



BOARD OF SUPERVISORS MEETING*

Wednesday, May 06, 2026 (Immediately following a Prior Scheduled Meeting)

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

THIS MEETING IS IMMEDIATELY FOLLOWING THE BOARD OF REVIEW MEETING.

CALL TO ORDER – Chair Geise called the meeting to order at 6:04 pm.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois – virtual

- D. New Board Member Recognition & Oath of Office
Supervisor #4: Scott C. Reif

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, April 15, 2026 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, April 15, 2026, Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Gordon Hintz, 100 N Main St #307, Oshkosh, WI, introduced himself as the new County Executive.

CORRESPONDENCE

- A. Distribution of the April 2026 Building Inspection Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. Renewal - Kevin Harbick, Winnagamie Golf Course
- B. New - Elliana Hartjes, Ridgeway Country Club
- C. New - Addison Pristelski, Ridgeway Country Club
- D. New - Victoria Anderson, Larsen Tavern
- E. New - Punaram Sharma, Kitchen Comfort

BUSINESS

- A. Discussion/Action: Town Board review & consideration of awarding the bid for the Eagle Heights Pond Overhead Grid & Fence to Vinton Construction Co. in the amount of \$131,636.50.

MOTION

Motion made by unanimous consent to award Contract C0023-09-26-00148.04 to Vinton Construction Co. in the amount of \$131,636.50.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000.

MOTION

Motion made by unanimous consent to approve the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000 and sell the truck back to the District when it has the requisite funds.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of the Retail Sales of Fireworks License Application submitted by Amanda Thompson for Celebrate Fireworks located on Tax ID #006-0335-01-03 (Campers Way).

MOTION

Motion made by unanimous consent to approve the application submitted by Celebrate Fireworks for a Retail Sales of Fireworks License with the following condition:

Inspection of sales site by Clayton Fire Rescue Fire Chief for compliance with NFTP Code 1124 (as amended)

Motion carried by unanimous voice vote.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - May 20; Jun 3 & 17; July 1 & 15
- B. Plan Commission (6:30 pm start unless otherwise noted) - May 13; Jun 10; July 8

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:31 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk