



BOARD OF SUPERVISORS MEETING

Wednesday, December 04, 2024 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Christianson

EXCUSED

Supervisor Grundman
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois - arrived 6:40 pm

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, November 20, 2024 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, November 20, 2024 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Aaron Thums, 7550 Romberg Rd, Oshkosh, WI thanked the Board for the brush cutting work along Romberg Rd and asked if there was a way to coordinate garbage/recycling pickup for Romberg Rd with Town of Winchester.

CORRESPONDENCE

- A. Distribution of the November 2024 Building Inspection Report
- B. Distribution of Notice of Public Hearing from Outagamie County Planning & Zoning regarding a new development in Fox Crossing adjacent to the eastern border with the Town of Clayton.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff’s Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

BUSINESS

- A. Review/Discussion: Town Board review & discussion of Emerald Ash Borer (EAB) within the Town & presentation by Jacob Kluza, Horticulture Agent for Winnebago County with the UW-Madison Division of Extension.

CANCELLED DUE TO INCLEMENT WEATHER

- B. Discussion/Action: Town Board review & consideration of a possible buyback request for a full block in Section Four of Clayton Cemetery.

MOTION

Motion made by unanimous consent to approve offering \$150 per plot if no historical record of purchase price can be found for cemetery plots in Clayton Cemetery.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of staff updates following the closing of the Town Yard Waste Site in CY 2024.

MOTION

Motion made by unanimous consent to operate the Town Yard Waste Site in CY 2025 with a \$20 fee for resident use.

Motion carried by unanimous voice vote.

- D. Discussion/Action: Town Board review & consideration of Resolution 2024-006 Amending the Town of Clayton Fee Schedule.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to approve Resolution 2024-006 Amending the Town's Fee Schedule amending the fee for the Yard Waste Site, and direct Staff to post the new fee schedule to the Town's Website.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Christianson
Motion carried 3-0.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Dec 18; Jan 8 & 22; Feb 5 & 19
- B. Plan Commission (6:30 pm start unless otherwise noted) - Dec 11; Jan 15; Feb 12

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:00 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk