



BOARD OF SUPERVISORS MEETING

Wednesday, February 21, 2024 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, February 7, 2024 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Wednesday, February 7, 2024 Town Board Meeting Minutes.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

CORRESPONDENCE

- A. Distribution of the January 2024 Winnebago County Tonnage Report
- B. Distribution of a Memo from the Wisconsin US Attorneys concerning Threats to Election Workers & Administrators
- C. Distribution of the Municipal Law Newsletter form BoardmanClerk received February 13, 2024

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Department of Public Safety Report
- C. Larsen/Winchester Sanitary District Report
- D. Administrator's Report

E. Chair & Supervisor Reports

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Motion to postpone a Conditional Use Application submitted by Kunes Appleton Properties LLC for a proposed addition to the existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- B. Plan Commission Recommendation: Motion to postpone a Site Plan Application submitted by Kunes Appleton Properties LLC for a proposed addition to the existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- C. Plan Commission Discussion: Plan Commission review & discussion on a Concept Plan Review Application submitted by Scott Andersen on behalf of the Arden & June Schroeder Joint Revocable Trust, for a proposed Certified Survey Map (CSM) dividing/reconfiguring Tax ID #006-0035, Tax ID #0036-0033 (9457 State Rd 76), and Tax ID #006-1204-01 into two lots with a proposed road extension of Memory Lane.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Discussion/Action: Town Board review & consideration of approving the CY 2024 farm leases for the following Town-owned properties:
- Leslie Ory: Tax ID #006-0391-05; Total of 7.11 acres
 - Mall View Farms LLC: Tax ID #s 006-0339-06; 006-0339-07; 006-0344; 006-0345; Total of 22.51 acres
 - Van De Loo Farms LLC: Tax ID #006-0319-04-02; Total of 1.75 acres
 - Daniel Seelow: Tax ID #006-0328-01; Total of 22.37 acres

MOTION

Motion made by unanimous consent to approve the renewal of the leases with Leslie Ory, Mall View Farms LLC, Van De Loo Farms LLC, and Daniel Seelow as presented at a lease price of \$110.00 per acre.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of changes to the Town of Clayton Yard Waste Site operations.

MOTION

Motion made by unanimous consent to approve the hours and opening date changes for the Town-operated Yard Waste Site.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of Resolution 2024-001 Authorizing Appointment of Agent - Nicholas Blythe KBN LLC, DBA Willie Beamons

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Grundman to approve Resolution 2024-001 Authorizing Appointment of Agent Nicholas Blythe for KBN LLC, DBA Willie Beamons.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - March 6 & 20; Apr 3 & 17; May 1 & 15
- B. Plan Commission (6:30 pm start unless otherwise noted) - March 13; Apr 10; May 8
- C. Annual Town Meeting - April 16
- D. Annual Reorganizational Meeting - April 17

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:55 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk