



BOARD OF SUPERVISORS MEETING

Wednesday, February 07, 2024 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Vice Chair Reif called the meeting to order at 6:31 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

EXCUSED

Town Chair Geise

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois - arrived 6:35 pm

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, January 17, 2024 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Wednesday, January 17, 2024 Town Board Meeting Minutes.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Eugene Reeser, 2622 Oakcrest Dr, Neenah, WI - shared concerns with refuse piling up on neighboring property & road shoulder damage during this snowplowing season.

CORRESPONDENCE

- A. Distribution of the 2023 Annual Building Inspection Report
- B. Distribution of the January 2024 Building Inspection Report
- C. Distribution of an invitation to a Superintendent Search Focus Group for the Neenah Joint School District

- D. Distribution of the Northeast Wisconsin Stormwater Consortium (NEWSC) 2023 Annual Report
- E. Distribution of the meeting materials for the February 7, 2024 Fox West Regional Sewerage Commission Meeting

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

BUSINESS

- A. Discussion/Action: Town Board review & consideration of hiring Ron Kohler for a Public Works Laborer position at a wage of \$23.20 per hour with a start date of February 12, 2024.

MOTION

Motion made by unanimous consent to approve hiring Ron Kohler for an open Public Works Laborer position at a wage of \$23.20 per hour and start date of February 12, 2024.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of hiring Meghan Lederhaus for the Janitorial Position for the Town Hall & Park Facilities at a wage of \$18.03 per hour with a start date of February 1, 2024.

MOTION

Motion made by unanimous consent to approve hiring Meghan Lederhaus for the open Janitorial position at a wage of \$18.03 per hour and start date of February 1, 2024.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of retaining KerberRose to perform the Town's 2023 audit at a quoted cost of \$25,000.00.

MOTION

Motion made by unanimous consent to approve retaining KerberRose to perform the 2023 audit at their quoted cost of \$25,000.00 and direct Staff to execute the contract.

Motion carried by unanimous voice vote.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Feb 21; March 6 & 20; Apr 3 & 17

- B. Plan Commission (6:30 pm start unless otherwise noted) - Feb 14; March 13; Apr 10

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:50 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk