



# BOARD OF SUPERVISORS MEETING

Wednesday, November 05, 2025 at 6:30 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## AGENDA

### CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, October 15, 2025 Town Board Meeting
- B. Approval of the Minutes of the Tuesday, October 21, 2025, Town Board Budget Review Meeting

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda. Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. **Public comment is not permitted outside of this public comment period.** Note: The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

### CORRESPONDENCE

- A. Distribution of the October 2025 Building Inspection Report
- B. Distribution of a petition from residents of Clayton Ave and Michael Ave to reduce the speed limit on a 1-mile stretch of Clayton Ave from Larsen Rd to County Rd II.

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Administrator's Report
- D. Chair & Supervisor Reports

### OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Alicia Dobbe, Larsen Tavern

### BUSINESS

- A. Discussion/Action: Town Board review & consideration of a Development Agreement between the Town and Spark Development for property described as Tax ID #006-0328-02-02 (9111 Eagle Heights Dr).

- B. Discussion/Action: Town Board review & consideration of the purchase of a new front-end loader for the Public Works Department in the amount of \$106,787.80.
- C. Discussion/Action: Town Board review & consideration of the purchase of a new pickup with plow and salter for the Public Works Department in the amount of \$65,624.00.

## REVIEW OF DISBURSEMENTS

- A. Check Summary Register

## UPCOMING MEETING ATTENDANCE

- A. Special Town Electors Meeting - November 19 beginning at 6 pm
- B. Town Board (6:30 pm start unless otherwise noted) - Nov 19 (**immediately following the Special Town Electors Meeting**); Dec 3 & 17; Jan 7 & 21
- C. Plan Commission (6:30 pm start unless otherwise noted) - Nov 12; Dec 10; Jan 14

## BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

## ADJOURNMENT

Respectfully submitted,

Russell D. Geise  
Town Chairperson

*Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.*

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.*

## This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town's Web Page: --



# BOARD OF SUPERVISORS MEETING

Wednesday, October 15, 2025 at 6:30 PM

**Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947**

## MINUTES

**CALL TO ORDER** – Chair Geise called the meeting to order at 6:30 pm.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Geise  
Supervisor Lettau  
Supervisor Grundman  
Supervisor Christianson  
Supervisor Reif

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Fietzer  
Attorney LaFrombois  
Code Administrator Kamke

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, October 1, 2025 Town Board Meeting

### MOTION

**Motion made** by unanimous consent to approve the Minutes of the Wednesday, October 1, 2025 Town Board Meeting as presented.

**Motion carried by unanimous voice vote.**

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

### CORRESPONDENCE

- A. Distribution of the September 2025 Building Inspection Report
- B. Distribution of the September 2025 Winnebago County Tonnage Report

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

### OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Rachael Nielsen, Larsen Tavern

### **BUSINESS REFERRED BY THE PLAN COMMISSION**

- A. Plan Commission Recommendation: Town Board review & consideration of Ordinance 2025-009 to Amend the Town of Clayton Comprehensive Plan 2040, amending the future land use categories for Tax ID #006-0347-01; Tax ID #006-0344; Tax ID #006-0345; and Tax ID #006-0339-06 (immediately South of US Hwy 10 between Clayton Ave and Fairview Rd) from "Business Park" to a combination of "Single-Family Residential" and "Multi-Family Residential" future land use categories.

#### **MOTION**

**Motion made** by Supervisor Christianson, **Seconded** by Supervisor Lettau to deny the amendment to the Town of Clayton Comprehensive Plan 2040 for Tax ID #006-0347-01; Tax ID #006-0344; Tax ID #006-0345; and Tax ID #006-0339-06.

**Voting Yea:** Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

**Voting Nay:** Town Chair Geise

**Motion carried 4-1.**

- B. Plan Commission Recommendation: Town Board review & consideration of Ordinance 2025-Z002 to Amend the Official Town of Clayton Zoning Map for the re-zoning of Tax ID #006-0347-01; Tax ID #006-0344; Tax ID #006-0345; and Tax ID #006-0339-06 (immediately South of US Hwy 10 between Clayton Ave and Fairview Rd) from A-2 (General Agriculture District); I-1 (Light Industrial District); and B-3 (General Business District) to R-2 (Suburban Residential District), and R-4 (Multi-family Residential District).

#### **ITEM NOT TAKEN UP BY THE TOWN BOARD OF SUPERVISORS**

- C. Plan Commission Recommendation: Town Board review & consideration of a Preliminary Plat Review Application submitted by Vierbicher for the division of Tax ID #006-0347-01; Tax ID #006-0344; Tax ID #006-0345; and Tax ID #006-0339-06 into 46 lots and 2 outlots intended for a combination of single-family residential & multi-family residential use.

#### **ITEM NOT TAKEN UP BY THE TOWN BOARD OF SUPERVISORS**

- D. Plan Commission Recommendation: Town Board review & consideration of a Site Plan Review Application submitted by Excel Engineering Inc on behalf of Spark Development, LLC for a proposed multi-family residential development located on Tax ID #006-0328-02-02 (9111 Eagle Heights Dr).

#### **MOTION**

**Motion made** by unanimous consent to approve the Site Plan Review Application submitted by Excel Engineering Inc. with the following conditions:

1. A site plan agreement shall be entered into between the landowner and the Town, per 9.07-182.
2. Stormwater and erosion control plans must meet the requirements set forth by Winnebago County and the State of Wisconsin, as applicable.
3. The project must connect to the available utilities, including sewer and water lines.
4. Convert some of the standard spaces to accessible space size to meet the minimum of 6 accessible spaces required.
5. Solar Reflective Index (SRI) values for roofing materials must be submitted prior to building permit issuance. SRI values must be at least 21 or higher.
6. Landscaping must be installed within six (6) months of the building occupancy.
7. Lighting plan meeting Dark Sky Certification standards must be submitted and reviewed for compliance before building permit issuance.

**Motion carried by unanimous voice vote.**

- E. Plan Commission Recommendation: Town Board review & consideration of a Concept Plan Review Application submitted by Vierbicher on behalf of Vander Heiden Family Limited Partnership for a proposed mixed-use development.

#### **DISCUSSION ITEM ONLY - NO ACTION TAKEN**

#### **BUSINESS**

- A. Discussion/Action: Town Board review & consideration of an intergovernmental agreement with Winnebago County Highway Department to provide road maintenance services for the Town.

#### **MOTION**

**Motion made** by Supervisor Grundman, **Seconded** by Supervisor Lettau to approve the Maintenance Agreement with Winnebago County Highway Department for 2026.

**Voting Yea**: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

**Voting Nay**: Supervisor Reif

**Motion carried 4-1.**

- B. Discussion/Action: Town Board review & consideration of a Development Agreement between the Town and Spark Development for property described as Tax ID #006-0328-02-02 (9111 Eagle Heights Dr).

#### **MOTION**

**Motion made** by unanimous consent to approve the development agreement between the Town and Spark Development.

**Motion carried by unanimous voice vote.**

- C. Discussion/Action: Town Board review & consideration of operational updates & fees for the Town Yard Waste Site.

#### **MOTION**

**Motion made** by unanimous consent to operate the Town Yard Waste Site in 2026 with a \$25 fee for resident use.

**Motion carried by unanimous voice vote.**

**UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - Nov 5 & 19; Dec 3 & 17; Jan 7 & 21
- B. Plan Commission (6:30 pm start unless otherwise noted) - Nov 12; Dec 10; Jan 14
- C. Town Board Budget Meeting - Oct 21 beginning at 1 pm
- D. Clayton Sanitary District #1 Commission Meeting - immediately following the Town Board of Supervisors Budget Meeting

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 7:03 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk



# BOARD OF SUPERVISORS BUDGET REVIEW MEETING

Tuesday, October 21, 2025 at 1:00 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

**CALL TO ORDER** – Chair Geise called the meeting to order at 1 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Geise  
Supervisor Lettau  
Supervisor Grundman  
Supervisor Reif

### EXCUSED

Supervisor Christianson

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Fietzer  
Ms. Swichtenberg & Ms. Drewieski, CliftonLarsonAllen

## BUSINESS

- A. Discussion/Recommendation: Town Board review & recommendation on 2026 General Fund Budget revenue & expenditure amounts.

### DISCUSSION ITEM ONLY - NO ACTION TAKEN

- B. Discussion/Recommendation: Town Board review & recommendation on 2026 Debt Service Budget revenue & expenditure amounts.

### DISCUSSION ITEM ONLY - NO ACTION TAKEN

- C. Discussion/Recommendation: Town Board review & recommendation on 2026 Capital Projects Fund revenue & expenditure amounts.

### DISCUSSION ITEM ONLY - NO ACTION TAKEN

- D. Discussion/Recommendation: Town Board review & recommendation on 2026 Solid Waste & Recycling Fund revenue & expenditure amounts.

**DISCUSSION ITEM ONLY - NO ACTION TAKEN**

- E. Discussion/Recommendation: Town Board review & recommendation on 2026 Stormwater Fund revenue & expenditure amounts.

**DISCUSSION ITEM ONLY - NO ACTION TAKEN**

- F. Discussion/Recommendation: Town Board review & recommendation on 2026 TID #1 Budget revenue & expenditure amounts.

**DISCUSSION ITEM ONLY - NO ACTION TAKEN**

- G. Discussion/Recommendation: Town Board review & recommendation on 2026 Clayton Sanitary District #1 Budget revenue & expenditure amounts.

**DISCUSSION ITEM ONLY - NO ACTION TAKEN**

**UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - Nov 5 & 19; Dec 3 & 17; Jan 7 & 21
- B. Plan Commission (6:30 pm start unless otherwise noted) - Nov 12; Dec 10; Jan 14
- C. Clayton Sanitary District #1 Commission Meeting - immediately following the Town Board of Supervisors Budget Meeting
- D. Special Town Electors Meeting - November 19

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 2:12 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale, WCMC  
Town Clerk

**INTERMUNICIPAL REPORT OCTOBER 2025 PERMITTING**

DATE	PERMIT #	OWNER	ADDRESS	DESCRIPTION	CONTRACTOR	EST. PROJECT COST	PERMIT FEE	BLDING INSPECTOR FEE
<b>TOWN OF CLAYTON PERMITS:</b>								
10/1/2025	314-25-10B	JIM AUSTED	9368 BROAD MEADOW	NSFD	SELF	\$ 475,000.00	\$ 2,019.22	\$ 1,615.38
10/1/2025	315-25-10H	JIM AUSTED	9368 BROAD MEADOW	NSFD HVAC	MARTELL HVAC	\$ 15,000.00	\$ 684.28	\$ 547.42
10/1/2025	316-25-10P	JIM AUSTED	9368 BROAD MEADOW	NSFD PLUMB	WOLF & SONS PLUMB	\$ 30,000.00	\$ 684.28	\$ 547.42
10/6/2025	317-25-10B	DAVE WICKESBERG	3553 GRAND MEADOWS	DETACHED GARAGE	AFFORDABLE CONTRACTING	\$ 81,000.00	\$ 258.00	\$ 206.40
10/6/2025	318-25-10E	KIMBERLY CLARK	8556 MARTIN	2 - SERVICES	NORTHLAND ELECT	\$ 15,000.00	\$ 300.00	\$ 240.00
10/7/2025	319-25-10B	VANS REALTY	8347 ST NORBERT	NSFD	VANS REALTY	\$ 315,000.00	\$ 1,211.00	\$ 968.80
10/8/2025	320-25-10B	NOVUS CONSTRUCTION	8347 MARLO	NSFD	NOVUS CONSTRUCTION	\$ 450,000.00	\$ 950.00	\$ 760.00
10/8/2025	321-25-10E	NOVUS CONSTRUCTION	8347 MARLO	NSFD ELECT	HOME TOWN ELECT	\$ 15,000.00	\$ 556.00	\$ 444.80
10/8/2025	322-25-10P	NOVUS CONSTRUCTION	8347 MARLO	NSFD PLUMB	EDGE PLUMB	\$ 20,000.00	\$ 556.00	\$ 444.80
10/8/2025	323-25-10H	NOVUS CONSTRUCTION	8347 MARLO	NSFD HVAC	KRAMER HVAC	\$ 12,000.00	\$ 556.00	\$ 444.80
10/14/2025	324-25-10B	KYLE HOLTZ	2645 CORNELL	NSFD	HOLTZ HOMES	\$ 425,000.00	\$ 950.00	\$ 760.00
10/14/2025	325-25-10B	CHRIS STAHL	3548 EMERALD CROWN	DETACHED GARAGE	AFFORDABLE CONTRACTING	\$ 127,000.00	\$ 330.00	\$ 264.00
10/14/2025	326-25-10E	VANSISTINE HOMES	2964 LENNON	NSFD ELECT	TWINS ELECT	\$ 20,000.00	\$ 766.20	\$ 612.96
10/14/2025	327-25-10B	ALEX PRODOEHL	3531 HICKORY HILL	BASEMENT REMOD	HAPPY HOME REMOD	\$ 135,000.00	\$ 460.25	\$ 368.20
10/14/2025	328-25-10P	ALEX PRODOEHL	3531 HICKORY HILL	BASEMENT REMOD PLUMB	FOX CITIES PLUMB	\$ 9,000.00	\$ 273.50	\$ 218.80
10/14/2025	329-25-10B	LARRY WILLES	3508 GOLF WOOD	DETACHED GARAGE	SELF	\$ 70,000.00	\$ 366.00	\$ 292.80
10/14/2025	330-25-10H	BRAD DELEEUW	3014 ROSE MOON	NSFD HVAC	HURCKMAN HVAC	\$ 32,896.00	\$ 733.40	\$ 586.72
10/14/2025	331-25-10P	BRAD DELEEUW	3014 ROSE MOON	NSFD PLUMB	KRAHN PLUMB	\$ 33,612.00	\$ 733.40	\$ 586.72
10/14/2025	332-25-10H	VANS REALTY	8347 ST NORBERT	NSFD HVAC	BLACK-HAAK	\$ 8,000.00	\$ 474.00	\$ 379.20
10/16/2025	333-25-10E	TINA KONWINSKI	7325 DARROW	SERVICE	COMPTON ELECT	\$ 700.00	\$ 150.00	\$ 120.00
10/16/2025	334-25-10E	GEORGE WOJCIK	7321 DARROW	SERVICE	COMPTON ELECT	\$ 700.00	\$ 150.00	\$ 120.00
10/16/2025	335-25-10E	BRAD DELEEUW	3014 ROSE MOON	NSFD ELECT	METZLER ELECT	\$ 31,232.00	\$ 733.40	\$ 586.72
10/16/2025	336-25-10H	ANGIE CORSO	3546 DEKALB	A/C REPLACEMENT	BLACK-HAAK	\$ 4,000.00	\$ 100.00	\$ 80.00
10/16/2025	337-25-10E	GUY GRENFELL	4367 STONEY RIDGE	DETACHED GARAGE ELECT	PRECISION ELECT	\$ 2,500.00	\$ 292.00	\$ 233.60
10/20/2025	338-25-10B	JEFF VIRLEE	9140 CENTER	ADDITION	DUFEE CONST	\$ 118,000.00	\$ 371.60	\$ 297.28
10/21/2025	339-25-10E	JIM AUSTED	9368 BROAD MEADOW	NSFD ELECT	ALL ELECTRIC	\$ 40,000.00	\$ 684.28	\$ 547.42
10/21/2025	340-25-10B	JIM AUSTED	9368 BROAD MEADOW	DETACHED GARAGE	SELF	\$ 30,000.00	\$ 115.20	\$ 92.16
10/21/2025	341-25-10E	VANS REALTY	8347 ST NORBERT	NSFD ELECT	QUANTUM ELECT	\$ 10,000.00	\$ 474.00	\$ 379.20
10/21/2025	342-25-10E	KYLE HOLTZ	2645 CORNELL	NSFD ELECT	QUANTUM ELECT	\$ 12,000.00	\$ 591.00	\$ 472.80
10/21/2025	343-25-10H	ED SCUGLIK	9039 CENTER	DETACHED GARAGE PLUMB	WUNDERLICK PLUMB	\$ 2,000.00	\$ 335.20	\$ 268.16
10/22/2025	344-25-10B	LUKE WIDOWSKI	8293 MARLO	NSFD	MARCUS SCHROCK	\$ 339,218.00	\$ 950.00	\$ 760.00
10/22/2025	345-25-10E	LUKE WIDOWSKI	8293 MARLO	NSFD ELECT	RHINE ELECT	\$ 12,500.00	\$ 540.20	\$ 432.16
10/22/2025	346-25-10H	LUKE WIDOWSKI	8293 MARLO	NSFD HVAC	MODERN SHEET METAL	\$ 16,788.00	\$ 540.20	\$ 432.16
10/22/2025	347-25-10P	LUKE WIDOWSKI	8293 MARLO	NSFD PLUMB	RELIABLE PLUMB	\$ 15,000.00	\$ 540.20	\$ 432.16
10/22/2025	348-25-10P	TROY RIBBLE	9618 LIND	PLUMB REMOD	PETERSON PLUMB	\$ 6,000.00	\$ 100.00	\$ 80.00
10/22/2025	349-25-10E	ALEX PRODOEHL	3531 HICKORY HILL	BASEMENT REMOD ELECT	RHINE ELECT	\$ 10,000.00	\$ 273.50	\$ 218.80
10/22/2025	350-25-10E	JAMES WISMER	9012 PIONEER	GENERATOR INSTALL	BLACK-HAAK	\$ 16,724.00	\$ 150.00	\$ 120.00
10/22/2025	351-25-10E	RUSS LENZ	4158 CTY II	POLE BARN ELECT	A&W ELECT	\$ 4,750.00	\$ 340.00	\$ 272.00
10/23/2025	352-25-10B	ARLEN BAUMANN	8313 MARLO	NSFD	BAUMANN CONSTRUCTION	\$ 235,000.00	\$ 950.00	\$ 760.00
10/23/2025	353-25-10E	ARLEN BAUMANN	8313 MARLO	NSFD ELECT	JENSEN ELECT	\$ 15,000.00	\$ 515.20	\$ 412.16
10/23/2025	354-25-10H	ARLEN BAUMANN	8313 MARLO	NSFD HVAC	KIMBERLY SERVICES	\$ 10,500.00	\$ 515.20	\$ 412.16
10/23/2025	355-25-10P	ARLEN BAUMANN	8313 MARLO	NSFD PLUMB	TIM RAUSCH PLUMB	\$ 11,500.00	\$ 515.20	\$ 412.16
10/29/2025	356-25-10B	NATE WORZALLA	3261 FONDOTTO	DETACHED GARAGE	DUNRITE CONSTRUCTION	\$ 60,000.00	\$ 318.00	\$ 254.40
10/29/2025	357-25-10B	DAVID LABARGE	8031 HWY 76	PORCH ADDITION	VKB HOMES	\$ 20,600.00	\$ 215.00	\$ 172.00
10/29/2025	358-25-10P	VANS REALTY	8347 ST NORBERT	NSFD PLUMB	TIM RAUSCH PLUMB	\$ 16,500.00	\$ 474.00	\$ 379.20
10/30/2025	359-25-10E	JOSHUA SCHMIDT	2935 WINNEGAMIE	SERVICE CHANGE	WILLIAM ELECT	\$ 2,500.00	\$ 150.00	\$ 120.00
10/30/2025	360-25-10E	ROY SMITH	7379 JENSEN	SERVICE CHANGE	BEEZ ELECT	\$ 500.00	\$ 150.00	\$ 120.00
<b>TOTALS</b>						<b>\$ 3,332,720.00</b>	<b>\$ 24,094.91</b>	<b>\$ 19,275.93</b>

**TOWN OF WINNECONNE PERMITS:**

10/7/2025	114-25-10B	JOE PARMLEY	7135 CLARK PT	HOUSE ADDN / BOAT HOUSE	SELF	\$ 300,000.00	\$ 395.00	\$ 316.00
10/7/2025	115-25-10E	NICK WEIS	6876 WENTZEL SHORE	NSFD ELECT	DIERSEN ELECT	\$ 12,600.00	\$ 188.37	\$ 150.70
10/8/2025	116-25-10E	REX HIESER	6858 WENTZEL SHORE	SERVICE	E-CON ELECT	\$ 2,500.00	\$ 60.00	\$ 48.00
10/8/2025	117-25-10E	DAVID KLEMP	4998 WASHINGTON	GENERATOR INSTALL	AC GENERATION	\$ 13,000.00	\$ 60.00	\$ 48.00
10/8/2025	118-25-10P	MIKE CHEVREMONT	5324 LASLEY	PLUMB REMOD	HARWOOD PLUMB	\$ 50,000.00	\$ 72.75	\$ 58.20
10/21/2025	119-25-10H	DEBBYE WILSON	5917 VALENTINE	FURNACE- A/C REPLACEMENT	BLACK-HAAK	\$ 1,500.00	\$ 80.00	\$ 64.00
10/21/2025	120-25-10P	NICK WEIS	6876 WENTZEL SHORE	NSFD PLUMB	POWELL PLUMB	\$ 10,000.00	\$ 188.37	\$ 150.70
10/22/2025	121-25-10B	PAUL SCHMIDT	4967 RIVERMOOR	SIDING	RIDGE TOP EXTERIORS	\$ 25,500.00	\$ 50.00	\$ 40.00
10/22/2025	122-25-10B	ROLAND COONEN	5775 GRAND RIVER	REMODO/ADDN	SELF	\$ 320,000.00	\$ 310.00	\$ 248.00
10/22/2025	123-25-10E	ROLAND COONEN	5775 GRAND RIVER	REMODO/ADDN ELECT	DEGRAVE ELECT	\$ 15,000.00	\$ 104.40	\$ 83.52
10/22/2025	124-25-10H	ROLAND COONEN	5775 GRAND RIVER	REMODO/ADDN HVAC	RANDERSON HVAC	\$ 12,000.00	\$ 104.40	\$ 83.52
10/22/2025	125-25-10P	ROLAND COONEN	5775 GRAND RIVER	REMODO/ADDN PLUMB	PERFORMANCE PLUMB	\$ 17,000.00	\$ 104.40	\$ 83.52
10/29/2025	126-25-10B	C&M INVESTMENTS	6055 HIAWATHA	REMODO/ DETACHED GARAGE	LONGWORTH BUILDERS	\$ 100,000.00	\$ 706.60	\$ 565.28
10/29/2025	127-25-10B	EVELYN DORN	6520 WEISNER	DETACHED GARAGE & ELECT	SELF	\$ 30,500.00	\$ 164.88	\$ 131.90
10/29/2025	128-25-10E	JASON ERHMANTRAUT	6869 SUNSET TR	REMODO/ADDN ELECT	ELECTRICAL SPECIALISTS	\$ 7,400.00	\$ 138.00	\$ 110.40
<b>TOTALS</b>						<b>\$ 917,000.00</b>	<b>\$ 2,727.17</b>	<b>\$ 2,181.74</b>

RECEIVED  
OCT 30 2025

Item B.

## A PETITION TO

The Town of Clayton Board

The Town of Neenah Board

Winnebago County Sheriff's Office

**We, the undersigned**, maintain that the 1 mile stretch of Clayton Avenue from Larsen Road to Winchester Road (County Highway II) has become increasingly **hazardous** over the past several years to area residents who live directly on Clayton Avenue or off a side street that intersects with Clayton Avenue, as well as anyone else who may travel Clayton Avenue, and to the pedestrians and bicyclists who traverse Clayton Avenue between trails, **due to** a number of reasons including but not limited to:

1. High vehicle speeds, many faster than the posted 45 MPH, especially notable after the opening of the Neenah High School nearby.
2. Greatly increased traffic volume overall, dangerous passing zones, narrow shoulder, steep ditches, and narrow roadway.
3. Aggressive driver behavior, refusal to slow down or move over while passing pedestrians and bicyclists, and tailgating.

### **Now therefore we the undersigned:**

1. **Call upon** the Town of Clayton and the Town of Neenah to enact an Ordinance to reduce the speed limit on Clayton Avenue from 45 MPH to a safe speed (30-35MPH).
2. **Call upon** the Town of Clayton and the Town of Neenah to cooperate as may be required to install Traffic Monitoring / "Your Speed" signs installed in both directions on Clayton Avenue.
3. **Call upon** the Winnebago County Sheriff's Department to commit to increased ongoing speed limit enforcement on Clayton Avenue.

## Neighborhood Petition for Speed Limit Reduction

We, the residents and property owners of Clayton Avenue and Michael Avenue, request a reduction in the speed limit to a safe speed (30-35MPH) on Clayton Avenue between Larsen Road and Winchester Road (County Highway II) to improve public safety.

	Name (please print)	Address	Signature	Date
1	Julianna Glass	8344 Clayton		9/30/25
2	Ariel Glass	8344 Clayton		9/30/25
3	Angela Baster	8428 Clayton		9/30/25
4	Jane VanDelle	8497 Clayton		9/30/25
5	SUSAN VANDE SANDE	8456 CLAYTON AVE		9/30/25
6	Robert Hellman	8472 Clayton Ave		9/30/25
7	Judy Hellman	8472 Clayton Ave		9/30/25
8	Pat Kufel Eiben	8398 Clayton Ave		9/30/25
9	Wanda Webster	8410 Clayton Ave		9/30/25
10	Brian Paul	114 Michael Ave.		10/1/25
11	Sandra Beyer	113 Michael Ave		10/1/25
12	Frik Kaul	8288 Clayton Ave		10/1/25
13	STEPHANIE KAUL	8288 CLAYTON AVE		10/1/25
14	Kerrie Buxley	8388 Clayton Ave		10-4-25
15	Patrick Wilk	8486 Clayton Ave		10/4/25
16	Barb Wilk	8486 Clayton Ave		10-4-25
17	Jean Rutter	8314 Clayton Ave		10/4/25
18	Mal Kaul	8314 Clayton Ave		10-4-25
19	Lauren Wege	101 Michael Ave		10-4-25
20	Plyson Dorsman	101 Michael Ave.		10-4-25
21	Kayleigh Arauz	109 Michael Ave		10/4/25
22	Lacie Cottrell	108 Michael Ave		10/4/25

23	MARY BORSECKI	100 Michael Ave	Mary Borsecki	10/4/25
24	Joel Cottrell	108 michger Ave	Joel Cottrell	10-4-25
25	Penny Cottrell	108 Michael Ave	Penny Cottrell	10-4-25
26	Kelly Hagens	120 Michael Ave.	Kelly Hagens	10/4/2025
27	Dawn Barker	8198 Clayton Ave	Dawn Barker	10/4/2025
28	Dan Barker	8198 Clayton Ave.	Dan Barker	10/9/2025
29	Ken Gruetzmaier	8249 CLAYTON	Ken Gruetzmaier	10-12-202
30	Terri Gruetzmaier	8249 Clayton Ave	Terri Gruetzmaier	10-12-25
31	Bonnie Muthig	8197 Clayton Ave	Bonnie Muthig	10-12-25
32	Ron MUTHIG	8197 CLAYTON AVE	Ronald Muthig	10-12-25
33	Thaneng Thao	8382 CLAYTON AVE	Thaneng Thao	10-25-25
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# County Update



Miller, Howard <Howard.Miller@winnebagoountywi.gov>  
To Clerk Town of Clayton; Holly Stevens; townofwolfriver@centurytel.net

Reply Reply All Forward ...

Wed 10/29/2025 6:41 AM

TO DO

Follow up. Start by Thursday, October 30, 2025. Due by Thursday, October 30, 2025.

Hi Clerks

The new Shoreland Zone Ordinance overwhelmingly passed the county board by a vote of 32-3-1. This has been a long time coming and will give the towns general zoning authority in shoreland areas.

The budget was passed this week, \$239 million. Even with that amount of spending county property taxes should remain about the same as last year.

I plan to attend the following town board meetings in November:

- Winchester – Nov. 3
- Clayton – Nov. 5
- Wolf River – Nov. 24

Howie

Howard Miller  
Winnebago County Supervisor, Dist. 36  
Phone: (920) 427-6423  
e-mail: [Howard.Miller@winnebagoountywi.gov](mailto:Howard.Miller@winnebagoountywi.gov)

MEMORANDUM

**Business Item A**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of a Development Agreement between the Town and Spark Development for property described as Tax ID #006-0328-02-02 (9111 Eagle Heights Dr).

Administrator Wisnepske & Attorney LaFrombois received some amendments to the agreement immediately before the closing, but after the Board approved the original draft agreement. Both will be available for questions.

**SUGGESTED MOTION(S):**

*Motion to approve the amended development agreement between the Town & Spark Development.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted  
Kelsey

## MEMORANDUM

**Business Item B**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the purchase of a new front-end loader for the Public Works Department in the amount of \$106,787.80.

Funds have been set aside in the Highway Capital Equipment fund (\$190,000) in the 2025 Budget for this purchase. The amount includes the machinery and tires required. Administrator Wisnefske will be available for any further questions.

**SUGGESTED MOTION(S):**

*Motion to approve the purchase of a new front-end loader in the amount of \$106,787.80.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted  
Kelsey







# POMP'S TIRE SERVICE, INC.

REMITTANCE ADDRESS:  
POMP'S TIRE SERVICE, INC.  
P.O. BOX 88697  
MILWAUKEE, WI 53288-8697  
CREDIT DEPT: 800-536-2940

Item B.

ESTIMATE # 909579

POMP'S TIRE-APPLETON EAST  
2820 EAST PLANK ROAD  
  
APPLETON, WI 54915  
  
920/831-9950

\*\*\* REMIT TO \*\*\*  
\*\* P O BOX 88697 \*\*  
\*\* MILWAUKEE, WI \*\*  
\*\* 53288-8697 \*\*

PAGE: 1

CUSTOMER: TOWN OF CLAYTON  
8348 HICKORY AVENUE  
2088644  
  
LARSEN WI 54947

FAX NUMBER: 9208362027  
BUSINESS: 920/836-2007 0  
SALESMAN: MATT BOSSE  
ESTIMATE DATE: 10/14/25

TERMS: 1 PMT DUE 10TH OF MON AFTR INV

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
20.5R25 MICH X SNOPLUS M&S L2 M62408		4	2720.20		10880.80
REGULAR HOURS ROAD SERVICE-OTR ORS		1.00	240.00		240.00
OTR FUEL SURCHARGE (10/07/2025)		1.00	40.00		40.00
OTR DSMNT/MNT ON VEH 20.5-25-RD ODM205D		4.00	165.00		660.00
O-RING HEMTT, PLS/HET, MTVR ORING		4	26.00		104.00
OTR SALES SUPPORT OTRSS		-4	50.00		-200.00
COMMERCIAL SHOP/SERVICE SUPPLIES SUPL			63.00		63.00
			MERCHANDISE:		10984.80
			LABOR:		900.00
			OTHER:		97.00-
			ESTIMATE TOTAL:		11787.80

\*\*\*\*\* Valid for 30 days \*\*\*\*\*

## MEMORANDUM

**Business Item C**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the purchase of a new pickup with plow and salter for the Public Works Department in the amount of \$65,624.00.

Funds have been set aside in the Highway Capital Equipment fund (\$190,000) in the 2025 Budget for this purchase. Administrator Wisnefske will be available for any further questions.

**SUGGESTED MOTION(S):**

*Motion to approve the purchase of a new pickup with plow & salter in the amount of \$65,624.00.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted  
Kelsey



### Dealer Information

**PLACH AUTOMOTIVE, INC.**  
 1101 N SHAWANO ST  
 NEW LONDON, WI 54961  
 Phone: 920-982-5512  
 Fax: 920-982-6400

1GC3KLE71SF162427

**Model Year:** 2025  
**Make:** Chevrolet  
**Model:** 2500HD Silverado  
     CK20903-LWB, 4WD, Reg Cab Pickup  
**PEG:** 1WT-Work Truck Preferred Equipment Group  
**Primary Color:** GXD-Sterling Gray Metallic  
**Trim:** H1T-1WT/1FL-Cloth, Jet Black, Interior Trim  
**Engine:** L8T-Engine: 6.6L, V-8, SIDI  
**Transmission:** MKM-10-Speed Automatic

**Event Code:** 5000-Delivered to Dealer  
**Order #:** DQPW0H  
**MSRP:** \$54,000.00

**Order Type:** TRE-Retail Stock  
**Stock #:** C202622  
**Inventory Status:** Available

### Additional Vehicle Information

#### Vehicle Options

Chargeable Options	MSRP
9L7-Upfitter / Accessory Electrical Switches	\$150.00
CGN-Chevytec Spray-on Liner	\$545.00
DWI-Mirrors, O/S: Pwr Fold., Man. Ext., Heat, Turn Indicator	\$450.00
K4Z-Battery, Auxiliary, 700 CCA	\$135.00
KI4-120 Volt Electrical Receptacle, In Cab	\$225.00
PCV-1WT Convenience 1 Package	\$575.00
PQA-1WT/1FL Safety Package	\$795.00
PYT-Wheels: 18" Steel, Painted	\$300.00
QF6-Tires: LT275/70 R18 All Terrain, Blackwall	\$200.00
U01-Roof Marker Lamps	\$55.00
VYU-Snow Plow Prep / Camper Package	\$300.00
Z71-Suspension Package: Off-Road	\$175.00

#### No Cost Options

FE9-Federal Emissions  
 GT4-Rear Axle: 3.73 Ratio  
 JGF-GVW Rating 10,650 Lbs  
 L8T-Engine: 6.6L, V-8, SIDI  
 MKM-10-Speed Automatic

Other Options

Item C.

<p>1SZ-Option Package Discount                  4AA-Interior Trim, Jet Black                  AQQ-Keyless Remote Entry</p> <p>AZ3-Seats: Front 40/20/40 Split-Bench, Full Feature                  BG9-Floor Covering: Rubberized Vinyl, Black                  C49-Defogger, Rear Window, Electric                  DNS-Supplier Installed Equipment                  EF7-COUNTRY UNITED STATES OF AMERICA (USA)                  GXD-Sterling Gray Metallic                  IOR-Chevrolet Infotainment, 7" Color Screen                  JHD-Hill Descent Control                  K34-Cruise Control                  KC4-Cooler, Engine Oil                  KNP-Transmission Cooling System                  MAH-MARKETING AREA US, PUERTO RICO/USVI                  NB5-Single Exhaust System</p> <p>NZZ-Skid Plate                  QT5-Tailgate Function--EZ Lift, Power Lock &amp; Release                  SAF-Spare Tire Lock                  SRW-Single Rear Wheel                  U12-Task Lighting on Exterior Mirror                  UE1-OnStar Communication System                  UEU-Sensor, Forward Collision Alert                  UKJ-Sensor, Front Pedestrian Braking                  V76-Recovery Hooks                  VK3-Front License Plate Mounting Provisions                  WMZ-VIN MODEL YEAR 2025                  Z82-Trailer Package                  ZYG-Tire, Spare: LT275/70 R18 All Terrain, Blackwall</p>	<p>1WT-Work Truck Preferred Equipment                  AKO-Glass, Deep Tinted                  AXG-WINDOW REG DRVR DR POWER OPERATED, EXPRESS UP/DOWN                  B26-Safety and Alert Package</p> <p>BPH-Off Road Appearance Package                  DD8-ISR Mirror, Electro-chromatic                  E63-Durabed                  G80-Auto Locking Differential, Rear</p> <p>H1T-1WT/1FL-Cloth, Jet Black, Interior Trim                  J25-ENGINEERING YEAR 2025                  JL1-Integrated Trailer Brake Controller                  K47-Heavy Duty Air Filter                  KC9-110 Volt Electrical Receptacle, In P/U Box                  KW5-Alternator, 220 AMP                  N79-Wheel, Spare, 18 x 8.0, Steel</p> <p>NQF-Transfer Case: w/ Rotary Dial Control, Electronic Shift                  QK1-Standard Tailgate                  R6N-State Pricing Indicator</p> <p>SLM-Sales Stock Orders                  TQ5-Headlamps, Intellibeam                  UD5-Parking Assist, Front &amp; Rear Sensors                  UE4-Following Distance Indicator                  UHY-Automatic Emergency Braking                  V46-Bumper, Front, Chrome                  VJH-Bumper, Rear, Chrome Step                  VV4-4G LTE Wi-Fi Hotspot capable                  X88-Nameplate - Chevrolet                  ZL3-SALES PACKAGE CONVENIENCE</p>
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"~" indicates vehicle belongs to Trading Partner's inventory

**Disclaimer:**

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

49055.00	TRUCK
12530.00	8'2" TEV COLD FAT
622.00	FLAP
2240.00	TGS 300 TAIL GATE SPRING
<u>1177.00</u>	BEACON & GRILL LIGHTS
	AMBER BEACON / GRILL LIGHTS
65624.00	TOTAL

