



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, April 17, 2025

Regular Meeting 6:00 PM

The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public will not be allowed to provide verbal comment during the meeting if attending via Zoom. The public can submit comments in writing for City Council consideration by commenting via the Q&A function in the Zoom platform or by sending comments to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the City Council adequate time to review your comments, you must submit your written emailed comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

Pursuant to Senate Bill 1100 and the City Council Norms and Procedures, any member of the public making personal, impertinent, and/or slanderous or profane remarks, or who becomes boisterous or belligerent while addressing the City Council, staff or general public, or while attending the City Council meeting and refuses to come to order at the direction of the Mayor/Presiding Officer, shall be removed from the Council Chambers or the Zoom by the sergeant-at-arms or the City Clerk and may be barred from further attendance before the Council during that meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Mayor/Presiding Officer. The Mayor/Presiding Officer may direct the sergeant-at-arms to remove such offenders from the room.

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

Zoom Link:

Join from PC, Mac, iPad, or Android:

<https://clearlakeca.zoom.us/j/85745976775?pwd=5EDQawlqQvi7Zbpa457caLlyHibbBL.1>

Passcode:216083

Webinar ID: 857 4597 6775

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE: *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invocational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at mswanson@clearlake.ca.us.*

D. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

E. PRESENTATIONS

1. Presentation of April's Adoptable Dogs

2. Presentation of a Proclamation Declaring April 13-19, 2025 as Public Safety Telecommunicators Week
 3. Presentation of the City of Clearlake's Blue Zone Certification
 4. Presentation by Administrative Services Director/City Clerk Swanson and Charlotte White, Recreation and Events Coordinator
- F. PUBLIC COMMENT:** *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*
- G. CONSENT AGENDA:** *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*
5. Minutes of the March 12, 2025 Lake County Vector Control District Board Meeting
Recommended Action: Receive and file
 6. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for Winter Storms
Recommended Action: Continue declaration of emergency
 7. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for the Boyles Fire
Recommended Action: Continue declaration of emergency
 8. Minutes
Recommended Action: Receive and file
 9. Warrants
Recommended Action: Receive and file
 10. Second Reading of Ordinance No. 280-2025, An Ordinance of the City Council of the City of Clearlake Authorizing Bingo Games for Charitable Purposes Only
Recommended Action: Hold Second Reading of the Ordinance, read it by title only, waive further reading and adopt
 11. Road Closure for the Egg Hunt Events to be Held at the Youth Center on April 18 and 19, 2025
Recommended action: Approve Resolution Number 2025-15 approving the road closure on April 18 and 19, 2025

- [12.](#) Approve Amendment #1 with Price Consulting Services Regarding Completion of an Environmental Impact Report for the Airport Redevelopment Property.
Recommended Action: Approve Amendment #1 and Authorize the City Manager to Sign.

H. CITY MANAGER AND COUNCILMEMBER REPORTS

I. FUTURE AGENDA ITEMS

J. CLOSED SESSION

- (13)** Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. A169438; Koi Nation of Northern California v. City of Clearlake, et al., California Court of Appeal

- (14)** Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-425596: City of Clearlake v. Highlands Mutual Water Company, et al., Lake County Superior Court

- (15)** Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8. Property Address: 14775 Burns Valley Road, Clearlake; Agency Negotiation: City Manager Alan Flora; Negotiating Parties: Cirilio Padilla Gomez; Under Negotiation: Price and terms of payment.

- (16)** Conference with Legal Counsel - Existing Litigation: Pursuant to Government Code 54956.9 - Mosqueda, Miguel v. City of Clearlake, p.s.i., administered by LWP Claims Solutions, Inc. WCAB No: ADJ9170309

- (17)** Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-424726: Joseph Barrios v. City of Clearlake, et al., Lake County Superior Court

- (18)** CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code § 54956.9(d)(4): (1 case)

K. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

L. ADJOURNMENT

POSTED: April 14, 2025 BY:



Melissa Swanson, Administrative Services Director/City Clerk



Public Safety Telecommunicators Week April 13 – 19, 2025

Whereas emergencies can occur at any time that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Clearlake Police Department emergency communications center; and,

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information, and ensuring their safety; and,

Whereas Public Safety Telecommunicators of the Clearlake Police Department have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore Be It Resolved that the City Council of the City of Clearlake declares the week of April 13 through 19, 2025 to be National Public Safety Telecommunicators Week in the City of Clearlake, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Dated this 17th day of April, 2025

Russ Cremer, Mayor

MINUTES OF PREVIOUS MEETING

March 12, 2025

The regular monthly meeting of the Board of Trustees of the Lake County Vector Control District was called to order at 1:37 P.M. by President Giambruno.

Board Present: Curt Giambruno, Ron Nagy, and George Spurr.

Absent: Frank Lincoln and Rob Bostock(excused).

District Personnel: Jamesina J. Scott, District Manager and Research Director, and Ms. Jacinda Franusich, Office Manager.

Guests: Mr. Austris Rungis of Industrial Employers Distributors Association (IEDA)(attending the Closed Session remotely via Zoom).

Citizen's Input: None.

Agenda Additions and/or Deletions: None.

Convened to Closed Session at 1:39 P.M.

Closed Session

Conference with Labor Negotiators, pursuant to Government Code 54957.6 for the purpose of reviewing its position and instructing the LCVCD's designated representatives: Jamesina J. Scott (District Manager), and Austris Rungis (IEDA).

Convened to Open Session at 1:59 P.M.

Report from Closed Session

No reportable actions were taken.

Approve Minutes of February 12, 2025 Regular Meeting with a Correction to the Check Numbers to Include Checks 23134-23151, Making the Total Expenditures for February 2025 \$104,458.09

Mr. Spurr moved to approve the minutes of the February 12, 2025 Regular Meeting with a correction to the check numbers to include checks 23134-

23151 making the total expenditures for February 2025 \$104,458.09. Mr. Nagy seconded the motion. Motion carried unanimously.

Research Report

Dr. Scott reported on arbovirus activity. No arboviral activity has been reported in Lake County in 2025. In addition, no arbovirus activity has been reported in California or the rest of the United States in 2025.

Dr. Scott reported on adult biting fly activity. The New Jersey Light Traps set near Borax Lake and the Reclamation near Upper Lake collected *Culiseta inornata*, and *Culex tarsalis* mosquitoes.

Dr. Scott reported on tick testing. Four ticks have been submitted for testing for Lyme Disease since October 1, 2024. Three ticks were negative, and the results are pending for the other sample.

Dr. Scott reported on Clear Lake gnat, Chironominae, and Tanypodinae Surveillance in Clear Lake. Lake checks were not completed in February due to inclement weather and employee availability.

Operation Report

The rain gauge at the LCVCD office in Lakeport received 7.25 inches of precipitation in February 2025. The cumulative rainfall for this season is 23.5 inches.

On February 1, the level of Clear Lake was 6.17 feet on the Rumsey Gauge and reached 7.67 feet by the end of February.

The rainfall has filled treeholes and raised the lake level. In addition, some lake-associated wetlands and low-lying areas have flooded and hatched *Aedes increpitus* larvae. These areas are being monitored and treated as needed.

An aerial application for larval mosquito control was made to 545 acres of marshlands adjacent to the lake between Clear Lake State Park and Lakeport, portions of Anderson Marsh State Park, and a section east of the Clearlake Keys on February 25.

A drone application for larval mosquito control is scheduled for March 10. This application will treat approximately 65 acres in locations that the traditional aircraft was unable to treat.

District Technicians made 34 applications to *Aedes increpitus* sources in February. In addition, nine service requests were received in February, including seven online requests.

District staff are working on a variety of projects including completing training, preparing presentations, and getting ready for the upcoming season.

Vector Control Technician Julian Chavez plans to take the Federal Aviation Administration's (FAA) Part 107 Remote Pilot Certificate exam in Santa Rosa in March. The Part 107 Certificate is required for drone operation for government agencies and private businesses. The Certificate demonstrates knowledge of regulations, procedures for safely flying drones, and operating requirements.

The District's conference room was used on February 5 by the Lake County One Health Working Group. Dr. Scott was invited to speak on vector-borne diseases in Lake County and discuss how agencies can work together to support and protect residents' health.

Vector Biologist Michelle Koschik and Entomologist Jessi Edmiston visited the Marin/Sonoma Mosquito and Vector Control District in February to learn about their program and discuss collaborative opportunities.

The District's website will undergo some updates in the coming months to comply with the Department of Justice's new regulations that expanded the Americans with Disabilities Act's compliance requirements.

On February 19 Dr. Scott met with Yennifer Herschelman of Streamline, the District's website management service, to go over the changes required to make the District's website ADA compliant.

Dr. Scott sent out the District's annual letter notifying potentially affected agencies of the District's intent to apply public health pesticides for vector control. The letter is a requirement of the terms of the District's National Pollutant Discharge Elimination System (NPDES) Permit.

Dr. Scott continues to meet with the District's Labor Negotiator, Mr. Austris Rungis of Industrial Employers Distributors Association (IEDA) to prepare for the upcoming Memorandum of Understanding (MOU) negotiations.

Dr. Scott and Office Manager Jacinda Franusich attended the Vector Control Joint Powers Agency (VCJPA) annual workshop and board of directors meeting in Santa Cruz, CA on February 26-28.

Dr. Scott has been working with Chip Markwardt on the District's pre-application letter for the American Mosquito Control Association's funding for *Culicoides* control technologies. The District's project was elected for a full proposal phase, which will be submitted by the March 21 deadline.

Board Consideration of Nomination to the California Special Districts Association Board of Directors Northern Network, Seat B

The item was table until the April 9, 2025 meeting.

Approve Checks for the Month of March 2025

Mr. Nagy moved to approve Checks No. 23152-23198 for the month of March 2025 in the amount of \$105,482.61. Mr. Spurr seconded the motion. Motion carried unanimously.

Other Business

AB 1234 Ethics Training will be offered to the District's trustees, District Manager, and Office Manager on April 9, 2025, from 11:00 A.M. to 1:00 P.M. This training will be open to the public. The regularly scheduled Board of Trustees meeting will begin at 1:30 P.M.

Announcement of the Next Board Meeting

The next regular meeting of the Board of Trustees of the Lake County Vector Control District will be at 1:30 PM on April 9, 2025, in the LCVCD Board Room, 410 Esplanade, Lakeport, CA 95453.

Mr. Spurr moved to adjourn the meeting. Mr. Nagy seconded the motion. There being no other business to discuss the meeting was adjourned by President Giamb Bruno at 2:34 PM.

Respectfully submitted,

Ronald Nagy
Secretary



STAFF REPORT	
SUBJECT: Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for Winter Storms	
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

On February 9, 2024, the Director of Emergency Services/City Manager issued a Proclamation of Local Emergency due to winter storms (attached), which was ratified by the City Council on February 15, 2024.

Pursuant to Section 2-11.6.a.6.a of the Clearlake Municipal Code, the Director is empowered to make and issue rules and regulation on matters reasonably related to the protection of life and property as affected by such emergency; provide, however such rules and regulations must be confirmed at the earliest practical time by the City Council. Thereafter, the emergency declaration must be continued by affirmation of the Council every 30 days.

Staff believe there is still a need to continue the local emergency order and it is in the best interests of the City to have the Council ratify and continue this order until the state of emergency can be lifted.

OPTIONS:

- 1. Continue to ratify order.

FISCAL IMPACT:

None Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake

- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

- Attachments:** 1) Proclamation Declaring a Local Emergency for Winter Storms



City of Clearlake

14050 Olympic Drive, Clearlake, California 95422
(707) 994-8201 Fax (707) 995-2653

PROCLAMATION BY THE CITY OF CLEARLAKE DIRECTOR OF EMERGENCY SERVICES DECLARING A LOCAL EMERGENCY FOR WINTER STORMS

WHEREAS, City of Clearlake Municipal Code Section 2-11.6 empowers the Director of Emergency Services (City Manager) to proclaim the existence or threatened existence of a local emergency when the city is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, starting on February 2, 2024 a winter storm resulted in high winds and heavy rain; and

WHEREAS, these conditions have caused a loss of stability to trees and hillsides, including significant damage to property, infrastructure and public safety within the city limits; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to the impacts of the winter storms; and

WHEREAS, the City Manager, as the City's Director of Emergency Services, has the power to declare a local emergency as authorized by Government Code section 8630 and Clearlake Municipal Code section 2-11.6.

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Manager of the City of Clearlake as follows:

- A. A local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property, as detailed in the recitals set forth above.
- B. The area within the City which is endangered and/or imperiled.
- C. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City of Clearlake Emergency Operations Plan.
- D. The City Council shall review and ratify this proclamation within seven (7) days as required by state law, and if ratified, shall continue to exist until the City Council proclaims the termination of this local emergency. The City Council shall review the need for continuing the local emergency as required by state law until it terminates the local emergency, and shall terminate the local emergency at the earliest possible date that conditions warrant.
- E. That a copy of this proclamation be forwarded to the Director of California Governor’s Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Clearlake; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

DATED: February 9, 2024



Alan D. Flora
Director of Emergency Services

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for The Boyles Fire	
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

On September 8, 2024, the Director of Emergency Services/City Manager issued a Proclamation of Local Emergency due to the Boyles Fire (attached), which was ratified by the City Council on September 12, 2024.

Pursuant to Section 2-11.6.a.6.a of the Clearlake Municipal Code, the Director is empowered to make and issue rules and regulation on matters reasonably related to the protection of life and property as affected by such emergency; provide, however such rules and regulations must be confirmed at the earliest practical time by the City Council. Thereafter, the emergency declaration must be continued by affirmation of the Council every 60 days.

Staff believes there is still a need to continue the local emergency order and it is in the best interests of the City to have the Council ratify and continue this order until the state of emergency can be lifted.

OPTIONS:

- 1. Continue to ratify order.

FISCAL IMPACT:

None Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake

- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

- Attachments:** 1) Proclamation Declaring a Local Emergency for The Boyles Fire



City of Clearlake

14050 Olympic Drive, Clearlake, California 95422
(707) 994-8201 Fax (707) 995-2653

PROCLAMATION BY THE CITY OF CLEARLAKE DIRECTOR OF EMERGENCY SERVICES DECLARING A LOCAL EMERGENCY FOR THE BOYLES FIRE

WHEREAS, City of Clearlake Municipal Code Section 2-11.6 empowers the Director of Emergency Services (City Manager) to proclaim the existence or threatened existence of a local emergency when the city is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, on September 8, 2024 the Boyles Fire was started near Boyles Avenue and 8th Avenue in Clearlake and quickly spread north quickly driven by high winds.; and

WHEREAS, after a fierce fire fight by various partners from throughout the region, and led by CalFire and the Lake County Fire Protection District, approximately 90 acres were scorched, approximately 30 homes were lost, Pacific Gas and Electric infrastructure was damaged, and significant private property damage occurred, of which the full extent is still unknown; and

WHEREAS, dozens of Clearlake families have lost their homes and property; and

WHEREAS, such recovery from such conditions is beyond the control of the services, personnel, equipment, and facilities of the City and require the combined forces of other political subdivisions to combat and clean up; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future

reimbursement by the state and federal governments will be critical to successfully responding to the impacts of the Boyles Fire; and

WHEREAS, the City Manager, as the City's Director of Emergency Services, has the power to declare a local emergency as authorized by Government Code section 8630 and Clearlake Municipal Code section 2-11.6.

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Manager of the City of Clearlake as follows:

- A. A local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property, as detailed in the recitals set forth above.
- B. The area of the City which is endangered/imperiled within the footprint of the Boyles Fire and beyond.
- C. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City of Clearlake Emergency Operations Plan.
- D. The City Council shall review and ratify this proclamation within seven (7) days as required by state law, and if ratified, shall continue to exist until the City Council proclaims the termination of this local emergency. The City Council shall review the need for continuing the local emergency as required by state law until it terminates the local emergency, and shall terminate the local emergency at the earliest possible date that conditions warrant.
- E. That a copy of this proclamation be forwarded to the Director of California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Clearlake; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

DATED: September 8, 2024



Alan D. Flora
Director of Emergency Services



***AMENDED AGENDA* CITY
COUNCIL MIDYEAR BUDGET
WORKSHOP AND REGULAR
MEETING**

**Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA
Thursday, March 06, 2025
Regular Meeting 6:00 PM**

MINUTES

A. ROLL CALL

PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Jessica Hooten

Councilmember Mary Wilson

B. 5:00 PM WORKSHOP

1. Midyear Budget Workshop

It was the consensus of the Council to direct staff to research raising certain city taxes.

C. PLEDGE OF ALLEGIANCE

D. INVOCATION/MOMENT OF SILENCE

E. ADOPTION OF THE AGENDA

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

F. PRESENTATIONS

2. Presentation by Chief Hobbs to Detective Kelleher
3. Presentation of a Proclamation Declaring March 2025 as March for Meals Month

G. PUBLIC COMMENT

Ben Hiddle spoke regarding sustainable construction and solar power. He stated there is a solution to process the trash at the landfill with robotics.

James Hummel spoke regarding the brush fire hazards and properties that aren't cleared or taken care of. He stated his concern over the fire hazard.

Andrew Kirkendall spoke in support of Mr. Hiddle's idea of renewable energy.

H. CONSENT AGENDA

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

4. Approve Audit Contract with Van Lant & Frankhanel, LLP for a total of \$34,750
Recommended Action: Approve contract
5. Consideration of Adoption of the 3rd Amendment to the FY 2024-25 Budget (Resolution 2024-30) for Mid-Year Adjustments
Recommended Action: Approve Resolution No. 2025-08
6. Minutes
Recommended Action: Receive and file
7. Warrants
Recommended Action: Receive and file
8. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for the Boyles Fire
Recommended Action: Continue declaration of emergency
9. Acceptance of Property Donation at 16393 3rd Avenue
Recommended Action: Approve acceptance and authorize the City Manager to sign the Certificate of Acceptance
10. Acceptance of Property Donation at 16182 10th Avenue
Recommended Action: Approve acceptance and authorize the City Manager to sign the Certificate of Acceptance
11. Approve Allocation of Funding & Grant Agreement for CDBG DR Funding 2017/18 Disasters
Recommended Action: Adopt resolution
12. Adoption of Fair Housing Policy; Resolution No. 2025-12
Recommended Action: Adopt resolution

I. PUBLIC HEARING

- 13. Public Hearing for CDBG Contract 17-MITPPS-21006-Code Enforcement Grant Closeout
Recommended Action: Hold Public Hearing, receive public comment, approve Resolution No. 2025-06 accepting the completion of the Code Enforcement program under the State of California CDBG MITPPS initiative and authorizing the closeout of the program under the state contract No. 17-MIOTPPS-21006.

Mayor Cremer opened the Public Hearing at 6:36 p.m.

Margaret Garcia asked questions about the presentation.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson to close the hearing and accept the completion of the Code Enforcement program at 6:38 p.m.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

- 14. Authorization to Closeout CV-1 CDBG funding for the Senior Center
Recommended Action: Authorize the City Manager to complete and submit the closeout

City Manager Flora gave the staff report.

Mayor Cremer opened the Public Hearing at 6:44 p.m.

Margaret Garcia asked questions of staff.

Motion made by Councilmember Downey, Seconded by Vice Mayor Slooten to close the Public Hearing and authorize the City Manager to complete and submit the closeout.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

J. BUSINESS

- 15. Discussion and Possible Direction Regarding Street Lighting in the City
Recommended Action: Direction to Staff

City Manager Flora gave the staff report.

It was the consensus of the Council to direct staff to research purchasing the street lights in the City's jurisdiction.

- 16. Consideration of Appointments to the Planning Commission
Recommended Action: Interview applicants and appoint two planning commissioners, and reappoint Chair Fawn Williams, to terms of office ending March 2029

Director Swanson gave the staff report. The Council approved the reappointment of Chair Williams, and the appointment of Derek Couch and Ray Silva.

Moved by Councilmember Hooten, Seconded by Councilmember Downey.
Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

17. Consideration of Appointments to the Measure V Oversight Committee

Director Swanson gave the staff report. Council Member Downey chose Brett Freeman. Council Member Wilson chose Carlos Ramos. Council Member Hooten chose Dave Hughes.

Mayor Cremer appointed Supervisor Sabatier as Chair. Motion by Vice Mayor Slooten to approve, second by Council Member Wilson. All in favor.

18. Consideration of FY 2026 Community Project Funding Request to Congressman Thompson
Recommended Action: Adopt Resolution 2025-09

City Manager Flora gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.
Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

19. Update Regarding Lake County Sanitation District's Southeast System Governance Request
Recommended Action: Receive Update

City Manager Flora gave the staff report. There was no action taken by Council on this item.

K. CITY MANAGER AND COUNCILMEMBER REPORTS

L. FUTURE AGENDA ITEMS

M. CLOSED SESSION

(20) Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. A169438; Koi Nation of Northern California v. City of Clearlake, et al., California Court of Appeal

(21) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code § 54956.9(d)(4): (1 case)

N. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

There was no action taken in closed session.

O. ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive style with a large initial 'M' and 'S'.

Melissa Swanson, Administrative Services Director/City Clerk

Check Register

Packet: APPKT03738 - 4/2/25 AP CHECK RUN AA



Clearlake, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
000591	ACTION SANITARY	04/02/2025	Regular	0.00	180.63	18773
001138	ADVENTIST HEALTH	04/02/2025	Regular	0.00	129.00	18774
002353	ALL IN ONE AUTO	04/02/2025	Regular	0.00	1,910.00	18775
000102	AT&T	04/02/2025	Regular	0.00	70.00	18776
001397	AT&T CALNET 3	04/02/2025	Regular	0.00	332.55	18777
VEN01351	BKF ENGINEERS	04/02/2025	Regular	0.00	21,370.75	18778
000068	BOB'S JANITORIAL	04/02/2025	Regular	0.00	167.48	18779
001665	BRUNO SABATIER	04/02/2025	Regular	0.00	100.00	18780
VEN01393	CHRISTOPHER WILLIAM INGLIS	04/02/2025	Regular	0.00	75.00	18781
000024	CLEARLAKE POLICE ASSOCIATION	04/02/2025	Regular	0.00	1,600.00	18782
001424	CLEARLAKE WASTE SOLUTIONS	04/02/2025	Regular	0.00	23,707.13	18783
VEN01581	CRACKERJACK CLEANING LLC	04/02/2025	Regular	0.00	3,035.00	18784
000194	DEPARTMENT OF TRANSPORTATION	04/02/2025	Regular	0.00	3,371.15	18785
000160	DEPT OF JUSTICE	04/02/2025	Regular	0.00	1,274.00	18786
001835	DIRK SLOOTEN	04/02/2025	Regular	0.00	100.00	18787
VEN01386	DOWNEY BRAND LLP	04/02/2025	Regular	0.00	3,778.00	18788
000004	EDWARD A ROBEY JR	04/02/2025	Regular	0.00	100.00	18789
000851	ENTERPRISE TOWING	04/02/2025	Regular	0.00	450.00	18790
001199	EUREKA OXYGEN CO	04/02/2025	Regular	0.00	48.54	18791
VEN01108	FAWN CHRISTINE WILLIAMS	04/02/2025	Regular	0.00	75.00	18792
000120	FED EX	04/02/2025	Regular	0.00	71.04	18793
001769	FULL SOURCE	04/02/2025	Regular	0.00	599.29	18794
VEN01577	GOVERNMENT FINANCE SERVICES, I	04/02/2025	Regular	0.00	5,025.00	18795
000797	GRANITE CONSTRUCTION	04/02/2025	Regular	0.00	637.32	18796
001949	ICE WATER DISTRIBUTORS INC	04/02/2025	Regular	0.00	279.45	18797
VEN01418	JACK SMALLEY	04/02/2025	Regular	0.00	75.00	18798
VEN01619	JESSICA PYSKA	04/02/2025	Regular	0.00	200.00	18799
001939	JIM SCHOLZ	04/02/2025	Regular	0.00	100.00	18800
002274	JOHN R BENOIT	04/02/2025	Regular	0.00	1,000.00	18801
002272	KENNETH W PARLET II	04/02/2025	Regular	0.00	100.00	18802
VEN01537	KIRSTEN PRIEBE	04/02/2025	Regular	0.00	100.00	18803
001995	LANGUAGE TESTING INTERNATIONAL	04/02/2025	Regular	0.00	511.00	18804
VEN01545	LARKYN E FEILER	04/02/2025	Regular	0.00	11,041.34	18805
002280	LAW OFFICES OF P SCOTT BROWNE	04/02/2025	Regular	0.00	2,046.43	18806
001814	LENAHAN LEE SLATER AND PEARSE	04/02/2025	Regular	0.00	2,650.00	18807
001251	MARK A CLEMENTI PHD	04/02/2025	Regular	0.00	844.00	18808
VEN01329	MCGRATH RENTCORP AND SUBSIDI	04/02/2025	Regular	0.00	1,124.03	18809
000793	MEDIACOM	04/02/2025	Regular	0.00	650.00	18810
001489	NAPA AUTO PARTS	04/02/2025	Regular	0.00	35.93	18811
VEN01191	NORTH BAY ANIMAL SERVICES	04/02/2025	Regular	0.00	31,250.00	18812
VEN01582	NORTHPOINT CONSULTING GROUP	04/02/2025	Regular	0.00	880.00	18813
001392	OFFICE DEPOT	04/02/2025	Regular	0.00	129.66	18814
001843	PG&E CFM	04/02/2025	Regular	0.00	26.28	18815
002215	ROBERT COKER	04/02/2025	Regular	0.00	75.00	18816
000773	SANTA ROSA JUNIOR COLLEGE	04/02/2025	Regular	0.00	238.00	18817
000506	SIGNS OF RANDY HARE	04/02/2025	Regular	0.00	78.30	18818
VEN01226	SPEAKWRITE LLC	04/02/2025	Regular	0.00	120.10	18819
VEN01336	SSA LANDSCAPE ARCHITECTS INC.	04/02/2025	Regular	0.00	8,466.50	18820
002273	STACEY MATTINA	04/02/2025	Regular	0.00	100.00	18821
002277	STANLEY A ARCHACKI	04/02/2025	Regular	0.00	100.00	18822
VEN01222	TERRY LEE STEWART	04/02/2025	Regular	0.00	75.00	18823
002375	THOMAS DEWALT	04/02/2025	Regular	0.00	2,520.00	18824
000708	VALIC LOCKBOX	04/02/2025	Regular	0.00	470.00	18825
000085	VESTIS GROUP INC. F/K/A ARAMARI	04/02/2025	Regular	0.00	43.92	18826

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
000027	OPERATING ENGINEERS PUBLIC EMI	04/02/2025	Bank Draft	0.00	2,342.00	DFT0004944

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	54	0.00	133,536.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	1	0.00	2,342.00
EFT's	0	0	0.00	0.00
	87	55	0.00	135,878.82

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2025	135,878.82
			135,878.82



Clearlake, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
001138	ADVENTIST HEALTH	04/10/2025	Regular	0.00	296.31	18827
VEN01531	ALL- AMERICAN CONSTRUCTION INC	04/10/2025	Regular	0.00	60,047.81	18828
000101	AMERIGAS	04/10/2025	Regular	0.00	2,067.58	18829
000101	AMERIGAS	04/10/2025	Regular	0.00	112.00	18830
VEN01590	ANGELA NICHOLSON - NICHOLSON S	04/10/2025	Regular	0.00	2,100.00	18831
001435	ARGONAUT CONSTRUCTORS	04/10/2025	Regular	0.00	107,916.32	18832
001397	AT&T CALNET 3	04/10/2025	Regular	0.00	31.65	18833
001397	AT&T CALNET 3	04/10/2025	Regular	0.00	31.65	18834
001397	AT&T CALNET 3	04/10/2025	Regular	0.00	63.30	18835
001397	AT&T CALNET 3	04/10/2025	Regular	0.00	31.65	18836
2418	BICOASTAL MEDIA LLC	04/10/2025	Regular	0.00	726.00	18837
VEN01351	BKF ENGINEERS	04/10/2025	Regular	0.00	23,241.50	18838
000068	BOB'S JANITORIAL	04/10/2025	Regular	0.00	314.24	18839
2404	CALTRONICS	04/10/2025	Regular	0.00	113.79	18840
	Void	04/10/2025	Regular	0.00	0.00	18841
	Void	04/10/2025	Regular	0.00	0.00	18842
001424	CLEARLAKE WASTE SOLUTIONS	04/10/2025	Regular	0.00	368.99	18843
002370	CODE PUBLISHING CO	04/10/2025	Regular	0.00	869.50	18844
000111	COPWARE	04/10/2025	Regular	0.00	705.00	18845
000774	DEEP VALLEY SECURITY	04/10/2025	Regular	0.00	104.85	18846
000194	DEPARTMENT OF TRANSPORTATION	04/10/2025	Regular	0.00	5,100.00	18847
VEN01386	DOWNEY BRAND LLP	04/10/2025	Regular	0.00	35,437.04	18848
VEN01386	DOWNEY BRAND LLP	04/10/2025	Regular	0.00	13,863.50	18849
VEN01386	DOWNEY BRAND LLP	04/10/2025	Regular	0.00	1,382.50	18850
VEN01386	DOWNEY BRAND LLP	04/10/2025	Regular	0.00	1,168.00	18851
VEN01126	ECORP CONSULTING INC	04/10/2025	Regular	0.00	5,310.00	18852
001732	GARY PRICE CONSULTING SERVICES	04/10/2025	Regular	0.00	30,645.37	18853
VEN01621	HECTOR SEPULVEDA	04/10/2025	Regular	0.00	385.00	18854
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	47.19	18855
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	473.94	18856
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	283.91	18857
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	102.89	18858
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	93.40	18859
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	42.31	18860
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	97.37	18861
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	101.98	18862
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	46.99	18863
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	180.14	18864
000121	HIGHLANDS WATER COMPANY	04/10/2025	Regular	0.00	143.65	18865
VEN01394	HUNTERS SERVICES INC	04/10/2025	Regular	0.00	285.00	18866
001775	JONES & MAYER	04/10/2025	Regular	0.00	16,261.00	18867
002344	JOSE VALENCIA	04/10/2025	Regular	0.00	150.00	18868
001593	K&R TREE SPECIALISTS	04/10/2025	Regular	0.00	150.00	18869
VEN01123	LOOMIS	04/10/2025	Regular	0.00	641.43	18870
VEN01140	MIRANDA LOGAN	04/10/2025	Regular	0.00	385.00	18871
VEN01470	PARK ASSOCIATES INC-PARK PLANET	04/10/2025	Regular	0.00	174,144.61	18872
001843	PG&E CFM	04/10/2025	Regular	0.00	23.82	18873
001843	PG&E CFM	04/10/2025	Regular	0.00	23.82	18874
001843	PG&E CFM	04/10/2025	Regular	0.00	230.81	18875
001843	PG&E CFM	04/10/2025	Regular	0.00	4,628.03	18876
	Void	04/10/2025	Regular	0.00	0.00	18877
001843	PG&E CFM	04/10/2025	Regular	0.00	1,603.25	18878
001843	PG&E CFM	04/10/2025	Regular	0.00	1,601.89	18879
001843	PG&E CFM	04/10/2025	Regular	0.00	1,000.89	18880

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01323	POWERDMS INC	04/10/2025	Regular	0.00	2,915.00	18881
002031	REDWOOD COAST PETROLEUM & N	04/10/2025	Regular	0.00	1,097.56	18882
VEN01604	RG PLUMBING GROUP INC	04/10/2025	Regular	0.00	2,761.74	18883
000464	STATE CONTROLLER'S OFFICE	04/10/2025	Regular	0.00	150.00	18884
002228	SUMMIT BANK - LOAN OPERATIONS	04/10/2025	Regular	0.00	36,976.66	18885
VEN01526	TAYLOR ELISE WHITE	04/10/2025	Regular	0.00	480.00	18886
000085	VESTIS GROUP INC. F/K/A ARAMARK	04/10/2025	Regular	0.00	43.92	18887
VEN01252	VIRGIL ELLIS	04/10/2025	Regular	0.00	385.00	18888

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	75	59	0.00	539,986.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	75	62	0.00	539,986.75

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2025	539,986.75
			<hr/> 539,986.75



Clearlake, CA

Check Register

Packet: APPKT03752 - 4/10/25 AP INVOICE/CHECK RUN AA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01323	POWERDMS INC	04/10/2025	Regular	0.00	2,650.00	18889

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,650.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,650.00

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2025	2,650.00
			<hr/>
			2,650.00

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Second Reading of Ordinance No. 280-2025, An Ordinance of the City Council of the City of Clearlake Authorizing Bingo Games for Charitable Purposes Only	MEETING DATE: April 3, 2025
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to hold the second reading of Ordinance No. 280-2025, An Ordinance of the City Council of the City of Clearlake Authorizing Bingo Games for Charitable Purposes Only, and adopt the ordinance.

