



## **CITY COUNCIL WORKSHOP/REGULAR MEETING**

**Clearlake City Hall Council Chambers  
14050 Olympic Dr, Clearlake, CA**

**Thursday, September 18, 2025**

**Regular Meeting 6:00 PM**

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### **MINUTES**

#### **A. ROLL CALL**

PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Jessica Hooten

Councilmember Mary Wilson

#### **B. 5:00 PM**

**STRATEGIC PLAN WORKSHOP**

#### **C. 6:00 PM**

**REGULAR MEETING**

**PLEDGE OF ALLEGIANCE**

#### **D. INVOCATION/MOMENT OF SILENCE**

#### **E. ADOPTION OF THE AGENDA**

City Manager Flora asked Council to remove Item #3 from the agenda.

Motion made by Councilmember Downey, Seconded by Vice Mayor Slooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

#### **F. PRESENTATIONS**

1. Presentation of November's Adoptable Dogs

2. Presentation of a Proclamation Declaring September 26, 2025 as Native American Day

3. Commendation of Clearlake Police Department Employee

This item was removed.

**G. PUBLIC COMMENT**

Bruno Sabatier spoke about the Council appointing a representative to the Continuum of Care.

Stephanie Hummel spoke regarding attending other meetings.

Elaine Solomon spoke regarding the future of animal control. She was informed that item is an agendized item.

Margaret Garcia asked questions about the timing of agendized items.

**H. CONSENT AGENDA**

Motion made by Councilmember Downey, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

4. Second Reading of Ordinance No. 279-2025, An Amendment to Section 9-4 of the Clearlake Municipal Code Regarding Residential Rental Registration and Inspection  
Recommended Action: Hold Second Reading of Ordinance No. 279-2025, read by title only, waive further reading and adopt ordinance
5. Warrants  
Recommended Action: Receive and file
6. Lake County Vector Control Board Minutes  
Recommended Action: Receive and file
7. Minutes  
Recommended Action: Receive and file
8. Award of Contract for the Moss/40<sup>th</sup> Ave Intersection Rehabilitation Project  
Recommended Action: Authorize City Manager to enter into a contract with All-American Construction, Inc in the amount of \$393,007.50 for the Moss/40<sup>th</sup> Ave Intersection Rehabilitation Project and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

**I. PUBLIC HEARING**

9. Adopt Resolution 2025-32 Renewing Ordinance 261-2022 and Approval of the Clearlake Police Department Military Equipment Policy & Annual Report

Chief Hobbs gave the staff report.

Mayor Cremer opened the public hearing at 6:25 p.m.

Margaret Garcia asked about the public hearing process.

Mayor Cremer closed the public hearing at 6:31 p.m.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

## **J. BUSINESS**

10. Discussion and Consideration of Request for Proposals for Animal Care and Control Services  
Recommended Action: Approve the RFP and direct staff to proceed with the process.

City Manager Flora gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

11. Discussion and Consideration of Changes to Job Classifications Related to the Finance and Community Development Departments  
Recommended Action: Adopt Resolution 2025-33

Director Swanson gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

## **K. CITY MANAGER AND COUNCILMEMBER REPORTS**

## **L. FUTURE AGENDA ITEMS**

It was the consensus of the Council to direct staff to add an appointee to the Continuum of Care to a future agenda.

## **M. CLOSED SESSION**

- (12) CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION: Pursuant to Paragraph 2 of subdivision (d) of Gov. Code § 54956.9: Significant exposure to litigation: One (1) potential case

## **N. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION**

There was no reportable action taken in closed session.

## **O. ADJOURNMENT**

The meeting was adjourned at 7:45 p.m.

POSTED: September 12, 2025

BY:

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive style with a large initial "M".

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Melissa Swanson, Administrative Services Director/City Clerk