



BOARD OF SUPERVISORS MEETING

Wednesday, June 04, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois - arrived 6:34 pm

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, May 21, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, May 21, 2025, Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

CORRESPONDENCE

- A. Distribution of the May 2025 Building Inspection Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

NEW HIRES

- A. Chris Fischer, Firefighter / Utility Worker - May 23, 2025

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. Renewal - Grace Witt, Willie Beamons
- B. Renewal - Dannielle Meyer, Willie Beamons
- C. New - Tyler Conner, The ReMixx
- D. New - Raeleigh Schoultz, Winnagamie Golf Course
- E. New - Cassandra Piccione, Larsen Tavern
- F. New - Makenna Bartel, Larsen Tavern

BUSINESS

- A. Discussion/Action: Town Board review & consideration of the following Alcohol License Applications:

The following parties have submitted renewal applications for a Class "B" license to sell fermented malt beverages, and a "Class B" license to sell intoxicating liquors on file in the Town of Clayton Clerk's Office for the licensing period of July 1, 2025 through June 30, 2026, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

- a. EJ Phoenix Enterprises LLC (DBA Century Elm Supper Club), 8300 Hickory Ave, Larsen, WI 54947; Agent: Elizabeth Jackson
- b. Ridgeway Country Club Inc., 2913 County Road II, Neenah, WI 54956; Agent: Scott A. Lemire
- c. Micki D's, LLC (DBA The ReMixx), 8386 State Road 76 Suite B, Neenah, WI 54956; Agent: Michelle A. Baumann
- d. KBN LLC (DBA Willie Beamons), 2590 County Road II, Neenah, WI 54956; Agent: Nicholas Blythe
- e. Winagamie, Inc. (DBA Winagamie Golf Course), 3501 Winnegamie Drive, Neenah, WI 54956; Agent: Matthew Burry
- f. The Woodshed Inc., (DBA The Woodshed Bar and Grill), 2895 County Road II, Neenah, WI 54956; Agent: Dino O. Valeri

MOTION

Motion made by unanimous consent to approve the renewal applications submitted for Class "B" licenses to sell fermented malt beverages, and "Class B" licenses to sell intoxicating liquors for the licensing period July 1, 2025, through June 30, 2026, subject to compliance with State Statutes and Municipal Ordinances.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of the following Alcohol License Applications:

The following party has submitted applications for a Class "B" license to sell fermented malt beverages, and a "Class B" license to sell intoxicating liquors on file in the Town of Clayton Clerk's Office for the licensing period of July 1, 2025

through June 30, 2026, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

a. The Larsen Tavern, LLC (DBA The Larsen Tavern), 8338 Hickory Ave, Larsen, WI 54947; Agent: Stephanie J. Sweere

MOTION

Motion made by unanimous consent to approve the applications submitted by The Larsen Tavern, LLC for a Class "B" license to sell fermented malt beverages, and "Class B" license to sell intoxicating liquors for the licensing period July 1, 2025, through June 30, 2026, subject to compliance with State Statutes and Municipal Ordinances.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of the following Alcohol License Application:

The following party has submitted a renewal application for a Reserve Class "B" license to sell fermented malt beverages, and a Reserve "Class B" license to sell intoxicating liquors on file in the Town of Clayton Clerk's Office for the licensing period of July 1, 2025 through June 30, 2026, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

a. Leisure Golf #1, LLC, (DBA Westridge Golf Course), 8130 Golf Course Drive, Neenah, WI 54956; Agent: Rory Burton

MOTION

Motion made by unanimous consent to approve the applications submitted by Leisure Golf #1, LLC for a Reserve Class "B" license to sell fermented malt beverages, and "Class B" license to sell intoxicating liquors for the licensing period July 1, 2025, through June 30, 2026, subject to compliance with State Statutes and Municipal Ordinances.

Motion carried by unanimous voice vote.

- D. Discussion/Action: Town Board review & consideration of the following Alcohol License Applications:

The following parties have submitted a renewal application for a Class "B" license to sell fermented malt beverages on file in the Town of Clayton Clerk's Office for the licensing period of July 1, 2025 through June 30, 2026, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

a. Dale Mart LLC, (DBA Kitchen Comfort), 8510 State Road 76 Unit 2, Neenah, WI 54956; Agent: Dinesh Tiwari

MOTION

Motion made by unanimous consent to approve the application submitted by Dale Mart LLC for a Class "B" license to sell fermented malt beverages for the licensing

period July 1, 2025, through June 30, 2026, subject to compliance with State Statutes and Municipal Ordinances with the following condition:
Evidence of control of premises must be provided no later than 12 pm (noon) on June 27, 2025.

Motion carried by unanimous voice vote.

- E. Discussion/Action: Town Board review & consideration of the following Alcohol License Application:

The following party has an application for a "Class A" license to sell intoxicating liquors, and a Class "A" license to sell fermented malt beverages on file in the Town of Clayton Clerk's Office for the licensing period of July 1, 2025 through June 30, 2026, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

a. Hollandtown Minimart, LLC, (DBA Ridgeway BP), 8510 State Road 76 Unit 1, Neenah, WI 54956; Agent: Durga Tiwari

MOTION

Motion made by unanimous consent to approve the applications submitted by Hollandtown Minimart, LLC for a Class "A" license to sell fermented malt beverages, and "Class A" license to sell intoxicating liquors for the licensing period July 1, 2025, through June 30, 2026, subject to compliance with State Statutes and Municipal Ordinances.

Motion carried by unanimous voice vote.

- F. Discussion/Action: Town Board review & consideration of the following Cigarette License Applications:

The following parties have applied for a Cigarette and Tobacco Products License in and for the Town of Clayton, for the period of July 1, 2025 to June 30, 2026, subject to compliance with State Statutes and Municipal Ordinances:

a. Ridgeway Country Club, Inc, 2913 County Road II, Neenah, WI 54956; Agent: Scott A. Lemire

b. Hollandtown Minimart, LLC, (DBA Ridgeway BP), 8510 State Road 76, Neenah, WI 54956; Agent: Durga Tiwari

MOTION

Motion made by unanimous consent to approve the applications submitted for a Cigarette and Tobacco Products License for the licensing period July 1, 2025, through June 30, 2026, subject to compliance with State Statutes and Municipal Ordinances.

Motion carried by unanimous voice vote.

- G. Discussion/Action: Town Board review & consideration of the insurance quote for renewal of the Town's insurance provided by The Horton Group, Inc. in the amount of \$44,355.00.

MOTION

Motion made by unanimous consent to approve the insurance quote for renewal of the Town's insurance provided by The Horton Group, Inc. in the amount of \$44,355.00.

Motion carried by unanimous voice vote.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - June 18; July 2 & 16; Aug 6 & 20
- B. Plan Commission (6:30 pm start unless otherwise noted) - June 11; July 9; Aug 13
- C. Joint TID #1 Review Board Annual Meeting - June 19 starting at 10 am

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:47 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk