



BOARD OF SUPERVISORS MEETING

Wednesday, December 20, 2023 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

AGENDA

CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, December 6, 2023 Town Board Meeting

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda. Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of **2 minutes** per person. **Public comment is not permitted outside of this public comment period.** **Note:** The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

CORRESPONDENCE

- A. Distribution of the November 2023 Building Inspection Report
- B. Distribution of the November 2023 Winnebago County Tonnage Report
- C. Distribution of the Meeting Agenda for the January 4, 2024 Wisconsin Towns Association Winnebago County Unit Meeting.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Joshua Anthony

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Motion to approve a Conditional Use Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

- B. Plan Commission Recommendation: Motion to approve a Site Plan Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.
- C. Plan Commission Recommendation: Motion to approve a Conditional Use Application submitted by Brandon Flees for a proposed retention pond residential accessory use located at 8375 Whispering Meadows Dr, specifically described as Tax ID #006-0566-04-09.

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Resolution 2023-010 A Resolution Creating a Statutorily Required List of Appointed Election Inspectors for the 2024-2025 Election Cycle.
- B. Discussion/Action: Town Board review & consideration of Ordinance 2023-006 Establishing Different Working Hours for Election Officials Assigned to the Same Polling Place.
- C. Discussion/Action: Town Board review & consideration of Change Order #8 for Phase I Water Distribution Booster Pump Facility for an increase in the Contract in the amount of \$25,310.00.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Jan 3 & 17; Feb 7 & 21; March 6 & 20
- B. Plan Commission (6:30 pm start unless otherwise noted) - Jan 10; Feb 14; March 13

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Respectfully submitted,

Russell D. Geise
Town Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town’s Web Page: --



BOARD OF SUPERVISORS MEETING

Wednesday, December 06, 2023 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER - Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Clerk Faust-Kubale
Treasurer Zolp
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, November 15, 2023 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, November 15, 2023 Town Board Meeting.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Paul Michiels, 8512 Oak Ln, Larsen, WI 54947 spoke to the Board regarding his disappointment with Town of Winchester cancelling the Building Inspection Services Contract and expressed his support for the Building Inspector Mr. Spierowski and the good work he has done on behalf of all the communities he has served.

CORRESPONDENCE

- A. Distribution of the meeting materials for the December 6, 2023 Fox West Regional Sewerage Commission Meeting

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report

- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Resolution 2023-008 Supporting the NEWSOC in Opposition of WI State Senate Bill 455 & Assembly Bill 457 further regulating municipal stormwater utilities.

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Christianson to approve Resolution 2023-008 and direct Staff to submit the signed Resolution to NEWSOC.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of Resolution 2023-009 Amending the Town of Clayton Fee Schedule.

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Grundman to approve Resolution 2023-009 Amending the Town's Fee Schedule and direct Staff to post the new fee schedule to the Town's Website.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- C. Discussion/Action: Town Board review & consideration of a proposed text amendment to the Town of Clayton Employee Handbook.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to approve the proposed text amendment to the Town of Clayton Employee Handbook as presented.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Voting Nay: Supervisor Reif

Motion Carried 4-1.

- D. Discussion/Action: Town Board review & consideration of Ordinance 2023-005 regarding Illicit Discharge and Connection to the Municipal Separate Storm Sewer System (MS4).

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Grundman to approve Ordinance 2023-005 regarding Illicit Discharge and Connection and direct

Staff to post and publish as required.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Dec 20; Jan 3 & 17; Feb 7 & 21
- B. Plan Commission (6:30 pm start unless otherwise noted) - Dec 13; Jan 10; Feb 14

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:00 pm

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk

PERMIT SPREADSHEET REPORT NOVEMBER 2023

YEAR TO DATE SUMMARY

DATE	PERMIT #	OWNER	ADDRESS	DESCRIPTION	CONTRACTOR	EST. PROJECT COST	PERMIT FEE	BLDING INSPECTOR FEE	TOWN	EST. PROJECT COST	PERMIT FEE	TOWN OF CLAYTON REVENUE	YEAR TO DATE TOTAL	
TOWN OF CLAYTON PERMITS:										Town of Clayton	\$ 6,022,595.00	\$ 14,347.50	\$ 14,347.50	\$ 104,506.87
11/7/2023	221-23-11E	JOEL TESKY	2850 OAKRIDGE	NSFD ELECT	WATERS ELECT	\$ 20,000.00	\$ 529.50		Town of Vinland	\$ -	\$ -		\$ 1,893.02	
11/7/2023	222-23-11P	JOEL TESKY	2850 OAKRIDGE	NSFD PLUMB	SALMS PLUMB	\$ 36,000.00	\$ 529.50		Town of Winneconne	\$ 114,400.00	\$ 678.24	\$ 542.59	\$ 18,051.53	
11/7/2023	223-23-11H	JOEL TESKY	2850 OAKRIDGE	NSFD HVAC	PALISADES HVAC	\$ 24,875.00	\$ 529.50		Town of Winchester	\$ -	\$ 2,374.80	\$ 1,899.84	\$ 6,008.43	
11/7/2023	224-23-11B	DEREK LIEBHAUSER	2689 CTY II #8	NEW 12 UNIT APARTMENTS	RODAC CONSTRUCTION	\$ 1,132,149.00	\$ 2,366.80		Town of Dale	\$ 320,000.00	\$ 2,093.00	\$ 1,006.40	\$ 9,523.53	
11/7/2023	225-23-11B	DEREK LIEBHAUSER	2689 CTY II #9	NEW 12 UNIT APARTMENTS	RODAC CONSTRUCTION	\$ 1,132,179.00	\$ 2,366.80		Total	\$ 6,456,995.00	\$ 19,493.54	\$ 17,796.33	\$ 139,983.37	
11/8/2023	226-23-11B	DEREK LIEBHAUSER	2689 CTY II #10	NEW 12 UNIT APARTMENTS	RODAC CONSTRUCTION	\$ 1,132,179.00	\$ 2,366.80		Full Burden Wage	\$ 12,457.94			\$ 106,794.82	
11/8/2023	227-23-11B	DEREK LIEBHAUSER	2689 CTY II #11	NEW 12 UNIT APARTMENTS	RODAC CONSTRUCTION	\$ 1,132,179.00	\$ 2,366.80		Net Profit (Loss)	\$ 5,338.39			\$ 33,188.55	
11/8/2023	228-23-11B	DEREK LIEBHAUSER	2689 CTY II #12	NEW 12 UNIT APARTMENTS	RODAC CONSTRUCTION	\$ 1,132,176.00	\$ 2,366.80							
11/13/2023	229-23-11B	JJS LLC	7577 BLACKTOP WAY	CELL TOWER	NATIONAL TOWER	\$ 220,000.00	\$ 250.00							
11/13/2023	230-23-11B	AFFORDABLE CONTRACTING	2815 FOX VALLEY DR	SERVICE SITE LIGHTING	RICK STEFFENS ELECT	\$ 5,000.00	\$ 150.00							
11/13/2023	231-23-11H	DAVE BERGER	2527 CTY JJ	REPLACE FURNACE	BLACK-HAAK	\$ 4,000.00	\$ 75.00							
11/13/2023	232-23-11E	SCOTT KOCH	3671 EMERALD CROWN PKWY	REPLACE FURNACE	BLACK-HAAK	\$ 6,000.00	\$ 75.00							
11/14/2023	233-23-11B	DAVID TROTTER	7981 NICHOLE HEIGHTS	REROOF	O'DANNY BOYS BLDGS	\$ 26,000.00	\$ 75.00							
11/15/2023	234-23-11H	DAN VAN THIEL	8051 NICHOLE HEIGHTS	REPLACE FURNACE- A/C	MADERN HVAC	\$ 9,998.00	\$ 150.00							
11/27/2023	235-23-11E	AUDREY MAROHN	3140 FAIRVIEW	SERVICE	KMILL ELECT	\$ 2,000.00	\$ 75.00							
11/30/2023	236-23-11E	DUSTIN KRAFT	8071 GOLDEN PRIMROSE	SOLAR INSTALL	FOX VALLEY SOLAR	\$ 7,860.00	\$ 75.00							
				TOTALS		\$ 6,022,595.00	\$ 14,347.50							
TOWN OF VINLAND PERMITS:														
				TOTALS		\$ -	\$ -							
TOWN OF WINNECONNE PERMITS:														
11/15/2023	142-23-11H	KATHEE VANDER ZANDEN	6799 OLEN TR	PLUMB REMOD	BLACH-HAAK	\$ 2,000.00	\$ 45.00	\$ 36.00						
11/15/2023	143-23-11H	MIKE MEEKER	6751 CLOW	REPLACE FURNACE-A/C	OSHKOSH HVAC	\$ 11,800.00	\$ 80.00	\$ 64.00						
11/28/2023	144-23-11B	JIM BANECK	5175 N HARBOUR	REROOF	ARC CONTRACTING	\$ 21,500.00	\$ 50.00	\$ 40.00						
11/28/2023	145-23-11B	MICHAEL LOOMIS	5867 POINTE WEST	FOUNDATION REPAIR	RAISERITE	\$ 19,100.00	\$ 50.00	\$ 40.00						
11/30/2023	146-23-11E	LAUREL HUYVAERT	6659 LASLEY SHORE	NSFD ELECT	ZARDA ELECT	\$ 16,000.00	\$ 151.08	\$ 120.86						
11/30/2023	147-23-11H	LAUREL HUYVAERT	6659 LASLEY SHORE	NSFD HVAC	AB&E HVAC	\$ 24,000.00	\$ 151.08	\$ 120.86						
11/30/2023	148-23-11P	LAUREL HUYVAERT	6659 LASLEY SHORE	NSFD PLUMB	SBS PLUMB	\$ 20,000.00	\$ 151.08	\$ 120.86						
				TOTALS		\$ 114,400.00	\$ 678.24	\$ 542.59						
TOWN OF WINCHESTER														
11/15/2023		TOWN OF WINCHESTER	8522 PARKWAY LN	NEW COMMERCIAL ELECT			\$ 791.60	\$ 633.28						
									DOUBLE FEE PLUS PENALTY					
11/15/2023		TOWN OF WINCHESTER	8522 PARKWAY LN	NEW COMMERCIAL HVAC			\$ 791.60	\$ 633.28						
									DOUBLE FEE PLUS PENALTY					
11/15/2023		TOWN OF WINCHESTER	8522 PARKWAY LN	NEW COMMERCIAL PLUMB			\$ 791.60	\$ 633.28						
									DOUBLE FEE PLUS PENALTY					
				TOTALS		\$ -	\$ 2,374.80	\$ 1,899.84						
TOWN OF DALE														
11/13/2023	75-23-11B	JON TAPPE	W9282 HUNTERS	BASEMENT REMOD	GOLD STANDARD	\$ 20,000.00	\$ 390.00	\$ 312.00						
11/30/2023	76-23-11B	JOE GORGES		NSFD	JG BUILDING	\$ 300,000.00	\$ 868.00	\$ 694.40						
11/30/2023		JOE GORGES	CLOVERLEAF RD	TOWN FEES			\$ 835.00							
				TOTALS		\$ 320,000.00	\$ 2,093.00	\$ 1,006.40						

JOHN M. RABE, P.E.
Director

www.winnebagocountysolidwaste.com
solidwaste@winnebagocountywi.gov



Winnebago County

Solid Waste Management Board

The Wave of the Future


LANDFILL/ADMINISTRATIVE
100 W. COUNTY RD. Y
OSHKOSH, WI 54901

PHONE (920) 232-1800
FAX (920) 424-1189

Item B.

DATE: December 7, 2023

TO: Contracted Responsible Units

FROM: Kathy Hutter – Operations Manager
khutter@winnebagocountywi.gov 
920-232-1853

RE: November 2023 Signing Municipality Update & Monthly Scale Reports

Solid Waste Mourns Loss of Pat O'Brien, Chairman, Winnebago County Solid Waste Management Board - It is with great sadness that we report the loss of Pat O'Brien, who passed away on Thursday, November 30, 2023, after a short battle with cancer. Pat was dedicated to fostering Solid Waste and Recycling partnerships within our Brown, Outagamie and Winnebago (BOW) region, and across the state with advocacy work in Associated Recyclers of Wisconsin (AROW), Solid Waste Association of North America (SWANA) - Badger Chapter, and Wisconsin Counties Solid Waste Management Association (WCSWMA). Pat's obituary is online at: <https://www.kesslerfh.com/obituaries/obituary-listings?obId=30017146>

Solid Waste Welcomes Education & Outreach Specialist to the Team – We are pleased to announce and welcome new employee, Kelly Reyer, to our team. Kelly has a degree in Environmental Studies through UW-Oshkosh and has professional experience in graphic design, marketing, event planning, volunteer coordination and grant administration. She recently served as the Trash Free Waters Program Coordinator at Fox-Wolf Watershed Alliance. Within her role at Solid Waste, Kelly will work closely with our RUGs, civic groups, schools and with our Tri-County Recycling Education Team to improve recycling and waste reduction efforts.

2022 Annual Report – recently approved by the Solid Waste Management Board and included in this email. This is a nice wrap-up of our tonnages and programs through calendar year 2022. We will have a copy on our website soon. Please contact me directly if you would like paper copies mailed for distribution to your key Municipal Leadership.

2024 Holiday Schedule & 2024 Tipping Fee Rate Sheet – included with this email. This information will be uploaded to our website during the week of January 1, 2024.

Happy Holidays! - The Landfill/Transfer Station will be closed on Sat., 12/23 & Mon., 12/25. We will be open on Sat., 12/30, 7 a.m. – Noon, and closed Mon., 1/1. We hope you have a safe and joyful Holiday Season!



Winnebago County

Solid Waste Management

2022
ANNUAL REPORT

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Winnebago County

Solid Waste Management

Mission Statement

Winnebago County Solid Waste is a comprehensive, integrated solid waste management program located in Oshkosh, Wisconsin. Our mission is to provide competitive, cost-efficient Solid Waste Management services for solid waste and recyclable materials from our Municipal partnerships and other Winnebago County customers.





Winnebago County Solid Waste Management Board

The Solid Waste Management Board (SWMB) was created in 1975 by the Winnebago County Board to provide solid waste management services to all communities, businesses, and industry in Winnebago County. At that time, its sole function was to operate the Snell Road Landfill.

Since its inception, the SWMB has been progressive and responsive to community needs while remaining cost-conscious and environmentally-responsible. Winnebago County Solid Waste (WCSW) has expanded into a comprehensive, integrated solid waste management program consisting of:

- Sunnyview Landfill Residential Drop-off Area
- Solid Waste/Recycling Transfer Station
- Recycling Programs for Tires, Batteries, Appliances, Used Oil, Electronics, Lamps, etc.
- Brush, Leaves and Yard Waste Drop-off Program for Beneficial Use
- Seasonal Household Hazardous Materials (HHM) Facility
- Landfill Gas Collection/Utilization Systems
- Closed Landfill Environmental Monitoring/Maintenance
- Ken Robl Conservation Park Operation/Maintenance

To further the goal of being cost-conscious and environmentally-responsible, Brown, Outagamie, and Winnebago Counties joined forces in 2002 forming the Tri-County Regional Partnership to secure contracts for solid waste and recycling services with municipalities throughout the Tri-County area. The savings realized by the three counties over the 25-year term of the Tri-County Regional Partnership was projected to be over \$50 million.

To reach the projected savings target, the Tri-County Regional Partnership has combined resources to designate and contribute to Regional Landfills and operate a Regional Single Stream Materials Recovery Facility (MRF) in Appleton. More recently, the Tri-County Regional Partnership has shifted its focus to increase waste diversion rates, improve program efficiency, and offer more robust services to meet customer needs.

In early 2020, the Tri-County Regional Partnership completed a study and found that the partnership saved our users within the Tri-County area approximately \$48 million since inception by allowing the shared services to keep tipping fees low for all our users. Due to the success of the partnership, an amended Tri-County Solid Waste Disposal Agreement was prepared and approved by all three counties' committees/boards in the Fall of 2020, extending the Tri-County Regional Partnership through December 2042. Key features of the amended disposal agreement involve the flexibility of a dual landfill operation at Brown and Outagamie Counties, 15 additional years of regional landfill airspace, and continued cost sharing of services to further improve operational efficiencies.

Winnebago County Solid Waste Management Board Members

Pat O'Brien, Chair

Doug Nelson, Vice Chair

Jim Wise, Secretary

Mike Easker

Paul Eisen

Gerald Konrad

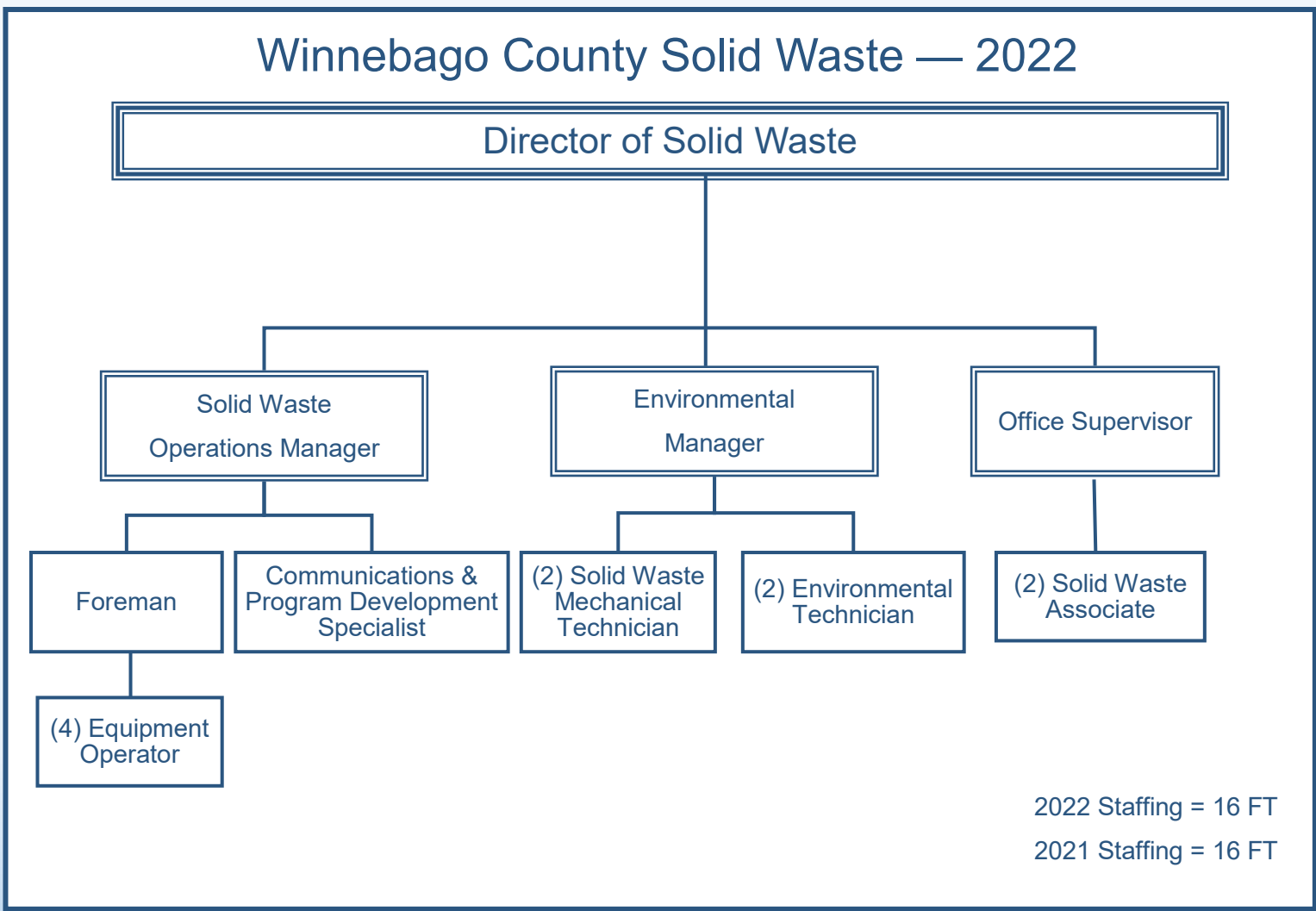
Kevin Konrad

Howard Miller

Shanah Zastera

The SWMB consists of five County Board Supervisors and four citizens from the County whom are appointed by the County Executive. SWMB Members serve staggered three-year terms. The SWMB directs operation of the Landfill Residential Drop-off Area, Solid Waste/Recycling Transfer Station, Diversion Programs, Household Hazardous Materials Collection Facility, Closed Landfill Environmental Monitoring/Maintenance and Landfill Gas-to-Energy Facilities in Winnebago County.

Table of Organization





Landfill/Transfer Operations & Diversion Programs

The Winnebago County Sunnyview Landfill Co-Disposal Site reached capacity in July 2012, after functioning as the Regional Landfill since 2005. WCSW has since focused on operation of a solid waste and recycling transfer station, shipping waste materials to the Regional Landfills (Outagamie and Brown County) and single-stream recycling (SSR) to the Tri-County Recycling Facility in Outagamie County as part of the Tri-County Regional Partnership. In 2022, WCSW directed **203,900 tons of waste** and **14,300 tons of SSR** to our Regional Landfills and Tri-County Recycling Facility, respectively.

WCSW maintained collaboration with University of Wisconsin - Oshkosh (UW-Oshkosh) Biogas Systems to supply chipped brush feedstock for a commercial scale dry fermentation biodigester located in Oshkosh. In 2022, WCSW directed **1,752 tons of ground feedstock material** to the UW-Oshkosh digester (up from 1,624 tons in 2021).

Enhanced Recycling Services

Did you know the Wisconsin Department of Natural Resources (WDNR) has designated certain wastes as banned from landfill disposal because they contain toxic components or highly reusable materials?

WCSW is a WDNR-certified E-Waste Collector and offers a year-round electronics recycling program to residential customers. In 2022, WCSW received **202,244 pounds of household electronics** for recycling (down from 264,364 pounds in 2021).



WCSW also offers a lamp recycling program for residential customers: **5,786 lamps** were recycled in 2022 (slightly down from 5,971 lamps in 2021).

WCSW continues to accept tires, Freon and non-Freon appliances, used motor oil, oil filters, oil absorbents, antifreeze, lead-acid batteries, rechargeable batteries, scrap metal and propane tanks from residential customers for recycling at the Sunnyview Landfill Facility.



Landfill Gas Collection & Utilization

Landfill gas, a renewable energy source, is generated as trash and organic materials decompose. Methane, a primary component of landfill gas is captured at the Sunnyview and Snell Road Landfills and burned to generate power and heat.

The WCSW Landfill Gas Facility operates a total of three engine/generators (2.6 MW of generation capacity) to burn the collected landfill gas and produce power and heat. The electricity produced from landfill gas is sold to a local utility. Landfill gas is also used at the Winnebago County Highway Department for direct use in two boilers. Excess landfill gas is burned in candlestick flares to maintain WDNR air permit compliance. Electricity and direct use **landfill gas revenues exceeded \$1.1 million** in 2022 to offset operational expenses.

In 2022, WCSW used landfill gas to generate enough electricity to power approximately 1,200 residential homes!

Closed Landfill Environmental Monitoring & Maintenance

The Sunnyview (Co-Disposal and Sludge Sites) and the Snell Road Landfills are closed and require ongoing monitoring and maintenance to comply with WDNR permits. Closed landfill monitoring requires continued analysis of underground and surface conditions along with air quality to assess landfill site compliance.

In 2022, WCSW continued groundwater, gradient control, leachate and surface water monitoring and WDNR reporting for Sunnyview and Snell Road Landfills. Monthly landfill gas monitoring, quarterly surface emissions monitoring and reporting were also completed to maintain WDNR air permit compliance for Sunnyview and Snell Road Landfills. WCSW also continued horizontal groundwater extraction system monitoring and WDNR reporting at Snell Road Landfill.

A maintenance project was completed at the Sunnyview Landfill Co-Disposal Site in 2022 to repair a section of landfill gas collection system piping and geomembrane boots to improve landfill gas quality and maintain WDNR compliance.

In 2022, 3,069 pounds of useable product were made available free to the public in the Product Exchange Room.



Household Hazardous Materials Facility

In 2022, WCSW contracted with Veolia Environmental Services for operation of the Household Hazardous Materials (HHM) Facility open on select days from May through October. This was a free, drop-off service for Winnebago County residents with household-sourced material. There were 22 HHM operational days in 2022. In addition, Winnebago County with the help of Municipal Public Works Staff, held two satellite HHM collections in the Villages of Fox Crossing and Winneconne. The satellite collections were also offered as a free service to Winnebago County residents.



In 2022, the WCSW HHM Facility and satellite collections were used by **1,032 customers** who properly disposed of **nearly 44,000 pounds** of household chemicals and cleaners, paints and stains, pesticides and insecticides (2021 totals: 813 users with nearly 46,000 pounds of HHM).

Revenues earned from the sale of single-stream recycling and Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) grant funds are used to offset HHM program costs.

Rechargeable Batteries
(Li-ion, Ni-Cd, Ni-MH, SSLA, etc.) are easily damaged and cause fires in Waste and Recycling Facilities. Do not put them in waste and recycling carts. Instead, take them to a drop-off battery recycler.

Sharps Disposal Program



In 2022, WCSW continued participation in the Outagamie & Winnebago County Sharps Disposal Program. The cooperative effort focuses on public awareness for proper sharps disposal and expanded sharps disposal opportunities, to reduce solid waste/recycling workers risk of accidental needle sticks.

In 2022, Roundy's Pick 'n Save Pharmacies continued to host the program's free residential sourced sharps collection services. Over **1,040 lbs. of medical sharps** were received at the Neenah and Oshkosh locations in 2022 (down from over 1,280 lbs. in 2021). Program details are available at www.winnebagopublichealth.org.

Holiday String Light Recycling Program

The 2022-2023 holiday season was the third year of WCSW's Holiday String Light recycling program. WCSW coordinated efforts with 14 Municipal offices to offer convenient drop-off locations across Winnebago County. In 2022, **996 lbs. of string lights were properly recycled** and kept out of recycling carts. (vs. 300 pounds in 2021.)

Why take to a drop-off collection instead of cart? String lights, cords, hoses, and wires, known as "tangles" that are placed in recycling carts end up at the Tri-County Recycling Facility. Tangles wrap around sorting equipment, which creates regular, unnecessary downtime for maintenance. The sorting equipment does not work effectively if tangles are left to build up within the system. With this drop-off program residents can keep string lights out of recycling carts, which saves time and reduces curb-side recycling costs; a savings that we share with our Municipal Partners.

2022 Drop-Off Bin Hosts

- City of Menasha - 2 locations
- City of Neenah
- City of Omro
- City of Oshkosh - 2 locations
- Village of Fox Crossing
- Village of Winneconne
- Town of Algoma
- Town of Black Wolf
- Town of Neenah
- Town of Vinland
- Town of Winchester
- Town of Winneconne

Used Cooking Oil Program Launched



NOW ACCEPTING:
USED COOKING OIL

Recycled Vegetable Oil Only
Blue Honey Bio-Fuels

Available:
7a - 3p Mon-Fri
7a - 12p Sat.

FREE TO THE PUBLIC.
Small businesses and large vendors, please call (920) 232-1802 to check availability.

*****DO NOT MIX YOUR WASTE COOKING OIL WITH OTHER MATERIALS.*****

Winnebago County
Solid Waste Management

Launched in May 2022, the used cooking oil recycling program is a drop-off service, offered free to the public and local small business owners. The 300-gallon collection tank is located in our Sunnyview Landfill Residential Drop-off Area and available during regular operational hours. Users of this program should check-in at the scale office prior to entering the Facility to report their material and receive drop-off instructions.

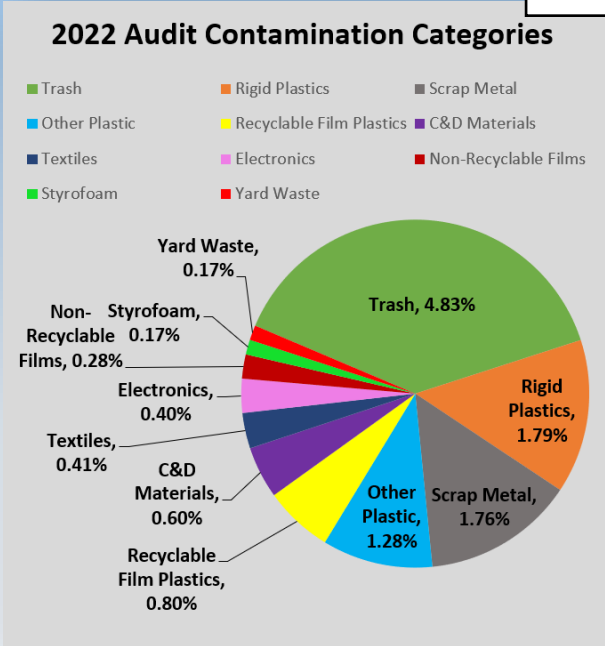
WCSW uses Blue Honey Bio-fuels, which collects and refines the used cooking oil into an alternative fuel. Dropping off used cooking oil, instead of landfilling it, supports cleaner burning fuels and enhanced fuel economies in across Wisconsin. Approximately **380 gallons of used cooking oil** was collected in 2022.

2022 Municipal Recycling Audits

The Tri-County Material Recovery Facility located in Appleton, WI averages an 8-9% contamination rate. In effort to assess recycling quality of materials collected in Winnebago County, WCSW conducted six recycling load audits between May and October, 2022. Small samples were taken from random Municipal recycling loads and analyzed for contaminants vs. recyclables. Contaminants were removed and sorted into 11 categories (see pie-chart). Recyclables were processed with other recyclable materials.

The end result revealed that Winnebago County residential recycling routes are **averaging closer to 12.5% contamination**; 350 lbs. of the 2,800 lb. combined sample weight, consisted of items that are

not accepted in Winnebago County’s curbside recycling program. The audit also revealed that 5% of the contaminants *could* have been successfully recycled if residents brought it to the correct drop-off location, such as metal to a scrap metal yard or plastic bags returned to a grocery store. **We and our Municipal Partners will continue to encourage residents to keep trash, scrap metal, and non-accepted plastics out of the recycling stream through use of clear, consistent, and ongoing messaging. Better Recyclers make a more successful Recycling Program.**



UW-Oshkosh Biogas System Partnership

Since 2014, WCSW has sustainably managed its brush, leaves and grass clippings, “yard waste”, by sending it to UW-Oshkosh’s Anaerobic Biogas System. Before leaving our facility, yard waste materials are processed with a horizontal wood waste grinder, resulting in a consistent feedstock ready for use in the UW-Oshkosh Biodigester. UW-Oshkosh mixes this feedstock with additional food and farm waste, then lets it ferment in the Biodigester. Methane gas, a byproduct of this process, is collected during this process and used as a renewable energy.

Through 2022, WCSW has diverted **nearly 16,000 tons of yard waste** to UW-Oshkosh’s Anaerobic Biogas System. The joint effort allows WCSW to manage incoming yard wastes through a sustainable program, contribute to local renewable energy generation, and support faculty and student research in biogas technology.



Financial Reports

Winnebago County Solid Waste Management Fund

Comparative summary of fund change in net position for the years ended December 31, 2022 and 2021

	<u>2022</u>	<u>2021</u>
<i>OPERATING REVENUES</i>		
Charges for Services Provided to:		
Public	\$ 9,704,385	\$ 10,272,708
Other Governmental Entities	110,264	90,568
Other County Departments	12,828	9,923
Miscellaneous	1,361,271	119,607
Total Operating Revenues	<u>11,188,748</u>	<u>10,492,806</u>
<i>OPERATING EXPENSES</i>		
Salaries, Wages, and Benefits	1,043,939	1,189,885
Materials, Suppliers, and Services	9,634,677	6,509,846
Heat, Light, and Power	357,563	345,388
Depreciation	882,805	977,811
Landfill Closure and Long - Term Care	746,660	(456,046)
Total Operating Expenses	<u>12,665,644</u>	<u>8,566,884</u>
<i>OPERATING INCOME (LOSS)</i>	(1,476,896)	1,925,922
<i>NONOPERATING REVENUES (EXPENSES)</i>		
Investment Income	(2,377,815)	(275,896)
Interest Expense	-	-
Grant Revenue	34,819	-
Gain (Loss) on Disposal of Capital Asset	-	10,866
Total Nonoperating Revenues (Expenses)	<u>(2,342,996)</u>	<u>(265,030)</u>
<i>CHANGE IN NET POSITION</i>	(3,819,892)	1,660,892
Net Position - Beginning of Year	<u>43,261,841</u>	<u>41,600,949</u>
<i>NET POSITION - END OF YEAR</i>	<u>\$ 39,441,949</u>	<u>\$ 43,261,841</u>

The operating loss for the fund was \$1,476,896 in 2022 compared to operating income of \$1,925,992 for the prior year. At the end of the year, the unrestricted cash and investment balance of the fund decreased to \$36,283,937 while restricted cash and investments was \$9,807,376. The restricted cash balance is held for several purposes, but primarily to fund the closure and long - term care of present landfill sites.

Financial Reports (continued)

Winnebago County Solid Waste Management Fund

Retained Earnings Reservation

Fund Goal Authorized by the SWMB

<i>BALANCE AS OF DECEMBER 31, 2021</i>	\$ 34,350,577
 <i>2022 FUND GOAL DESIGNATIONS</i>	
Future Landfill Siting / Development / Technology	\$ 10,000,000
Landfill Gas Utilization / System Upgrades / Renewables / Solar	3,000,000
New Waste / Recycling Transfer Station & Resource Recovery Park	6,000,000
Tri-County Single Stream Recycling Facility Upgrade	2,000,000
Operational Cash Flow / Capital Outlay	3,000,000
Closed Landfill Long - Term Care / Beyond WDNR Escrow	5,000,000
PFAS Impacts to Leachate / Groundwater / Surface Water	5,000,000
<i>TOTAL RESERVED</i>	\$ 34,000,000
<i>SURPLUS / (DEFICIT)</i>	\$ 350,577

2021 - 2022 Tonnage Summary

Winnebago County Solid Waste Department

		<u>2021</u>	<u>2022</u>
<i>SOLID WASTE</i>	Transfer Station	92,653	108,745
	Direct Hauls	25,388	29,693
	ADC/Beneficial Use	74,257	65,479
	Total Tons	192,298	203,917
<i>RECYCLING</i>	Transfer Station	10,883	11,395
	Direct Hauls	3,690	2,946
	Total Tons	14,573	14,341



Winnebago County

Solid Waste Management

100 West County Road Y • Oshkosh, WI 54901
Telephone (920) 232-1800 • Fax (920) 424-1189

John M. Rabe, Director of Solid Waste

Visit us on the web at:

www.WinnebagoCountySolidWaste.com



www.facebook.com/WinnCoWI.SolidWaste



www.instagram.com/WinnCoWi.SolidWaste

2024 Rates
Winnebago County Solid Waste & Recycling

	Rate	Unit
General Wastes		
General Refuse (household, commercial, industrial)	\$56.00	Per Ton
Minimum fee	\$20.00	700 lbs. or less
Construction and Demolition Waste	\$56.00	Per Ton
Minimum Fee	\$20.00	700 lbs. or less
Asphalt Shingles – Non-asbestos (residential 4 units or less)	\$56.00	Per Ton
Minimum Fee	\$20.00	700 lbs. or less
Out of County (general refuse, construction and demo, shingles)	\$58.00	Per Ton
Minimum Fee	\$20.00	700 lbs. or less
Brush (6" diameter or less), Leaves, Grass	\$35.00	Per Ton
Minimum Fee	\$10.00	500 lbs. or less
Single Stream Recycling – Commercially collected	Call Ahead	Per Ton
Contamination Fee	\$50.00	Per Ton
Late Unload Fee – (Starts April 1, 2024)	\$25.00	Per 15 Minutes
Recyclable Wastes – HOUSEHOLD SOURCED, IN-COUNTY ONLY		
Freon Appliances	\$15.00	Each
Non-Freon Appliances and Microwaves	\$5.00	Each
Tires		
Vehicle Tires – 16" or less	\$6.00	Each
Vehicle Tires – Larger than 16"	\$8.00	Each
Agriculture Equipment & Off-road Tires	\$12.00	Each
Loads of Tires – More than 5 tires are charged by weight	\$400.00	Per Ton
Lead-acid Batteries	\$1.00	Each
Ballasts	\$1.00	Each
Rechargeable Batteries	No Fee	
Used Automobile Oil – No antifreeze, water or other contaminants; user must empty into collection tank	No Fee	
Used Automobile Oil Filters – up to 4 filters, no charge: thereafter	\$0.50	Each
Used Oil Absorbents (rags, pads, socks, granular/sand, etc.)	No Fee	
Used Antifreeze – No oil or other contaminants; user must empty into collection tank	\$1.00	Per Gallon
Propane Tanks	\$5.00	Each
Cooking Oil	No Fee	
Latex Paint – (Starts April 1, 2024) User must empty into collection tank.	\$1.00	Gallon
Televisions – Limit 4		
Less than 32" screen	\$15.00	Each
32" or greater screen	\$20.00	Each
Computers/Electronics – Limit 4		
Monitor, laptop, CPU, tablet, desktop printer, fax, video player, gaming device	\$5.00	Each
Keyboards, mice, speakers, cords, flash drives, cell phones, misc. accessories	No Fee	
Bulbs - Limit 25		
Fluorescent tube (4' or less), U-shaped, circular, compact (CFL), flood, incandescent	\$0.50	Each
Fluorescent tube (greater than 4'), shielded fluorescent, HID, tanning bed	\$1.00	Each
Misc. bulbs – LED, ultraviolet, arc, germicidal, projection	\$3.00	Each
Residential Curbside Recyclables – Small vehicle loads	No Fee	

Please see reverse side for accepted materials.

Accepted Materials

General Refuse	Household, commercial, and industrial.
Construction and Demolition Waste	Clean wood, metal, new drywall, and vinyl siding.
Asphalt Shingles	Clean asphalt shingles from residential dwellings of 4 units or less. Must be non-asbestos and free from cedar shakes, wood, metal and other residential debris/trash.
Out of County	Any general refuse, construction and demolition and shingle waste sourced from outside of Winnebago, Outagamie and Brown Counties.
Brush, Leaves, Grass	Leaves, grass clippings, brush less than 6" diameter. Paper bags okay. No plastic bags allowed.
Single Stream Recycling	Commercially collected recyclable cardboard, paper, bottles and cans. No plastic bags allowed. Rates change monthly.
Contamination Fee	Contaminated loads will be assessed an additional \$50.00/ton fee.
Late Unload Fee	Late Unload Fee will be charged to facility users who are unloading or who return to the scale for weigh-out, later than 15 minutes past closing hours. The fee is assessed in 15-minute increments and will be rounded up.

Facility Information

All loads entering facility must be secured and covered – tarps available to purchase for a \$10.00 fee.
Safety vests required in transfer station – safety vests available to purchase at scale.
Due to the use of compactors and hauling limitations, we are not able to accept items like tree stumps, stone, brick, concrete, sod, soil, telephone poles, railroad ties, steel beams, steel posts, boats and various oversized items. Outagamie County Landfill will accept these items. Fees apply. Call 920-832-5277 or visit www.recyclemoreoutagamie.org
Wastes that require special approval (bulky items, asbestos containing materials, commercial and industrial special wastes, contaminated soil) – please call for information/pricing.
Customers are responsible for unloading waste and recyclables. Winnebago County employees are not available to assist.
Cash, checks, debit and credit cards (VISA, American Express, Discover and MasterCard) accepted for payment.

Note: Effective – January 1, 2024

JOHN M. RABE, P.E.
Director

www.winnebago-county-solid-waste.com
solidwaste@winnebago-county-wi.gov



LANDFILL/ADMINISTRATION Item B.
100 W. COUNTY RD. Y
OSHKOSH, WI 54901

PHONE (920) 232-1800
FAX (920) 424-1189

Winnebago County

Solid Waste Management Board

The Wave of the Future

IMPORTANT NOTICE TO ALL WINNEBAGO COUNTY SOLID WASTE USERS

By Winnebago County Solid Waste Management Board

Holiday Hours for 2023-2024

The Residential Drop-Off Area, Scale and Transfer Station will be closed
or have modified hours on the following holidays:

Saturday, December 23, 2023		Closed
Monday, December 25, 2023	Christmas Day	Closed
Saturday, December 30, 2023		Open 7 a.m. - Noon
Monday, January 1, 2024	New Year's Day	Closed
Monday, May 27, 2024	Memorial Day	Closed
Thursday, July 4, 2024	Independence Day	Closed
Monday, September 2, 2024	Labor Day	Closed
Thursday, November 28, 2024	Thanksgiving	Closed
Tuesday, December 24, 2024	Christmas Eve	Open 7 a.m. - Noon
Wednesday, December 25, 2024	Christmas Day	Closed
Wednesday, January 1, 2025	New Year's Day	Closed

**WINNEBAGO COUNTY SOLID WASTE MANAGEMENT BOARD
2023 RECYCLING TONNAGE REPORT**

	January	February	March	April	May	June	July	August	September	October	November	December	YTD	
	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	SS Tons	
T. Algoma	52.22	40.80	59.90	44.38	38.41	47.89	45.03	50.51	55.49	42.93	41.45		519.01	T. Algoma
T. Black Wolf	18.31	17.47	25.05	21.19	17.39	28.28	19.36	26.38	18.76	17.90	22.80		232.89	T. Black Wolf
T. Clayton	39.17	32.53	37.70	25.63	34.41	45.63	37.32	30.96	45.66	35.83	36.14		400.98	T. Clayton
V. Fox Crossing	117.11	91.65	109.11	102.55	97.92	111.13	91.40	113.97	102.62	103.52	111.60		1152.58	V. Fox Crossing
T. Neenah	22.30	22.00	31.36	23.72	25.23	30.97	24.37	31.17	25.58	25.54	32.13		294.37	T. Neenah
T. Nekimi	9.29	8.81	11.58	8.82	9.59	12.90	10.24	12.40	7.78	8.26	9.59		109.26	T. Nekimi
T. Omro	12.21	11.04	13.62	9.82	11.32	10.65	10.30	9.35	8.66	10.12	8.74		115.83	T. Omro
T. Vinland	17.67	11.85	12.19	13.25	15.46	16.37	16.11	15.03	11.77	15.07	11.76		156.53	T. Vinland
T. Winchester	15.16	12.90	10.58	16.67	11.40	13.29	10.72	11.25	11.62	11.41	14.60		139.60	T. Winchester
T. Winneconne	25.03	18.78	23.01	21.86	18.30	25.23	21.05	24.76	21.63	21.74	23.63		245.02	T. Winneconne
T. Wolf River	6.18	4.46	4.17	6.63	5.71	4.30	4.07	4.38	4.09	3.57	3.11		50.67	T. Wolf River
V. Winneconne	13.62	12.64	13.53	13.17	22.26	25.68	17.85	22.15	17.46	15.45	19.79		193.60	V. Winneconne
C. Menasha	122.60	110.42	92.37	112.10	119.36	132.70	91.40	128.01	83.28	119.81	111.83		1223.88	C. Menasha
C. Neenah	184.77	138.68	168.27	158.72	180.38	180.72	165.78	178.21	163.75	171.67	170.97		1861.92	C. Neenah
C. Omro	15.48	15.83	13.73	17.90	17.68	26.48	19.49	16.98	14.48	17.16	16.52		191.73	C. Omro
C. Oshkosh	347.56	277.07	325.52	303.96	333.94	348.48	311.33	344.15	300.04	318.59	315.87		3526.51	C. Oshkosh
Other SS	255.55	197.60	340.91	278.45	302.45	335.63	356.32	367.31	311.66	293.81	335.01		3374.70	Other SS
TOTAL TONS	1274.23	1024.53	1292.60	1178.82	1261.21	1396.33	1252.14	1386.97	1204.33	1232.38	1285.54		13789.08	TOTAL TONS

	Population	SS lbs./person
T. Algoma	6,927	149.85
T. Black Wolf	2,431	191.60
T. Clayton	4,375	183.31
V. Fox Crossing	19,011	121.25
T. Neenah	3,701	159.08
T. Nekimi	1,334	163.81

	Population	SS lbs./person
T. Omro	2,356	98.33
T. Vinland	1,773	176.57
T. Winchester	1,796	155.46
T. Winneconne	2,627	186.54
T. Wolf River	1,212	83.61
V. Winneconne	2,542	152.32

	Population	SS lbs./person
C. Menasha	18,490	132.38
C. Neenah	27,726	134.31
C. Omro	3,644	105.23
C. Oshkosh	66,929	105.38
Total	166874	124.82



WISCONSIN TOWNS ASSOCIATION WINNEBAGO COUNTY UNIT MEETING

Thursday, January 4, 2024 at 6:30 PM – Dinner Served at 6:00 PM

Location: Town of Clayton, 8348 Hickory Avenue, Larsen, WI 54947.

AGENDA

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Open Forum for Public Comments:**
4. **Approval of Minutes:** Approve minutes from October 5, 2023 WTA Unit meeting.
5. **New Members**
6. **Elected Officials Invited:**

US Senator Tammy Baldwin	State Representatives Michael Schraa
US Senator Ron Johnson	State Representative Lori Palmeri
US Congressman Glenn Grothman	State Representative Nate Gustafson
US Congressman Mike Gallagher	State Representative David Murphy
State Senator Daniel Feyen	State Representative Lee Snodgrass
State Senator Rachael Cabral-Guevara	County Executive Jon Doemel
7. **Secretary/Treasurers Report:** 09-30-2023 and 12-31-2023 Financial Statement
8. **Elect Chair, Vice Chair and Secretary/Treasurer**
9. **Go-EDC Report** – Rob Keller / Art Rathjen
10. **WTA/TAC Report** – Jim Erdman
11. **WTA Report** – Lee Engelbrecht and John Piechowski
12. **Speaker:** Ben LaFrombois
Subject: TID Districts
13. **Old/New Business**
14. **Next Meeting Dates and Locations:**
Thursday April 4, 2024 at Town of Neenah
15. **Adjourn**

MEMORANDUM

Business Referred By Plan Commission A

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of a Conditional Use Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

Please find in your packet a copy of the Draft Minutes from the December 13, 2023 Plan Commission Meeting outlining the Commission recommendations. Chair Knapinski will also be available for questions.

If the Board agrees with the Plan Commission recommendation, a motion to approve the Conditional Use Application would be in order.

SUGGESTED MOTION:

Motion to approve the Conditional Use Application submitted by Utschig Inc. on behalf of Last Time Realty LLC with all Plan Commission & Staff Recommendations and Conditions.

Business Referred By Plan Commission B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of a Site Plan Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

If the Board agrees with the Plan Commission recommendation, a motion to approve the Site Plan Application would be in order.

SUGGESTED MOTION:

Motion to approve the Site Plan Application submitted by Utschig Inc. on behalf of Last Time Realty LLC with all Plan Commission & Staff Recommendations and Conditions.

Business Referred By Plan Commission C

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration on a Conditional Use Application submitted by Brandon Flees for a proposed retention pond residential accessory use located at 8375 Whispering Meadows Dr, specifically described as Tax ID #006-0566-04-09.

If the Board agrees with the Plan Commission recommendation, a motion to approve the Conditional Use Application would be in order.

SUGGESTED MOTION:

Motion to approve the Conditional Use Application submitted by Brandon Flees with all Plan Commission & Staff Recommendations and Conditions.

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey



PLAN COMMISSION

Wednesday, December 13, 2023 – 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER - Chair Knapinski called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Chair Knapinski
 Commissioner Haskell
 Commissioner Nemecek
 Commissioner Dorow
 Commissioner Ketter
 Town Board Rep. Christianson

EXCUSED

Commissioner Hopkins

STAFF

Administrator Wisnefske
 Clerk Faust-Kubale
 Planner Jaworski
 Code Administrator Kussow

PUBLIC HEARING(S) AND/OR PUBLIC INFORMATION MEETINGS

- A. Public Hearing on a Conditional Use Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

NO PUBLIC COMMENTS - HEARING CLOSED AT 6:32 PM

- B. Public Hearing on a Conditional Use Application submitted by Brandon Flees for a proposed retention pond residential accessory use located at 8375 Whispering Meadows Dr, specifically described as Tax ID #006-0566-04-09.

NO PUBLIC COMMENTS - HEARING CLOSED AT 6:33 PM

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday November 8, 2023 Plan Commission Meeting

MOTION

Motion made by Commissioner Haskell, **Seconded** by Commissioner Nemecek to approve the Minutes of the Wednesday, November 8, 2023 Plan Commission Meeting as presented.

Voting Yea: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Dorow, Commissioner Ketter, Town Board Rep. Christianson

Motion carried 6-0.

OPEN FORUM – Public comments addressed to the Plan Commission - NONE**CORRESPONDENCE**

- A. Distribution of the November 2023 Building Inspection Report

BUSINESS

- A. Review/Recommendation: Plan Commission review & recommendation on a Conditional Use Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

MOTION

Motion made by Commissioner Nemecek, **Seconded** by Commissioner Ketter to recommend approval of the Conditional Use Application submitted by Utschig Inc on behalf of Last Time Realty LLC with the following conditions:

1. The proposed development obtains Site Plan Approval pursuant to Division 13 of Article 7 of the Town Zoning Ordinance
2. The proposed development shall comply with all conditions of any Site Plan approval
3. If the proposed development transitions to any other type of use requiring a Conditional Use Permit the Town will review a new application at that time
4. The proposed development shall operate within customary business hours in accordance with adjacent businesses in the area
5. The proposed development shall not allow any overnight accommodations of people on site
6. The proposed development shall direct any customers or prospective customers to use the best trucking route of State Hwy 76, I-41, and West American Dr and not disturb or disrupt the residential traffic to the East of the proposed development
7. The proposed development shall comply with and all Staff Recommendations & Conditions

Voting Yea: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Dorow, Commissioner Ketter, Town Board Rep. Christianson

Motion carries 6-0.

- B. Review/Recommendation: Plan Commission review & recommendation on a Site Plan Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

MOTION

Motion made by Commissioner Ketter, **Seconded** by Commissioner Nemecek to recommend approval of the Site Plan Application submitted by Utschig Inc. on behalf of Last Time Realty LLC with the following conditions:

1. This permit/approval is only for Phase 1 of this development. Any future addition(s) or expansion(s) of this use/development shall require a new Conditional Use Permit and Site Plan Review in accordance with the Town Zoning Ordinance
2. The project shall comply with all applicable local, state, and federal codes/ordinances
3. Outagamie County permit/approval for development in the Airport Overlay Zoning District shall be obtained prior to commencing construction
4. Winnebago County and Wisconsin Department of Natural Resources permits/approvals for stormwater management and erosion control shall be obtained prior to commencing construction
5. Any proposed signage shall comply with the applicable requirements of Article 12 and Attachment E of the Town Zoning Ordinance
6. Any substantial changes and/or additions to the site plan and/or building plans shall be reviewed & approved by the Plan Commission and Town Board in accordance with the Town Zoning Ordinance. Determination of whether a change or addition is substantial shall be at the discretion of the Town Administrator
7. Revised plans including updates to the roofing materials and landscaping plans shall be submitted to Town Staff no later than 9 am on Friday, December 15, 2023 for review prior to the next Town Board meeting

Voting Yea: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Dorow, Commissioner Ketter, Town Board Rep. Christianson

Motion carried 6-0.

- C. Review/Recommendation: Plan Commission review & recommendation on a Conditional Use Application submitted by Brandon Flees for a proposed retention pond residential accessory use located at 8375 Whispering Meadows Dr, specifically described as Tax ID #006-0566-04-09.

MOTION

Motion made by Commissioner Haskell, **Seconded** by Commissioner Ketter to recommend approval of the Conditional Use Application submitted by Brandon Flees with the following conditions:

1. The project shall comply with all applicable local, state, and federal codes/ordinances. Applicant should be aware that a Wisconsin Department of Natural Resources (WisDNR) Pond General Permit 3500-144 and Winnebago County stormwater management/erosion control permit(s) may be required for the project. It is the applicant's responsibility to comply with any applicable WisDNR and Winnebago County permit/approval requirements and obtain any required WisDNR and Winnebago County permits/approvals prior to commencing construction

2. Applicant should be aware that point discharge of water from the pond onto a neighboring property may create adverse conditions. The Town recommends coordination with the neighbor on discharge location to make use of a level spreader type of diffuser prior to draining to neighboring property

3. Any substantial changes, additions, and/or expansions to the pond shall be reviewed and approved by the Plan Commission and Town Board in accordance with the Town of Clayton Zoning Ordinance and the Town of Clayton Pond Ordinance (Town of Clayton Ordinance 2022-002). Determination of whether a change or addition is substantial shall be at the discretion of the Town Administrator

4. The pond shall be properly maintained according to both the Town of Clayton and WisDNR requirements and standards

Voting Yea: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Dorow, Commissioner Ketter, Town Board Rep. Christianson

Motion carried 6-0.

UPCOMING MEETING ATTENDANCE

- A. Plan Commission (6:30 pm start unless otherwise noted) - Jan 10; Feb 14; March 13
- B. Town Board (6:30 pm start unless otherwise noted) - Dec 20; Jan 3 & 17; Feb 7 & 21

ADJOURNMENT

MOTION

Motion made by Commissioner Haskell, **Seconded** by Commissioner Nemecek to adjourn at 8:34 pm.

Voting Yea: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Dorow, Commissioner Ketter, Town Board Rep. Christianson

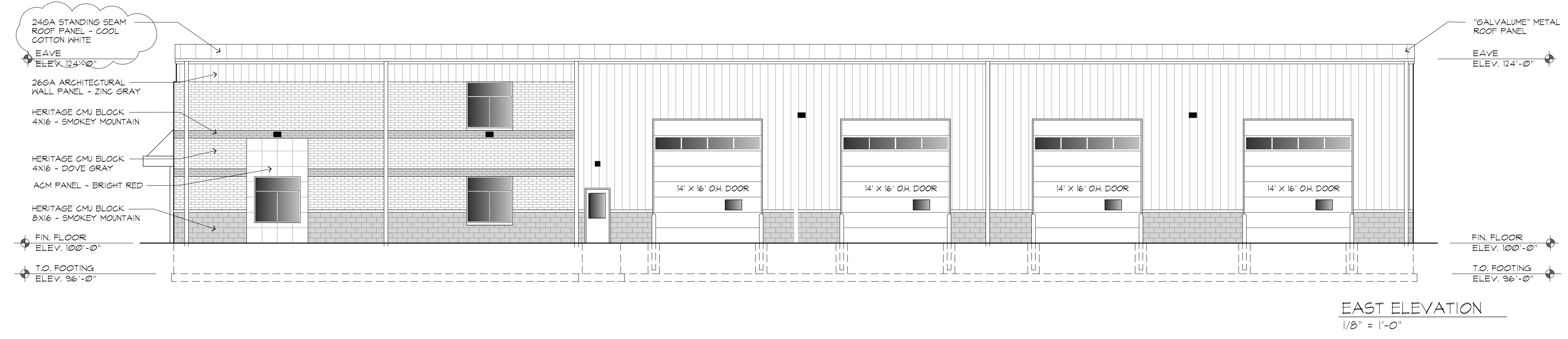
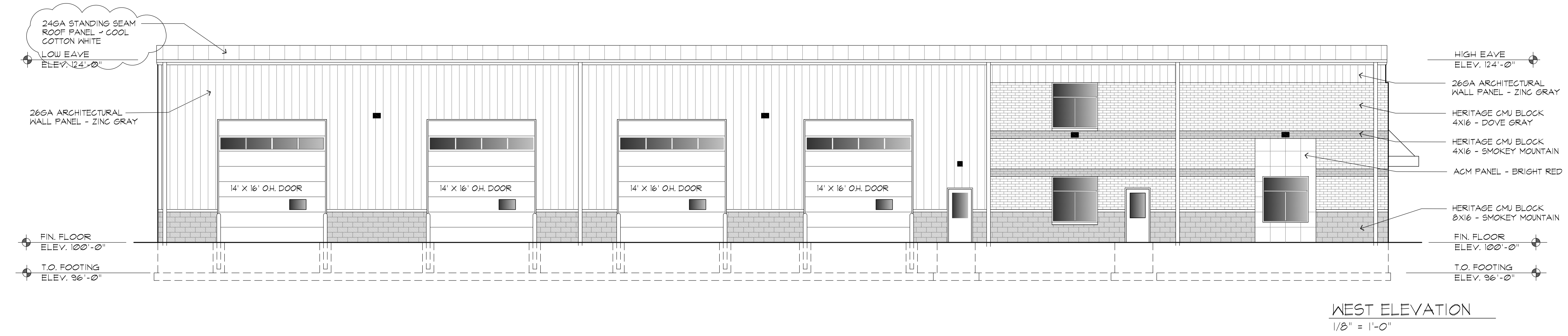
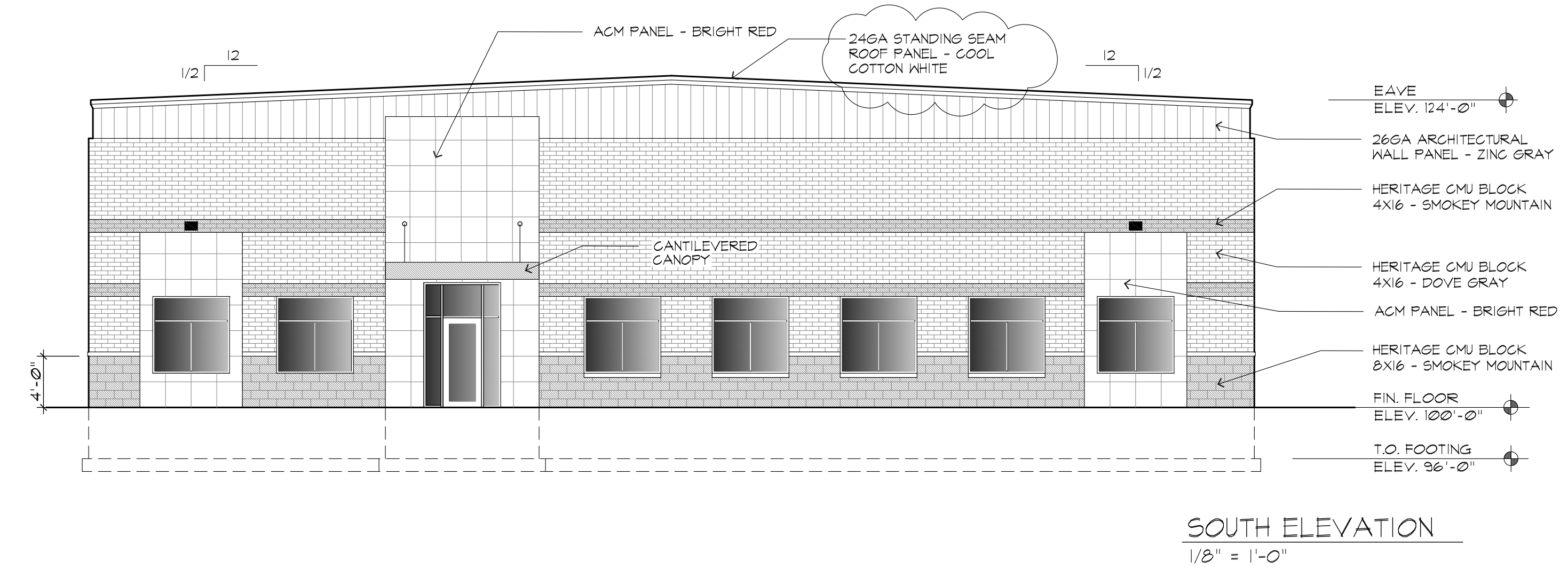
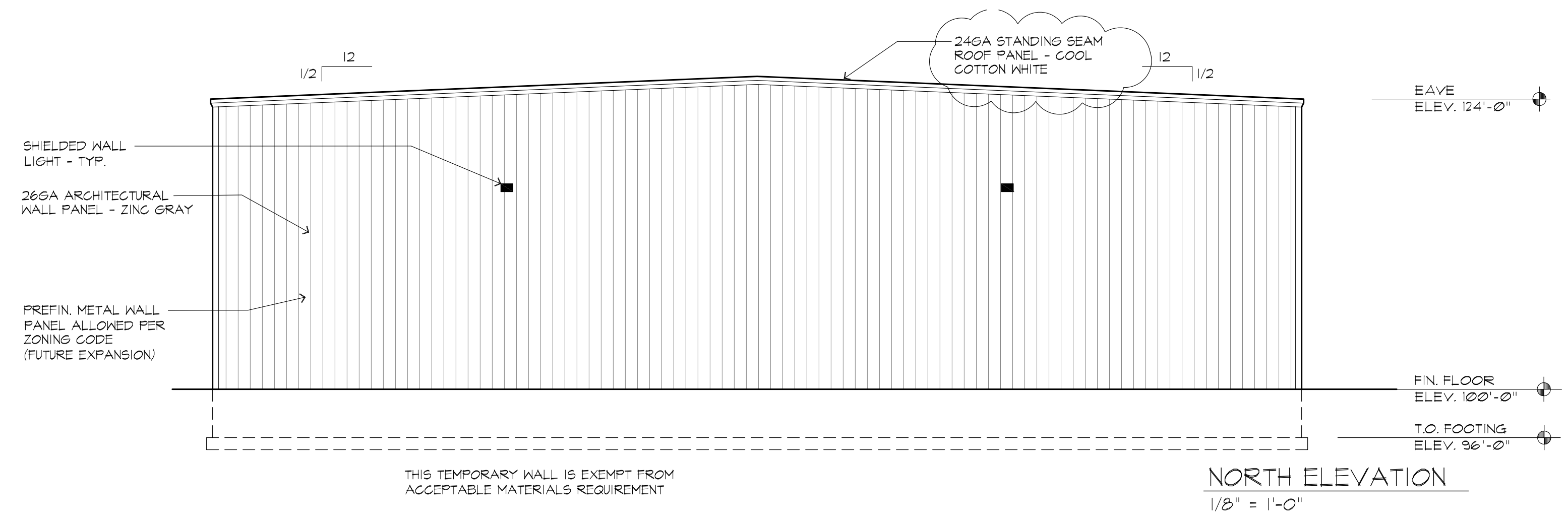
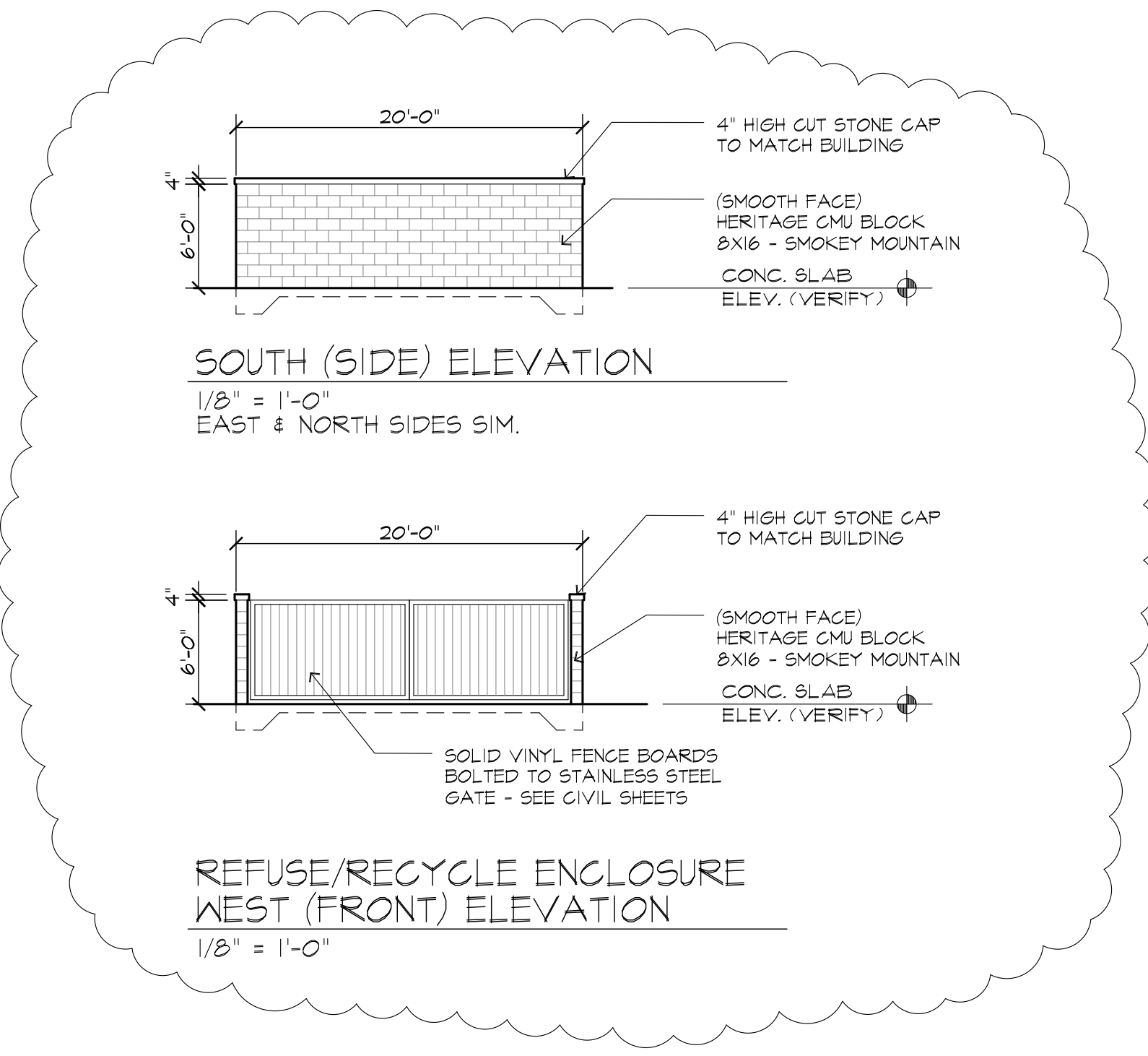
Motion carried 6-0.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk

WE ARE REQUESTING THE VILLAGE TO APPROVE THE EXTERIOR ELEVATIONS WITH LESS THAN 75% ACCEPTABLE PRIMARY ELEVATION MATERIALS, SINCE THE VILLAGE HAS THE AUTHORITY TO ALLOW A DECREASE IN THOSE MATERIALS. WE FEEL WE MEET THE ARCHITECTURAL DESIGN INTENT OF THE ORDINANCE SINCE OUR SOUTH (FRONT) ELEVATION IS DIVERSE WITH (2) TYPES OF METAL WALL PANEL, & (2) TYPES OF MASONRY. THE EAST & WEST ELEVATIONS HAVE MASONRY AT THE BASE, AND OVERHEAD DOORS TAKE UP ABOUT HALF OF THE WALLS AS ALLOWED BY ZONING. THE PRIMARY FUNCTION OF THE BUILDING IS SERVICE RELATED WHICH REQUIRED THE OVERHEAD DOORS.

THANK YOU FOR YOUR CONSIDERATION.



PROPOSED NEW BUILDING FOR:
VALLEY TRUCK LEASING
CLAYTON, WISCONSIN
BUILDING ELEVATIONS

No.	Date	Description
1	12/14/23	REVISED PER CLAYTON COMMENTS

Page Information

Drawn By	Approved By
EAF	JJW
Project No.	Date
23-2491	12/14/23
Sheet No.	

No.	Date	Description
1	12/14/23	REVISED PER CLAYTON COMMENTS

Page Information

Drawn By: EAF
 Approved By: JJW
 Project No.: 23-2491
 Date: 11/17/23
 Sheet No.

TYPE	MIN. SIZE	PTS.	REMARKS
TALL OR MEDIUM HEIGHT DECIDUOUS TREE	2 1/2" DIA.	30	(AS REQUIRED BY ZONING ORDINANCE)
LOW HEIGHT DECIDUOUS TREE	1 1/2" DIA.	10	
EVERGREEN TREE	6' TALL	30	
TALL OR MEDIUM HEIGHT SHRUB	24" HEIGHT	5	
LOW HEIGHT SHRUB	18" HEIGHT	3	

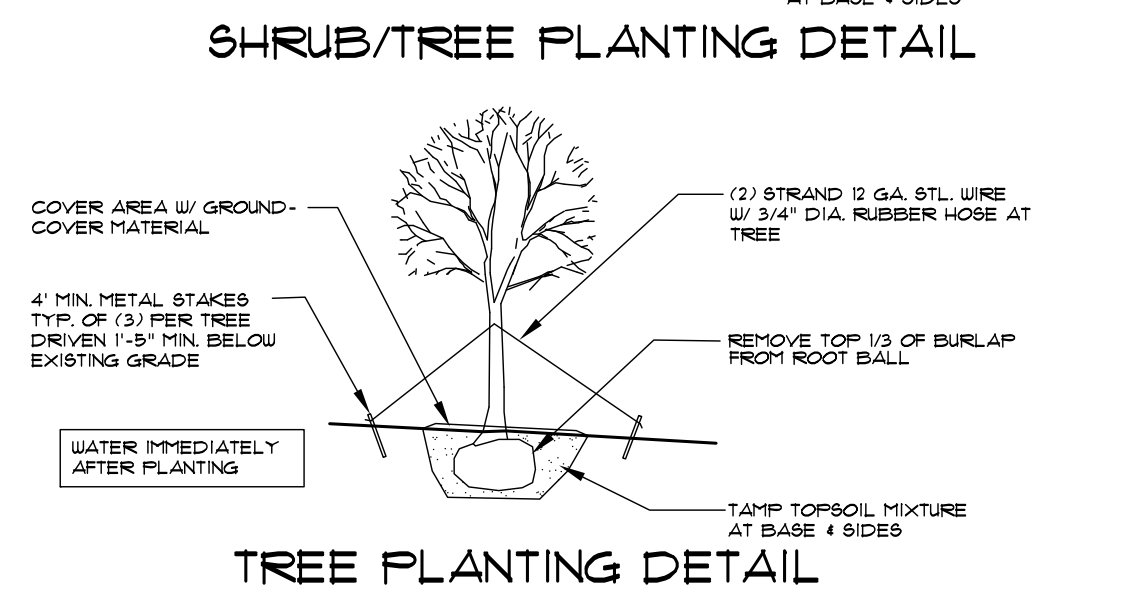
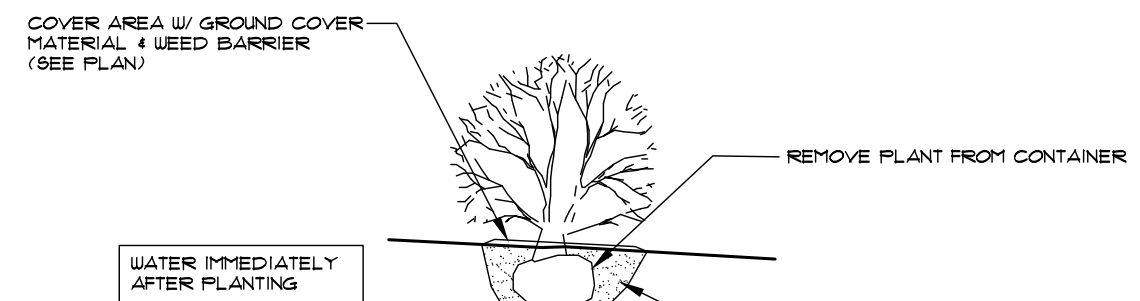
PARKING AREA LANDSCAPING
 1 TREE PER 5,000 SF. PARKING AREA
 (PLACED 10' FROM ASPHALT)

LANDSCAPE REQUIREMENTS
 A MINIMUM OF 20 LANDSCAPE POINTS CONSISTING OF EVERGREEN & DECIDUOUS TREE FOR EVERY 4,500 SF. OF IMPERVIOUS SURFACE AREA.
 PHASE I IMPERVIOUS SURFACE = 16,956.8 SF.
 16,956.8 / 4,500 = 3.77 X 20 = 75.4 POINTS REQUIRED

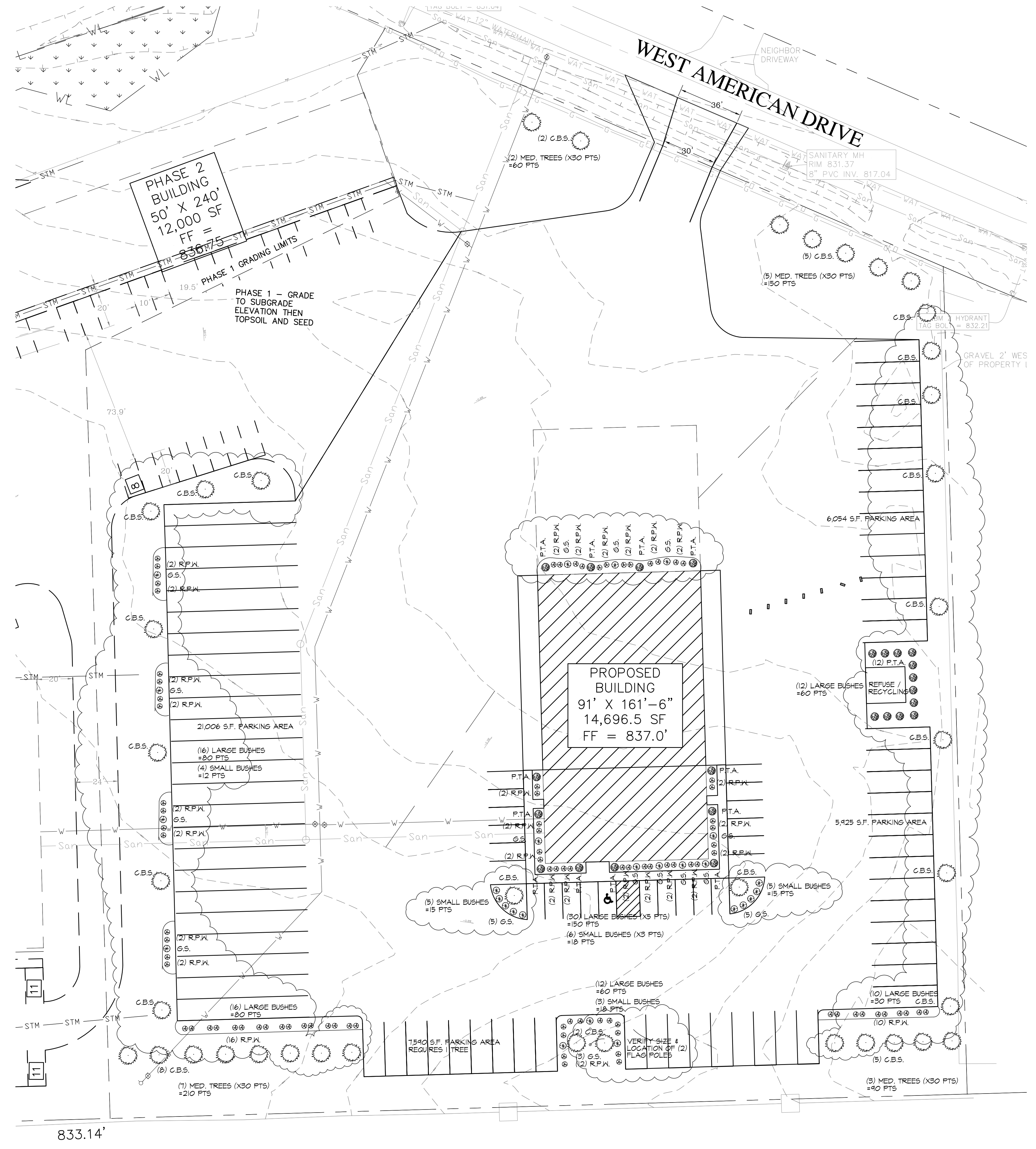
DESCRIPTION	TYPE	ABBREVIATION	QTY.	SIZE	PTS.	PTS. TOTAL	REMARKS
GOLDFLAME SPIREA	TALL OR MEDIUM HEIGHT DECIDUOUS TREE	G.S.	26	18" MIN.	3	78	
RED PRINCE WEIGELA	TALL OR MEDIUM HEIGHT DECIDUOUS TREE	R.P.W.	90	24" MIN.	5	450	
PYRAMIDAL THUNJA ARBORVITAE	TALL OR MEDIUM HEIGHT DECIDUOUS TREE	P.T.A.	24	5' MIN.	5	120	
						648	

DESCRIPTION	TYPE	ABBREVIATION	QTY.	SIZE	PTS.	PTS. TOTAL	REMARKS
COLORADO BLUE SPRUCE	TALL OR MEDIUM HEIGHT DECIDUOUS TREE	C.B.S.	39	MIN. 6' HIGH PLANTING HT.	30	1170	(AS REQUIRED BY ZONING ORDINANCE)

ALL PLANTING AREAS TO HAVE PLASTIC EDGING WHERE NEEDED AND COVERED WITH SHREDDED BARK (OR LANDSCAPE STONE) AS REQUIRED BY TOWN ZONING CODE
SEED MIX:
 20% RUGBY II KENTUCKY BLUEGRASS
 20% NEW GLADE KENTUCKY BLUEGRASS
 20% ASPEN KENTUCKY BLUEGRASS
 20% BLUE MOON KENTUCKY BLUEGRASS
 15% BLUE CHIP KENTUCKY BLUEGRASS
 5% STATESMAN PERENNIAL RYE GRASS



PLANTING REQUIREMENTS
ROW PLANTINGS
 (1) DECIDUOUS TREE MIN. 40' SPACING
 W/ (6) SHRUBS PER TREE
 PERIMETER PLANTINGS TO BE INSTALLED AT BUILDING FRONTAGE



LANDSCAPE PLAN
 1" = 30'-0"
 NORTH

MEMORANDUM

Business Item A

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Resolution 2023-010 A Resolution Creating a Statutorily Required List of Appointed Election Inspectors for the 2024-2025 Election Cycle.

Attached please find a copy of Resolution 2023-010 Creating a Statutorily Required List of Appointed Election Inspectors (poll workers) and the names proposed for approval as Election Inspectors for the Town.

If the Board agrees with the Resolution and listed names, a Motion and Roll Call vote to approve Resolution 2023-010 would be in order.

Suggested Motion:

*Motion and **ROLL CALL** to approve Resolution 2023-010 Creating a Statutorily Required List of Appointed Election Inspectors for CY 2024 and CY 2025 election cycle and the listed names on Exhibit A as presented.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,
Kelsey

**Town of Clayton
Resolution 2023-010**

**A Resolution Creating a Statutorily Required List of
Appointed Election Inspectors Submitted for Approval by the
Town Chair**

WHEREAS, The Town Board for the Town of Clayton, County of Winnebago is aware that Wisconsin Statutes do require the appointment of Election Poll Workers every 2 years; and

WHEREAS, The Town Board for the Town of Clayton, County of Winnebago is aware that the Clerk may receive input from both the Democratic and Republican Parties on the names provided to the Board on the attached, Exhibit A, List of Eligible Poll Workers; and

WHEREAS, The Town Board for the Town of Clayton, County of Winnebago is aware that the Clerk has received input from only the Republican Party on the names provided to the Board on the attached, Exhibit A, List of Eligible Poll Workers; and

WHEREAS, The Town Board for the Town of Clayton, County of Winnebago has received the attached, Exhibit A, List of Eligible Poll Workers; and

WHEREAS, The Town Board for the Town of Clayton, County of Winnebago has received a request from the Town Clerk to appoint the individuals named on the attached, Exhibit A, List of Eligible Poll Workers and Chief Poll Worker for Elections Held in CY 2024 and CY 2025; and

NOW THEREFORE BE IT RESOLVED, that the Town Board for the Town of Clayton, County of Winnebago does appoint the individuals named on the attached, Exhibit A, List of Eligible Poll Workers and Chief Poll Worker for Elections Held in CY 2024 and CY 2025.

Vote: Yes: No: Abstain:

Adopted this _____ day of December, 2023

Attest:

Russell D. Geise, Town Chair

Kelsey Faust-Kubale, Clerk

Attachment A**2024-2025 Election Inspectors**

Last Name	First Name
CHIEF INSPECTORS	
Haskell	Becky
Caruana	Fran
Anderson	Michelle
Irvine	Andy
ELECTION INSPECTORS	
Last Name	First Name
Ackmann	Dean
Ackmann	Laura
Beck	David
Beckwith	Linda
Borchert	Lisa
Broadie	Amy
Broadie	Chris
Brown	Barbara
Bureau	George
Bureau	Ramona
Dieck-Hillegas	Christine
Eastman-Kiesow	Jennie
Grzyb	Gerry
Haen	Melanie
Hyatt	Kari
Jacob	Kerri
Kemppainen	Paula
Lang-Riegel	Lisa
Lewis	Cristina
Mankiewicz	Jenny
Morrissey	Beth
Pellegrini	Jaclyn
Probst	Lois
Recker	Cheryl
Rieckmann	Vern
Ryan	Melanie
Schmidt	Vicki
Shaw	Amy
Stachowiak	Nancy
Stolze	Marcia
Strobel	Darci
Suutala	Janice
Suutala	Rock
Track	Jeff
Winter	Kim
Wolf	Gay Lynn

MEMORANDUM

Business Item B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Ordinance 2023-006 Establishing Different Working Hours for Election Officials Assigned to the Same Polling Place.

Please find included in your packet a copy of Ordinance 2023-006. In our Codification process it was unclear if the Town had ever formally adopted this ordinance, despite the Town allowing for split shifts for our Election Inspectors. As part of Staff's due diligence process, we are submitting this to the Board for approval so we can include it in our Codification of Ordinances.

If the Board agrees with the Ordinance as presented, a motion to approve Ordinance 2023-006 would be in order.

SUGGESTED MOTION:

*A motion and **ROLL CALL** to approve Ordinance 2023-006 Establishing Different Working Hours for Election Officials Assigned to the Same Polling Place as presented and direct staff to post & publish as required.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,
Kelsey

STATE OF WISCONSIN
Town of Clayton
Winnebago County

The Town Board of the Town of Clayton, Winnebago County, Wisconsin, has the specific authority under s. [7.30 \(1\)](#), Wis. stats., to adopt this ordinance.

This ordinance, adopted by a majority of the Town Board on a roll call vote with a quorum present and voting and proper notice having been given, provides for the selection of two or more sets of officials to work at different times on election days, and permit the Town Clerk or their designee to establish different working hours for different officials assigned to the same polling place. Alternate officials shall also be appointed in a number sufficient to maintain adequate staffing of the polling place.

This ordinance is effective on publication or posting.

The Town Clerk shall properly post or publish this ordinance as required under s. [60.80](#), Wis. stats.

Adopted this _____ day of _____, 20__.

Russell D. Geise, Town Chair

Attest: Kelsey Faust-Kubale, Town Clerk

MEMORANDUM

Business Item C

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Change Order #8 for Phase I Water Distribution Booster Pump Facility for an increase in the Contract in the amount of \$25,310.00.

Please find included in your packet a copy of the Change Order as well as documentation from McMahon Associates noting that they will be reimbursing the Town for this expense. In order for the contract warranty to apply, the Town will need to pay for the correction of the larger louver, but McMahon will be submitting a pay request with a check for the same amount of the Change Order. Ultimately, the Town will not be incurring any additional cost for the McMahon oversight on the incorrect louver size correction.

If the Board agrees a motion to approve the Change Order would be in order.

SUGGESTED MOTION:

A motion to approve Change Order #8 for Phase I Water Distribution Booster Pump Facility submitted by RJM Construction LLC.

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,
Kelsey



December 8, 2023

Town of Clayton
Attn: Kelly Wisnefske, Town Administrator
8348 Hickroy Avenue
Larsen, WI 54947

Re: Town of Clayton
Phase I Water Distribution Booster Pump Facility
Change Order #8
McM. No. C0023-09-20-00286.08

Dear Kelly:

Attached is Change Order #8 for the replacement of an undersized louver at the American Drive Booster Station.

As we have discussed there were several factors in how the louver installed per the Contract Specifications wound up being undersized. In short, the original generator specified for the project was smaller, but due to supply chain issues, the generator had to be secured from a different vendor to facilitate the project schedule. The new generator was of a larger size which required a modification to the louver size. Our HVAC designer did not adjust the louver size to reflect the generator size and unfortunately resulted in a problem when generator start-up occurred. This should have been done during shop drawing reviews and would have resulted in a more modest cost to upsize the louver, which would have been something that is more common on a project.

This change order is to replace the louver with a properly sized one based on the upsized generator installed. If this had been caught in a timely manner, it would have resulted in a smaller change order that would be justified by the need to replace the generator. As this was missed at our end, McMahan Associates, Inc. (McMahan) will be covering the cost of this change order. The correction is being run through the standard contract procedure, so the contract warranty applies to the correction. This protects the Town and Fox Crossing Utilities in the event there are subsequent problems with the installation and materials.

When the work is complete and acceptable to both McMahan and Fox Crossing Utilities, a pay request for the completed work will be sent for payment by the Town. When McMahan sends you this pay request, we will also send a check for the same amount of the change order, made out to the Town, so the Town of Clayton has funds to pay the contractor.

Page 2 | December 8, 2023

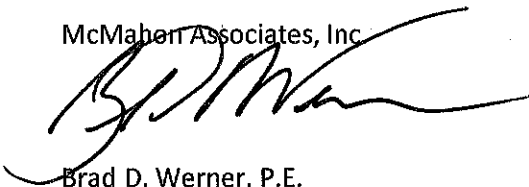
Town of Clayton
Attn: Kelly Wisnepske, Town Administrator

It is unfortunate this happened; however, in this situation we feel the problem could have been addressed prior to installation of the undersized louver by our staff during the shop drawing reviews phase of the construction project.

Please let me know if you have any questions or concerns.

Respectfully,

McMahon Associates, Inc



Brad D. Werner, P.E.
Vice President / Sr. Municipal Engineer

BDW:car

Enclosure: Change Order #8

cc: David Tracey – Fox Crossing Utilities



December 1, 2023

Town of Clayton
Attn: Kelly Wisnepske
8348 County Road T
Larsen, WI 54947

Re: Town of Clayton
Phase 1 Water Distribution Booster Pump Facility
Change Order #8
McM. No. C0023-09-20-00286.08

Enclosed herewith is Change Order #8 for the above referenced project. This change is an increase to the Contract in the amount of \$25,310.00. The current Contract Price is \$1,283,968.09.

Please review and sign in the space provided. **Return all copies to our office.** We will then distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "A. Kappell".

Anthony S. Kappell, P.E.
Associate / Senior Water & Wastewater Project Manager

ASK:jlh

Enclosure: Change Order #8

McMAHON

ENGINEERS ARCHITECTS

1445 McMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025
TELEPHONE: 920.751.4200
FAX: 920.751.4284

CHANGE ORDER

McMAHON ASSOCIATES, INC.

RJM CONSTRUCTION LLC
601 West Forest Street
Black Creek, WI 54106

Contract No. C0023-09-20-00286
Project File No. C0023-09-20-00286.08
Change Order No. Eight (8)
Issue Date: November 13, 2023
Project: TOWN OF CLAYTON
Phase 1 - Water Distribution
Booster Pump Facility

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
8.1	Replacement of Existing Louver With Larger Louver ADD	\$25,310.00
	TOTAL	\$25,310.00

The Changes Result In The Following Adjustments:

	<u>CONTRACT PRICE</u>	<u>TIME</u>
Prior To This Change Order	<u>\$1,258,658.09</u>	<u> </u> days
Adjustments Per This Change Order	<u>+ \$25,310.00</u>	<u> </u> days
Current Contract Status	<u>\$1,283,968.09</u>	<u> </u> days

Recommended:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Accepted:
RJM CONSTRUCTION LLC
Black Creek, Wisconsin

Authorized:
TOWN OF CLAYTON
Winnebago County, Wisconsin

By: *AK*
Date: 11-13-23

By: *[Signature]*
Date: 11-27-2023

By: _____
Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

CHANGE ORDER



Owner Information

Name Town of Clayton
 Address 8348 COUNTY RD T
 City, State ZIP LARSEN WI 54947
 Phone (920) 836-2007
 Email townadministrator@townofclayton.net

Project name Booster Pump Facility
 CO Number 8

Contractor Information

Company RJM Construction LLC
 Contact Dixie Minschmidt
 Address 601 W Forest St
 City, State ZIP Black Creek WI 54106
 Phone 920.984.3103
 Email Dixie@RJMConstructionLLC.com
 Date 11/7/2023

DESCRIPTION

- Replacement of existing louver with larger louver at Clayton Booster Pump Building
- Remove existing louver and connections
 - Modify masonry opening including supply and installation of new steel lintel
 - Masonry joints to be toothed in
 - Pressure wash off masonry wall once masonry is completed
 - Paint interior wall corner to corner once masonry is cured
 - Supply and installation of 36" x 120" louver including controls
 - Install new Belimo EFB24-s actuator ▪Frame
 - and insulate opening prior to louver install
 - Dumpster and disposal of masonry waste
 - General cleanup

Schedule Impact

Cost Impact

Items		
Cost for above work		\$25,310.00
Add for winter conditions, if needed: \$1500	\$	-
Total	\$	25,310.00

Contract Price	
Original:	\$ 1,296,300.00
CO1	\$ (1,068.00)
CB2	\$ -
CO2	\$ (2,565.75)
CO3	\$ 2,218.55
CO4	\$ 14,499.45
CO5 Pressure Tank	\$ 5,257.54
CO6	\$ 3,733.51
CO7	\$ (59,717.21)
This CO	\$ 25,310.00
Total CB/CO Value	\$ (12,331.91)
Contract Price with all CO.s	\$ 1,283,968.09

By: Ryan J Minschmidt RJM Construction LLC
 Approved: _____ Owner

TOWN OF CLAYTON

Check Summary Register
11100 Checking Acct: Nicolet National Bank
Checks: 30557-30576

Check Nbr	Check Date	Vendor name	Check Amount	Transaction memo
30557	12/06/2023	AIT BUSINESS TECHNOLOGIES LLC	\$ 2,375.98	Monthly IT Support
30558	12/06/2023	ASSOCIATED APPRAISAL CONSULTANTS INC	\$ 1,679.86	DEC ASSESSOR FEES INTERNET&MAINT
30559	12/06/2023	BEAR GRAPHICS	\$ 1,797.66	Election Envelopes
30560	12/06/2023	BIANEW	\$ 50.00	Renewal for Tom Spierowski 2024
30561	12/06/2023	CINTAS CORPORATION	\$ 869.94	UNIFORMS/MATS/JANITORIAL
30562	12/06/2023	EAST CENTRAL WISCONSIN PLUMBING INSPECTORS	\$ 25.00	Renewal for Tom Spierowski 2024
30563	12/06/2023	ECKSTEIN, TED	\$ 850.00	PRISCILLA KLOCKZIEN GRAVE COVER
30564	12/06/2023	FOX VALLEY TREE CARE	\$ 1,200.00	9564 OAKWOOD AVE MAPLE ALONG ROADWAY
30565	12/06/2023	VOID	\$ -	POST CRESCENT NOTICES
30566	12/06/2023	GARROW OIL MARKETING INC	\$ 2,441.40	DIESEL
30567	12/06/2023	GREEN BAY HIGHWAY PRODUCTS LLC	\$ 1,459.70	KNOFFKE PARK
30568	12/06/2023	KUNDINGER FLUID POWER INC	\$ 188.32	hose assembly
30569	12/06/2023	LIBERTY MUTUAL SURETY	\$ 711.00	TAX BOND
30570	12/06/2023	MCC INC	\$ 297.11	NOFFKE PARK
30571	12/06/2023	MCPMAHON ASSOCIATES INC	\$ 2,044.50	MS4 UPDATE OCTOBER 2023
30572	12/06/2023	MENARDS	\$ 57.43	2x4-16';5/16 nut driver;tiedown;9/16STD
30573	12/06/2023	ONWARD ACCOUNTING AND CONSULTING LLC	\$ 100.00	TID TRANSACTION, LEVY LIMIT
30574	12/06/2023	SWWBIA	\$ 40.00	Renewal for Tom Spierowski 2024
30575	12/06/2023	WI PUBLIC SERVICE	\$ 916.40	STREET LIGHTING 0401903447-00012
30576	12/06/2023	GANNETT WISCONSIN LOCALIQ	\$ 159.81	LEGAL NOTICES
TOTAL			\$ 17,264.11	