



# BOARD OF SUPERVISORS MEETING

Wednesday, December 18, 2024 at 6:30 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

**CALL TO ORDER** – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Geise  
Supervisor Lettau  
Supervisor Grundman  
Supervisor Christianson  
Supervisor Reif

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Fietzer  
Attorney LaFrombois (virtual)

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, December 4, 2024 Town Board Meeting

### MOTION

**Motion made** by unanimous consent to approve the Minutes of the Wednesday, December 4, 2024 Town Board Meeting as presented.

**Motion carried by unanimous voice vote.**

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

### CORRESPONDENCE

- A. Distribution of the November 2024 Winnebago County Tonnage Report

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

### BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by McMahon Associates, Inc. on behalf of Jason Jensen to divide Tax ID #006-0797 into two (2) separate lots.

### MOTION

**Motion made** by unanimous consent to approve the CSM submitted by Jason Jensen with the following conditions:

1. Due to the presence of hydric soils, a note should be added to the effect that a Wetland Delineation may be required prior to any new development on Lots 1 and 2.
2. The on-site sewerage systems, drainage ditches, building tie distances perpendicular to right-of-way and/or property line must be showing on the face of the CSM.
3. Label accessory buildings as pole shed (larger outbuilding) and livestock shed (smaller outbuilding)
4. Add a note to the face of the CSM that states "Lots 1 and 2 do not have access to Stoney Ridge Trail due to an adjoining strip of land owned by others along the North side of Stoney Ridge Trail described as Outlot 2 of CSM No. 2685".

**Motion carried by unanimous voice vote.**

## **BUSINESS**

- A. Discussion/Action: Town Board review & consideration of entering into an agreement with the Village of Fox Crossing to extend sewer and water utilities from Rocket Way to Larsen Road.

### **MOTION**

**Motion made** by unanimous consent to enter into an agreement with the Village of Fox Crossing to extend sewer and water utilities to Larsen Road.

**Motion carried by unanimous voice vote.**

- B. Discussion/Action: Town Board review & consideration of increasing the amount contributed to the Length of Service VFIS for Clayton Fire Rescue to \$495.26 per eligible participant.

### **MOTION**

**Motion made** by unanimous consent to approve increasing the contribution per eligible participant to \$495.26.

**Motion carried by unanimous voice vote.**

## **UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - Jan 8 & 22; Feb 5 & 19; March 5 & 19
- B. Plan Commission (6:30 pm start unless otherwise noted) - Jan 15; Feb 12; March 12

## **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

### **MOTION**

**Motion made** by unanimous consent to adjourn at 6:43 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk