



176TH ANNUAL MEETING OF THE TOWN'S ELECTORS

Tuesday, April 21, 2026 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

AGENDA

CALL TO ORDER

- A. Pledge of Allegiance

APPROVAL OF MINUTES

- A. Town Elector Approval of the Minutes of the 2025 Annual Meeting of the Town Electors

Suggested Motion: Motion to approve the Minutes of the 2025 Annual Meeting of the Town Electors as presented.

INTRODUCTION OF ELECTED & APPOINTED OFFICIALS BY THE TOWN CHAIR

- A. Report from Town of Clayton Sanitary District #1 Commission Chair, Russell D. Geise
- B. Report from Stormwater Management Utility Chair, Russell D. Geise
- C. Report from Plan Commission Chair, Dick Knapinski

RECOGNITION OF TOWN OFFICIALS & EMPLOYEES BY TOWN CHAIR

- A. Administrator, Kelly Wisnefske
- B. Clerk, Kelsey Faust-Kubale
- C. Treasurer, LuAnn Fietzer
- D. Building Inspector, Tom Spierowski
- E. Public Works Director, Rick Christianson
- F. Public Works Employees, Ron Kohler Jr., Adam Kinney, & Brad Zeinart
- G. Public Work On-Call Employees, John Wisnefske & Ron Kohler, Sr.
- H. Attorney, Ben LaFrombois of MG&M Law Firm
- I. Town Planner, Ken Jaworski of Cedar Corp
- J. Administrative Assistant, Coralee Gulbrandsen
- K. Clayton Fire Rescue, Fire Chief Scott Rieckmann & Emergency Responder Team
- L. Firefighter/Utility Worker, Christopher Fischer
- M. Emergency Management Director, Kaylin Rieckmann
- N. Custodian, Meghan Lederhaus
- O. Town Assessor, Associated Appraisal Consultants, Inc.
- P. Sewer Connection Inspectors, Christopher Fischer & Scott Rieckmann

REVIEW OF TOWN'S 2025 ACTIVITIES BY TOWN CHAIR

TOWN BOARD REQUEST FOR TOWN ELECTOR APPROVAL OF AN ADDITIONAL 3-YEAR GRANT OF AUTHORITY TO THE TOWN BOARD TO BUY AND SELL LAND ON THE EASTERN BORDER OF THE TOWN OF CLAYTON FROM WINNEGAMIE DR TO BREEZEWOOD LN

Suggested Motion: Motion to approve an additional 3-year Grant of Authority ending December 31, 2029, to the Town Board to buy & sell land on the eastern border of the Town of Clayton from Winnegamie Dr to Breezewood Ln,

TOWN ELECTOR APPROVAL OF THE TOWN BOARD WAGES

- A. Town Chair (Current):
Wage per year - \$15,000.00
Full-day meeting per diem - \$75.00
Half-day meeting per diem - \$50.00
Suggested Motion: Motion to approve the wages for the Town Board Chair as presented.
- B. Town Supervisors (Current):
Wage per year - \$7,500.00
Full-day meeting per diem - \$75.00
Half-day meeting per diem - \$50.00
Suggested Motion: Motion to approve the Town Board Supervisor wages as presented.

SETTING THE MEETING DATE FOR THE TOWN'S NEXT ANNUAL MEETING

Suggested Motion: Motion to set the meeting date for the Town's next Annual Meeting of the Town Electors for the 3rd Tuesday in April of 2027 (April 20, 2027) or within ten (10) days following that date.

TOWN ELECTOR PROPOSED ITEMS

ADJOURNMENT

Suggested Motion: Motion to adjourn at X:XX pm.

Respectfully submitted,

Russell D. Geise
Town Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town's Web Page: --



175TH ANNUAL MEETING OF THE TOWN'S ELECTORS

Tuesday, April 15, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Town Chair Geise called the meeting to order at 6:30 pm

A. Pledge of Allegiance

Roll: Town Board Members Present at the Electors Meeting

- Town Chair Russell Geise
- Supervisor #1 Kay Lettau
- Supervisor #2 Linda Grundman
- Supervisor #3 Patti Christianson
- Supervisor #4 Scott Reif

Roll: Town Staff Present at the Electors Meeting

- Administrator Kelly Wisnefske
- Clerk Kelsey Faust-Kubale
- Treasurer LuAnn Fietzer
- Administrative Assistant Coralee Gulbrandsen
- Fire Chief Scott Rieckmann
- Public Works Foreman Rick Christianson
- Attorney Ben LaFrombois

Roll: Other Town Officials Present at the Electors Meeting

- Plan Commission Chair Dick Knapinski
- Commissioner Becky Haskell

Roll: Electors Present

- Linda Grundman, 7490 Center Rd, Neenah
- Janice Drews, 3113 Cty Rd II, Neenah
- Becky Haskell, 9080 Oakwood Ave, Neenah
- Brett Haskell, 9080 Oakwood Ave, Neenah
- Dick Knapinski, 8605 Clayton Ave, Neenah
- Scott Reif, 9207 Pioneer Rd, Neenah
- Pat Thompson, 3410 Fairview Rd, Neenah
- Carol Ihde, 7834 State Rd 76, Neenah
- Amos Ihde, 7834 State Rd 76, Neenah
- Arden Schroeder, 9458 State Rd 76, Neenah
- Scott Rieckmann, 8484 Cty Rd T, Larsen
- Richard Fischer, 8685 Oakwood Ave, Neenah
- Karen Borchert, 2915 Fairview Rd, Neenah
- Bob Manteufel, 2915 Fairview Rd, Neenah
- Kay Lettau, 3795 Cty Rd II, Larsen

Patti Christianson, 8487 Cty Rd T, Larsen
 Rick Christianson, 8487 Cty Rd T, Larsen
 Kelly Wisnefske, 7812 Cty Rd T, Larsen

APPROVAL OF MINUTES

- A. Town Elector Approval of the Minutes of the CY 2024 Annual Meeting of the Town Electors

MOTION

Motion made by Patti Christianson, 8487 Cty Rd T, Larsen, **Seconded** by Becky Haskell, 9080 Oakwood Ave, Neenah to approve the Minutes of the CY 2024 Annual Meeting of the Town Electors as presented.

Motion carried by unanimous voice vote.

INTRODUCTION OF ELECTED & APPOINTED OFFICIALS BY THE TOWN CHAIR

- A. Report from Town of Clayton Sanitary District #1 Commission Chair, Russell D. Geise
 B. Report from Stormwater Management Utility Chair, Russell D. Geise
 C. Report from Plan Commission Chair, Dick Knapinski

RECOGNITION OF TOWN OFFICIALS & EMPLOYEES BY TOWN CHAIR

- A. Administrator, Kelly Wisnefske
 B. Clerk, Kelsey Faust-Kubale
 C. Treasurer, LuAnn Fietzer
 D. Building Inspector, Tom Spierowski
 E. Public Works Foreman, Rick Christianson
 F. Public Works Employees, David Borchert, Ron Kohler, Zach Kohler
 G. Public Works On-Call Employee, John Wisnefske
 H. Attorney, Ben LaFrombois of MG&M Law Firm
 I. Town Planner, Ken Jaworski of Cedar Corp
 J. Administrative Assistant, Coralee Hansen & Jennifer Johnson
 K. Clayton Fire Rescue, Fire Chief Scott Rieckmann & Emergency Responder Team
 L. Emergency Management Director, Kaylin Rieckmann
 M. Custodian, Meghan Lederhaus
 N. Town Assessor, Associated Appraisal Consultants, Inc.

REVIEW OF TOWN'S CY 2024 ACTIVITIES BY TOWN CHAIR

TOWN BOARD REQUEST FOR TOWN ELECTOR APPROVAL OF AN ADDITIONAL 3-YEAR GRANT OF AUTHORITY TO THE TOWN BOARD TO BUY AND SELL LAND ON THE EASTERN BORDER OF THE TOWN OF CLAYTON FROM WINNEGAMIE DRIVE TO BREEZEWOOD LANE

MOTION

Motion made by Arden Schroeder, 9458 State Rd 76, Neenah, **Seconded** by Richard Fischer, 8685 Oakwood Ave, Neenah, to approve an additional 1-year Grant of Authority ending December 31, 2026, to the Town Board to buy and sell land on the eastern border of the Town of Clayton from Winnegamie Dr To Breezwood Ln.

Motion carried by unanimous voice vote.

TOWN ELECTOR APPROVAL OF THE TOWN BOARD WAGES

- A. Town Chair - Current:
Wage per year - \$15,000.00
Full-day meeting Per Diem - \$75.00
Half-day meeting Per Diem - \$50.00

MOTION

Motion made by Richard Fischer, 8685 Oakwood Ave, Neenah, **Seconded** by Brett Haskell, 9080 Oakwood Ave, Neenah, to approve the wages for the Town Board Chairperson as presented.

Motion carried by unanimous voice vote.

- B. Town Supervisors (Current):
Wage per year: \$7,500.00
Full-day meeting Per Diem: \$75.00
Half-day meeting Per Diem: \$50.00

MOTION

Motion made by Richard Fischer, 8685 Oakwood Ave, Neenah, **Seconded** by Brett Haskell, 9080 Oakwood Ave, Neenah, to approve the wages for the Town Board Supervisors as presented.

Motion carried by unanimous voice vote.

SETTING THE MEETING DATE FOR THE TOWN'S NEXT ANNUAL MEETING

MOTION

Motion made by Dick Knapinski, 8605 Clayton Ave, Neenah, **Seconded** by Carol Ihde, 7834 State Rd 76, Neenah, to set the meeting date for the Town's next Annual Meeting of the Town Electors for the 3rd Tuesday in April of 2026 (April 21, 2026).

Motion carried by unanimous voice vote.

TOWN ELECTOR PROPOSED ITEMS

ADJOURNMENT

MOTION

Motion made by Becky Haskell, 9080 Oakwood Ave, Neenah, **Seconded** by Patti Christianson, 8487 County Rd T, Larsen, to adjourn at 6:59 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk

TOWN OF CLAYTON
WINNEBAGO COUNTY, WISCONSIN
 Schedule of Detailed Budgetary Comparison Expenditures
 General Fund
 For the Year Ended December 31, 2025

	Original and Final Budget	Actual Amounts	
GENERAL GOVERNMENT			
Town Board	\$ 38,854	\$ 46,525	\$
Elections	9,391	3,849	
Legal	55,000	184,353	
Administrator	142,091	122,647	
Treasurer	87,163	86,033	
Clerk	79,180	78,800	
Administrator Support	47,673	52,760	
Assessor	23,000	22,810	
Information Technology	47,100	31,515	
General Office Operation	34,469	61,020	
Accounting	20,500	19,309	
Town Hall	51,553	41,458	
Insurance	60,900	54,268	
Contingency	67,383	18,113	
Total General Government	<u>764,257</u>	<u>823,460</u>	
PUBLIC SAFETY			
Police Department	3,700	2,477	
Fire Department	393,044	298,617	
Inspection	147,697	145,583	
Emergency Government	2,500	-	
Total Public Safety	<u>546,941</u>	<u>446,677</u>	
PUBLIC WORKS			
Wages	137,910	119,233	
Operations	22,000	21,595	
Contracted Services and Other	235,000	190,240	
Street Lighting	12,000	10,912	
Weed and Nuisance Control	3,000	-	
Total Public Works	<u>409,910</u>	<u>341,980</u>	
HEALTH AND HUMAN SERVICES			
Animal Control	550	258	
CULTURE, RECREATION AND EDUCATION			
Clayton Town Park	5,050	20,118	
Friendship Trail	450	17,023	
Total Culture, Recreation and Education	<u>5,500</u>	<u>37,141</u>	
CONSERVATION AND DEVELOPMENT			
Planning and Zoning	5,000	3,173	
Economic Development	55,500	104,084	
Total Conservation and Development	<u>60,500</u>	<u>107,257</u>	
TOTAL EXPENDITURES	<u>\$ 1,787,658</u>	<u>\$ 1,756,773</u>	\$