clearlake City Council does hereby wish to recognize and honor all members of the United States Armed Forces, past and present, as well as their families, for their service and sacrifice and hereby designates May 2022 as Military Appreciation Month in the City of Clearlake. Further, we encourage all citizens to show our gratitude by the appropriate display of flags and ribbons during the designated period.

Dated this 5th day of May, 2022

Dirk Slooten, Mayor



Police Week 2022

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Clearlake Police Department;

WHEREAS, since the first recorded death in 1786, more than 22,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags will be flown at half staff;

THEREFORE, BE IT RESOLVED that the Clearlake City Council formally designates May 15 - 21, 2022, as Police Week in the City of Clearlake and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Dated this 5th day of May, 2022

Dirk Slooten, Mayor



Public Service Appreciation Week May 1 – 7, 2022

WHEREAS, our Nation's progress has long been fueled by the efforts of selfless citizens who come together in service to their fellow Americans to change our country for the better.; and

WHEREAS, during Public Service Recognition Week, we honor those who dedicate themselves to ensuring America's promise rings true in every corner of our country, and we recommit to upholding the values they fight for every day; and

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels, including Public Works, Planning and Building, Administrative Services and Finance Department employees. These unsung heroes do the work that keeps our city working; and

WHEREAS, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

NOW, THEREFORE, BE IT PROCLAIMED that the Clearlake City Council does hereby designate May 1 – 7, 2022 as Public Service Appreciation Week in the City of Clearlake. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and city.

Dated this 5th day of May, 2022

Dirk Slooten, Mayor



Designating the Month of May 2022 as Maternal Mental Health Awareness Month

- WHEREAS:** Maternal mental health is an issue of great concern to Lake County’s parents, families, and health care providers, and
- WHEREAS:** These disorders can affect any mother, regardless of age, race, or income level, and
- WHEREAS:** Many women are not adequately informed about, screened, or treated for pregnancy and postpartum mental health complications; and
- WHEREAS:** Heightened awareness and stigma reduction are essential for improving outcomes for mothers, children, families, and communities, and
- WHEREAS:** Pregnancy and postpartum mental health complications are highly treatable through therapeutic intervention, community-based supportive services, and medication; and
- WHEREAS:** Health service providers and community support systems must be able to identify risk factors and symptoms in order to provide prompt diagnosis, treatment, and support services that enable full and speedy recovery, and
- WHEREAS:** Mother-Wise is a proactive program that helps mothers and families through the transition with a new baby to prevent and lessen the effects of maternal mental health complications. Funded through Lake County Behavioral Health by Proposition 63—The Mental Health Services Act, Mother-Wise provides the support and services necessary to meet our mission of helping new moms understand that if they feel depressed, they are not alone and effective resources are available to support them. For over 12 years, Mother-Wise has provided this essential support free of charge to thousands of mothers and families in Lake County. Last year, Mother-Wise became a nonprofit organization strengthening our dedication and commitment to moms in Lake County. Mother-Wise conducts maternal mental health screenings, offers peer support and mothers’ groups, hosts an online Village community, and operates a closet of maternity and baby items given to local families. These services, which help new moms create a network of support close to home, reach over 1,000 Lake County mothers and families annually. Mother-Wise supports all of the grandmothers, daughters, aunts, sisters, and mothers of Lake County coming together in support of maternal mental health month. Maternal mental health now leads to stronger families and communities tomorrow.

NOW THEREFORE BE IT PROCLAIMED that the City Council of the City of Clearlake does hereby designate the month of May, 2022 as Maternal Mental Health Awareness Month, and does commend this observance to all citizens.

Dated this 5th day of May, 2022

Dirk Slooten, Mayor



ECONOMIC DEVELOPMENT WEEK
May 9 - May 13, 2022

Whereas, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base, and

Whereas, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of the American economy, and

Whereas, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions, and

Whereas, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions, and

Whereas, economic developers work in the City of Clearlake within the State of California.

NOW THEREFORE BE IT RESOLVED, that the City of Clearlake recognizes the week of May 9 through May 13, 2022, as Economic Development Week, and remind individuals of the importance of this community celebration which supports expanding career opportunities and making lives better.

Dated this 5th day of May, 2022

Dirk Slooten, Mayor



**National Small Business Week
May 1 – 7, 2022**

WHEREAS, America’s progress has been driven by pioneers who think big, take risks and work hard; and

WHEREAS, from the storefront shops that anchor our downtown areas to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstone of our nation’s promise; and

WHEREAS, small business owners and downtown businesses have energy and a passion for what they do, when we support small business, jobs are created and local communities preserve their unique culture; and

WHEREAS, because this country’s 30 million small businesses create nearly two out of three new jobs in our economy, we cannot resolve to create jobs and spur economic growth without discussing ways to support entrepreneurs; and

WHEREAS, when the COVID-19 pandemic struck, it posed a historic challenge to small businesses from big cities, small towns, rural enclaves, and Tribal communities; small business owners and workers demonstrated remarkable courage and resilience; and

WHEREAS, the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other agencies.

NOW, THEREFORE, the City Council of the City of Clearlake hereby recognizes and commends the small businesses of Lake County, California, and proclaim May 1-7, 2022

NATIONAL SMALL BUSINESS WEEK

Dated this 5th day of May, 2022

Dirk Slooten, Mayor

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Road Closure – It Takes a Village 5K Run	MEETING DATE: May 5, 2022
SUBMITTED BY: Tina Viramontes- Facilities Coordinator/Deputy City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to Consider the Resolution No 2022-21, A Resolution of the City of Clearlake, approving a temporary street closure for the It Takes a Village 5K Run.

BACKGROUND/DISCUSSION:

It Takes a Village 5K Run is a Harvest Church Sponsored event. The event will be held on Saturday May 21, 2022. It is proposed that the roads be closed as follows:

- a) Uhl Avenue at Austin Road from 6:30am – 12:00pm on the day of the event.
- b) Uhl Avenue at Olympic Drive from 6:30am – 12:00on on the day of the event.

This event is hosted by the Harvest Church of Clearlake and is promoting community togetherness and wellness.

The application and permitting process includes provisions for the sponsor to assume the responsibility for placement and removal of physical barricades as per California Motor Vehicle Code Section 21103 and requires \$1,000,000 in liability insurance coverage naming the City of Clearlake additional insured, along with other insurance and indemnification provisions.

OPTIONS:

- 1. Move to approve Resolution 2022-21 for the temporary road closure on May 21, 2022
- 2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other:
 Comments:

STRATEGIC PLAN IMPACT:

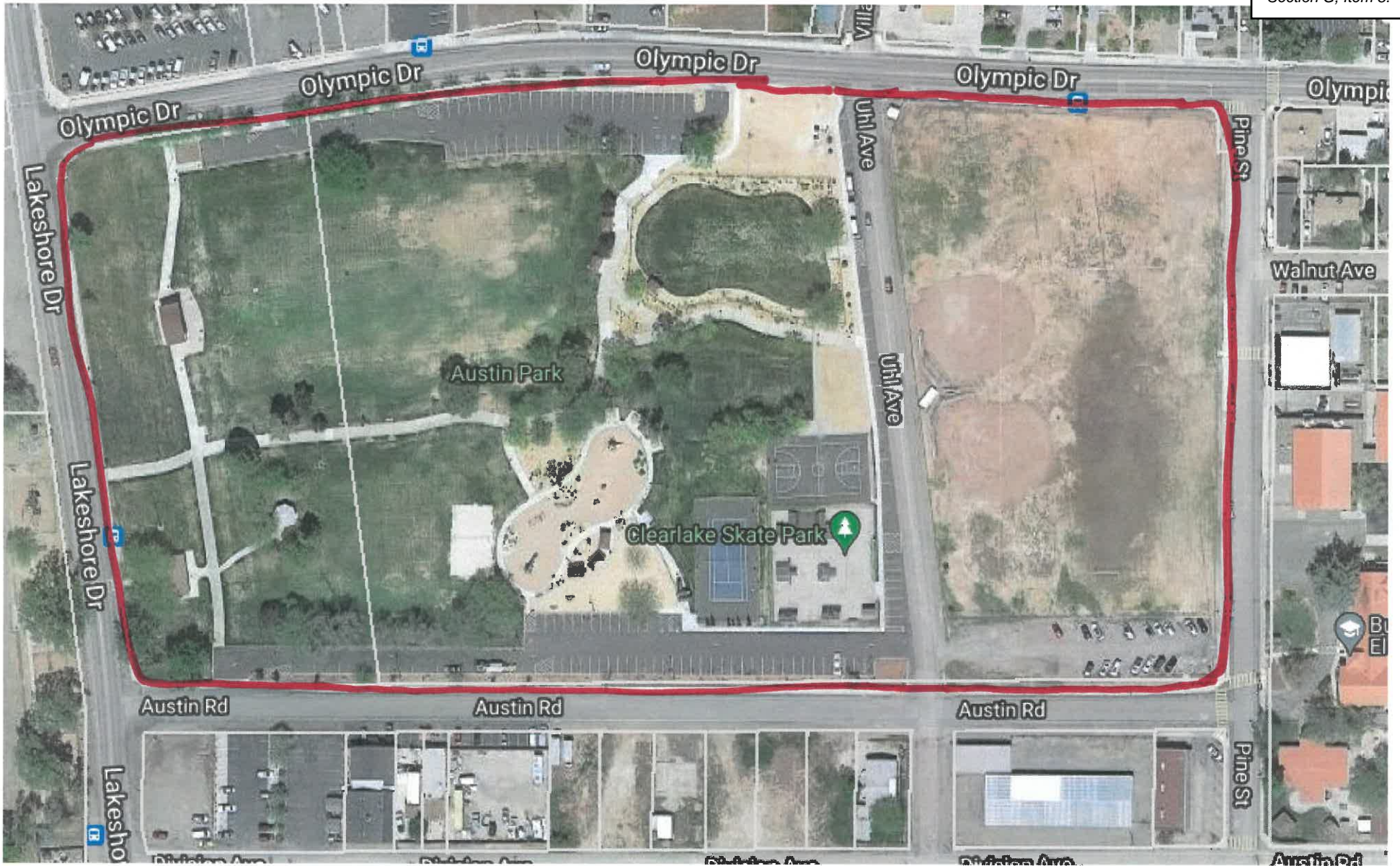
Goal #1: Make Clearlake a Visibly Cleaner City

- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve Resolution No. 2022-21 and approve the temporary road closure on May 21, 2022.

- Attachments:**
 - 1) Event Map
 - 2) Resolution 2022-21



5K Around Austin Park

RESOLUTION NO. 2022-21
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING TEMPORARY CLOSURE OF A PORTION OF UHL AVENUE FOR
THE PURPOSE OF CONDUCTING THE IT TAKES A VILLAGE 5K RUN

WHEREAS, the Clearlake Chamber of Commerce has requested permission from the City Council to temporarily close a portion of Uhl Avenue in the City of Clearlake on May 21, 2022, for the purpose of conducting It Takes a Village 5K Run,

WHEREAS, the City Council of the City of Clearlake deems such closure necessary for the safety of persons using that portion of Lakeshore Drive for said activities pursuant to Section 21101 of the Vehicle Code; and

NOW, THEREFORE, the City Council of the City of Clearlake hereby authorizes the temporary street closure of a portion of Uhl Avenue as follows:

- Uhl Avenue at Austin Road from 6:30am -12pm on the day of the event
- Uhl Avenue at Olympic Drive from 6:30am -12:00pm on the day of the event

PASSED AND ADOPTED on May 5, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Approval of the Sole Source Purchase of Light Poles from JAM Services	MEETING DATE: May 5, 2022
SUBMITTED BY: Adeline Brown	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to waive the competitive bidding process and approve a sole source purchase of light poles from JAM Services.

BACKGROUND/DISCUSSION:

In February, the City Council authorized the award of contract for the Burns Valley Development Project. As a separate component of the project, light poles were reviewed and chosen. The idea was to choose light poles that were consistent with those that were purchased for the Austin Park Project. As there were limited options of vendors to choose from for this particular type of light pole, JAM Services was chosen to manufacture the same type of light poles.

OPTIONS:

- 1. Waive the competitive bidding process and authorize the sole source purchase from JAM Services.
- 2. Other direction

FISCAL IMPACT:

None \$130,119.38 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: BVD Sports Complex

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City

- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Waive the competitive bidding process and authorize the sole source purchase of light poles from JAM Services.

- Attachments:**

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Road Closure – Hope 4 Health	MEETING DATE: May 5, 2022
SUBMITTED BY: Tina Viramontes- Facilities Coordinator/Deputy City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to Consider the Resolution No 2022-22, A Resolution of the City of Clearlake, approving a temporary street closure for the Hope 4 Health event.

BACKGROUND/DISCUSSION:

Hope 4 Health event is an Adventist Health Clear Lake Sponsored event. The event will be held on Saturday May 14, 2022. It is proposed that the roads be closed as follows:

- a) Olympic Drive at Lakeshore Drive from 6:30am – 7:00pm on the day of the event.
- b) Austin Road at Lakeshore Drive from 6:30am – 7:00pm on the day of the event.

This event is hosted by the Adventist Health of Clearlake and is promoting community health and wellness.

The application and permitting process includes provisions for the sponsor to assume the responsibility for placement and removal of physical barricades as per California Motor Vehicle Code Section 21103 and requires \$1,000,000 in liability insurance coverage naming the City of Clearlake additional insured, along with other insurance and indemnification provisions.

OPTIONS:

- 1. Move to approve Resolution 2022-22 for the temporary road closure on May 14, 2022
- 2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve Resolution No. 2022-20 and approve the temporary road closure on May 21, 2022.

- Attachments:**
 - 1) Event Map
 - 2) Resolution 2022-22



Legend

AUSTIN RESORT AREA

Date: 12/7/2021

RESOLUTION NO. 2022-22
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING TEMPORARY CLOSURE OF A PORTION OF LAKESHORE DRIVE
FOR THE PURPOSE OF CONDUCTING THE HOPE 4 LIFE EVENT

WHEREAS, the Adventist Health of Clearlake has requested permission from the City Council to temporarily close a portion of Lakeshore Drive in the City of Clearlake on May 14, 2022, for the purpose of conducting Hope 4 Health

WHEREAS, the City Council of the City of Clearlake deems such closure necessary for the safety of persons using that portion of Lakeshore Drive for said activities pursuant to Section 21101 of the Vehicle Code; and

NOW, THEREFORE, the City Council of the City of Clearlake hereby authorizes the temporary street closure of a portion of Lakeshore Drive as follows:

- a) Olympic Drive at Lakeshore Drive from 6:30am – 7:00pm on the day of the event.
- b) Austin Road at Lakeshore Drive from 6:30am – 7:00pm on the day of the event.

PASSED AND ADOPTED on May 5, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Acceptance of the Contract with Clean Lakes Inc. in the amount of \$148,603.80 for the Austin Beach Water Project.	MEETING DATE: May 5, 2022
SUBMITTED BY: Tina Viramontes – Facilities Coordinator/Deputy City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to accept and approve the contract for the Austin Beach Water Project.

BACKGROUND/DISCUSSION: On December 16, 2021, Council approved staff to apply for the grant through the State Department of Parks and Recreation. The city was approved the for the grant funding up to \$177,952.00.

The approved application was submitted for the Austin Beach Water Project. This project will consist of the installation of an aquatic bubble curtain in the water at the Austin Beach location. Staff sent out an RFP and the lowest proposal was \$185,060.88. Staff has collaborated with Clean Lakes, Inc. for a proposal that will fall within the allotted grant funding, The new amount is \$148,603.80. If approved, this project will help create cleaner and safer water in the designated area. This will enable residents to enjoy the water for a longer period each year.

If accepted, staff will move forward with the contract with Clean Lakes Inc.

OPTIONS:

1. Move to approve and accept the contract with Clean Lakes Inc., in the amount of \$148,603.80 for the Austin Beach Water Project.
2. Other direction.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Capitol Improvements

Comments: Grant application is budgeted. An appropriation of funds would be needed upon grant award.

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to accept and approve the contract with Clean Lakes Inc., in the amount of \$148,603.80 for the Austin Beach Water Project.

Attachments:



Clearlake, CA

Section G, Item 12.

Check Register

Packet: APPKT01287 - 4/28/22 AP CHECK RUN AA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
VEN01276	34TH STREET, INC.	04/28/2022	Regular	0.00	2,500.00	12444
VEN01085	ACC BUSINESS	04/28/2022	Regular	0.00	594.67	12445
000591	ACTION SANITARY	04/28/2022	Regular	0.00	365.40	12446
VEN01168	ADAM J GIORDANO	04/28/2022	Regular	0.00	400.00	12447
001138	ADVENTIST HEALTH	04/28/2022	Regular	0.00	80.00	12448
002353	ALL IN ONE AUTO	04/28/2022	Regular	0.00	7,850.00	12449
002254	AMERICAN PACE SETTER SYSTEMS	04/28/2022	Regular	0.00	50.00	12450
000101	AMERIGAS	04/28/2022	Regular	0.00	6,374.32	12451
000085	ARAMARK UNIFORM SERVICES	04/28/2022	Regular	0.00	98.62	12452
001397	AT&T CALNET 3	04/28/2022	Regular	0.00	51.06	12453
001397	AT&T CALNET 3	04/28/2022	Regular	0.00	193.76	12454
001397	AT&T CALNET 3	04/28/2022	Regular	0.00	128.29	12455
001397	AT&T CALNET 3	04/28/2022	Regular	0.00	601.18	12456
001397	AT&T CALNET 3	04/28/2022	Regular	0.00	19.18	12457
001397	AT&T CALNET 3	04/28/2022	Regular	0.00	22.41	12458
VEN01267	BARTLEY PUMP PM, LLC - PUMPMAN I	04/28/2022	Regular	0.00	42,701.48	12459
VEN01150	BRITTANY SHORES	04/28/2022	Regular	0.00	325.00	12460
001864	BUSINESS DESIGN SERVICES -ROBERT J	04/28/2022	Regular	0.00	1,980.00	12461
002162	CALIFORNIA ENGINEERING	04/28/2022	Regular	0.00	2,341.00	12462
VEN01178	CALIFORNIA INTERGOVERNMENTAL R	04/28/2022	Regular	0.00	195.96	12463
002227	CALIFORNIA SURVEYING	04/28/2022	Regular	0.00	430.00	12464
2404	CALTRONICS	04/28/2022	Regular	0.00	607.22	12465
VEN01275	CHRISTOPHER PERRY	04/28/2022	Regular	0.00	250.00	12466
000024	CLEARLAKE POLICE ASSOCIATION	04/28/2022	Regular	0.00	1,500.00	12467
000548	COMPUTER LOGISTICS	04/28/2022	Regular	0.00	450.00	12468
VEN01211	DANIEL EAGLE	04/28/2022	Regular	0.00	600.00	12469
VEN01162	DAVID R. SILVA	04/28/2022	Regular	0.00	1,540.00	12470
002392	DE LAGE LANDEN PUBLIC FINANCE	04/28/2022	Regular	0.00	829.68	12471
000774	DEEP VALLEY SECURITY	04/28/2022	Regular	0.00	82.90	12472
000160	DEPT OF JUSTICE	04/28/2022	Regular	0.00	49.00	12473
000073	EASTLAKE SANITARY LANDFILL	04/28/2022	Regular	0.00	2,168.83	12474
	Void	04/28/2022	Regular	0.00	0.00	12475
2411	ERIN MCCARRICK	04/28/2022	Regular	0.00	75.00	12476
VEN01108	FAWN CHRISTINE WILLIAMS	04/28/2022	Regular	0.00	75.00	12477
000120	FED EX	04/28/2022	Regular	0.00	52.68	12478
VEN01272	FOUNTAIN PEOPLE INC A PLAYCORE C	04/28/2022	Regular	0.00	32,726.24	12479
VEN01274	FRANCISCO SEGOVIANO	04/28/2022	Regular	0.00	250.00	12480
000096	GOLDEN STATE WATER COMPANY	04/28/2022	Regular	0.00	361.11	12481
001729	HD EXCAVATING	04/28/2022	Regular	0.00	69,150.00	12482
001425	INTERNATIONAL INSTITUTE OF	04/28/2022	Regular	0.00	290.00	12483
001954	KOEFRAN	04/28/2022	Regular	0.00	250.00	12484
000108	LAKE COUNTY RECORD BEE	04/28/2022	Regular	0.00	2,740.94	12485
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	119.84	12486
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	310.64	12487
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	17.74	12488
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	119.84	12489
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	337.06	12490
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	119.84	12491
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	255.94	12492
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	137.58	12493
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	137.58	12494
000158	LAKE COUNTY SPECIAL DISTRICTS	04/28/2022	Regular	0.00	17.74	12495
001366	LANGUAGE 411	04/28/2022	Regular	0.00	2,507.00	12496
002286	LISA WILSON	04/28/2022	Regular	0.00	75.00	12497

Check Register

Packet: APPKT0128

Section G, Item 12.

A

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
001434	LYN DISTRIBUTING	04/28/2022	Regular	0.00	988.61	12498
VEN01278	MICHAEL ANZURES - LOWER LAKE HIG	04/28/2022	Regular	0.00	100.00	12499
VEN01240	MIDDLETOWN COPY & PRINT - JESSIC	04/28/2022	Regular	0.00	252.04	12500
VEN01048	Minnesota Life Insurance	04/28/2022	Regular	0.00	851.96	12501
VEN01134	MUNICIPAL CODE CORPORATION	04/28/2022	Regular	0.00	10,000.00	12502
001489	NAPA AUTO PARTS	04/28/2022	Regular	0.00	692.08	12503
2434	NATIONWIDE INSURANCE	04/28/2022	Regular	0.00	1,387.72	12504
000026	NATIONWIDE RETIREMENT SOLUTION	04/28/2022	Regular	0.00	1,520.08	12505
000781	NICKI BURRELL	04/28/2022	Regular	0.00	250.00	12506
VEN01191	NORTH BAY ANIMAL SERVICES	04/28/2022	Regular	0.00	11,486.00	12507
001392	OFFICE DEPOT	04/28/2022	Regular	0.00	623.79	12508
000009	OPERATING ENGINEERS LOCAL 3	04/28/2022	Regular	0.00	650.00	12509
000129	PARAMEX SCREENING	04/28/2022	Regular	0.00	225.00	12510
001843	PG&E CFM	04/28/2022	Regular	0.00	183.45	12511
001536	PRECISION WIRELESS SERVICES	04/28/2022	Regular	0.00	1,344.39	12512
002031	REDWOOD COAST FUELS	04/28/2022	Regular	0.00	5,508.66	12513
002215	ROBERT COKER	04/28/2022	Regular	0.00	75.00	12514
002376	ROBERT DEWALT	04/28/2022	Regular	0.00	200.00	12515
VEN01251	RYAN KIMBLE - KIMBLE'S CONSTRUCTI	04/28/2022	Regular	0.00	600.00	12516
000506	SIGNS OF RANDY HARE	04/28/2022	Regular	0.00	100.00	12517
000676	SONOMA STATE UNIVERSITY	04/28/2022	Regular	0.00	75.00	12518
VEN01273	STEVE W. ELLIS - DBA ELLIS RANCH	04/28/2022	Regular	0.00	480.00	12519
VEN01223	STEVEN DIAZ	04/28/2022	Regular	0.00	325.00	12520
VEN01271	TERESA L. HARBORTH - PASQUINELLI'S	04/28/2022	Regular	0.00	1,430.00	12521
VEN01222	TERRY LEE STEWART	04/28/2022	Regular	0.00	75.00	12522
002375	THOMAS DEWALT	04/28/2022	Regular	0.00	800.00	12523
VEN01279	TOP SHOT RENTALS LLC	04/28/2022	Regular	0.00	2,250.00	12524
000099	U.S. CELLULAR	04/28/2022	Regular	0.00	1,182.61	12525
000708	VALIC LOCKBOX	04/28/2022	Regular	0.00	395.00	12526
002264	WEX BANK	04/28/2022	Regular	0.00	14,789.23	12527
VEN01221	WINE COUNTRY VENTURES, INC	04/28/2022	Regular	0.00	1,190.00	12528
000138	ZUMAR INDUSTRIES	04/28/2022	Regular	0.00	2,205.64	12529

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	136	85	0.00	247,742.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	136	86	0.00	247,742.99

Check Register

Packet: APPKT0128

Section G, Item 12.

A

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PY-Payroll 000008	INTERNAL REVENUE SERVICE	04/28/2022	Bank Draft	0.00	138.20	DFT0001444

Bank Code PY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	138.20
EFT's	0	0	0.00	0.00
	1	1	0.00	138.20

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	136	85	0.00	247,742.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	1	1	0.00	138.20
EFT's	0	0	0.00	0.00
	137	87	0.00	247,881.19

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2022	247,881.19
			247,881.19

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Continuation of Director of Emergency Services/City Manager Order (Directive #CACHE-01) Restricting Access to Specified Areas as a Result of Cache Fire	
SUBMITTED BY: Alan D. Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

On August 18, 2021 The Director of Emergency Services/City Manager issue a Proclamation of Local Emergency due to the Cache Fire, which was ratified by the City Council on August 19, 2021.

On August 23, 2021 the roadblocks into the fire area were lifted and unauthorized access to the Cache Fire impacted properties became a concern. Based on this concern and the need for law enforcement to have the appropriate tools to prohibit and take action against illegal activity in the area, the City Manager issued a directive restricting access to specified areas as a result of the Cache Fire.

Pursuant to Section 2-11.6.a.6.a of the Clearlake Municipal Code, the Director is empowered to make and issue rules and regulation on matters reasonably related to the protection of life and property as affected by such emergency; provide, however such rules and regulations must be confirmed at the earliest practical time by the City Council.

Staff believes there is still a need to restrict unauthorized access to the areas under the Cache Fire Directive #1 and it is in the best interests of the City to have the Council ratify and continue this order until the state of emergency can be lifted.

OPTIONS:

- 1. Continue to ratify order.

FISCAL IMPACT:

None Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Attachments:

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Continuation of Declaration of Local Emergency Issued on August 18, 2021 and Ratified by Council Action August 19, 2021	MEETING DATE: May 5, 2022
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to keep declaration of emergency active and set next review in sixty days.

BACKGROUND/DISCUSSION:

On August 18, 2021 City Manager Flora, as the Director of Emergency Services for the City of Clearlake, declared a Local Emergency due to the Cache Fire:

“A local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property”

According to California Government Code Section 8630:

- (a) A local emergency may be proclaimed only by the governing body of a city, county, or city and county, or by an official designated by ordinance adopted by that governing body.
- (b) Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the governing body.
- (c) The governing body shall review the need for continuing the local emergency at least once every 30 days until the governing body terminates the local emergency.
- (d) The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant.

On August 19, 2021, the Council ratified the Proclamation of the Local Emergency by adoption of Resolution No. 2021-44. The Council must continue the Proclamation every 60 days or terminate the local emergency.

It is recommended that the City Council again continue the Proclamation of Emergency ratified in Resolution No. 2021-44 and review the status of the Proclamation again within 60 days.

OPTIONS:

- 1. Move to continue the Proclamation of Emergency ratified in Resolution No. 2021-44 and review the status of the Proclamation again within 60 days
- 2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments: There is potential for recovery of costs by the City due to the declared state of emergency.

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to continue the Proclamation of Emergency ratified in Resolution No. 2020-10 and review the status of the Proclamation again within 60 days.

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Discontinuation of Declaration of Local Emergency Issued on March 14, 2020 and Ratified by Council Action March 19, 2020	
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to end the declaration of emergency.

BACKGROUND/DISCUSSION:

On March 13, 2020 City Manager Flora, as the Director of Emergency Services for the City of Clearlake, declared in the attached Proclamation by the Director of Emergency Services Declaring a Local Emergency due to the state and federal declaration of the COVID-19/Coronavirus pandemic:

“That conditions of disaster or extreme peril to the safety of the persons and property have within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City”

According to California Government Code Section 8630:

- (a) A local emergency may be proclaimed only by the governing body of a city, county, or city and county, or by an official designated by ordinance adopted by that governing body.
- (b) Whenever a local emergency is proclaimed by an official designated by ordinance, the local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the governing body.
- (c) The governing body shall review the need for continuing the local emergency at least once every 30 days until the governing body terminates the local emergency.
- (d) The governing body shall proclaim the termination of the local emergency at the earliest possible date that conditions warrant.

On March 19th, 2020, the Council ratified the Proclamation of the Local Emergency by adoption of Resolution No. 2020-10. At that time, it was not clear if the Council declaration of emergency would

affect the City’s qualification for emergency funding from the state or federal level. Since that time, it has become clear that the City’s declaration of COVID-19 emergency would have no affect on this issue. The City is eligible for state and federal funds without a declaration of emergency.

The Council has the discretion to continue the Proclamation every 60 days or terminate the local emergency.

It is recommended that the City Council discontinue the Proclamation of Emergency ratified in Resolution No. 2020-10.

OPTIONS:

- 1. Move to discontinue the Proclamation of Emergency ratified in Resolution No. 2020-10
- 2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments: The potential for recovery of costs by the City would not be affected by the declared state of emergency.

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

Attachments:

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Consider Second Reading of Military Equipment Policy Ordinance; Ordinance 261-2022	MEETING DATE: 4/21/2022
SUBMITTED BY: Andrew White, Police Chief	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to consider holding the second reading of a Military Equipment Policy governing the use of military equipment, as required by California Government Code Section 7070 et. seq, read it by title only and adopt the ordinance.

BACKGROUND/DISCUSSION:

On September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 (“AB 481”), adding Chapter 12.8, “Funding, Acquisition and Use of Military Equipment”, to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of military equipment by California law enforcement. The law requires that agencies utilizing or seeking to acquire military equipment, as defined, must have a policy approved by the City Council by ordinance and review it annually thereafter.

The police department does not utilize former military equipment; however, the law’s definition of “military equipment” is comprehensive and includes many items commonly used in law enforcement. The proposed policy identifies one item already owned by the City, a mobile command unit, and one item we intend to seek in the future, an unmanned aerial system (drone).

1. The mobile command unit, a converted ambulance, is used as a field command post for major incidents in the city. In recent years, these incidents have primarily been fires.
2. A drone would be utilized to enhance the Department's mission of protecting lives and property when other means and resources are not available or are less effective. Uses may include but are not limited to search and rescue, suspect apprehension, crime scene documentation, tactical operations, scene security, hazard monitoring, identification and mitigation, response to emergency calls, crisis communications and legally authorized surveillance.

The department utilizes mutual aid to obtain special weapons and tactics (SWAT) resources. Given the variety of agencies that could potentially respond, the proposed policy provides that those agencies are required to comply with their respective military equipment use policies. It is impractical to determine exactly what resources they may bring to a particular incident and restricting them in advance would unnecessarily jeopardize public safety.

The proposed policy was published to the Clearlake Police Department website and disseminated to members on March 22, 2022.

OPTIONS:

1. Move to hold the second reading of Ordinance No. 261-2022, read it by title only, waive further reading and adopt ordinance
2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Move to hold the second reading of Ordinance No. 261-2022, read it by title only, waive further reading and adopt ordinance.

Attachments: 1) Ordinance No. 261-2022

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE CALIFORNIA
ADOPTING A MILITARY EQUIPMENT USE POLICY**

THE CITY COUNCIL OF THE CITY OF CLEARLAKE DOES HEREBY FIND AND RESOLVE AS FOLLOWS:

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 (“AB 481”), adding Chapter 12.8, “Funding, Acquisition and Use of Military Equipment”, to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of military equipment by California law enforcement agencies;

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used;

WHEREAS, the Clearlake Police Department is in possession of certain items of equipment that qualify as “military equipment” under AB 481 and further intends to acquire other items of military equipment;

WHEREAS, AB 481 requires, inter alia, that a law enforcement agency possessing and using such qualifying equipment must prepare a publicly released, written, military equipment use policy document covering the inventory, description, quantity, purpose, capabilities, use, lifespan, acquisition, maintenance, authorized use, fiscal impacts, procedures, training, oversight, and complaint process, applicable to the Department’s use of such equipment;

WHEREAS, the policy must be approved by the City Council by ordinance, and reviewed annually thereafter; and

WHEREAS, the military equipment inventoried and presented to the City Council is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;

WHEREAS, the proposed Military Equipment Use Policy (“Policy”), Exhibit A, will safeguard the public’s health, welfare, safety, civil rights, and civil liberties;

WHEREAS, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety;

WHEREAS, prior military equipment use complied with the applicable equipment use policy (which included equipment now defined as military equipment) that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance;

WHEREAS, the Police Department has submitted the proposed Policy to the City Council and thereafter has made those documents available on the Police Department’s website for at least 30 days prior to the public hearing concerning the military equipment at issue;

WHEREAS, the Policy satisfies the requirements of Government Code Section 7070(d);

WHEREAS, the City Council of the City of Clearlake, having received the information required under AB 481 regarding the Clearlake Police Department’s use of military equipment as defined in said law, deems it to be in the best interest of the City to and hereby does approve the Military Equipment Policy.

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CLEARLAKE HERBY ORDAINS AS FOLLOWS:

Section 1: Recitals. The City Council finds that all the recitals, facts, findings, and conclusions set forth above in the preamble of this Ordinance are true and correct.

Section 2: Approval of Military Equipment Policy.

Military Equipment Policy.

- (a) The Military Equipment Policy shall govern the use of military equipment by the Clearlake Police Department.
- (b) The Policy shall be made publicly available on the Police Department’s website for as long as the military equipment is available for use or as otherwise ordained by the City Council.
- (c) The Police Department shall submit an annual military equipment report to the City Council containing the information required by Government Code Section 7072 and the City Council shall thereafter determine whether each type of military equipment identified therein complied with the standards for approval set forth in Government Code Section 7071(d).
- (d) The City Council shall on an annual basis and at a regular meeting thereof review this ordinance and vote on whether to renew it pursuant to Government Code Section 7071(e)(2).
- (e) The definitions set forth in Government Code section 7070 shall apply to this ordinance. Any provision of state law referred to herein shall mean and include any amended or successor provision thereof.

Section 3: Compliance with CEQA. Adoption of this Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3) (General Rule) of the CEQA Guidelines because it is not a “project” and because it can be seen with certainty that there is no possibility that the passage of this Ordinance will have a significant effect on the environment.

Section 4: Inconsistencies. Any provision of the Clearlake Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to affect the provisions of this Ordinance.

