



BOARD OF SUPERVISORS MEETING AMENDED

Wednesday, July 16, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson

EXCUSED

Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois - virtual

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, July 2, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, July 2, 2025 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Michael McGuire, 3024 Saffron Ln, Neenah, spoke regarding possible speed limit reduction and/or turn lane on State Rd 76 adjacent to his subdivision, and unauthorized solicitors within the subdivision.

CORRESPONDENCE

- A. Distribution of the June 2025 Winnebago County Tonnage Report
- B. Distribution of the 2024 RUG Recycling Program Financial Report from Winnebago County Solid Waste Management Board with projected 2025 Recycling Revenues.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Town Board review & consideration of a Conditional Use Application submitted by Kendra Truckely for a proposed backyard chickens accessory use located at 4521 Grandview Rd, specifically described as Tax ID #006-0944.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to approve the Conditional Use Application submitted by Kendra Truckey with the following conditions:

1. The number of chickens shall be limited to six (6) as this is the standard number allowed.
2. No roosters shall be allowed per the Town's Zoning Code Sec. 9.08-444 - Backyard Chickens.
3. Chickens shall not be kept on the property for commercial purposes.
4. The slaughter of chickens for commercial use on the premises is prohibited.
5. Chickens shall be provided with a covered enclosure and be required to be kept in the covered enclosure or a fenced enclosure at all times.
6. The chicken enclosure shall be located at least 25 feet from any residential structure on an adjacent lot.
7. The owner, operator, or tenant shall register the premises where chickens are kept with the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCAP) as required by state law and maintain such registration for so long as may be required.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Motion carried 4-0.

- B. Plan Commission Recommendation: Town Board review & consideration of a Conditional Use Application submitted by Brittany & Chris Voigt for a proposed commercial stable use located at 3411 Winnegamie Dr, specifically described as Tax ID #006-0042-02.

ITEM SET ASIDE UNTIL THE AUGUST 6, 2025 MEETING

- C. Plan Commission Discussion: Town Board review & discussion on proposed changes to Division 3 (Allowable Land Uses) of Article 8 of the Town of Clayton Zoning Code of Ordinances.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Resolution 2025-007 A Resolution Approving an Intergovernmental Agreement to Satisfy Eligibility for a Recycling Consolidation Grant for Calendar Year 2026.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to approve Resolution 2025-007 and direct staff to submit the approved resolution to the Winnebago County Solid Waste Management Board.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson

Motion carried 4-0.

- B. Discussion/Action: Town Board review & consideration of Ordinance 2025-005 Amending the Zoning Code of the Town of Clayton Regarding Keeping of Chickens.

ITEM SET ASIDE FOR FURTHER REVISIONS

- C. Discussion/Action: Town Board review & consideration of an Easement Settlement and Release Agreement, and Driveway Easement Agreement related to Tax ID #006-0391-05 (2990 County Rd II).

MOTION

Motion made by unanimous consent to approve the Easement Settlement and Release Agreement as presented.

Motion carried by unanimous voice vote.

- D. Discussion/Action: Town Board review & consideration of a Tax Increment Financing (TIF) Agreement between the Town and Trident Holdings LLC.

MOTION

Motion made by unanimous consent to approve a TIF Agreement based on a 65% share.

Motion carried by unanimous voice vote.

- E. Discussion/Action: Town Board review & consideration of a quote provided by Speedy Clean Inc for the installation of 18 feet of Cured in Place Pipe (CIPP) liner at 8386 State Rd 76 in the amount of \$5,332.50.

MOTION

Motion made by unanimous consent to approve the quote from Speedy Clean Inc. for repairs at 8386 State Rd 76, at a cost not to exceed \$5,332.50.

Motion carried by unanimous voice vote.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Aug 6 & 20; Sept 3 & 17; Oct 1 & 15
- B. Plan Commission (6:30 pm start unless otherwise noted) - Aug 13; Sept 10; Oct 8

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:13 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk