



BOARD OF SUPERVISORS MEETING AMENDED

Wednesday, June 19, 2024 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

AGENDA

CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, June 5, 2024 Town Board Meeting

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda. Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of **2 minutes** per person. **Public comment is not permitted outside of this public comment period.** **Note:** The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

CORRESPONDENCE

- A. Distribution of the May 2024 Building Inspection Report
- B. Distribution of the May 2024 Winnebago County Tonnage Report
- C. Distribution of a request received June 10, 2024, to amend the Town of Clayton Ordinance 2021-001 relating to All-Terrain/Utility-Terrain Vehicles & Routes within the Town.
- D. Distribution of the Lion's Club proposed Pickleball / Basketball Court at Trailhead Park

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Department of Public Safety Report
- C. Larsen/Winchester Sanitary District Report
- D. Administrator's Report
- E. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Steve Kuehl
- B. New - Abygail Davis, Larsen Tavern
- C. Renewal - David Cheslock
- D. Renewal - Alexandra Hueller, Woodshed

- E. Renewal - Elise Herman, Winagamie Golf Course

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Town Board review & consideration on a Conditional Use Application submitted by Keegan O'Hearn for a proposed short-term rental accessory use on Tax ID #006-1277 addressed as 9262 Bomar Ave.
- B. Plan Commission Recommendation: Town Board review & consideration on a Conditional Use Permit Application submitted by Brian Piechocki for a proposed short-term rental accessory use on Tax ID #006-0888 addressed as 2675 Oakridge Rd.
- C. Plan Commission Recommendation: Town Board review & consideration on a Conditional Use Permit Application submitted by Jesse Gander for a proposed short-term rental accessory use on Tax ID #006-0564 addressed as 8426 County Rd T.
- D. Plan Commission Recommendation: Town Board review & consideration on a Conditional Use Permit Application submitted by Patrick Ostroth for a proposed short-term rental accessory use on Tax ID #006-0782-01 addressed as 7539 Green Meadow Rd.
- E. Plan Commission Recommendation: Town Board review & consideration on a Conditional Use Permit Application submitted by Louis Braatz & Nicole Schroeder for a proposed short-term rental accessory use on Tax ID #006-1699 addressed as 3646 Emerald Crown Pkwy.
- F. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by Nick Schmidt on behalf of Big Ring Properties, LLC for a proposed CSM dividing Tax ID #006-0006-10-02 (Lind Ln) into two (2) lots.
- G. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by Corey Kalkofen of McMahan Associates Inc. on behalf of Pint, LLC & KBN LLC for a proposed CSM dividing & reconfiguring Tax ID #006-0370 (2590 County Rd II), Tax ID #006-0370-06, & Tax ID #006-0370-07 into two (2) lots.
- H. Plan Commission Recommendation: Town Board review & consideration of a Conditional Use Application submitted by Kunes Appleton Properties for a proposed addition to the existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.
- I. Plan Commission Recommendation: Town Board review & consideration of a Site Plan Application submitted by Kunes Appleton Properties for a proposed addition to the existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.
- J. Plan Commission Recommendation: Town Board review & discussion on a Concept Plan Review Application submitted by Troy Ribble for a proposed land division reconfiguring a portion of Tax ID #006-0006-02-02 (9670 Lind Ln); Tax ID #006-0006-09 (9618 Lind Ln); and all of Tax ID #006-00006-10-02 into five lots.
- K. Plan Commission Recommendation: Town Board review & discussion on a Concept Plan for the proposed move of a Habitable Building to Tax ID #006-0006-06 (Lind Ln) indicating where the final structures will be located.

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Ordinance 2024-001 Relating to the Confidentiality of Information About Income & Expenses Requested by the Assessor in Property Assessment Matters.
- B. Discussion/Action: Town Board review & consideration of Invoice #6072151 submitted by Bassett Mechanical in the amount of \$6,611.82 for work performed on the Town Hall boiler system.
- C. Discussion/Action: Town Board review & consideration of a Building Moving Permit Application submitted by Brandon Ribble or assigns for the proposed moving of a house to Tax ID #006-0006-06 (9614 Lind Ln).
- D. Discussion/Action: Town Board review & consideration of a Developer Agreement submitted by Last Time Realty LLC for a proposed heavy vehicle sales and development on Tax ID #006-0341-02 (W American Dr).

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - July 3 & 17; Aug 7 & 21; Sept 4 & 18
- B. Plan Commission (6:30 pm start unless otherwise noted) - July 10; Aug 14; Sept 11
- C. Town of Clayton TID #1 Annual Meeting - June 20 starting at 10 am

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Respectfully submitted,

Russell D. Geise
Town Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.

This agenda has been posted at the following locations in the Town of Clayton:

- 1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
- 2. The Town's Web Page: --