



CITY COUNCIL REGULAR MEETING

**Clearlake City Hall Council Chambers
14050 Olympic Dr, Clearlake, CA**

Thursday, October 01, 2026

Regular Meeting 6:00 PM

MINUTES

A. ROLL CALL

PRESENT

Mayor Dirk Slooten

Vice Mayor Tara Downey

Councilmember Russ Cremer

Councilmember Jessica Hooten

Councilmember Mary Wilson

B. PLEDGE OF ALLEGIANCE

C. INVOCATION/MOMENT OF SILENCE

D. ADOPTION OF THE AGENDA

Motion made by Vice Mayor Downey, Seconded by Councilmember Cremer.

Voting Yea: Mayor Slooten, Vice Mayor Downey, Councilmember Cremer, Councilmember Hooten, Councilmember Wilson

E. PRESENTATIONS

1. Presentation of a Proclamation Declaring October 5 - 9, 2026 as Code Enforcement Officer Appreciation Week

2. Presentation by Solano Women In Medicine (SWIM)

F. PUBLIC COMMENT

Carolyn Dabney spoke in praise of Highlands Senior Services Center.

Michelle Allen asked the Council to withdraw the RFP for services at the senior community center.

Christina Thomas spoke in praise of Highlands Senior Services Center.

Joyce Adams asked Council to adopt a policy governing RFPs for services.

Ashley Wert spoke regarding the positive impact of Highlands Senior Services Center on the community.

Joyce Overton spoke regarding the RFP process for services at the senior center. She asked the Council to call a special meeting to address withdrawing the RFP.

An unnamed person spoke regarding her experience with support of the Highlands Senior Service Center. She also asked to make Unity Day a city holiday.

Director Swanson read a statement provided by Kathleen Sherlock in favor of the Highlands Senior Service Center.

Bill Doyle spoke in favor of HSSC.

G. CONSENT AGENDA

Motion made by Councilmember Cremer, Seconded by Vice Mayor Downey.

Voting Yea: Mayor Slooten, Vice Mayor Downey, Councilmember Cremer, Councilmember Hooten, Councilmember Wilson

3. Consideration of Adoption of an Amendment to the FY 2026-27 Budget (Resolution 2026-22); Resolution No. 2026-38
Recommended Action: Adopt resolution
4. Adoption of New Job Descriptions and Updated Salary Ranges for Senior Maintenance Worker II and Parks & Facilities Foreman; Resolution No. 2026-37
Recommended Action: Adopt resolution
5. Authorization for Purchase of Metal Storage Buildings for Public Works Materials and Equipment
Recommended Action: Approve the purchase of the buildings in an amount not to exceed \$30,000 and authorize the City Manager to execute all necessary documents for procurement.

H. BUSINESS

6. Consideration of Transitioning the City's Appointment to the Lake County Vector Control District (LCVCD) Board of Trustees to a Member of the City Council Appointed by the Mayor for a Four-Year Term
Recommended Action: Ratify Mayor Slooten's appointment to the LCVCD Board of Trustees effective January 4, 2027 and direct staff to notify the LCVCD

Director Swanson gave the staff report.

It was the consensus of the Council to appoint a member of the Council to the represent the City on the Lake County Vector Control District Board in January 2027 for a two year term.

I. CITY MANAGER AND COUNCILMEMBER REPORTS

J. FUTURE AGENDA ITEMS

It was the consensus of the Council to hold a special meeting on October 8, 2026 at 6pm to discuss the Senior Center Request for Proposals.

K. CLOSED SESSION

7. LIABILITY CLAIMS -Claimant Trudi L. Brooks and Crystal Rae Pack; Agency Claimed Against :
City of Clearlake (Govt Code §54961)

Motion to deny the claim for damages made by Councilmember Hooten, Seconded by Councilmember Cremer.

Voting Yea: Mayor Slooten, Vice Mayor Downey, Councilmember Cremer, Councilmember Hooten, Councilmember Wilson

L. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

M. ADJOURNMENT

The meeting adjourned at 7:55 p.m.



Melissa Swanson, Administrative Services Director/City Clerk