



BOARD OF SUPERVISORS MEETING

Wednesday, January 22, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Vice Chair Reif called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

EXCUSED

Town Chair Geise

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, January 8, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, January 8, 2025, Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

CORRESPONDENCE

- A. Distribution of the December 2024 Winnebago County Tonnage Report.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

BUSINESS

- A. Review/Discussion: Town Board review & discussion of the Town's existing and future Geographic Information System (GIS) mapping capabilities.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- B. Discussion/Action: Town Board review & consideration of Ordinance 2025-001 Amending Ordinance 2019-017 Adopting Dwelling and Building Codes & Creating the Position of Building Inspector.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Grundman to approve Ordinance 2025-001 Amending Ordinance 2019-017 Adopting Dwelling and Building Codes & Creating the Position of Building Inspector.

Voting Yea: Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 4-0.

- C. Discussion/Action: Town Board review & consideration of a proposed renewal Contract for Full Value Maintenance Assessment Services presented by Associated Appraisal Consultants.

MOTION

Motion made by unanimous consent to approve the proposed Contract for Full Value Maintenance Assessment Services including annual website posting as presented by Associated Appraisal Consultants.

Motion carried by unanimous voice vote.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Feb 5 & 19; March 5 & 19; Apr 2 & 16
- B. Plan Commission (6:30 pm start unless otherwise noted) - Feb 12; March 12; April 9

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to adjourn at 6:50 pm.

Voting Yea: Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 4-0.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk