



BOARD OF REVIEW

Tuesday, May 27, 2025 at 10:00 AM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Town Chair Geise called the meeting to order at 10:00 am

- A. Pledge of Allegiance
- B. Verification of Notice & Training Requirement
Chair Geise completed the Board of Review Training for the 2025 session
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson

EXCUSED

Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Assessor Mack

SELECTION OF BOARD OF REVIEW CHAIRPERSON

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Lettau to nominate Town Chair Geise as Board of Review Chairperson.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Motion carried 4-0.

SELECTION OF BOARD OF REVIEW VICE-CHAIRPERSON

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to nominate Supervisor Lettau as Board of Review Vice-Chairperson.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Motion carried 4-0.

SUMMARY OF ANNUAL ASSESSMENT REPORT BY TOWN ASSESSOR

RECEIPT OF THE ASSESSMENT ROLL BY TOWN CLERK FROM TOWN ASSESSOR

APPROVAL OF THE MINUTES

- A. Approval of the Minutes of the Tuesday, May 28, 2024, Board of Review Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Tuesday, May 28, 2024, Board of Review Meeting.

Motion carried by unanimous voice vote.

PROPERTY ASSESSMENT HEARINGS AS SCHEDULED

NO PROPERTY ASSESSMENT HEARINGS SCHEDULED

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to recess until 11:55 am or until a property owner appears requesting a hearing, whichever comes first.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Motion carried 4-0.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to reconvene from recess at 11:55 am.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Motion carried 4-0.

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 12:00 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk