



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, September 04, 2025

Workshop 5:00 PM

Regular Meeting 6:00 PM

MINUTES

A. 5:00 PM CITY PROJECTS UPDATE/WORKSHOP

City Manager Flora gave the staff report.

Mayor Cremer arrived at 5:06 PM.

B. ROLL CALL

PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Jessica Hooten

Councilmember Mary Wilson

C. PLEDGE OF ALLEGIANCE

D. INVOCATION/MOMENT OF SILENCE

E. ADOPTION OF THE AGENDA

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

F. PRESENTATIONS

1. Presentation of a Proclamation Declaring September 2025 as Senior Center Month

G. PUBLIC COMMENT

Margaret Garcia spoke regarding an update on storm drains within the City. She commented that Uhl Avenue floods in the wintertime.

Stephanie Hummel spoke regarding the process for learning about items on the Consent Agenda.

H. CONSENT AGENDA

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

2. Approve Contract with OpenGov for Software Services
Recommended Action: Approve Contract.
3. Second Reading and Adoption of Ordinance No. 282-2025, An Amendment to Section 3-5.6 of the Clearlake Municipal Code Regarding the Collection of Fire Mitigation Impact Fees
Recommended Action: Hold second reading, read by title only, waive further reading and adopt ordinance
4. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for Winter Storms
Recommended Action: Continue declaration of emergency
5. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for the Boyles Fire
Recommended Action: Continue declaration of emergency
6. Warrants
Recommended Action: Receive and file
7. California Redistricting Special Election and Its Impact on Clearlake
Recommended Action: For informational purposes only. No action is required.

I. PUBLIC HEARING

8. Discussion and Consideration of Ordinance No. 279-2025, An Amendment to Section 9-4 of the Clearlake Municipal Code Regarding Residential Rental Registration and Inspection
Recommended Action: Hold First Reading of Ordinance No. 279-2025, read by title only, waive further reading and set second reading for next Council meeting.

Associate Planner Taylor gave the staff report.

The Public Hearing was opened by Mayor Cremer at 6:39 PM.

Timothy Toye spoke against adopting the ordinance as written.

Joyce Overton spoke in favor of adopting the ordinance.

Rick Mayo spoke in favor of adopting the ordinance.

Katie Evans spoke against adoption of the ordinance.

Margaret Garcia asked about the process for inspections.

Mayor Cremer closed the Public Hearing at 6:53 PM.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

J. BUSINESS

9. Discussion and Consideration of the Lake County Multi-Jurisdictional Hazard Mitigation Plan and Incorporation into the Safety Element of the City of Clearlake General Plan
Recommended Action: Adopt Resolution 2025-31, Adopting the Lake County Multi-Jurisdictional Hazard Mitigation Plan and Incorporating Hazard Mitigation Information into the Safety Element of the City of Clearlake General Plan

Director Leyba gave the staff report. Motion updated to include direction to staff to add Sulphur Fire to the HMP.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

10. Award of Contract for the Arrowhead Rd/Huntington Ave Drainage Project
Recommended Action: Authorize City Manager to enter into a contract for the Arrowhead Rd/Huntington Ave Drainage Project and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

Project Manager Hayes gave the staff report. Staff recommended awarding the bid to Precision Excavating and Grading.

Motion made by Councilmember Downey, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

K. CITY MANAGER AND COUNCILMEMBER REPORTS

L. FUTURE AGENDA ITEMS

M. CLOSED SESSION

- (11) Conference with Legal Counsel—Anticipated Litigation -Significant Exposure to Litigation Pursuant to 54956.9(b): One (1) potential case(s)
- (12) LIABILITY CLAIMS –Claimants Wendy Torres, John Hayes, Individually and On Behalf Of the Estate of Lorraine Leon-Madden, Spencer Sires; Agency Claimed Against: City of Clearlake (Govt Code §54961)
- (13) LIABILITY CLAIMS -Claimant John Hayes; Agency Claimed Against: City of Clearlake (Govt Code §54961)

N. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

Motion to deny the claims of John Hayes, Wendy Torres, John Hayes, Individually and On Behalf Of the Estate of Lorraine Leon-Madden, and Spencer Sires.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

O. ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive, flowing style. Below the signature is a solid black horizontal line.

Melissa Swanson, Administrative Services Director/City Clerk