



BOARD OF SUPERVISORS MEETING AMENDED

Wednesday, October 02, 2024 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois – arrived 6:34 pm

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, September 18, 2024 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, September 18, 2024 Town Board Meeting.

Motion carried by unanimous voice vote.

- B. Approval of the Minutes of the Tuesday, September 24, 2024 Town Board Budget Review Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Tuesday, September 24, 2024 Town Board Budget Review Meeting.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Beck Hillker, 156 Lorraine Ave, Neenah, President of the Larsen-Winchester Lions Club spoke regarding a proposed extension to the building currently housing the medical equipment locker and ramp building operation.

CORRESPONDENCE

- A. Distribution of the meeting materials for the October 2, 2024 meeting of the Fox West Regional Sewerage Commission.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff’s Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

BUSINESS

- A. Discussion/Action: Town Board review & consideration of an intergovernmental agreement with the Winnebago County Highway Department to provide road maintenance services for the Town.

MOTION

Motion made by unanimous consent to approve the Maintenance Agreement with Winnebago County Highway Department for 2025.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of Ordinance 2024-003 Amending Ordinance #9 On Public Nuisances to expressly authorize the Town Administrator to issue citations under the ordinance.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to approve Ordinance 2024-003 and direct Staff to publish and post accordingly.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- C. Discussion/Action: Town Board review & consideration of authorizing citations for a violation of Ordinance #9 at 7376 Carden Dr owned by William Kordus and Emily Kordus.

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Grundman to approve the issuance of citations to the property owners of 7376 Carden Dr with the Town Administrator to determine the citation fee amount.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Oct 2 & 16 (**immediately following the Clayton Sanitary District #1 Meeting**); Nov 6 & 20 (**immediately following the Special Town Electors Meeting**); Dec 4 & 18
- B. Plan Commission (6:30 pm start unless otherwise noted) - Oct 9; Nov 13; Dec 11
- C. Clayton Sanitary District #1 - October 16 beginning at 6 pm
- D. Special Town Electors Meeting - November 20 beginning at 6 pm

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:05 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk