



# BOARD OF SUPERVISORS MEETING\*

Wednesday, November 20, 2024

Immediately following a Prior Scheduled Meeting

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## AGENDA

THIS MEETING IS IMMEDIATELY FOLLOWING THE SPECIAL TOWN ELECTORS MEETING.

### CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, November 6, 2024 Town Board Meeting
- B. Approval of the Minutes of the Thursday, November 14, 2024 Town Board Special Meeting

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda. Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of **2 minutes** per person. **Public comment is not permitted outside of this public comment period.** **Note:** The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

### CORRESPONDENCE

- A. Distribution of the October 2024 Winnebago County Tonnage Report

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

### BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Town Board review & consideration of Ordinance 2024-Z003 to Amend the Official Town of Clayton Zoning Map for the re-zoning of approximately 0.35 acres of Tax ID #006-0808-02 (proposed addition to Tax ID #006-1254 via CSM) from A-2 (General Agriculture District) to R-2 (Suburban Residential District).

- B. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by Guy Grenfell to combine Tax ID #006-1254 and Tax ID #006-0808-02 into one (1) lot.
- C. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by McMahan Associates, Inc. on behalf of Clayton Development Group, LLC to divide Tax ID #006-1799 into two (2) separate lots.
- D. Plan Commission Recommendation: Town Board review & consideration of a Final Plat Review Application submitted by McMahan Associates on behalf of Clayton Development Group, LLC, for approval of the Scholar Ridge Estates Final Plat, dividing Tax ID #006-0617-01; Tax ID #006-0618-01; and Tax ID #006-0632 into 43 lots and 2 outlots intended for single-family residential use.

**BUSINESS**

- A. Discussion/Action: Town Board review & consideration of Resolution 2024-005 Adopting the CY 2024 Tax Levy Payable in CY 2025 as set by the Wednesday, November 20, 2024 Special Meeting of the Town Electors, and Adopting the following Town CY 2025 Budgets as presented:
  - CY 2025 General Fund Revenue & Expense Budgets
  - CY 2025 Capital Projects Fund Revenue & Expense Budgets
  - CY 2025 Debt Service Fund Revenue & Expense Budgets
  - CY 2025 Stormwater Management Utility Fund Revenue & Expense Budgets
  - CY 2025 Solid Waste and Recycling Fund Revenue & Expense Budgets
  - CY 2025 Tax Increment Finance District (TIF) #1 Fund Revenue & Expense Budgets
  - CY 2025 Clayton Sanitary District #1 Fund Revenue & Expense Budgets

**UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - Dec 4 & 18; Jan 8 & 22; Feb 5 & 19
- B. Plan Commission (6:30 pm start unless otherwise noted) - Dec 11; Jan 15; Feb 12

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURNMENT**

Respectfully submitted,

Russell D. Geise  
Town Chairperson

*Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.*

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.*

**This agenda has been posted at the following locations in the Town of Clayton:**

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town’s Web Page: --



# BOARD OF SUPERVISORS MEETING

Wednesday, November 06, 2024 at 6:30 PM

**Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947**

## MINUTES

**CALL TO ORDER** - Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Russell Geise  
 Supervisor Kay Lettau  
 Supervisor Linda Grundman  
 Supervisor Patti Christianson  
 Supervisor Scott Reif

### STAFF

Administrator Wisnefske  
 Clerk Faust-Kubale  
 Attorney LaFrombois

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, October 16, 2024 Town Board Meeting

### MOTION

**Motion made** by unanimous consent to approve the Minutes of the Wednesday, October 16, 2024 Town Board Meeting as presented.

**Motion carried by unanimous voice vote.**

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Becky Haskell, 9080 Oakwood Ave, Neenah Chief Election Inspector for the November General Election provided the Board with updates regarding poll worker staffing, volume, and overall comments from voters.

### CORRESPONDENCE

- A. Distribution of the October 2024 Building Inspection Report
- B. Distribution of the September/October 2024 issue of the BoardmanClark Municipal Law Newsletter
- C. Distribution of the Meeting Materials for the Fox West Regional Sewerage Commission Meeting on November 6, 2024

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report

- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

**OPERATOR LICENSES ISSUED BY THE TOWN CLERK**

- A. New - Kimberly Hayes, The Woodshed

**BUSINESS**

- A. Discussion/Action: Town Board review & consideration of Ordinance 2024-004 To Amend the Town of Clayton Ordinance Setting Speed Limits for West American Dr, Eagle Heights Dr, and Wing Ln.

**MOTION**

**Motion made** by Supervisor Christianson, **Seconded** by Supervisor Lettau to approve Ordinance 2024-004 and direct Staff to publish and post accordingly.

**Voting Yea**: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

**Motion carried 5-0.**

**REVIEW OF DISBURSEMENTS**

- A. Check Summary Register

**UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - Nov 20 (**immediately following the Special Town Electors Meeting**); Dec 4 & 18; Jan 8 & 22
- B. Special Town Electors Meeting - November 20 beginning at 6 pm
- C. Plan Commission (6:30 pm start unless otherwise noted) - Nov 13; Dec 11; Jan 15

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 6:57 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk



# BOARD OF SUPERVISORS SPECIAL MEETING

Thursday, November 14, 2024 at 1:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

## MINUTES

**CALL TO ORDER** - Chair Geise called the meeting to order at 1:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Geise  
 Supervisor Grundman  
 Supervisor Christianson  
 Supervisor Reif

### EXCUSED

Supervisor Lettau

### STAFF

Administrator Wisnefske  
 Clerk Faust-Kubale

## CLOSED SESSION OF THE TOWN BOARD

- A. Discussion/Action: Town Board review & consideration of a motion to move into a Closed Session pursuant to Wis. Stats. §19.85(1)(c):

**Wis. Stats. §19.85(1)(c)** - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The Town Board of Supervisors of the Town of Clayton will consider a motion and roll call to adjourn to a Closed Session to consider the wage of the Town Building Inspector.

### MOTION

**Motion made** by Supervisor Grundman, **Seconded** by Supervisor Christianson to move into Closed Session to consider the wage of the Town Building Inspector.

**Voting Yea:** Town Chair Geise, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

**Motion carries 4-0.**

- B. Discussion/Action: Pursuant to Wis. Stats. §19.85(2), the Town Board will reconvene into open session and may formally act on those matters discussed in closed session.

**Wis. Stats. §19.85(2)** - No governmental body may commence a meeting, subsequently convene in closed session and thereafter reconvene again in open session within 12 hours after completion of the closed session, unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session.

**MOTION**

**Motion made** by Supervisor Christianson, **Seconded** by Supervisor Grundman to reconvene in open session.

**Voting Yea**: Town Chair Geise, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

**Motion carried 4-0.**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 1:52 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk

**WINNEBAGO COUNTY SOLID WASTE MANAGEMENT BOARD  
2024 RECYCLING TONNAGE REPORT**

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	
T. Algoma	48.78	57.51	55.09	38.92	44.79	36.13	37.57	66.86	44.27	40.89			470.81	T. Algoma
T. Black Wolf	16.36	20.52	14.97	17.86	25.28	20.77	21.84	25.71	16.49	19.73			199.53	T. Black Wolf
T. Clayton	41.50	27.60	27.02	39.08	35.49	34.07	42.28	31.18	34.87	35.03			348.12	T. Clayton
V. Fox Crossing	118.23	100.41	96.94	101.86	124.54	85.16	102.46	112.97	103.37	116.14			1062.08	V. Fox Crossing
T. Neenah	28.08	25.51	21.28	22.03	33.46	28.36	19.74	31.07	25.68	31.56			266.77	T. Neenah
T. Nekimi	9.23	6.70	6.89	8.52	11.21	8.04	11.24	8.47	6.37	8.56			85.23	T. Nekimi
T. Omro	12.75	7.45	7.95	11.16	9.44	9.60	10.80	8.49	10.13	6.84			94.61	T. Omro
T. Vinland	17.76	12.31	11.17	16.82	14.70	14.12	18.22	15.67	11.54	14.82			147.13	T. Vinland
T. Winchester	12.58	11.94	11.73	3.66	13.88	11.88	10.29	17.24	11.61	12.12			116.93	T. Winchester
T. Winneconne	17.27	21.21	20.41	15.06	10.94	15.36	12.25	21.75	17.69	11.94			163.88	T. Winneconne
T. Wolf River	9.05	6.95	6.25	5.86	7.21	7.76	9.41	8.23	6.46	6.66			73.84	T. Wolf River
V. Winneconne	13.28	13.59	14.89	11.72	17.61	16.22	15.39	10.32	9.80	17.81			140.63	V. Winneconne
C. Menasha	136.60	81.09	104.30	112.07	96.12	135.77	101.71	132.33	81.69	129.39			1111.07	C. Menasha
C. Neenah	182.85	151.44	151.85	174.66	184.49	169.47	191.95	169.90	164.97	167.99			1709.57	C. Neenah
C. Omro	12.75	21.42	21.10	18.48	20.55	20.97	21.16	29.05	18.55	17.15			201.18	C. Omro
C. Oshkosh	337.77	294.93	284.63	320.91	332.79	318.26	347.11	327.87	288.28	292.91			3145.46	C. Oshkosh
Other SS	257.02	235.29	276.81	333.12	340.33	241.23	295.38	345.89	226.42	153.55			2705.04	Other SS
<b>TOTAL TONS</b>	<b>1271.86</b>	<b>1095.87</b>	<b>1133.28</b>	<b>1251.79</b>	<b>1322.83</b>	<b>1173.17</b>	<b>1268.80</b>	<b>1363.00</b>	<b>1078.19</b>	<b>1083.09</b>			<b>12041.88</b>	<b>TOTAL TONS</b>

	Population	SS lbs./person		Population	SS lbs./person		Population	SS lbs./person
T. Algoma	6,939	<b>135.70</b>	T. Omro	2,375	<b>79.67</b>	C. Menasha	18,576	<b>119.62</b>
T. Black Wolf	2,422	<b>164.76</b>	T. Vinland	1,757	<b>167.48</b>	C. Neenah	27,560	<b>124.06</b>
T. Clayton	4,394	<b>158.45</b>	T. Winchester	1,784	<b>131.09</b>	C. Omro	3,629	<b>110.87</b>
V. Fox Crossing	19,113	<b>111.14</b>	T. Winneconne	2,637	<b>124.29</b>	C. Oshkosh	66,986	<b>93.91</b>
T. Neenah	3,669	<b>145.42</b>	T. Wolf River	1,210	<b>122.05</b>			
T. Nekimi	1,325	<b>128.65</b>	V. Winneconne	2,519	<b>111.66</b>	<b>Total</b>	<b>166895</b>	<b>111.89</b>

## MEMORANDUM

**Business Referred by Plan Commission**

From: Administrator/Staff  
 To: Town Board  
 Re: Town Board review & consideration of Ordinance 2024-Z003 to Amend the Official Town of Clayton Zoning Map for the re-zoning of approximately 0.35 acres of Tax ID #006-0808-02 (proposed addition to Tax ID #006-1254 via CSM) from A-2 (General Agriculture District) to R-2 (Suburban Residential District).

**SUGGESTED MOTION(S):**

*Motion AND ROLL CALL to approve Ordinance 2024-Z003 Amending the Official Town of Clayton Zoning Map.*

Re: Town Board review & consideration of a Certified Survey Map (CSM) Review Application submitted by Guy Grenfell to combine Tax ID #006-1254 and Tax ID #006-0808-02 into one (1) lot.

**SUGGESTED MOTION(S):**

*Motion to approve the CSM submitted by Guy Grenfell with the three (3) listed conditions.*

Re: Town Board review & consideration of a Certified Survey Map (CSM) submitted by McMahan Associates, Inc. on behalf of Clayton Development Group, LLC to divide Tax ID #006-1799 into two (2) separate lots.

**SUGGESTED MOTION(S):**

*Motion to approve the CSM submitted by McMahan Associates, Inc. on behalf of Clayton Development Group, LLC with the two (2) listed conditions.*

Re: Town Board review & consideration of a Final Plat Review Application submitted by McMahan Associates on behalf of Clayton Development Group, LLC, for approval of the Scholar Ridge Estates Final Plat, dividing Tax ID #006-0617-01; Tax ID #006-0618-01; and Tax ID #006-0632 into 43 lots and 2 outlots intended for single-family residential use.

**SUGGESTED MOTION(S):**

*Motion to approve the Final Plat Review Application submitted by McMahan Associates, Inc. on behalf of Clayton Development Group, LLC as presented.*

Respectfully Submitted  
 Kelsey



# PLAN COMMISSION

Wednesday, November 13, 2024 – 6:30 PM

Item A.

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**Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947**

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## MINUTES

**CALL TO ORDER** - Chair Knapinski called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Chair Knapinski  
Commissioner Haskell  
Commissioner Nemecek  
Commissioner Ketter  
Commissioner Hopkins  
Town Board Rep. Christianson

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Planner Jaworski  
Code Administrator Greenberg

### PUBLIC HEARING(S) AND/OR PUBLIC INFORMATION MEETINGS

- A. Plan Commission Public Hearing on a Re-Zoning Application submitted by Guy Grenfell to re-zone Tax ID #006-0808-02 (proposed addition to Tax ID #006-1254 via CSM). The application is to re-zone the approximately 0.35 acres of the listed parcel from A-2 (General Agriculture District) to R-2 (Suburban Residential District).

Debi Hendricks, 4360 Stoney Ridge Trl, spoke noting no objections to the application.

**PUBLIC HEARING CLOSED AT 6:32 PM**

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, October 9, 2024 Plan Commission Meeting

### MOTION

**Motion made** by Commissioner Haskell, **Seconded** by Commissioner Nemecek to approve the Minutes of the Wednesday, October 9, 2024 Plan Commission Meeting as presented.

**Voting Yea:** Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Commissioner Hopkins, Town Board Rep. Christianson

**Motion carried 6-0.**

**OPEN FORUM – Public comments addressed to the Plan Commission – NONE**

**CORRESPONDENCE**

- A. Distribution of the October 2024 Building Inspection Report

**DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)**

- A. Administrator's Report

**BUSINESS**

- A. Review/Recommendation: Plan Commission review & consideration of Resolution 2024-004 making a Recommendation to the Town Board of Supervisors regarding a Re-zoning Application submitted by Guy Grenfell to re-zone Tax ID #006-0808-02 (proposed addition to Tax ID #006-1254 via CSM). The application is to re-zone the approximately 0.35 acres of the listed parcel from A-2 (General Agriculture District) to R-2 (Suburban Residential District).

**MOTION**

**Motion made** by Commissioner Ketter, **Seconded** by Commissioner Hopkins to approve Resolution 2024-003 Recommending the Re-zoning of Property from the A-2 (General Agriculture District) to R-2 (Suburban Residential District).

**Voting Yea**: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Commissioner Hopkins, Town Board Rep. Christianson

**Motion carried 6-0.**

- B. Review/Recommendation: Plan Commission review & recommendation on a Certified Survey Map (CSM) submitted by Guy Grenfell to combine Tax ID #006-1254 and Tax ID #006-0808-02 into one (1) lot.

**MOTION**

**Motion made** by Commissioner Nemecek, **Seconded** by Commissioner Ketter to recommend approval of the CSM submitted by Guy Grenfel with the following conditions:

1. The lands within Tax ID #006-0808-02 must be re-zoned to the R-2 (Suburban Residential District) prior to recording the CSM.
2. Per WI s. 236.25(2)(c) the surveyor's seal shall be signed, sealed and dated on all pages.
3. The following well casing note shall be added: "The lot created by this document is located in the Special Well Casing Pipe Depth Area. This area has been established due to naturally occurring arsenic contamination problems in this area affecting many wells. Individuals who plan on drilling a well should consult with the Wisconsin Department of Natural Resources, or a drilling professional, to determine how to comply with the provisions of s. NR 812.12(3) of the Wisconsin Administrative Code."

**Voting Yea**: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Commissioner Hopkins, Town Board Rep. Christianson

**Motion carried 6-0.**

- C. Review/Recommendation: Plan Commission review & recommendation on a Certified Survey Map (CSM) submitted by McMahon Associates, Inc. on behalf of Clayton Development Group, LLC to divide Tax ID #006-1799 into two (2) separate lots.

**MOTION**

**Motion made** by Commissioner Nemecek, **Seconded** by Town Board Rep. Christianson to recommend approval of the CSM submitted by McMahon Associates on behalf of Clayton Development Group, LLC with the following conditions:

1. Per WI s. 236.25(2)(c) the surveyor's seal shall be signed, sealed and dated on all pages.
2. An access easement and associated shared driveway agreement must be submitted for review and approval to the Town prior to signing the CSM.

**Voting Yea:** Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Commissioner Hopkins, Town Board Rep. Christianson

**Motion carried 6-0.**

- D. Review/Recommendation: Plan Commission review & recommendation on a Final Plat Review Application submitted by McMahon Associates on behalf of Clayton Development Group, LLC, for approval of the Scholar Ridge Estates Final Plat, dividing Tax ID #006-0617-01; Tax ID #006-0618-01; and Tax ID #006-0632 into 43 lots and 2 outlots intended for single-family residential use.

#### **MOTION**

**Motion made** by Commissioner Nemecek, **Seconded** by Commissioner Ketter to recommend approval of the Final Plat Review Application submitted by McMahon Associates on behalf of Clayton Development Group, LLC as presented.

**Voting Yea:** Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Commissioner Hopkins, Town Board Rep. Christianson

**Motion carried 6-0.**

#### **UPCOMING MEETING ATTENDANCE**

- A. Plan Commission (6:30 pm start unless otherwise noted) - Dec 11; Jan 15; Feb 12
- B. Special Town Electors Meeting - November 20 beginning at 6 pm
- C. Town Board (6:30 pm start unless otherwise noted) - Nov 20 (**immediately following the Special Town Electors Meeting**); Dec 4 & 18; Jan 8 & 22

#### **ADJOURNMENT**

##### **MOTION**

**Motion made** by Commissioner Haskell, **Seconded** by Commissioner Nemecek to adjourn at 6:57 pm.

**Voting Yea:** Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Commissioner Hopkins, Town Board Rep. Christianson

**Motion carried 6-0.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk

TOWN OF CLAYTON  
PLAN COMMISSION RESOLUTION # 2024-004  
RE-ZONING OF TAX ID #006-0808-02

The Plan Commission for the Town of Clayton has recommended  Approval [ ] Denial of the following Re-zoning:

**Owner:** Guy Grenfell & Elizabeth Fedie

**Applicant:** Guy Grenfell

**Location:** Property immediately adjacent to Tax ID #006-1254 addressed 4367 Stoney Ridge Trail

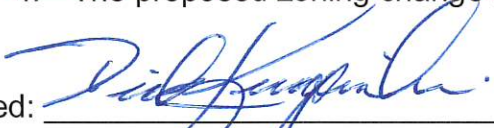
**Legal Description:** Being a part of the Northeast ¼ of the Southwest ¼, Section 32, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, Wisconsin.

**Parcel Number:** The property is known as Tax ID # 006-0808-02

**Explanation:** Applicant is requesting a Zoning Change for approximately 0.35 acres of the existing Tax ID from A-2 (General Agriculture District) to R-2 (Suburban Residential District).

**Town Findings:**

1. The Town does have an adopted land use plan.
2. The proposed zoning change does comply with the Town's adopted Land Use Plan.
3. The proposed zoning change is consistent with the Town's Future Land Use Plan.
4. ~~The proposed zoning change is consistent with the existing land use pattern.~~

Signed:   
Dick Knapinski, Plan Commission Chair

Date: 11/13/2024

Attest:   
Kelsey Faust-Kubale, Town Clerk

Date: 11/13/24

# Plan Commission Roll Call Vote Tally

Meeting Date: November 13, 2024

Agenda Item: Plan Commission review & consideration of Resolution 2024-004 making a Recommendation to the Town Board of Supervisors regarding a Re-zoning Application submitted by Guy Grenfell to re-zone Tax ID #006-0808-02 (proposed addition to Tax ID #006-1254 via CSM). The application is to re-zone the approximately 0.35 acres of the listed parcel from A-2 (General Agriculture District) to R-2 (Suburban Residential District).

Motion by: RK

Second by: MH

**MOTION:** Motion to approve Resolution 2024-003 Recommending the Re-zoning of Property from the A-2 (General Agriculture District) to R-2 (Rural Residential District).

Commissioner Vote:	Aye	Nay	Abstain
④ Chair Knapinski	<u>1</u>	<u>    </u>	<u>    </u>
③ Commissioner Ketter	<u>1</u>	<u>    </u>	<u>    </u>
② Commissioner Nemecek	<u>1</u>	<u>    </u>	<u>    </u>
① Commissioner Hopkins	<u>1</u>	<u>    </u>	<u>    </u>
<del>Commissioner Dorow</del>	<u>X</u>	<u>X</u>	<u>X</u>
⑤ Commissioner Haskell	<u>1</u>	<u>    </u>	<u>    </u>
⑩ Rep. Christianson	<u>1</u>	<u>    </u>	<u>    </u>

**TOWN OF CLAYTON**

**ORDINANCE 2024-Z003**

**AN ORDINANCE TO AMEND THE OFFICIAL TOWN OF CLAYTON ZONING MAP  
– WINNEBAGO COUNTY, WISCONSIN**

**WHEREAS**, one or more applications for amendments(s) to the “Town of Clayton Zoning Map – Winnebago County, Wisconsin” have been filed with the Town of Clayton Clerk as described herein; and

**WHEREAS**, following the requisite Notices and Public Hearing(s), the proposed amendment(s) have been reviewed and recommended to the Town of Clayton Board of Supervisors by the Town’s Plan Commission; and

**WHEREAS**, the application(s) for amendment(s) to the “Town of Clayton Zoning Map – Winnebago County, Wisconsin” does comply with the Town’s future land use element of the Town of Clayton Comprehensive Plan 2040; and

**WHEREAS**, all other procedural requirements have been met for purposes of consideration of the amendment(s) as provided in Article 7 of the Town of Clayton Zoning Code of Ordinances; and

**NOW, THEREFORE BE IT ORDAINED THAT**, the Board of Supervisors of the Town of Clayton, County of Winnebago, State of Wisconsin, pursuant to Article 7 of the Town of Clayton Zoning Code of Ordinances, hereby adopts the following amendment(s) to the “Town of Clayton Zoning Map – Winnebago County, Wisconsin”:

**Section 1:** The Official “Town of Clayton Zoning Map – Winnebago County, Wisconsin” is amended as follows:

**A. Property Owner(s):**

Guy Grenfell & Elizabeth Fedie 4367 Stoney Ridge Trail, Oshkosh, WI 54904

**Legal description of the property:**

Being a part of the Northeast ¼ of the Southwest 1/4, Section 32, Township 20 North, Range 16 East, Town of Clayton, County of Winnebago, Wisconsin.

**Findings of Fact:**

1. The Town of Clayton has an adopted Comprehensive Plan.
2. The Future Land Use Plan Amp of the Comprehensive Plan shows the subject property as “Residential – Single and Duplex”.
3. The proposed Suburban Residential (R-2) District is consistent with the aforementioned “Residential – Single and Duplex” future land use category.

4. Therefore, a zoning map amendment from General Agriculture (A-2) District to Suburban Residential (R-2) District is consistent with the adopted Comprehensive Plan.

5. The zoning map amendment is compatible with adjacent land uses.

**The above-described property is hereby rezoned from:**

General Agriculture (A-2) District to Suburban Residential (R-2) District

**Section 2:** This Ordinance shall be submitted to the Winnebago County Board for approval. This amendment to the “Town of Clayton Zoning Map – Winnebago County, Wisconsin” shall be effective upon approval by the Winnebago County Board.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Vote: Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Russell D. Geise, Town Chair

\_\_\_\_\_  
Kelsey Faust-Kubale, Town Clerk

## MEMORANDUM

**Business Item A**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Resolution 2024-005 Adopting the CY 2024 Tax Levy Payable in CY 2025 as set by the Wednesday, November 20, 2024 Special Meeting of the Town Electors, and Adopting the following Town CY 2025 Budgets as presented:

- CY 2025 General Fund Revenue & Expense Budgets
- CY 2025 Capital Projects Fund Revenue & Expense Budgets
- CY 2025 Debt Service Fund Revenue & Expense Budgets
- CY 2025 Stormwater Management Utility Fund Revenue & Expense Budgets
- CY 2025 Solid Waste and Recycling Fund Revenue & Expense Budgets
- CY 2025 Tax Increment Finance District (TIF) #1 Fund Revenue & Expense Budgets
- CY 2025 Clayton Sanitary District #1 Fund Revenue & Expense Budgets

**SUGGESTED MOTION:**

*Motion **AND ROLL CALL** to approve Resolution 2024-005 Adopting the CY 2024 Tax Levy Payable in CY 2025 as set by the Wednesday, November 20, 2024 Special Meeting of the Town Electors, and Adopting the following Town CY 2025 Budgets as presented.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted  
Kelsey

**Town of Clayton  
Resolution 2024-005**

**A Resolution Adopting the CY 2024 Town Tax Levy as Set by the  
Town Electors at a Special Meeting of the Town Electors; And  
Adopting the Town’s CY 2025 Budgets as Presented by the Town  
Board**

**WHEREAS**, Section. 60.10 (1)(a) of Wis. Statutes authorizes the Town Electors of the Town of Clayton, County of Winnebago, State of Wisconsin, to adopt the Town Tax Levy at a Special Meeting of the Town Electors; and

**WHEREAS**, a Special Town Meeting of the Town Electors of the Town of Clayton, County of Winnebago, State of Wisconsin, has been called for this 20th, day of November, 2024; and

**WHEREAS**, at the Special Meeting of the Town Electors of the Town of Clayton, County of Winnebago, State of Wisconsin, the Town Electors did by a majority vote of the eligible Electors voting on this 20th, day of November, 2024 resolve and order as follows:

- 1) By motion, the Town Electors of the Town of Clayton, County of Winnebago, State of Wisconsin have adopted a Town Tax Levy for CY 2024 payable in CY 2025 of \$2,533,009.00
  - a) Number of Town Electors voting aye \_\_\_\_\_
  - b) Number of Town Electors voting nay \_\_\_\_\_
  - c) Number of Town Electors not voting \_\_\_\_\_

**NOW THEREFORE BE IT RESOLVED**, that the Town Board for the Town of Clayton, County of Winnebago, State of Wisconsin resolves and orders as follows:

- 1) To set the CY 2024 Tax Levy to be collected in CY 2025 at \$2,533,009.00
- 2) To adopt the Town’s CY 2025 General Fund Budgets as presented.
- 3) To adopt the Town’s CY 2025 Capital Projects Fund Budgets as presented.
- 4) To adopt the Town’s CY 2025 Debt Service Fund Budgets as presented.
- 5) To adopt the Town’s CY 2025 Stormwater Management Utility Fund Budgets as presented.
- 6) To adopt the Town’s CY 2025 Solid Waste and Recycling Fund Budgets as presented.
- 7) To adopt the Town’s CY 2025 Tax Increment Finance District #1 Fund Budgets as presented.
- 8) To adopt the Town’s CY 2025 Sanitary District #1 Budgets as presented.

Vote: Yes: \_\_\_ No: \_\_\_ Abstain: \_\_\_

Adopted this 20th, day of November, 2024

Attest:

\_\_\_\_\_  
Russell D. Geise, Town Chair

\_\_\_\_\_  
Kelsey Faust-Kubale, Clerk