



BOARD OF SUPERVISORS MEETING

Wednesday, February 05, 2025

Immediately following a Prior Scheduled Meeting

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

THIS MEETING IS IMMEDIATELY FOLLOWING THE BOARD OF SUPERVISORS SPECIAL MEETING.

CALL TO ORDER – Vice Chair Reif called the meeting to order at 6:45 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

EXCUSED

Town Chair Geise

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Attorney LaFrombois - virtual

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, January 22, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, January 22, 2025 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report

F. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Makenzie Perry, The Woodshed
- B. New - Yudda KC, Kitchen Comfort
- C. New - Suman Bhandari, Ridgeway BP

BUSINESS

- A. Discussion/Action: Town Board review & consideration of adopting Ordinance 2025-002 regarding Short-Term Rentals.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to approve Ordinance 2025-002 and direct Staff to publish and post accordingly.

Voting Yea: Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 4-0.

- B. Discussion/Action: Town Board review & consideration of an amendment to the Town's Development Agreement with Clayton Development Group LLC.

MOTION

Motion made by unanimous consent to approve the amendment to the Development Agreement as presented.

Motion carried by unanimous voice vote.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Feb 19; March 5 & 19; Apr 2 & 16
- B. Plan Commission (6:30 pm start unless otherwise noted) - Feb 12; March 12; April 9

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:58 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk