



# BOARD OF SUPERVISORS MEETING

Wednesday, February 21, 2024 at 6:30 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## AGENDA

### CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, February 7, 2024 Town Board Meeting

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda. Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of 2 minutes per person. **Public comment is not permitted outside of this public comment period.** **Note:** The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

### CORRESPONDENCE

- A. Distribution of the January 2024 Winnebago County Tonnage Report
- B. Distribution of a Memo from the Wisconsin US Attorneys concerning Threats to Election Workers & Administrators
- C. Distribution of the Municipal Law Newsletter form BoardmanClerk received February 13, 2024

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Department of Public Safety Report
- C. Larsen/Winchester Sanitary District Report
- D. Administrator's Report
- E. Chair & Supervisor Reports

### BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Motion to postpone a Conditional Use Application submitted by Kunes Appleton Properties LLC for a proposed addition to the existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.
- B. Plan Commission Recommendation: Motion to postpone a Site Plan Application submitted by Kunes Appleton Properties LLC for a proposed addition to the

existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.

- C. Plan Commission Discussion: Plan Commission review & discussion on a Concept Plan Review Application submitted by Scott Andersen on behalf of the Arden & June Schroeder Joint Revocable Trust, for a proposed Certified Survey Map (CSM) dividing/reconfiguring Tax ID #006-0035, Tax ID #0036-0033 (9457 State Rd 76), and Tax ID #006-1204-01 into two lots with a proposed road extension of Memory Lane.

## **BUSINESS**

- A. Discussion/Action: Town Board review & consideration of approving the CY 2024 farm leases for the following Town-owned properties:
  - Leslie Ory: Tax ID #006-0391-05; Total of 7.11 acres
  - Mall View Farms LLC: Tax ID #s 006-0339-06; 006-0339-07; 006-0344; 006-0345; Total of 22.51 acres
  - Van De Loo Farms LLC: Tax ID #006-0319-04-02; Total of 1.75 acres
  - Daniel Seelow: Tax ID #006-0328-01; Total of 22.37 acres
- B. Discussion/Action: Town Board review & consideration of changes to the Town of Clayton Yard Waste Site operations.
- C. Discussion/Action: Town Board review & consideration of Resolution 2024-001 Authorizing Appointment of Agent - Nicholas Blythe KBN LLC, DBA Willie Beamons

## **REVIEW OF DISBURSEMENTS**

- A. Check Summary Register

## **UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - March 6 & 20; Apr 3 & 17; May 1 & 15
- B. Plan Commission (6:30 pm start unless otherwise noted) - March 13; Apr 10; May 8
- C. Annual Town Meeting - April 16
- D. Annual Reorganizational Meeting - April 17

## **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

Respectfully submitted,

Russell D. Geise  
Town Chairperson

*Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or*

*Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.*

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.*

**This agenda has been posted at the following locations in the Town of Clayton:**

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town's Web Page: --