



# CLAYTON SANITARY DISTRICT #1 COMMISSION MEETING

Tuesday, October 21, 2025  
Immediately following a Prior Scheduled Meeting

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## AGENDA

**THIS MEETING IS IMMEDIATELY FOLLOWING THE BOARD OF SUPERVISORS BUDGET REVIEW MEETING.**

### CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PUBLIC HEARING(S) AND/OR PUBLIC INFORMATION MEETINGS

- A. Sanitary District Commission Public Hearing on the CY 2026 Budget and Tax Levy on all taxable property in the District for the required annual payment to Fox West Regional Facility, and for operation & maintenance.

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, July 2, 2025 Clayton Sanitary District #1 Meeting

### BUSINESS

- A. Discussion/Action: Sanitary District Commission review & consideration of the CY 2026 Budget and Tax Levy on all taxable property in the District for the required annual payment to Fox West Regional Facility, and for operation & maintenance.

### ADJOURNMENT

Respectfully submitted,

Russell D. Geise  
Commission Chair

*Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.*

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.*

**This agenda has been posted at the following locations in the Town of Clayton:**

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town's Web Page: --

## **CLAYTON SANITARY DISTRICT #1 PUBLIC HEARING & MEETING NOTICE**

Notice is hereby given there will be a meeting of the Clayton Sanitary District #1 Board of Commissioners on October 21, 2025, at the Town of Clayton Town Hall, 8348 Hickory Ave, Larsen, Wisconsin, for the following purpose:

The Clayton Sanitary District #1 Board of Commissioners will hold a Public Hearing for the presentation and approval of the proposed 2026 Town of Clayton Sanitary District #1 Budget (Wis. Stats. 65.90). The actual budget with detail is available at the Town Hall for public inspection during regular office hours.

The Clayton Sanitary District #1 Board of Commissioners will also meet to consider and possibly act upon authorizing the Clayton Sanitary District #1 to levy a tax on all taxable property in the district and appropriate the tax among the municipalities in which the district is located on the basis of equalized value pursuant to Wis. Stat. § 60.77(6)(b). The proposed budget detail may be examined at the Town Office during normal office hours.

The amount of the potential tax levy in excess of that which is required for maintenance and operation of the district and for principal and interest on bonds or promissory notes shall not exceed, one dollar per \$1,000 of the equalized full value of all taxable property in the district. The estimated equalized full value of all taxable property in the district is \$118,525,500.

Dated in the Town of Clayton, WI, Winnebago County this 2nd day of October, 2025.  
Kelsey Faust-Kubale, Clerk

Publish and Post Tuesday, October 6, 2025



# CLAYTON SANITARY DISTRICT #1 MEETING

Wednesday, July 02, 2025 at 6:15 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

**CALL TO ORDER** – Chair Geise called the meeting to order at 6:15 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Chair Geise  
Commissioner Grundman  
Commissioner Christianson  
Commissioner Reif

### ABSENT

Commissioner Lettau

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Fietzer  
Attorney LaFrombois

## APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, October 16, 2024, Clayton Sanitary District #1 Meeting.

### MOTION

**Motion made** by unanimous consent to approve the Minutes of the Wednesday, October 16, 2024, Clayton Sanitary District #1 Meeting.

**Motion carried by unanimous voice vote.**

## BUSINESS

- A. Discussion/Action: Sanitary District Commission review & consideration of a request to the Town of Clayton Board of Supervisors to modify the boundaries of Clayton Sanitary District #1.

### MOTION

**Motion made** by Supervisor Christianson, **Seconded** by Supervisor Grundman to approve the request to modify the boundaries of Clayton Sanitary District #1 by the addition of Tax ID #006-0632.

**Voting Yea:** Chair Geise, Supervisor Grundman, Supervisor Christianson,  
Supervisor Reif  
**Motion carried 4-0.**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 6:18 pm.  
**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk

MEMORANDUM

**Business Item A**

From: Administrator/Staff

To: Clayton Sanitary District #1 Commission

Re: Sanitary District Commission review & consideration of the CY 2026 Budget and Tax Levy on all taxable property in the District for the required annual payment to Fox West Regional Facility, and for operation & maintenance.

**SUGGESTED MOTION:**

*Motion to approve the Budget and Tax Levy on all taxable property in Clayton Sanitary District #1 for the required annual payment to Fox West Facility, and for operation & maintenance.*

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted  
Kelsey