



CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, September 04, 2025

Workshop 5:00 PM

Regular Meeting 6:00 PM

The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel (https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public will not be allowed to provide verbal comment during the meeting if attending via Zoom. The public can submit comments in writing for City Council consideration by commenting via the Q&A function in the Zoom platform or by sending comments to the Administrative Services Director/City Clerk at mswanson@clearlake.ca.us. To give the City Council adequate time to review your comments, you must submit your written emailed comments prior to 4:00 p.m. on the day of the meeting.

AGENDA

MEETING PROCEDURES: *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

Pursuant to Senate Bill 1100 and the City Council Norms and Procedures, any member of the public making personal, impertinent, and/or slanderous or profane remarks, or who becomes boisterous or belligerent while addressing the City Council, staff or general public, or while attending the City Council meeting and refuses to come to order at the direction of the Mayor/Presiding Officer, shall be removed from the Council Chambers or the Zoom by the sergeant-at-arms or the City Clerk and may be barred from further attendance before the Council during that meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Mayor/Presiding Officer. The Mayor/Presiding Officer may direct the sergeant-at-arms to remove such offenders from the room.

AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at mswanson@clearlake.ca.us at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

AGENDA REPORTS

Staff reports for each agenda item are available for review at www.clearlake.ca.us. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at www.clearlake.ca.us.

Zoom Link:

Join from PC, Mac, iPad, or Android:

<https://clearlakeca.zoom.us/j/83013543894?pwd=47ucnnPCHp4XTOTI2vtvJrYNkai6pM.1>

A. 5:00 PM CITY PROJECTS UPDATE/WORKSHOP

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. INVOCATION/MOMENT OF SILENCE: *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invitational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invitational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at mswanson@clearlake.ca.us.*

E. ADOPTION OF THE AGENDA *(This is the time for agenda modifications.)*

F. PRESENTATIONS

1. Presentation of a Proclamation Declaring September 2025 as Senior Center Month

G. PUBLIC COMMENT: *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

H. CONSENT AGENDA: *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*

2. Approve Contract with OpenGov for Software Services
Recommended Action: Approve Contract.
3. Second Reading and Adoption of Ordinance No. 282-2025, An Amendment to Section 3-5.6 of the Clearlake Municipal Code Regarding the Collection of Fire Mitigation Impact Fees
Recommended Action: Hold second reading, read by title only, waive further reading and adopt ordinance
4. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for Winter Storms
Recommended Action: Continue declaration of emergency
5. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for the Boyles Fire
Recommended Action: Continue declaration of emergency
6. Warrants
Recommended Action: Receive and file
7. California Redistricting Special Election and Its Impact on Clearlake
Recommended Action: For informational purposes only. No action is required.

I. PUBLIC HEARING

8. Discussion and Consideration of Ordinance No. 279-2025, An Amendment to Section 9-4 of the Clearlake Municipal Code Regarding Residential Rental Registration and Inspection
Recommended Action: Hold First Reading of Ordinance No. 279-2025, read by title only, waive further reading and set second reading for next Council meeting.

J. BUSINESS

9. Discussion and Consideration of the Lake County Multi-Jurisdictional Hazard Mitigation Plan and Incorporation into the Safety Element of the City of Clearlake General Plan
Recommended Action: Adopt Resolution 2025-31, Adopting the Lake County Multi-

Jurisdictional Hazard Mitigation Plan and Incorporating Hazard Mitigation Information into the Safety Element of the City of Clearlake General Plan

10. Award of Contract for the Arrowhead Rd/Huntington Ave Drainage Project

Recommended Action: Authorize City Manager to enter into a contract for the Arrowhead Rd/Huntington Ave Drainage Project and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

K. CITY MANAGER AND COUNCILMEMBER REPORTS

L. FUTURE AGENDA ITEMS

M. CLOSED SESSION

(11) Conference with Legal Counsel—Anticipated Litigation -Significant Exposure to Litigation Pursuant to 54956.9(b): One (1) potential case(s)

(12) LIABILITY CLAIMS -Claimants Wendy Torres, John Hayes, Individually and On Behalf Of the Estate of Lorraine Leon-Madden, Spencer Sires; Agency Claimed Against: City of Clearlake (Govt Code §54961)

(13) LIABILITY CLAIMS -Claimant John Hayes; Agency Claimed Against: City of Clearlake (Govt Code §54961)

N. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

O. ADJOURNMENT

POSTED: August 29, 2025

BY:



Melissa Swanson, Administrative Services Director/City Clerk