



# PLAN COMMISSION

Wednesday, October 09, 2024 – 6:30 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

**CALL TO ORDER** – Chair Knapinski called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Chair Knapinski  
Commissioner Haskell  
Commissioner Nemecek  
Commissioner Ketter  
Town Board Rep. Christianson

### EXCUSED

Commissioner Dorow  
Commissioner Hopkins

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Planner Jaworski  
Code Administrator Greenberg

## APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, September 11, 2024, Plan Commission Meeting

### MOTION

**Motion made** by Commissioner Ketter, **Seconded** by Commissioner Nemecek to approve the Minutes of the Wednesday, September 11, 2024 Plan Commission Meeting as presented.

**Voting Yea:** Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Town Board Rep. Christianson

**Motion carried 5-0.**

**OPEN FORUM – Public comments addressed to the Plan Commission - NONE**

## CORRESPONDENCE

- A. Distribution of the September 2024 Building Inspection Report

## DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Administrator's Report

## BUSINESS

- A. Review/Recommendation: Plan Commission review & recommendation on a Site Plan Review Application submitted by Amerco Real Estate Company for a proposed addition of personal self-storage units on Tax ID #006-0306-07 (2927 Shady Ln).

### MOTION

**Motion made** by Commissioner Nemecek, **Seconded** by Commissioner Haskell to recommend denial of the Site Plan Review Application submitted by Amerco Real Estate Company.

**Voting Yea**: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Town Board Rep. Christianson

**Motion carried 5-0.**

- B. Review/Recommendation: Plan Commission review & recommendation on a Final Plat Review Application submitted by McMahan Associates on behalf of Clayton Development Group, LLC, for approval of the Scholar Ridge Estates Final Plat, dividing Tax ID #006-0617-01; Tax ID #006-0618-01; and Tax ID #006-0632 into 43 lots and 2 outlots intended for single-family residential use.

### MOTION

**Motion made** by Commissioner Nemecek, **Seconded** by Commissioner Haskell to postpone this item to the November 13, 2024, Plan Commission Meeting.

**Voting Yea**: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Town Board Rep. Christianson

**Motion carried 5-0.**

## UPCOMING MEETING ATTENDANCE

- A. Plan Commission (6:30 pm start unless otherwise noted) - Nov 13; Dec 11; Jan 15, 2025
- B. Town Board (6:30 pm start unless otherwise noted) - Oct 16 (**immediately following the Clayton Sanitary District #1 Meeting**); Nov 6 & 20 (**immediately following the Special Town Electors Meeting**); Dec 4 & 18
- C. Clayton Sanitary District #1 - October 16 beginning at 6 pm
- D. Special Town Electors Meeting - November 20 beginning at 6 pm

## ADJOURNMENT

### MOTION

**Motion made** by Commissioner Haskell, **Seconded** by Commissioner Nemecek to adjourn at 7:05 pm.

**Voting Yea**: Chair Knapinski, Commissioner Haskell, Commissioner Nemecek, Commissioner Ketter, Town Board Rep. Christianson

**Motion carried 5-0.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk