



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Thursday, May 16, 2024

Regular Meeting 6:00 PM

The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public will not be allowed to provide verbal comment during the meeting if attending via Zoom. The public can submit comments in writing for City Council consideration by commenting via the Q&A function in the Zoom platform or by sending comments to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the City Council adequate time to review your comments, you must submit your written emailed comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

Pursuant to Senate Bill 1100 and the City Council Norms and Procedures, any member of the public making personal, impertinent, and/or slanderous or profane remarks, or who becomes boisterous or belligerent while addressing the City Council, staff or general public, or while attending the City Council meeting and refuses to come to order at the direction of the Mayor/Presiding Officer, shall be removed from the Council Chambers or the Zoom by the sergeant-at-arms or the City Clerk and may be barred from further attendance before the Council during that meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Mayor/Presiding Officer. The Mayor/Presiding Officer may direct the sergeant-at-arms to remove such offenders from the room.

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

Zoom Link: https://clearlakeca.zoom.us/webinar/register/WN_6I2I0JuVQtSsmZN-fDWu9A

Passcode: 273644

Or One tap mobile:

+16694449171,,82180210243# US

+13462487799,,82180210243# US (Houston)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 346 248 7799 or +1 719 359 4580 or +1 720 707 2699 or +1 253 205 0468 or +1 253 215 8782 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592

Webinar ID: 821 8021 0243

A. ROLL CALL**B. PLEDGE OF ALLEGIANCE**

C. INVOCATION/MOMENT OF SILENCE: *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invocational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at mwsanson@clearlake.ca.us.*

D. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

E. PRESENTATIONS

1. Presentation of May's Adoptable Dogs
2. Proclamation Declaring May 18 - May 24, 2024 as Safe Boating Week

F. PUBLIC COMMENT: *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

G. CONSENT AGENDA: *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*

3. Adoption of the 4th Amendment to the FY 2023-24 Budget (Resolution 2023-27) Adjusting Appropriations; Resolution No. 2024-20
Recommended Action: Adopt Resolution 2024-20
4. Warrants
Recommended Action: Receive and file
5. Minutes of the April 17, 2024 Lake County Vector Control District Board Meeting
Recommended Action: Receive and file
6. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for Winter Storms
Recommended Action: Continue declaration of emergency

H. BUSINESS

7. Discussion and Approval of Sale of Surplus Real Property Located at 14709 Palmer Avenue, Clearlake
Recommended Action: Approve Sale of Surplus Property Located at 14709 Palmer Avenue, Clearlake and Authorize the City Manager to Execute the Necessary Documents
8. Consideration of the Community Development Specialist Classification and Salary Range; Resolution No. 2024-21
Recommended Action: Adopt Resolution 2024-21

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

K. CLOSED SESSION

(9) Conference with Labor Negotiators: Pursuant to Government Code Section 54957.6: Agency designated representatives: City Manager Flora, Finance Director Wells, Administrative Services Director Swanson; Employee Organization: Clearlake Middle Management Association and Clearlake Police Officers Association

(10) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to Government Code § 54956.9(d)(4): (1 case)

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

M. ADJOURNMENT

POSTED: May 13, 2024

BY:



Melissa Swanson, Administrative Services Director/City Clerk



**NATIONAL SAFE BOATING WEEK
MAY 18th THROUGH MAY 24th, 2024**

WHEREAS, National Safe Boating Week is observed to bring attention to important life-saving information for recreational boaters so that they can have a safer, more enjoyable experience out on the water throughout the year; and

WHEREAS, in the calendar year of 2022, U.S. Coast Guard statistics reveal that recreational boating fatalities decreased. Of the 659 people who died in fatal boating-related accidents in the United State, 445 of these fatalities were due to drowning and 370 of these boaters would be alive today had they worn their life jackets; and

WHEREAS, Lake County Flotilla has continued to provide free life jackets to youngsters by participating in community activities which promote child safety and educating the boating public in safe boating practices; and

WHEREAS, Flotilla 08-08 of Lake County will continue its efforts to educate the boating public by resuming safety patrols, free vessel safety checks, and encouraging the public to practice safe boating habits and to wear your life jackets.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Clearlake does hereby designate the week of May 18th through May 24th, 2024, as National Safe Boating Week in Clearlake and urges all users of Clear Lake, Lake Pillsbury, Blue Lakes, and Indian Valley Reservoir to safeguard their lives by wearing lifejackets when boating, exercising safe boating practices, and

BOAT RESPONSIBLY ~ WEAR YOUR LIFE JACKET

Dated this 16th day of May, 2024

David Claffey, Mayor

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Adoption of 4th Amendment to the FY 2023-24 Budget (Resolution 2023-27) Adjusting Revenues and Appropriations, Resolution No. 2024-20	MEETING DATE: May 16, 2024
SUBMITTED BY: Kathy Wells, Finance Director	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt the 4th Amendment to the FY 2023-24 budget for revenue and appropriations adjustments.

BACKGROUND/DISCUSSION:

Following the adoption of the FY 2023-24 Budget, staff has identified the need for revenue and expense budgets for the following:

- GameTime Grant – The Recreation Program received a grant award of \$18,534 from GameTime for playground equipment at Austin Park. The City will provide an additional \$19,466 from the apartment complex sale proceeds.
- Emergency Road Stabilization Project on Lakeshore Drive will require a \$200,000 budget for FY 23-24 to start work.

OPTIONS:

1. Move to adopt Resolution No. 2024-20
2. Provide direction to staff.

FISCAL IMPACT:

None See attached. Budgeted Item? Yes No
 Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: See attached.
 Affected fund(s): General Fund Measure P Fund Measure V Fund Other: See attached.

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Adopt Resolution 2024-20: The 4th amendment to the FY 2023-24 Budget (Resolution No. 2023-27).

- Attachments:** 1) Resolution No. 2024-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
ADOPTING THE 4TH AMENDMENT TO THE FY 2023-24 BUDGET (RESOLUTION NO. 2023-27)**

WHEREAS, the City Council desires to adjust the FY 2023-24 budget, effective July 1, 2023, nunc pro tunc.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Clearlake:

Section 1. The FY 2023-24 Budget, adopted via Resolution 2023-27, is amended as shown in the attached Exhibit A, incorporated herein by reference.

PASSED AND ADOPTED by the City Council of the City of Clearlake, County of Lake, State of California, on this 16th day of MAY 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk

Mayor

Appropriation Adjustments							
Fund	Fund Name	Department	Account	Description	Approved Budget as of 4/11/24	Adjustment Requested	FY 23-24 Amended Budget
240	Capital Projects	Public Works	240-4192-850-887	Capital Projects	-	38,000	38,000
240	Capital Projects	Public Works	240-4270-850-887	Capital Projects	-	200,000	200,000
Revenue Adjustments							
Fund	Fund Name	Revenue Category	Account	Description	Approved Budget as of 4/11/24	Adjustment Requested	FY 23-24 Amended Budget
240	Capital Projects	Grants & Contributions	240-410-827	Game Time Grant	-	18,534	18,534
240	Capital Projects	Transfers	240-450-953	Transfer In Apartment Sales	28,140	19,466	47,606
240	Capital Projects	Grants & Contributions	240-410-826	Caltrans - Gooseneck Slide	-	200,000	200,000



Clearlake, CA

Check Register

Packet: APPKT02879 - KELLEHER TRAINING CHECK

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
002133	CHRIS KELLEHER	05/02/2024	Regular	0.00	388.00	16796

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	388.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	388.00

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	5/2024	388.00
			<hr/>
			388.00



Clearlake, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
VEN01085	ACC BUSINESS	05/02/2024	Regular	0.00	608.66	16753
VEN01085	ACC BUSINESS	05/02/2024	Regular	0.00	608.66	16754
000703	ACME RIGGING & SUPPLY	05/02/2024	Regular	0.00	311.97	16755
000591	ACTION SANITARY	05/02/2024	Regular	0.00	143.55	16756
VEN01168	ADAM J GIORDANO	05/02/2024	Regular	0.00	400.00	16757
VEN01498	ADRIENNE DAW	05/02/2024	Regular	0.00	24.00	16758
000085	ARAMARK UNIFORM SERVICES	05/02/2024	Regular	0.00	49.31	16759
001397	AT&T CALNET 3	05/02/2024	Regular	0.00	332.55	16760
VEN01228	BPR CONSULTING GROUP	05/02/2024	Regular	0.00	7,613.05	16761
000902	CALIFORNIA SURVEYING - DRAFTING	05/02/2024	Regular	0.00	685.00	16762
VEN01265	CANTEEN SERVICES OF UKIAH, INC	05/02/2024	Regular	0.00	50.00	16763
001852	CHELSEA BANKS	05/02/2024	Regular	0.00	24.00	16764
002133	CHRIS KELLEHER	05/02/2024	Regular	0.00	388.00	16765
VEN01440	CITIZENS CARING FOR CLEARLAKE	05/02/2024	Regular	0.00	28,286.00	16766
VEN01466	CLEAR LAKE MASONIC BUILDING ASS	05/02/2024	Regular	0.00	2,655.54	16767
000024	CLEARLAKE POLICE ASSOCIATION	05/02/2024	Regular	0.00	1,679.00	16768
000548	COMPUTER LOGISTICS	05/02/2024	Regular	0.00	3,740.00	16769
001825	COUNTY OF LAKE CLERK	05/02/2024	Regular	0.00	50.00	16770
000774	DEEP VALLEY SECURITY	05/02/2024	Regular	0.00	52.57	16771
000073	EASTLAKE SANITARY LANDFILL	05/02/2024	Regular	0.00	10.00	16772
VEN01424	ELITE WINDOW AND SHOWER DOOF	05/02/2024	Regular	0.00	1,757.56	16773
VEN01493	EMPIRE EARTHWORKS LLC DBA EMP	05/02/2024	Regular	0.00	14,240.00	16774
002287	GARRET COPAS	05/02/2024	Regular	0.00	24.00	16775
VEN01497	JAMES F LEY- BULLFROG UNDERWAT	05/02/2024	Regular	0.00	1,200.00	16776
VEN01472	KAREN ELLEN RAYMER-L&K LOCKSM	05/02/2024	Regular	0.00	1,689.74	16777
000158	LAKE COUNTY SPECIAL DISTRICTS	05/02/2024	Regular	0.00	142.04	16778
000158	LAKE COUNTY SPECIAL DISTRICTS	05/02/2024	Regular	0.00	90.40	16779
000158	LAKE COUNTY SPECIAL DISTRICTS	05/02/2024	Regular	0.00	18.08	16780
000158	LAKE COUNTY SPECIAL DISTRICTS	05/02/2024	Regular	0.00	177.32	16781
000158	LAKE COUNTY SPECIAL DISTRICTS	05/02/2024	Regular	0.00	310.64	16782
VEN01344	MICHAEL PESONEN - COMFORTABLE	05/02/2024	Regular	0.00	875.00	16783
VEN01240	MIDDLETOWN COPY & PRINT - JESSI	05/02/2024	Regular	0.00	64.35	16784
001489	NAPA AUTO PARTS	05/02/2024	Regular	0.00	81.55	16785
001392	OFFICE DEPOT	05/02/2024	Regular	0.00	311.80	16786
000027	OPERATING ENGINEERS PUBLIC EMF	05/02/2024	Regular	0.00	84,687.00	16787
000387	PACE SUPPLY CORP	05/02/2024	Regular	0.00	165.69	16788
001286	PAPE MACHINERY	05/02/2024	Regular	0.00	573.09	16789
001843	PG&E CFM	05/02/2024	Regular	0.00	24.64	16790
001536	PRECISION WIRELESS SERVICES	05/02/2024	Regular	0.00	1,620.68	16791
002339	TAYLOR EAGLE	05/02/2024	Regular	0.00	24.00	16792
002375	THOMAS DEWALT	05/02/2024	Regular	0.00	2,540.00	16793
001934	TINA VIRAMONTES	05/02/2024	Regular	0.00	232.00	16794
000708	VALIC LOCKBOX	05/02/2024	Regular	0.00	470.00	16795

Check Register

Vendor Number 002264	Vendor Name WEX BANK	Payment Date 04/25/2024	Payment Type Bank Draft	Discount Amount 0.00	Payment Amount 13,233.13	Number DFT0003303
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Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	54	43	0.00	159,031.44
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	13,233.13
EFT's	0	0	0.00	0.00
	55	44	0.00	172,264.57

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2024	13,233.13
999	Pooled Cash	5/2024	159,031.44
			<hr/>
			172,264.57



Clearlake, CA

Check Register

Packet: APPKT02887 - 5/6/24 SURVEILLANCE TAILER PAYMENT
AA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
VEN01144	VORP ENERGY LLC	05/06/2024	Regular	0.00	24,376.00	16797

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	24,376.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	24,376.00

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	5/2024	24,376.00
			<hr/>
			24,376.00



Clearlake, CA

Payable Detail by Section G, Item 4.

Payable Detail by Vendor Name

Packet: APPKT02786 - US BANK ADDIE LEYBA 3/22/24 DL

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM Vendor Total: 2,357.77

031224	Invoice	3/12/2024	3/12/2024	3/12/2024	3/12/2024	46.45	0.00	0.00	0.00	46.45
EXPEDIA FOR TRUSTAN BARTLEY FOR RESID... AP - Accounts Payable						No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
EXPEDIA FOR TRUSTAN BARTLEY FOR RE...	NA	0.00	0.00	46.45	0.00	0.00	0.00	46.45

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
220-3065-700-453	TRAVEL & TRAINING		46.45	100.00%

112-1829195-9081003	Invoice	3/18/2024	3/18/2024	3/18/2024	3/18/2024	155.40	0.00	0.00	0.00	155.40
COMPUTER SUPPLY AP - Accounts Payable						No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
COMPUTER SUPPLY	NA	0.00	0.00	155.40	0.00	0.00	0.00	155.40

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
220-3065-600-235	SUPPLIES		155.40	100.00%

112-4752409-9755424	Invoice	3/4/2024	3/4/2024	3/4/2024	3/4/2024	48.93	0.00	0.00	0.00	48.93
PARK SUPPLIES-DOG PARK AP - Accounts Payable						No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PARK SUPPLIES-DOG PARK	NA	0.00	0.00	48.93	0.00	0.00	0.00	48.93

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3030-600-235	SUPPLIES		48.93	100.00%

112-4868451-8127428	Invoice	3/4/2024	3/4/2024	3/4/2024	3/4/2024	38.05	0.00	0.00	0.00	38.05
PARK SUPPLIES- DOG PARK AP - Accounts Payable						No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PARK SUPPLIES- DOG PARK	NA	0.00	0.00	38.05	0.00	0.00	0.00	38.05

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3030-600-235	SUPPLIES		38.05	100.00%

172470153	Invoice	3/15/2024	3/15/2024	3/15/2024	3/15/2024	555.82	0.00	0.00	0.00	555.82
PW CONFRENCE AP - Accounts Payable						No				

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW CONFRENCE	NA	0.00	0.00	555.82	0.00	0.00	0.00	555.82

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-700-453	TRAVEL & TRAINING		555.82	100.00%

1897-8026	Invoice	3/20/2024	3/20/2024	3/20/2024	3/20/2024	600.00	0.00	0.00	0.00	600.00
PLAN READER AP - Accounts Payable						No				

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Total	
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PLAN READER Distributions	NA		0.00	0.00		600.00	0.00	0.00	0.00	600.00
Account Number	Account Name		Project Account Key			Amount	Percent			
100-3025-800-681	EQUIPMENT & SOFTWARE					600.00	100.00%			
198671532	Invoice	3/13/2024	3/13/2024	3/13/2024	3/13/2024	280.41	0.00	0.00	0.00	280.41
PW CONFERENCE	AP - Accounts Payable				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PW CONFERENCE Distributions	NA		0.00	0.00		280.41	0.00	0.00	0.00	280.41
Account Number	Account Name		Project Account Key			Amount	Percent			
200-3040-700-453	TRAVEL & TRAINING					280.41	100.00%			
AD02319801047CUS	Invoice	3/19/2024	3/19/2024	3/19/2024	3/19/2024	239.88	0.00	0.00	0.00	239.88
TRYSTAN ADOBE YEARLY SUBSCRIPTION	AP - Accounts Payable				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
TRYSTAN ADOBE YEARLY SUBSCRIPTION Distributions	NA		0.00	0.00		239.88	0.00	0.00	0.00	239.88
Account Number	Account Name		Project Account Key			Amount	Percent			
100-3025-800-681	EQUIPMENT & SOFTWARE					239.88	100.00%			
E96731/3	Invoice	2/28/2024	2/28/2024	2/28/2024	2/28/2024	25.03	0.00	0.00	0.00	25.03
BASEBALL FIELD REPAIR	AP - Accounts Payable				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
BASEBALL FIELD REPAIR Distributions	NA		0.00	0.00		25.03	0.00	0.00	0.00	25.03
Account Number	Account Name		Project Account Key			Amount	Percent			
100-3030-600-235	SUPPLIES					25.03	100.00%			
F00521/3	Invoice	3/5/2024	3/5/2024	3/5/2024	3/5/2024	17.74	0.00	0.00	0.00	17.74
PAINT BRUSH FOR BATHROOMS	AP - Accounts Payable				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PAINT BRUSH FOR BATHROOMS Distributions	NA		0.00	0.00		17.74	0.00	0.00	0.00	17.74
Account Number	Account Name		Project Account Key			Amount	Percent			
100-3030-650-341	BUILDING MAINTENANCE					17.74	100.00%			
F01805/3	Invoice	3/7/2024	3/7/2024	3/7/2024	3/7/2024	25.57	0.00	0.00	0.00	25.57
WEED EATER STRING	AP - Accounts Payable				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
WEED EATER STRING Distributions	NA		0.00	0.00		25.57	0.00	0.00	0.00	25.57
Account Number	Account Name		Project Account Key			Amount	Percent			
100-3030-650-341	BUILDING MAINTENANCE					25.57	100.00%			
F05365/3	Invoice	3/12/2024	3/12/2024	3/12/2024	3/12/2024	34.18	0.00	0.00	0.00	34.18
PRIMER TO PAINT BATHROOMS	AP - Accounts Payable				No					
Items										
Item Description	Commodity		Units	Price		Amount	Tax	Shipping	Discount	Total
PRIMER TO PAINT BATHROOMS Distributions	NA		0.00	0.00		34.18	0.00	0.00	0.00	34.18
Account Number	Account Name		Project Account Key			Amount	Percent			
100-3030-650-341	BUILDING MAINTENANCE					34.18	100.00%			

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping		
F10957/3	Invoice	3/19/2024	3/19/2024	3/19/2024	3/19/2024	94.92	0.00	0.00	0.00	94.92
Payable Description		Bank Code		On Hold						
TOOLS TO UNCLOG TOILET		AP - Accounts Payable		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TOOLS TO UNCLOG TOILET	NA	0.00	0.00	94.92	0.00	0.00	0.00	94.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3030-650-341	BUILDING MAINTENANCE		94.92	100.00%

F12530/3	Invoice	3/21/2024	3/21/2024	3/21/2024	3/21/2024	119.68	0.00	0.00	0.00	119.68
Payable Description		Bank Code		On Hold						
WEED SPRAYER		AP - Accounts Payable		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WEED SPRAYER	NA	0.00	0.00	119.68	0.00	0.00	0.00	119.68

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3030-600-235	SUPPLIES		119.68	100.00%

U75255/3	Invoice	3/6/2024	3/6/2024	3/6/2024	3/6/2024	9.39	0.00	0.00	0.00	9.39
Payable Description		Bank Code		On Hold						
GRAFITTI REMOVER		AP - Accounts Payable		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
GRAFITTI REMOVER	NA	0.00	0.00	9.39	0.00	0.00	0.00	9.39

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3030-650-341	BUILDING MAINTENANCE		9.39	100.00%

U76742/3	Invoice	3/19/2024	3/19/2024	3/19/2024	3/19/2024	66.32	0.00	0.00	0.00	66.32
Payable Description		Bank Code		On Hold						
SUPPLY TO RE[AIR BUBBLE CURTAIN		AP - Accounts Payable		No						

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SUPPLY TO RE[AIR BUBBLE CURTAIN	NA	0.00	0.00	66.32	0.00	0.00	0.00	66.32

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3030-600-230	EQUIPMENT MAINT		66.32	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	16	2,357.77	0.00	0.00	0.00	2,357.77	0.00	2,357.77
Grand Total:		2,357.77	0.00	0.00	0.00	2,357.77	0.00	2,357.77

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-3025-800-681	EQUIPMENT & SOFTWARE	839.88
100-3030-600-230	EQUIPMENT MAINT	66.32
100-3030-600-235	SUPPLIES	231.69
100-3030-650-341	BUILDING MAINTENANCE	181.80
	Total:	1,319.69

<u>Account</u>	<u>Name</u>	<u>Amount</u>
200-3040-700-453	TRAVEL & TRAINING	836.23
	Total:	836.23

<u>Account</u>	<u>Name</u>	<u>Amount</u>
220-3065-600-235	SUPPLIES	155.40
220-3065-700-453	TRAVEL & TRAINING	46.45
	Total:	201.85



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Payable Detail by Section G, Item 4.

Payable Detail by Vendor Name

Packet: APPKT02805 - US BANK MELISSA SWANSON 3/22/24 DL

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [001540 - US BANK CORPORATE PMT. SYSTEM](#)

Vendor Total: 1,039.45

1007648849	Invoice	2/24/2024	2/24/2024	2/24/2024	2/24/2024	1.95	0.00	0.00	0.00	1.95
SONIC	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003360

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SONIC	NA	0.00	0.00	1.95	0.00	0.00	0.00	1.95

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1110-750-561	CONTRACT SERVICES-MISC		1.95	100.00%

2698918293	Invoice	3/2/2024	3/2/2024	3/2/2024	3/2/2024	239.88	0.00	0.00	0.00	239.88
ADOBE	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003359

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADOBE	NA	0.00	0.00	239.88	0.00	0.00	0.00	239.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-600-235	SUPPLIES		239.88	100.00%

2715800708	Invoice	3/21/2024	3/21/2024	3/21/2024	3/21/2024	239.88	0.00	0.00	0.00	239.88
ACROBAT PRO	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003354

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ACROBAT PRO	NA	0.00	0.00	239.88	0.00	0.00	0.00	239.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-600-235	SUPPLIES		239.88	100.00%

3/21/24	Invoice	3/21/2024	3/21/2024	3/21/2024	3/21/2024	125.00	0.00	0.00	0.00	125.00
JOB ADVERTISEMENT CHIEF/BUILDING INSP...	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003353

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
JOB ADVERTISEMENT CHIEF/BUILDING IN...	NA	0.00	0.00	125.00	0.00	0.00	0.00	125.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1400-600-333	ADVERTISING		125.00	100.00%

3J3PHD	Invoice	3/18/2024	3/18/2024	3/18/2024	3/18/2024	359.96	0.00	0.00	0.00	359.96
TRAVEL	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003355

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TRAVEL	NA	0.00	0.00	25.00	0.00	0.00	0.00	25.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-700-453	TRAVEL & TRAINING		25.00	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TRAVEL	NA	0.00	0.00	25.00	0.00	0.00	0.00	25.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-700-453	TRAVEL & TRAINING		25.00	100.00%

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	On Hold		
Payable Description	Bank Code										
74V53089RK146344T	Invoice	3/5/2024	3/5/2024	3/5/2024	3/5/2024	200.00	0.00	0.00	0.00	200.00	
NORCAL SPRING CONFERENCE 2024	AP - Accounts Payable					No	Payment Date: 5/2/2024		Bank Draft:	DFT0003358	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
TRAVEL Distributions	NA	0.00	0.00	309.96	0.00	0.00	0.00	309.96			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-1200-700-453	TRAVEL & TRAINING				309.96	100.00%					
982716417210	Invoice	2/21/2024	2/21/2024	2/21/2024	2/21/2024	65.58	0.00	0.00	0.00	65.58	
SAFEWAY	AP - Accounts Payable					No	Payment Date: 5/2/2024		Bank Draft:	DFT0003361	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
SAFEWAY Distributions	NA	0.00	0.00	65.58	0.00	0.00	0.00	65.58			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-1110-600-235	SUPPLIES				65.58	100.00%					
CM0000377	Credit Memo	3/13/2024	3/13/2024	3/13/2024	3/13/2024	-292.60	0.00	0.00	0.00	-292.60	
NAPA RIVER INN (RESERVATION CANCEL...	AP - Accounts Payable					No	Payment Date: 5/2/2024		Bank Draft:	DFT0003357	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
NAPA RIVER INN (RESERVATION CANCEL... Distributions	NA	0.00	0.00	-292.60	0.00	0.00	0.00	-292.60			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-1200-700-453	TRAVEL & TRAINING				-292.60	100.00%					
W01005898723410	Invoice	3/18/2024	3/18/2024	3/18/2024	3/18/2024	99.80	0.00	0.00	0.00	99.80	
FLOWERS NICK BENNETT	AP - Accounts Payable					No	Payment Date: 5/2/2024		Bank Draft:	DFT0003356	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
FLOWERS Distributions	NA	0.00	0.00	99.80	0.00	0.00	0.00	99.80			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-1110-600-235	SUPPLIES				99.80	100.00%					

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Credit Memo	1	-292.60	0.00	0.00	0.00	-292.60	-292.60	0.00
Invoice	8	1,332.05	0.00	0.00	0.00	1,332.05	1,332.05	0.00
Grand Total:		1,039.45	0.00	0.00	0.00	1,039.45	1,039.45	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-1110-600-235	SUPPLIES	165.38
100-1110-750-561	CONTRACT SERVICES-MISC	1.95
100-1200-600-235	SUPPLIES	479.76
100-1200-700-453	TRAVEL & TRAINING	267.36
100-1400-600-333	ADVERTISING	125.00
	Total:	1,039.45



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Payable Detail by Section G, Item 4.

Packet: APPKT02824 - US BANK MARTIN SNYDER 3/22/24 DL

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM

Vendor Total: 4,232.49

26034694	Invoice	3/6/2024	3/6/2024	3/6/2024	3/6/2024	663.80	0.00	0.00	0.00	663.80
LT. JACKETS X2 SNYDER/PETERSON	AP - Accounts Payable				No	Payment Date: 5/2/2024			Bank Draft:	DFT0003375

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LT. JACKETS X2 SNYDER/PETERSON	NA	0.00	0.00	663.80	0.00	0.00	0.00	663.80

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-600-237	UNIFORMS		663.80	100.00%

303532	Invoice	3/7/2024	3/7/2024	3/7/2024	3/7/2024	1,816.30	0.00	0.00	0.00	1,816.30
SPOTLIGHT-DURANGO-PATROL	AP - Accounts Payable				No	Payment Date: 5/2/2024			Bank Draft:	DFT0003373

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SPOTLIGHT-DURANGO-PATROL	NA	0.00	0.00	1,816.30	0.00	0.00	0.00	1,816.30

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-800-884	EQUIPMENT / VEHICLE LEASE		1,816.30	100.00%

303534	Invoice	3/7/2024	3/7/2024	3/7/2024	3/7/2024	910.31	0.00	0.00	0.00	910.31
SPOTLIGHT-DURANGO-PATROL	AP - Accounts Payable				No	Payment Date: 5/2/2024			Bank Draft:	DFT0003374

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SPOTLIGHT-DURANGO-PATROL	NA	0.00	0.00	910.31	0.00	0.00	0.00	910.31

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-800-884	EQUIPMENT / VEHICLE LEASE		910.31	100.00%

3130	Invoice	2/29/2024	2/29/2024	2/29/2024	2/29/2024	390.00	0.00	0.00	0.00	390.00
TROR FLYER/SOFTWARE	AP - Accounts Payable				No	Payment Date: 5/2/2024			Bank Draft:	DFT0003376

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TROR FLYER/SOFTWARE	NA	0.00	0.00	390.00	0.00	0.00	0.00	390.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-750-561	CONTRACT SERVICES-MISC		390.00	100.00%

8056202628	Invoice	2/28/2024	2/28/2024	2/28/2024	2/28/2024	452.08	0.00	0.00	0.00	452.08
BREIFING TRAINING/SOFTWARE	AP - Accounts Payable				No	Payment Date: 5/2/2024			Bank Draft:	DFT0003377

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BREIFING TRAINING/SOFTWARE	NA	0.00	0.00	452.08	0.00	0.00	0.00	452.08

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-700-453	TRAVEL & TRAINING		452.08	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	5	4,232.49	0.00	0.00	0.00	4,232.49	4,232.49	0.00
Grand Total:		4,232.49	0.00	0.00	0.00	4,232.49	4,232.49	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-2000-600-237	UNIFORMS	663.80
100-2000-700-453	TRAVEL & TRAINING	452.08
100-2000-750-561	CONTRACT SERVICES-MISC	390.00
100-2000-800-884	EQUIPMENT / VEHICLE LEASE	2,726.61
	Total:	4,232.49



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Payable Detail by Vendor Name
 Section G, Item 4.

Packet: APPKT02867 - US BANK KATHY WELLS 3/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM										Vendor Total: 480.21
111-7834434-1336225	Invoice	2/22/2024	2/22/2024	2/22/2024	2/22/2024	41.33	0.00	0.00	0.00	41.33
DIVIDER FOLDERS WITH FASTENERS FOR FIN...		AP - Accounts Payable		No	Payment Date: 5/2/2024			Bank Draft:	DFT0003380	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DIVIDER FOLDERS WITH FASTENERS FOR...	NA	0.00	0.00	41.33	0.00	0.00	0.00	41.33

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1300-600-235	SUPPLIES		41.33	100.00%

2690594280	Invoice	2/23/2024	2/23/2024	2/23/2024	2/23/2024	239.88	0.00	0.00	0.00	239.88
J.STRUGILL ANNUAL RENEWAL CANCELLED		AP - Accounts Payable		No	Payment Date: 5/2/2024			Bank Draft:	DFT0003379	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
J.STRUGILL ANNUAL RENEWAL CANCELLED...	NA	0.00	0.00	239.88	0.00	0.00	0.00	239.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1400-800-681	EQUIPMENT & SOFTWARE		239.88	100.00%

790905	Invoice	3/4/2024	3/4/2024	3/4/2024	3/4/2024	199.00	0.00	0.00	0.00	199.00
GAAFR BOOK 2024 EDITION		AP - Accounts Payable		No	Payment Date: 5/2/2024			Bank Draft:	DFT0003378	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
GAAFR BOOK 2024 EDITION	NA	0.00	0.00	199.00	0.00	0.00	0.00	199.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1300-700-453	TRAVEL & TRAINING		199.00	100.00%

Section G, Item 4.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	3	480.21	0.00	0.00	0.00	480.21	480.21	0.00
	Grand Total:	480.21	0.00	0.00	0.00	480.21	480.21	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-1300-600-235	SUPPLIES	41.33
100-1300-700-453	TRAVEL & TRAINING	199.00
100-1400-800-681	EQUIPMENT & SOFTWARE	239.88
	Total:	480.21



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Payable Detail by Vendor Name
 Section G, Item 4.

Packet: APPKT02868 - US BANK DOMINIC RAMIREZ 4/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [001540 - US BANK CORPORATE PMT. SYSTEM](#) Vendor Total: 251.57

[114-4436207-4546665](#) Invoice 3/26/2024 3/26/2024 3/26/2024 3/26/2024 182.70 0.00 0.00 0.00 182.70
 CAR WASH SOAP PD AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003383

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CAR WASH SOAP PD	NA	0.00	0.00	182.70	0.00	0.00	0.00	182.70

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-600-238	SPECIAL SUPPLIES		182.70	100.00%

[242281](#) Invoice 3/28/2024 3/28/2024 3/28/2024 3/28/2024 25.65 0.00 0.00 0.00 25.65
 KEYBLANK SCHLAGE LOCK AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003382

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
KEYBLANK SCHLAGE LOCK	NA	0.00	0.00	25.65	0.00	0.00	0.00	25.65

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-600-238	SPECIAL SUPPLIES		25.65	100.00%

[8408 03/28/24](#) Invoice 3/28/2024 3/28/2024 3/28/2024 3/28/2024 43.22 0.00 0.00 0.00 43.22
 HOMEDEPOT PIN SCHLAGE AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003381

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
HOMEDEPOT PIN SCHLAGE	NA	0.00	0.00	43.22	0.00	0.00	0.00	43.22

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-600-238	SPECIAL SUPPLIES		43.22	100.00%

Section G, Item 4.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	3	251.57	0.00	0.00	0.00	251.57	251.57	0.00
Grand Total:		251.57	0.00	0.00	0.00	251.57	251.57	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-2000-600-238	SPECIAL SUPPLIES	251.57
	Total:	251.57



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Payable Detail by Section G, Item 4.

Packet: APPKT02869 - US BANK THOMAS DEWALT 4/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [001540 - US BANK CORPORATE PMT. SYSTEM](#)

Vendor Total: 1,173.24

009142	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	36.47	0.00	0.00	0.00	36.47
BATTERIES	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003385

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BATTERIES	NA	0.00	0.00	36.47	0.00	0.00	0.00	36.47

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
121-0000-800-681	EQUIPMENT & SOFTWARE		36.47	100.00%

2723341133	Invoice	3/30/2024	3/30/2024	3/30/2024	3/30/2024	22.99	0.00	0.00	0.00	22.99
ADOBE PHOTOSHOP	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003387

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ADOBE PHOTOSHOP	NA	0.00	0.00	22.99	0.00	0.00	0.00	22.99

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
121-0000-800-681	EQUIPMENT & SOFTWARE		22.99	100.00%

2742603343	Invoice	4/21/2024	4/21/2024	4/21/2024	4/21/2024	263.88	0.00	0.00	0.00	263.88
PREMIERE PRO PLAN	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003384

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PREMIERE PRO PLAN	NA	0.00	0.00	263.88	0.00	0.00	0.00	263.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
121-0000-800-681	EQUIPMENT & SOFTWARE		263.88	100.00%

INV251046926	Invoice	4/3/2024	4/3/2024	4/3/2024	4/3/2024	849.90	0.00	0.00	0.00	849.90
ZOOM WEBINAR AND ZOOM ONE PRO	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003386

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ZOOM WEBINAR AND ZOOM ONE PRO	NA	0.00	0.00	849.90	0.00	0.00	0.00	849.90

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
121-0000-800-681	EQUIPMENT & SOFTWARE		849.90	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	4	1,173.24	0.00	0.00	0.00	1,173.24	1,173.24	0.00
Grand Total:		1,173.24	0.00	0.00	0.00	1,173.24	1,173.24	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
121-0000-800-681	EQUIPMENT & SOFTWARE	1,173.24
	Total:	1,173.24



Clearlake, CA

Payable Detail by Section G, Item 4.

Payable Detail by Vendor Name

Packet: APPKT02870 - US BANK JOSE VALENCIA 4/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM

Vendor Total: 1,143.76

F22405/3	Invoice	4/4/2024	4/4/2024	4/4/2024	4/4/2024	25.03	0.00	0.00	0.00	25.03
PRESSURE WASHER TIPS	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003397

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PRESSURE WASHER TIPS	NA	0.00	0.00	25.03	0.00	0.00	0.00	25.03

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-235	SUPPLIES		25.03	100.00%

F28406/3	Invoice	4/12/2024	4/12/2024	4/12/2024	4/12/2024	195.74	0.00	0.00	0.00	195.74
PINTLE HITCH FOR P10	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003394

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PINTLE HITCH FOR P10	NA	0.00	0.00	195.74	0.00	0.00	0.00	195.74

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-231	VEHICLE MAINTENANCE		195.74	100.00%

F32092/3	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	344.57	0.00	0.00	0.00	344.57
FIRE DEPARTMENT CREEK FENCE	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003391

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE DEPARTMENT CREEK FENCE	NA	0.00	0.00	344.57	0.00	0.00	0.00	344.57

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-227	MAINTENANCE-RIGHT OF WAY		344.57	100.00%

F32095/3	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	23.36	0.00	0.00	0.00	23.36
CUT OFF WHEEL FOR GRINDER	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003392

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CUT OFF WHEEL FOR GRINDER	NA	0.00	0.00	23.36	0.00	0.00	0.00	23.36

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-235	SUPPLIES		23.36	100.00%

F32732/3	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	98.83	0.00	0.00	0.00	98.83
FIRE DEPARTMENT CREEK FENCE	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003393

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FIRE DEPARTMENT CREEK FENCE	NA	0.00	0.00	98.83	0.00	0.00	0.00	98.83

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-227	MAINTENANCE-RIGHT OF WAY		98.83	100.00%

F33454/3	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	14.59	0.00	0.00	0.00	14.59
CVR SET FOR P10	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003390

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	On Hold	
Payable Description	Bank Code									
U78631/3	Invoice	4/5/2024	4/5/2024	4/5/2024	4/5/2024	14.59	0.00	0.00	0.00	14.59
CVR SET FOR P10 Distributions	NA									
200-3040-600-235	SUPPLIES	Project Account Key			Amount	Percent				
					14.59	100.00%				
U78632/3	Invoice	4/5/2024	4/5/2024	4/5/2024	4/5/2024	255.70	0.00	0.00	0.00	255.70
TOOLS FOR P10 TOOL BOXES	AP - Accounts Payable				No	Payment Date: 5/2/2024	Bank Draft:		DFT0003395	
TOOLS FOR P10 TOOL BOXES	NA									
200-3040-600-340	VEHICLE FUEL	Project Account Key			Amount	Percent				
					255.70	100.00%				
U78632/3	Invoice	4/5/2024	4/5/2024	4/5/2024	4/5/2024	34.85	0.00	0.00	0.00	34.85
SUPPLIES FOR THE YARD BATHROOM	AP - Accounts Payable				No	Payment Date: 5/2/2024	Bank Draft:		DFT0003396	
SUPPLIES FOR THE YARD BATHROOM	NA									
200-3040-600-235	SUPPLIES	Project Account Key			Amount	Percent				
					34.85	100.00%				
U80470/3	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	93.94	0.00	0.00	0.00	93.94
TOOLS FOR P10 TOOLBOX	AP - Accounts Payable				No	Payment Date: 5/2/2024	Bank Draft:		DFT0003388	
TOOLS FOR P10 TOOLBOX	NA									
200-3040-600-340	VEHICLE FUEL	Project Account Key			Amount	Percent				
					93.94	100.00%				
U80471/3	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	57.15	0.00	0.00	0.00	57.15
FIRE DEPARTMENT FENCE	AP - Accounts Payable				No	Payment Date: 5/2/2024	Bank Draft:		DFT0003389	
FIRE DEPARTMENT FENCE	NA									
200-3040-600-227	MAINTENANCE-RIGHT OF WAY	Project Account Key			Amount	Percent				
					57.15	100.00%				

Section G, Item 4.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	10	1,143.76	0.00	0.00	0.00	1,143.76	1,143.76	0.00
Grand Total:		1,143.76	0.00	0.00	0.00	1,143.76	1,143.76	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
200-3040-600-227	MAINTENANCE-RIGHT OF WAY	500.55
200-3040-600-231	VEHICLE MAINTENANCE	195.74
200-3040-600-235	SUPPLIES	97.83
200-3040-600-340	VEHICLE FUEL	349.64
	Total:	1,143.76



Clearlake, CA

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM Vendor Total: 2,417.09

#LP5J3YUUX Invoice 4/16/2024 4/16/2024 4/16/2024 4/16/2024 484.00 0.00 0.00 0.00 484.00
 PARTS FOR VAC TRAILER AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003399

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PARTS FOR VAC TRAILER	NA	0.00	0.00	484.00	0.00	0.00	0.00	484.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-230	EQUIPMENT MAINT		484.00	100.00%

002973 Invoice 4/18/2024 4/18/2024 4/18/2024 4/18/2024 155.68 0.00 0.00 0.00 155.68
 FENCE SUPPLIES AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003398

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FENCE SUPPLIES	NA	0.00	0.00	155.68	0.00	0.00	0.00	155.68

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-227	MAINTENANCE-RIGHT OF WAY		155.68	100.00%

111-0291502-1418631 Invoice 4/7/2024 4/7/2024 4/7/2024 4/7/2024 37.21 0.00 0.00 0.00 37.21
 BRACKET FOR TRUCK LIGHTS AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003404

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BRACKET FOR TRUCK LIGHTS	NA	0.00	0.00	37.21	0.00	0.00	0.00	37.21

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-231	VEHICLE MAINTENANCE		37.21	100.00%

111-3198822-3987449 Invoice 3/31/2024 3/31/2024 3/31/2024 3/31/2024 41.10 0.00 0.00 0.00 41.10
 LIGHTS FOR TRUCK AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003407

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LIGHTS FOR TRUCK	NA	0.00	0.00	41.10	0.00	0.00	0.00	41.10

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-231	VEHICLE MAINTENANCE		41.10	100.00%

111-8722351-7416222 Invoice 4/14/2024 4/14/2024 4/14/2024 4/14/2024 41.98 0.00 0.00 0.00 41.98
 ELECTROLYTES FOR CREW AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003402

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
ELECTROLYTES FOR CREW	NA	0.00	0.00	41.98	0.00	0.00	0.00	41.98

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
200-3040-600-235	SUPPLIES		41.98	100.00%

120345182318 Invoice 3/27/2024 3/27/2024 3/27/2024 3/27/2024 230.00 0.00 0.00 0.00 230.00
 TOOL PROGRAM AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003408

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	On Hold	
Payable Description	Bank Code									
4/08/24	Invoice	4/8/2024	4/8/2024	4/8/2024	4/8/2024	32.60	0.00	0.00	0.00	32.60
DRILL GUIDE	AP - Accounts Payable		No Payment Date: 5/2/2024 Bank Draft: DFT0003403							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
TOOL PROGRAM Distributions	NA		0.00	0.00	230.00	0.00	0.00	0.00	230.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
200-3040-600-334	SMALL TOOLS				230.00	100.00%				
40289	Invoice	4/15/2024	4/15/2024	4/15/2024	4/15/2024	405.42	0.00	0.00	0.00	405.42
MIRROR FOR TRUCK	AP - Accounts Payable		No Payment Date: 5/2/2024 Bank Draft: DFT0003400							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DRILL GUIDE Distributions	NA		0.00	0.00	32.60	0.00	0.00	0.00	32.60	
Account Number	Account Name	Project Account Key			Amount	Percent				
200-3040-600-334	SMALL TOOLS				32.60	100.00%				
532036-00	Invoice	4/5/2024	4/5/2024	4/5/2024	4/5/2024	72.42	0.00	0.00	0.00	72.42
POISON OAK SUPPLIES	AP - Accounts Payable		No Payment Date: 5/2/2024 Bank Draft: DFT0003405							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
POISON OAK SUPPLIES Distributions	NA		0.00	0.00	72.42	0.00	0.00	0.00	72.42	
Account Number	Account Name	Project Account Key			Amount	Percent				
200-3040-600-231	VEHICLE MAINTENANCE				405.42	100.00%				
F20034/3	Invoice	4/1/2024	4/1/2024	4/1/2024	4/1/2024	42.61	0.00	0.00	0.00	42.61
MIX OIL FOR WEED TRIMMER	AP - Accounts Payable		No Payment Date: 5/2/2024 Bank Draft: DFT0003406							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
MIX OIL FOR WEED TRIMMER Distributions	NA		0.00	0.00	42.61	0.00	0.00	0.00	42.61	
Account Number	Account Name	Project Account Key			Amount	Percent				
200-3040-600-230	EQUIPMENT MAINT				42.61	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	11	2,417.09	0.00	0.00	0.00	2,417.09	2,417.09	0.00
Grand Total:		2,417.09	0.00	0.00	0.00	2,417.09	2,417.09	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
200-3040-600-227	MAINTENANCE-RIGHT OF WAY	155.68
200-3040-600-230	EQUIPMENT MAINT	526.61
200-3040-600-231	VEHICLE MAINTENANCE	483.73
200-3040-600-235	SUPPLIES	114.40
200-3040-600-334	SMALL TOOLS	1,136.67
	Total:	2,417.09



Clearlake, CA

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM Vendor Total: 994.57

026552 Invoice 4/4/2024 4/4/2024 4/4/2024 4/4/2024 9.69 0.00 0.00 0.00 9.69
CH SOAP FOR DISPENSERS AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003415

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CH SOAP FOR DISPENSERS	NA	0.00	0.00	9.69	0.00	0.00	0.00	9.69

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-340	JANITORIAL SERVICES		9.69	100.00%

112-3393128-1477055 Invoice 4/7/2024 4/7/2024 4/7/2024 4/7/2024 36.80 0.00 0.00 0.00 36.80
CITY HALL SUPPLIES AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003417

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CITY HALL SUPPLIES	NA	0.00	0.00	36.80	0.00	0.00	0.00	36.80

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-341	BUILDING MAINTENANCE		36.80	100.00%

112-4643806-8612209 Invoice 3/31/2024 3/31/2024 3/31/2024 3/31/2024 21.73 0.00 0.00 0.00 21.73
YC NUTS/BOLTS AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003412

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
YC NUTS/BOLTS	NA	0.00	0.00	21.73	0.00	0.00	0.00	21.73

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3011-650-341	BUILDING MAINTENANCE		21.73	100.00%

2963147 Invoice 4/16/2024 4/16/2024 4/16/2024 4/16/2024 292.59 0.00 0.00 0.00 292.59
CH AIR FILTER AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003424

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CH AIR FILTER	NA	0.00	0.00	292.59	0.00	0.00	0.00	292.59

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-341	BUILDING MAINTENANCE		292.59	100.00%

96381833 Invoice 4/5/2024 4/5/2024 4/5/2024 4/5/2024 165.34 0.00 0.00 0.00 165.34
CH SOAP DISPENSER AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003416

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CH SOAP DISPENSER	NA	0.00	0.00	165.34	0.00	0.00	0.00	165.34

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-340	JANITORIAL SERVICES		165.34	100.00%

CM0000381 Credit Memo 3/26/2024 3/26/2024 3/26/2024 3/26/2024 -6.32 0.00 0.00 0.00 -6.32
RAIN COLLAR AND DRAIN VENT FOR PD CRED.. AP - Accounts Payable No Payment Date: 5/2/2024 Bank Draft: DFT0003427

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Section G, Item 4.	
Payable Description	Bank Code				On Hold					
F15767/3	Invoice	3/25/2024	3/25/2024	3/25/2024	3/25/2024	6.31	0.00	0.00	0.00	6.31
YC PLUMBING	AP - Accounts Payable				No	Payment Date: 5/2/2024		Bank Draft:		DFT0003428
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
RAIN COLLAR AND DRAIN VENT FOR PD ...	NA	0.00	0.00	-6.32	0.00	0.00	0.00	-6.32		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
100-3015-650-341	BUILDING MAINTENANCE				-6.32	100.00%				
F16984/3	Invoice	3/27/2024	3/27/2024	3/27/2024	3/27/2024	20.03	0.00	0.00	0.00	20.03
YC JANITOR CLOSET	AP - Accounts Payable				No	Payment Date: 5/2/2024		Bank Draft:		DFT0003410
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC PLUMBING	NA	0.00	0.00	6.31	0.00	0.00	0.00	6.31		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
100-3011-650-341	BUILDING MAINTENANCE				6.31	100.00%				
F19609/3	Invoice	4/1/2024	4/1/2024	4/1/2024	4/1/2024	2.13	0.00	0.00	0.00	2.13
SENIOR CENTER WASHERS/SCREWS	AP - Accounts Payable				No	Payment Date: 5/2/2024		Bank Draft:		DFT0003413
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC JANITOR CLOSET	NA	0.00	0.00	20.03	0.00	0.00	0.00	20.03		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
100-3011-650-341	BUILDING MAINTENANCE				20.03	100.00%				
F25857/3	Invoice	4/9/2024	4/9/2024	4/9/2024	4/9/2024	22.95	0.00	0.00	0.00	22.95
CH CLEANING SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/2/2024		Bank Draft:		DFT0003419
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CH CLEANING SUPPLIES	NA	0.00	0.00	22.95	0.00	0.00	0.00	22.95		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
100-3015-650-340	JANITORIAL SERVICES				22.95	100.00%				
F27026/3	Invoice	4/9/2024	4/9/2024	4/9/2024	4/9/2024	9.39	0.00	0.00	0.00	9.39
YC	AP - Accounts Payable				No	Payment Date: 5/2/2024		Bank Draft:		DFT0003418
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC	NA	0.00	0.00	9.39	0.00	0.00	0.00	9.39		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
100-3011-650-341	BUILDING MAINTENANCE				9.39	100.00%				
F30686/3	Invoice	4/15/2024	4/15/2024	4/15/2024	4/15/2024	61.24	0.00	0.00	0.00	61.24
YC BATTERIES/BAGS	AP - Accounts Payable				No	Payment Date: 5/2/2024		Bank Draft:		DFT0003421
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC BATTERIES/BAGS	NA	0.00	0.00	61.24	0.00	0.00	0.00	61.24		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
100-3011-650-341	BUILDING MAINTENANCE				61.24	100.00%				

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Total	
F31281/3	Invoice	4/16/2024	4/16/2024	4/16/2024	4/16/2024	183.28	0.00	0.00	0.00	183.28
SENIOR CENTER SHEETROCK		AP - Accounts Payable		No	Payment Date: 5/2/2024	Bank Draft:		DFT0003423		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SENIOR CENTER SHEETROCK Distributions	NA	0.00	0.00	183.28	0.00	0.00	0.00	183.28

Account Number	Account Name	Project Account Key	Amount	Percent
100-3010-650-341	BUILDING MAINTENANCE		183.28	100.00%

F31739/3	Invoice	4/16/2024	4/16/2024	4/16/2024	4/16/2024	1.47	0.00	0.00	0.00	1.47
SENIOR CENTER COUPLER		AP - Accounts Payable		No	Payment Date: 5/2/2024	Bank Draft:		DFT0003422		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SENIOR CENTER COUPLER Distributions	NA	0.00	0.00	1.47	0.00	0.00	0.00	1.47

Account Number	Account Name	Project Account Key	Amount	Percent
100-3010-650-341	BUILDING MAINTENANCE		1.47	100.00%

F32378/3	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	17.22	0.00	0.00	0.00	17.22
CH SCREWS		AP - Accounts Payable		No	Payment Date: 5/2/2024	Bank Draft:		DFT0003425		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CH SCREWS Distributions	NA	0.00	0.00	17.22	0.00	0.00	0.00	17.22

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-341	BUILDING MAINTENANCE		17.22	100.00%

F33285/3	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	36.52	0.00	0.00	0.00	36.52
SENIOR CENTER JANITOR CLOSET		AP - Accounts Payable		No	Payment Date: 5/2/2024	Bank Draft:		DFT0003409		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SENIOR CENTER JANITOR CLOSET Distributions	NA	0.00	0.00	36.52	0.00	0.00	0.00	36.52

Account Number	Account Name	Project Account Key	Amount	Percent
100-3010-650-341	BUILDING MAINTENANCE		36.52	100.00%

F33484/3	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	30.00	0.00	0.00	0.00	30.00
SENIOR CENTER JANITOR CLOSET		AP - Accounts Payable		No	Payment Date: 5/2/2024	Bank Draft:		DFT0003426		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SENIOR CENTER JANITOR CLOSET Distributions	NA	0.00	0.00	30.00	0.00	0.00	0.00	30.00

Account Number	Account Name	Project Account Key	Amount	Percent
100-3010-650-341	BUILDING MAINTENANCE		30.00	100.00%

U77749/3	Invoice	3/27/2024	3/27/2024	3/27/2024	3/27/2024	4.89	0.00	0.00	0.00	4.89
SENIOR CENTER FASTENER		AP - Accounts Payable		No	Payment Date: 5/2/2024	Bank Draft:		DFT0003411		

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SENIOR CENTER FASTENER Distributions	NA	0.00	0.00	4.89	0.00	0.00	0.00	4.89

Account Number	Account Name	Project Account Key	Amount	Percent
100-3010-650-341	BUILDING MAINTENANCE		4.89	100.00%

U78538/3	Invoice	4/4/2024	4/4/2024	4/4/2024	4/4/2024	27.12	0.00	0.00	0.00	27.12
CH DRILL ND BITS		AP - Accounts Payable		No	Payment Date: 5/2/2024	Bank Draft:		DFT0003414		

Payable Register

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
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Section G, Item 4.

Payable Description

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CH DRILL ND BITS Distributions	NA	0.00	0.00	27.12	0.00	0.00	0.00	27.12

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-341	BUILDING MAINTENANCE		27.12	100.00%

[U79195/3](#) Invoice 4/9/2024 4/9/2024 4/9/2024 4/9/2024 52.19 0.00 0.00 0.00 52.19

SENIOR CENTER SUPPLIES AP - Accounts Payable No **Payment Date: 5/2/2024** **Bank Draft:** DFT0003420

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SENIOR CENTER SUPPLIES Distributions	NA	0.00	0.00	52.19	0.00	0.00	0.00	52.19

Account Number	Account Name	Project Account Key	Amount	Percent
100-3010-650-341	BUILDING MAINTENANCE		52.19	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Credit Memo	1	-6.32	0.00	0.00	0.00	-6.32	-6.32	0.00
Invoice	19	1,000.89	0.00	0.00	0.00	1,000.89	1,000.89	0.00
Grand Total:		994.57	0.00	0.00	0.00	994.57	994.57	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-3010-650-341	BUILDING MAINTENANCE	310.48
100-3011-650-341	BUILDING MAINTENANCE	118.70
100-3015-650-340	JANITORIAL SERVICES	197.98
100-3015-650-341	BUILDING MAINTENANCE	367.41
	Total:	994.57



Clearlake, CA

Payable Detail by Section G, Item 4.

Payable Detail by Vendor Name

Packet: APPKT02881 - US BANK KATHY WELLS 4/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM

Vendor Total: 1,432.03

111-7549759-3115429	Invoice	3/27/2024	3/27/2024	3/27/2024	3/27/2024	39.83	0.00	0.00	0.00	39.83
SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003433

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SUPPLIES	NA	0.00	0.00	39.83	0.00	0.00	0.00	39.83

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1300-600-235	SUPPLIES		39.83	100.00%

2000117-86124898	Invoice	4/19/2024	4/19/2024	4/19/2024	4/19/2024	334.92	0.00	0.00	0.00	334.92
COMPUTER SUPPLIES FOR B.CLIN	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003430

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
COMPUTER SUPPLIES FOR B.CLIN	NA	0.00	0.00	42.81	0.00	0.00	0.00	42.81

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
240-4215-850-887	CAPITAL PROJECTS		42.81	100.00%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
COMPUTER SUPPLIES FOR B.CLIN	NA	0.00	0.00	292.11	0.00	0.00	0.00	292.11

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
240-4215-850-887	CAPITAL PROJECTS		292.11	100.00%

4/01/24	Invoice	4/1/2024	4/1/2024	4/1/2024	4/1/2024	190.00	0.00	0.00	0.00	190.00
ANNUAL MEMBERSHIP FEE	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003432

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MEMBERSHIP	NA	0.00	0.00	190.00	0.00	0.00	0.00	190.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1300-700-451	MEMBERSHIPS		190.00	100.00%

CM0000382	Credit Memo	4/18/2024	4/18/2024	4/18/2024	4/18/2024	-239.88	0.00	0.00	0.00	-239.88
CREDIT FOR CANCELLED SUBCRIP. FOR J. ST...	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003431

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CREDIT FOR CANCELLED SUBCRIP. FOR J....	NA	0.00	0.00	-239.88	0.00	0.00	0.00	-239.88

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1400-800-681	EQUIPMENT & SOFTWARE		-239.88	100.00%

WEB209915	Invoice	4/20/2024	4/20/2024	4/20/2024	4/20/2024	1,107.16	0.00	0.00	0.00	1,107.16
LATERAL FILE CABINET FOR B.CLIN	AP - Accounts Payable				No	Payment Date: 5/2/2024				Bank Draft: DFT0003429

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LATERAL FILE CABINET FOR B.CLIN	NA	0.00	0.00	1,107.16	0.00	0.00	0.00	1,107.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
240-4215-850-887	CAPITAL PROJECTS		1,107.16	100.00%

Section G, Item 4.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Credit Memo	1	-239.88	0.00	0.00	0.00	-239.88	-239.88	0.00
Invoice	4	1,671.91	0.00	0.00	0.00	1,671.91	1,671.91	0.00
Grand Total:		1,432.03	0.00	0.00	0.00	1,432.03	1,432.03	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-1300-600-235	SUPPLIES	39.83
100-1300-700-451	MEMBERSHIPS	190.00
100-1400-800-681	EQUIPMENT & SOFTWARE	-239.88
	Total:	-10.05

<u>Account</u>	<u>Name</u>	<u>Amount</u>
240-4215-850-887	CAPITAL PROJECTS	1,442.08
	Total:	1,442.08



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Payable Detail by Vendor Name

Section G, Item 4.

Packet: APPKT02902 - US BANK MARTIN SNYDER 4/22/24 DL

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [001540 - US BANK CORPORATE PMT. SYSTEM](#)

Vendor Total: 171.80

#54199848	Invoice	4/3/2024	4/3/2024	4/3/2024	4/3/2024	25.00	0.00	0.00	0.00	25.00
BRIDGE TOLLS, TRAVEL	AP - Accounts Payable				No	Payment Date: 5/8/2024			Bank Draft:	DFT0003486

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BRIDGE TOLLS, TRAVEL	NA	0.00	0.00	25.00	0.00	0.00	0.00	25.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-2000-700-453	TRAVEL & TRAINING		25.00	100.00%

112-7711109-0133026	Invoice	4/4/2024	4/4/2024	4/4/2024	4/4/2024	146.80	0.00	0.00	0.00	146.80
SOAP BOX CAR FOR EVENT PER TINA V.	AP - Accounts Payable				No	Payment Date: 5/8/2024			Bank Draft:	DFT0003485

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SOAP BOX CAR FOR EVENT PER TINA V.	NA	0.00	0.00	146.80	0.00	0.00	0.00	146.80

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES		146.80	100.00%

Section G, Item 4.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	2	171.80	0.00	0.00	0.00	171.80	171.80	0.00
	Grand Total:	171.80	0.00	0.00	0.00	171.80	171.80	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES	146.80
100-2000-700-453	TRAVEL & TRAINING	25.00
	Total:	171.80



Clearlake, CA

Payable Detail by Section G, Item 4.

Payable Detail by Vendor Name

Packet: APPKT02900 - US BANK ADELINE LEYBA 4/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM										Vendor Total: 2,265.27
022466	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	250.07	0.00	0.00	0.00	250.07
WEEDKILLER	AP - Accounts Payable				No					
										Bank Draft: DFT0003478
Payment Date: 5/8/2024										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
WEEDKILLER	NA	0.00	0.00	250.07	0.00	0.00	0.00	250.07		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3030-600-235	SUPPLIES		250.07	100.00%						
043169	Invoice	4/15/2024	4/15/2024	4/15/2024	4/15/2024	57.69	0.00	0.00	0.00	57.69
DAILY PLANNER	AP - Accounts Payable				No					
										Bank Draft: DFT0003480
Payment Date: 5/8/2024										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
DAILY PLANNER	NA	0.00	0.00	57.69	0.00	0.00	0.00	57.69		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3030-600-235	SUPPLIES		57.69	100.00%						
112-5011382-8988236	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	306.54	0.00	0.00	0.00	306.54
CLEANUP SUPPLIES	AP - Accounts Payable				No					
										Bank Draft: DFT0003477
Payment Date: 5/8/2024										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CLEANUP SUPPLIES	NA	0.00	0.00	306.54	0.00	0.00	0.00	306.54		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3030-600-235	SUPPLIES		306.54	100.00%						
112-8280053-9750655	Invoice	3/27/2024	3/27/2024	3/27/2024	3/27/2024	239.08	0.00	0.00	0.00	239.08
HERBICIDE	AP - Accounts Payable				No					
										Bank Draft: DFT0003484
Payment Date: 5/8/2024										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
HERBICIDE	NA	0.00	0.00	239.08	0.00	0.00	0.00	239.08		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3030-600-235	SUPPLIES		239.08	100.00%						
3011098	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	11.74	0.00	0.00	0.00	11.74
GAS FOR WEEDATER	AP - Accounts Payable				No					
										Bank Draft: DFT0003475
Payment Date: 5/8/2024										
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
GAS FOR WEEDATER	NA	0.00	0.00	11.74	0.00	0.00	0.00	11.74		
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3030-600-340	VEHICLE FUEL		11.74	100.00%						
3457956	Invoice	4/18/2024	4/18/2024	4/18/2024	4/18/2024	27.18	0.00	0.00	0.00	27.18
GOGGLES	AP - Accounts Payable				No					
										Bank Draft: DFT0003476
Payment Date: 5/8/2024										

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
637945472	Invoice	3/28/2024	3/28/2024	3/28/2024	3/28/2024	807.76	0.00	0.00	0.00	807.76
TRYSTAN TRAINING		AP - Accounts Payable			No	Payment Date: 5/8/2024		Bank Draft:		DFT0003483
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
GOGGLES Distributions	NA		0.00	0.00	27.18	0.00	0.00	0.00	27.18	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3030-600-235	SUPPLIES				27.18	100.00%				
C78738/1	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	49.29	0.00	0.00	0.00	49.29
FLANGE FOR PUMP		AP - Accounts Payable			No	Payment Date: 5/8/2024		Bank Draft:		DFT0003479
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FLANGE FOR PUMP Distributions	NA		0.00	0.00	49.29	0.00	0.00	0.00	49.29	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3030-600-235	SUPPLIES				49.29	100.00%				
F30007/3	Invoice	4/14/2024	4/14/2024	4/14/2024	4/14/2024	45.68	0.00	0.00	0.00	45.68
POST SCREWS		AP - Accounts Payable			No	Payment Date: 5/8/2024		Bank Draft:		DFT0003481
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
POST SCREWS Distributions	NA		0.00	0.00	45.68	0.00	0.00	0.00	45.68	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3030-600-235	SUPPLIES				45.68	100.00%				
RTS-321728	Invoice	5/7/2024	5/7/2024	5/7/2024	5/7/2024	137.68	0.00	0.00	0.00	137.68
SIGNS FOR PARK		AP - Accounts Payable			No	Payment Date: 5/8/2024		Bank Draft:		DFT0003474
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
SIGNS FOR PARK Distributions	NA		0.00	0.00	137.68	0.00	0.00	0.00	137.68	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3030-600-235	SUPPLIES				137.68	100.00%				
U77912/3	Invoice	3/29/2024	3/29/2024	3/29/2024	3/29/2024	332.56	0.00	0.00	0.00	332.56
FENCE REPAIR		AP - Accounts Payable			No	Payment Date: 5/8/2024		Bank Draft:		DFT0003482
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FENCE REPAIR Distributions	NA		0.00	0.00	332.56	0.00	0.00	0.00	332.56	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3030-600-235	SUPPLIES				332.56	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	11	2,265.27	0.00	0.00	0.00	2,265.27	2,265.27	0.00
Grand Total:		2,265.27	0.00	0.00	0.00	2,265.27	2,265.27	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-3030-600-235	SUPPLIES	1,445.77
100-3030-600-340	VEHICLE FUEL	11.74
	Total:	1,457.51

<u>Account</u>	<u>Name</u>	<u>Amount</u>
200-3040-700-453	TRAVEL & TRAINING	807.76
	Total:	807.76



Clearlake, CA

Payable Detail by Vendor

Section G, Item 4.

Packet: APPKT02878 - US BANK MELISSA SWANSON 4/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: 001540 - US BANK CORPORATE PMT. SYSTEM Vendor Total: 3,343.21

039131 Invoice 4/17/2024 4/17/2024 4/17/2024 4/17/2024 761.23 0.00 0.00 0.00 761.23
 TANK OVAL AP - Accounts Payable No Payment Date: 5/8/2024 Bank Draft: DFT0003461

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TANK OVAL Distributions	NA	0.00	0.00	761.23	0.00	0.00	0.00	761.23

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-341	BUILDING MAINTENANCE		761.23	100.00%

1007824621 Invoice 3/25/2024 3/25/2024 3/25/2024 3/25/2024 1.95 0.00 0.00 0.00 1.95
 SONIC AP - Accounts Payable No Payment Date: 5/8/2024 Bank Draft: DFT0003470

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SONIC Distributions	NA	0.00	0.00	1.95	0.00	0.00	0.00	1.95

Account Number	Account Name	Project Account Key	Amount	Percent
100-1110-800-681	EQUIPMENT & SOFTWARE		1.95	100.00%

1072-8797 Invoice 4/9/2024 4/9/2024 4/9/2024 4/9/2024 200.38 0.00 0.00 0.00 200.38
 NEOGOV AP - Accounts Payable No Payment Date: 5/8/2024 Bank Draft: DFT0003465

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NEOGOV Distributions	NA	0.00	0.00	200.38	0.00	0.00	0.00	200.38

Account Number	Account Name	Project Account Key	Amount	Percent
100-1400-700-455	RECRUITMENT EXPENSES		200.38	100.00%

113-5976392-6791415 Invoice 3/29/2024 3/29/2024 3/29/2024 3/29/2024 28.64 0.00 0.00 0.00 28.64
 WIRELESS MOTION SENSOR AP - Accounts Payable No Payment Date: 5/8/2024 Bank Draft: DFT0003469

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
WIRELESS MOTION SENSOR Distributions	NA	0.00	0.00	28.64	0.00	0.00	0.00	28.64

Account Number	Account Name	Project Account Key	Amount	Percent
100-1110-600-235	SUPPLIES		28.64	100.00%

113-8262210-7921037 Invoice 4/2/2024 4/2/2024 4/2/2024 4/2/2024 32.61 0.00 0.00 0.00 32.61
 CLEAR WRITING DESK PAD AP - Accounts Payable No Payment Date: 5/8/2024 Bank Draft: DFT0003468

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CLEAR WRITING DESK PAD Distributions	NA	0.00	0.00	32.61	0.00	0.00	0.00	32.61

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-600-235	SUPPLIES		32.61	100.00%

1352-8359 Invoice 4/12/2024 4/12/2024 4/12/2024 4/12/2024 345.00 0.00 0.00 0.00 345.00
 NEOGOV AP - Accounts Payable No Payment Date: 5/8/2024 Bank Draft: DFT0003464

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	On Hold	
1586-8173	Invoice	4/12/2024	4/12/2024	4/12/2024	4/12/2024	249.00	0.00	0.00	0.00	249.00

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NEOGOV Distributions	NA	0.00	0.00	345.00	0.00	0.00	0.00	345.00

Account Number	Account Name	Project Account Key	Amount	Percent
100-1400-700-455	RECRUITMENT EXPENSES		345.00	100.00%

1586-8173	NEOGOV	AP - Accounts Payable	No	Payment Date: 5/8/2024	Bank Draft:	DFT0003463
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Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
NEOGOV Distributions	NA	0.00	0.00	249.00	0.00	0.00	0.00	249.00

Account Number	Account Name	Project Account Key	Amount	Percent
100-1400-700-455	RECRUITMENT EXPENSES		249.00	100.00%

35281273	CONFRENCE HOTEL	AP - Accounts Payable	No	Payment Date: 5/8/2024	Bank Draft:	DFT0003467
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Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CONFRENCE HOTEL Distributions	NA	0.00	0.00	398.40	0.00	0.00	0.00	398.40

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-700-453	TRAVEL & TRAINING		398.40	100.00%

6080	TRAINING	AP - Accounts Payable	No	Payment Date: 5/8/2024	Bank Draft:	DFT0003460
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Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
TRAINING Distributions	NA	0.00	0.00	1,040.00	0.00	0.00	0.00	1,040.00

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-700-453	TRAVEL & TRAINING		1,040.00	100.00%

CS2235072	SHRM MEMBERSHIP	AP - Accounts Payable	No	Payment Date: 5/8/2024	Bank Draft:	DFT0003462
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Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SHRM MEMBERSHIP Distributions	NA	0.00	0.00	264.00	0.00	0.00	0.00	264.00

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-700-451	MEMBERSHIPS		264.00	100.00%

DCZ4XV1K6JHM	DROPBOX	AP - Accounts Payable	No	Payment Date: 5/8/2024	Bank Draft:	DFT0003466
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Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DROPBOX Distributions	NA	0.00	0.00	22.00	0.00	0.00	0.00	22.00

Account Number	Account Name	Project Account Key	Amount	Percent
100-1200-800-681	EQUIPMENT & SOFTWARE		22.00	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	11	3,343.21	0.00	0.00	0.00	3,343.21	3,343.21	0.00
Grand Total:		3,343.21	0.00	0.00	0.00	3,343.21	3,343.21	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-1110-600-235	SUPPLIES	28.64
100-1110-800-681	EQUIPMENT & SOFTWARE	1.95
100-1200-600-235	SUPPLIES	32.61
100-1200-700-451	MEMBERSHIPS	264.00
100-1200-700-453	TRAVEL & TRAINING	1,438.40
100-1200-800-681	EQUIPMENT & SOFTWARE	22.00
100-1400-700-455	RECRUITMENT EXPENSES	794.38
100-3015-650-341	BUILDING MAINTENANCE	761.23
	Total:	3,343.21



Clearlake, CA

Payable Detail by Section G, Item 4.

Payable Detail by Vendor Name

Packet: APPKT02873 - US BANK TINA VIRAMONTES 4/22/24

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [001540 - US BANK CORPORATE PMT. SYSTEM](#)

Vendor Total: 3,309.82

014190	Invoice	4/13/2024	4/13/2024	4/13/2024	4/13/2024	88.48	0.00	0.00	0.00	88.48
BUNNY BRUNCH	AP - Accounts Payable				No	Payment Date: 5/8/2024				Bank Draft: DFT0003453

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BUNNY BRUNCH Distributions	NA	0.00	0.00	88.48	0.00	0.00	0.00	88.48

Account Number	Account Name	Project Account Key	Amount	Percent
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES		88.48	100.00%

04/08/24	Invoice	4/8/2024	4/8/2024	4/8/2024	4/8/2024	10.86	0.00	0.00	0.00	10.86
SAFeway-CLOROX WIPES FOR CH	AP - Accounts Payable				No	Payment Date: 5/8/2024				Bank Draft: DFT0003450

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
SAFeway-CLOROX WIPES FOR CH Distributions	NA	0.00	0.00	10.86	0.00	0.00	0.00	10.86

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-340	JANITORIAL SERVICES		10.86	100.00%

041225	Invoice	3/29/2024	3/29/2024	3/29/2024	3/29/2024	78.71	0.00	0.00	0.00	78.71
BUNNY BRUNCH	AP - Accounts Payable				No	Payment Date: 5/8/2024				Bank Draft: DFT0003444

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
BUNNY BRUNCH Distributions	NA	0.00	0.00	78.71	0.00	0.00	0.00	78.71

Account Number	Account Name	Project Account Key	Amount	Percent
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES		78.71	100.00%

049661	Invoice	4/15/2024	4/15/2024	4/15/2024	4/15/2024	67.01	0.00	0.00	0.00	67.01
CLEANING SUPPLIES CH	AP - Accounts Payable				No	Payment Date: 5/8/2024				Bank Draft: DFT0003454

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
CLEANING SUPPLIES CH Distributions	NA	0.00	0.00	67.01	0.00	0.00	0.00	67.01

Account Number	Account Name	Project Account Key	Amount	Percent
100-3015-650-340	JANITORIAL SERVICES		67.01	100.00%

058577	Invoice	3/25/2024	3/25/2024	3/25/2024	3/25/2024	103.37	0.00	0.00	0.00	103.37
YOUTH CENTER	AP - Accounts Payable				No	Payment Date: 5/8/2024				Bank Draft: DFT0003441

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
YOUTH CENTER Distributions	NA	0.00	0.00	103.37	0.00	0.00	0.00	103.37

Account Number	Account Name	Project Account Key	Amount	Percent
100-3011-600-235	SUPPLIES		103.37	100.00%

065410	Invoice	3/29/2024	3/29/2024	3/29/2024	3/29/2024	18.13	0.00	0.00	0.00	18.13
YC KITCHEN SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024				Bank Draft: DFT0003445

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Section G, Item 4.	
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC KITCHEN SUPPLIES Distributions	NA	0.00	0.00	18.13	0.00	0.00	0.00	18.13		
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3011-600-235	SUPPLIES		18.13	100.00%						
070851	Invoice	4/8/2024	4/8/2024	4/8/2024	4/8/2024	105.14	0.00	0.00	0.00	105.14
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024	Bank Draft:		DFT0003451	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC SUPPLIES Distributions	NA	0.00	0.00	105.14	0.00	0.00	0.00	105.14		
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3011-650-341	BUILDING MAINTENANCE		105.14	100.00%						
093073	Invoice	3/23/2024	3/23/2024	3/23/2024	3/23/2024	172.62	0.00	0.00	0.00	172.62
BUNNY BRUNCH	AP - Accounts Payable				No	Payment Date: 5/8/2024	Bank Draft:		DFT0003459	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
BUNNY BRUNCH Distributions	NA	0.00	0.00	172.62	0.00	0.00	0.00	172.62		
Account Number	Account Name	Project Account Key	Amount	Percent						
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES		172.62	100.00%						
112-6027493-6999415	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	56.57	0.00	0.00	0.00	56.57
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024	Bank Draft:		DFT0003439	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC SUPPLIES Distributions	NA	0.00	0.00	11.32	0.00	0.00	0.00	11.32		
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3011-600-235	SUPPLIES		11.32	100.00%						
112-6134576-1564241	Invoice	4/10/2024	4/10/2024	4/10/2024	4/10/2024	45.25	0.00	0.00	0.00	45.25
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024	Bank Draft:		DFT0003452	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC SUPPLIES Distributions	NA	0.00	0.00	45.25	0.00	0.00	0.00	45.25		
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3011-600-235	SUPPLIES		45.25	100.00%						
112-6134576-1564241	Invoice	4/10/2024	4/10/2024	4/10/2024	4/10/2024	129.06	0.00	0.00	0.00	129.06
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024	Bank Draft:		DFT0003452	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC SUPPLIES Distributions	NA	0.00	0.00	39.59	0.00	0.00	0.00	39.59		
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3011-600-235	SUPPLIES		39.59	100.00%						
112-6134576-1564241	Invoice	4/10/2024	4/10/2024	4/10/2024	4/10/2024	89.47	0.00	0.00	0.00	89.47
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024	Bank Draft:		DFT0003452	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
YC SUPPLIES Distributions	NA	0.00	0.00	89.47	0.00	0.00	0.00	89.47		
Account Number	Account Name	Project Account Key	Amount	Percent						
100-3011-600-235	SUPPLIES		89.47	100.00%						
112-8995445-5417868	Invoice	3/25/2024	3/25/2024	3/25/2024	3/25/2024	36.32	0.00	0.00	0.00	36.32
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024	Bank Draft:		DFT0003448	

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
YC SUPPLIES Distributions	NA		0.00	0.00	27.72	0.00	0.00	0.00	27.72	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3011-600-235	SUPPLIES				27.72	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
YC SUPPLIES Distributions	NA		0.00	0.00	8.60	0.00	0.00	0.00	8.60	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3011-600-235	SUPPLIES				8.60	100.00%				
112-9204061-5051402	Invoice	4/16/2024	4/16/2024	4/16/2024	4/16/2024	23.91	0.00	0.00	0.00	23.91
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024		Bank Draft:		DFT0003456
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
YC SUPPLIES Distributions	NA		0.00	0.00	23.91	0.00	0.00	0.00	23.91	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3011-600-235	SUPPLIES				23.91	100.00%				
112-9678127-4680201	Invoice	4/17/2024	4/17/2024	4/17/2024	4/17/2024	59.67	0.00	0.00	0.00	59.67
YC SUPPLIES	AP - Accounts Payable				No	Payment Date: 5/8/2024		Bank Draft:		DFT0003457
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
YC SUPPLIES Distributions	NA		0.00	0.00	59.67	0.00	0.00	0.00	59.67	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3011-600-235	SUPPLIES				59.67	100.00%				
112-9832938-0611413	Invoice	3/26/2024	3/26/2024	3/26/2024	3/26/2024	268.59	0.00	0.00	0.00	268.59
YC STORAGE CABINET	AP - Accounts Payable				No	Payment Date: 5/8/2024		Bank Draft:		DFT0003442
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
YC STORAGE CABINET Distributions	NA		0.00	0.00	268.59	0.00	0.00	0.00	268.59	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-3011-650-341	BUILDING MAINTENANCE				268.59	100.00%				
3/30/24	Invoice	3/30/2024	3/30/2024	3/30/2024	3/30/2024	20.45	0.00	0.00	0.00	20.45
BINGO	AP - Accounts Payable				No	Payment Date: 5/8/2024		Bank Draft:		DFT0003446
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BINGO Distributions	NA		0.00	0.00	17.10	0.00	0.00	0.00	17.10	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES				17.10	100.00%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
BINGO Distributions	NA		0.00	0.00	3.35	0.00	0.00	0.00	3.35	
Account Number	Account Name		Project Account Key		Amount	Percent				
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES				3.35	100.00%				
38107	Invoice	4/8/2024	4/8/2024	4/8/2024	4/8/2024	358.75	0.00	0.00	0.00	358.75
AUSTIN POLE FLAGS	AP - Accounts Payable				No	Payment Date: 5/8/2024		Bank Draft:		DFT0003458

Payable Register

Section G, Item 4.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	On Hold		
Payable Description	Bank Code										
409300552685	Invoice	4/1/2024	4/1/2024	4/1/2024	4/1/2024	116.95	0.00	0.00	0.00	116.95	
YC SUPPLIES	AP - Accounts Payable					No	Payment Date: 5/8/2024		Bank Draft:	DFT0003449	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
AUSTIN POLE FLAGS Distributions	NA	0.00	0.00	358.75	0.00	0.00	0.00	358.75			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-3030-600-235	SUPPLIES				358.75	100.00%					
82807	Invoice	3/29/2024	3/29/2024	3/29/2024	3/29/2024	61.00	0.00	0.00	0.00	61.00	
CLEANING BUNNY SUIT	AP - Accounts Payable					No	Payment Date: 5/8/2024		Bank Draft:	DFT0003443	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
YC SUPPLIES Distributions	NA	0.00	0.00	116.95	0.00	0.00	0.00	116.95			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-3011-600-235	SUPPLIES				116.95	100.00%					
96983	Invoice	3/25/2024	3/25/2024	3/25/2024	3/25/2024	199.00	0.00	0.00	0.00	199.00	
REC. TRAINING 5/02-5/03	AP - Accounts Payable					No	Payment Date: 5/8/2024		Bank Draft:	DFT0003440	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
CLEANING BUNNY SUIT Distributions	NA	0.00	0.00	61.00	0.00	0.00	0.00	61.00			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES				61.00	100.00%					
F31167/3	Invoice	4/16/2024	4/16/2024	4/16/2024	4/16/2024	352.98	0.00	0.00	0.00	352.98	
BUILDING SUPPLIES	AP - Accounts Payable					No	Payment Date: 5/8/2024		Bank Draft:	DFT0003455	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
BUILDING SUPPLIES Distributions	NA	0.00	0.00	352.98	0.00	0.00	0.00	352.98			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-3015-650-341	BUILDING MAINTENANCE				352.98	100.00%					
I01332848	Invoice	4/1/2024	4/1/2024	4/1/2024	4/1/2024	982.25	0.00	0.00	0.00	982.25	
AUSTIN PARK FLAG	AP - Accounts Payable					No	Payment Date: 5/8/2024		Bank Draft:	DFT0003447	
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
AUSTIN PARK FLAG Distributions	NA	0.00	0.00	482.25	0.00	0.00	0.00	482.25			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-3030-600-235	SUPPLIES				482.25	100.00%					
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
AUSTIN PARK FLAG Distributions	NA	0.00	0.00	500.00	0.00	0.00	0.00	500.00			
Account Number	Account Name	Project Account Key			Amount	Percent					
100-3030-600-235	SUPPLIES				500.00	100.00%					

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	21	3,309.82	0.00	0.00	0.00	3,309.82	3,309.82	0.00
Grand Total:		3,309.82	0.00	0.00	0.00	3,309.82	3,309.82	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
100-1500-700-453	TRAVEL & TRAINING	199.00
100-1500-960-238	EVENT/ENTERTAINMENT EXPENSES	421.26
100-3011-600-235	SUPPLIES	543.98
100-3011-650-341	BUILDING MAINTENANCE	373.73
100-3015-650-340	JANITORIAL SERVICES	77.87
100-3015-650-341	BUILDING MAINTENANCE	352.98
100-3030-600-235	SUPPLIES	1,341.00
	Total:	3,309.82

MINUTES OF PREVIOUS MEETING

April 17, 2024

The regular monthly meeting of the Board of Trustees of the Lake County Vector Control District was called to order at 1:40 P.M. by President Giambruno.

Board Present: Rob Bostock, Curt Giambruno, Frank Lincoln, Ron Nagy, and George Spurr.

Absent: None.

District Personnel: Jamesina J. Scott, Ph.D., Manager and Research Director. Office Manager Jacinda Franusich was absent.

Guests: Mr. Austris Rungis of Industrial Employers Distributors Association (IEDA) attending the Closed Session remotely via Zoom.

Citizen's Input: None.

Agenda Additions/Deletions: None.

Convene to Closed Session at 1:42 P.M.

Closed Session

Conference with Labor Negotiators, pursuant to Government Code 54957.6 for the purpose of reviewing its position and instructing the LCVCD's designated representatives: Jamesina J. Scott (District Manager), and Austris Rungis (IEDA).

Convene to Open Session at 2:38 P.M.

Report from Closed Session

No reportable actions taken.

Approve the Minutes of the March 13, 2024 Regular Meeting with a Correction to the Check Numbers to Add Checks 22416-22430 in the Amount of \$29,406.17 Making the Total Expenditures for March 2024 \$107,838.25

Mr. Spurr moved to approve the Board Minutes of March 13, 2024 with a correction to the check numbers to include checks 22416-22430 making the

total expenditures for March \$107,838.25. Mr. Nagy seconded the motion. Motion carried unanimously.

Research Report

Dr. Scott reported on arbovirus activity. No West Nile virus (WNV) or other arbovirus activity has been reported in Lake County in 2024.

For the rest of California and the nation no arbovirus activity has been reported in 2024.

Dr. Scott reported on adult biting fly activity. Carbon dioxide-baited traps were set in various locations around the county in March. Low numbers of mosquitoes including *Culiseta inornata*, *Anopheles freeborni*, and *Aedes increpitus* were collected from the traps.

The New Jersey light trap (NJLT) set near Borax Lake in Clearlake collected low numbers of *Culex tarsalis*, *Aedes increpitus*, and *Culiseta inornata*. In addition, the NJLT set in Upper Lake collected *Culiseta inornata*, *Culex tarsalis*, and *Culex boharti*.

Dr. Scott reported on tick testing. Six *Ixodes pacificus* ticks that were removed from Lake County residents were submitted to the Sonoma County Public Health Laboratory for testing for *Borrelia burgdorferi* (the causative agent for Lyme disease). All six of the samples were negative.

Dr. Scott reported on Clear Lake Gnat, Chironominae, and Tanypodinae Surveillance in Clear Lake. In March, 1.29 Clear Lake gnat larvae per dredge were collected in the Upper Arm. Chironominae averaged 10.50 larvae per dredge in March, and Tanypodinae averaged 2.50 larvae per dredge.

Operation Report

During the month of March, 0.85 inches of rainfall were recorded at the District. The total rainfall recorded this season is 27.83 inches.

On March 1, the level of Clear Lake was 8.02 feet on the Rumsey Gauge. The lake level was 8.02 feet on March 29.

During March 17-20, the District worked with Leading Edge Associates (LEA) to make a large application for the control of immature *Aedes increpitus* mosquitoes using unmanned aerial vehicles, commonly known as “drones.”

The District is advertising for an Entomologist and a seasonal Field/Lab Assistant. The positions are posted on the District's website and other job boards and employment websites.

The District's Conference Room was used on March 5th from 9:00-3:30 PM by the Lake County Office of Education's Healthy Start Program.

On March 28, District employees discovered that a hit-and-run driver had abandoned his vehicle in the employee parking lot after crashing into the taqueria building next door. The car had been leaking fuel and other fluids onto the street and gutters in the rain. This was immediately reported to the Lakeport Police Department, and they initiated a spill-response cleanup to prevent materials from entering the lake.

Vector Biologist Michelle Koschik and Laboratory Technician Kara Gaylor spoke to the Blue Heron 4-H Club on March 11. Ms. Koschik gave a presentation about mosquitoes and the District's services, followed by a question-and-answer period.

On March 22, Laboratory Technician Kara Gaylor, Vector Control Technician Brad Hayes, and Vector Biologist Michelle Koschik represented the District at the Lakeport Unified School District's Reach Higher Day.

The District's certified staff attended a webinar provided by the Mosquito and Vector Control Association of California on mosquitofish disease management and biosecurity on March 13. The staff received continuing education credit for the webinar.

On March 25, District employees received in-person training on driving safety, safe lifting practices, and workplace ergonomics. The training was provided by Mr. Tom Kline and Ms. Jennifer Barr from the Risk Control Division of the Vector Control Joint Powers Agency.

Dr. Scott submitted the District's updated Certified Unified Program Agencies (CUPA) documents for Todd Road, to the California Environmental Reporting System (CERS). These documents provide local responders with the location and quantity of pesticides in case of fire or other emergency.

Dr. Scott and the District's Labor Negotiator Austris Rungis met with Carl Carr (Public Employees Senior Business Representative), Mike McCall (Director of Benefits for OE3 Health and Welfare Fund), and Tim Neep (Union Board Member) on March 12th to discuss the multiple lapses in health

coverage experienced by District employees and the hardships caused by the lapses. It was requested that the Trust Fund offer a settlement and release to each of the District's employees to reimburse them the hardships.

Dr. Scott met with CEO Neil McCormick, CFO Rick Wood, and Chief Member Services and Communications Officer Cassandra Strawn, of the California Special Districts Association (CSDA) on March 20th. Mr. McCormick, Mr. Wood, and Ms. Strawn were touring local special districts to check in with members and review new services and benefits offered through the CSDA.

In March, Dr. Scott attended a webinar titled "Creating a Successful Communications Strategy." The webinar was sponsored by the CSDA.

Dr. Scott is continuing to review and update the District's Policy Handbook. This involves reviewing each of the District's policies, current Sample Policies from the CSDA, and any other changes in state laws or regulations.

Dr. Scott updated the service requests and job opportunities on the District's website. In addition, Dr. Scott has been working with staff on using CalSurv gateway for recording mosquito control sources and applications and incorporating Google Calendar, Google Maps, and Google Photos into District operations.

Dr. Scott and Vector Biologist Michelle Koschik attended the American Mosquito Control Association annual conference in Dallas, Texas the week of March 4-8.

Approve Budget Transfers

After some discussion, Mr. Bostock moved to approve the budget transfer from 90-91 Contingencies in the amount of \$11,000, to 19-40 Laboratory Supplies. Mr. Nagy seconded the motion. Motion carried unanimously.

Approval of Checks for April 2024

Mr. Nagy moved to approve Check Nos. 22431-22486 for the month of April 2024 in the amount of \$113,440.22. Mr. Spurr seconded the motion. The motion carried unanimously.

Other Business

Dr. Scott reminded the Board that the required biennial Harassment Prevention Training will be offered to District Trustees and Staff from 11:00 AM to 1:00 PM on May 8, 2024. Lunch will be provided, and the regular Board Meeting will take place afterward.

Announcement of the Next Board Meeting

The next regular meeting of the Board of Trustees of the Lake County Vector Control District will be at 1:30 P.M. on May 8, 2024 in the LCVCD Board Room, 410 Esplanade, Lakeport, CA 95453.

Adjourn Regular Meeting

Mr. Nagy moved to adjourn the meeting. Mr. Spurr seconded the motion. There being no other business to discuss, the meeting was adjourned by President Giambruno at 3:18 PM.

Respectfully submitted,

Ronald Nagy
Secretary

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for Winter Storms	
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

On February 9, 2024, the Director of Emergency Services/City Manager issued a Proclamation of Local Emergency due to winter storms (attached), which was ratified by the City Council on February 15, 2024.

Pursuant to Section 2-11.6.a.6.a of the Clearlake Municipal Code, the Director is empowered to make and issue rules and regulation on matters reasonably related to the protection of life and property as affected by such emergency; provide, however such rules and regulations must be confirmed at the earliest practical time by the City Council. Thereafter, the emergency declaration must be continued by affirmation of the Council every 30 days.

Staff believe there is still a need to continue the local emergency order and it is in the best interests of the City to have the Council ratify and continue this order until the state of emergency can be lifted.

OPTIONS:

- 1. Continue to ratify order.

FISCAL IMPACT:

None Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake

- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

- Attachments:** 1) Proclamation Declaring a Local Emergency for Winter Storms



City of Clearlake

14050 Olympic Drive, Clearlake, California 95422
(707) 994-8201 Fax (707) 995-2653

PROCLAMATION BY THE CITY OF CLEARLAKE DIRECTOR OF EMERGENCY SERVICES DECLARING A LOCAL EMERGENCY FOR WINTER STORMS

WHEREAS, City of Clearlake Municipal Code Section 2-11.6 empowers the Director of Emergency Services (City Manager) to proclaim the existence or threatened existence of a local emergency when the city is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, Government Code Section 8550 et seq., including Section 8558(c), authorize the City Manager to proclaim a local emergency when the City is threatened by conditions of disaster or extreme peril to the safety of persons and property within the City that are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, starting on February 2, 2024 a winter storm resulted in high winds and heavy rain; and

WHEREAS, these conditions have caused a loss of stability to trees and hillsides, including significant damage to property, infrastructure and public safety within the city limits; and

WHEREAS, the mobilization of local resources, ability to coordinate interagency response, accelerate procurement of vital supplies, use mutual aid, and allow for future reimbursement by the state and federal governments will be critical to successfully responding to the impacts of the winter storms; and

WHEREAS, the City Manager, as the City's Director of Emergency Services, has the power to declare a local emergency as authorized by Government Code section 8630 and Clearlake Municipal Code section 2-11.6.

NOW, THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Manager of the City of Clearlake as follows:

- A. A local emergency exists based on the existence of conditions of disaster or of extreme peril to the safety of persons and property, as detailed in the recitals set forth above.
- B. The area within the City which is endangered and/or imperiled.
- C. During the existence of this local emergency, the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law and by ordinances, resolutions, and orders of this City, including but not limited to the City of Clearlake Emergency Operations Plan.
- D. The City Council shall review and ratify this proclamation within seven (7) days as required by state law, and if ratified, shall continue to exist until the City Council proclaims the termination of this local emergency. The City Council shall review the need for continuing the local emergency as required by state law until it terminates the local emergency, and shall terminate the local emergency at the earliest possible date that conditions warrant.
- E. That a copy of this proclamation be forwarded to the Director of California Governor’s Office of Emergency Services requesting that the Director find it acceptable in accordance with State Law; that the Governor of California, pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in the City of Clearlake; that the Governor waive regulations that may hinder response and recovery efforts; that recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

DATED: February 9, 2024



Alan D. Flora
Director of Emergency Services

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Discussion and Approval of Sale of Surplus Real Property Located at 14709 Palmer Avenue, Clearlake	MEETING DATE: May 16, 2024
SUBMITTED BY: Alan D. Flora, City Manager	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to approve the sale of surplus property located at 14709 Palmer Avenue, Clearlake.

BACKGROUND/ DISCUSSION:

The City of Clearlake acquired property located at 14709 Palmer last year. This is currently vacant parcel of land that is located directly behind Highlands Bar and Grill (the former Howard’s Grotto). The City acquired the property due to a lack of active ownership and continual struggles with blight on the property. The City fenced the property due to continual struggles with illegal dumping and abandoned vehicles. The property was owned by the Lake County Community Action Agency, which is no longer an active agency. In summary the City worked with a deed of trust holder to foreclose on the property and was purchased by the City for \$44,000. A number of years ago the City performed a CalRecycle funded abatement of a blighted building. The lien amount is \$30,528.94. The City declared the property surplus in 2023.

The Elem Indian Colony purchased the former Howard’s Grotto in 2023 and now operates the Highlands Bar and Grill at that location. The site has a restricted parking lot that does not meet current requirements for parking space size and access aisles. The tribe asked for the City to consider selling the property to them in order to improve their parking lot and make other improvements. Staff recommends selling the property to Elem for \$75,000 which will cover the City’s cost to acquire the property and allow us to pay CalRecycle for the abatement lien.

OPTIONS:

1. Approve the Sale of Surplus Property Located at 14709 Palmer and Authorize the City Manager to Execute the Necessary Documents.
2. Provide Alternate Direction to Staff.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase:

Section H, Item 7.

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Attachments:

CITY OF CLEARLAKE

City Council



STAFF REPORT	
SUBJECT: Consideration of the Community Development Specialist Classification and Salary Range; Resolution No. 2024-21	MEETING DATE: May 16, 2024
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the new Community Development Specialist classification and proposed salary range and adopt Resolution No. 2024-21, A Resolution of the City Council of the City of Clearlake Approving Job Description and Salary Range for the Community Development Specialist.

BACKGROUND/DISCUSSION:

As we work to enrich our community’s well-being, economic growth, and environmental sustainability, the Community Development Specialist would be a vital support role within the Community Development Department, tasked with a variety of high level building and planning secretarial and clerical duties to assist the professional staff and the public.

Key responsibilities of this position include:

Clerical and Technical Support: Perform various duties to support field and office operations, including updating maps and records, attending meetings, and preparing minutes.

Public Interaction: Act as the primary contact for building permit applications, providing information and assistance to the public, developers, and other government agencies.

Permit Processing: Handle the acceptance and processing of planning and building permit applications, ensuring compliance with regulations and issuing permits.

Record Keeping: Maintain accurate and up-to-date maps, zoning records, and databases related to city planning and development.

Presentation Preparation: Assist in preparing materials for staff reports and public hearings and may make public presentations for minor planning projects.

Financial Management: Participate in budget preparation and administration, including cost estimation for budget recommendations.

This role not only enhances the operational efficiency of the Building and Planning Department fosters the city’s engagement with its citizens and its commitment to sustainable growth.

OPTIONS:

- 1. Move to adopt Resolution No. 2024-21
- 2. Other direction

FISCAL IMPACT:

None Approx. \$7000 for FY 23/24 Budgeted Item? Yes No
Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$
Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments: No budget adjustment is necessary due to savings from vacant budgeted positions within the Community Development Department.

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
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- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to adopt Resolution No. 2024-21.

- Attachments:** 1) Resolution No. 2024-21
 2) Job Classification for Community Development Specialist

CITY OF CLEARLAKE
COMMUNITY DEVELOPMENT SPECIALIST

DEFINITION

The Community Development Specialist provides essential support to the Building and Planning Department through a range of secretarial and clerical tasks, aiding both professional staff and the public in matters related to building and planning.

SUPERVISION EXERCISED

This role does not exercise supervision. Reports directly to the Chief Building Inspector/Plans Examiner or designated supervisor. Supports the Community Development Department through various tasks and assignments.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this classification. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this class.

Perform a variety of clerical and technical duties in support of field and office work for the professional building and planning staff.

Update maps, zoning and land use maps, records and other pertinent files.

Attend meetings, record, prepare, file and index minutes. Assist in preparing staff reports for the Planning Commission and City Council; may research information and prepare materials for presentations at public hearing.

Assist professional staff members in field inspections and the collection, tabulation, and analysis of various information, including physical, social and economic characteristics of the City, statistical computations, and construction activity; create and maintain corresponding computer database and map files. Collects and compiles data as directed for preparation of reports and statistical information.

Provide general information to the public, development community and other government agencies pertaining to land use, zoning, base maps, ordinance violations, and City planning and development policies, procedures, and standards.

Act as primary contact for building permit applications. Greet customers, schedule inspection appointments and receive calls for information requests, direct callers and/or provide the correct information to customers.

Accept and process planning and building permit applications. Review applications for completeness so that plans can be reviewed for accuracy and compliance with local, state, and federal regulations and policies. Research and update permit application status in response to inquiries from staff and the public. Enter data into automated system and log permit activity.

Calculate permit fees, ensure all permit fees are paid and issue receipts.

Advise contractors, developers, engineers, architects and the public on permit process requirements and permit status. Verify contractors' licenses, City business licenses, and property ownership.

Update parcel maps as submitted from the County.

Check legal descriptions of property, section maps, and regulations for appropriateness of site of lot size and setbacks.

Process minor planning project applications; review applications and plans for completeness, route to appropriate parties for comments, prepare public notice, prepare staff report, and make public presentations.

May participate in the office budget preparation and administration; prepare cost estimates for budget recommendations.

Other Job Related Duties:

Prepare handbooks, brochures, pamphlets, and other manuals.

Work cooperatively with others.

Perform related duties as assigned.

Job Related and Essential Qualifications:

Knowledge of:

English usage, spelling, grammar, and punctuation.

Modern office procedures, methods and equipment including computer equipment.

Basic report preparation techniques and principles of business letter writing.

Principles and procedures of record keeping.

Basic principles and techniques used in public relations.

Basic plan check and building permit approval process and procedure.

Basic building construction terminology, practices and concepts.

Applicable local, state, and federal engineering and building codes, ordinances, standards, guidelines, processes and requirements.

Manual and automated filing and permit tracking systems and recordkeeping.

Skills To:

Operate modern office equipment including computer equipment.

Type at a speed necessary for successful job performance.

Take and transcribe dictation at a speed necessary for successful job performance.

Provide information to the general public regarding planning and building department services.

Ability To:

Learn, interpret and apply pertinent Federal, State, and local laws, codes and regulations.

Perform secretarial and clerical work involving the use of independent judgment and personal initiative.

Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.

Prepare maps, sketches, charts, graphs and other graphic representations for public display, reports, and illustrations for hearings.

Perform detailed review of permit submittal and prepare responses to insure completeness and conformance to processing requirements.

Compile and maintain accurate records.

Work independently in the absence of supervision.

Work on several tasks simultaneously, plan and organize workload, and meet deadlines.

Communicate clearly and concisely, both orally and in writing.

Develop cooperative public relations with developers, businesses, and the

general public.

Experience/Education and Training Guidelines:

Experience/Education: Requires possession of International Code Council (ICC) Permit Technician Certificate within one year of appointment.

Two years of responsible secretarial and clerical experience.

Valid California Driver's License.

Training: Equivalent to the completion of the twelfth grade supplemented by specialty training in planning or building is preferred.

Special Requirements:

Essential duties require the following physical abilities and work environment:

Ability to work in a standard office environment. Additionally, the ability to sit, stand, walk, kneel, crouch, squat, stoop, reach, twist, climb, and lift 25 lbs., with occasional exposure to noise and the outdoors.

Approved: (Date) (Resolution No.)

RESOLUTION NO. 2024-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
APPROVING JOB DESCRIPTION AND SALARY RANGE FOR THE
COMMUNITY DEVELOPMENT SPECIALIST POSITION**

WHEREAS, the City has a need for Community Development Specialist position; and

WHEREAS, the City Council has considered the job description and the salary range for this position at a duly noticed public meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clearlake that the job description in Exhibit A attached hereto is hereby approved and the annual salary range for Community Development Specialist is hereby set as follows:

Range 29 \$21.3136 - \$25.9068 Hourly
 \$3694.35 - \$4490.51 Monthly
 \$44,332.20 - \$53,886.07 Annually

PASSED AND ADOPTED on May 16, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake