TRAFFIC COMMITTEE MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA
Thursday, November 19, 2026
Regular Meeting 11:00 AM

The Board meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or the public may participate through Zoom at the link listed below. The public will not be allowed to provide verbal comment during the meeting if attending via Zoom. The public can submit comments in writing for Committee consideration by commenting via the Q&A function in the Zoom platform or by sending comments to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the Committee adequate time to review your comments, you must submit your written emailed comments two hours prior to the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the City Clerk prior to the meeting date so that the material may be distributed to the Committee prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Chair has the discretion of limiting the total discussion time for an item.*

Pursuant to Senate Bill 1100 and the City Council Norms and Procedures, any member of the public making personal, impertinent, and/or slanderous or profane remarks, or who becomes boisterous or belligerent while addressing the City Council, staff or general public, or while attending the City Council meeting and refuses to come to order at the direction of the Mayor/Presiding Officer, shall be removed from the Council Chambers or the Zoom by the sergeant-at-arms or the City Clerk and may be barred from further attendance before the Council during that meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Mayor/Presiding Officer. The Mayor/Presiding Officer may direct the sergeant-at-arms to remove such offenders from the room.

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at https://www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the Committee less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at https://www.clearlake.ca.us.

Zoom Link:

Join from PC, Mac, iPad, or Android:

https://clearlakeca.zoom.us/s/85108480677?pwd=YMUIgk2lzb2acSd9AGXpzQbJlM4om6.1

Passcode:905903

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

D. PRESENTATIONS

E. PUBLIC COMMENT: *This is the time for any member of the public to address the Committee on any matter not on the agenda that is within the subject matter jurisdiction of the City.* ***The Brown Act, with limited exceptions, does not allow the Committee or staff to discuss issues brought forth under Public Comment.*** *The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

F. BUSINESS

1. Minutes of the May 7, 2026 Meeting
   Recommended Action: Receive and file

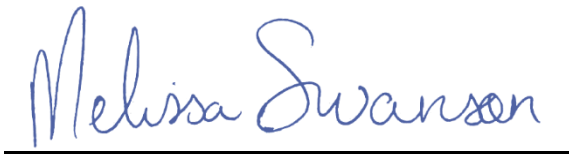
2. Traffic Safety Committee Discussions
   Recommended Action: Receive and file the information presented and provide direction or recommendations, as appropriate regarding traffic safety matters.

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

POSTED: November 13, 2026

BY:



Melissa Swanson, Administrative Services Director/City Clerk

TRAFFIC COMMITTEE MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA
Thursday, May 07, 2026
Regular Meeting 1:30 PM

MINUTES

A. ROLL CALL

PRESENT:
Vice Mayor Downey
Council Member Hooten
Lake County Fire Protection District Chief Sapeta
Chief Hobbs
Public Works Director Adeline Leyba
City Engineer Dave Swartz

ABSENT:
Sheryl Almon

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENT

There was no public comment.

D. BUSINESS

1. Discussion of traffic safety problem areas

   Public Works Director Leyba gave the staff report. No action was taken by the Committee on this item.

2. Discussion of the use of regulatory signs per the MUTCD

   Public Works Director Leyba gave the staff report.

   The Committee recommended a stop sign policy to be taken to the Council for final approval.

3. Current / future project updates with traffic safety improvements

   Public Works Director Leyba gave the staff report.

   There was no action taken on this item.

E. FUTURE AGENDA ITEMS

The consensus of the Committee was to discuss future projects at the next meeting in mid-July.

F. ADJOURNMENT

The meeting was adjourned at 2:20 p.m.

Melissa Swanson

Melissa Swanson, Administrative Services Director/City Clerk

CITY OF CLEARLAKE

Traffic Safety Committee

STAFF REPORT	
SUBJECT: Traffic Safety Committee Discussions	**MEETING DATE:** October 22, 2026
SUBMITTED BY: Adeline Leyba, Public Works Director	
PURPOSE OF REPORT: ☐ Information only ☒ Discussion ☐ Action Item	

RECOMMENDATION

Receive and file the information presented and provide direction or recommendations, as appropriate, regarding traffic safety matters.

BACKGROUND

The Traffic Safety Committee reviews traffic-related concerns and works to identify and address issues involving roadway safety, traffic operations, signage, pedestrian facilities, enforcement, and other transportation-related matters.

DISCUSSION

1. Unfinished Business

Review items carried forward from previous Traffic Safety Committee meetings, including:

- Ongoing traffic safety projects – Dam Road Roundabout
- Status of previously identified traffic concerns.

  - 3-way stop at Lakeshore Drive and Olympic
  - Stop sign at 22nd Ave. and Phillips is complete
  - Installation of stop signs at Park and Lakeshore Drive

2. Traffic Accident & Data Review

Review of available traffic-related data provided by law enforcement, including:

- Recent traffic collisions.
- Injury and non-injury accidents.
- Speeding and traffic infraction data.

- Locations with recurring or significant traffic incidents.
- Other available traffic safety trends or concerns.

3. New Traffic Concerns

Review new traffic safety requests and concerns submitted by residents, businesses, City staff, or other agencies. Items may include requests for:

- Traffic signs or modifications.
- Speed bumps or other traffic-calming measures.
- Crosswalks or pedestrian improvements.
- Other roadway safety improvements.

The Committee may discuss each concern and provide direction regarding further study, engineering review, enforcement, or other appropriate action.

4. Engineering & Enforcement Updates

Receive updates from Public Works, Engineering, and local law enforcement regarding:

- Roadway and traffic-control projects currently underway. ***Dam Road Roundabout***
- Upcoming projects and scheduled improvements. ***Guardrail improvements***
- Signage, striping, and pavement-marking work. ***HSIP and ATP grant applications***
- Other relevant traffic safety initiatives. ***Obsidian Middle School and Lake St. @ Dam Rd. improvements***