



BOARD OF SUPERVISORS MEETING

Wednesday, June 17, 2026 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

AGENDA

CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, June 3, 2026 Town Board Meeting

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Individuals properly signed in may speak directly to the Town Board on non-repetitive Town Matters whether on or not on the agenda. Commentators must wait to be called, must speak from the podium, directing their comments to the Board. Comments must be orderly, and will be limited to a maximum of **2 minutes** per person. **Public comment is not permitted outside of this public comment period. Note:** The Board's ability to act on or respond to the public comments is limited by Chapter 19, Wis. Stats. Please complete the "Request to Speak at Meeting" form located on the agenda/sign-in table and submit the form to the Town Clerk for in-person attendance.

CORRESPONDENCE

- A. Distribution of the May 2026 Winnebago County Tonnage Report
- B. Distribution of the Agenda for the July 2, 2026, WI Towns Association Winnebago County Unit Meeting
- C. Distribution of Notice of Public Hearing for the Winnebago County Planning & Zoning Committee regarding a change to Chapter 23 of the County Ordinance, allowing for all members of the Committee to attend their meeting(s) after holding a public hearing.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. Renewal - David Cheslock, The Woodshed
- B. Renewal - Katie Miller, The Woodshed
- C. Renewal - Dwight Kerr, Winnagamie Golf Course
- D. New - Elizabeth Jacobs, Westridge Golf Course
- E. New - Isabelle Laluzerne, Willie Beamons

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Town Board review & consideration of a Certified Survey Map (CSM) submitted by Michael Roubal on behalf of Penny Brazee to reconfigure portions of Tax ID #006-0796-01 and Tax ID #006-0796-02 (7611 County Rd T).
- B. Plan Commission Recommendation: Town Board review & consideration of a Site Plan Review Application submitted by Mach IV Engineering & Surveying LLC on behalf of 924 Holdings LLC for a new office building located on Tax ID #006-0337-02 (2830 W American Dr).
- C. Plan Commission Discussion: Town Board review & discussion on revisions to the definitions of "farm" and "residential" within the A-2 zoning district in the Town Zoning Ordinance.

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Resolution 2026-003 a Resolution Approving an Intergovernmental Agreement to Satisfy Eligibility for a Recycling Consolidation Grant for Calendar Year 2027.
- B. Discussion/Action: Town Board review & consideration of the use of approximately \$64,000.00 from insurance to replace the totaled Department of Public Works truck.
- C. Discussion/Action: Town Board review & consideration of amending the Town of Clayton Purchasing Procedures Policy.
- D. Discussion/Action: Town Board review & consideration of options for completing the road mowing for 2026.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - July 1 & 15; Aug 5 & 19; Sept 2 & 16
- B. Plan Commission (6:30 pm start unless otherwise noted) - July 8; Aug 12; Sept 9
- C. TID #1 Joint Review Board - Jun 18 at 10 am
- D. Town of Clayton Open Book - July 30, 10 am to 4 pm via scheduled phone call

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

Respectfully submitted,

Russell D. Geise
Town Chairperson

Pursuant to Wisconsin Statute 19.84 (2) and (3) notice is hereby given to the public and the media that two or more members of any or all Boards, Commissions, and Committees of the Town of Clayton, may attend the meeting of the Town Board in order to gather information. For purposes of the Open Meetings Law only; attendance at a meeting by a quorum of members of the Town Boards, Commissions, and Committees constitutes a meeting of the Board, Commission, or Committee, pursuant to Badke Vs. Village Board of Village of Greendale, 173 Wis2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that any formal action by those bodies will be taken. The only business to be conducted is for Town Board action.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please call the Town Office at 920.836.2007.

This agenda has been posted at the following locations in the Town of Clayton:

1. The Town Hall Posting Board – 8348 Hickory Ave, Larsen, WI 54947
2. The Town's Web Page: --