



BOARD OF SUPERVISORS MEETING

Wednesday, February 18, 2026 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, January 21, 2026 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, January 21, 2026, Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Dawn Christiansen, 3102 Buttercup Rd, Neenah, WI, spoke regarding the importance of the open forum agenda item for residents to voice their concerns & opinions to the Supervisors.

Mark McGinnis of Menn Law Firm, representing Dawn Christiansen & family, and Legacy Rose Farm, introduced himself to the Board as additional counsel.

CORRESPONDENCE

- A. Distribution of the January 2026 Building Inspection Report
- B. Distribution of the January 2026 Winnebago County Tonnage Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Larsen/Winchester Sanitary District Report
- D. Administrator's Report
- E. Chair & Supervisor Reports
- F. Town Attorney update regarding Tax ID #006-0901-06

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Tierney Laramore, Willie Beamons
- B. New - Jessica Crawczyk, Ridgeway Country Club
- C. New - Nicholas Ibe, Willie Beamons

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Discussion: Town Board review & discussion of proposed zoning ordinance text amendments to revise for clarity and consistency, including but not limited to scrivener's/grammatical errors, and to ensure compliance with current state statutes.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Discussion/Action: Town Board review & consideration of an amendment to the Development Agreement between the Town of Clayton and Last Time Realty, LLC.

MOTION

Motion made by unanimous consent to approve the amendment to the Development Agreement between the Town of Clayton and Last Time Realty, LLC.
Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of the lease agreement for Oink's Restaurant, currently located at 8386 State Rd 76, Suite A, Neenah, WI.

MOTION

Motion made by unanimous consent to extend the lease for Oink's Restaurant for two years.
Motion carried by unanimous voice vote.

- C. Review/Discussion: Town Board review & discussion on the Town of Clayton Open Forum policy.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

REVIEW OF GENERAL FUND BUDGET UPDATES

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Mar 4 & 18; Apr 1 & 15; May 6 & 20
- B. Plan Commission (6:30 pm start unless otherwise noted) - Mar 11; Apr 8; May 13

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:53 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk