



PLANNING COMMISSION MEETING

Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA

Tuesday, October 28, 2025

6:00 PM

MINUTES

A. ROLL CALL

Present:

Chair Williams
Vice Chair Smalley
Commissioner Stewart
Commissioner Inglis

Absent:

Commissioner Counts (Arrived 6:07PM)

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENT

There were no public comments.

D. PUBLIC HEARING

1. Consideration of Conditional Use Permit, CUP 2025-01 to allow the expansion of a previously approved use (The Learning House UP 01-09) and the conversion of a manufactured home 1,945 square feet in size into a commercial use located at 14840 Burns Valley Road, Clearlake, CA further described as Assessors Parcel Number 039-353-08.

Recommended Action: Adopt Resolution PC 2025-06

Senior Planner Mark Roberts gave the staff report.

Commissioner Counts had no questions at this time.

Commissioner Inglis had no questions. But gave comment on positive experiences and relative proximity to fire station.

Commissioner Silva mentioned new signage viewed in the area and had question on the driveway surfacing plan.

Elaine Robinson gave response.

Commissioner Silva provided suggestion on driveway.

Vice Chair Smalley had question on quantity of accessible parking spots, stating that one needs to be for a van.

Elaine Robinson gave response, 3.

Vice Chair Smalley states one needed to be for a van.

Elaine Robinson said all were accommodating.

Vice Chair Smalley had question on structure type and modifications.

Elaine Robinson gave response and said no regarding modifications.

Commissioner Silva asked duration of time building present and zoning designation.

Elaine Robinson gave response.

Chair Williams had no questions.

There were no public comments.

Chair Williams commented on sidewalk maintenance.

Motioned by Vice Chair Smalley.

Second by Commissioner Inglis.

Roll call vote.

All members vote YEA.

Motion passed with unanimous vote of Planning Commission.

E. CITY MANAGER AND COMMISSIONER REPORTS

F. FUTURE AGENDA ITEMS

G. ADJOURNMENT

Meeting Adjourned 6:26PM.



Melissa Swanson, Administrative Services Director/City Clerk