From the April 3rd staff report:

The attached ordinance proposes to repeal Section 6-8 of the Clearlake Municipal Code, which previously addressed Remote Caller Bingo Games, and replace it with a new Section 6-8 that authorizes bingo games for charitable purposes only. This action is necessary because Remote Caller Bingo Games have been deemed illegal by the State of California.

The proposed ordinance includes provisions to ensure strict compliance with regulations, protect the community's peaceful atmosphere, and prevent illegal gambling activities. It defines "bingo," sets forth general provisions for conducting bingo games, specifies which organizations are authorized to conduct bingo games and how proceeds must be used, and establishes regulations for licensing, operation, and violations.

BACKGROUND/DISCUSSION:

The City of Clearlake has a long-standing interest in allowing bingo games to be conducted for charitable purposes. For example, staff at the Clearlake Youth Center have been holding monthly bingo games to raise money for youth events and activities. This ordinance will provide the legal framework for such activities to continue, ensuring they are conducted in accordance with state and local laws.

- The ordinance aims to replace the previous regulations on Remote Caller Bingo Games with new provisions authorizing and regulating bingo games for charitable purposes only. This is due to Remote Caller Bingo Games being deemed illegal by the State of California.

- **Definition of Bingo:**

- Bingo is defined as a game of chance where prizes are awarded based on numbers or symbols on a tangible card held by the player with those randomly selected and announced by a live caller.
- The game includes tangible cards with concealed numbers or symbols for prize distribution.
- Electronic or video displays are prohibited, except for the caller's drawing and public display of numbers/symbols.
- Winning cards cannot be known before the game.
- Preprinted cards must indicate they are "for sale or use only in a bingo game authorized under California law and pursuant to local ordinance."
- Prizes can only be claimed with a covered or marked tangible card presented by a player.
- **Authorized Organizations:**
 - Bingo games can only be conducted by organizations exempt from the bank and corporation tax under specific sections of the Revenue and Taxation Code, mobile home park associations, charitable organizations affiliated with a school district, and senior citizen organizations.
 - The proceeds must be used exclusively for charitable purposes.
- **Location of Games:**
 - Bingo games must be conducted on property owned or leased by the authorized organization, or property donated for their use, and used for their office or organizational purposes.
 - The property does not need to be used exclusively by the organization.
- **Operation of Games:**
 - Bingo games must be operated and staffed only by members of the authorized organization, who cannot receive profit, wages, or salaries from the game proceeds.
 - Only the authorized organization can operate, promote, supervise, or participate in any aspect of the game.
 - Security personnel who are not members can be employed.
 - All bingo games must be open to the public.
- **Financial Interest and Use of Proceeds:**
 - No entity other than the authorized organization can hold a financial interest in the bingo game.
 - Organizations exempt under Section 23701(d) of the Revenue and Taxation Code must keep profits in a separate fund used only for charitable purposes.
 - Other authorized organizations, such as the City of Clearlake, must also keep proceeds in a separate fund for charitable purposes, but may use proceeds for prizes, rental of property, overhead expenses (within limits), and license fees. In the City's case, staff intend to use the proceeds for youth events and prizes to continue holding games. Initial prizes for the games held were donated by Admin Services staff.
- **Record Keeping and Reporting:**
 - A copy of the monthly records of receipts, disbursements, and fund balance must be delivered to the Clearlake Police Department.
 - All records and bank accounts related to bingo games are subject to inspection by the Police Department.

- **Licensing:**

- Organizations must be licensed by the Police Department to conduct bingo games. The ordinance will be adopted at a public hearing at the next Council meeting, following the second reading of the ordinance.
- The Police Department can require individuals involved in the games to be fingerprinted and photographed.
- Licenses are annual, with fees varying based on the frequency of games.
- If a license application is denied, half of the fee is refunded.
- **Participation Restrictions:**
 - Participants must be physically present at the game.
 - Minors (under 18 years) are prohibited from participating.
- **Time and Prize Limits:**
 - Bingo games cannot be conducted between midnight and 10 a.m.
 - The total value of prizes for each separate game cannot exceed \$500 in cash or kind, or both.
- **Violations:**
 - Paying or receiving profit, wages, or a salary from a bingo game is a misdemeanor, punishable by a fine up to \$10,000.
 - Other violations of the ordinance are misdemeanors, punishable by a fine up to \$500, imprisonment up to six months, or both.
 - Violations can lead to immediate suspension or revocation of the license.
- **Suspension or Revocation Process:**
 - The Chief of Police can temporarily suspend or revoke a license for violations.
 - The Chief of Police must file written charges with the City Council within ten days of suspension or revocation.
 - The City Council will hold a hearing and notify the licensee at least ten days prior.
 - The City Council has the authority to revoke or temporarily suspend the license.

OPTIONS:

1. Move to hold the second reading of Ordinance No. 280-2025 and adopt the ordinance.
2. Other direction.

FISCAL IMPACT:

None \$50 anticipated annual license fee Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other:
 Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City

Goal #6: Update Policies and Procedures to Current Government Standards

Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to hold the second Reading of the Ordinance, read it by title only, waive further reading and adopt the ordinance.

Attachments: 1) Ordinance No. 280-2025

CITY OF CLEARLAKE

ORDINANCE NO. 280-2025

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
REPEALING SECTION 6-8, REMOTE CALLER BINGO GAMES, AND
ADDING SECTION 6-8, AUTHORIZING BINGO GAMES FOR
CHARITABLE PURPOSES ONLY**

**THE CITY COUNCIL OF THE CITY OF CLEARLAKE HEREBY ORDAINS
AS FOLLOWS:**

Section 6-8.1. Purpose.

Being fully aware of the problems which may arise in Clearlake from authorizing bingo, a form of lottery otherwise prohibited by law, this article is adopted with the view to ensuring strict compliance with its provisions. In order to protect the peaceful atmosphere in the community restrictions are enacted regarding proper hours of operation. To ensure observance of laws and to prevent encroachment by illegal gambling interests provision is made for monitoring operations by the Police Department. Unless these safeguards are adopted and enforced, the original purpose of authorizing bingo games for charitable purposes only, will be jeopardized to the detriment of the peace, safety and welfare of the people in Clearlake. Further, as Remote Caller Bingo Games have been deemed illegal by the State of California, Section 6-8, Remote Caller Bingo Games, is hereby repealed, and the following provisions shall replace the said section.

Sec. 6-8.2. General Provisions.

6-8.2.1 As used in this article, "bingo" means a game of chance in which prizes are awarded on the basis of designated numbers or symbols on a card that are marked or covered by the player on a tangible card in the player's possession and that conform to numbers or symbols, selected at random and announced by a live caller. The game of bingo includes tangible cards having numbers or symbols which are concealed in a manner providing for distribution of prizes. Electronics or video displays shall not be used in connection with the game of bingo, except in connection with the caller's drawing of numbers or symbols and the public display of that drawing. The winning cards shall not be known prior to the game by any person participating in the playing or operation of the bingo game. All preprinted cards shall bear the legend, "for sale or use only in a bingo game authorized under California law and pursuant to local ordinance." Only a covered or marked tangible card possessed by a player and presented to an attendant may be used to claim a prize.

6-8.2.2 Bingo games shall be conducted only by organizations exempted from the payment of the bank and corporation tax by Sections 23701(a), 23701(b), 23701(d), 23701(e), 23701(f), 23701(g) and 23701(l) of the Revenue and Taxation Code and by mobile home park associations, charitable organizations affiliated with a school district and senior citizens organizations; provided the proceeds of such games are used only for charitable purposes.

6-8.2.3 An organization authorized to conduct bingo games pursuant to Section 6-8.2, shall conduct a bingo game only on property owned or leased by it, or property whose use is donated to the organization, and which property is used by such organization for an office or for performance of the purposes for which the organization is organized. Nothing in this subdivision shall be construed to require that the property owned or leased by the organization be used or leased exclusively by such organization.

6-8.2.4 A bingo game shall be operated and staffed only by members of the authorized organization which organized it. Such members shall not receive a profit, wage, or salary from any bingo game. Only the organization authorized to conduct a bingo game shall operate such game, or participate in the promotion, supervision, or any other phase of such game. This section does not preclude the employment of security personnel who are not members of the authorized organization at such bingo games by the organization conducting the game. All bingo games shall be open to the public, not just to the members of the authorized organization.

6-8.2.5 No individual corporation, partnership, or other legal entity except the organization authorized to conduct a bingo game shall hold a financial interest in the conduct of such bingo game.

6-8.2.6(a) With respect to organizations exempt from payment of the bank and corporation tax by Section 23701(d) of the Revenue and Taxation Code, all profits derived from a bingo game shall be kept in a special fund or account and shall not be commingled with any other fund or account. Such profits shall be used only for charitable purposes. With respect to other organizations authorized to conduct bingo games pursuant to this section, all proceeds derived from a bingo game shall be kept in a special fund or account and shall not be commingled with any other fund or account. Such proceeds shall be used only for charitable purposes, except as follows:

- (1) Such proceeds may be used for prizes.
- (2) A portion of such proceeds, not to exceed 20 per cent of the proceeds before the deduction for prizes, or three thousand dollars (\$3,000.00) per month increased annually by the annual average percentage in the California Consumer Price Index for the preceding calendar year, whichever is less, may be used for rental of property, overhead, including

the purchase of bingo equipment, administrative expenses, security equipment, and security personnel.

(3) Such proceeds may be used to pay license fees.

6-8.2.6(b) By the fifth day of each month a copy of the records of receipts, disbursements and special fund balance for the preceding month's games shall be delivered to the Clearlake Police Department in Lakeport. If games are held less frequently than at least once per month the above records shall be delivered not later than ten (10) days following the games. All records and bank accounts pertaining to the bingo games shall be open to inspection by the Police Department at all reasonable times.

6-8.2.7 Only an organization licensed by the Police Department may conduct bingo games. Application for licenses shall be made to the Police Department on forms provided by that office. In the discretion of the Police Department any person in an organization who expects to or does participate in the conduct of the games shall submit to being fingerprinted and photographed by the Police Department. The license shall be renewed annually.

6-8.2.9(a) An annual license fee in the amount set forth below shall be payable upon application for the license and on the date of each annual renewal thereof:

- More than two (2) games per month \$50.00
- Two (2) games per month 35.00
- One game per month 25.00
- Less than one game per month 15.00

6-8.2.9(b) If an application for a license is denied, one-half (1/2) of any license fee paid shall be refunded to the organization.

6-8.2.10 No person shall be allowed to participate in a bingo game, unless the person is physically present at the time and place in which the bingo game is being conducted. No minor shall be allowed to participate in any bingo game. A minor is a person under the age of eighteen (18) years.

6-8.2.11 No bingo game shall be conducted between the hours of 12 midnight and 10 a.m.

6-8.2.12 The total value of prizes awarded during the conduct of any bingo games shall not exceed five hundred dollars (\$500.00) in cash or kind, or both, for each separate game which is held.

Sec. 6-8.3. Violations.

6-8.3.1 Any person who receives or pays a profit, wage, or salary from any bingo game authorized by this article is guilty of a misdemeanor and is punishable by a fine not to exceed ten thousand dollars (\$10,000.00) which fine shall be deposited in the general fund of Clearlake.

6-8.3.2 Any other violation of any of the provisions of this ordinance is a misdemeanor punishable by a fine not to exceed five hundred dollars (\$500.00) or by imprisonment in the County Jail for not more than six months or by both such fine and imprisonment.

6-8.3.3 Any violation of the provisions of this ordinance shall be cause for immediate suspension or revocation of the license pursuant to Section 6-8.4.

Sec. 6-8.4. Suspension or Revocation Hearing.

6-8.4.1 The Chief of Police is authorized to temporarily suspend or revoke the license of any licensee under this section whenever it appears to him/her that the licensee shall have violated any of the provisions of this article.

6-8.4.2 Upon suspension or revocation the Chief of Police shall within ten (10) days, file with City Council written charges against the licensee.

6-8.4.3 The City Council shall set the matter for hearing and notify the licensee at least ten (10) days before the hearing.

6-8.4.4 The City Council shall have the power to revoke or temporarily suspend the license for any such period as it may deem proper, as the facts may warrant.

Secs. 6-8.5—6-8.10. Reserved.

Section 6-8.11. If any section, subsection, clause, sentence, work or phrase of this title is for any reason held to be invalid and/or unconstitutional by a court of competent jurisdiction, such decision shall not affect the remaining portions of the title. The City Council declares that it would have passed and adopted this ordinance and each of the provisions thereof irrespective of the fact that any one or more such provisions be declared invalid and/or unconstitutional.

Section 6-8.12. This ordinance shall take effect on the _____ day of _____, _____ and before the expiration of fifteen (15) calendar days after its passage it shall be published at least once in a newspaper of general circulation in the City of Clearlake.

INTRODUCED by the City Council of the City of Clearlake, County of Lake, State of California on the 3rd day of April, 2025 and **PASSED AND ADOPTED** on this _____ day of _____, _____ by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

Mayor

ATTEST:

City Clerk

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Road closure for the Egg Hunt Events to be held at the Youth Center on April 18 and 19, 2025; Resolution No. 2025-15	MEETING DATE: April 17, 2025
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt Resolution Number 2025-15 approving the road closure on April 18 and 19, 2025.

BACKGROUND/DISCUSSION:

The Administrative Services/Recreation and Events Department has scheduled two community-focused egg hunt events at the Youth Center, located at 4750 Golf Avenue. To ensure the safety and well-being of the participants, primarily children, it has been deemed necessary to temporarily close a section of Golf Avenue to vehicular traffic during the events.

The resolution specifically requests the following temporary closures:

- 1. Glow in the Dark Egg Hunt (April 18th, 2025):** Closure of Golf Avenue between Lakeshore Drive and Ballpark Avenue from **6:00 PM to 9:00 PM**. This timeframe accounts for setup, the event itself (7:30 PM - 8:30 PM), and immediate post-event activities.
- 2. Daytime Egg Hunt (April 19th, 2025):** Closure of Golf Avenue between Lakeshore Drive and Ballpark Avenue from **7:00 AM to 11:00 AM**. This timeframe accommodates setup, the event (8:00 AM - 10:00 AM), and subsequent cleanup.

Justification for Temporary Closure:

The temporary closure of the specified portion of Golf Avenue is crucial for the following reasons:

- **Participant Safety:** Egg hunts, especially those involving young children, can create a high volume of pedestrian activity in and around the event area. Closing the street to vehicular traffic eliminates the potential for accidents and ensures a safe environment for all attendees.
- **Traffic Management:** Concentrating pedestrian activity within a closed area simplifies traffic management in the vicinity of the Youth Center during the event times.

Vehicle Code Authority:

The resolution cites Section 21101 of the California Vehicle Code as the legal basis for authorizing temporary street closure. This section grants local authorities the power to temporarily close streets for public safety purposes, including special events.

Impact and Mitigation:

The temporary closure will have a minimal short-term impact on vehicular traffic flow along Golf Avenue between Lakeshore Drive and Ballpark Avenue during the specified hours as the proposed closure area is not a high traffic roadway. Staff will provide road closure signs and traffic direction, as well as notify the public through social media and the City website.

Recommendation:

Based on the information provided in the resolution and the need to ensure the safety and success of the Youth Center egg hunt events, it is recommended that the City Council approve the resolution authorizing the temporary closure of the specified portion of Golf Avenue on April 18th and April 19th, 2025, subject to the implementation of appropriate traffic management and public notification measures.

The temporary closure of a portion of Golf Avenue is a necessary measure to facilitate safe and enjoyable egg hunt events for the youth of Clearlake. By approving this resolution and implementing appropriate mitigation strategies, the City Council will be supporting a valuable community activity while minimizing inconvenience to the public.

OPTIONS:

- 1. Move to adopt Resolution No. 2025-15
- 2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to adopt Resolution No. 2025-15, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE AUTHORIZING TEMPORARY CLOSURE OF A PORTION OF GOLF AVENUE FOR THE PURPOSE OF CONDUCTING EGG HUNT EVENTS AT THE YOUTH CENTER.

Attachments:

- 1) Resolution No. 2025-15, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE AUTHORIZING TEMPORARY CLOSURE OF A PORTION OF GOLF AVENUE FOR THE PURPOSE OF CONDUCTING EGG HUNT EVENTS AT THE YOUTH CENTER
- 2) Map of Proposed Closures

RESOLUTION NO. 2025-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING TEMPORARY CLOSURE OF A PORTION OF GOLF AVENUE FOR
THE PURPOSE OF CONDUCTING EGG HUNT EVENTS AT THE YOUTH CENTER**

WHEREAS, the City of Clearlake has requested permission from the City Council to temporarily close a portion of Golf Avenue in the City of Clearlake on April 18th 2025 for the purpose of conducting a Glow in the Dark Egg Hunt from 7:30 PM to 9:00 PM.

FURTHER, the City of Clearlake has also requested permission from the City Council to temporarily close a portion of Golf Avenue in the City of Clearlake on April 19th 2025 for the purpose of conducting an Egg Hunt from 8:00 AM to 10:00 AM.

WHEREAS, the City Council of the City of Clearlake deems such closure necessary for the safety of persons using that portion of Golf Drive for said activities pursuant to Section 21101 of the Vehicle Code; and

NOW, THEREFORE, the City Council of the City of Clearlake hereby authorizes the temporary street closure of a portion of Golf Avenue on April 18th and April 19th, 2025 as follows:

- 1) Golf Avenue between Lakeshore Drive and Ballpark Avenue between the hours of 6:00 PM - 9:00 PM on April 18th; and
- 2) Golf Avenue between Lakeshore Drive and Ballpark Avenue between the hours of 7:00 AM – 11:00 AM on April 19th.

PASSED AND ADOPTED on April 17, 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake



Lakeshore Dr

Lakeshore Dr

Lakeshore Dr

Lakeshore Dr

Clearlake Bait & Tackle
Fishing store

Lisa's Hair Studio/
Barbershop

O'Reilly Auto Parts
Get The Advice
You Need Today

Closure

Golf Ave

Egg Hunt Area

Egg Hunt Area

Egg Hunt Area

Travelodge by
Clearlake
2.9 (289)
2-star hotel

Redbud Park
Waterfront park
with a fishing pier

Closure

Ball Park Ave

Ball Park

Ball Park Ave

Ball Park Ave

Ball Park



STAFF REPORT	
SUBJECT: Approve Amendment #1 with Price Consulting Services Regarding Completion of an Environmental Impact Report for the Airport Redevelopment Property.	MEETING DATE: Apr. 17, 2025
SUBMITTED BY: Alan Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to consider approving an amendment to an agreement for the preparation of an Environmental Impact Report and related work for the Clearlake Airport Redevelopment Project.

BACKGROUND/DISCUSSION:

On January 18, 2024, the Council approved an agreement with Gary Price, Price Consulting Services (PCS), to conduct an Environmental Impact Report for the Airport Redevelopment Property. Additional surrounding properties have been added into the project scope in order to facilitate a more efficient and orderly development process. These changes require that some initially unanticipated work for Price Consulting as well as subconsultants, such as expanded traffic, noise, and biological impact review, along with additional coordination and management of the project. The schedule for completing the EIR will need to be extended by approximately two months to catch up with the changes.

The City currently has an agreement with PCS that was approved on January 18, 2024, with a total budget of \$322,139, including contingency. This amendment would increase the total contract amount to \$336,511, or an increase of \$14,372, plus a 10% contingency for a maximum of \$370,162.

OPTIONS:

1. Approve Contract Amendment and Authorize the City Manager to Sign
2. Direction to Staff

FISCAL IMPACT:

None \$14,372 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Fund 240