MEASURE V OVERSIGHT BOARD
REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Monday, November 16, 2026

Regular Meeting 10:00 AM

The Board meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or the public may participate through Zoom at the link listed below. The public will not be allowed to provide verbal comment during the meeting if attending via Zoom. The public can submit comments in writing for Committee consideration by commenting via the Q&A function in the Zoom platform or by sending comments to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the Committee adequate time to review your comments, you must submit your written emailed comments two hours prior to the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the City Clerk prior to the meeting date so that the material may be distributed to the Board prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Chair has the discretion of limiting the total discussion time for an item.*

Pursuant to Senate Bill 1100 and the City Council Norms and Procedures, any member of the public making personal, impertinent, and/or slanderous or profane remarks, or who becomes boisterous or belligerent while addressing the Board, staff or general public, or while attending the Board meeting and refuses to come to order at the direction of the Presiding Officer, shall be removed from the Council Chambers or the Zoom by the sergeant-at-arms or the City Clerk and may be barred from further attendance before the Board during that meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Presiding Officer. The Presiding Officer may direct the sergeant-at-arms to remove such offenders from the room.

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at https://www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the Board less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at https://www.clearlake.ca.us.

Zoom Link:

Join from PC, Mac, iPad, or Android:

https://clearlakeca.zoom.us/s/89549625999?pwd=aldLT5WqnhKX23tBwmSS3xcLX4Q9xt.1

Passcode:374288

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

D. PUBLIC COMMENT: *This is the time for any member of the public to address the Measure V Oversight Board on any matter not on the agenda that is within the subject matter jurisdiction of the City.* ***The Brown Act, with limited exceptions, does not allow the Measure V Oversight Board or staff to discuss issues brought forth under Public Comment.*** *The Board cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

E. BUSINESS

1. Receipt of the 2025 Meeting Minutes
   Recommended Action: Receive and file

2. Review of the FY 2025/2026 Measure V Revenue and Expenditure Report

3. Adoption of Resolution No. OC 2026-01, A Resolution of the Measure V Oversight Committee of the City of Clearlake Declaring Compliance with Section 3-7.14 of Ordinance No. 189-2016
   Recommended Action: Adopt resolution and recommend review by the City Council

4. Updated Measure V Projects Review

F. CITY MANAGER AND BOARD MEMBER REPORTS

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

POSTED: November 12, 2026

BY:



Melissa Swanson, Administrative Services Director/City Clerk

MEASURE V OVERSIGHT BOARD
SPECIAL MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA
Wednesday, October 15, 2025
Special Meeting 3:00 PM

MINUTES

A. ROLL CALL

PRESENT
Chair Bruno Sabatier
Member Brett Freeman
Member Carlos Ramos

ABSENT
Member Sheryl Almon
Member Dave Hughes

B. PLEDGE OF ALLEGIANCE

C. ADOPTION OF THE AGENDA

Motion made by Member Freeman, Seconded by Member Ramos.
Voting Yea: Chair Sabatier, Member Freeman, Member Ramos

D. PUBLIC COMMENT

E. BUSINESS

1. Receipt of the 2024 Meeting Minutes
   Recommend Action: Receive and file

   Motion made by Member Freeman, Seconded by Member Ramos.
   Voting Yea: Chair Sabatier, Member Freeman, Member Ramos

2. Review of Resolution No. 2021-18, A Resolution of the City Council of the City of Clearlake Affirming the Duties of the Measure V Citizen Oversight Committee Members

   City Manager Flora gave the staff report. There was no action on this item.

3. Review of the FY 2024/2025 Measure V Revenue and Expenditure Report

City Manager Flora gave the staff report. There was no action on this item.

4. Adoption of the Resolution No. OC 2025-01, A Resolution of the Measure V Oversight Committee of the City of Clearlake Declaring Compliance with Section 3-7.14 of Ordinance No. 189-2016
   Recommended Action: Adopt Resolution and recommend review by the City Council

   City Manager Flora and Finance Director Pressey gave the staff report.

   It was the consensus of the Committee to ask the Council to update the language of the recommendations in the ordinance and to plan for the next ten years of Measure V.

   Motion made by Member Freeman, Seconded by Member Ramos.
   Voting Yea: Chair Sabatier, Member Freeman, Member Ramos

5. Updated Measure V Projects Review

   City Manager Flora gave the staff report. There was no action on this item.

F. CITY MANAGER AND BOARD MEMBER REPORTS

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

The meeting was adjourned at 4:10 p.m.

Melissa Swanson

Melissa Swanson, Administrative Services Director/City Clerk

Clearlake, CA

Budget Report
Account Summary
For Fiscal: 2025-2026 Period Ending: 06/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 220 - MEASURE V FUND							
Revenue							
220-401-150	SALES TAX-MEASURE "V"	2,520,000.00	2,520,000.00	0.00	2,428,797.38	-91,202.62	3.62 %
220-407-139	RSTP	230,000.00	230,000.00	0.00	0.00	-230,000.00	100.00 %
220-420-710	INTEREST INCOME	19,000.00	19,000.00	0.00	9,129.69	-9,870.31	51.95 %
	Revenue Total:	**2,769,000.00**	**2,769,000.00**	**0.00**	**2,437,927.07**	**-331,072.93**	**11.96%**
Expense							
220-3065-500-101	SALARIES (FT)	616,058.00	616,058.00	0.00	502,529.06	113,528.94	18.43 %
220-3065-500-105	SPECIAL DUTY PAY	13,437.00	13,437.00	0.00	10,119.02	3,317.98	24.69 %
220-3065-500-106	OVERTIME	15,000.00	15,000.00	0.00	7,579.49	7,420.51	49.47 %
220-3065-500-109	HEALTH & LIFE INS	194,717.00	194,717.00	0.00	152,973.83	41,743.17	21.44 %
220-3065-500-110	SDI	7,859.00	7,859.00	0.00	6,158.77	1,700.23	21.63 %
220-3065-500-112	VACATION RESERVE	24,210.00	24,210.00	0.00	8,563.01	15,646.99	64.63 %
220-3065-500-114	UNIFORM ALLOW	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
220-3065-500-115	PERS CONTRIBUTION	94,915.00	94,915.00	0.00	79,861.93	15,053.07	15.86 %
220-3065-500-116	WORKER'S COMP INS	31,660.00	31,660.00	0.00	26,507.41	5,152.59	16.27 %
220-3065-500-117	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	5,528.10	-5,528.10	0.00 %
220-3065-500-118	SOCIAL SECURITY	226.00	226.00	0.00	0.00	226.00	100.00 %
220-3065-500-119	MEDICARE	9,496.00	9,496.00	0.00	7,861.20	1,634.80	17.22 %
220-3065-500-120	AUTO/CELL ALLOWANCE	1,215.00	1,215.00	0.00	1,222.22	-7.22	-0.59 %
220-3065-600-231	VEHICLE MAINTENANCE	10,000.00	10,000.00	0.00	5,903.28	4,096.72	40.97 %
220-3065-600-235	SUPPLIES	25,000.00	25,000.00	0.00	25,239.24	-239.24	-0.96 %
220-3065-700-453	TRAVEL & TRAINING	4,000.00	4,000.00	0.00	3,894.47	105.53	2.64 %
220-3065-700-455	RECRUITMENT EXPENSES	1,000.00	1,000.00	0.00	392.00	608.00	60.80 %
220-3065-750-561	CONTRACT SERVICES-MISC	6,750.00	6,750.00	0.00	3,970.59	2,779.41	41.18 %
220-3065-800-681	EQUIPMENT & SOFTWARE	18,200.00	18,200.00	0.00	16,616.80	1,583.20	8.70 %
220-3065-800-884	EQUIPMENT / VEHICLE LEASE	158,500.00	158,500.00	0.00	135,406.11	23,093.89	14.57 %
220-3065-950-775	DEBT SERVICE RESERVE	131,900.00	131,900.00	0.00	0.00	131,900.00	100.00 %
220-3065-950-888	INTEREST PAID	430,152.00	430,152.00	0.00	359,816.68	70,335.32	16.35 %
220-3065-950-889	PRINCIPAL PAID	1,057,668.00	1,057,668.00	0.00	1,128,002.76	-70,334.76	-6.65 %
220-3065-970-999	TRANSFERS OUT TO OTHER FUNDS	110,000.00	110,000.00	0.00	0.00	110,000.00	100.00 %
	Expense Total:	**2,962,963.00**	**2,962,963.00**	**0.00**	**2,488,145.97**	**474,817.03**	**16.03%**
	Fund: 220 - MEASURE V FUND Surplus (Deficit):	**-193,963.00**	**-193,963.00**	**0.00**	**-50,218.90**	**143,744.10**	**74.11%**
Fund: 221 - MEASURE V LOAN FUND							
Revenue							
221-405-895	OTHER INCOME	0.00	0.00	0.00	-258,161.56	-258,161.56	0.00 %
221-420-710	INTEREST INCOME	0.00	0.00	0.00	14,833.19	14,833.19	0.00 %
	Revenue Total:	**0.00**	**0.00**	**0.00**	**-243,328.37**	**-243,328.37**	**0.00%**
Expense							
221-3066-750-560	Consultant Services	0.00	68,728.59	0.00	21,479.28	47,249.31	68.75 %
221-4207-850-539	Construction Services	200,000.00	422,055.11	0.00	221,236.87	200,818.24	47.58 %
221-4208-750-537	Design Services	0.00	27,748.19	0.00	27,748.19	0.00	0.00 %
221-4208-850-539	Construction Services	0.00	1,018,083.42	0.00	883,118.60	134,964.82	13.26 %
	Expense Total:	**200,000.00**	**1,536,615.31**	**0.00**	**1,153,582.94**	**383,032.37**	**24.93%**
	Fund: 221 - MEASURE V LOAN FUND Surplus (Deficit):	**-200,000.00**	**-1,536,615.31**	**0.00**	**-1,396,911.31**	**139,704.00**	**9.09%**
	Report Surplus (Deficit):	**-393,963.00**	**-1,730,578.31**	**0.00**	**-1,447,130.21**	**283,448.10**	**16.38%**

Group Summary

Account Typ…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 220 - MEASURE V FUND						
Revenue	2,769,000.00	2,769,000.00	0.00	2,437,927.07	-331,072.93	11.96%
Expense	2,962,963.00	2,962,963.00	0.00	2,488,145.97	474,817.03	16.03%
Fund: 220 - MEASURE V FUND Surplus (Deficit):	**-193,963.00**	**-193,963.00**	**0.00**	**-50,218.90**	**143,744.10**	**74.11%**
Fund: 221 - MEASURE V LOAN FUND						
Revenue	0.00	0.00	0.00	-243,328.37	-243,328.37	0.00%
Expense	200,000.00	1,536,615.31	0.00	1,153,582.94	383,032.37	24.93%
Fund: 221 - MEASURE V LOAN FUND Surplus (Deficit):	**-200,000.00**	**-1,536,615.31**	**0.00**	**-1,396,911.31**	**139,704.00**	**9.09%**
Report Surplus (Deficit):	**-393,963.00**	**-1,730,578.31**	**0.00**	**-1,447,130.21**	**283,448.10**	**16.38%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
220 - MEASURE V FUND	-193,963.00	-193,963.00	0.00	-50,218.90	143,744.10
221 - MEASURE V LOAN FUND	-200,000.00	-1,536,615.31	0.00	-1,396,911.31	139,704.00
Report Surplus (Deficit):	**-393,963.00**	**-1,730,578.31**	**0.00**	**-1,447,130.21**	**283,448.10**

RESOLUTION NO. OC 2026-01

A RESOLUTION OF THE MEASURE V OVERSIGHT COMMITTEE OF THE CITY OF CLEARLAKE DECLARING COMPLIANCE WITH SECTION 3-7.14 OF ORDINANCE NO. 189-2016

WHEREAS, it is the responsibility of the Measure V Oversight Committee to meet annually to review expenditures and appropriations of the tax revenues to ensure that all such revenues are spent or appropriated for the purposes and uses set forth in the Expenditure Plan; and

WHEREAS, the Oversight Committee held a public meeting on October 20, 2026 to review the revenues and expenditures incurred from July 1, 2025 through June 30, 2026; and

WHEREAS, the Oversight Committee reviewed the current plans for the expenditures of Measure V funds; and

NOW, THEREFORE BE IT RESOLVED that the Measure V Oversight Committee of the City of Clearlake that the expenditures and appropriations to date of Measure V tax revenues were spent or appropriated for the purposes and uses set forth in the Expenditure Plan as identified in Ordinance 189-2016.

PASSED AND ADOPTED on this 20th day of October 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:_____ _____

City Clerk Chair Colbrandt

RESOLUTION NO. OC 2026-01

A RESOLUTION OF THE MEASURE V OVERSIGHT COMMITTEE OF THE CITY OF CLEARLAKE DECLARING COMPLIANCE WITH SECTION 3-7.14 OF ORDINANCE NO. 189-2016

WHEREAS, it is the responsibility of the Measure V Oversight Committee to meet annually to review expenditures and appropriations of the tax revenues to ensure that all such revenues are spent or appropriated for the purposes and uses set forth in the Expenditure Plan; and

WHEREAS, the Oversight Committee held a public meeting on November 16, 2026 to review the revenues and expenditures incurred from July 1, 2025 through June 30, 2026; and

WHEREAS, the Oversight Committee reviewed the current plans for the expenditures of Measure V funds; and

NOW, THEREFORE BE IT RESOLVED that the Measure V Oversight Committee of the City of Clearlake that the expenditures and appropriations to date of Measure V tax revenues were spent or appropriated for the purposes and uses set forth in the Expenditure Plan as identified in Ordinance 189-2016.

PASSED AND ADOPTED on this 16th day of November 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:_____ _____

City Clerk Chair Sabatier