



BOARD OF SUPERVISORS MEETING

Wednesday, December 17, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisniewski
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois - virtual

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, December 3, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, December 3, 2025, Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN-RELATED MATTERS NOT ON THE AGENDA

Terry Haase, 9697 Anderson Ln, Neenah, WI, gifted Clayton Fire Rescue some fire blankets.

CORRESPONDENCE

- A. Distribution of the November 2025 Winnebago County Tonnage Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Brittany Jensen, Larsen Tavern

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Resolution 2025-010 A Resolution Creating a Statutorily Required List of Appointed Election Inspectors for the 2026-2027 Election Cycle.

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Lettau, to approve Resolution 2025-010 Creating a Statutorily Required List of Appointed Election Inspectors for the 2026-2027 election cycle and the listed names on Exhibit A as presented.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of Ordinance 2025-010 to Rescind and Recreate Ordinance 2019-008 regarding the Joint Municipal Court Intergovernmental Cooperation Agreement.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Grundman, to approve Ordinance 2025-010 to Rescind and Recreate Ordinance 2019-008.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- C. Discussion/Action: Town Board review & consideration of Resolution 2025-011 a Joint Resolution Appointing the Municipal Judge for the Winneconne Joint Municipal Court.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson, to approve Resolution 2025-011 Appointing the Municipal Judge for the Winneconne Joint Municipal Court.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Jan 7 & 21; Feb 4 & 18; Mar 4 & 18
B. Plan Commission (6:30 pm start unless otherwise noted) - Jan 14; Feb 11; Mar 11

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:48 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk