



# BOARD OF SUPERVISORS MEETING

Wednesday, January 17, 2024 at 6:30 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

**CALL TO ORDER** - Chair Geise called the meeting to order at 6:30 pm.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Geise  
Supervisor Lettau  
Supervisor Grundman  
Supervisor Christianson  
Supervisor Reif

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Attorney LaFrombois - arrived 6:35 pm

## APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, January 3, 2024 Town Board Meeting

### MOTION

**Motion made** by unanimous consent to approve the Wednesday, January 3, 2024 Town Board Meeting Minutes.

**Motion carried by unanimous voice vote.**

## OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA - NONE

## CORRESPONDENCE

- A. Distribution of the December 2023 Building Inspection Report
- B. Distribution of the December 2023 Winnebago County Tonnage Report

## DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Department of Public Safety Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

## OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Christie Conradt, Larsen Tavern

## BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Motion to approve a Certified Survey Map (CSM) submitted by Chris Perrenault on behalf of Linda Grundman for approval of a CSM combining Tax ID #006-0853-01 (7490 Center Rd) and Tax ID #006-0850-01-03 into one parcel.

**MOTION**

**Motion made** by unanimous consent to approve the Certified Survey Map (CSM) submitted by Chris Perrenault on behalf of Linda Grundman with the following condition:

- 1. Identify the existing driveway locations on the face of the CSM

**Motion carried 4-0, Supervisor Grundman abstained from voice vote.**

- B. Review/Discussion: Plan Commission review & discussion on the Town of Clayton Agribusiness (A-1) Zoning District and updates to the Town of Clayton Zoning Map.

**DISCUSSION ITEM ONLY - NO ACTION TAKEN**

**BUSINESS**

- A. Discussion/Action: Town Board review & consideration of appointing LuAnn Fietzer to the Treasurer position with a salary of \$56,000 and a start date of January 22, 2024.

**MOTION**

**Motion made** by unanimous consent to appoint LuAnn Fietzer to the Treasurer position.

**Motion carried by unanimous voice vote.**

**REVIEW OF DISBURSEMENTS**

- A. Check Summary Register

**UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - Feb 7 & 21; March 6 & 20; Apr 3 & 17
- B. Plan Commission (6:30 pm start unless otherwise noted) - Feb 14; March 13; Apr 10

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 6:57 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk