



## CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers  
14050 Olympic Dr, Clearlake, CA

Thursday, April 03, 2025

Closed Session 6:00 PM

Regular Meeting 6:00 PM

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### MINUTES

#### A. ROLL CALL

##### PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Jessica Hooten

##### ABSENT

Councilmember Mary Wilson

#### B. PLEDGE OF ALLEGIANCE

- C. INVOCATION/MOMENT OF SILENCE:** *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invocational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at [mswanson@clearlake.ca.us](mailto:mswanson@clearlake.ca.us).*

#### D. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

Motion made by Vice Mayor Slooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten

#### E. PRESENTATIONS

1. Presentation of a Proclamation Declaring April 2025 as Child Abuse Awareness Month
2. Presentation by North Coast Opportunities on the BUILD Program
3. Animal Control Annual Report Presentation by North Bay Animal Services.

**F. PUBLIC COMMENT:** *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

There were no public comments.

**G. CONSENT AGENDA:** *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*

Motion made by Councilmember Hooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten

4. Review of the 2024 Annual Housing Element Progress Report  
Recommend Action: Accept Report and File
5. Warrants  
Recommended Action: Receive and file
6. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for the Boyles Fire  
Recommended Action: Continue declaration of emergency
7. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for Winter Storms  
Recommended Action: Continue declaration of emergency
8. Authorization of Fee Structure Changes to the Special Events Applications  
Recommended Action: Authorize the City Manager to implement special event fees and deposits based on an hourly rate

#### **H. PUBLIC HEARING**

9. Discussion and Consideration of CDBG Storm Drain Master Plan and Close out (17-MIT-PPS-21005)  
Recommended Action: Adopt Resolution 2025-14 and Authorize the City Manager to Submit

the Closeout Package to the California Department of Housing and Community Development (HCD), Confirming Successful Project Completion and Financial Reconciliation.

City Engineer Consultant Swartz gave the staff report.

Mayor Cremer opened the public hearing at 6:39PM.

Margaret Garcia spoke regarding flooding in her area on Uhl Avenue.

It was moved by Council Member Downey and seconded by Council Member Hooten to close the public hearing. Motion passed 4-0-1, with Council Member Wilson absent.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten

## **I. BUSINESS**

10. Consideration of First Reading of Ordinance No. 280-2025, An Ordinance of the City Council of the City of Clearlake Authorizing Bingo Games for Charitable Purposes Only  
Recommended Action: Hold First Reading of the Ordinance, read it by title only, waive further reading and set second reading and adoption for the next Council meeting

Director Swanson gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten

## **J. CITY MANAGER AND COUNCILMEMBER REPORTS**

## **K. FUTURE AGENDA ITEMS**

## **L. CLOSED SESSION**

- (11) LIABILITY CLAIMS -Claimant Anthony Oldfield ; Agency Claimed Against : City of Clearlake (Govt Code §54961)

## **M. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION**

Motion to deny the claim.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten

## **N. ADJOURNMENT**

The meeting was adjourned at 8:15PM.

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is fluid and cursive, with the first name "Melissa" and last name "Swanson" clearly distinguishable.

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Melissa Swanson, Administrative Services Director/City Clerk