



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, May 18, 2023

Regular Meeting 6:00 PM

The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public can submit comments and questions in writing for City Council consideration by sending them to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

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US: +1 669 444 9171 or +1 720 707 2699 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860

Webinar ID: 859 5455 1871

International numbers available: <https://clearlakeca.zoom.us/j/85954551871>

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE: *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invocational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at mswanson@clearlake.ca.us.*

D. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

E. PRESENTATIONS

1. Presentation of May's Adoptable Dogs
2. Presentation by NCE of the Pavement Management Plan
- [3.](#) Proclamation Declaring May 2023 as California Tourism Month
- [4.](#) Proclamation Declaring May 2023 as Safe Boating Month

F. PUBLIC COMMENT: *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act,***

with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment. The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.

- G. CONSENT AGENDA:** All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.

5. Minutes of the January, February and March Meetings

6. Authorization of Road Closure for the Dam Road Extension/South Center Drive Bike/Project
Recommended Action: Move to approve Resolution No. 2023-21

7. Minutes of the April 12, 2023 Lake County Vector Control District Board Meeting
Recommended Action: Receive and file

8. Approval of Leave of Absence Without Pay for Maintenance Worker II Johnny Miskill
Recommended Action: Approve leave of absence through June 7, 2023

9. Lease w/Dell Financial Services for Computer Workstations for Administration Departments;
Resolution No. 2023-22
Recommended Action: Adopt resolution

10. Adoption of the 5th Amendment to the FY 2022/23 Budget (Resolution No. 2022-44)
Appropriating Funding for the Lease of Computer Workstations; Resolution No. 2023-22
Recommended Action: Adopt resolution

H. BUSINESS

11. Award of Contract for the 18th Ave. Improvement Project
Recommended Action: Authorize City Manager to enter into a contract with Argonaut Constructors for the 18th Ave. Improvement Project in the amount of \$4,632,295.00 and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

K. CLOSED SESSION

(12) Conference with Labor Negotiators: Pursuant to Government Code Section 54957.6: Agency designated representatives: City Manager Flora, Finance Director Wells, Administrative Services Director Swanson; Employee Organization: Clearlake Middle Management Association

(13) Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-423786; Koi Nation of Northern California v. City of Clearlake, et al., Lake County Superior Court

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

M. ADJOURNMENT

POSTED: May 13, 2023

BY:



Melissa Swanson, Administrative Services Director/City Clerk



California Tourism Month May 2023

WHEREAS, Tourism plays a critical role in Lake County and the state’s economic prosperity; and

WHEREAS, A robust travel industry provides significant economic benefits for the entire state, generating more than \$134.7 billion dollars in visitor spending in 2022; and

WHEREAS, Travel has been the foundation of a healthy workforce, serving as one of the largest private-sector employers in California, supporting 1.1 million jobs in 2022; and

WHEREAS, Spending by travelers benefits state and local governments alike, generating \$11.9 billion dollars in tax revenue in 2022 to support essential public services and programs that benefit all Californians; and

WHEREAS, In Lake County, Tourism generated \$175.8 million in visitor spending, \$13.1 million in state and local tax revenue and 1,800 jobs in 2022; and

WHEREAS, The COVID-19 pandemic devastated every sector of the travel industry with staggering economic impacts, affecting every community in California, including Lake County; and

WHEREAS, California’s tourism industry’s resilience has brought the economic impact of travel more than 90 percent back to pre-pandemic levels in 2022; and

WHEREAS, The rebound of travel will continue to drive the rebuilding of California’s economy and workforce; and

WHEREAS, The California Legislature in 2016 declared every May as California Tourism Month to celebrate the positive economic impact of the tourism in California; and

WHEREAS, Californians can help put their fellow Californians back to work and support the recovery of local businesses by traveling in California; now,

Therefore, the City Council of the City of Clearlake does hereby proclaim May 2023 as Tourism Month in Clearlake, and urges the residents of Clearlake to join us in recognizing the critical role this industry plays in Clearlake.

Dated this 18th day of May, 2023

Russell Perdock, Mayor



NATIONAL SAFE BOATING WEEK May 20 – 26, 2022

WHEREAS, National Safe Boating Week is observed to bring attention to important life- saving information for recreational boaters so that they can have a safer, more enjoyable experience out on the water throughout the year; and

WHEREAS, in the calendar year of 2021, U.S. Coast Guard statistics reveal that recreational boating fatalities decreased by 14 percent from the previous year. Of the 658 people who died in fatal boating-related accidents in the United States; 489 of these fatalities were due to drowning and 399 of these boaters would be alive today had they worn their life jackets; and

WHEREAS, Lake County Flotilla has continued to provide free life jackets to youngsters by participating in community activities which promote child safety and educating the boating public in safe boating practices; and

WHEREAS, Flotilla 08-08 of Lake County will continue its efforts to educate the boating public by resuming safety patrols, free vessel safety checks, and encourage the public to practice safe boating habits and to wear your life jackets.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Clearlake does hereby designate the week of May 20th through May 26th, 2023 as National Safe Boating Week in Clearlake and urges all users of Clear Lake, Lake Pillsbury, Blue Lakes, and Indian Valley Reservoir to safeguard their lives by wearing lifejackets when boating, exercising safe boating practices, and

BOAT RESPONSIBLY ~ WEAR YOUR LIFE JACKET

Dated this 18th day of May, 2023

Russell Perdock, Mayor



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, January 19, 2023

Regular Meeting 6:00 PM

MINUTES

Zoom Link: <https://clearlakeca.zoom.us/j/87046517637>

A. ROLL CALL

PRESENT

Mayor Russ Perdock

Vice Mayor David Claffey

Council Member Russ Cremer

Council Member Joyce Overton (arrived at 6:12 p.m.)

Council Member Dirk Slooten

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

City Manager Flora asked to delete Item #2 from the agenda.

Motion made by Council Member Cremer, Seconded by Mayor Perdock.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Slooten

Absent: Council Member Overton

E. PRESENTATIONS

1. Presentation of January's Adoptable Dogs

2. Presentation of Certificates of Appreciation for Breakfast with Santa Volunteers

This item was deleted from the agenda.

F. PUBLIC COMMENT

Greg Rippe spoke regarding the lack of recycling center in town. City Manager Flora gave a brief update on the issue.

Chris Jennings spoke regarding issues on a property near his on Dam Road. City Manager Flora responded to his concerns on the issue.

Nancy Dinkle spoke regarding traffic issues on Country Club Drive. She suggested additional stop signs in the area. She further stated there are drainage issues near her home.

G. CONSENT AGENDA

Motion made by Council Member Cremer, Seconded by Council Member Overton.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

3. Authorization of an Amendment of Contract with REY Engineers for the Tree Streets Design Project
Recommended Action: Move to amend the contract with REY Engineers in the amount of \$158,175.00
4. Award of the Contract for the Youth Center Flooring to Bridges Construction.
Recommended Action: Approve contract with Bridges Construction and approve up to 10% additional for unforeseen contract amendments.
5. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution
6. Warrants
Recommended Action: Receive and file
7. Minutes of the (Meeting Date) Lake County Vector Control District Board Meeting
Recommended Action: Receive and file
8. Authorization of an Agreement with Studio W for City Hall Remodel Services for a Not-to-Exceed Amount of \$130,916
Recommended Action: Approve agreement and authorize City Manager to sign

H. BUSINESS

9. Update on the Lake County Recreation Task Force
Recommended Action: Receive Update

City Manager Flora gave the staff report. There was no action taken by the Council.

10. Adopt Resolution 2023-05 Granting the City Council's consent to the County of Lake to renew the Lake County Tourism Improvement District (LCTID) and include the City of Clearlake in the LCTID.
Recommended Action: Adopt Resolution 2023-05

City Manager Flora gave the staff report.

Motion made by Council Member Cremer, Seconded by Council Member Overton.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

11. Review and Approve the Submittal of the FY 23-24 ROPS for the period of July 1, 2023, through June 30, 2024

Recommended Action: Approve and Authorize Review with the County Board and for the Chair to sign the resolution

Director of Finance Wells gave the staff report to the Council sitting as the Clearlake Redevelopment Successor Agency.

Motion made by Member Overton, Seconded by Member Cremer.

Voting Yea: Chair Perdock, Vice Chair Claffey, Member Cremer, Member Overton, Member Slooten

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

Council Member Slooten asked for and received consensus to have a presentation by the City Attorney on FPPC regulations.

K. CLOSED SESSION

(12) Conference with Legal Counsel Pursuant to Government Code Section 54961: Liability Claims - Claimants: David and Kimberly Cavagna; Agency Claimed Against: City of Clearlake

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

Motion to deny claim of David and Kimberly Cavagna

Motion made by Council Member Overton, Seconded by Council Member Cremer.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

M. ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, February 16, 2023

Regular Meeting 6:00 PM

MINUTES

Zoom Link: <https://clearlakeca.zoom.us/j/84264379294>

A. ROLL CALL

PRESENT

Mayor Russ Perdock

Vice Mayor David Claffey

Council Member Russ Cremer

Council Member Joyce Overton

Council Member Dirk Slooten (arrived at 5:10 p.m.)

B. MID-YEAR BUDGET WORKSHOP

Councilmember Slooten arrived via Zoom at 5:10 p.m.

There was no action taken by Council.

C. PLEDGE OF ALLEGIANCE

D. INVOCATION/MOMENT OF SILENCE

E. ADOPTION OF THE AGENDA

Motion made by Council Member Cremer, Seconded by Vice Mayor Claffey.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

F. PUBLIC COMMENT

Alan Markowski spoke regarding numerology and how it relates to community issues. He described the history of the alphabet and new technology.

G. PRESENTATIONS

1. Presentation of February's Adoptable Dogs

2. Presentation of a Proclamation Declaring February 2023 as Black History Month

3. Presentation of the Police Department Annual Report

H. CONSENT AGENDA

Motion made by Council Member Cremer, Seconded by Vice Mayor Claffey.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

4. Authorization of an Amendment of Design Contract for the Senior Center Project
Recommended Action: Move to amend the contract with California Engineering Company in the amount of \$10,594.61.
5. Minutes of the January 11, 2023 Lake County Vector Control District Board Meeting
Recommended Action: Receive and file
6. Warrants
Recommended Action: Receive and file
7. Minutes of the December 1, 2022, December 8, 2022, and January 5, 2023 Meetings
Recommended Action: Receive and file
8. Approval of a Professional Services Contract with SSA Landscape Architects for the Burns Valley Sports Complex Project
Recommended Action: Approve the contract and authorize the City Manager to Sign, and approve up to 10% additional for currently unforeseen project changes.
9. Continuation of Authorization to Implement and Utilize Teleconference Accessibility to Conduct Public Meetings Pursuant to Assembly Bill 361
Recommended Action: Adopt Resolution
10. Authorization of Job Description for Management Analyst and Placement into Salary Schedule; Resolution No. 2023-11
Recommended Action: Adopt Resolution
11. Adoption of 3rd Amendment to the FY 2022-23 Budget (Resolution 2022-44) for Mid-Year Adjustments; Resolution No. 2023-09
Recommended Action: Adopt resolution

I. BUSINESS

12. Discussion and Consideration of Direct Sale of Tax Defaulted Properties from the County of Lake
Recommended Action: Authorize the City Manager to submit an application for direct sale of various tax defaulted properties for up to \$150,000

City Manager Flora gave the staff report.

Motion made by Council Member Cremer, Seconded by Vice Mayor Claffey.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

- 13. Consideration of Resolution 2023-10 A Resolution of the City Council of the City of Clearlake Approving, Authorizing and Directing the Execution of a Joint Exercise of Powers Agreement by and Among the City of Clearlake, the City of Lakeport, and the County of Lake to Form the Lake County Recreation Agency.
Recommended Action: Adopt Resolution 2023-10 and Further Appoint Two Members to Serve on the Board.

City Manager Flora gave the staff report.

Mayor Perdock nominated Councilmembers Claffey and Slooten to serve on the committee.

Motion made by Council Member Overton, Seconded by Council Member Cremer.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

- 14. Consideration of Updates to the City Council Norms and Procedures; Resolution No. 2023-13
Recommended Action: Adopt resolution

Administrative Services Director/City Clerk Swanson gave the staff report.

Motion made by Council Member Cremer, Seconded by Vice Mayor Claffey.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

- 15. Introduction for First Reading Ordinance No. 268-2023 Amending Chapter X, Section 10-1.12 of the Clearlake Municipal Code Relating to Method of Service for Property Maintenance, Nuisance and Vehicle Abatement
Recommended Action: Hold first reading, read by title only, waive further reading and set second reading and adoption for the March 2, 2023 meeting

City Attorney Jones gave the staff report.

Motion made by Council Member Overton, Seconded by Council Member Slooten.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

J. CITY MANAGER AND COUNCILMEMBER REPORTS

K. FUTURE AGENDA ITEMS

L. CLOSED SESSION

(16) Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8.
Property Address: 14709 Palmer Avenue, Clearlake; Agency Negotiation: City Manager Alan
Flora; Under Negotiation: Price and terms of payment.

M. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

Motion to make an offer to purchase the property for up to \$50,000 and give the City Manager the
authority to execute the necessary documents to finalize the purchase.

Motion made by Council Member Slooten, Seconded by Council Member Cremer.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member
Overton, Council Member Slooten

N. ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, March 02, 2023

Police Department Leadership Reception

5:00 PM

Regular Meeting 6:00 PM

MINUTES

A. POLICE DEPARTMENT LEADERSHIP RECEPTION

Zoom Link: <https://clearlakeca.zoom.us/j/89612108380>

B. ROLL CALL

PRESENT

Mayor Russ Perdock

Vice Mayor David Claffey

Council Member Russ Cremer

Council Member Joyce Overton

Council Member Dirk Slooten

C. PLEDGE OF ALLEGIANCE

D. INVOCATION/MOMENT OF SILENCE

E. ADOPTION OF THE AGENDA

Motion made by Council Member Slooten, Seconded by Council Member Cremer.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

F. PRESENTATIONS

1. Swearing In of Police Chief Tim Hobbs and Lieutenant Ryan Peterson
2. Presentation of a Proclamation Declaring March 2023 as March for Meals Month

G. PUBLIC COMMENT

Alan Markowski spoke regarding air quality in Lake County. He spoke regarding air pollution coming from chem trails and geoengineering.

Alan Comb spoke about improvements he has seen in the community. He spoke about positive interactions between the police and the community.

H. CONSENT AGENDA

Motion by Council Member Cremer, Seconded by Vice Mayor Claffey.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

3. Authorization for payment of connection fees for a water tie-in related to the Burns Valley Development and Public Works Yard
Recommended Action: Move to approve the payment of connection fees to Highlands Mutual Water Company in the amount of \$35,221.25
4. Second Reading Ordinance No. 268-2023 Amending Chapter X, Section 10-1.12 of the Clearlake Municipal Code Relating to Method of Service for Property Maintenance, Nuisance and Vehicle Abatement
Recommended Action: Hold second reading, read by title only, waive further reading and adopt ordinance
5. Warrants
Recommended Action: Receive and file

I. BUSINESS

6. Consideration of Appointment of Two Planning Commissioners to Fill Terms Ending in March 2027

The City Council interviewed the candidates, with the exception of Mr. Ramos. City Clerk Swanson tabulated the votes and announced each Council Member's vote.

Motion to appoint Smalley and Ingles.

Motion made by Council Member Slooten, Seconded by Vice Mayor Claffey.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

7. Consideration of Resolution 2023-14 Opposing voter initiative 21-0042A1 proposed by the California Business Roundtable
Recommended Action: Adopt Resolution

City Manager Flora gave the staff report.

Motion made by Council Member Cremer, Seconded by Council Member Slooten.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member

Overton, Council Member Slooten

J. CITY MANAGER AND COUNCILMEMBER REPORTS

K. FUTURE AGENDA ITEMS

L. CLOSED SESSION

- (8) Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8. Property Address: 6860 Old Highway 53, Clearlake; Agency Negotiation: City Manager Alan Flora; Negotiating Parties: Donald & Renee Hunt; Under Negotiation: Price and terms of payment.
- (9) Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8. Property Address: 6820 & 6840 Old Highway 53, Clearlake; Agency Negotiation: City Manager Alan Flora; Negotiating Parties: Lower Lake Leasing, Inc.; Under Negotiation: Price and terms of payment.
- (10) Conference with Legal Counsel- Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-421697; Name of Case: City of Clearlake v. Testate & Intestate Successors of Bailey Lumbers Co., et al., Lake County Superior Court
- (11) Conference with Legal Counsel: Anticipated Litigation Pursuant to Government Code Section 54956.9(b): One (1) Potential Case

M. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

Motion to grant City Manager Flora the authority to purchase the properties located at 6820, 6840, and 6860 Old Highway 53, Clearlake for a total of \$800,000 plus closing costs and to execute all necessary documents to make the purchase of the three properties. No action was taken by Council on the other Closed Session items.

Motion made by Council Member Slooten, Seconded by Council Member Cremer.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

N. ADJOURNMENT

The meeting was adjourned at 8:47 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, March 16, 2023

Closed Session 5:00 PM

Regular Meeting 6:00 PM

MINUTES

Zoom Link: <https://clearlakeca.zoom.us/j/82030731123>

A. CLOSED SESSION

- (1) Conference with Labor Negotiators: Pursuant to Government Code Section 54957.6: Agency designated representatives: City Manager Flora, Finance Director Wells, Administrative Services Director Swanson; Employee Organization: Clearlake Middle Management Association
- (2) Pursuant to Government Code Section 54957: Public Employee Performance Evaluation: Title: City Manager
- (3) Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-423786; Koi Nation of Northern California v. City of Clearlake, et al., Lake County Superior Court
- (4) Conference with Legal Counsel- Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-421697; Name of Case: City of Clearlake v. Testate & Intestate Successors of Bailey Lumbers Co., et al., Lake County Superior Court

B. ROLL CALL

PRESENT

Mayor Russ Perdock

Vice Mayor David Claffey

Council Member Russ Cremer

Council Member Joyce Overton

Council Member Dirk Slooten

C. PLEDGE OF ALLEGIANCE

D. INVOCATION/MOMENT OF SILENCE

E. ADOPTION OF THE AGENDA

Motion made by Council Member Cremer, Seconded by Council Member Slooten.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

F. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

There was no action taken in closed session.

G. PRESENTATIONS

- 5. Presentation of March's Adoptable Dogs
- 6. Presentation of the Annual Financial Report for Fiscal Year 2020-21
- 7. Presentation of the Public, Education and Government (PEG) Channel of the PEG Board Annual Report

H. PUBLIC COMMENT

There was no public comment.

I. CONSENT AGENDA

Motion made by Council Member Slooten, Seconded by Council Member Cremer.
Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

- 8. Approval of a Professional Services Contract With Downey Brand for Legal Services
Recommended Action: Authorize the City Manager to Execute a Contract Amendment with Downey Brand for a New Contract total of \$250,000
- 9. Clearlake Waste Solutions 2022 Annual Solid Waste and Recycling Report
Recommended Action: Receive and file
- 10. Warrants
Recommended Action: Receive and file
- 11. Acceptance of the Annual Financial Report for Fiscal Year 2020-21; Resolution No. 2023-15
Recommended Action: Adopt resolution

J. BUSINESS

- 12. Norms and Procedures and Brown Act Review

Administrative Services Director/City Clerk Swanson gave a review of the Council Norms and Procedures and the Brown Act.

There was no action taken by Council.

- 13. Discussion Regarding Community Project Funding Request Through Congressman Mike Thompson

Recommended Action: Adopt Resolution

City Manager Flora gave the staff report.

Motion made by Council Member Cremer, Seconded by Council Member Slooten.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

K. CITY MANAGER AND COUNCILMEMBER REPORTS

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

BY:



Melissa Swanson, Administrative Services Director/City Clerk



CITY COUNCIL SPECIAL MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, March 30, 2023

Special Meeting 9:30 AM

MINUTES

Zoom Link: <https://clearlakeca.zoom.us/j/83791376201>

A. ROLL CALL

PRESENT

Mayor Russ Perdock

Vice Mayor David Claffey

Council Member Russ Cremer

Council Member Joyce Overton

Council Member Dirk Slooten

B. PLEDGE OF ALLEGIANCE

C. BUSINESS

1. Revised Resolution for Community Project Funding Request Through Congressman Mike Thompson; Resolution No. 2023-17
Recommended Action: Adopt Resolution

City Manager Flora gave the staff report.

Motion made by Council Member Slooten, Seconded by Council Member Cremer.

Voting Yea: Mayor Perdock, Vice Mayor Claffey, Council Member Cremer, Council Member Overton, Council Member Slooten

D. ADJOURNMENT

The meeting was adjourned at 9:42 a.m.

BY:

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive style with a large initial 'M'.

Melissa Swanson, Administrative Services Director/City Clerk

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Authorization of Road Closure for the Dam Road Extension/South Center Drive Bike/Project – Resolution No. 2023-21	MEETING DATE: May 18, 2023
SUBMITTED BY: Adeline Leyba, Public Works Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to Consider Resolution No 2023-21, A Resolution of the City of Clearlake, approving a temporary street closure for construction of the Dam Road Extension/South Center Drive Bike/Ped Improvement Project.

BACKGROUND/DISCUSSION:

Construction of the Dam Road Extension/South Center Drive Bike/Ped Improvement Project will begin on May 22, 2023. Embankment stabilization efforts will be taking place on Dam Road Extension from 18th Ave. to South Center Drive May 22-June 22, 2023.

For safety purposes, it is proposed that the roads be closed as follows:

- a) Dam Rd. Ext. from 18th Ave. to South 7:00am – 5:00pm each day with the exception of weekends.

OPTIONS:

- 1. Adopt Resolution 2023-21 for the temporary road closure beginning May 22, 2023
- 2. Other Direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

Goal #1: Make Clearlake a Visibly Cleaner City

- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve Resolution No. 2023-21

Attachments:

- 1)Resolution 2023-21

RESOLUTION NO. 2023-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING TEMPORARY CLOSURE OF DAM ROAD EXT. AT 18TH AVE. TO
SOUTH CENTER DRIVE FOR THE PURPOSE OF CONSTRUCTION OF THE DAM
ROAD EXTENSION/SOUTH CENTER DRIVE BIKE/PED PROJECT.**

WHEREAS, the City of Clearlake has requested permission from the City Council to temporarily close a portion of Dam Road Ext. in the City of Clearlake from May 22, 2023 through June 22, 2023, for the purpose of construction of the Dam Road Extension/South Center Drive Bike/Ped Improvement Project,

WHEREAS, the City Council of the City of Clearlake deems such closure necessary for the safety of persons using that portion of Dam Road Ext. for said activities pursuant to Section 21101 of the Vehicle Code; and

NOW, THEREFORE, the City Council of the City of Clearlake hereby authorizes the temporary street closure of a portion of Dam Road Ext. as follows:

- a. Dam Road Ext. from 18th Ave. to South Center Drive from 7:00 am-5:00pm

PASSED AND ADOPTED on _____ by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake

MINUTES OF PREVIOUS MEETING

April 12, 2023

The regular monthly meeting of the Board of Trustees of the Lake County Vector Control District was called to order at 1:36 P.M. by President Giambruno.

Board Present: Rob Bostock, Curt Giambruno, Ron Nagy, and George Spurr.

Absent: Chuck Leonard (excused).

District Personnel: Jamesina J. Scott, Ph.D., Manager and Research Director, and Jacinda Franusich, Office Manager.

Guests: None.

Citizen's Input: None.

Agenda Additions/Deletions: None.

Mr. Nagy moved to approve the Board Minutes of March 15, 2023 with a correction to the check numbers to include checks 21625-21638 making the total expenditures for March \$84,673.62. Mr. Bostock seconded the motion. Motion carried unanimously.

Research Report

Dr. Scott reported on arbovirus activity. No West Nile virus (WNV) or other arbovirus activity has been reported in Lake County in 2023.

For the rest of California, two dead birds have tested positive for WNV, one from Alameda County and one from Los Angeles County. No other WNV activity has been reported in the United States for this year.

Dr. Scott reported on adult biting fly activity. Low numbers of *Culiseta inornata* were collected from the New Jersey light trap set in Upper Lake, and low numbers of *Culicoides occidentalis* (biting black gnat) were collected from the light trap set near Borax Lake.

Dr. Scott reported on tick testing. Three *Ixodes pacificus* ticks that were removed from Lake County residents were submitted to the Sonoma County

Public Health Laboratory for testing for *Borrelia burgdorferi* (the causative agent for Lyme disease). Two of the samples were negative, and results of one sample are still pending.

Dr. Scott reported on Clear Lake Gnat, Chironominae, and Tanypodinae Surveillance in Clear Lake. Lake checks were not completed in March due to scheduling conflicts and weather.

Operation Report

During March, 11.32 inches of rainfall were recorded at the District. The total rainfall recorded this season is 34.62 inches.

On March 1, the level of Clear Lake was 5.26 feet on the Rumsey Gauge. The lake level was 8.06 feet by March 31.

District field and laboratory staff attended the American Mosquito Control Association (AMCA) Annual Conference in Reno, NV on February 27-March 3, 2023.

On March 29, Vector Biologist Michelle Koschik represented the District at the Lower Lake High School Career Day. She spoke to students in the 9th-12th grades during the event, and provided a handout describing the jobs available in vector control and the educational requirements.

On March 31, the District participated in the second annual Trucks on the Track and Career Day at Lakeport Unified School District.

Dr. Scott sent out the District's annual letter notifying potentially affected agencies of the District's intent to apply public health pesticides for vector control. The letter is a requirement of the National Pollutant Discharge Elimination System (NPDES) Permit.

Former District Entomologist Cassie Urquhart was accepted into graduate school. Ms. Urquhart will begin working toward her PhD in Entomology under Don Yee at the University of Southern Mississippi.

Dr. Scott attended the Association of Governmental Risk Pools (AGRiP) Governance Conference in Orlando, FL from March 5-8. Dr. Scott attended this meeting as the Vector Control Joint Powers Agency's ERMA (Employment Risk Management Authority) representative, so ERMA will reimburse the District for travel costs associated with the meeting.

Dr. Scott attended a special meeting via Zoom of the Employer Risk Management Authority Board of Directors on March 28. Dr. Scott serves as the VCJPA Alternate Representative to ERMA.

Dr. Scott attended two webinars offered through the California Special Districts Association in March. On March 2, Dr. Scott attended the Introduction to Special Districts Finances for Board Members, and on March 28, Dr. Scott participated in the Grant Writing 101 for Special Districts. These webinars aid Dr. Scott in fulfilling continuing education requirements.

Approve Budget Transfers

No Budget Transfers were needed.

Approval of Checks for April 2023

Mr. Nagy moved to approve Check Nos. 21639-21684 for the month of April 2023 in the amount of \$55,982.65. Mr. Spurr seconded the motion. Motion carried unanimously.

Other Business

Dr. Scott presented the Board with options for fulfilling the AB 1234 Ethics Training. The Board decided that participating in a webinar as a group before the May 10th Regular Board Meeting was the best option.

Dr. Scott mentioned the term for the trustee representing the Coastal and Sacramento Valley Regions of the VCJPA Board of Directors is due to expire on June 30, 2023. Mr. Spurr mentioned that he might be interested in the position if the trustee filling the current term is not seeking reelection.

Dr. Scott mentioned that Lake County LAFCO (Local Agency Formation Commission) has an opening on the Commission to serve as the Public Member.

Mr. Spurr informed the Board that he had received a very nice Proclamation from the City of Lakeport for his service on the Lake County Vector Control District Board of Trustees.

Announcement of the Next Board Meeting

The next regular meeting of the Board of Trustees of the Lake County Vector Control District will be at 1:30 P.M. on May 10, 2023 in the LCVCD Board Room, 410 Esplanade, Lakeport, CA 95453.

Adjourn Regular Meeting

Mr. Spurr moved to adjourn the meeting. Mr. Nagy seconded the motion. There being no other business to discuss the meeting was adjourned by President Giamb Bruno at 2:31 PM.

Respectfully submitted,

Ronald Nagy
Secretary

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Approval of Leave of Absence Without Pay for Maintenance Worker II Johnny Miskill	MEETING DATE: May 18, 2023
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve a leave of absence without pay for Maintenance Worker II Johnny Miskill through June 7, 2023.

BACKGROUND/DISCUSSION:

Public Works Maintenance Worker II Johnny Miskill has been off work since May 1st, 2023 due to personal reasons and has requested that leave be extended until June 7, 2023. Public Works Director Leyba approved a seven day leave of absence, and City Manager Flora approved a thirty day leave of absence. City of Clearlake Personnel Regulations Section 2-7.18 state that an employee may request a leave of absence without pay for personal reasons, but any leave of absence over thirty days must be approved by the City Council. Any employee who takes an unpaid leave of absence does not receive accruals or benefits during the unpaid leave.

OPTIONS:

1. Move to approve a leave of absence for Mr. Miskill through June 7, 2023
2. Other direction

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City

- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve a leave of absence for Mr. Miskill through June 7, 2023.

- Attachments:** 1)
- 2)

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Lease w/Dell Financial Services for Computer Workstations for Administration Departments	MEETING DATE: May 18, 2023
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the City Manager to enter into a 3-year lease agreement with Dell Financial Services for computer workstations from Computer Logistics.

BACKGROUND/DISCUSSION:

In FY 2019/2020, along with the Police Department, the Administration departments, including Finance, Administrative Services, Public Works, and Building and Planning, with the approval of the City Council, transitioned to a leasing model for the acquisition of computer workstations to manage costs and ensure a regular refresh of technology. That 3-year lease recently concluded and equipment is due for a refresh.

Computer Logistics provides contract support services for the Police Department and Administration. They have provided a quote for replacement Dell workstations and would install and configure the workstations, as well as remove the old ones. Dell Financial Services can finance the purchase in a tax-exempt lease structure.

The existing monitors acquired during the last lease are in good condition. Therefore, the proposal does not include the acquisition of monitors, which will result in savings over the prior budgeted lease funds.

Staff recommends the City Council waive competitive bidding and approve the City Manager to enter into a 3-year, tax-exempt lease agreement with Dell Financial Services for 17 workstations and professional services from Computer Logistics. The lease is \$11,749.29 per year, for a grand total of \$31,750.55. Although referred to as a tax-exempt lease, California imposes a use tax. The estimate of use tax is \$2562.49.

OPTIONS:

1. Authorize the City Manager to enter into a contract with Dell Financial Services for the lease of the computer workstations by adopting Resolution No. 2023-22
2. Other direction

FISCAL IMPACT:

None \$31,750.55 + Tax (est. \$2562.49) Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase:
\$11,749.29 for FY 2022/23- future payments will be budgeted

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to adopt Resolution No. 2023-22

- Attachments:** 1) Resolution No. 2023-22
- 2) Computer Logistics Proposal
- 3) Dell Financial Services Lease Proposal

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE WITH DELL FINANCIAL SERVICES
FOR COMPUTER REPLACEMENTS FROM COMPUTER LOGISTICS**

WHEREAS, the computers in all divisions of the Administration Department are due for replacement with the conclusion of their lease and staff has recommended procuring replacements through a leasing program; and

WHEREAS, Computer Logistics is an existing vendor authorized to work on computers in the Administration Department and they have provided a quote for replacement Dell workstations and professional services; and

WHEREAS, Dell Financial Services offers a tax-exempt leasing program for municipalities to acquire technology products and services;

NOW, THEREFORE BE IT RESOLVED that the City Manager of the City of Clearlake is authorized to enter into a lease agreement through Dell Financial Services for computer replacements in the Administration Department in an amount not to exceed \$11,749.29, plus applicable tax, per year for a term of 3 years; and

BE IT FURTHER RESOLVED, that the City Council of the City of Clearlake hereby waives the competitive formal bidding process pursuant to Clearlake Municipal Code Section 3-4.5.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 18th day of May 2023, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

ATTEST: _____
City Clerk

Mayor

Preliminary Workstation and Laptop Quote

Quote #001200 v1



Prepared For:

City of Clearlake

Melissa Swanson
14050 Olympic Drive
Clearlake, CA 95422

P: (707) 994-8201

E: mswanson@clearlake.ca.us

Prepared by:

Headquarters - Redding

Bob Andrews
1135 Pine St Ste 202
Redding, CA 96001

P: (530) 241-3131

E: bandrews@compulog.com

Date Issued:

03.07.2023

Expires:

04.04.2023

Products

Description	Price	Qty	Ext. Price
Precision 3460 (Standard) Precision 3460 (Standard) i5 Processor w/ vPro 16GB RAM 256 GB SSD Intel Graphics DVD R/W Windows 10 Professional 3-Year Support Warranty Next Business Day	\$1,618.80	12	\$19,425.60
StdLaptop Dell Precision Mobile Workstation - 3570 - Laptop Product Details: - 15.6" Mobile Workstation - Full HD 1920 x 1080 - w/ non- touchscreen - Intel Core i5 (12th Gen) Processor - 1245U Deca-core (10 Core) - 16 GB RAM - 256 GB SSD - Windows 10 Pro - 3 year Limited Warranty	\$1,971.99	5	\$9,859.95
Service - T&M 17 new workstations and laptops- installation and configurations Service or project labor billed at actual work role rates.	\$145.00	17	\$2,465.00
Subtotal:			\$31,750.55

Quote Summary	Amount
Products	\$31,750.55
Subtotal:	\$31,750.55
Tax:	\$2,562.49
Total:	\$34,313.04

The prices of the products and services quoted are subject to change and availability. Market fluctuations in the technical industry change daily (sometimes hourly) and may only be confirmed when paid in full. Should there be a price change on an item you have ordered, we will call you to advise you of the change prior to shipping. Computer Logistics reserves right to cancel orders arising from pricing or other errors. Upon signing of quote, equipment purchases must be paid in full or payment arrangements can be made prior to CLC purchasing equipment. Interest Charges will be applied. Past Due Accounts will be subject to a monthly finance charge. In addition, customer shall reimburse costs and expenses incurred in collecting any amount past due. CLC accepts most major credit cards and of course checks are accepted.

Acceptance

Headquarters - Redding

City of Clearlake



Bob Andrews

Signature / Name

03/07/2023

Date

Melissa Swanson

Signature / Name

Initials

Date

Proposal No. 0000032567.1

Expiration Date: 04/13/2023

36 Month

Ownership

Payments	Annual
Due	Advance
Interim Rent	Actual

Quote	Description	Product Subtotal	Rate Factor	Payment
001200 v1	Dell Precision Workstations	\$31,750.55	0.37005	\$11,749.29
	Precision 3460	\$19,425.60	0.37005	\$7,188.44
	Precision 3570	\$9,859.95	0.37005	\$3,648.67
	Workstation Install / Configuration	\$2,465.00	0.37005	\$912.17
Total Amount:		\$31,750.55	0.37005	\$11,749.29 \$31,750.55
Structure Notes				

Richard Garza

DFS Sales Representative

(512) 795-1180

✉ richard_garza@dell.com

Proposal Notes

End of Term Options

Below are the typical end of term options for Rotation and Ownership:

Rotation options:

1. Exercise the option to purchase the products at their then "fair market value" as determined by lessor;
2. Return all products to DFS at the lessee's expense; or,
3. Renew the lease on a month to month or fixed term basis.

Ownership options: includes Tax Exempt (TELP):

1. Exercise the option to purchase the products for one dollar; or,
2. For an agreed upon fee, return all products to DFS at lessee's expense.

Purchase Agreement (PA):

When Customer fulfills all obligations including payment of applicable sales, use, property taxes, fees, and performance requirements, the contract will end.

Payment solutions provided and serviced by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Restrictions and additional requirements may apply to transactions with governmental or public entities. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of a payment solution. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation. Upon expiration, lease rates may be changed in the event that market rates change.

To find out more about Dell Financial Services, please visit www.dell.com/dfs

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Adoption of the 5 th Amendment to the FY 2022/23 Budget (Resolution No. 2022-44) Appropriating Funding for the Lease of Computer Workstations; Resolution No. 2023-23	MEETING DATE: May 18, 2023
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt Resolution No. 2023-23 amending the FY 2022/23 adopted budget to appropriate funding for the lease of computer workstations for the administration departments.

BACKGROUND/DISCUSSION:

Staff is requesting the City Council appropriate \$11,749.29 to lease computer workstations if the request for computer workstations is approved.

OPTIONS:

- 1. Move to adopt Resolution No. 2023-23
- 2. Other direction

FISCAL IMPACT:

None \$11,749.29 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake

- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to adopt Resolution No. 2023-23.

- Attachments:** 1) Resolution No. 2023-23

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
ADOPTING THE 5TH AMENDMENT TO THE FY 2022-23 BUDGET (RESOLUTION NO. 2022-44)**

WHEREAS, the City Council desires to adjust the FY 2022-23 budget, based on identified need to appropriate funds for the lease of computer workstations for administration staff for this fiscal year.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Clearlake:

Section 1. The FY 2022-23 Budget, adopted via Resolution 2022-44, is amended as shown in the attached Exhibit A, incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 18th day of May 2023, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

ATTEST: _____
Deputy City Clerk

Mayor

Appropriation Adjustments							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 2/16/23	Adjustment Requested	FY 22-23 Amended Budget
100	General	Non Departmental	100-1110-800-681	Equipment & Software	34,018	11,749	45,767

Revenue Adjustment							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 5/18/23	Adjustment Requested	FY 22-23 Amended Budget
100	General Fund	Other Revenues	100-405-895	Miscellaneous Income	100,000	11,749	111,749

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Award of Contract for the 18 th Ave. Improvement Project	MEETING DATE: May 18, 2023
SUBMITTED BY: Adeline Leyba, Public Works Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to re-approve a contract with Argonaut Constructors.

BACKGROUND/DISCUSSION:

The City advertised a Notice Inviting Bids for the 18th Ave. Improvement Project on January 5, 2023. This project was advertised on the OpenGov website, advertised in the newspaper and sent to various Builders Exchange Plan rooms throughout the state. The City opened bids on March 16, 2023 from the following contractors:

- 1. Argonaut Constructors \$4,632,295.00
- 2. Team Ghilotti \$5,477,141.00
- 3. Ghilotti Construction \$6,320,889.60
- 4. Granite Construction \$7,234,337.50

Argonaut was the lowest responsible bidder.

This project was previously awarded on April 6, 2023, but the action was later rescinded due to a delay from the funding source. Staff is re-presenting a request for approval of the contract.

OPTIONS:

- 1. Move to approve the contract with Argonaut Constructors in the amount of \$4,632,295.00.
- 2. Other direction

FISCAL IMPACT:

None \$4,632,295.00 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: 240-Capital Projects

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Authorize City Manager to enter into a contract with Argonaut Constructors for the 18th Ave. Improvement Project in the amount of \$4,632,295.00 and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

Attachments: