



BOARD OF REVIEW

Tuesday, May 28, 2024 at 10:00 AM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

AGENDA

CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice & Training Requirement
- C. Meeting Roll

SELECTION OF BOARD OF REVIEW CHAIRPERSON

SELECTION OF BOARD OF REVIEW VICE-CHAIRPERSON

SUMMARY OF ANNUAL ASSESSMENT REPORT BY TOWN ASSESSOR

RECEIPT OF THE ASSESSMENT ROLL BY TOWN CLERK FROM TOWN ASSESSOR

APPROVAL OF THE MINUTES

- A. Approval of the Minutes of the Tuesday, August 8, 2024 Board of Review Meeting

PROPERTY ASSESSMENT HEARINGS AS SCHEDULED

ADJOURNMENT

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
- 2. The Town’s Web Page: --

TOWN OF CLAYTON
Board of Review Meeting Minutes
Tuesday, August 8, 2023 10:00 am
Town Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

I. Call to Order:

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Roll

a. Board of Supervisors

Chair Geise	PRESENT
Supervisor Lettau	PRESENT
Supervisor Grundman	PRESENT
Supervisor Christianson	PRESENT
Supervisor Reif	PRESENT

b. Staff

Clerk Faust-Kubale	PRESENT
Administrator Wisnepske	PRESENT
Assessor Mack	PRESENT

II. Summary of Annual Assessment Report by Town Assessor

DISCUSSION ITEM ONLY – NO ACTION TAKEN

III. Receipt of the Assessment Roll by Town Clerk from Town Assessor

MOTION:

Motion made by Supervisor Reif, **Seconded by** Supervisor Christianson to accept the Assessment Roll for 2023.

Motion carried by unanimous voice vote.

IV. Approval of the Minutes of the Tuesday, May 24, 2022, Board of Review Meeting

MOTION:

Motion made by unanimous consent to approve the Minutes of the Tuesday, May 24, 2022, Board of Review Meeting.

Motion carried by unanimous voice vote.

V. Approval of the Minutes of the Wednesday, May 17, 2023, Board of Review Meeting

MOTION:

Motion made by unanimous consent to approve the Minutes of the Wednesday, May 17, 2023, Board of Review Meeting.

Motion carried by unanimous voice vote.

VI. Property Assessment Hearings as Scheduled

NO HEARINGS SCHEDULED OR HELD

MOTION:

Motion made by Chair Geise, **Seconded** by Supervisor Grundman to Recess at 10:25 am.

Motion carried by unanimous voice vote.

MOTION:

Motion made by Chair Geise, **Seconded** by Supervisor Grundman to return from Recess at 11:55 am.

Motion carried by unanimous voice vote.

VII. Adjournment

MOTION:

Motion made by unanimous consent to adjourn at 12:00 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,
Kelsey Faust-Kubale, Clerk