



BOARD OF SUPERVISORS MEETING

Wednesday, February 19, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, February 5, 2025 Town Board Special Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, February 5, 2025 Town Board Special Meeting as presented.

Motion carried by unanimous voice vote.

- B. Approval of the Minutes of the Wednesday, February 5, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, February 5, 2025 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

CORRESPONDENCE

- A. Distribution of the January 2025 Building Inspection Report
- B. Distribution of the January 2025 Winnebago County Tonnage Report.
- C. Distribution of the January/February 2025 issue of the BoardmanClark Municipal Law Newsletter

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Discussion: Town Board review & discussion on proposed changes to the Minimum Road Standards Policy.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- B. Plan Commission Discussion: Town Board review & discussion on proposed changes to the Town's Plat Review process.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Review/Discussion: Town Board review & discussion of refinancing town debt & next steps in 2025.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- B. Discussion/Action: Town Board review & consideration of renewal of the contract with Migratory Bird Management for the AVIX Mark II installed at the regional stormwater pond located near Eagle Heights Dr.

MOTION

Motion made by unanimous consent to approve the proposal submitted by Migratory Bird Management in the amount of \$10,500.00.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of payment for Invoice 2038939 from KerberRose S.C. in the amount of \$10,250.00 for progress billing for audit of the year ending December 31, 2024.

MOTION

Motion made by unanimous consent to approve payment of Invoice 2038939 in the amount of \$10,250.00 to KerberRose.

Motion carried by unanimous voice vote.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - March 5 & 19; Apr 2 & 16; May 7 & 21
- B. Plan Commission (6:30 pm start unless otherwise noted) - March 12; April 9; May 14
- C. 175th Annual Meeting of the Town's Electors - April 15, 2025

D. Annual Reorganizational Meeting - April 16, 2025

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:53 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk