



CITY COUNCIL REGULAR MEETING

**Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA**

Thursday, June 05, 2025

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Mary Wilson

ABSENT

Councilmember Jessica Hooten

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Wilson

E. PRESENTATIONS

1. Presentation of a Proclamation Declaring June 2025 as LGBTQ+ Pride Month

F. PUBLIC COMMENT

Sheryl Almon spoke regarding potholes on her street.

Alice Reece spoke regarding code enforcement issues in her neighborhood.

Rick Mayo spoke on fire hazards near his home, and the need for ADA bathrooms at Austin Park.

Evelyn Gonzales asked if the city sends out newsletters. Her question was answered by the Mayor.

Margaret Garcia spoke regarding the lack of ADA bathrooms in Austin Park and potholes. She added that the City needs sidewalks.

G. CONSENT AGENDA

Motion made by Councilmember Downey, Seconded by Vice Mayor Slooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Wilson

2. Consideration of Resolution 2025 - 21 to adopt a list of approved projects for submission to California Transportation Committee (CTC) for funding pursuant to SB1
Recommended Action: Adopt Resolution 2025 – 21
3. Authorization of an Amendment of Contract with Express Sign & Neon for the Gateway Signs Project
Recommended Action: Move to amend the contract with Express Sign & Neon in the amount of \$13,272.75.
4. Consideration of Amendment of Contract with Kimble's Construction for Lot Clearing of City Owned Lots
Recommended Action: Amend the contract with Kimble's Construction Company for one additional year and authorize the City Manager to sign.
5. Authorization of an Amendment of Agreement between the City of Clearlake and the County of Lake Road Maintenance Program for 40th Avenue, Davis Avenue and Moss Avenue
Recommended Action: Move to amend the current agreement to revise the program to list any/all work extending beyond specified and routine maintenance currently listed.
6. Consideration of Resolution 2025-22, a Resolution to Accept Real Property located at 15903 36th Avenue.
Recommended Action: Adopt Resolution 2025-22
7. Minutes
Recommended Action: Receive and file
8. Minutes of the April 9, 2025 Lake County Vector Control District Board Meeting
Recommended Action: Receive and file
9. Approval of Leave of Absence Without Pay for Maintenance Worker I Federico Delacruz
Recommended Action: Approve leave through September 30, 2025
10. Approval of a License Agreement with Taylor Elise White for Youth Center Use at a Reduced Rate
Recommended Action: Approve agreement and authorize the City Manager to sign
11. Second Reading of Ordinance 281-2025, An Ordinance to Designate Fire Hazard Severity Zones in the Local Responsibility Area as Required by State Law
Recommended Action: Hold Second Reading of the Ordinance, Read it by Title Only, Waive Further Reading and Adopt

H. BUSINESS

12. Consideration of a Memorandum of Understanding (MOU) with the Konocti Unified School District (KUSD) for two School Resource Officers.

Recommended Action: Approve MOU and authorize City Manager to sign.

City Manager Flora gave the staff report.

Motion made by Vice Mayor Slooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Wilson

13. Discussion and Consideration of Ordinance No. 279-2025, An Amendment to Section 9-4 of the Clearlake Municipal Code Regarding Residential Rental Registration and Inspection

Recommended Action: Hold First Reading of Ordinance 279-2025, read by title only, waive further reading and set second reading for next Council meeting.

City Manager Flora gave the staff report.

It was the consensus of the Council to continue this item to a future meeting and to direct the City Manager to work further with the Realtor Task Force.

14. Consideration of Resolution 2025-23, endorsing the Lakeshore Drive Safety Enhancement Project, Committing to Vision Zero Principles, and Authorizing the Application and the Commitment of Matching Funds to the U.S. Department of Transportation's Safe Streets and Roads for All Grant

Recommended Action: Approve Resolution 2025-23

Public Works Director Leyba gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Wilson

15. Discussion and Consideration of a Letter to State Officials Regarding Adoption of Local Responsibility Area Fire Hazard Severity Zone Maps

Recommended Action: Approve Letter and Authorize the Mayor to Sign

City Manager Flora gave the staff report.

Motion made by Councilmember Downey, Seconded by Vice Mayor Slooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Wilson

I. PUBLIC HEARING

16. Discussion and Public Hearing to Consider Amendment of Fees for the Residential Registration Program (Public Hearing Continued from May 15, 2025); Resolution No. 2025-11
Recommended Action: Hold public hearing and adopt Resolution 2025-11

This item was deleted from the agenda and Council took no action.

17. Public Hearing in Compliance with Assembly Bill 2561/Government Code Section 3502.3 Regarding Vacancies, Recruitment, and Retention Efforts
Recommended Action: Receive report and hear public comment. No further action necessary.

Administrative Services Director Swanson gave the presentation.

Council took no action on this item.

J. CITY MANAGER AND COUNCILMEMBER REPORTS**K. FUTURE AGENDA ITEMS**

Council Member Downey asked for and received consensus to discuss the North Bay Animal Services contract on a future meeting.

L. CLOSED SESSION

- (18) Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-425596: City of Clearlake v. Highlands Mutual Water Company, et al., Lake County Superior Court
- (19) Conference with Labor Negotiators: Pursuant to Government Code Section 54957.6: Agency designated representatives: City Manager Flora, Administrative Services Director Swanson; Employee Organization: Clearlake Municipal Employees Association
- (20) Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8. Property Address: 14061 & 14071 Lakeshore Drive, Clearlake; Agency Negotiation: City Manager Alan Flora; Negotiating Parties: AJ Developers; Under Negotiation: Price and terms of payment.
- (21) Conference with Real Property Negotiators: Pursuant to Government Code Section 54956.8. Property Address: 15910 Dam Road Ext., and 15900, 15910, 15920, 15970 Dam Road, Clearlake; Agency Negotiation: City Manager Alan Flora; Negotiating Parties: AJ Developers; Under Negotiation: Price and terms of payment.

M. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

There was no reportable action taken in closed session.

N. ADJOURNMENT

The meeting was adjourned at 9:45 p.m.

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive, flowing style. The first name "Melissa" is written with a large, prominent "M" and the last name "Swanson" follows in a similar cursive script.

Melissa Swanson, Administrative Services Director/City Clerk