



MEASURE V OVERSIGHT BOARD REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Tuesday, October 29, 2024

Regular Meeting 2:00 PM

The Board meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1iIBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public will not be allowed to provide verbal comment during the meeting if attending via Zoom. The public can submit comments in writing for Board consideration by commenting via the Q&A function in the Zoom platform or by sending comments to the Administrative Services Director/City Clerk at mSwanson@clearlake.ca.us. To give the Board adequate time to review your comments, you must submit your written emailed comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the City Clerk prior to the meeting date so that the material may be distributed to the Board prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Chair has the discretion of limiting the total discussion time for an item.*

Pursuant to Senate Bill 1100 and the City Council Norms and Procedures, any member of the public making personal, impertinent, and/or slanderous or profane remarks, or who becomes boisterous or belligerent while addressing the Board, staff or general public, or while attending the Board meeting and refuses to come to order at the direction of the Presiding Officer, shall be removed from the Council Chambers or the Zoom by the sergeant-at-arms or the City Clerk and may be barred from further attendance before the Board during that meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Presiding Officer. The Presiding Officer may direct the sergeant-at-arms to remove such offenders from the room.

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mSwanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at <https://www.clearlake.ca.us>. Any writings or documents pertaining to an open session item provided to a majority of the Board less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at <https://www.clearlake.ca.us>.

Zoom Link:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://clearlakeca.zoom.us/j/83531617379?pwd=6iuXnJ878QilRuzOVv2eb5iYAzaMgC.1>

Passcode: 193570

Or One tap mobile:

+16694449171,,83531617379# US

+12532158782,,83531617379# US (Tacoma)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 720 707 2699 or +1 253 205 0468 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860

Webinar ID: 835 3161 7379

International numbers available: <https://clearlakeca.zoom.us/j/83531617379?pwd=6iuXnJ878QilRuzOVv2eb5iYAzaMgC.1>

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

D. PUBLIC COMMENT: *This is the time for any member of the public to address the Measure V Oversight Board on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Measure V Oversight Board or staff to discuss issues brought forth under Public Comment.** The Board cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

E. BUSINESS

1. Approval of the 2023 Minutes
Recommended Action: Review and file

2. Prior Year Expenditures and Review of updated Measure V Plan; Resolution No. OC 2024-01
Recommended Action: Adopt resolution

F. CITY MANAGER AND BOARD MEMBER REPORTS

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

POSTED: October 27, 2024

BY:



Melissa Swanson, Administrative Services Director/City Clerk



MEASURE V OVERSIGHT BOARD REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, October 12, 2023

Regular Meeting 2:00 PM

MINUTES

A. ROLL CALL

PRESENT

Chair Conrad Colbrandt
Member Bruno Sabatier
Member Jim Scholz
Member Ray Silva
Member Sheryl Almon

B. PLEDGE OF ALLEGIANCE

C. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

There were no changes to the agenda.

Motion made by Member Scholz, Seconded by Member Almon.

Voting Yea: Chair Colbrandt, Member Scholz, Member Silva, Member Almon

Voting Abstaining: Member Sabatier

D. PUBLIC COMMENT

There were no public comments.

E. BUSINESS

1. Minutes of the October 19, 2022 Meeting
Recommended Action: Receive and file

Motion made by Member Scholz, Seconded by Member Sabatier.

Voting Yea: Chair Colbrandt, Member Sabatier, Member Scholz, Member Silva, Member Almon

2. Adoption of Resolution OC 2023-01, A Resolution of the Measure V Oversight Committee of the City of Clearlake Declaring Compliance with Section 3-7.14 of Ordinance No. 189-2016
Recommended Action: Adopt Resolution and Recommend Review by City Council

Finance Director Wells and Public Works Director Leyba gave the staff report.

Motion made by Member Silva, Seconded by Member Almon.

Voting Yea: Chair Colbrandt, Member Sabatier, Member Scholz, Member Silva, Member Almon

F. CITY MANAGER AND BOARD MEMBER REPORTS

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

The meeting was adjourned at 2:50 p.m.



Melissa Swanson, Administrative Services Director/City Clerk

RESOLUTION NO. OC 2024-01

**A RESOLUTION OF THE MEASURE V OVERSIGHT COMMITTEE OF THE CITY OF CLEARLAKE
DECLARING COMPLIANCE WITH SECTION 3-7.14 OF ORDINANCE NO. 189-2016**

WHEREAS, it is the responsibility of the Measure V Oversight Committee to meet annually to review expenditures and appropriations of the tax revenues to ensure that all such revenues are spent or appropriated for the purposes and uses set forth in the Expenditure Plan; and

WHEREAS, the Oversight Committee held a public meeting on October 29, 2024 to review the revenues and expenditures incurred from July 1, 2023 through June 30, 2024; and

WHEREAS, the Oversight Committee reviewed the current plans for the expenditures of Measure V funds; and

NOW, THEREFORE BE IT RESOLVED that the Measure V Oversight Committee of the City of Clearlake that the expenditures and appropriations to date of Measure V tax revenues were spent or appropriated for the purposes and uses set forth in the Expenditure Plan as identified in Ordinance 189-2016.

PASSED AND ADOPTED on this 29th day of October 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____

City Clerk

Chair Colbrandt



Clearlake, CA

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 220 - MEASURE V FUND							
Revenue							
220-401-150	SALES TAX-MEASURE "V"	2,637,000.00	2,637,000.00	-301,861.71	2,602,452.31	-34,547.69	-1.31%
220-407-139	RSTP	0.00	-180,000.00	0.00	-180,000.00	0.00	0.00%
220-420-710	INTEREST INCOME	0.00	0.00	-5,406.10	18,516.45	18,516.45	0.00%
	Revenue Total:	2,637,000.00	2,457,000.00	-307,267.81	2,440,968.76	-16,031.24	-0.65%
Expense							
220-3065-500-101	SALARIES (FT)	497,791.00	497,791.00	40,882.24	400,814.18	96,976.82	19.48%
220-3065-500-105	SPECIAL DUTY PAY	10,937.00	10,937.00	1,333.43	8,201.02	2,735.98	25.02%
220-3065-500-106	OVERTIME	15,000.00	15,000.00	1,801.29	5,712.40	9,287.60	61.92%
220-3065-500-109	HEALTH & LIFE INS	103,315.00	103,315.00	11,672.55	99,254.26	4,060.74	3.93%
220-3065-500-110	SDI	6,731.00	6,731.00	497.66	4,365.38	2,365.62	35.15%
220-3065-500-112	VACATION RESERVE	20,753.00	20,753.00	0.00	6,837.36	13,915.64	67.05%
220-3065-500-114	UNIFORM ALLOW	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00%
220-3065-500-115	PERS CONTRIBUTION	73,230.00	73,230.00	3,415.29	64,181.57	9,048.43	12.36%
220-3065-500-116	WORKER'S COMP INS	28,517.00	28,517.00	2,211.32	21,197.81	7,319.19	25.67%
220-3065-500-117	UNEMPLOYMENT INSURANCE	5,901.00	5,901.00	460.84	4,477.19	1,423.81	24.13%
220-3065-500-118	SOCIAL SECURITY	410.00	410.00	0.00	0.00	410.00	100.00%
220-3065-500-119	MEDICARE	8,556.00	8,556.00	656.01	6,381.87	2,174.13	25.41%
220-3065-500-120	AUTO/CELL ALLOWANCE	585.00	585.00	168.74	779.39	-194.39	-33.23%
220-3065-600-231	VEHICLE MAINTENANCE	15,000.00	15,000.00	0.00	2,255.53	12,744.47	84.96%
220-3065-600-235	SUPPLIES	20,000.00	20,000.00	212.79	20,007.39	-7.39	-0.04%
220-3065-700-453	TRAVEL & TRAINING	5,000.00	3,250.00	0.00	1,870.36	1,379.64	42.45%
220-3065-700-455	RECRUITMENT EXPENSES	2,500.00	3,845.00	0.00	344.93	3,500.07	91.03%
220-3065-750-561	CONTRACT SERVICES-MISC	0.00	3,500.00	0.00	3,500.00	0.00	0.00%
220-3065-800-681	EQUIPMENT & SOFTWARE	5,000.00	3,250.00	0.00	1,884.84	1,365.16	42.00%
220-3065-800-884	EQUIPMENT / VEHICLE LEASE	224,371.00	226,866.62	14,358.93	209,327.31	17,539.31	7.73%
220-3065-850-887	CAPITAL PROJECTS	0.00	192,049.00	0.00	191,862.81	186.19	0.10%
220-3065-950-775	DEBT SERVICE RESERVE	209,063.00	209,063.00	0.00	0.00	209,063.00	100.00%
220-3065-950-888	INTEREST PAID	430,152.00	430,152.00	210,878.84	430,151.87	0.13	0.00%
220-3065-950-889	PRINCIPAL PAID	1,057,668.00	1,057,668.00	533,030.88	1,057,667.57	0.43	0.00%
220-3065-970-999	TRANSFERS OUT - CIP FUND	104,583.00	104,583.00	0.00	0.00	104,583.00	100.00%
	Expense Total:	2,846,063.00	3,041,952.62	821,580.81	2,542,075.04	-499,877.58	-16.43%
	Fund: 220 - MEASURE V FUND Surplus (Deficit):	-209,063.00	-584,952.62	-1,128,848.62	-101,106.28	483,846.34	1.31%
Fund: 221 - MEASURE V LOAN FUND							
Revenue							
221-420-710	Interest	0.00	0.00	-106,048.15	520,425.10	520,425.10	0.00%
221-420-711	LAIF INTEREST FMV ADJUSTMENT	0.00	0.00	0.00	342,426.00	342,426.00	0.00%
	Revenue Total:	0.00	0.00	-106,048.15	862,851.10	862,851.10	0.00%
Expense							
221-3066-750-560	Consultant Services	0.00	154,067.70	0.00	106,846.15	47,221.55	30.65%
221-4205-850-539	Construction Services	500,000.00	690,000.00	0.00	630,923.95	59,076.05	8.56%
221-4206-750-536	Tribal Monitoring	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00%
221-4206-750-537	Design Services	283,701.00	357,752.11	0.00	71,111.55	286,640.56	80.12%
221-4206-850-539	Construction Services	1,891,340.00	1,891,340.00	0.00	0.00	1,891,340.00	100.00%
221-4207-750-536	Tribal Monitoring	100,000.00	60,000.00	0.00	0.00	60,000.00	100.00%
221-4207-750-537	Design Services	579,177.00	863,283.28	4,723.50	181,500.93	681,782.35	78.98%
221-4207-850-539	Construction Services	3,861,180.00	3,861,180.00	0.00	0.00	3,861,180.00	100.00%
221-4208-750-536	Tribal Monitoring	150,000.00	0.00	0.00	0.00	0.00	100.00%
221-4208-750-537	Design Services	780,000.00	1,019,243.96	26,867.65	214,099.30	805,144.66	78.99%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
221-4208-850-539 Construction Services	5,200,000.00	5,200,000.00	0.00	0.00	5,200,000.00	100.00%
Expense Total:	13,395,398.00	14,146,867.05	31,591.15	1,204,481.88	12,942,385.17	91.49%
Fund: 221 - MEASURE V LOAN FUND Surplus (Deficit):	-13,395,398.00	-14,146,867.05	-137,639.30	-341,630.78	13,805,236.27	-97.59%
Report Surplus (Deficit):	-13,604,461.00	-14,731,819.67	-1,266,487.92	-442,737.06	13,687,900.10	-92.91%

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 220 - MEASURE V FUND						
Revenue	2,637,000.00	2,457,000.00	-307,267.81	2,440,968.76	-16,031.24	20.03%
Expense	2,846,063.00	3,041,952.62	821,580.81	2,542,075.04	499,877.58	16.43%
Fund: 220 - MEASURE V FUND Surplus (Deficit):	-209,063.00	-584,952.62	-1,128,848.62	-101,106.28	483,846.34	1.31%
Fund: 221 - MEASURE V LOAN FUND						
Revenue	0.00	0.00	-106,048.15	862,851.10	862,851.10	0.00%
Expense	13,395,398.00	14,146,867.05	31,591.15	1,204,481.88	12,942,385.17	91.49%
Fund: 221 - MEASURE V LOAN FUND Surplus (Deficit):	-13,395,398.00	-14,146,867.05	-137,639.30	-341,630.78	13,805,236.27	96.70%
Report Surplus (Deficit):	-13,604,461.00	-14,731,819.67	-1,266,487.92	-442,737.06	14,289,082.61	92.91%

Fund Summary

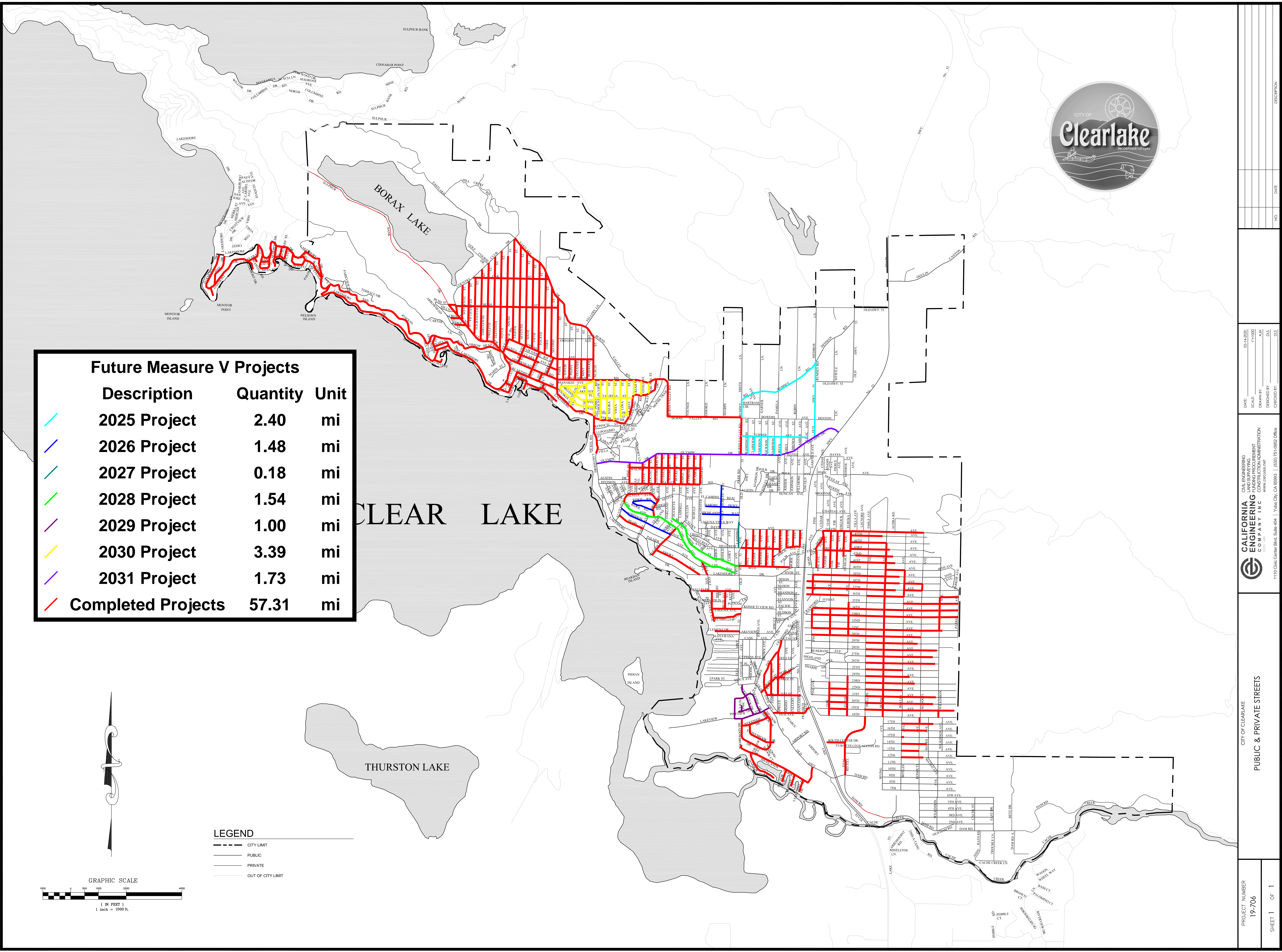
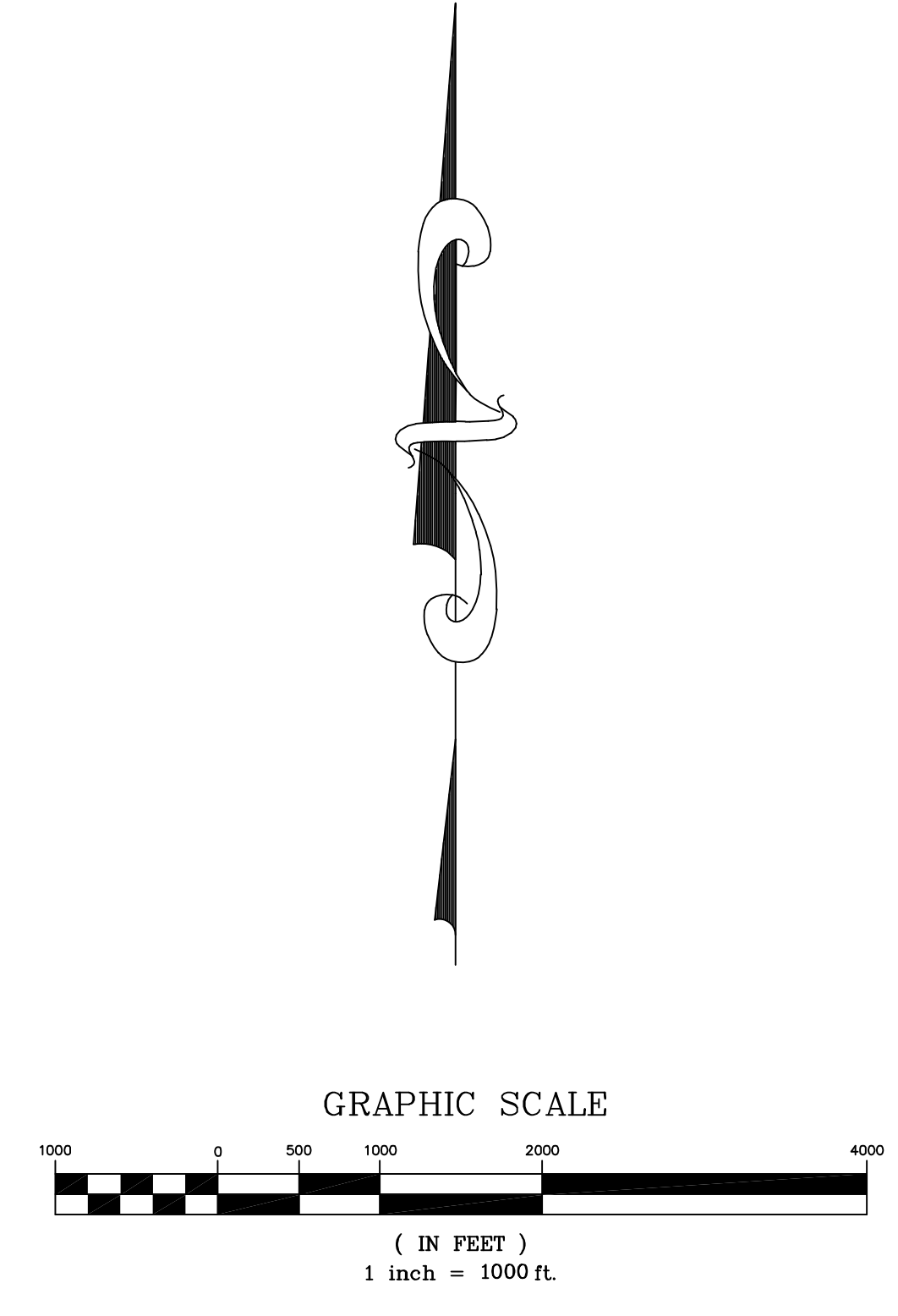
Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
220 - MEASURE V FUND	-209,063.00	-584,952.62	-1,128,848.62	-101,106.28	483,846.34
221 - MEASURE V LOAN FUND	-13,395,398.00	-14,146,867.05	-137,639.30	-341,630.78	13,805,236.27
Report Surplus (Deficit):	-13,604,461.00	-14,731,819.67	-1,266,487.92	-442,737.06	14,289,082.61



Future Measure V Projects		
Description	Quantity	Unit
2025 Project	2.40	mi
2026 Project	1.48	mi
2027 Project	0.18	mi
2028 Project	1.54	mi
2029 Project	1.00	mi
2030 Project	3.39	mi
2031 Project	1.73	mi
Completed Projects	57.31	mi

LEGEND

	CITY LIMIT
	PUBLIC
	PRIVATE
	OUT OF CITY LIMIT



DATE: 02-14-2020	DESIGNED BY: DLS
SCALE: 1"=1000'	CHECKED BY: DLS
DRAWN BY: ALH	NO. DATE
DESCRIPTION	
CALIFORNIA ENGINEERING AND SURVEYING PLANNING PROCEDURE CONSTRUCTION ADMINISTRATION CALIFORNIA ENGINEERING COMPANY INC <small>EST. 1965</small> 1110 Civic Center Blvd. Suite 404 Yuba City, CA 95993 (530) 751-0582 Office www.caleng.com	
CITY OF CLEARLAKE	
PUBLIC & PRIVATE STREETS	
PROJECT NUMBER 19-706	SHEET 1 OF 1

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