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ACCT

NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 10/01/2025 From Account:  
Thru: 10/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
32040	10/01/2025	ASSOCIATED APPRAISAL CONSULTANTS INC	1,942.54
32041	10/01/2025	CINTAS CORPORATION	1,566.86
32042	10/01/2025	CLA - CLIFTONLARSONALLEN LLP	4,200.00
32043	10/01/2025	COMPLETE FIRE SOLUTIONS INC	476.03
32044	10/01/2025	CONWAY SHIELD	83.50
32045	10/01/2025	EHLERS	3,700.00
32046	10/01/2025	GFL ENVIRONMENTAL	24,861.90
32047	10/01/2025	GREEN BAY HIGHWAY PRODUCTS LLC	4,957.60
32048	10/01/2025	LAPPEN SECURITY PRODUCTS INC	180.00
32049	10/01/2025	LUCKY'S LAND MANAGMENT LLC	5,400.00
32050	10/01/2025	MANNING GROSS & MASSENBURG LLP	44,734.14
32051	10/01/2025	MICHAEL SCHMIDT	100.00
32052	10/01/2025	NEW FARM TECHNOLOGIES LLC	1,311.00
32053	10/01/2025	PREMIUM WATERS INC	35.46
32054	10/01/2025	QUALITY TRUCK CARE CENTER, INC	612.43
32055	10/01/2025	RIESTERER & SCHNELL INC	270.16
32056	10/01/2025	TEAMSTERS LOCAL UNION 662	203.00
32057	10/01/2025	TED ECKSTEIN	850.00
32058	10/01/2025	VILLAGE OF FOX CROSSING	885.21
32059	10/01/2025	WI SCTF	148.00
32060	10/01/2025	WINNEBAGO LIQUID WASTE	150.00
32061	10/15/2025	ABEDNEGO FIRE PROTECTION LLC	1,375.00
32062	10/15/2025	AIT BUSINESS TECHNOLOGIES LLC	3,715.18
32063	10/15/2025	BASSETT MECHANICAL	1,506.00
32064	10/15/2025	BOUND TREE MEDICAL, LLC	56.87
32065	10/15/2025	CEDAR CORPORATION	11,754.60
32066	10/15/2025	COUNTRY VISIONS COOPERATIVE	202.46
32067	10/15/2025	FERGUSON WATERWORKS	480.00
32068	10/15/2025	FOX WEST REGIONAL SEWERAGE COMMISSION	6,793.25
32069	10/15/2025	GANNETT WISCONSIN LOCALIQ	97.86
32070	10/15/2025	KEITH PETERESEN PLUMBING	20.00
32071	10/15/2025	LANGE ENTERPRISES INC	192.62
32072	10/15/2025	LARSEN WINCHESTER SANITARY DISTRICT	177.51

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ACCT

NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 10/01/2025 From Account:  
 Thru: 10/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
32073	10/15/2025	MCC INC	3,957.50
32074	10/15/2025	MCPAHON ASSOCIATES INC	1,215.42
32075	10/15/2025	N&M AUTO SUPPLY	8.67
32076	10/15/2025	NEENAH JOINT SCHOOL DISTRICT	352.97
32077	10/15/2025	NEW FARM TECHNOLOGIES LLC	1,311.00
32078	10/15/2025	NORTHEAST ASPHALT INC	1,100.50
32079	10/15/2025	RHYME BUSINESS PRODUCTS	499.00
32080	10/15/2025	RIESTERER & SCHNELL INC	2,773.06
32081	10/15/2025	STERICYCLE/SHRED-IT	159.56
32082	10/15/2025	U.S. DEPARTMENT OF AGRICULTURE	3,571.41
32083	10/15/2025	WERNER PEST & ODOR CONTROL	202.24
32084	10/15/2025	WI DEPT OF JUSTICE	14.00
32085	10/15/2025	WI SCTF	148.00
32086	10/15/2025	WINNEBAGO COUNTY TREASURER	49,348.05
32087	10/15/2025	WINNEBAGO LIQUID WASTE	150.00
KT9-25	10/17/2025	KWIK TRIP INC	292.81
DOR865696	10/17/2025	WI DEPT OF REVENUE	988.16
WPSSL9-25	10/22/2025	WI PUBLIC SERVICE	777.75
PB77198806	10/23/2025	PITNEY BOWES BANK INC PURCHASE POWER	110.37
WE90238-25	10/09/2025	WE ENERGIES	14.05
WPSGEN8-25	10/01/2025	WI PUBLIC SERVICE	23.25
NNBSVC10-25	10/15/2025	NICOLET NATIONAL BANK	105.00
WPS83488-25	10/06/2025	WI PUBLIC SERVICE	847.08
WPS90239-25	10/17/2025	WI PUBLIC SERVICE	253.69
EFTPS2965053	10/17/2025	EFTPS	5,603.62
EFTPS4061463	10/03/2025	EFTPS	6,257.31
Grand Total			203,123.65

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Reprint Check Register - Quick Report - ALL

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ACCT

NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 10/01/2025 From Account:  
Thru: 10/30/2025 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	103,279.39
Total Expenditure from Fund # 230 - SOLID WASTE/RECYCLING	32,640.39
Total Expenditure from Fund # 240 - CEMETERY	1,390.00
Total Expenditure from Fund # 300 - DEBT SERVICE	3,700.00
Total Expenditure from Fund # 400 - GENERAL CAPITAL PROJECTS	35,155.18
Total Expenditure from Fund # 420 - TID #1	2,367.74
Total Expenditure from Fund # 620 - SANITARY DISTRICT	7,678.46
Total Expenditure from Fund # 640 - STORM WATER	16,912.49
Total Expenditure from all Funds	203,123.65