Section 5: Uncodified Ordinance. This Ordinance shall not be codified in the Clearlake Municipal Code unless and until the City Council so ordains.

Section 6: Severability. If any chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance, or the application thereof to any person, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Ordinance or its application to other persons. The City Council hereby declares that it would have adopted this Ordinance and each chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, phrases, or portions of the application thereof to any person, be declared invalid or unconstitutional. No portion of this Ordinance shall supersede any local, state, or federal law, regulation, or codes dealing with life safety factors.

Section 7: Effective Date. This Ordinance shall become effective thirty (30) days following adoption.

Section 8: Execution. The Mayor shall sign and the City Clerk shall attest to the passage of this Ordinance. The City Clerk shall cause the same to be published once in the official newspaper within 15 days after its adoption. This Ordinance shall become effective 30 days from its adoption.

The Mayor shall sign and the City Clerk shall attest to the passage of this Ordinance. The City Clerk shall cause the same to be published once in the official newspaper within 15 days after its adoption. This Ordinance shall become effective 30 days from its adoption.

Passed and adopted this 5th day of May, 2022 by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake

EXHIBIT A

Military Equipment

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

Military Equipment

706.2 POLICY

It is the policy of the Clearlake Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Clearlake Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

- (a) **Unmanned Aircraft System (UAS/Drones) - CA Gov't Code §7070(c)(1)**
 1. **Quantity Sought:** 1
 2. **Lifespan:** Approx 5 years
 3. **Equipment Capabilities:** Remotely piloted aerial vehicles capable of providing live and recorded video images captured from aerial positions, including images enhanced by Forward Looking Infrared (FLIR) and optical zoom lenses.
 4. **Manufacturer Product Description:** The Mavic 2 Enterprise Advanced features omnidirectional Vision Systems and Infrared Sensing Systems, and comes with a fully stabilized 3-axis gimbal camera that includes a thermal

Military Equipment

camera and a visual camera, providing both infrared and visual images simultaneously. DJI's Obstacle Sensing technology helps users to fly safely so they can capture complex shots while DJI AirSense provides awareness of the surrounding airspace and password protection ensures access to the aircraft and all data is secure. The Mavic 2 Enterprise Advanced boasts a maximum flight speed of 44.7 mph (72 kph) and a maximum flight time of 31 minutes.

5. **Purpose/Authorized Uses:** UAS/Drones may be utilized to enhance the Department's mission of protecting lives and property when other means and resources are not available or are less effective. Uses may include but are not limited to: search and rescue; suspect apprehension; crime scene documentation; tactical operations; scene security; hazard monitoring, identification and mitigation; response to emergency calls; crisis communications; legally authorized surveillance.
 6. **Fiscal Impacts:** The initial cost of equipment, licensing, software and training is approximately \$15,000. The ongoing costs associated with operation and maintenance are estimated to be approximately \$3,000 - \$5,000 per year.
 7. **Legal/Procedural Rules Governing Use:** It is the policy of the CPD to utilize UAS only for official law enforcement purposes, and in a manner that respects the privacy of our community, pursuant to State and Federal law, including all Federal Aviation Administration (FAA) requirements and regulations.
 8. **Training Required:** Prior to piloting a department UAS/Drone, members must secure an FAA Remote Pilot License.
- (b) **Mobile Command Unit - CA Gov't Code §7070(c)(5)**
1. **Quantity Owned:** 1
 2. **Lifespan:** Approx 10 years+
 3. **Equipment Capabilities:** Converted former ambulance utilized as a field command post complete with radio communication and mobile dispatching capabilities. The vehicle also stores a variety of equipment utilized during incident management and in support of evidence collection and crime scene processing.
 4. **Manufacturer Product Description:** N/A. This unit was converted by the agency.
 5. **Purpose/Authorized Uses:** The mobile command unit is utilized primarily as a field incident command post and mobile dispatch center. The unit has primarily been utilized for fire incidents in the city where unified command is established between the police and fire department. Other types of incidents the unit is used at includes community events, warrant service, response to emergency/tactical situations and in support of crime scene documentation and evidence collection.
 6. **Fiscal Impacts:** The initial cost of the vehicle was \$1 from the Fire Department. The ongoing costs association with the unit depend on usage and can vary significantly year to year.

Military Equipment

7. **Legal/Procedural Rules Governing Use:** It is the policy of the Department to use the Mobile Command Unit only for official law enforcement or public safety purposes, and in accordance with California State law regarding the operation of motor vehicles.
8. **Training Required:** Operators are provided hands-on training regarding use of the vehicle and locations where items are stored.

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment used by any member of this jurisdiction shall be approved for use and in accordance with this Department policy. Military equipment used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies in rendering mutual aid.

Situations may arise where the Department may deploy or use military equipment, as defined, owned by other law enforcement agencies.

The Department hereby adopts the military equipment use policy as is approved, and may be amended from time to time, under Government Code section 7070 et seq., for jurisdictions that

Military Equipment

the Department may engage with to provide mutual aid. This section is in no way a limitation to the ability of the Department to deploy or use the military equipment of another jurisdiction.

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

706.9 COMPLIANCE PROCEDURE

This procedure is to ensure compliance with the military equipment use policy. All complaints, concerns, or questions submitted regarding this policy will be handled pursuant to the Department's normal complaint process and in a timely manner.

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361	
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the City Clerk to implement and utilize teleconference accessibility to conduct public meetings pursuant to Assembly Bill 361 (Stats. 2021, ch. 165).

BACKGROUND/DISCUSSION:

On Friday, September 17, 2021, the Governor signed AB 361. Because the bill contained urgency findings, the law is now in effect. AB 361 allows local agencies to continue to conduct remote (“Zoom”) meetings during a declared state of emergency, provided local agencies comply with specified requirements. Absent this legislation, local agencies would have had to return to traditional meetings beginning on October 1, 2021.

Starting October 1, and running through the end of 2023, to participate in remote meetings, public agencies must comply with the requirements of new subsection (e) of Government Code section 54953.

The Council passed Resolution No. 2021-48 on October 7, 2021, which made the necessary findings for all subordinate legislative bodies of the City, such as the Planning Commission, so these bodies can also continue to meet remotely.

Subsequent Remote Meetings

Any time after the first remote meeting of the legislative body, it can meet remotely if both of the following apply:

1. State/local emergency/social distancing. Either:
 - a. “a state of emergency remains active” or
 - b. “state or local officials have imposed or recommended measures to promote social distancing” and
2. 30 days. Within the last 30 days (which vote may occur at that meeting) the legislative body has made the following findings by majority vote “(A) The legislative body has reconsidered the circumstances of the state of emergency. (B) Any of the following circumstances exist (i) The state of emergency continues to directly impact the ability of the members to meet safely in person. (ii) State or local officials continue to impose or recommend measures to promote social distancing.”

OPTIONS:

1. Move to adopt the attached resolution to allow ongoing teleconferencing of public meetings

2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED ACTIONS:

1. Adopt Resolution making the necessary findings to continue to hold remote meetings as required by AB 361.

Attachments: 1) Resolution No. 2022-23

RESOLUTION NO. 2022-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO
AUTHORIZE THE CONDUCT OF REMOTE “TELEPHONIC” MEETINGS
DURING THE STATE OF EMERGENCY

WHEREAS, on March 4, 2020, pursuant to California Gov. Code Section 8625, the Governor declared a state of emergency stemming from the COVID-19 pandemic (“Emergency”); and

WHEREAS, on September 17, 2021, Governor Newsom signed AB 361, which bill went into immediate effect as urgency legislation; and

WHEREAS, AB 361 added subsection (e) to Government Code Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings; and

WHEREAS, as of September 19, 2021, the COVID-19 pandemic has killed more than 67,612 Californians; and

WHEREAS, social distancing measures decrease the chance of spread of COVID-19; and

WHEREAS, this legislative body previously adopted a resolution to authorize this legislative body and all other subordinate legislative bodies of the City to conduct remote “telephonic” meetings; and

WHEREAS, Government Code 54953(e)(3) authorizes legislative bodies of the City to continue to conduct remote “telephonic” meetings provided that the City has timely made the findings specified therein.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Clearlake as follows:

1. This legislative body declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (a) the state of emergency, continues to directly impact the ability of the members of this legislative body and all subordinate legislative bodies of the City to meet safely in person; and/or (2) state or local officials continue to impose or recommend measures to promote social distancing.

PASSED, APPROVED AND ADOPTED this 5th day of May, 2022 by the following roll call vote:

AYES:
NOES:
ABSENT:

Dirk Slooten, Mayor

ATTEST:

Melissa Swanson, City Clerk



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Award of Contract for the Austin Park Splash Pad Project	MEETING DATE: May 5, 2022
SUBMITTED BY: Adeline Brown, Engineer Tech	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve a contract for the Austin Park Splash Pad Project and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

BACKGROUND/DISCUSSION:

The City solicited proposals for Austin Park Splash Pad Project. This project includes the installation of water and sewer facilities as well as the installation of the Splash Pad Equipment.

OPTIONS:

1. Move to approve the contract and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.
2. Other direction

FISCAL IMPACT:

None Contract amount to be presented Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other: 240-4202-850-887

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards

Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve the contract and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

Attachments:



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Award of Contract for the 2 nd and Modoc Roadway Improvement Project	MEETING DATE: May 5, 2022
SUBMITTED BY: Adeline Brown, Engineer Tech	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve a contract for the 2nd and Modoc Roadway Improvement Project and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

BACKGROUND/DISCUSSION:

The City solicited proposals for 2nd and Modoc Roadway Improvement Project. This project was solicited in plan rooms and advertised in the newspaper. Improvements include paving and some concrete work.

OPTIONS:

1. Move to approve the contract and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.
2. Other direction

FISCAL IMPACT:

None Contract amount to be presented Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: SB1-LPP

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards

Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve the contract and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

Attachments:

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Consideration of Sale of Vacant Land Located at 13981 Morgan Ave, Clearlake	MEETING DATE: May 5, 2022
SUBMITTED BY: Alan D. Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to authorize the sale of vacant land located at 13981 Morgan Avenue, Clearlake.

BACKGROUND/ DISCUSSION:

The City has increased efforts to dispose of surplus property, particularly that which is suitable for development of housing. The City has listed its vacant lots for sale. This property on Morgan has received multiple offers. The City is in the process of subdividing the property into two lots and then would close escrow with the best offer. The Planning Commission has determined the sale for residential use is consistent with the general plan.

OPTIONS:

1. Authorize the City Manager to Execute a Sale Agreement for Vacant Land Located at 13981 Morgan Avenue.
2. Provide Direction to Staff.

FISCAL IMPACT:

None Approx. \$20,000 Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Capital Projects - 240
 Comments: Sale proceeds would be deposited into the Capital Projects fund.

STRATEGIC PLAN IMPACT

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards

Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Attachments:

1. **Location Map**



Legend
13981 Morgan





CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Consideration of Reorganization of the Clearlake Marketing Committee	MEETING DATE: May 5, 2022
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the reorganization of the Clearlake Marketing Committee.

BACKGROUND/DISCUSSION:

The Clearlake Marketing Committee was formed in 2016 to assist in economic development and marketing the City. Projects the Marketing Committee have spearheaded include the annual photo contest, the new City logo, and developing partnerships with local organizations such as the Clear Lake Chamber of Commerce and the Lake County Rural Arts Initiative.

Councilmember Claffey is the Chair of the Marketing Committee and will be presenting a new direction and reorganization the Marketing Committee discussed and developed consensus upon at the April meeting.

Staff is asking Council to discuss and give direction to staff.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City

- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development