



## CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, July 06, 2023

Regular Meeting 6:00 PM

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The City Council meetings are viewable in person in the Council Chambers, via livestreaming on the City's YouTube Channel ([https://www.youtube.com/channel/UCTyifT\\_nKS-3woxEu1ilBXA](https://www.youtube.com/channel/UCTyifT_nKS-3woxEu1ilBXA)) or "Lake County PEG TV Live Stream" at <https://www.youtube.com/user/LakeCountyPegTV/featured> and the public may participate through Zoom at the link listed below. The public can submit comments and questions in writing for City Council consideration by sending them to the Administrative Services Director/City Clerk at [mswanson@clearlake.ca.us](mailto:mswanson@clearlake.ca.us). To give the City Council adequate time to review your questions and comments, please submit your written comments prior to 4:00 p.m. on the day of the meeting.

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### AGENDA

**MEETING PROCEDURES:** *All items on agenda will be open for public comments before final action is taken. Citizens wishing to introduce written material into the record at the public meeting on any item are requested to provide a copy of the written material to the Administrative Services Director/City Clerk prior to the meeting date so that the material may be distributed to the City Council prior to the meeting. Speakers must restrict comments to the item as it appears on the agenda and stay within a three minutes time limit. The Mayor has the discretion of limiting the total discussion time for an item.*

#### AMERICANS WITH DISABILITY ACT (ADA) REQUESTS

If you need disability related modification, including auxiliary aids or services, to participate in this meeting, please contact Melissa Swanson, Administrative Services Director/City Clerk at the Clearlake City Hall, 14050 Olympic Drive, Clearlake, California 95422, phone (707) 994-8201, ext 106, or via email at [mswanson@clearlake.ca.us](mailto:mswanson@clearlake.ca.us) at least 72 hours prior to the meeting, to allow time to provide for special accommodations.

#### AGENDA REPORTS

Staff reports for each agenda item are available for review at [www.clearlake.ca.us](http://www.clearlake.ca.us). Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting, shall be made available for public inspection on the City's website at [www.clearlake.ca.us](http://www.clearlake.ca.us).

**Zoom Link:** <https://clearlakeca.zoom.us/j/87860224577>

One tap mobile:

+16694449171,,87860224577# US

+17193594580,,87860224577# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 719 359 4580 or +1 720 707 2699 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847

Webinar ID: 878 6022 4577

**A. ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. INVOCATION/MOMENT OF SILENCE:** *The City Council invites members of the clergy, as well as interested members of the public in the City of Clearlake, to voluntarily offer an invocation before the beginning of its meetings for the benefit and blessing of the City Council. This opportunity is voluntary and invocations are to be less than three minutes, offered in a solemn and respectful tone, and directed at the City Council. Invocational speakers who do not abide by these simple rules of respect and brevity shall be given a warning and/or not invited back to provide a subsequent invocation for a reasonable period of time, as determined appropriate by the City. This policy is not intended, and shall not be implemented or construed in any way, to affiliate the City Council with, nor express the City Council's preference for, any faith or religious denomination. Rather, this policy is intended to acknowledge and express the City Council's respect for the diversity of religious denominations and faith represented and practiced among the citizens of Clearlake. If a scheduled invitational speaker does not appear at the scheduled meeting, the Mayor will ask that the City Council observe a moment of silence in lieu of the invocation. More information about the City's invocation policy is available upon request by contacting the Administrative Services Director/City Clerk at (707) 994-8201x106 or via email at [mswanson@clearlake.ca.us](mailto:mswanson@clearlake.ca.us).*

**D. ADOPTION OF THE AGENDA** *(This is the time for agenda modifications.)*

**E. PUBLIC COMMENT:** *This is the time for any member of the public to address the City Council on any matter not on the agenda that is within the subject matter jurisdiction of the City. **The Brown Act, with limited exceptions, does not allow the Council or staff to discuss issues brought forth under Public Comment.** The Council cannot take action on non-agenda items. Concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on each agenda item. Comments shall be limited to three (3) minutes per person.*

**F. CONSENT AGENDA:** *All items listed under the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items unless a member of the Council requests otherwise, or if staff has requested a change under Adoption of the Agenda, in which case the item will be removed for separate consideration. Any item so removed will be taken up following the motion to approve the Consent Agenda.*

1. Consideration of Rejection of Proposals for Design Services of the Dam Road Roundabout Project

Recommended Action: Move to reject all proposals for the Dam Road Roundabout Project and authorize staff to resolicit.

2. Warrants

Recommended Action: Receive and file

3. Approve Contract Amendment with Lucy & Company for Public Relations and Communication Services

Recommended Action: Approve Contract Amendment and Authorize the City Manager to Sign.

4. Approve Contribution to Hands Up Lake County for Support of the 1 Team 1 Dream Program in the Amount of \$30,000

Recommended Action: Approve Contribution in the Amount of \$30,000

5. Approval of Additional Leave of Absence Without Pay for Maintenance Worker II Johnny Miskill

Recommended Action: Approve an additional leave of absence without pay for Maintenance Worker II Johnny Miskill for June 8, 2023 through June 18, 2023

6. Consideration of Award of Bid of the City Hall Remodel Project

Recommended Action: Award bid to Adams Commercial General Contracting Inc. in the amount of \$1,281,110 and authorize the City Manager to approve change orders up to 10% of the contract price

7. Authorization of Purchase of Office Furniture from National Business Furniture (NBF) through the GSA Program

Recommended Action: Authorize the City Manager to purchase office furniture from NBF in an amount not to exceed \$75,000

8. Authorization of a Side Letter with the Clearlake Police Officer Association and the Clearlake Middle Management Association

Recommended Action: Approve a Side Letter of Agreement with the Clearlake Police Officers Association and the Clearlake Middle Management Association in response to an audit of City payroll by California Public Employees Retirement System

## G. BUSINESS

9. Presentation and Acceptance of the Annual Financial Report and Single Audit Report for Fiscal Year 2021-22; Resolution No. 2023-31

10. Consideration of Lease Agreement for an Excavator for the Department of Public Works

Recommended Action: Approve the lease with Peterson/CAT in the amount of \$208,814.37 and Authorize the City Manager to sign.

11. Consideration of Updates to Management Classification and Benefits Plan and City Salary Schedule

Recommended Action: Approve 3% COLA for Employees Impacted by the Management Benefits Plan

**H. CITY MANAGER AND COUNCILMEMBER REPORTS**

**I. FUTURE AGENDA ITEMS**

**J. ADJOURNMENT**

POSTED: June 30, 2023

BY:

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive, flowing style. The first name "Melissa" is written with a large, looped 'M' and the last name "Swanson" follows in a similar cursive script.

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Melissa Swanson, Administrative Services Director/City Clerk