



BOARD OF SUPERVISORS MEETING

Wednesday, May 01, 2024 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, April 17, 2024 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, April 17, 2024 Town Board Meeting.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN-RELATED MATTERS NOT ON THE AGENDA

State Assembly Representative Nate Gustafson spoke regarding items he has advocated for within his District, including those that may affect the Town (i.e., roads, fiber infrastructure, etc.)

CORRESPONDENCE

- A. Distribution of the meeting materials for the May 1, 2024, Fox West Regional Sewerage Commission Meeting

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Katie Miller, The Woodshed
- B. New - Debra Toll, Winagamie Golf Course
- C. New - Kayla Gilliam, Winagamie Golf Course
- D. New - Caitlyn Clark, Winagamie Golf Course

BUSINESS

- A. Discussion/Action: Town Board review & consideration of a proposed text amendment to Section 3.8 Private Entrance Culverts of the Town of Clayton Minimum Road Design Standards Policy.

MOTION

Motion made by unanimous consent to approve the proposed text amendment to Section 3.8 of the Town of Clayton Minimum Road Design Standards Policy and direct Staff to post the amended Policy.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of the preliminary estimate submitted by Bennett's Auto Inc. for repair to the Building Inspection truck in the amount of \$11,431.58.

MOTION

Motion made by unanimous consent to approve the estimate submitted by Bennett's Auto Inc. for \$11,431.58 and authorize payment to Bennett's Auto Inc. in that same amount.

Motion carried by unanimous voice vote.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - May 15; June 5 & 19; July 3 & 17
- B. Plan Commission (6:30 pm start unless otherwise noted) - May 8; June 12; July 10
- C. Open Book - May 8 from 12 pm - 2 pm
- D. Board of Review - May 28 starting at 10 am

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:52 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk