



# BOARD OF SUPERVISORS MEETING\*

Wednesday, May 06, 2026

Immediately following a Prior Scheduled Meeting

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## AGENDA

**THIS MEETING IS IMMEDIATELY FOLLOWING THE BOARD OF REVIEW MEETING.**

### CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll
- D. New Board Member Recognition & Oath of Office  
Supervisor #4: Scott C. Reif

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, April 15, 2026 Town Board Meeting

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

**Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda.** Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. **Public comment is not permitted outside of this public comment period. Note:** The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

### CORRESPONDENCE

- A. Distribution of the April 2026 Building Inspection Report

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

### OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. Renewal - Kevin Harbick, Winnagamie Golf Course
- B. New - Elliana Hartjes, Ridgeway Country Club
- C. New - Addison Pristelski, Ridgeway Country Club
- D. New - Victoria Anderson, Larsen Tavern
- E. New - Punaram Sharma, Kitchen Comfort

## BUSINESS

- A. Discussion/Action: Town Board review & consideration of awarding the bid for the Eagle Heights Pond Overhead Grid & Fence to Vinton Construction Co. in the amount of \$131,636.50.
- B. Discussion/Action: Town Board review & consideration of the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000.
- C. Discussion/Action: Town Board review & consideration of the Retail Sales of Fireworks License Application submitted by Amanda Thompson for Celebrate Fireworks located on Tax ID #006-0335-01-03 (Campers Way).

## REVIEW OF DISBURSEMENTS

- A. Check Summary Register

## UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - May 20; Jun 3 & 17; July 1 & 15
- B. Plan Commission (6:30 pm start unless otherwise noted) - May 13; Jun 10; July 8

## BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

## ADJOURNMENT

Respectfully submitted,

Russell D. Geise  
Town Chairperson

*Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.*

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.*

## **This agenda has been posted at the following locations in the Town of Clayton:**

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town's Web Page: --



# BOARD OF SUPERVISORS MEETING

Wednesday, April 15, 2026 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

## MINUTES

**CALL TO ORDER** – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

**PRESENT**

Town Chair Geise  
Supervisor Lettau  
Supervisor Grundman  
Supervisor Christianson  
Supervisor Reif

**STAFF**

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Fietzer  
Attorney LaFrombois - virtual

**APPROVAL OF MINUTES**

- A. Approval of the Minutes of the Wednesday, April 1, 2026 Town Board Meeting

**MOTION**

**Motion made** by unanimous consent to approve the Minutes of the Wednesday, April 1, 2026, Town Board Meeting as presented.

**Motion carried by unanimous voice vote.**

**OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA**

**CORRESPONDENCE**

- A. Distribution of the March 2026 Building Inspection Report
- B. Distribution of the March 2026 Winnebago County Tonnage Report

**DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)**

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

**OPERATOR LICENSES ISSUED BY THE TOWN CLERK**

- A. Renewal - Debra Toll, Winagamie Golf Course

**BUSINESS REFERRED BY THE PLAN COMMISSION**

- A. Plan Commission Recommendation: Town Board review & consideration of Ordinance 2026-Z003 to Amend the Official Town of Clayton Zoning Map for the rezoning of

approximately 0.23 acres of proposed Lot 1 (8393 Moser Ln) from R-3 (Two-Family Residential District) to R-2 (Suburban Residential District).

**MOTION**

**Motion made** by Supervisor Christianson, **Seconded** by Supervisor Grundman to approve Ordinance 2026-Z003 to Amend the Official Town of Clayton Zoning Map.  
**Voting Yea:** Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

**Motion carried 5-0.**

- B. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by Stephen & Anna Seljan to reconfigure portions of Tax ID #006-1184 (8393 Moser Ln), and Tax ID #006-0502-05.

**MOTION**

**Motion made** by unanimous consent to approve the CSM Application submitted by Stephen & Anna Seljan with the following condition:

- 1. Addition of the Right to Farm language to the CSM

**Motion carried by unanimous voice vote.**

- C. Plan Commission Recommendation: Town Board review & consideration of Ordinance 2026-Z004 to Amend the Official Town of Clayton Zoning Map for the rezoning of approximately 1.55 acres of Tax ID #006-006-09-02 and approximately 3.45 acres of Tax ID #006-006-09-03 from A-2 (General Agriculture District) to R-1 (Rural Residential District).

**MOTION**

**Motion made** by Supervisor Grundman, **Seconded** by Supervisor Lettau to approve Ordinance 2026-Z004 to Amend the Official Town of Clayton Zoning Map.

**Voting Yea:** Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

**Motion carried 5-0.**

- D. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by Doug Woelz on behalf of Joshua Kitzmiller and Terry & Lynn Haase to reconfigure portions of Tax ID #006-0006-09-02 and Tax ID #006-0006-09-03.

**MOTION**

**Motion made** by unanimous consent to approve the CSM Application submitted by Doug Woelz on behalf of Joshua Kitzmiller and Terry & Lynn Haase with the following conditions:

- 1. Updated language for Lind Lane right-of-way dedication
- 2. Addition of the Right to Farm language

**Motion carried by unanimous voice vote.**

- E. Plan Commission Discussion: Town Board review & discussion on a Concept Plan Review Application submitted by Vierbicher on behalf of Vander Heiden Family Limited Partnership for a proposed mixed-use development.

**DISCUSSION ITEM ONLY - NO ACTION TAKEN**

**BUSINESS**

- A. Discussion/Action: Town Board review & consideration of Resolution 2026-002 Authorizing the Issuance and Sale of \$10,385,000 General Obligation Promissory Notes, Series 2026A.

**MOTION**

**Motion made** by Supervisor Christianson, **Seconded** by Supervisor Lettau to approve Resolution 2026-002 and direct Staff to publish and post accordingly.

**Voting Yea**: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

**Motion carried 5-0.**

- B. Discussion/Action: Town Board review & consideration of revisions to the definitions of "farm" and "residential" within the A-2 zoning district in the Town Zoning Ordinance.

**MOTION**

**Motion made** by unanimous consent to remand this item to the Plan Commission May 13th meeting for further discussion and definition.

**Motion carried by unanimous voice vote.**

**UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - May 6 & 20; Jun 3 & 17; July 1 & 15
- B. 176th Annual Meeting of the Town's Electors - April 21 at 6:30 pm
- C. Annual Reorganizational Meeting - April 21 immediately following the Town Electors Meeting
- D. Plan Commission (6:30 pm start unless otherwise noted) - May 13; Jun 10; July 8
- E. 1st Board of Review Meeting - May 6 at 6:00 pm

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 7:25 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk

**INTERMUNICIPAL REPORT APRIL PERMITTING**

DATE	PERMIT #	OWNER	ADDRESS	DESCRIPTION	CONTRACTOR	EST. PROJECT COST	PERMIT FEE	BLDING INSPECTOR FEE
<b>TOWN OF CLAYTON PERMITS:</b>								
4/1/2026	110-26-4E	SPARK DEVELOPMENT	9111 EAGLE HEIGHTS	MULTI-FAMILY ELECT	HIPKE ELECT	\$17,373.00	\$1,837.30	\$ 1,469.84
4/1/2026	111-26-4E	SPARK DEVELOPMENT	9115 EAGLE HEIGHTS	MULTI-FAMILY ELECT	HIPKE ELECT	\$17,373.00	\$1,837.30	\$ 1,469.84
4/1/2026	112-26-4B	TOWN OF CLAYTON	3577 LARSEN	STORAGE SHED	SURBURBAN ATHLETICS	\$12,000.00	\$207.60	\$ 166.08
4/6/2026	113-26-4H	SANDRA ALLEN	3348 DEKALB	FURNACE REPLACEMENT	BLACK-HAAK	\$5,000.00	\$100.00	\$ 80.00
4/6/2026	114-26-4H	DALE RUIPIER	2924 RIDGEWAY	FURNACE REPLACEMENT	HEALTHY HVAC	\$6,862.00	\$100.00	\$ 80.00
4/6/2026	115-26-4H	CRAIG PIERSTORFT	8037 NICHOLE HEIGHTS	FURNACE REPLACEMENT	HEALTHY HVAC	\$8,763.00	\$100.00	\$ 80.00
4/6/2026	116-26-4P	DON KORTBEIN	7355 SUNBURST	WATERHEATER REPLACEMENT	BLACK-HAAK	\$4,290.00	\$100.00	\$ 80.00
4/6/2026	117-26-4P	SPARK DEVELOPMENT	9115 EAGLE HEIGHTS	NEW MUTI-FAMILY PLUMB	JT SCHMIDT	\$17,373.00	\$1,837.30	\$ 1,469.84
4/6/2026	118-26-4P	SPARK DEVELOPMENT	9117 EAGLE HEIGHTS	NEW MUTI-FAMILY PLUMB	JT SCHMIDT	\$17,373.00	\$1,837.30	\$ 1,469.84
4/6/2026	119-26-4P	SPARK DEVELOPMENT	9119 EAGLE HEIGHTS	NEW MUTI-FAMILY PLUMB	JT SCHMIDT	\$17,373.00	\$1,837.30	\$ 1,469.84
4/7/2026	120-26-4B	STEVE HANSEN	3373 FAIRVIEW	POLE BUILDING	KAUFFMAN CONST	\$83,500.00	\$1,590.00	\$ 1,272.00
4/7/2026	121-26-4E	STEVE HANSEN	3373 FAIRVIEW	POLE BUILDING ELECT	SELF	\$1,000.00	\$820.00	\$ 656.00
4/13/2026	122-26-4B	JOEY WENNINGER	2635 LAWRENCE	FINISH BASEMENT	SELF	\$17,000.00	\$396.80	\$ 317.44
4/13/2026	123-26-4E	JOEY WENNINGER	2635 LAWRENCE	FINISH BASEMENT ELECT	SELF	\$1,000.00	\$198.40	\$ 158.72
4/13/2026	124-26-4B	VANS REALTY	9326 BROAD MEADOW	NSFD	VANS REALTY	\$465,000.00	\$1,100.00	\$ 880.00
4/14/2026	125-26-4B	JOHN WALTER	7794 JOSEPH PETER	DECK	3RD GEN DECKS	\$10,000.00	\$227.20	\$ 181.76
4/14/2026	126-26-4B	ARLEN BAUMANN	8304 XAVIER	NSFD	BAUMANN CONSTRUCTION	\$235,000.00	\$1,100.00	\$ 880.00
4/15/2026	127-26-4B	JACOBS HOMES	8339 MARLO	NSFD	JACOBS HOMES	\$350,000.00	\$1,100.00	\$ 880.00
4/15/2025	128-26-4E	JACOBS HOMES	8339 MARLO	NSFD ELECT	Diersen Electric	\$9,200.00	\$536.20	\$ 428.96
4/15/2026	129-26-4H	JACOBS HOMES	8339 MARLO	NSFD HVAC			\$536.20	\$ 428.96
4/15/2026	130-26-4P	JACOBS HOMES	8339 MARLO	NSFD PLUMB			\$536.20	\$ 428.96
4/20/2026	131-26-4B	BLACK DIAMOND LLC	2625/2627 LAWRENCE	NEW DUPLEX	MARCUS MCGUIRE HOMES	\$475,000.00	\$1,626.40	\$ 1,301.12
4/20/2026	132-26-4E	BLACK DIAMOND LLC	2625/2627 LAWRENCE	NEW DUPLEX ELECT	BLACK-HAAK	\$15,000.00	\$863.20	\$ 690.56
4/20/2026	133-26-4H	BLACK DIAMOND LLC	2625/2627 LAWRENCE	NEW DUPLEX HVAC	BLACK-HAAK	\$15,000.00	\$863.20	\$ 690.56
4/20/2026	134-26-4P	BLACK DIAMOND LLC	2625/2627 LAWRENCE	NEW DUPLEX PLUMB	PERFORMANCE PLUMB	\$24,500.00	\$863.20	\$ 690.56
4/21/2026	135-26-4P	HOFFMAN HOMES	8342 MARLO	NSFD PLUMB	PERFORMANCE PLUMB	\$14,250.00	\$518.08	\$ 414.46
4/27/2026	136-26-4B	CANDEE KRAUTKRAMER	9240 BOMAR	DECK	3RD GEN DECKS	\$8,000.00	\$270.00	\$ 216.00
4/27/2026	137-26-4B	ADAM VAN HANDEL	8585 PIONEER	NSFD	VAN SISTINE HOMES	\$650,421.00	\$1,135.00	\$ 908.00
4/27/2026	138-26-4B	WILMER MEDINA	2615 LARSEN	BASEMENT REMOD	SELF	\$12,000.00	\$280.00	\$ 224.00
4/27/2026	139-26-4E	WILMER MEDINA	2615 LARSEN	BASEMENT REMOD ELECT	SELF	\$2,000.00	\$140.00	\$ 112.00
4/27/2026	140-26-4P	WILMER MEDINA	2615 LARSEN	BASEMENT REMOD PLUMB	SELF	\$2,000.00	\$140.00	\$ 112.00
4/28/2026	141-26-4E	MARSHALL JOHNSON	8057 TRIBUTE	GENERATOR INSTALL	ADAMS POWER	\$13,956.00	\$100.00	\$ 80.00
4/28/2027	142-26-4E	MIKE SULLIVAN	8103 GALAXY	ELECT FOR ABOVE GROUND PC	SELF	\$2,100.00	\$100.00	\$ 80.00
4/29/2027	143-26-4H	TIMOTHY POST	3481 SHENANDOAH	REPLACE A/C	MODERN SHEET METAL	\$6,600.00	\$100.00	\$ 80.00
4/30/2026	144-26-4B	BRENDA WILZ	2593 FAIRVIEW	DETACHED GARAGE	AFFORDABLE CONTRACTING	\$16,500.00	\$450.00	\$ 360.00
<b>TOTALS</b>						<b>\$2,552,807.00</b>	<b>\$25,384.18</b>	<b>\$20,307.34</b>
<b>TOWN OF WINNECONNE PERMITS:</b>								
4/9/2026	19-26-4B	JEFF JENSEN	620 MEMORIAL	NSFD	A-SQUARE BLDGS	\$ 783,000.00	\$ 793.60	\$ 634.88
4/9/2026		JEFF JENSEN	620 MEMORIAL	TOWN FEES	A-SQUARE BLDGS		\$ 610.00	
4/14/2026	20-26-4B	DAVID ACKMANN	7180 LABELLE SHORE	NSFD	WESWNBERG HOMES	\$ 600,000.00	\$ 603.50	\$ 482.80
4/14/2026		DAVID ACKMANN	7180 LABELLE SHORE	TOWN FEES	WESWNBERG HOMES		\$ 610.00	
4/22/2026	21-26-4B	CRAIG SOROKO	5774 ERIE	NSFD	CRAIG SOROKO	\$ 440,000.00	\$ 632.60	\$ 506.08
4/22/2026		CRAIG SOROKO	5774 ERIE	TOWN FEES	CRAIG SOROKO		\$ 610.00	
4/22/2026	22-26-4B	BERNIE MACDONALD	5159 N HARBOUR	REROOF	ARC CONTRACTING	\$ 24,685.00	\$ 50.00	\$ 40.00
4/22/2026	23-26-4H	JEFF JENSEN	620 MEMEORIAL	NSFD HVAC	MARTENS HVAC	\$ 22,460.00	\$ 253.08	\$ 202.46
4/28/2026	24-26-4E	JUSTIN COX	5546 LASLEY POINT	GENERATOR INSTALL	LUXURY ELECT	\$ 1,200.00	\$ 60.00	\$ 48.00
						<b>\$ 1,871,345.00</b>	<b>\$ 4,222.78</b>	<b>\$ 1,623.76</b>

**From:** [Miller, Howard](#)  
**To:** [clerk@townofwinchesterwi.com](mailto:clerk@townofwinchesterwi.com); [Clerk Town of Clayton](#); [townofwolfriver@centurytel.net](mailto:townofwolfriver@centurytel.net)  
**Subject:** County update  
**Date:** Wednesday, April 29, 2026 6:55:04 AM

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Hi everyone

If you have not already heard there are 13 new members on the county board. Everyone is working together to get things organized.

Last week we elected Frank Frassetto as our new County Board Chair. I have worked with Frank on a couple of committees I think he will do a great job.

Last night we received our committee assignments. I will again be the chair of the Planning and Zoning Committee, as well as serving on the Legislative Committee, Solid Waste Management Board, and the East Wisconsin Counties Railroad Consortium. These are the same committee assignments I had last term.

In May I plan to attend the following Town Board Meetings:

Winchester – May 4

Clayton – May 6

Wolf River – May 18

Have a blessed day

Howie

Howard Miller  
Winnebago County Supervisor, Dist. 36  
Phone: (920) 427-6423  
e-mail: [Howard.Miller@winnebagocountywi.gov](mailto:Howard.Miller@winnebagocountywi.gov)

## Department of Public Safety

May 6<sup>th</sup>. 2026

DPS Report to Town Board

As of April 30<sup>th</sup>. 2026 the Dept. has been paged out for 102 calls. 60 were EMR calls and 30 were fire calls, and 12 calls that were both. This compares to 79 to date in 2025. This is an increase of 29.1% from 2025.

We have hired 4 new people, and we received an inquiry about how to apply for firefighter position.

- One is in his first year in school
- Two that have finished school and are paramedics as well
- One is a full-time firefighter/paramedic with the City of Oshkosh

Our current charter is for 35 firefighters, and we currently have 32 members. This is the most members we have ever had since we became Clayton Fire Rescue.

We have been busy doing sewer lateral inspections and diggers hotline marking. I am surprised how many locate requests there are. With all the construction in the area, I see that number continuing to increase.

Please contact me with questions or concerns,

Director Rieckmann

MEMORANDUM

**Business Item A**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of awarding the bid for the Eagle Heights Pond Overhead Grid & Fence to Vinton Construction Co. in the amount of \$131,636.50.

Bids were received on April 28, 2026 for the project and the low bidder was Vinton Construction. Both McMahon Associates & Administrator Wisnefske have reviewed the bid tabulation and recommend awarding the low bid.

**SUGGESTED MOTION(S):**

*Motion to award Contract C0023-09-26-00148.04 to Vinton Construction Co. in the amount of \$131,636.50.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,  
Kelsey



April 28, 2026

Town of Clayton  
Attn: Kelly Winsnefske, Administrator  
8348 County Road T  
Larsen, WI 54947

Re: Town of Clayton  
Eagle Heights Pond Overhead Grid & Fence  
Letter of Recommendation  
McM. No. C0023-09-26-00148.04

Dear Kelly,

On April 28, 2026, bids were received for the Eagle Heights Pond Overhead Grid & Fence project. Three bids were received, ranging in price from \$131,636.50 to \$178,149.25 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract C0023-09-26-00148.04 to the low bidder, Vinton Construction Co., in the amount of \$131,636.50.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return signed copy to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "Andrew Schmidt".

Andrew W. Schmidt, P.E.  
Associate / Municipal & Water Resources Engineer

AWS:car

Enclosures: Notice of Award  
Bid Tabulation

# BID TABULATION

**OWNER:** TOWN OF CLAYTON  
**Project Name:** Eagle Heights Pond Overhead Grid & Fence  
**Contract No.:** C0023-09-26-00148.04  
**Bid Date/Time:** April 28, 2026 @ 11:00 a.m., local time  
**Project Manager:** Andy Schmidt, PE

**Engineer:** McMAHON ASSOCIATES, INC.  
 1445 McMahan Drive  
 PO Box 1025  
 Neenah, WI 54956 / 54957-1025

**VINTON CONSTRUCTION CO.**  
 1322 33rd Street  
 PO Box 137  
 Two Rivers, WI 54241

**OUTDOOR SOLUTIONS, INC.**  
 4057 Fisk Avenue  
 Oshkosh, WI 54904

**HIGHWAY LANDSCAPERS, INC.**  
 1650 E. Elm Drive  
 Little Chute, WI 54140

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	1,165	L.F.	Perimeter Chain Link Fence	\$51.00	\$59,415.00	\$92.50	\$107,762.50	\$45.00	\$52,425.00
2.	3,335	L.F.	Overhead Grid Tension Cable	\$10.30	\$34,350.50	\$11.00	\$36,685.00	\$18.85	\$62,864.75
3.	3,370	L.F.	Overhead Grid Standard Cable	\$8.30	\$27,971.00	\$4.75	\$16,007.50	\$14.35	\$48,359.50
4.	1	Ea.	Chain Link Fence Pedestrian Gate	\$900.00	\$900.00	\$850.00	\$850.00	\$2,500.00	\$2,500.00
5.	1	Ea.	Chain Link Fence Vehicle Gate	\$4,000.00	\$4,000.00	\$2,800.00	\$2,800.00	\$4,500.00	\$4,500.00
6.	500	S.Y.	Grass Restoration	\$10.00	\$5,000.00	\$5.25	\$2,625.00	\$15.00	\$7,500.00
<b>TOTAL (Items 1. through 6., Inclusive)</b>					<b>\$131,636.50</b>		<b>\$166,730.00</b>		<b>\$178,149.25</b>

Bid Security	5% Bid Bond	5% Bid Bond	5% Bid Bond
Addendum Acknowledgement	Yes - #1, #2 and #3	Yes - #1, #2 and #3	Yes - #1, #2 and #3

<b>Subcontractor</b>	<b>Subcontractor</b>	<b>Subcontractor</b>	<b>Subcontractor</b>
N/A	Patriot Fence	N/A	N/A

Posts & Chain Link Fence/Gates

## MEMORANDUM

**Business Item B**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000.

As the Town receives more locate requests from Diggers Hotline, and sewer installation inspections within the Sanitary District, it has become necessary to find a vehicle dedicated for District. The Public Works and Fire Department can no longer share vehicles with the Sanitary Department for this purpose.

Phase III of the Scholar Ridge subdivision has just completed plat review, and construction is scheduled to begin on some lots as early as this year. Phase II is under construction and requires sewer connection inspections. As more construction is planned for, both new and upgrades to existing utilities, in the Sanitary District, the call for locates also increases (currently 8-10 requests every 2 days).

**SUGGESTED MOTION(S):**

*Motion to approve the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,  
Kelsey

## MEMORANDUM

**Business Item C**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the Retail Sales of Fireworks License Application submitted by Amanda Thompson for Celebrate Fireworks located on Tax ID #006-0335-01-03 (Campers Way).

The application fees & property taxes have been paid, but as of this writing, the following item(s) are **still pending**:

- Inspection of sales site by Clayton Fire Rescue Fire Chief for compliance with NFTP Code 1124 (as amended)

**SUGGESTED MOTION:**

*Motion to approve the application submitted by Celebrate Fireworks for a Retail Sales of Fireworks License with the following condition:*

*- Inspection of sales site by Clayton Fire Rescue Fire Chief for compliance with NFTP Code 1124 (as amended)*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted  
Kelsey

4/30/2026 12:46 PM

Reprint Check Register - Quick Report - ALL

Page: 1

ACCT

NICOLET NATIONAL BANK (POOLED)

Accounting Checks

Posted From: 4/01/2026 From Account:  
 Thru: 4/30/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
32399	4/15/2026	AIT BUSINESS TECHNOLOGIES LLC cisco mx 67 sec lic	4,200.66
32400	4/15/2026	ALL-LIFT SYTEMS LLC 2 30 FT POLY EYE AND EYE	297.94
32401	4/15/2026	AMY SHAW 4-7-26 7.5 krs @9	67.50
32402	4/15/2026	ASSOCIATED APPRAISAL CONSULTANTS INC april WEBSITE & ASSESMENT SVC	1,984.21
32403	4/15/2026	BITCO INSURANCE COMPANIES WC INSURANCE RENEWAL PREMIUM 2026 short	1,963.00
32404	4/15/2026	CEDAR CORPORATION PLANNING AND CODE REVIEW	20,159.00
32405	4/15/2026	CINTAS CORPORATION	1,186.28
32406	4/15/2026	COUNTRY VISIONS COOPERATIVE #20	248.65
32407	4/15/2026	DEAN ACKMANN 4-7 ELECTION 7.75 HRS @ 9	69.75
32408	4/15/2026	DIGGERS HOTLINE 27 emails	58.05
32409	4/15/2026	ESRI ARCGIS ONLINE CREATOR/MOBILEWORKER SUBSC	1,800.00
32410	4/15/2026	FASTENAL COMPANY TRUCK 17 1 1-6X7 GRADE8 2 HEX BOLTS	89.39
32411	4/15/2026	FOX WEST REGIONAL SEWERAGE COMMISSION DEC INV SHORT PAY	7,348.50
32412	4/15/2026	FRANCES CARUANA 4-7-26 14.5 hrs @ 13	188.50
32413	4/15/2026	GANNETT WISCONSIN LOCALIQ POST CRESCENT NOTICES	84.01
32414	4/15/2026	JENNIFER EASTMAN-KIESOW 4-7-26 7.75 HRS @9	69.75
32415	4/15/2026	JOHN EWEN 4-7-26 election 7hrs @ 9.00	63.00
32416	4/15/2026	KERBER ROSE SC 2026 AUDIT AND FORM C PREP	3,406.00
32417	4/15/2026	KERRI JACOB 4-7-26 election 8 hrs @9.00	72.00

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Check Nbr	Check Date	Payee	Amount
32418	4/15/2026	KUNDINGER FLUID POWER INC	403.08
32419	4/15/2026	LANGE ENTERPRISES INC 100 FIRE POSTS	1,414.91
32420	4/15/2026	LARSEN WINCHESTER SANITARY DISTRICT PUB WORKS SEWER THRU 3-27-26	157.25
32421	4/15/2026	LAURA ACKMANN 4-7 ELECTION 7.75 HRS @ 9	69.75
32422	4/15/2026	LINDA GRUNDMAN 7.5@9.00	67.50
32423	4/15/2026	LISA LANG-RIEGEL 4-7-26 election 6.75 hrs@9.00	60.75
32424	4/15/2026	LOIS PROBST 4-7-26 7.5 HRS @ 9	67.50
32425	4/15/2026	LUCKY'S LAND MANAGMENT LLC mulching jenson breezewood rocky stoney	3,500.00
32426	4/15/2026	METAL SUPERMARKETS APPLETON cold rolled round	69.30
32427	4/15/2026	MICHELLE ANDERSON 4-7-26 election 12.25 hrs @ 9 per hr	110.25
32428	4/15/2026	N&M AUTO SUPPLY	308.90
32429	4/15/2026	NEENAH JOINT SCHOOL DISTRICT mf housing feb 2026	356.94
32430	4/15/2026	NOLTE'S SERVICE & 24 TOWING pull f550from culvert	3,006.82
32431	4/15/2026	PLACH AUTOMOTIVE INC guards	459.96
32432	4/15/2026	REBECCA HASKELL 4-7 19.25 HRS @ 13.00	250.25
32433	4/15/2026	RHYME BUSINESS PRODUCTS LEASE APR 2026	529.02
32434	4/15/2026	STERICYCLE/SHRED-IT SHRED SERVICES	161.63
32435	4/15/2026	TEAMSTERS LOCAL UNION 662 may 2026 UNION DUES COLLECTED	212.00
32436	4/15/2026	TED ECKSTEIN strauss	950.00

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32437	4/15/2026	THOMAS KOPCZYK MAILBOX DAMAGE PLOW TRUCK	50.00
32438	4/15/2026	VICKI SCHMIDT 4-7-26 8 @ 9.00	72.00
32439	4/15/2026	WAYNE NEMECEK 8 hrs @ 9.00	72.00
32440	4/15/2026	WERNER PEST & ODOR CONTROL QUARTERLY PEST CONTROL	202.24
32441	4/15/2026	WESLEY STALLBOHM MAILBOX REPLACEMENT PLOW DAMAGE	50.00
32442	4/15/2026	WINNEBAGO COUNTY TREASURER march ss	6,780.08
32443	4/15/2026	WINNEBAGO LIQUID WASTE BAR TANK 3-11	300.00
32444	4/15/2026	WISCONSIN TOWNS ASSOCIATION WTA DUES 2026-2027	1,770.00
CS3-26	4/02/2026	CENTRAL STATES H&W FUND <b>Manual Check</b> MAR 2026 health ins WIRE TRANSFER	18,052.00
KT3-26	4/10/2026	KWIK TRIP INC <b>Manual Check</b> MOVE FIRE TO NEW BUILDING 76	504.92
EFT3-26	4/30/2026	WI DEPT OF EMPLOYEE TRUST FUNDS <b>Manual Check</b> MAR 2026 PAYROLLS	8,554.43
GEN3-26	4/30/2026	WI PUBLIC SERVICE <b>Manual Check</b> GENERATOR 3-26	24.08
WPS42826	4/28/2026	WI PUBLIC SERVICE <b>Manual Check</b>	269.13
DOR763808	4/17/2026	WI DEPT OF REVENUE <b>Manual Check</b> WT-6 BI 4-2-26PC /TB 4-1-26	1,293.10
DOR872736	4/30/2026	WI DEPT OF REVENUE <b>Manual Check</b> WT-6 BI 4-16 BI 4-30	2,109.94
NNBCC3-26	4/07/2026	NICOLET NATIONAL BANK <b>Manual Check</b> WISCONSIN HOTEL	2,119.43
WE4-29-26	4/29/2026	WE ENERGIES <b>Manual Check</b>	2,197.74
WPSSL3-26	4/23/2026	WI PUBLIC SERVICE <b>Manual Check</b> NEENAH STREET LIGHTING	935.68
EFTPS73134	4/17/2026	EFTPS <b>Manual Check</b> SS	6,411.41

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Accounting Checks

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Check Nbr	Check Date	Payee	Amount
EFTPS79315	4/06/2026	EFTPS	7,602.73
	Manual Check	SS	
NNBSVC4-26	4/17/2026	NICOLET NATIONAL BANK	105.00
	Manual Check	SERVICE CHARGE FOR APR 2026	
WESTEC4-21	4/15/2026	WE ENERGIES	555.97
	Manual Check		
WESTED4-26	4/22/2026	WE ENERGIES	714.75
	Manual Check	STE D GAS 1-26 TO 3-19-26	
WPS4-29-26	4/29/2026	WI PUBLIC SERVICE	895.71
	Manual Check		
WPSGEN2-26	4/01/2026	WI PUBLIC SERVICE	27.49
	Manual Check	GENERATOR 2-26	
WPS83482-26	4/07/2026	WI PUBLIC SERVICE	2,590.70
	Manual Check	2-26 MUNI /FIRE ELECTRIC	
WPS90233-26	4/20/2026	WI PUBLIC SERVICE	237.16
	Manual Check		
EFTPS1981390	4/30/2026	EFTPS	5,525.38
	Manual Check	SS	
Grand Total			125,535.07

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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	101,450.49
Total Expenditure from Fund # 230 - SOLID WASTE/RECYCLING	7,275.17
Total Expenditure from Fund # 240 - CEMETERY	950.00
Total Expenditure from Fund # 420 - TID #1	696.97
Total Expenditure from Fund # 620 - SANITARY DISTRICT	7,366.08
Total Expenditure from Fund # 640 - STORM WATER	7,796.36
Total Expenditure from all Funds	125,535.07