



BOARD OF SUPERVISORS MEETING

Wednesday, May 07, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

AGENDA

CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, April 15, 2025 Town Board Special Meeting
- B. Approval of the Minutes of the Wednesday, April 16, 2025 Town Board Meeting

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda. Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. **Public comment is not permitted outside of this public comment period.** **Note:** The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

CORRESPONDENCE

- A. Distribution of the April 2025 Building Inspection Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Brittany Noll, Willie Beamons
- B. New - Cindy Kusserow, Winagamie Golf Course

BUSINESS

- A. Discussion/Action: Town Board review & consideration of the Retail Sales of Fireworks License Application submitted by Charles Krause for Fireworks Mart located at 2896 Breezewood Lane, Neenah.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

REVIEW OF GENERAL FUND BUDGET UPDATES

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - May 21; June 4 & 18; July 2 & 16
- B. Plan Commission (6:30 pm start unless otherwise noted) - May 14; June 11; July 9
- C. Open Book - May 13, 1 pm to 3 pm via phone scheduled appointments with Associated Appraisal
- D. Board of Review - May 27 10 am

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Respectfully submitted,

Russell D. Geise
Town Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
- 2. The Town’s Web Page: --



BOARD OF SUPERVISORS SPECIAL MEETING

Tuesday, April 15, 2025

Immediately following a Prior Scheduled Meeting

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

THIS MEETING IS IMMEDIATELY FOLLOWING THE 175TH ANNUAL MEETING OF THE TOWN'S ELECTORS.

CALL TO ORDER – Chair Geise called the meeting to order at 7:03 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
 Supervisor Lettau
 Supervisor Grundman
 Supervisor Christianson
 Supervisor Reif

STAFF

Administrator Wisnefske
 Clerk Faust-Kubale
 Attorney LaFrombois

CLOSED SESSION OF THE TOWN BOARD

- A. Discussion/Action: Town Board review & consideration of a motion to move into a Closed Session pursuant to Wis. Stats. §19.85(1)(g):

Wis. Stats. §19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The Town Board of Supervisors of the Town of Clayton will consider a motion and roll call to adjourn to a Closed Session to confer with legal counsel in response to a legal claim by a resident against the Town of Clayton.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to move into closed session pursuant to Wis. Stats. §19.85(1)(g).

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Pursuant to Wis. Stats. §19.85(2), the Town Board will reconvene into open session and may formally act on those matters discussed in closed session.

Wis. Stats. §19.85(2) - No governmental body may commence a meeting, subsequently convene in closed session and thereafter reconvene again in open session within 12 hours after completion of the closed session, unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to reconvene into open session pursuant to Wis. Stats. §19.85(2).

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Christianson to deny each claim made by Thomas Kiesow in his communications with the Town and direct Staff to send the proper notice.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:18 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk



BOARD OF SUPERVISORS MEETING AMENDED

Wednesday, April 16, 2025
Immediately following a Prior Scheduled Meeting

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

THIS MEETING IS IMMEDIATELY FOLLOWING THE ANNUAL REORGANIZATIONAL MEETING.

CALL TO ORDER – Chair Geise called the meeting to order at 6:16 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

- Town Chair Geise
- Supervisor Lettau
- Supervisor Grundman
- Supervisor Christianson
- Supervisor Reif

STAFF

- Administrator Wisnefske
- Clerk Faust-Kubale
- Treasurer Fietzer
- Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, April 2, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, April 2, 2025 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

CORRESPONDENCE

- A. Distribution of the March 2025 Winnebago County Tonnage Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff’s Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report

D. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Mackenzie Blythe, Willie Beamons
- B. New - Daytona Weyland, Willie Beamons
- C. New - Brooke Siebert, Winagamie Golf Course

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Town Board review & consideration of a CSM Review Application submitted by Timothy & Barbara Wrase on behalf of the Gustafson Residence Trust to combine Tax ID #006-1340-02 and Tax ID #006-1340-03 into one (1) lot.

MOTION

Motion made by unanimous voice vote to approve the CSM Review Application submitted by Timothy & Barbara Wrase on behalf of the Gustafson Residence Trust with the following conditions:

1. The surveyor's certificate on sheet 2 shall be updated from "...comnined" to read "...certify that I have surveyed, combined, and mapped all of Lots 5 & 6..."
2. All structures located on Lot 5 must be noted & shown on the CSM prior to the Town granting signatures and recording.

Motion carried by unanimous voice vote.

- B. Plan Commission Recommendation: Town Board review & consideration of a Site Plan Review Application submitted by Robert E. Lee & Associates on behalf of PRE/3, LLC for construction of a multi-family housing development proposed to be located on Tax ID #006-0328-02-02.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- C. Plan Commission Recommendation: Town Board review & consideration of a Site Plan Application submitted by Wildflower Development for a proposed addition to the existing storage condominium development located on Tax ID #006-0895-06 (north of 7577 Black Top Way).

MOTION

Motion made by unanimous voice vote to approve the Site Plan Application submitted by Wildflower Development with the following conditions:

1. The roofing material must meet or exceed the Town Solar Reflective Index standard.
2. Pond landscaping must comply with the design standards of Attachment E of the Town Zoning Ordinance.
3. Plan Commission recommends allowing the architectural standards to be consistent with previous phases.
4. The diagram on page 137 of the Condo Agreement must be updated.

5. The Town Board must be provided with the applicant responses to the 20 points the Commissioners wished to have addressed after the March 12, 2025 Plan Commission meeting.

Motion carried by unanimous voice vote.

- D. Plan Commission Recommendation: Town Board review & consideration of a Concept Plan Review Application submitted by EnvisionInk Holdings LLC for a proposed expansion of the existing commercial building.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Policy 2025-001 regarding Clayton Fire Rescue safety review components for commercial projects within the Town of Clayton.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Grundman to approve Policy 2025-001 and direct Staff to post & publish as required.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of a motion to move into a Closed Session pursuant to Wis. Stats. §19.85(1)(e):

Wis. Stats. §19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Town Board of Supervisors of the Town of Clayton may review proposals, consider strategy, provide guidance to the Town Administrator, take action, receive information, or take no action on the matter of the sale of Town-owned real property with Tax ID #006-0328-02-02, Town of Clayton, Winnebago County arising to or relating to competitive offers of purchase received or anticipated to be received from potential buyers.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to move into closed session pursuant to Wis. Stats. §19.85(1)(e).

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- C. Discussion/Action: Pursuant to Wis. Stats. §19.85(2), the Town Board will reconvene into open session and may formally act on those matters discussed in closed session.

Wis. Stats. §19.85(2) - No governmental body may commence a meeting, subsequently convene in closed session and thereafter reconvene again in open session within 12 hours after completion of the closed session, unless public notice of such subsequent open session was given at the same time and in the same manner as the public notice of the meeting convened prior to the closed session.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Grundman to reconvene into open session pursuant to Wis. Stats. §19.85(2).

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - May 7 & 21; June 4 & 18; July 2 & 16
- B. Plan Commission (6:30 pm start unless otherwise noted) - May 14; June 11; July 9
- C. Open Book - May 13, 1 pm to 3 pm via phone scheduled appointments with Associated Appraisal
- D. Board of Review - May 27 10 am to 12 pm

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:03 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk

INTERMUNICIPAL REPORT APRIL 2025 PERMITTING

DATE	PERMIT #	OWNER	ADDRESS	DESCRIPTION	CONTRACTOR	EST. PROJECT COST	PERMIT FEE	BLDING INSPECTOR FEE
TOWN OF CLAYTON PERMITS:								
4/1/2025	61-25-4B	AARON MELOAN	8355 ST NORBERT	NSFD	ANM CONSTRUCITON	\$ 300,000.00	\$ 985.00	\$ 788.00
4/7/2025	62-25-4P	BBS PROPERTIES	2668 & 2670 PRINCETON	NEW DUPLEX	ALL AREA PLUMB	\$ 46,800.00	\$ 485.46	\$ 388.37
4/7/2025	63-25-4P	BBS PROPERTIES	2680 & 2682 PRINCETON	NEW DUPLEX	ALL AREA PLUMB	\$ 46,800.00	\$ 485.46	\$ 388.37
4/7/2025	64-25-4E	DAVID SLEIK	7547 GREEN MEADOW	ADDN ELECT	EAGLE ELECT	\$ 1,500.00	\$ 115.62	\$ 92.50
4/7/2025	65-25-4H	DAVID SLEIK	7547 GREEN MEADOW	ADDN HVAC	RYF HVAC	\$ 2,000.00	\$ 115.62	\$ 92.50
4/7/2025	66-25-4P	DAVID SLEIK	7547 GREEN MEADOW	ADDN PLUMB	FORREST PLUMB	\$ 3,000.00	\$ 115.62	\$ 92.50
4/9/2025	67-25-4B	JAKE IGEL	8469 WHISPERING MEADOWS	NSFD	SELF	\$ 500,000.00	\$ 950.00	\$ 760.00
4/10/2025	68-25-4B	JEFF SMITH	7933 PRAIRIEWOOD	INGROUND POOL	POOL WORKS	\$ 58,282.00	\$ 150.00	\$ 120.00
4/10/2025	69-25-4B	JEFF SMITH	7933 PRAIRIEWOOD	FINISH BASEMENT	SELF	\$ 25,000.00	\$ 282.85	\$ 226.28
4/14/2025	70-25-4B	JOHN WALTHER	7794 JOSEPH PETERS DR	NSFD	CYPRESS HOMES	\$ 705,000.00	\$ 1,188.00	\$ 950.40
4/14/2025	71-25-4B	ANNE COTE	2830 OAKRIDGE	INSTALL HOT TUB	SELF		\$ 150.00	\$ 120.00
4/15/2025	72-25-4E	DAVE LA BARGE	8031 HWY 76	SERVICE CHANGE	FIRST CLASS POWER	\$ 1,500.00	\$ 150.00	\$ 120.00
4/21/2025	73-25-4B	GUY GRUETT	3146 LARSEN	RAZE HOUSE	TOM VAN HANDEL	\$ 10,000.00	\$ 100.00	\$ 80.00
4/21/2025	74-25-4E	JOHN GILMOUR	8611 OAKWOOD	ELECT DETACHED GARAGE	EXCEL ELECT	\$ 6,100.00	\$ 167.20	\$ 133.76
4/21/2025	75-25-4B	ROBERT MICHALKIEWICZ	8050 ROSEMARY	HOT TUB	SELF		\$ 150.00	\$ 120.00
4/21/2025	76-25-4B	MARCUS MCQUIRE	2669 & 2671 PRINCETON	NSFD	MARCUS MCGUIRE HOMES	\$ 500,000.00	\$ 1,223.00	\$ 978.40
4/21/2025	77-25-4E	MARCUS MCQUIRE	2669 & 2671 PRINCETON	NSFD ELECTRIC	MARCUS MCGUIRE HOMES	\$ 14,000.00	\$ 734.60	\$ 587.68
4/21/2025	78-25-4H	MARCUS MCQUIRE	2669 & 2671 PRINCETON	NSFD HVAC	MARCUS MCGUIRE HOMES	\$ 14,000.00	\$ 734.60	\$ 587.68
4/21/2025	79-25-4P	MARCUS MCQUIRE	2669 & 2671 PRINCETON	NSFD PLUMBING	MARCUS MCGUIRE HOMES	\$ 20,000.00	\$ 734.60	\$ 587.68
4/21/2025	80-25-4B	MARCUS MCQUIRE	2681 & 2683 PRINCETON	NSFD	MARCUS MCGUIRE HOMES	\$ 500,000.00	\$ 1,223.00	\$ 978.40
4/21/2025	81-25-4E	MARCUS MCQUIRE	2681 & 2683 PRINCETON	NSFD ELECTRIC	MARCUS MCGUIRE HOMES	\$ 14,000.00	\$ 734.60	\$ 587.68
4/21/2025	82-25-4H	MARCUS MCQUIRE	2681 & 2683 PRINCETON	NSFD HVAC	MARCUS MCGUIRE HOMES	\$ 14,000.00	\$ 734.60	\$ 587.68
4/21/2025	83-25-4P	MARCUS MCQUIRE	2681 & 2683 PRINCETON	NSFD PLUMBING	MARCUS MCGUIRE HOMES	\$ 20,000.00	\$ 734.60	\$ 587.68
4/22/2025	84-25-4B	DUSTIN KRAFT	8071 GOLDEN PRIMROSE CIR	POOL	VANDE HEY COMPANY	\$ 150,000.00	\$ 150.00	\$ 120.00
4/22/2025	85-25-4E	LYNN STACKER	3065 FAIRVIEW RD	SERVICE CHANGE	ALAN'S ELECTRIC LLC	\$ 2,500.00	\$ 150.00	\$ 120.00
4/22/2025	86-25-4E	ROCK SOLIDE PROP	8355 ST NORBERT DR	NSFD ELECTRIC	BADER ELECTRIC INC	\$ 7,000.00	\$ 556.70	\$ 445.36
4/23/2025	87-25-4B	ROBERT MICHALKIEWICZ	8050 ROSEMARY	DETACHED GARAGE	AFFORDABLE CONTRACTING	\$ 53,000.00	\$ 236.40	\$ 189.12
4/23/2025	88-25-4H	ROCK SOLID PROPERTIES	8355 ST NORBERT DR	NSFD HVAC	MATTHEWS HVAC	\$ 10,000.00	\$ 556.70	\$ 445.36
4/23/2025	89-25-4E	JEFF SMITH	7933 PRAIRIEWOOD	REMOD ELECT	ZARDA ELECT	\$ 2,500.00	\$ 221.90	\$ 177.52
4/23/2025	90-25-4P	JEFF SMITH	7933 PRAIRIEWOOD	REMOD PLUMB	WUNDERLICH PLUMB	\$ 4,075.00	\$ 221.90	\$ 177.52
4/23/2025	91-25-4B	BRIAN LUEBKE	9378 BROAD MEADOW	BASEMENT REMOD	SELF	\$ 3,500.00	\$ 233.45	\$ 186.76
4/23/2025	92-25-4E	BRIAN LUEBKE	9378 BROAD MEADOW	BASEMENT REMOD ELECT	SELF	\$ 500.00	\$ 122.30	\$ 97.84
4/23/2025	93-25-4E	JOHN WALTHER	7794 JOSEPH PETERS DR	NSFD ELECTRIC	TEAM SERVICES	\$ 19,440.00	\$ 690.80	\$ 552.64
4/23/2025	94-25-4P	JOHN WALTHER	7794 JOSEPH PETERS DR	NSFD PLUMBING	WATTERS PLUMB	\$ 20,000.00	\$ 690.80	\$ 552.64
4/23/2025	95-25-4H	BBS PROPERTIES	2668&2670 PRINCETON	NSFD HVAC	CHRISTENSEN HVAC	\$ 22,000.00	\$ 485.46	\$ 388.37
4/29/2025	96-25-4B	VANS REALTY	8387 ST NORBERT	NSFD	VANS REALTY	\$ 360,000.00	\$ 950.00	\$ 760.00
4/30/2025	97-25-4H	JOHN WALTHER	7794 JOSEPH PETERS DR	NSFD HVAC	BAY AREA SERVICES	\$ 22,475.00	\$ 690.80	\$ 552.64
4/30/2025	98-25-4E	BRIAN DOOLITTLE	7339 MURRAY	SERVICE CHANGE	CR FOCHS	\$ 1,000.00	\$ 150.00	\$ 120.00
4/30/2025	99-25-4H	BBS PROPERTIES	2680 & 2682 PRINCETON	NSFD HVAC	CHRISTENSEN HVAC	\$ 22,000.00	\$ 485.46	\$ 388.37
4/30/2025	100-25-4B	JUSTIN SCHROEDER	9449 MEMORY	NSFD	MIKE WILCOX CONST	\$ 950,000.00	\$ 1,991.55	\$ 1,593.24
4/30/2025	101-25-4B	JUSTIN SCHROEDER	9449 MEMORY	DETACHED GARAGE	MIKE WILCOX CONST	\$ 150,000.00	\$ 570.00	\$ 456.00
TOTALS						\$4,601,972.00	\$21,598.65	\$17,278.92
TOWN OF WINNECONNE PERMITS:								
4/14/2025	37-25-4B	HUISMAN HOMES	6674 FALCON	NSFD	HUISMAN HOMES	\$ 440,000.00	\$ 500.00	\$ 400.00
4/14/2025		HUISMAN HOMES	6674 FALCON	TOWN FEES	HUISMAN HOMES		\$ 610.00	
4/15/2025	38-25-4B	JOEL KLUESSENDORF	6461 BREEZE	REROOF	OVERHEAD SOLUTIONS	\$ 16,794.00	\$ 50.00	\$ 40.00
4/15/2025	39-25-4B	LARRY MUELLER	6999 CLOW	DETACHED GARAGE	CLEARY BUILDINGS	\$ 20,000.00	\$ 95.50	\$ 76.40
4/15/2025	40-25-4B	VERTICAL BRIDGE	6548 CTY M	CELL TOWER	KNOLLWOOD TECH	\$ 300,000.00	\$ 150.00	\$ 120.00
4/30/2025	41-25-4E	CURT MARX	6445 PAULSEN	TEMP SERVICE	MK ELECT	\$ 500.00	\$ 60.00	\$ 48.00
TOTALS						\$ 777,294.00	\$ 1,465.50	\$ 684.40

County Board Update



Miller, Howard <Howard.Miller@winnebagocountywi.gov>

To ■ clerk@townofwinchesterwi.com; ■ Clerk Town of Clayton; ■ townofwolfriver@centurytel.net

Reply
 Reply All
 Forward
 ...

Mon 4/28/2025 9:24 AM

TO DO

i Follow up. Start by Monday, April 28, 2025. Due by Monday, April 28, 2025.

Hi Clerks

At our last county board meeting, the county board vote to buy out Outagamie County's share of the UW Fox Valley Campus for \$1. This means that Winnebago county will assume the financial responsibility of the buildings until the property is disposed of. This deal will not be finalized until both Outagamie County and UW- Oshkosh approve it. There is no current interest in the property.

I plan to attend the following town board meetings in May:

Winchester – May 5

Clayton – May 7

Have a great day

Howie

Howard Miller

Winnebago County Supervisor, Dist. 36

Phone: (920) 427-6423

e-mail: Howard.Miller@winnebagocountywi.gov

Department of Public Safety

May 1st. 2025

DPS Report to Town Board

As of May 1st. 2025 the Dept. has been paged out for 79 calls. 47 were EMR calls and 24 were fire calls, and eight, that were both. This compares to 97 to date in 2024. This is a decrease of 17% from 2024.

The search for the firefighter/utility worker continues.

All five of our members that were enrolled in the EMR class hosted by Clayton Fire, have all graduated. They are now in the process of applying for their state license. They will then apply with the state to be credentialed with our department.

We are looking for rescue heroes to join our department. Your help in spreading the word is appreciated.

Please contact me with questions or concerns,

Director Rieckmann

MEMORANDUM

Business Item A

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the Retail Sales of Fireworks License Application submitted by Charles Krause for Fireworks Mart located at 2896 Breezewood Lane, Neenah, WI 54956.

Included is a copy of the Retail Sales of Fireworks License Application. The application fees & property taxes have been paid, but as of this writing the following item(s) are **still pending**:

- Inspection of sales site by Clayton Fire Rescue Fire Chief for compliance with NFTP Code 1124 (as amended)
- Submitted proof of a policy of public general liability bodily injury, and property damage insurance in the minimum amount of \$1 million single limit; Town named as additional insured

SUGGESTED MOTION(S):

Motion to approve the application submitted by Charles Krause for Fireworks Mart, located at 2896 Breezewood Ln with the following conditions:

- Inspection of sales site by Clayton Fire Rescue Fire Chief for compliance with NFTP Code 1124 (as amended)*
- Submitted proof of a policy of public general liability bodily injury, and property damage insurance in the minimum amount of \$1 million single limit; Town named as additional insured*

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey

Rec. 4/23/25

CK 113000
\$500

Item A.

Retail Sales of Fireworks License Application

Town of Clayton Town Hall
8348 Hickory Ave
Larsen, WI 54947
Phone: 920-836-2007
Email: clerk@claytonwinnebago.wi.gov
Website: https://www.townofclayton.net/



Company Name: FIREWORKS MARO

Address: 2896 BREEZEWOOD LN Zip Code: 54952

Phone Number: (920) 915-0184 Contact/Attention: _____

Sales Start: MAY 29TH 2025 Sales End: JULY 30 2025

Permit Requirements

- 1. Submit complete application for the permit for the manufacturing, storage for commercial purposes, and sale of fireworks shall be made to the Town of Clayton a minimum of thirty (30) days prior to operating for Town Board approval.
- 2. Prior to processing the application, the applicant shall have an inspection of the sales site completed by the Clayton Fire Rescue Fire Chief which certifies that the site has met and complies with the required NFPA code 1124 (as amended).
- 3. Submit a letter from the person legally responsible for the property on which the fireworks-related activity will occur. Such letter shall grant permission to the applicant for the use of said property.
- 4. Prior to granting, submit proof of a policy of public general liability bodily injury, and property damage insurance in a company of companies approved by the Town in the minimum amount of one million dollars (\$1,000,000) single limit; Town of Clayton shall be named as an additional insured.
- 5. Prior to granting, submit description: to include type of structure being used (e.g., tent, building), a floor plan designation the area for storage for commercial purposes or display, along with a list documenting the name, weight, and quantity of the fireworks within the structure and the material safety data sheets.
- 6. Submit permit fee (see fee schedule).
- 7. Permittee has a valid Wisconsin State Retail License and is not transferable.

CHARLES KRAUSE
Name of Applicant (typed or printed)

Charles Krause
Signature of Applicant

CHARLES KRAUSE
Name of Property Owner (typed or printed)

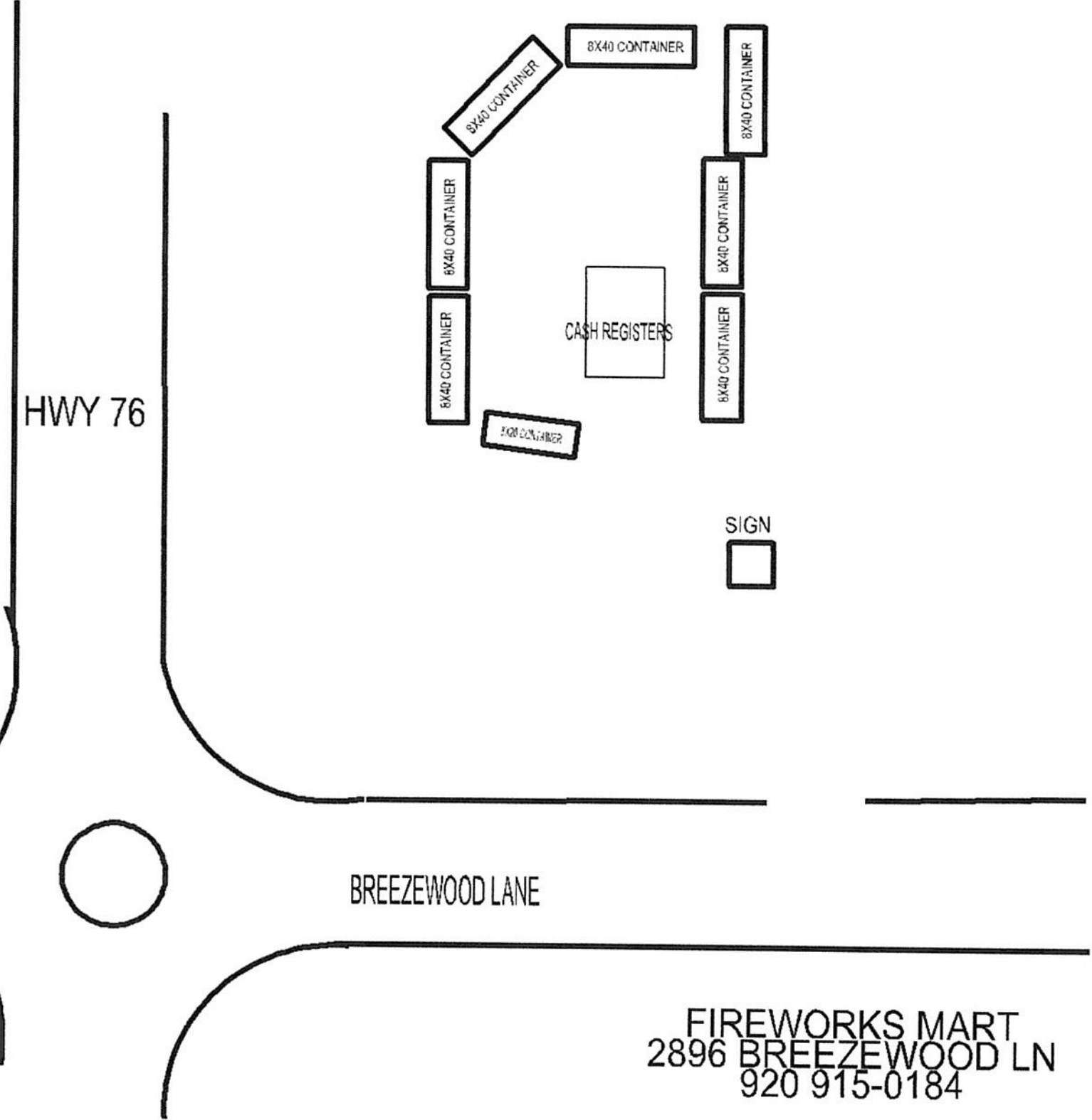
Charles Krause
Signature of Property Owner

Fire Chief/Inspector Approval (signature)

Date of Fire Chief/Inspector Approval

Date Permit Valid From

Date Permit Expires



FIREWORKS MART
2896 BREEZEWOOD LN
920 915-0184

5/01/2025 9:02 AM Reprint Check Register - Quick Report - ALL Page: 1
ACCT

NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
31696	4/02/2025	AIT BUSINESS TECHNOLOGIES LLC	5,551.73
31697	4/02/2025	ASSOCIATED APPRAISAL CONSULTANTS INC	1,942.54
31698	4/02/2025	BASSETT MECHANICAL	1,506.00
31699	4/02/2025	CEDAR CORPORATION	6,814.20
31700	4/02/2025	CINTAS CORPORATION	1,136.08
31701	4/02/2025	FASCO APPLIANCE	1,776.31
31702	4/02/2025	FOX CITIES SIGN LLC	273.00
31703	4/02/2025	GANNETT WISCONSIN LOCALIQ	54.12
31704	4/02/2025	GFL ENVIRONMENTAL	24,790.50
31705	4/02/2025	MANNING GROSS & MASSENBURG LLP	14,032.00
31706	4/02/2025	MENARDS	54.87
31707	4/02/2025	NEENAH JOINT SCHOOL DISTRICT	2,748.96
31708	4/02/2025	OSHKOSH FIRE & POLICE EQUIPMENT INC	1,605.00
31709	4/02/2025	PACKER CITY INTERNATIONAL	18.42
31710	4/02/2025	TACTICAL SOLUTIONS	55.00
31711	4/02/2025	TED ECKSTEIN	950.00
31712	4/02/2025	WG, INC	839.10
31713	4/02/2025	WI SCTF	148.00
31714	4/15/2025	AFS	21.00
31715	4/15/2025	AIT BUSINESS TECHNOLOGIES LLC	242.60
31716	4/15/2025	AMY SHAW	58.50
31717	4/15/2025	BOUND TREE MEDICAL, LLC	81.70
31718	4/15/2025	CHERYL RECKER	67.50
31719	4/15/2025	CITY OF APPLETON	30.95
31720	4/15/2025	COUNTRY VISIONS COOPERATIVE	187.23
31721	4/15/2025	DEAN ACKMANN	72.00
31722	4/15/2025	FOX WEST REGIONAL SEWERAGE COMMISSION	7,050.78
31723	4/15/2025	FRANCES CARUANA	200.85
31724	4/15/2025	FRANKS RADIO SERVICE INC	160.57
31725	4/15/2025	GEORGE BUREAU	58.50
31726	4/15/2025	JANICE SUUTALA	67.50
31727	4/15/2025	KERBER ROSE SC	3,250.00
31728	4/15/2025	KRUEGER TRUE VALUE	5.38

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NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 4/01/2025 From Account:
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
31729	4/15/2025	L&S TRUCK CENTER APPLETON INC	107.04
31730	4/15/2025	LARSEN WINCHESTER SANITARY DISTRICT	175.89
31731	4/15/2025	LAURA ACKMANN	72.00
31732	4/15/2025	MCMAHON ASSOCIATES INC	599.44
31733	4/15/2025	N&M AUTO SUPPLY	207.74
31734	4/15/2025	NEENAH JOINT SCHOOL DISTRICT	352.97
31735	4/15/2025	NEW FARM TECHNOLOGIES LLC	1,311.00
31736	4/15/2025	OSHKOSH FIRE & POLICE EQUIPMENT INC	70.00
31737	4/15/2025	PREMIUM WATERS INC	63.93
31738	4/15/2025	REBECCA HASKELL	315.25
31739	4/15/2025	RIESTERER & SCHNELL INC	333.10
31740	4/15/2025	ROCK SUUTALA	67.50
31741	4/15/2025	SARAH MOSS	81.00
31742	4/15/2025	STERICYCLE/SHRED-IT	149.12
31743	4/15/2025	TOM HERRMANN	202.36
31744	4/15/2025	TRUCK EQUIPMENT INC	320.63
31745	4/15/2025	U.S. DEPARTMENT OF AGRICULTURE	601.44
31746	4/15/2025	UNITED COOPERATIVE	8.38
31747	4/15/2025	VILLAGE OF FOX CROSSING	17.37
31748	4/15/2025	WI SCTF	148.00
31749	4/15/2025	WICHMANN FUNERAL HOME & CREMATORIES	50.00
31750	4/15/2025	WINNEBAGO COUNTY TREASURER	5,597.65
31751	4/15/2025	WISCONSIN TOWNS ASSOCIATION	1,470.00
153056	4/14/2025	WI DEPT OF REVENUE	895.79
629792	4/14/2025	WI DEPT OF REVENUE	6.30
CS3-25	4/16/2025	CENTRAL STATES H&W FUND	20,308.50
KT3-25	4/14/2025	KWIK TRIP INC	422.96
ETF3-25	4/15/2025	WI DEPT OF EMPLOYEE TRUST FUNDS	7,255.15
NNC2-25	4/02/2025	NICOLET NATIONAL BANK	1,118.99
NNCC3-25	4/30/2025	NICOLET NATIONAL BANK	1,656.69
DOR4-17BI	4/29/2025	WI DEPT OF REVENUE	936.53
IPRPAYOFF	4/30/2025	IPR CLAYTON LLC	1,808,764.95
IRS4-2-25	4/02/2025	EFTPS	850.68

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NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 4/01/2025 From Account:
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Check Nbr	Check Date	Payee	Amount
NNBSC4-25	4/16/2025	NICOLET NATIONAL BANK	105.00
WPSSL3-25	4/24/2025	WI PUBLIC SERVICE	926.78
WE90233-25	4/09/2025	WE ENERGIES	104.29
WPSGEN2-25	4/01/2025	WI PUBLIC SERVICE	23.87
EFTPS380843	4/21/2025	EFTPS	4,929.23
WPS90232-25	4/17/2025	WI PUBLIC SERVICE	276.62
WPSTHPW2-25	4/04/2025	WI PUBLIC SERVICE	2,738.24
ASSOC2020NAN	4/28/2025	ASSOCIATED BANK	8,693,475.00
EFTPS2573010	4/04/2025	EFTPS	4,713.71
EFTPSFD41525	4/16/2025	EFTPS	782.70
WPS3577 3-25	4/29/2025	WI PUBLIC SERVICE	37.71
Grand Total			10,638,502.39

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NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 4/01/2025 From Account:
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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	90,333.83
Total Expenditure from Fund # 220 - PARKS	1,776.31
Total Expenditure from Fund # 230 - SOLID WASTE/RECYCLING	30,808.73
Total Expenditure from Fund # 240 - CEMETERY	1,000.00
Total Expenditure from Fund # 250 - FIRE DONATIONS	3,305.19
Total Expenditure from Fund # 420 - TID #1	8,694,272.58
Total Expenditure from Fund # 620 - SANITARY DISTRICT	1,815,815.73
Total Expenditure from Fund # 640 - STORM WATER	1,190.02
Total Expenditure from all Funds	10,638,502.39