



BOARD OF SUPERVISORS MEETING - AMENDED

Wednesday, August 02, 2023 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

EXCUSED

Supervisor Lettau

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Zolp
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, July 19, 2023 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Wednesday, July 19, 2023 Town Board Meeting Minutes.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA - NONE

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

BUSINESS

- A. Discussion/Action: Town Board review & recommendation to the Winnebago County Board of Adjustment on Application #2023-VA-6440 (2689 County Rd II), requesting a variance for a sub-standard shore yard setback requirement per Section 6.1, Winnebago County Shoreland Zoning Code.

MOTION

Motion made by unanimous consent to recommend approval of the variance to the Winnebago County Board of Adjustment on Application #2023-VA-6440 & direct Staff to submit the Town Action for Variance form to the County.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of a revised Developer Agreement submitted by G&L Properties for a proposed machining & repair services development on Tax ID #006-0340-02-01.

MOTION

Motion made by unanimous consent to postpone indefinitely action on the revised Developer Agreement submitted by G&L Properties.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of a Developer Agreement submitted by PRE/3, LLC for a proposed multi-family residential development on Tax ID #006-0328-01.

CHAIR GEISE STRUCK THIS ITEM FROM THE AGENDA DUE TO THE LAND OFFER TO PURCHASE FROM PRE/3, LLC BEING NULL AND VOID

- D. Discussion/Action: Town Board review & consideration of the Tax Increment Financing (TIF) Application submitted by PRE/3, LLC for a proposed multi-family residential development on Tax ID #006-0328-01.

CHAIR GEISE STRUCK THIS ITEM FROM THE AGENDA DUE TO THE LAND OFFER TO PURCHASE FROM PRE/3, LLC BEING NULL AND VOID

- E. Review/Discussion: Town Board review & discussion on identifying projects that would qualify for use of the Winnebago County Spirit Fund Local Government Allocation funds.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- F. Discussion/Action: Town Board review & consideration of quotes received from Fox Valley Tree Service & Asplundh Tree Expert LLC for trimming overgrowth of trees on selected Town Roads.

MOTION

Motion made by unanimous consent to approve the quote provided by Asplundh Tree Expert LLC at a cost not to exceed \$6,100.00 and instruct Staff to proceed as necessary to have the overgrowth trimming completed for CY 2023.

Motion carried by unanimous voice vote.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Board of Review - August 8, 2023 10 am
- B. Town Board (6:30 pm start unless otherwise noted) - August 16; Sept 6 & 20; Oct 4 & 18
- C. Plan Commission (6:30 pm start unless otherwise noted) - August 9 & 23; Sept 13; Oct 11

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:55 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk