



CLATSOP COUNTY

BOARD OF COMMISSIONERS AGENDA WORK SESSION & REGULAR MEETING VIRTUAL MEETING

Wednesday, September 23, 2020

BOARD OF COMMISSIONERS:

Kathleen Sullivan, Dist. 4 – Chair
Sarah Nebeker, Dist. 2 – Vice Chairperson
Mark Kujala, Dist. 1
Pamela Wev, Dist. 3
Lianne Thompson, Dist. 5

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WORK SESSION: 5:00 PM

Work Sessions are an opportunity for Board members to discuss issues informally with staff and invited guests. The Board encourages members of the public to attend Work Sessions and listen to the discussion, but there is generally no opportunity for public comment. Members of the public wishing to address the Board are welcome to do so during the Board's regularly scheduled meetings held twice monthly.

Board Communication {5 min}

Discuss Formal Agenda {5 min}

TOPICS:

1. Public Health Update {5 min}

2. Business Ventures Operating on County Right-of-ways {15 min} {Page 3}

3. Septage in Clatsop County {15 min} {Page 5}

REGULAR MEETING: 6:00 PM

The Board of Commissioners, as the Governing Body of Clatsop County, all County Service Districts for which this body so acts, and as the Clatsop County Local Contract Review Board, is now meeting in Regular Session.

ROLL CALL

AGENDA APPROVAL

PROCLAMATION

4. CHART 10-year Proclamation {Page 6}

BUSINESS FROM THE PUBLIC - *Individuals may present comments to the Board via email commissioners@co.clatsop.or.us by 3 p.m. on the day of the meeting to submit for the record.*

CONSENT CALENDAR

5. IGA Amendment # 14 with Oregon Health Authority (OHA) {Page 10}

6. Oregon State University (OSU) contract for Healthy Children and Families {Page 49}

7. Purchase of Western Star Dump Truck {Page 57}

8. Purchase of Caterpillar 930M Wheel Loader with Diamond Boom Mower {Page 85}

COMMISSIONER'S LIAISON REPORTS

COUNTY MANAGER'S REPORT

GOOD OF THE ORDER

ADJOURNMENT

EXECUTIVE SESSION

- 1) To conduct deliberations with persons designated by the governing body to negotiate real property transactions per ORS 192.660(2)(e).
-

Agenda packets also available online at www.co.clatsop.or.us

This meeting is accessible to persons with disabilities or wish to attend but do not have computer access or cell phone access. Please call 325-1000 if you require special accommodations at least 48 hours prior to the meeting in order to participate.

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

September 23, 2020

Topic: Business Ventures Operating on County Right-of-ways
Presented By: Ted McLean, Public Works Director

**Informational
Summary:**

The County's Code of Regulations requires a permit for any occupation or work to be done within the right-of-way under its' jurisdiction. Most roads under the County's jurisdiction have a right-of-way width of 30 to 60 feet. While there are many permitted non-business-oriented occupations of the right-of-way, typically utilities which are required by ORS to be allowed free access to the right-of-way, only two businesses have been sent to the BOC for their approval or denial. The two businesses currently paying to use County right-of-way; 1) Logger Restaurant (Teevin Terminal LLC), and 2) currently the KOA Laundromat (Recreational Adventures Campgrounds, LLC).

The Logger Restaurant occupies a small piece of right of way 85' long by 12' wide on a 60-foot wide right-of-way on a dead-end section of Old Hwy. 30 in Knappa. In Instrument #2015100014, the County licensed the 1,020 square feet piece of right-of-way to Teevin terminal LLC, for a period of ten years at a cost of \$200 per year. The Company was required to carry at a minimum, public liability and property damage insurance with limits not less than \$1,000,000 to any claimant out of a single accident or occurrence and \$2,000,000 for any number of claims arising out of a single accident or occurrence. The license can be revoked at any time within the ten-year period upon 365 days' notice to the Licensee.

Recreational Adventure Campgrounds, LLC (RAC), is located near the southern entrance to Fort Stevens and adjacent to the KOA Campground. In Instrument #2016060052, RAC leased approximately 16,710 square feet of right-of way along Ridge Road, which has a 160-foot wide right-of-way at that point, for a period of five years at a cost of \$2,700 per year and pay all licensing and utilities incurred at the site. Insurance is required to be the same as the Logger Restaurant.

Throughout other areas of the county there are other types of business activities that are taking place within the right-of-way, such as firewood and flower stand sales. Recently, in an effort to monitor and enforce activity taking place within the right-of-way, Public Works has required that these businesses apply for a right-of-way permit. At this time, they have issued two permits for firewood sales along Ridge Rd. which is within the City of Warrenton jurisdiction. These permits have conditions in place, that include

for example, that the business obtain a business license within the jurisdiction in order to conduct business within the right-of-way. This and other conditions were put in place in an effort to manage compliance and minimize potential conflict within the neighboring areas, while at the same time providing equal opportunity.

Historically the permits issued by Public Works are for work within the right-of-way, not to operate a business.

County staff would like to work with the Board to develop a cogent strategy to address business activity within the county right-of-way and whether or not this is a type of activity the Board of Commissioners wants to have permitted.

While trying to research and develop a policy staff is seeking guidance from the BOC on the following:

- 1) Should a moratorium be put in place while staff conducts this work (approximately September 25th through February 1st);
- 2) Should these activities continue to be allowed while staff conducts this work;
- 3) Should these activities remain status quo and no changes be made to the current process.

Over the next several months staff will evaluate whether or not the County should be leasing, renting or permitting businesses within the County right-of-ways; if businesses are permitted, what conditions should be put in place and what constitutes a business.

Once staff has completed this work they will bring back to the Board a proposed plan.

Attachment List

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

September 23, 2020

Topic: Septage in Clatsop County
Presented By: Mike McNickle, Director

**Informational
Summary:**

The local septic tank pumpers have expressed concern for their inability to dump their septic tank pumpings as often as necessary at the local wastewater treatment plants (WWTP). The City of Warrenton is the last WWTP that accepts septage. However, the pumpers have said that due to the WWTP nearing capacity, they are being restricted to dump septage to the degree needed. IF the Warrenton WWTP closes to septage dumping, the closest WWTP that takes septage in in Rainier. This will add significant costs to a homeowner who has his/her septic tank pumped as part of routine maintenance of the septic system. Since nearly all parts of the County utilize septic systems for their means of sewage disposal, this ongoing restriction and potential closure of the Warrenton WWTP for septage has both short and long term consequences.

Staff recommends the formation of a working group of staff for the cities and county to discuss and problem solve this issue with both short and long-term remedies.

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

September 23, 2020

Issue/ Agenda Title: CHART 10-year Proclamation

Category: Proclamation

Prepared By: Robyn Doré, Public Health Fiscal Coordinator

Presented By: Michael McNickle, Public Health Director

Issues Before the Commission: Proclamation recognizing 10-year anniversary of Community Health Advocacy and Resource Team (CHART).

Informational Summary: The Community Health Advocacy and Resource Team (CHART) was created in August 2010 as Clatsop County Department of Public Health's response to the State of Oregon Healthy Communities Initiative. Since its creation ten years ago, CHART has provided opportunities for its diverse membership to network, collaborate and create efficient opportunities for health-related partnerships. Community collaborations such as this require commitment and leveraged involvement from its membership and respective agencies. This August 2020, we want to recognize the hard work of all those that have dedicated their time and energy to not only sustaining the collaborative – but their nimbleness and flexibility to pivot and respond to the ever-changing community needs as we move into a new decade.

Fiscal Impact: N/A

Options to Consider:

1. Support and Approve the Proclamation.
2. Do not approve.

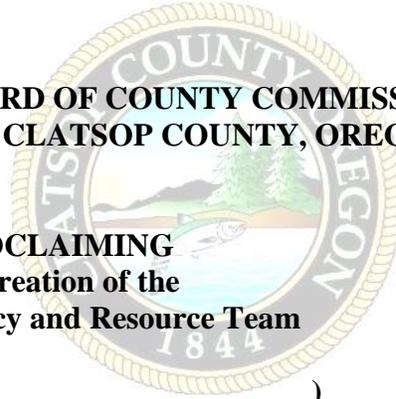
Staff Recommendation: Option # 1

Recommended Action: *Approve the CHART 10-year Proclamation, authorizing the Board of Commissioners' Chair to sign as set forth.*

Attachment List

A. Copy of CHART 10-year Proclamation

**THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON**



**IN THE MATTER OF PROCLAIMING
the 10th anniversary of the creation of the
Community Health Advocacy and Resource Team
(CHART)**

)
) **RESOLUTION AND ORDER**
)

WHEREAS, The Community Health Advocacy and Resource Team (CHART) was created in August 2010 as Clatsop County Department of Public Health’s response to the State of Oregon Healthy Communities Initiative; and

WHEREAS, CHART’s mission is to *work collaboratively with community members to impact policy, systems, and environmental change to raise the overall health of Clatsop County residents*; and

WHEREAS, CHART provides an opportunity for its diverse membership to break down silos by networking, collaborating, and improving efficiencies; and

WHEREAS, CHART acts as an incubator for projects such as: The Nutrition Consortium; The Extraordinary Living Conference, Place Matters Clatsop County; Way to Wellville; “I Will Walk 2,000 Miles” Walking Challenge; Rx to Play; Worksite Wellness Programs; Seaside Gardening Project; and the Heal Cities Campaign; and

WHEREAS, CHART’s role in Clatsop County has been recognized and supported with leveraged funding by the Oregon Health and Science University as a leader in health collaboratives and research support; and

WHEREAS, CHART has been a forum for several health-related policy initiatives including The strongest tobacco retail license ordinance in Oregon and the Clatsop Community College Gold Standard Tobacco Free Campus policy; and

WHEREAS, CHART shows nimbleness and flexibility in responding to emerging situations such as the CORONA-19 pandemic Rapid Response Task Force and is currently coordinating networking between emerging health equity groups; and

WHEREAS, CHART is building capacity for understanding and incorporating crucial data, the Health Impact Pyramid and addressing the Social Determinants of Health including health equity and social justice; and

WHEREAS, CHART for 10 years has continued to sustain community collaborations and networking opportunities every month.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners of Clatsop County do hereby recognize the important role that CHART has in raising the level of health in Clatsop County and observe their 10th anniversary August 2020.

DATED this 23rd day of September, 2020

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

Kathleen Sullivan, Chairperson

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

September 23, 2020

Issue/ Agenda Title: Intergovernmental Agreement # 159804 Amendment # 14 between Oregon Health Authority (OHA) and Clatsop County Department of Public Health

Category: Consent Calendar

Prepared By: Robyn Doré, Fiscal Coordinator, Public Health Dept

Presented By: Michael McNickle, Director, Public Health Dept

Issues Before the Commission: Request of Authorization for County Manager to approve Amendment # 14 under Intergovernmental Agreement # 159804 between Oregon Health Authority (OHA) and Clatsop County Department of Public Health for a total of \$ 80,000.00

Informational Summary: Funds provided under this funding opportunity are to be used to, implement strategies that prevent opioid overuse, misuse, substance use disorder, overdose, and opioid-related harms. This funding opportunity is designed to serve counties or regions with a high burden of drug opioid overdose deaths and hospitalizations. Funds allocated to Local Public Health Authorities are to complement other opioid initiatives and leverage funding throughout the county to reduce overdose deaths and hospitalizations.

Recipients are expected to collaborate with multi-disciplinary stakeholders to develop, plan and implement an overdose emergency response plan and collaborate with other opioid related projects within the county that address community's challenges related to drug overdose deaths in the following categories of work:

- Establish Linkages to Care
- Support Providers and Health Systems
- Partner with Public Safety and First Responders
- Empower Individuals to Make Safer Choices
- Provide Prevention Innovation Projects

Fiscal Impact: Providing \$ 80,000.00 funding between 10/1/2020 – 6/30/2021

Options to Consider:

1. Approve the IGA Contract # 159804 Amendment # 14
2. Do not approve the Intergovernmental Agreement Amendment # 14

Staff Recommendation: Option # 1

Recommended Action: *Approve the OHA/Clatsop County Department of Public Health Intergovernmental Agreement No. 159804 Amendment No. 14, authorizing the County Manager to sign the agreement as set forth.*

Attachment List

- A. Copy of Intergovernmental Agreement 159804-14

**FOURTEENTH AMENDMENT TO OREGON HEALTH AUTHORITY
2019-2021 INTERGOVERNMENTAL AGREEMENT FOR THE
FINANCING OF PUBLIC HEALTH SERVICES**

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio recordings, Web-based communications and other electronic formats. To request an alternate format, please send an e-mail to dhs-oha.publicationrequest@state.or.us or call 503-378-3486 (voice) or 503-378-3523 (TTY) to arrange for the alternative format.

This Fourteenth Amendment to Oregon Health Authority 2019-2021 Intergovernmental Agreement for the Financing of Public Health Services, effective July 1, 2019, (as amended the “Agreement”), is between the State of Oregon acting by and through its Oregon Health Authority (“OHA”) and Clatsop County, (“LPHA”), the entity designated, pursuant to ORS 431.003, as the Local Public Health Authority for Clatsop County.

RECITALS

WHEREAS, OHA and LPHA wish to modify the set of Program Element Descriptions set forth in Exhibit B of the Agreement

WHEREAS, OHA and LPHA wish to modify the Fiscal Year 2021 (FY21) Financial Assistance Award set forth in Exhibit C of the Agreement.

WHEREAS, OHA and LPHA wish to modify the Exhibit J information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200;

NOW, THEREFORE, in consideration of the premises, covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows

AGREEMENT

1. This Amendment is effective on the first day of the of the month noted in the Issue Date section of Exhibit C Financial Assistance Award FY21.
2. Exhibit A “Definitions”, Section 18 “Program Element” is amended to add Program Element titles and funding source identifiers as follows:

<u>PE NUMBER AND TITLE</u> • SUB-ELEMENT(S)	<u>FUND TYPE</u>	<u>FEDERAL AGENCY/ GRANT TITLE</u>	<u>CFDA#</u>	<u>HIPAA RELATED (Y/N)</u>	<u>SUB-RECIPIENT (Y/N)</u>
<u>PE 62</u> Overdose Prevention	FF	SAMHSA/State Targeted Response to the Opioid Crisis Grants	93.788	N	Y
		CDC/Injury Prevention and Control Research and State and Community Based Programs	93.136		

3. Exhibit B Program Element #01 “State Support to Public Health” and “PE 12 “Public Health Emergency Preparedness and Response (PHEPR)” Programs are hereby superseded and replaced in their entirety and PE 62 “Overdose Prevention” is hereby added in its entirety by Attachment A attached hereto and incorporated herein by this reference.

4. Section 1 of Exhibit C of the Amended and Restated Agreement, entitled “Financial Assistance Award” for FY21 is hereby superseded and replaced in its entirety by Attachment B, entitled “Financial Assistance Award (FY21)”, attached hereto and incorporated herein by this reference. Attachment B must be read in conjunction with Section 3 of Exhibit C.
5. Exhibit J of the Amended and Restated Agreement entitled “Information required by 2 CFR Subtitle B with guidance at 2 CFR Part 200” is amended to add to the federal award information datasheet as set forth in Attachment C, attached hereto and incorporated herein by this reference.
6. LPHA represents and warrants to OHA that the representations and warranties of LPHA set forth in Section 4 of Exhibit F of the Agreement are true and correct on the date hereof with the same effect as if made on the date hereof.
7. Capitalized words and phrases used but not defined herein shall have the meanings ascribed thereto in the Agreement.
8. Except as amended hereby, all terms and conditions of the Agreement remain in full force and effect.
9. The parties expressly ratify the Agreement as herein amended.
10. This Amendment may be executed in any number of counterparts, all of which when taken together shall constitute one agreement binding on all parties, notwithstanding that all parties are not signatories to the same counterpart. Each copy of this Amendment so executed shall constitute an original.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below their respective signatures.

11. Signatures.

By: _____
 Name: /for/ Carole L. Yann
 Title: Director of Fiscal and Business Operations
 Date: _____

CLATSOP COUNTY LOCAL PUBLIC HEALTH AUTHORITY

By: _____
 Name: Don Bohm
 Title: County Manager
 Date: _____

DEPARTMENT OF JUSTICE – APPROVED FOR LEGAL SUFFICIENCY

Approved by Wendy Johnson, Senior Assistant Attorney General on July 9, 2020. Copy of emailed approval on file at OHA, OC&P.

REVIEWED BY OHA PUBLIC HEALTH ADMINISTRATION

By: _____
 Name: Derrick Clark (or designee)
 Title: Program Support Manager
 Date: _____

DOCUMENT RETURN STATEMENT

Please complete the following statement and return with the completed signature page and the Contractor Data and Certification page and/or Contractor Tax Identification Information (CTII) form, if applicable.

If you have any questions or find errors in the above referenced Document, please contact the contract specialist.

Document number: 159804-14 , hereinafter referred to as "Document."

I, Don Bohn County Manager
Name Title

received a copy of the above referenced Document, between the State of Oregon, acting by and through the Department of Human Services, the Oregon Health Authority, and

Clatsop County Dept of Public Health by email.

Contractor's name

On 9/4/2020 ,
Date

I signed the electronically transmitted Document without change. I am returning the completed signature page, Contractor Data and Certification page and/or Contractor Tax Identification Information (CTII) form, if applicable, with this Document Return Statement.

Authorizing signature **Date**

Please attach this completed form with your signed document(s) and return to the contract specialist via email.

Attachment A
Program Element Description(s)

Program Element #01: State Support for Public Health (SSPH)

OHA Program Responsible for Program Element:

Public Health Division/Office of the State Public Health Director

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to operate a Communicable Disease control program in LPHA's service area that includes the following components: (a) epidemiological investigations that report, monitor and control Communicable Disease, (b) diagnostic and consultative Communicable Disease services, (c) early detection, education, and prevention activities to reduce the morbidity and mortality of reportable Communicable Diseases, (d) appropriate immunizations for human and animal target populations to control and reduce the incidence of Communicable Diseases, and (e) collection and analysis of Communicable Disease and other health hazard data for program planning and management.

Communicable Diseases affect the health of individuals and communities throughout Oregon. Disparities exist for populations that are at greatest risk, while emerging Communicable Diseases pose new threats to everyone. The vision of the foundational Communicable Disease Control program is to ensure that everyone in Oregon is protected from Communicable Disease threats through Communicable Disease and Outbreak reporting, investigation, and application of public health control measures such as isolation, post-exposure prophylaxis, education, or other measures as warranted by investigative findings.

This Program Element, and all changes to this Program Element are effective the first day of the month noted in Issue Date section of Exhibit C Financial Assistance Award unless otherwise noted in Comments and Footnotes of Exhibit C of the Financial Assistance Award.

2. **Definitions Specific to State Support for Public Health**

- a. **Case:** A person who has been diagnosed by a health care provider, as defined in OAR 333-017-0000, as having a particular disease, infection, or condition as described in OAR 333-018-0015 and 333-018-0900, or whose illness meets defining criteria published in the OHA's Investigative Guidelines.
- b. **Communicable Disease:** A disease or condition, the infectious agent of which may be transmitted to and cause illness in a human being.
- c. **Outbreak:** A significant or notable increase in the number of Cases of a disease or other condition of public health importance (ORS 431A.005).
- d. **Reportable Disease:** Any of the diseases or conditions specified in OAR 333-018-0015 and OAR 333-018-0900.

3. **Alignment with Modernization Foundational Programs and Foundational Capabilities.** The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon’s Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), (http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf):

a. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

Program Components	Foundational Program					Foundational Capabilities						
	CD Control	Prevention and health promotion	Environmental health	Population Health Direct services	Access to clinical preventive services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response
<i>Asterisk (*) = Primary foundational program that aligns with each component</i> <i>X = Other applicable foundational programs</i>						<i>X = Foundational capabilities that align with each component</i>						
Epidemiological investigations that report, monitor and control Communicable Disease (CD).	*						X		X			X
Diagnostic and consultative CD services.	*								X			
Early detection, education, and prevention activities.	*						X		X		X	
Appropriate immunizations for human and animal target populations to reduce the incidence of CD.	*			X			X					
Collection and analysis of CD and other health hazard data for program planning and management.	*						X		X	X		X

- b. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric:**

Gonorrhea rates

- c. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Modernization Process Measure:**

- (1) Percent of gonorrhea Cases that had at least one contact that received treatment; and
- (2) Percent of gonorrhea Case reports with complete “priority” fields.

4. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct the following activities in accordance with the indicated procedural and operational requirements:

- a. LPHA must operate its Communicable Disease program in accordance with the Requirements and Standards for the Control of Communicable Disease set forth in ORS Chapters 431, 432, 433 and 437 and OAR Chapter 333, Divisions 12, 17, 18, 19 and 24, as such statutes and rules may be amended from time to time.
- b. LPHA must use all reasonable means to investigate in a timely manner all reports of Reportable Diseases, infections, or conditions. To identify possible sources of infection and to carry out appropriate control measures, the LPHA Administrator shall investigate each report following procedures outlined in OHA’s Investigative Guidelines or other procedures approved by OHA. OHA may provide assistance in these investigations, in accordance with OAR 333-019-0000. Investigative guidelines are available at:
<http://www.oregon.gov/oha/PH/DiseasesConditions/CommunicableDisease/ReportingCommunicableDisease/ReportingGuidelines/Pages/index.aspx>
- c. As part of its Communicable Disease control program, LPHA must, within its service area, investigate the Outbreaks of Communicable Diseases, institute appropriate Communicable Disease control measures, and submit required information in a timely manner regarding the Outbreak to OHA in Orpheus as prescribed in OHA CD Investigative Guidelines available at:
<http://www.oregon.gov/oha/PH/DiseasesConditions/CommunicableDisease/ReportingCommunicableDisease/ReportingGuidelines/Pages/index.aspx>
- d. LPHA must establish and maintain a single telephone number whereby physicians, hospitals, other health care providers, OHA and the public can report Communicable Diseases and Outbreaks to LPHA 24 hours a day, 365 days a year. LPHA may employ an answering service or 911 system, but the ten-digit number must be available to callers from outside the local emergency dispatch area, and LPHA must respond to and investigate reported Communicable Diseases and Outbreaks.
- e. LPHA must attend Communicable Disease 101 and Communicable Disease 303 training.
- f. LPHA must attend monthly Orpheus user group meetings or monthly Orpheus training webinars.
- g. **01-04: COVID-19** LPHA must:
 - (1) Submit a budget plan and narrative within 30 days of receiving this amendment. Refer to LPHA COVID-19 Budget Guidance document for terms and conditions.
 - (2) OHA will send “Budget Narrative Template”, “Budget Guidance” and any other applicable documents that OHA may identify.

h. 01-05: COVID-19 In cooperation with OHA, the LPHA must ensure adequate culturally and linguistically responsive COVID-19 testing, investigation resources and contact tracing resources to limit the spread of COVID-19. OHA will be entering into grant agreements with community-based organizations (CBOs) to provide a range of culturally and linguistically responsive services, including community engagement and education, contact tracing, social services and wraparound supports. Services provided by CBOs will complement the work of the LPHA. LPHA must conduct the following activities in accordance with the guidance to be provided by OHA:

(1) Cultural and linguistic competency and responsiveness.

LPHA must:

- (a)** Partner with CBOs, including culturally-specific organizations where available in the jurisdiction, including those funded by OHA through a Memorandum of Understanding or similar agreement that clearly describes the role of the CBO that has entered into a grant agreement with OHA, to ensure culturally and linguistically responsive community outreach and education strategies, testing, contact tracing and monitoring, and social service and wraparound supports. OHA will share with LPHA the grant agreement and deliverables between OHA and the CBOs and the contact information for all the CBOs. If OHA's grant with a CBO in the jurisdiction includes contact tracing, LPHA will execute, as part of the MOU between the LPHA and CBO, the CBO's requirements to immediately report presumptive cases to LPHA, ensure HIPAA training and compliance by the CBO so the LPHA and CBO can share personal health information, clearly define referral and wrap-around service pathways and require regular communication between CBO and LPHA so services and payments are not duplicative.
- (b)** Work with local CBOs including culturally-specific organizations to develop and track progress toward equity goals to maintain equity at the center of the LPHA's COVID-19 response.
- (c)** Work with disproportionately affected communities to ensure a culturally and linguistically responsive staffing plan for case investigations, contact tracing, social services and wraparound supports that meets community needs is in place.
- (d)** Ensure the cultural and linguistic needs and accessibility needs for people with disabilities or people facing other institutionalized barriers are addressed in the LPHA's case investigations, contact tracing, and in the delivery of social services and wraparound supports.
- (e)** Have and follow policies and procedures for meeting community members' language needs relating to both written translation and spoken or American Sign Language (ASL) interpretation.
- (f)** Employ or contract with individuals who can provide in-person, phone, and electronic community member access to services in languages and cultures of the primary populations being served based on identified language (including ASL) needs in the County demographic data.
- (g)** Ensure language access through telephonic interpretation service for community members whose primary language is other than English, but not a language broadly available, including ASL.
- (h)** Provide written information provided by OHA that is culturally and linguistically appropriate for identified consumer populations. All information shall read at the sixth-grade reading level.

- (i) Provide facial coverings and other personal protective equipment (PPE) to LPHA staff when appropriate.
- (j) Provide opportunities to participate in OHA trainings to LPHA staff and LPHA contractors that conduct case investigation, contact tracing, and provide social services and wraparound supports; trainings should be focused on long-standing trauma in Tribes, racism and oppression.

(2) Testing

LPHA must:

- (a) Work with health care and other partners to ensure COVID-19 testing is available to individuals within the LPHA's jurisdiction meeting current OHA criteria for testing and other local testing needs.
- (b) Work with health care and other partners to ensure testing is provided in a culturally and linguistically responsive manner with an emphasis on making testing available to disproportionately impacted communities and as a part of the jurisdiction's contact tracing strategy.
- (c) Maintain a current list of entities providing COVID-19 testing and at what volume.
- (d) Provide reports to OHA on testing locations and volume as requested.

(3) Contact Tracing

LPHA must:

- (a) Maintain the capacity to surge a minimum of 15 contact tracers for every 100,000 people in the jurisdiction. as needed, based on disease rates. OHA grants with CBOs for contact tracing will count toward this minimum.
- (b) Have contact tracing staff that reflect the demographic makeup of the jurisdiction and who can provide culturally and linguistically competent and responsive tracing services. In addition, or alternatively, enter into an agreement(s) with community-based and culturally-specific organizations to provide such contact tracing services. OHA grants with CBOs will count toward fulfilling this requirement.
- (c) Ensure all contact tracing staff are trained in accordance with OHA investigative guidelines and data entry protocols.
- (d) Follow up with at least 95% of cases within 24 hours of notification.

(4) Case investigation

LPHA must:

- (a) Conduct all case investigations and monitor outbreaks.
- (b) Enter all case investigation and contact tracing data in Orpheus and ARIAS, as directed by OHA.
- (c) Ensure all LPHA staff designated to utilize Orpheus and ARIAS are trained in these systems. Include in the tracing data whether new positive cases are tied to a known existing positive case or to community spread.

(5) Isolation and quarantine

LPHA must:

- (a) By June 15, 2020, demonstrate to OHA that a quarantine location is identified and ready to be used.
- (b) Facilitate efforts to ensure isolation and quarantine housing, transportation, health care supplies, meals, telecommunications and other supports needed for any resident in the jurisdiction who has a financial or physical need. The LPHA will utilize existing resources when possible such as covered case management benefits, WIC benefits, etc.

(6) Social services and wraparound supports.

LPHA must ensure social services referral and tracking processes are developed and maintained. LPHA must cooperate with CBOs to provide referral and follow-up for social services and wraparound supports for affected individuals and communities. OHA contracts with CBOs will count toward fulfilling this requirement.

(7) Tribal Nation support.

LPHA must ensure alignment of contact tracing and supports for patients and families by coordinating with local tribes if a patient identifies as American Indian/Alaska Native and/or a member of an Oregon Tribe, if the patient gives permission to notify the Tribe.

(8) Support infection prevention and control for high-risk populations.

LPHA must:

- (a) **Migrant and seasonal farmworker support.** Partner with farmers, agriculture sector and farmworker service organizations to develop and execute plans for COVID-19 testing, quarantine and isolation, and social service needs for migrant and seasonal farmworkers.
- (b) **Congregate care facilities.** In collaboration with State licensing agency, support infection prevention assessments, COVID-19 testing, infection control, and isolation and quarantine protocols in congregate care facilities.
- (c) **High risk business operations.** In collaboration with State licensing agencies, partner with food processing and manufacturing businesses to ensure adequate practices to prevent COVID-19 exposure, conduct testing and respond to outbreaks.

- (d) **Vulnerable populations.** Support COVID-19 testing, infection control, isolation and quarantine, and social services and wraparound supports for homeless individuals, individuals residing in homeless camps, individuals involved in the criminal justice system and other vulnerable populations at high risk for COVID-19.
 - (9) **Community education.** LPHA must work with CBOs and other partners to provide culturally and linguistically responsive community outreach and education related to COVID-19.
- i. **01-06: COVID-19: Regional Active Monitoring. Activities.** In cooperation with OHA, the LPHA must work with other LPHAs in the region to collaboratively support epidemiologic and surge capacity needs. LPHA must conduct the following activities in accordance with guidance to be provided by OHA:
 - LPHA must:
 - (1) Ensure regular communication among LPHAs in the region.
 - (2) Compile and share regional data regularly among LPHAs.
 - (3) Establish MOU with LPHAs in the region for epidemiologic and surge capacity needs.
 - (4) Implement MOU as needed.
- j. **Regional budget and budget narratives.** LPHA regional fiscal agent must submit a regional budget and budget narrative for approval by OHA within 60 days of receiving amendment. Refer to LPHA COVID-19 PE 01-05 Budget Guidance document and LPHA PE 01-06 COVID-19 Budget Guidance document for terms and conditions. OHA will send “Budget Narrative Template”, “Budget Guidance” and any other applicable documents that OHA may identify. These funds may be used for services and supplies such as computers and telephones needed for contact tracing.
 - OHA will:
 - (1) Make contact tracing and case investigation training available.
 - (2) Require and provide access to training for all local public health and CBOs on Protected Health Information and CD investigation.
 - (3) Provide information on the availability of trauma informed training for both LPHAs and CBOs.

5. General Revenue and Expense Reporting. LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of the Agreement.

a. These reports must be submitted to OHA each quarter on the following schedule:

Fiscal Quarter	Due Date
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

b. All funds received under a PE or PE- supplement must be included in the quarterly Revenue and Expense reports.

c. Funding under PE01-05 includes three components – a) base funding, b) active monitoring fee for service payment, and c) active monitoring, isolation and quarantine, and wraparound services.

- (a) Base Funding – Award will be issued June 2020 for FY20. Funds can be used from March 27, 2020-December 30, 2020. Unspent funds during FY20 are eligible for carry forward to FY21 once FY20 Q4 Revenue and Expense Reports are submitted.
- (b) COVID-19 Active Monitoring Fee for Service payment – a fee-for-service payment will be paid for each case or contact per OHA guidance. LPHA must submit invoices to receive these funds for the period of March 27,2020-December 30, 2020. Final invoice due no later than January 31, 2021. OHA will amend the PE monthly upon receipt of the invoice. Payment will be made once the agreement is executed. LPHA must submit an invoice no less than quarterly to OHA. Invoice amounts must be reported on the R/E reports.
- (c) COVID -19 Active Monitoring, Isolation and Quarantine, and Wraparound services – LPHAs must also submit invoices for isolation and quarantine-related expenses per OHA guidance. LPHA must submit invoices to receive these funds for the period of March 27, 2020-December 30, 2020. Final invoice due no later than January 31, 2021. OHA will amend the PE monthly upon receipt of the invoice. Payment will be made once the agreement is executed. LPHA must submit an invoice no less than quarterly to OHA. Invoice amounts must be reported on the R/E reports.

d. PE01-06 - Regional Active Monitoring – Funds are available for March 27, 2020-December 30, 2020.

6. Reporting Requirements. Not applicable.

7. Performance Measures. LPHA must operate its Communicable Disease control program in a manner designed to make progress toward achieving the following Public Health Modernization Process Measures:

- a. Percent of gonorrhea Cases that had at least one contact that received treatment; and
- b. Percent of gonorrhea Case reports with complete “priority” fields.

Program Element #12: Public Health Emergency Preparedness and Response (PHEPR) Program

OHA Program Responsible for Program Element:

Public Health Division/Center for Public Health Practice/Health Security, Preparedness & Response Section

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below to deliver the Oregon Health Authority (OHA) Public Health Emergency Preparedness and Response (PHEPR) Program.

The PHEPR Program shall address prevention, protection, mitigation, response, and recovery phases for threats and emergencies that impact the health of people in its jurisdiction through plan development and revision, exercise and response activities based on the 15 Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness and Response Capabilities.¹ Emergency Preparedness and Response is one of the seven foundational capabilities described in the Oregon Public Health Modernization Manual. The foundational capabilities are needed for governmental public health to meet its charge to improve the health of everyone in Oregon. The vision for this foundational capability is as follows: A healthy community is a resilient community that is prepared and able to respond to and recover from public health threats and emergencies.²

This Program Element, and all changes to this Program Element are effective the first day of the month noted in Issue Date section of Exhibit C Financial Assistance Award unless otherwise noted in Comments and Footnotes of Exhibit C of the Financial Assistance Award.

2. **Definitions Relevant to PHEPR Programs Specific to Public Health Emergency Preparedness and Response.**

- a. **Access and Functional Needs:** Population defined as those whose members may have additional response assistance needs that interfere with their ability to access or receive medical care before, during, or after a disaster or public health emergency,³ including but not limited to communication, maintaining health, independence, support and safety, and transportation. Individuals in need of additional response assistance may include children, people who live in institutional settings, older adults, pregnant and postpartum women, people with disabilities,⁴ people with chronic conditions, people with pharmacological dependency, people with limited access to transportation, people with limited English proficiency or non-English speakers, people with social and economic limitations, and individuals experiencing homelessness.⁵
- b. **Base Plan:** A plan that is maintained by the Local Public Health Authority (LPHA), describing fundamental roles, responsibilities, and activities performed during preparedness, mitigation, response and recovery phases. This plan may be titled as the Emergency Support Function #8, an annex to the County Emergency Operations Plan, Public Health All-Hazards Plan, or other title that fits into the standardized county emergency preparedness nomenclature.
- c. **Budget Period:** The intervals of time (usually 12 months) into which a multi-year project period is divided for budgetary/ funding use. For purposes of this Program Element, Budget Period is July 1 through June 30 for PE12 and July 1 through March 15 for PE12-02.
- d. **CDC:** U.S. Department of Health and Human Services, Centers for Disease Control and Prevention.

¹ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

² Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

³ US Department of Health & Human Services, Office of the Assistant Secretary for Preparedness and Response. *At-Risk Individuals With Access and Functional Needs*. Retrieved from

⁴ Americans with Disabilities Act of 1990, 42 U.S.C.A. § 12101 *et seq.* Retrieved from

⁵ Ira P. Robbins, Lessons from Hurricane Katrina: Prison Emergency Preparedness as a Constitutional Imperative, 42 U. MICH. J. L. REFORM 1 (2008). Retrieved from: <https://repository.law.umich.edu/mjlr/vol42/iss1/2>

- e. **CDC Public Health Emergency Preparedness and Response Capabilities:** The 15 capabilities developed by the CDC to serve as national public health preparedness standards for state and local planning.⁶
- f. **Due Date:** If a Due Date falls on a weekend or holiday, the Due Date will be the next business day following.
- g. **Health Alert Network (HAN):** A web-based, secure, redundant, electronic communication and collaboration system operated by OHA, available to all Oregon public health officials, hospitals, labs and other health service providers. The data it contains is maintained jointly by OHA and all LPHAs. This system provides continuous, high-speed electronic access to public health information including the capacity for broadcasting information to registered partners in an emergency, 24 hours per day, 7 days per week, 365 days per year. The secure HAN has a call-down engine that can be activated by state or local HAN administrators.
- h. **Health Security Preparedness and Response (HSPR):** A state-level program that is a joint effort with the Conference of Local Health Officials (CLHO) and Native American Tribes (Tribes) to develop public health systems to prepare for and respond to major threats, acute threats, and emergencies that impact the health of people in Oregon.
- i. **Health Care Coalition (HCC):** A coordinating body that incentivizes diverse and often competitive health care organizations and other community partners with differing priorities and objectives and reach to community members to work together to prepare for, respond to, and recover from emergencies and other incidents that impact the public's health.
- j. **Medical Countermeasures (MCM):** Vaccines, antiviral drugs, antibiotics, antitoxin, etc. in support of treatment or prophylaxis to the identified population in accordance with public health guidelines or recommendations. This includes the Strategic National Stockpile (SNS), a CDC program developed to provide rapid delivery of pharmaceuticals, medical supplies and equipment for an ill-defined threat in the early hours of an event, a large shipment of specific items when a specific threat is known or technical assistance to distribute SNS material.
- k. **National Incident Management System (NIMS):** The U.S. Department of Homeland Security system for integrating effective practices in emergency preparedness and response into a comprehensive national framework for incident management. The NIMS enables emergency responders at all levels and in different disciplines to effectively manage incidents no matter what the cause, size or complexity.⁷
- l. **Public Information Officer (PIO):** The person responsible for communicating with the public, media, and/or coordinating with other agencies, as necessary, with incident-related information.⁸
- m. **Public Health Accreditation Board:** A non-profit organization dedicated to improving and protecting the health of the public by advancing the quality and performance of tribal, state, local and territorial public health departments.⁹
- n. **Public Health Emergency Preparedness and Response (PHEPR):** Local public health programs designed to better prepare Oregon to prevent, protect, mitigate, respond to, and recover from emergencies with public health impacts.

⁶ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

⁷ National Incident Management System. (2017). Retrieved from <https://www.fema.gov/national-incident-management-system>

⁸ Federal Emergency Management Agency. (2007). *Basic Guidance for Public Information Officers*. Retrieved from https://www.fema.gov/media-library-data/20130726-1623-20490-0276/basic_guidance_for_pios_final_draft_12_06_07.pdf

⁹ Public Health Accreditation Board. Retrieved from <https://phaboard.org/>

- o. **Public Health Preparedness Capability Surveys:** A series of surveys sponsored by HSPR for capturing information from LPHAs for HSPR to report to CDC and inform trainings and planning for local partners.

3. **Alignment with Modernization Foundational Programs and Foundational Capabilities.** The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon’s Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), (http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf):

- a. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

Program Components	Foundational Program					Foundational Capabilities						
	CD Control	Prevention and health promotion	Environmental health	Population Health	Access to clinical preventive services Direct services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response
<i>Asterisk (*) = Primary foundational program that aligns with each component</i>					<i>X = Foundational capabilities that align with each component</i>							
<i>X = Other applicable foundational programs</i>												
Planning	X	X	X	X		X	X	X	X	X	X	X
Partnerships and MOUs	X	X	X	X		X	X	X	X	X	X	X
Surveillance and Assessment	X	X	X	X		X	X	X	X	X	X	X
Response and Exercises	X	X	X	X		X	X	X	X	X	X	X
Training and Education	X	X	X	X		X	X	X	X	X	X	X

Note: Emergency preparedness crosses over all foundational programs.

- b. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric:** Not applicable
- c. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Modernization Process Measure:** Not applicable

4. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct activities in accordance with the following requirements:

- a. Engage in activities as described in its approved PHEPR Work Plan and multi-year training and exercise plan (MYTEP), which are due to OHA HSPR on or before August 15 and which has been approved by OHA HSPR by September 15. LPHA must use the PHEPR Work Plan Template Instructions and Guidance which OHA will provide to LPHA.

b. Use funds for this Program Element in accordance with its approved PHEPR budget, which is due to OHA HSPR on or before August 15 and which has been approved by OHA HSPR by September 15. LPHA must use the PHEPR Budget Template which is set forth in Attachment 1, incorporated herein with this reference.

- (1) **Contingent Emergency Response Funding:** Such funding is subject to restrictions imposed by CDC at the time of the emergency and would provide funding under circumstances when a delay in award would result in serious injury or other adverse impact to the public.

Since the funding is contingent upon Congressional appropriations, whether contingent emergency response funding awards can be made will depend upon the facts and circumstances that exist at the time of the emergency; the particular appropriation from which the awards would be made, including whether it contains limitations on its use; authorities for implementation; or other relevant factors. No activities are specified for this authorization at this time.

- (2) **Non-Supplantation.** Funds provided under this Agreement for this Program Element must not be used to supplant state, local, other non-federal, or other federal funds.
- (3) **Public Health Preparedness Staffing.** LPHA must identify a PHEPR Coordinator who is directly funded from PHEPR grant. LPHA staff who receive PHEPR funds must have planned activities identified within the approved PHEPR Work Plan. The PHEPR Coordinator will be the OHA's chief point of contact related to grant deliverables. LPHA must implement its PHEPR activities in accordance with its approved PHEPR Work Plan.
- (4) **Use of Funds.** Funds awarded to the LPHA under this Agreement for this Program Element may only be used for activities related to the CDC Public Health Emergency Preparedness and Response Capabilities in accordance with an approved PHEPR budget using the template set forth as Attachments 1 and 2 to this Program Element.
- (5) **Modifications to Budget.** Modifications to the budget exceeding a total of \$5,000, add a new line item, or change the indirect line item by any amount require submission of a revised budget to the liaison and final receipt of approval from the HSPR fiscal officer.
- (6) **Conflict between Documents.** In the event of any conflict or inconsistency between the provisions of the approved PHEPR Work Plan or PHEPR Budget and the provisions of this Agreement, this Agreement shall control.
- (7) **Unspent funds.** PHEPR funding is not guaranteed as a carryover to a subsequent fiscal year if funds are unspent in any given fiscal year.

c. **Statewide and Regional Coordination:** LPHA must coordinate and participate with state, regional, and local Emergency Support Function partners and stakeholders to include, but not limited to, other public health and health care programs, HCCs, emergency management agencies, EMS providers, behavioral/mental health agencies, community organizations, older adult-serving organizations, and educational agencies and state child care lead agencies as applicable.¹⁰

- (1) Attendance by LPHA leadership, PHEPR coordinator, or other staff involved in preparedness activities is strongly encouraged at one of the HSPR co-sponsored preparedness conferences, which includes the Oregon Epidemiologists' Meeting (OR-Epi) and the Oregon Prepared Conference.

¹⁰ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. 10.

- (2) Participation in emergency preparedness subcommittees, work groups and projects for the sustainment of public health emergency preparedness and response as appropriate.
 - (3) Collaboration with HCC partners to develop and maintain plans, conduct training and exercises, and respond to public health threats and emergencies using a whole-community approach to preparedness management that includes:¹¹
 - (a) Identification of populations at risk of being disproportionately impacted by incidents or events.
 - (b) Coordination with community-based organizations.
 - (c) Integration of Access and Functional needs of individuals.
 - (d) Development or expansion of child-focused planning and partnerships.
 - (e) Engaging field/area office on aging.
 - (f) Engaging mental/behavioral health partners and stakeholders.
 - (4) Participation and planning at the local level in all required statewide exercises as referenced in the Workplan Minimum Requirements and MYTEP Blank Template tabs, which OHA has provided to LPHA.
 - (5) Participation in a minimum of 75% of statewide HSPR-hosted monthly conference calls for LPHAs and Tribes.
 - (6) Participation in activities associated with local, regional, or statewide emerging threats or incidents as identified by HSPR or LPHA that includes timely assessment and sharing of essential elements of information for identification and investigation of an incident with public health impact, as agreed upon by HSPR and the CLHO Emergency Preparedness and Response subcommittee.¹²
 - (7) Work to develop and maintain a portfolio of community partnerships to support preparedness, mitigation, response and recovery efforts.¹³ Portfolio must include viable contact information from community sectors as defined by the CDC: business; community leadership; cultural and faith-based groups and organizations; emergency management; healthcare; human services; housing and sheltering; media; mental/behavioral health; office of aging or its equivalent; education and childcare settings.¹⁴
- d. **Public Health Preparedness Capability Survey:** LPHA must complete all applicable Public Health Preparedness Capability Survey(s) sponsored by HSPR by December 1 each year or applicable Due Date based on CDC requirements.¹⁵

¹¹ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. 8-9.

¹² Public Health Accreditation Board. Retrieved from <https://phaboard.org/>
State and Local Administration and Enforcement of Public Health Laws 36 O.R.S. § 431.133-134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

Public Health Preparedness 3 O.A.R. § 333-003-0050 (2008). Retrieved from <https://secure.sos.state.or.us/oard/>

¹³ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf.62.

¹⁴ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

¹⁵ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf. 58-62.
State and Local Administration and Enforcement of Public Health Laws. 36 O.R.S. § 431.138. (2015) Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

- e. **PHEPR Work Plan:** PHEPR Work Plans must be written with clear and measurable objectives in support of the CDC Public Health Emergency Preparedness and Response Capabilities with timelines and include:
- (1) At least three broad program goals that address gaps, operationalize plans, and guide PHEPR Work Plan activities.
 - (a) Planning
 - (b) Training and education
 - (c) Exercises.
 - (d) Community Education and Outreach and Partner Collaboration.
 - (e) Administrative and Fiscal activities.
 - (2) Activities will include or address persons with Access and Functional Needs.¹⁶
 - (3) Local public health leadership will review and approve PHEPR Work Plans.
- f. **PHEPR Work Plan Performance:** LPHA must complete all minimum requirements of the PE-12 by June 30 each year. If LPHA does not meet the minimum requirements of the PE-12 for each of the three years during a triennial review period, not due to unforeseen public health events, it may not be eligible to receive funding under this Program Element in the next fiscal year. Minimum requirements are delineated in the designated tab of the PHEPR Work Plan Template which OHA has provided to LPHA. Work completed in response to a HSPR-required exercise, a response to an uncommon disease outbreak, or other uncommon event of significance that requires an LPHA response and is tied to the CDC Public Health Emergency Preparedness and Response Capabilities may, upon HSPR approval, be used to replace PHEPR Work Plan activities interrupted or delayed.
- g. **24/7/365 Emergency Contact Capability.**
- (1) LPHA must establish and maintain a single telephone number whereby, physicians, hospitals, other health care providers, OHA and the public can report public health emergencies within the LPHA service area.
 - (a) The contact number must be easy to find through sources in which the LPHA typically makes information available including local telephone directories, traditional websites and social media pages. It is acceptable for the publicly listed phone number to provide after-hours contact information by means of a recorded message. LPHA must list and maintain both the switchboard number and the 24/7/365 numbers on the HAN.¹⁷
 - (b) The telephone number must be operational 24 hours a day, 7 days a week, 365 days a year and be an eleven-digit telephone number available to callers from outside the local emergency dispatch. LPHA may use an answering service or their Public Safety Answering Point (PSAP) in this process, provided that the eleven-digit telephone number of the PSAP is made available for callers from outside the locality.¹⁸

¹⁶ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf. 58-59.

¹⁷ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppld=310318>. Domain 3. State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133-134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf. 58-62.

¹⁸ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppld=310318>. Domain 3.

- (c) The LPHA telephone number described above must be answered by a knowledgeable person with the ability to properly route the call to a local public health administrator or designee.
- (2) An LPHA official must respond within 60 minutes, to calls received on 24/7/365 telephone number, during statewide communication drills and quarterly tests.¹⁹
 - (a) Quarterly test calls to the 24/7/365 telephone line will be conducted by HSPR program staff.
 - (b) Following a quarterly test, LPHA must take any corrective action needed within 30 days of notification of any deficiency to the best of their ability.

h. HAN

- (1) A HAN Administrator must be appointed for LPHA and this person's name and contact information must be provided to the HSPR liaison and the State HAN Coordinator.²⁰
- (2) The HAN Administrator must:
 - (a) Agree to the HAN Security Agreement and State of Oregon Terms and Conditions.
 - (b) Complete appropriate HAN training for their role.
 - (c) Ensure local HAN user and county role directory is maintained (add, modify and delete users; make sure users have the correct license).
 - (d) Act as a single point of contact for all LPHA HAN issues, user groups, and training.
 - (e) Serve as the LPHA authority on all HAN related access (excluding hospitals and Tribes).
 - (f) Coordinate with the State HAN Coordinator to ensure roles are correctly distributed within each county.
 - (g) Ensure participation in OHA Emergency Support Function 8 (Health and Medical) tactical communications exercises. Deliverable associated with this exercise will be the test of the LPHA HAN system roles via alert confirmation for: Health Officer, Communicable Disease (CD) Coordinator(s), Preparedness Coordinator, PIO and LPHA County HAN Administrator within one hour.²¹
 - (h) Initiate at least one local call down exercise/ drill for LPHA staff annually. If the statewide HAN is not used for this process, LPHA must demonstrate through written procedures how public health staff and responding partners are notified during emergencies.

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133-134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

¹⁹ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

²⁰ U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?opId=310318>. Domain 3.

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

²¹ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

- (i) Perform general administration for all local implementation of the HAN system in their respective organizations.
 - (j) Review LPHA HAN users two times annually to ensure users are updated, assigned their appropriate roles and that appropriate users are deactivated.
 - (k) Facilitate in the development of the HAN accounts for new LPHA users.
- i. **Multi-Year Training and Exercise Plan (MYTEP):** LPHA must annually submit to HSPR on or before August 15, an updated MYTEP as part of their annual work plan update.²² The MYTEP must meet the following conditions:
- (1) Demonstrate continuous improvement and progress toward increased capability to perform functions and tasks associated with the CDC Public Health Emergency Preparedness and Response Capabilities.
 - (2) Include priorities that address lessons learned from previous exercises events, or incidents as described in the LPHA's After Action Reports (AAR)/ Improvement Plans (IP).
 - (3) LPHA must work with Emergency Management, local health care partners and other community partners to integrate exercises and align MYTEPs, as appropriate.
 - (4) Identify at least two exercises per year if LPHA's population is greater than 10,000 and one exercise per year if LPHA's population is less than 10,000.
 - (5) Identify a cycle of exercises that increase in complexity over a three-year period, progressing from discussion-based exercises (e.g. seminars, workshops, tabletop exercises, games) to operation-based exercises (e.g. drills, functional exercises and full-scale exercises); exercises of similar complexity are permissible within any given year of the plan.
 - (6) A HSPR-required exercise, a response to an uncommon disease outbreak, or other uncommon event of significance that requires an LPHA response and is tied to the CDC Public Health Emergency Preparedness and Response Capabilities may, upon HSPR approval, be used to satisfy exercise requirements.
 - (7) For an exercise or incident to qualify, under this requirement the exercise or incident must:
 - (a) **Exercise:**
LPHA must:
 - Submit to HSPR Liaison 30 days in advance of each exercise an exercise notification or exercise plan that includes a description of the exercise, exercise objectives, CDC Public Health Emergency Preparedness and Response Capabilities addressed, a list of invited participants, and a list of exercise planning team members. An incident/exercise notification form that includes the required notification elements is included in Attachment 3 and is incorporated herein with this reference.
 - Involve two or more participants in the planning process.
 - Involve two or more public health staff and/ or related partners as active

²² Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf. 58-62.

U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative Agreement* (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. Domain 1,2.

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.138 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

participants.

- Submit to HSPR Liaison an After Action Report that includes an Improvement Plan within 60 days of every exercise completed. An improvement plan template is included as part of the incident/exercise notification form in Attachment 3.

(b) Incident:

During an incident LPHA must:

- Submit LPHA incident objectives or Incident Action Plan to HSPR Liaison within 48 hours of receiving notification of an incident that requires an LPHA response. An incident/exercise notification form that includes the required notification elements is included in Attachment 3.
 - Submit to HSPR Liaison an After Action Report that includes an Improvement Plan within 60 days of every incident or public health response completed. An improvement plan template is included as part of the incident/exercise notification form in Attachment 3.
- (8)** LPHA must coordinate exercise design and planning with local Emergency Management and other partners for community engagement, as appropriate.²³
- (9)** Staff responsible for emergency planning and response roles must be trained for their respective roles consistent with their local emergency plans and according to CDC Public Health Emergency Preparedness and Response Capabilities,²⁴ the Public Health Accreditation Board, and the National Incident Management System.²⁵ The training portion of the plan must:
- (a)** Include training on how to discharge LPHA statutory responsibility to take measures to control communicable disease in accordance with applicable law.
 - (b)** Identify and train appropriate LPHA staff²⁶ to prepare for public health emergency response roles and general emergency response based on the local identified hazards.
- j. Maintaining Training Records:** LPHA must maintain training records that demonstrate NIMS compliance for all local public health staff for their respective emergency response roles.²⁷
- k. Plans:** LPHA must maintain and execute emergency preparedness procedures and plans as a component of its jurisdictional Emergency Operations Plan.
- (1)** LPHA must establish and maintain at a minimum the following plans:²⁸
- (a)** Base Plan.
 - (b)** Medical Countermeasure Dispensing and Distribution (MCMDD) plan.²⁹

²³ Oregon Public Health Division. (2017) *Public health modernization manual*. Oregon Health Authority. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

²⁴ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>. Capability 1.

²⁵ National Incident Management System. (2017). Retrieved from <https://www.fema.gov/national-incident-management-system>

²⁶ State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.134 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

²⁷ Oregon Office of Emergency Management. (2014). *National Incident Management System – Who takes what?*

²⁸ Public Health Preparedness, 3 O.A.R. § 333-003-0050 (2008). Retrieved from <https://secure.sos.state.or.us/oard/>

Presidential Policy Directive-8: National Preparedness (2011). Retrieved from <https://www.dhs.gov/presidential-policy-directive-8-national-preparedness>

²⁹ Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.132,138 (2015). Retrieved from https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative*

- (c) Continuity of Operations Plan (COOP)³⁰
- (d) Communications and Information Plan.³¹
- (2) All plans, annexes, and appendices must:
 - (a) Be updated whenever an After Action Report improvement item is identified as requiring a change or biennially at a minimum,
 - (b) Address, as appropriate, the CDC Public Health Emergency Preparedness and Response Capabilities based on the local identified hazards,
 - (c) Be functional and operational by June 30, 2022,³²
 - (d) Comply with the NIMS,³³
 - (e) Include a record of changes that includes a brief description, the date, and the author of the change made, and
 - (f) Include planning considerations for persons with Access and Functional Needs.

I. COVID-19

LPHA must:

- (1) By March 15, 2021, submit a community intervention implementation plan that describes how the LPHA will achieve the following three mitigation goals:
 - (a) Slow transmission of disease,
 - (b) Minimize morbidity and mortality, and
 - (c) Preserve healthcare, workforce, and infrastructure functions and minimize social and economic impacts. The plan should address how the LPHA will:
 - i. Minimize potential spread and reduce morbidity and mortality of COVID-19 in communities.
 - ii. Plan and adapt for disruption caused by community spread and implement interventions to prevent further spread.
 - iii. Ensure healthcare system response is an integrated part of community interventions.
 - iv. Ensure integration of community mitigation interventions with health system preparedness and response plans and interventions.

OHA will send “Community Intervention Implementation Plan” template to complete (c) above.
- (2) Partner with COVID-19 regional planning to conduct virtual infection control assessments in congregate care settings within their jurisdiction.
- (3) Participate in local and regional planning efforts related to hospital transfers.

Agreement (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. Domain 1.

Public Health Preparedness, 3 O.A.R. § 333-003-0200 (2008). Retrieved from <https://secure.sos.state.or.us/oard/>

Presidential Policy Directive-8: National Preparedness (2011). Retrieved from <https://www.dhs.gov/presidential-policy-directive-8-national-preparedness>

³⁰ Oregon Public Health Division (September 2017) *Public Health Modernization Manual*. Retrieved from

https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf 58-62.

Federal Emergency Management Agency. (2018) *Continuity Guidance Circular*. Retrieved from <https://www.fema.gov/media-library-data/1520878493235-1b9685b2d01d811abfd23da960d45e4f/ContinuityGuidanceCircularMarch2018.pdf>

State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.138 (2015). Retrieved from

https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

³¹ State and Local Administration and Enforcement of Public Health Laws 36 O.R.S § 431.133 (2015). Retrieved from

https://www.oregonlegislature.gov/bills_laws/ors/ors431.html

³² U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. (2019) *Public Health Emergency Preparedness (PHEP) Cooperative*

Agreement (CDC-RFA-TP19-1901). Retrieved from <https://www.grants.gov/web/grants/view-opportunity.html?oppId=310318>. Domain 2,4.

Presidential Policy Directive-8: National Preparedness (2011). Retrieved from <https://www.dhs.gov/presidential-policy-directive-8-national-preparedness>

³³ National Incident Management System. (2017). Retrieved from <https://www.fema.gov/national-incident-management-system>

Office of Emergency Management. (2014) 10 O.A.R. § 104-010-0005. Retrieved from <https://secure.sos.state.or.us/oard/>

- (4) Conduct intensive case and contact investigations as community transmission declines within the jurisdiction.

5. **General Revenue and Expense Reporting.** LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of this Agreement. These reports must be submitted to OHA each quarter on the following schedule:

Fiscal Quarter	Due Date
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

6. **Reporting Requirements.**

- a. **PHEPR Work Plan.** LPHA must implement its PHEPR activities in accordance with its OHA HSPR-approved PHEPR Work Plan. Dependent upon extenuating circumstances, modifications to this PHEPR Work Plan may only be made with OHA HSPR agreement and approval. Proposed PHEPR Work Plan will be due on or before August 15. Final approved PHEPR Work Plan will be due on or before September 15.
- b. **Mid-year and end of year PHEPR Work Plan reviews.** LPHA must complete PHEPR Work Plan updates in coordination with their HSPR liaison on at least a minimum of a semi-annual basis.
 - (1) Mid-year work plan reviews may be conducted between October 1 and March 31.
 - (2) End of year work plan reviews may be conducted between April 1 and August 15.
- c. **Triennial Review.** This review will be completed in conjunction with the statewide Triennial Review schedule as determined by the Office of the State Public Health Director. A year-end work plan review may be scheduled in conjunction with a triennial review. This Agreement will be integrated into the Triennial Review Process.
- d. **Multi-Year Training and Exercise Plan (MYTEP).** LPHA must annually submit a MYTEP to HSPR Liaison on or before August 15. Final approved MYTEP will be due on or before September 15.
- e. **Exercise Notification.** LPHA must submit to HSPR Liaison 30 days in advance of each exercise an exercise notification that includes a description of the exercise, exercise objectives, CDC Public Health Emergency Preparedness and Response Capabilities addressed, a list of invited participants, and a list of exercise planning team members.
- f. **Response Documentation.** LPHA must submit LPHA incident objectives or Incident Action Plan to HSPR Liaison within 48 hours of receiving notification of an incident that requires an LPHA response.
- g. **After Action Report / Improvement Plan.** LPHA must submit to HSPR Liaison an After Action Report/Improvement Plan within 60 days of every exercise, incident, or public health response completed.

7. **Performance Measures:** LPHA will progress local emergency preparedness planning efforts in a manner designed to achieve the 15 CDC National Standards for State and Local Planning for Public Health Emergency Preparedness and is evaluated by Mid-year, End of Year and Triennial Reviews.³⁴

³⁴ Centers for Disease Control and Prevention. (2018). *Public health emergency preparedness and response capabilities*. Atlanta, GA: U.S. Department of Health and Human Services. Retrieved from <https://www.cdc.gov/cpr/readiness/capabilities.htm>

OHA - 2019-2021 INTERGOVERNMENTAL AGREEMENT - FOR THE FINANCING OF PUBLIC HEALTH SERVICES

CAPITAL EQUIPMENT (individual items that cost \$5,000 or more)	\$0		\$0
SUPPLIES	\$0		\$0
CONTRACTUAL (list each Contract separately and provide a brief description)	\$0		\$0
Contract with () Company for \$, for () services.			
Contract with () Company for \$, for () services.			
Contract with () Company for \$, for () services.			
OTHER	\$0		\$0
TOTAL DIRECT CHARGES			\$0
TOTAL INDIRECT CHARGES @ ___% of Direct Expenses or describe method			\$0
TOTAL BUDGET:			\$0
Date, Name and phone number of person who prepared budget			
NOTES:			
\$62,500 (annual salary) which would computer to the sub-total column as \$50,000			
be 50*12/2080 = .29 FTE			

Attachment 2: Use of Funds

Subject to CDC grant requirements, funds may be used for the following:

- a. Reasonable program purposes, including personnel, travel, supplies, and services.
- b. To supplement but not supplant existing state or federal funds for activities described in the budget.
- c. To purchase basic, non-motorized trailers with prior approval from the CDC OGS.
- d. For overtime for individuals directly associated (listed in personnel costs) with the award with prior approval from HSPR.
- e. For deployment of PHEPR-funded personnel, equipment, and supplies during a local emergency, in-state governor-declared emergency, or via the Emergency Management Assistance Compact (EMAC).
- f. To lease vehicles to be used as means of transportation for carrying people or goods, e.g., passenger cars or trucks and electrical or gas-driven motorized carts with prior approval from HSPR.
- g. To purchase material-handling equipment (MHE) such as industrial or warehouse-use trucks to be used to move materials, such as forklifts, lift trucks, turret trucks, etc. Vehicles must be of a type not licensed to travel on public roads with prior approval from HSPR.
- h. To purchase caches of antibiotics for use by first responders and their families to ensure the health and safety of the public health workforce.
- i. To support appropriate accreditation activities that meet the Public Health Accreditation Board's preparedness-related standards

Subject to CDC grant requirements, funds may not be used for the following:

- a. Research.
- b. Clinical care except as allowed by law. Clinical care, per the FOA, is defined as "directly managing the medical care and treatment of patients."
- c. The purchase of furniture or equipment - unless clearly identified in grant application.
- d. Reimbursement of pre-award costs (unless approved by CDC in writing).
- e. Publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body.
- f. The salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body.
- g. Construction or major renovations.
- h. Payment or reimbursement of backfilling costs for staff.
- i. Paying the salary of an individual at a rate in excess of Executive Level II or \$187,000.00 per year.
- j. The purchase of clothing such as jeans, cargo pants, polo shirts, jumpsuits, or t-shirts.
- k. The purchase or support of animals for labs, including mice.
- l. The purchase of a house or other living quarter for those under quarantine.
- m. To purchase vehicles to be used as means of transportation for carrying people or goods, such as passenger cars or trucks and electrical or gas-driven motorized carts.

ATTACHMENT 3³⁶

Incident/Exercise Summary Report

Notification				
<i>Exercise: Due 30 Days Before Exercise</i>				
<i>Incident: Within 48 hours of notification of incident requiring a response</i>				
Name of Exercise or Incident:	Name of Exercise or Incident and OERS number, if relevant	Date(s) of LPHA Play:	Dates of Play	
Scope	Type of Exercise/Event:	<input type="checkbox"/> Drill	<input type="checkbox"/> Functional Exercise	
		<input type="checkbox"/> Tabletop Exercise	<input type="checkbox"/> Full Scale Exercise	
	Participating Organizations:	List all the names (if available) and agencies participating in your exercise		
	Duration:	How long will the exercise last? Or start/end time	Location	Location of exercise, if known
	Objectives:	List 1 to 3 SMART objectives		
Primary Activities:	List primary activities to be conducted with this incident or exercise			
Design Team:	List people who are participating in designing the exercise by name, agency			
Point of Contact:	Typically, the PHEP Coordinator's name	LPHA or Tribe:	Agency Name	
POC Email:	Enter POC's email address	Phone:	Phone	
Capabilities Addressed				
BIOSURVEILLANCE <input type="checkbox"/> 12: Public Health Laboratory Testing <input type="checkbox"/> 13: Public Health Surveillance and Epidemiological Investigation COMMUNITY RESILIENCE <input type="checkbox"/> 1: Community Preparedness <input type="checkbox"/> 2: Community Recovery COUNTERMEASURES AND MITIGATION <input type="checkbox"/> 8: Medical Countermeasure Dispensing and Administration <input type="checkbox"/> 9: Medical Materiel Management and Distribution <input type="checkbox"/> 11: Nonpharmaceutical Interventions <input type="checkbox"/> 14: Responder Safety and Health		INCIDENT MANAGEMENT <input type="checkbox"/> 3: Emergency Operations Coordination INFORMATION MANAGEMENT <input type="checkbox"/> 4: Emergency Public Information and Warning <input type="checkbox"/> 6: Information Sharing SURGE MANAGEMENT <input type="checkbox"/> 5: Fatality Management <input type="checkbox"/> 7: Mass Care <input type="checkbox"/> 10: Medical Surge <input type="checkbox"/> 15: Volunteer Management		
After Action Report				
<i>To be completed within 60 days of exercise or incident completion</i>				
Strengths:	What were the strengths identified during this exercise or incident?			
Areas of Improvement:	Were there any areas of improvement identified? List all in this space, then complete improvement plan on next page.			

³⁶ A fillable template is available from HSPR Liaison.

Improvement Plan <i>To be completed with action review</i> <i>and submitted to liaison within 60 days of exercise or incident completion</i>					
Name of Event or Exercise		Name of Exercise or Incident	Date(s)	Date(s) of Exercise or Incident	
CDC Public Health Capability Addressed	Issue(s)/Area(s) of Improvement	Corrective Action	Timeframe	Date Completed	
Capability Name	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	To be filled in when completed	To be filled in when completed	
Capability Name	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	To be filled in when completed	To be filled in when completed	
Capability Name	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
	Describe the issue or refer to an item number in the after action report	Corrective action or planned activity	When do you expect to complete this activity?	To be filled in when completed	
		Corrective action or planned activity	To be filled in when completed	To be filled in when completed	

Program Element # 62 Overdose Prevention

OHA Program Responsible for Program Element:

Public Health Division/Center for Prevention & Health Promotion/Injury & Violence Prevention/Overdose Prevention Program

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to implement Overdose Prevention activities.

Funds provided under this Agreement are to be used to, implement strategies that prevent opioid overuse, misuse, substance use disorder, overdose, and opioid-related harms. Funds are designed to serve counties or regions with a high burden of drug opioid overdose deaths and hospitalizations. Funds should complement other opioid initiatives and leverage additional funds received by other organizations throughout the county to reduce overdose deaths and hospitalizations.

Recipients are expected to collaborate with multi-disciplinary stakeholders to develop, plan and implement an overdose emergency response plan and collaborate with other opioid related projects within the county that address community's challenges related to drug overdose deaths

Program Components to be funded for this Program Element are:

- a. Convene or strengthen a county and/or regional multisector stakeholder coordinating body to assist with strategic planning and implementation of substance use disorder prevention efforts. Include stakeholders such as: collaborating providers and organizations, Coordinated Care Organizations, peer recovery mentor organizations, persons with lived experiences, and representatives of diverse populations.
- b. Develop, plan and implement an overdose emergency response plan. Convene and coordinate with local partners (i.e. health preparedness, law enforcement, first responders, hospital emergency departments, harm reduction partners, and others). Assess and update response plans throughout the grant period.
- c. Review, coordinate, and disseminate local data to promote public awareness of the burden and opportunities to prevent drug overdose.
- d. Establish Linkages to Care - Identify systems-level strategies in healthcare (e.g., emergency departments, outpatient settings, community programs) and public safety and courts (e.g., police, emergency response, diversion programs) to support care linkages with improved awareness, coordination, and technology.
- e. Support Providers and Health Systems - Clinical education and training based on evidence-based guidelines (e.g., CDC guidelines).
- f. Partner with Public Safety and First Responders -Data sharing across public health and public safety partners, and programmatic collaborations to share and leverage prevention and response resources.
- g. Empower individuals to make safer choices -Awareness and education informed by media campaigns, translational research for public consumption, and appropriate messaging and resources

This Program Element, and all changes to this Program Element are effective the first day of the month noted in Issue Date section of Exhibit C Financial Assistance Award unless otherwise noted in Comments and Footnotes of Exhibit C of the Financial Assistance Award.

- 2. **Definitions Specific to this PE – Not Applicable.**
- 3. **Alignment with Modernization Foundational Programs and Foundational Capabilities.** The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon’s Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), (http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf):

a. **Foundational Programs and Capabilities (As specified in Public Health Modernization Manual)**

Program Components	Foundational Program					Foundational Capabilities						
	CD Control	Prevention and health promotion	Environmental health	Population Health Direct services	Access to clinical preventive services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response
<i>Asterisk (*) = Primary foundational program that aligns with each component</i>					<i>X = Foundational capabilities that align with each component</i>							
<i>X = Other applicable foundational programs</i>												
Establish Linkages to Care		*				X	X	X	X	X	X	X
Support Providers and Health Systems		*				X	X	X	X	X	X	X
Partner with Public Safety and First Responders		*				X	X	X	X	X	X	X
Empower Individuals to make safer choices		*				X	X	X	X	X	X	X

b. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Health Outcome Measure:**

Opioid mortality rate per 100,000 population

c. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Local Public Health Process Measure:**

Not Applicable

4. Procedural and Operational Requirements. By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct activities in accordance with the following requirements:

LPHA must:

- a. Submit local program work plan and local program budget to OHA for approval.
- b. Engage in activities as described in its local program work plan, which has been approved by OHA.
- c. Use funds for this Program Element in accordance with its local program budget, which has been approved by OHA. Modification to the local program budget may only be made with OHA approval.
- d. Ensure that staffing is at the appropriate level to address all sections in this Program Element. LPHA must designate or hire a lead staff person to carry out and coordinate all the activities described in this Program Element, and act as a point of contact between the LPHA and OHA.
- e. Provide the workspace and administrative support required to carry out the grant-funded activities outlined in this Program Element.
- f. Attend all Overdose Prevention meetings reasonably required by OHA. Travel expenses shall be the responsibility of the LPHA.
- g. Cooperate with OHA on program evaluation throughout the duration of this Agreement, as well as with final project evaluation.
- h. Meet with a state level evaluator soon after execution of this Agreement to help inform the OHA evaluation plan.

5. General Revenue and Expense Reporting. LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of this Agreement. These reports must be submitted to OHA each quarter on the following schedule:

Fiscal Quarter	Due Date
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

6. Reporting Requirements.

- a. LPHA must have on file with OHA an approved Work Plan no later than November 1st of each year. LPHA must implement Overdose Prevention activities in accordance with its approved Work Plan. Modifications to the plan may only be made with OHA approval.
- b. LPHA must submit quarterly Progress Reports.
- c. In addition to Section 6, General Revenue and Expense Reporting, LPHA must submit quarterly -Overdose Prevention Expense Reports.
- d. OHA will provide the required format and current service data for use in completing the Work Plan, Progress and Expense Reports.

7. Performance Measures.

- a. LPHA must operate the Overdose Prevention Program described in its local Work Plan and in a manner designed to make progress toward achieving the following Public Health Accountability Metric -- Prescription opioid mortality rate per 100,000 population
- b. If LPHA completes fewer than 75% of planned activities in the description above, for two consecutive calendar quarters in one state fiscal year, will not be eligible to receive funding under this Program Element in the next state fiscal year.

**Attachment B
Financial Assistance Award (FY21)**

State of Oregon Oregon Health Authority Public Health Division				
1) Grantee Name: Clatsop County Street: 820 Exchange, Suite 100 City: Astoria State: OR Zip: 97103-4609	2) Issue Date Saturday, August 1, 2020	This Action Amendment		
	3) Award Period From July 1, 2020 through June 30, 2021			
4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE01-01	State Support for Public Health	\$47,343.00	\$0.00	\$47,343.00
PE12	Public Health Emergency Preparedness and Response (PHEP)	\$72,368.00	\$0.00	\$72,368.00
PE13-01	Tobacco Prevention and Education Program (TPEP)	\$157,683.00	\$0.00	\$157,683.00
PE27-04	PDOP Naloxone Project (SOR)	\$65,000.00	\$0.00	\$65,000.00
PE27-05	PDOP Bridge (PDO/SOR)	\$30,000.00	\$0.00	\$30,000.00
PE36	Alcohol & Drug Prevention Education Program (ADPEP)	\$61,250.00	\$0.00	\$61,250.00
PE40-01	WIC NSA: July - September	\$40,350.00	\$0.00	\$40,350.00
PE40-02	WIC NSA: October - June	\$121,049.00	\$0.00	\$121,049.00
PE40-05	Farmer's Market	\$1,367.00	\$0.00	\$1,367.00
PE42-03	MCAH Perinatal General Funds & Title XIX	\$2,053.00	\$0.00	\$2,053.00
PE42-04	MCAH Babies First! General Funds	\$6,560.00	\$0.00	\$6,560.00
PE42-06	MCAH General Funds & Title XIX	\$3,851.00	\$0.00	\$3,851.00
PE42-11	MCAH Title V	\$20,803.00	\$0.00	\$20,803.00
PE43-01	Public Health Practice (PHP) - Immunization Services	\$13,483.00	\$0.00	\$13,483.00

State of Oregon Oregon Health Authority Public Health Division		
1) Grantee Name: Clatsop County Street: 820 Exchange, Suite 100 City: Astoria State: OR Zip: 97103-4609	2) Issue Date Saturday, August 1, 2020	This Action Amendment
	3) Award Period From July 1, 2020 through June 30, 2021	

4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE44-01	SBHC Base	\$60,000.00	\$0.00	\$60,000.00
PE46-05	RH Community Participation & Assurance of Access	\$15,935.00	\$0.00	\$15,935.00
PE50	Safe Drinking Water (SDW) Program (Vendors)	\$13,436.00	\$0.00	\$13,436.00
PE51-01	LPHA Leadership, Governance and Program Implementation	\$54,629.00	\$0.00	\$54,629.00
PE51-02	Regional Partnership Implementation	\$210,818.00	\$0.00	\$210,818.00
PE62	Overdose Prevention-Counties	\$0.00	\$80,000.00	\$80,000.00
		\$997,978.00	\$80,000.00	\$1,077,978.00

5) Foot Notes:	
PE62	8/2020: Indirect Cost Rate for the Federal Award is 10.00%. Recipients of PEs funded by this award shall not use more than 10.00% on indirect costs.
PE42-11	Initial SFY21: LPHA shall not use more than 10% of the Title V funds awarded for a particular MCAH Service on indirect costs. See PE42 language under 4. a. (3) Funding Limitations for details.
PE40-02	Initial SFY21: Report eligible expenses in Q2, Q3 and Q4 on the Quarterly Revenue and Expenditure Report.
PE40-01	Initial SFY21: July - September 2020 (PE40-01) award must be spent by 9/30/2020. The expenses for State reimbursement should be put on 1st quarter Revenue and Expense Report. The underspent amount cannot be carried over to October 2020 - June 2021 (PE40-02).
PE27-05	Initial SFY21: Indirect Cost Rate for the Federal Award is 10.00%. Recipients of PEs funded by this award shall not use more than 10.00% on indirect costs.

State of Oregon Oregon Health Authority Public Health Division				
1) Grantee Name: Clatsop County Street: 820 Exchange, Suite 100 City: Astoria State: OR Zip: 97103-4609		2) Issue Date Saturday, August 1, 2020	This Action Amendment FY 2021	
		3) Award Period From July 1, 2020 through June 30, 2021		
4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE27-04	Initial SFY21: Indirect Cost Rate for the Federal Award is 10.00%. Recipients of PEs funded by this award shall not use more than 10.00% on indirect costs.			
6) Comments:				
PE01-01	8/2020: Adding revised PE01 language to all grantees, changes are to align PE language with the current SFY21 template, no changes to award amount.			
PE12	08/2020: Amending to revise PE12 language			
PE13-01				
PE27-04	Initial SFY21: \$65,000 available 7/1/2020 - 9/29/2020.			
PE27-05	Initial SFY21: \$30,000 in FY21 available 7/1/2020 - 9/29/2020.			
PE36				
PE40-01	Initial SFY21: Spend \$8,070 on Nutrition Ed; \$1,563 on BF Promotion			
PE40-02	Initial SFY21: Spend \$24,210 on Nutrition Ed; \$4,688 on Breastfeeding Ed			

State of Oregon Oregon Health Authority Public Health Division				
1) Grantee Name: Clatsop County Street: 820 Exchange, Suite 100 City: Astoria State: OR Zip: 97103-4609		2) Issue Date Saturday, August 1, 2020		This Action Amendment FY 2021
		3) Award Period From July 1, 2020 through June 30, 2021		
4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE40-05	Initial SFY21: 50% to be paid on 7/1/2020; 50% to be paid on 10/1/2020			
PE42-03				
PE42-04				
PE42-06				
PE42-11				
PE43-01				
PE44-01				
PE46-05				
PE50				

State of Oregon Oregon Health Authority Public Health Division				
1) Grantee Name: Clatsop County Street: 820 Exchange, Suite 100 City: Astoria State: OR Zip: 97103-4609	2) Issue Date Saturday, August 1, 2020	This Action Amendment		
		FY 2021		
	3) Award Period From July 1, 2020 through June 30, 2021			
4) OHA Public Health Funds Approved				
Number	Program	Previous Award Balance	Increase / Decrease	Current Award Balance
PE51-01				
PE51-02				
PE62	8/2020: \$80,000 in FY21 is from SOR YR1 Carryover, Funding Available 10/1/20-6/30/21			

7) Capital outlay Requested in this action:				
Prior approval is required for Capital Outlay. Capital Outlay is defined as an expenditure for equipment with a purchase price in excess of \$5,000 and a life expectancy greater than one year.				
Program	Item Description	Cost	PROG APPROV	

Attachment C
Information required by CFR Subtitle B with guidance at 2 CFR Part 200

PE62 Overdose Prevention-Counties

Federal Award Identification Number:	H79TI081716	NU17CE925018	TBD
Federal Award Date:	7/12/19	7/29/20	
Performance Period:	9/30/2018-9/29/2020	9/1/2020-8/31/2021	9/30/2020-9/29/2021
Awarding Agency:	SAMHSA	CDC	SAMHSA
CDFA Number:	93.788	93.136	93.788
CFDFA Name:	State Targeted Response to the Opioid Crisis Grants	Injury Prevention and Control Research and State and Community Based Programs	State Targeted Response to the Opioid Crisis Grants
Total Federal Award:	\$16,090,592	\$3,034,987	TBD
Project Description:	Oregon State Opioid Response	Oregon Overdose Data To Action (OD2A)	TBD
Awarding Official:	LeSchell D Browne	Abel Assefa	TBD
Indirect Cost Rate:	0%	17.64%	TBD
Research and Development (T/F):	FALSE	FALSE	FALSE
PCA:	82367	52302	TBD
Index:	87850	50339	TBD

Agency	DUNS No.	Amount	Amount	Amount	Grand Total
Clatsop	118455844	\$80,000.00	\$0.00	\$0.00	\$80,000.00

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

September 23, 2020

Issue/ Agenda Title: Oregon State University (OSU) contract between its College of Public Health and Human Sciences/HDFS/Hallie E Ford Center for Healthy Children and Families and Clatsop County Department of Public Health.

Category: Consent Calendar

Prepared By: Robyn Doré, Fiscal Coordinator, Public Health

Presented By: Michael McNickle, Director, Public Health

Issues Before the Commission: Request for approval of Oregon State University (OSU) contract between its College of Public Health and Human Sciences/HDFS/Hallie E Ford Center for Healthy Children and Families and Clatsop County Department of Public Health.

We are also requesting the approval of attached Resolution and Order related to contract in the amount of \$45,000.00 to increase the current FY 2020-21 budget and appropriations authority.

Informational Summary: Clatsop County Department of Public Health is the fiscal agent for a tri-county parenting education hub of Columbia, Clatsop, and Tillamook counties. Current revenue is provided by the Oregon Parenting Education Collaborative (OPEC) with a focus on parents of children birth through six. This new contract for \$45,000.00 will provide additional revenues from a partnership with OPEC and the Oregon Department of Human Services to deliver evidence-based parenting education services for parents of children seven through the teens, with a priority for families at or below 250% Federal Poverty Level, families referred by DHS or families with children in foster care. Funds will be dispersed throughout the region and will cover coordination, facilitation, and other necessary parenting education components to ensure programs are delivered with quality and fidelity.

Fiscal Impact: Providing \$45,000.00 funding between 10/1/2020 – 2/28/2021.

Options to Consider:

1. Approve Oregon State University (OSU) contract between its College of Public Health and Human Sciences/HDFS/Hallie E Ford Center for Healthy Children and Families and Clatsop County Department of Public Health and authorize the County Manager to sign
2. Do not approve the contract

Staff Recommendation: Option # 1

Recommended Action:

Approve the OSU-PHHS-HDFS-Hallie E Ford – Clatsop County Department of Public Health contract, authorizing the County Manager to sign the agreement, and approve the Resolution and Order as set forth.

Attachment List

- A. Copy of Oregon State University (OSU) contract between its College of Public Health and Human Sciences/HDFS/Hallie E Ford Center for Healthy Children and Families and Clatsop County Department of Public Health.
- B. Resolution and Order
- C. Schedule A

IN THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

In the matter of the adjustment of the fiscal)
year 2020-21 budget and appropriations by)
authorizing expenditure of unanticipated grant)
revenue from Oregon State University)
PHHS/HDFS/Hallie E Ford Center)

RESOLUTION AND ORDER

It appearing to the Board that there is a need to make adjustments in the fiscal year 2020-21 by authorizing expenditure of unanticipated grant revenue awarded to the Public Health Dept.

Where as the need for said adjustments, the purpose of the authorized expenditures and the amount of appropriations adjustments, is more particularly described in the Schedule of Revenue and Appropriation Adjustments attached hereto and incorporated herein as Schedule "A"; and

Where as it appearing to the Board that such adjustments are allowed pursuant to ORS 294.338(3); now, therefore, it is

RESOLVED AND ORDERED that the Schedule of Revenue and Appropriation Adjustments attached hereto as Schedule "A" be approved.

ADOPTED AND APPROPRIATED this 23rd day of September 2020.

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

Chair

SCHEDULE A
SCHEDULE OF APPROPRIATION ADJUSTMENTS

I. ADJUSTMENTS INVOLVING UNANTICIPATED GRANT REVENUE

<u>Organizational Unit/Fund</u>		<u>Increase</u>	<u>Decrease</u>
Drug & Alcohol Prevention	033/7156/81-6068	\$ 45,000.00	
	033/7156/82-2977	\$ 45,000.00	

Comment: Contract with Oregon State University for its College of Public Health and Human Sciences/HDFS/Hallie E Ford Center for Healthy Children and Families.

We are requesting budget authority to receive and expend the grant dollars in FY 2020-21.

Prepared By: Robyn Doré

- Non-U.S. citizen
- Partnership
- Corporation
- Contractor is also a minority group member

OSU VENDOR NO.	FORM PREPARED BY	PREPARER'S ADDRESS	DATE

INDEX CODE	ACCOUNT CODE	ACTIVITY CODE	PAYMENT AMOUNT
K9943A		HCPH	

Place Bar Code Label Here	All payments and reimbursements made on this contract will be 1099-misc. reportable.
---------------------------	--

ATTACHMENT A
OREGON STATE UNIVERSITY STANDARD PERSONAL/PROFESSIONAL SERVICES CONTRACT PROVISIONS

ACCESS TO RECORDS. Contractor shall maintain books, records, documents, and other evidence and accounting procedures and practices sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be incurred in the performance of this Contract. OSU and the federal government and their respective duly authorized representatives shall have access to the books, documents, papers, and records of Contractor which are directly pertinent to this Contract for the purpose of making audit, examination, excerpts, and transcripts. Such books and records shall be maintained by Contractor for three years from the date of contract expiration unless a shorter period is authorized in writing. Contractor is responsible for any audit discrepancies involving deviation from the terms of this Contract and for any commitments or expenditures in excess of amounts authorized by Institution.

ASSIGNMENT. Contractor shall not assign or transfer its interest nor delegate its obligation in this Contract without the express written consent of the Institution.

AVAILABILITY OF FUNDS. Institution certifies that sufficient funds are available and authorized for expenditure to finance costs of this Contract within its current biennial appropriation or expenditure limitation, provided, however, that continuation of the Contract, or any extension, after the end of the fiscal period in which it is written, is contingent upon a new appropriation or limitation for each succeeding fiscal period for the purpose of this Contract.

CAPTIONS. The captions or headings in this Contract are for convenience only and in no way define, limit, or describe the scope or intent of any provisions of this Contract.

COMPLIANCE WITH APPLICABLE LAW. Contractor agrees to comply with all federal, state, county, and local laws, ordinances, and regulations applicable to the work to be done under this Contract. Contractor specifically agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations. Contractor also shall comply with the Americans with Disabilities Act of 1990 (Pub L No. 101-336), ORS 659.425, and all regulations and administrative rules established pursuant to those laws. Failure or neglect on the part of Contractor to comply with any or all such laws, ordinances, rules, and regulations shall not relieve Contractor of these obligations nor of the requirements of this Contract. Contractor further agrees to make payments promptly when due, to all persons supplying to such Contractor, labor or materials for the prosecution of the work provided in this Contract; pay all contributions or amounts due the Industrial Accident Fund from such contractor incurred in the performance of this Contract; not permit any lien or claim to be filed or prosecuted against the state on account of any labor or material furnished; pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.167. If Contractor fails or refuses to make any such payments required herein, the appropriate Institution official may pay such claim to such payment. Any payment of a claim in the manner authorized in this section shall not relieve the Contractor or Contractor's surety from obligation with respect to any unpaid claims.

CONFLICT OF INTEREST. Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. Contractor further covenants that in the performance of this Contract no person having any such interest shall be employed.

DUAL PAYMENT. Contractor shall not be compensated for work performed under this Contract from any other entity of the State of Oregon.

EXECUTION AND COUNTERPARTS. This Contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

GOVERNING LAW. This Contract shall be governed and construed in accordance with the laws of the State of Oregon. Any claim, action, or suit between Institution and Contractor that arises out of or relates to performance of this Contract shall be brought and conducted solely and exclusively within the Circuit Court for Benton County, for the State of Oregon. Provided, however, that if any such claim, action, or suit may be brought only in a federal forum, it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon.

HAZARD COMMUNICATION. Contractor shall notify Institution prior to using products containing hazardous chemicals to which Institution employees may be exposed. Products containing hazardous chemicals are those products defined by Oregon Administrative Rules, Chapter 437. Upon Institution's request, Contractor shall immediately provide Material Safety Data Sheets, as required by OAR 437-155-025, for the products subject to this provision.

INDEMNITY, RESPONSIBILITY FOR DAMAGES. Contractor shall be responsible for all damage to property, injury to persons, and loss, expense, inconvenience, and delay which may be caused by, or result from, the conduct of work under this contract, or from any act, omission, or neglect of contractor, its subcontractors, or employees. Contractor shall save, defend, indemnify, and hold harmless OSU and its officers, board members, employees, and agents from all claims, suits, and actions of any nature resulting from or arising out of the activities or omissions of Contractor or its subcontractors, officers, agents, or employees acting under this contract.

INDEPENDENT CONTRACTOR STATUS. The service(s) to be rendered under this Contract are those of an independent contractor. Contractor is not to be considered an agent or employee of Institution for any purpose, and neither Contractor nor any of Contractor's agents or employees are entitled to any of the benefits that Institution provides for its employees. Contractor will be solely and entirely responsible for its acts and for the acts of its agents or employees during the performance of this Contract. If Contractor is providing personal services as an individual, (a) Contractor: (1) Is engaged as an independent contractor and will be responsible for any Federal or State taxes applicable to this payment; (2) Will not be eligible for any Federal Social Security, State Workers' Compensation, unemployment insurance, or Public Employees Retirement System benefits from this Contract payment; (3) Is not an officer, employee, or agent of the State as these terms are used in ORS 30.265 and will not be under the direction and control of Institution; (4) Is not currently employed by the Federal Government and the amount charged does not exceed his normal charge for the type of service provided if payment is to be charged against Federal funds; (5) Is not a member of the Oregon Public Employees Retirement System, or (6) if a contributing member of the Oregon Public Employees Retirement System for which contributions to the retirement system must be withheld, Contractor's contribution to the retirement system will be withheld and a corresponding Institution contribution made; and (7) Must furnish Form IRS Form 8233 in duplicate with this Contract if Contractor is a non-resident alien and claims exemption from Federal Withholding tax.

INSURANCE. Contractor shall secure at its own expense and keep in effect during the term of this Contract general liability insurance. Insurance policies, which cannot be excess to a self-insurance program, are to be issued by an insurance company authorized to do business in the State of Oregon. OSU and its officers, board members, employees, and agents shall be included as additional insured in said insurance policy. If any of the liability insurance is arranged on a "claims made" basis, "tail" coverage will be required at the completion of this Contract for a duration of 24 months.

NOTICES AND REPRESENTATIVES. All notices, certificates, or communications shall be delivered or mailed postage prepaid to the parties at their respective places of business as identified in the signature block of this Contract, unless otherwise designated in writing. Copies of such correspondence shall also be sent to all other Contract signatories.

OVERDUE PAYMENTS. Any charges claimed by the Contractor for payment of an overdue amount shall be in accordance with the provisions of ORS 293.462.

OWNERSHIP OF WORK PRODUCT. All work products or any form of property originated or prepared by Contractor which result from this Contract are the exclusive property of Institution.

SEVERABILITY. If any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held to be invalid.

SUBCONTRACTS AND ASSIGNMENTS. Contractor shall not enter into any subcontracts for any of the work scheduled under this Contract, or assign or transfer any of its interest in this Contract, without obtaining prior written approval from the Institution.

SUCCESSORS IN INTEREST. The provisions of this Contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

TERMINATIONS. This Contract may be terminated at any time by mutual consent of both parties, or by either party upon thirty (30) days' notice in writing and delivered by certified mail or in person to the other party. In addition, the Institution may terminate this Contract effective upon delivery of written notice to Contractor, or at such later date as may be established by the Institution, if (a) Federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Contract; or (b) Any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this Contract is for any reason denied, revoked, or not renewed. This Contract may also be terminated by Institution for default (including breach of contract) if (a) Contractor fails to provide services or materials called for by this Contract within the time specified; or (b) Contractor fails to perform any of the other provisions of this Contract, or so fails to pursue the work as to endanger performance of this Contract in accordance with its terms, and after receipt of written notice from Institution, fails to correct such failures within ten days. The rights and remedies of Institution provided in the above clause related to defaults (including breach of contract) by Contractor shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

TERMINATION DUE TO NONAPPROPRIATION OF FUNDS. If sufficient funds are not provided in future legislatively approved budgets of Institution (or from applicable Federal, state, or other sources) to permit Institution in the exercise of its reasonable administrative discretion to continue this Contract, or if Institution or program for which this Contract was executed is abolished, the Institution may terminate this Contract without further liability by giving Contractor not less than thirty (30) days notice. In determining the availability of funds from the Oregon Legislature for this Contract, Institution may use the budget adopted for it by the Joint Ways and Means Committee of the Oregon Legislative Assembly.

FOREIGN CONTRACTOR. If Contractor is not domiciled in or registered to do business in the State of Oregon, Contractor shall promptly provide to the Oregon Department of Revenue and the Secretary of State, Corporation Division, all information required by those agencies relative to this Contract. Contractor shall demonstrate its legal capacity to perform these services in the State of Oregon prior to entering into this Contract.

FORCE MAJEURE. Neither Institution nor Contractor shall be held responsible for delay or default caused by fire, riot, acts of God, or war where such cause was beyond, respectively, Institution's or Contractor's reasonable control. Contractor shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its obligations under this Contract.

WAIVER. The failure of Institution to enforce any provision of this Contract shall not constitute a waiver by Institution of that or any other provision.

APPROVALS. In some instances, another state agency may be required to approve this Contract before any work may commence under this Contract.

RECYCLED PRODUCTS: Contractors will use recycled products, as defined in ORS 279A.010(1)(ii), to the maximum extent economically feasible in the performance of the Contract.

WORKERS' COMPENSATION. All employers, including Contractor, that employ subject workers who work under this Contract in the State of Oregon shall comply with ORS 656.017 and provide the required workers' compensation coverage, unless such employers are exempt under ORS 656.126. Contractor shall ensure that each of its subcontractors complies with these requirements.

MERGER. THIS CONTRACT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS CONTRACT. NO AMENDMENT, CONSENT, OR WAIVER OF TERMS OF THIS CONTRACT SHALL BIND EITHER PARTY UNLESS SIGNED BY ALL PARTIES. ANY SUCH AMENDMENT, CONSENT, OR WAIVER SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE IN WHICH IT IS MADE. CONTRACTOR, BY THE SIGNATURE HERETO OF ITS AUTHORIZED REPRESENTATIVE, ACKNOWLEDGES HAVING READ AND UNDERSTANDS THE TERMS AND CONDITIONS OF THIS CONTRACT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

Agenda Item #6.

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FEDERALLY REQUIRED PROVISIONS

ANTI-KICKBACK ACT (40 U.S.C. 3145). Contractor certifies compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each Contractor or Subcontractor must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The Contractor must report all suspected or reported violations to OSU.

BYRD ANTI-LOBBYING AMENDMENT (31 U.S.C. 1352). Contractors that apply or bid for a contract of \$100,000 or more, must file the required certification that it will not and has not used Federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Contractor must require any subcontractor who applies or bids for subcontract of \$100,000 or more to provide a similar certification to the next higher tier (Contractor or subcontractor as applicable). Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Contractor or subcontractor must forward any disclosures from tier to tier up to OSU.

CLEAN AIR ACT (42 U.S.C. 7401-7671q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251-1387), AS AMENDED. If this Contract provides for payments in excess of \$150,000, Contractor must comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. 3701-3708). For all contracts awarded in excess of \$100,000 that involve the employment of mechanics or laborers, the Contractor must comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each Contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

DEBARMENT AND SUSPENSION EXECUTIVE ORDERS 12549 AND 12689. A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Before a contract award of \$25,000 or more is made, verification is required that the intended awarded party is not on the government-wide exclusions in the SAM. Required verification must be made by checking the SAM Exclusions. Compliance with Subpart C of 2 CFR Part 180 by checking that the intended awarded party is not listed on the SAM Exclusions, before making a contract award, will flow down from tier to tier for contract awards of \$25,000 or more. Contractor must include a term or condition similar to this term, in any subsequent lower tier contract awards of \$25,000 or more. Contractor hereby certifies they are not listed on the government-wide exclusions in the SAM.

ENERGY POLICY AND CONSERVATION ACT. Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

EQUAL EMPLOYMENT OPPORTUNITY. Contractor must comply with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If this Contract is for the performance of experimental, developmental, or research work, the Federal Government and OSU have rights in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

REMEDIES FOR CONTRACTOR'S DEFAULT. In the event Contractor is in default (which includes without limitation, incomplete services), OSU may, at its option, pursue any or all of the remedies available to it under this Contract and at law or in equity, including, but not limited to: (a) rejection of the services, (b) requiring Contractor to correct any defects without charge, (c) negotiation with Contractor to sell the services to OSU at a reduced price, (d) termination of the Contract, (e) withholding all moneys due for the services Contractor has failed to deliver within any scheduled completion dates or has performed inadequately or defectively, (f) initiation of an action or proceedings for damages, specific performance, or declaratory or injunctive relief, or (g) exercise of its right of set off. These remedies are cumulative to the extent the remedies are not inconsistent, and OSU may pursue any remedy or remedies singly, collectively, successively, or in any order whatsoever.

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

September 23, 2020

Issue/ Agenda Title: Purchase of Western Star Dump Truck
Category: Consent Calendar
Prepared By: Ted McLean, Public Works Director
Presented By: Ted McLean, Public Works Director

Issues Before the Commission: Approve the purchase of 2020 Western Star Chassis with Columbia Truck Body Dump Box from Grande Truck Center

Informational Summary: The Public Works Department budgeted \$628,530.00 for the purchase of Equipment. The new Western Star truck will replace #266 Peterbilt Plow Truck.

Staff has evaluated the products of several different manufacturers such as Kenworth, Peterbilt and Western Star. Based on product availability, cost and service, staff recommends purchase from Western Star.

Western Star has received favorable reviews from other counties.

Grande Truck Center (Western Star) is using the HGACBuy nationwide contract that has been advertised in Oregon and complies with the State of Oregon purchasing requirements

Purchase price \$185,242.00, trade in #266 Dump Truck -\$35,000.00
Total Price \$150,242.00

Fiscal Impact: This purchase was budgeted in the Roads Equipment Replacement Fund

Options to Consider:

1. Approve the purchase of 2020 Western Star Chassis with Columbia Truck Body Dump Box from Grande Truck Center
2. Look for other truck options

Staff Recommendation: Option #1

Recommended Action:

Approve the purchase of the 2020 Western Star Truck Chassis with Columbia Body Dump Box from Grande Truck Center

Attachment List

- A. 2020 Truck Chassis Specs
- B. 2020 Columbia Truck Body Specs
- C. HGACBuy contract

Prepared for:
Dave Egan
Clatsop Co Public Works
1100 Olney Ave
Astoria, OR 97103
Phone: 503-325-8631

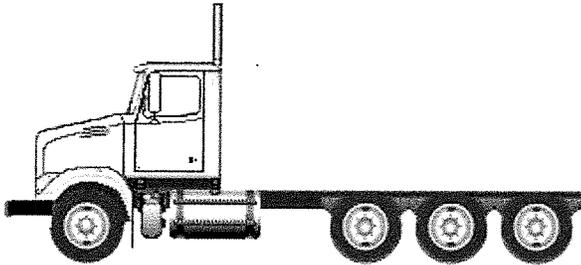
Prepared by:
Mike VanLith
FREIGHTLINER NORTHWEST
90975 ROBERTS ROAD
COBURG, OR 97408
Phone: 541-465-8393

A proposal for
Clatsop Co Public Works

Prepared by
FREIGHTLINER NORTHWEST
Mike VanLith

Aug 18, 2020

Western Star 4700SF



Components shown may not reflect all spec'd options and are not to scale

Application Version 11.2.313
Data Version PRL-23T.029
Clatsop Co 4700SF



08/18/2020 1:14 PM

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Prepared for:
 Dave Egan
 Clatsop Co Public Works
 1100 Olney Ave
 Astoria, OR 97103
 Phone: 503-325-8631

Prepared by:
 Mike VanLith
 FREIGHTLINER NORTHWEST
 90975 ROBERTS ROAD
 COBURG, OR 97408
 Phone: 541-465-8393

S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear	Retail Price
Price Level				
PRL-23T	WESTERN STAR 4700 PRL-23T (EFF:01/21/20)			STD
Data Version				
DRL-029	SPECPRO21 DATA RELEASE VER 029			N/C
Vehicle Configuration				
001-450	WESTERN STAR 4700 SET-FORWARD FRONT AXLE CHASSIS	9,100	6,570	\$192,275.00
004-221	2021 MODEL YEAR SPECIFIED			STD
002-003	SET FORWARD AXLE - TRUCK			STD
019-006	TRAILER TOWING PROVISION AT END OF FRAME WITH SAE J560	10	10	\$615.00
003-001	LH PRIMARY STEERING LOCATION			STD
General Service				
AA1-003	TRUCK/TRAILER CONFIGURATION			N/C
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)			STD
A85-011	CONSTRUCTION SERVICE			STD
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-003	DRY BULK COMMODITY			STD
AA5-006	TERRAIN/DUTY: 10% (SOME) OF THE TIME, IN TRANSIT, IS SPENT ON NON-PAVED ROADS			N/C
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-003	MAINTAINED GRAVEL OR CRUSHED ROCK - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			N/C
995-1A5	WESTERN STAR VOCATIONAL WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 20000.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 34000.0 lbs			
A67-99D	EXPECTED PUSHER AXLE(S) LOAD : 10000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 64000.0 lbs			

Application Version 11.2.313
 Data Version PRL-23T.029
 Clatsop Co 4700SF



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Prepared for:
 Dave Egan
 Clatsop Co Public Works
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 Phone: 503-325-8631

Prepared by:
 Mike VanLith
 FREIGHTLINER NORTHWEST
 90975 ROBERTS ROAD
 COBURG, OR 97408
 Phone: 541-465-8393

Data Code	Description	Weight Front	Weight Rear	Retail Price
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs			
Truck Service				
AA3-018	FRONT PLOW/END DUMP BODY			N/C
AF3-2C2	COLUMBIA BODY			N/C
Engine				
101-2XY	DETROIT DD13 12.8L 505 HP @ 1625 RPM, 1900 GOV RPM, 1850 LB/FT @ 975 RPM			\$1,749.00
Electronic Parameters				
79A-068	68 MPH ROAD SPEED LIMIT			N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
N 79D-002	1650 RPM/18 MPH LIMIT FOR LOW GEARS, 1650 RPM/44 MPH LIMIT FOR MIDDLE GEARS, 1650 RPM/45 MPH LIMIT FOR HIGH GEARS			N/C
79K-010	PTO MODE ENGINE RPM LIMIT - 1300 RPM			N/C
79L-009	PTO MODE THROTTLE OVERRIDE - LIMIT TO 1300 RPM			N/C
79N-001	PTO MODE CLUTCH OVERRIDE - CLUTCH ENABLED			N/C
79P-007	PTO RPM WITH CRUISE SET SWITCH - 1100 RPM			N/C
79Q-007	PTO RPM WITH CRUISE RESUME SWITCH - 1100 RPM			N/C
79T-004	PTO MODE RPM INCREMENT - 100 RPM			N/C
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND			N/C
79W-001	ONE REMOTE PTO SPEED			N/C
79X-008	PTO SPEED 1 SETTING - 1100 RPM			N/C
80C-001	ENGINE BRAKE WITH CRUISE CONTROL ENABLED AT 2 MPH ABOVE SET SPEED, 2 MPH INCREMENT BETWEEN BRAKING LEVELS			N/C
80G-001	PTO MINIMUM RPM - 600			N/C
80L-003	ENABLE DPF REGEN ZONE 1 WITH AUTO ENGINE RPM ELEVATE FOR EXTENDED IDLE			N/C
Engine Equipment				
99C-017	2016-2019 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION			STD
99D-011	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)			\$106.00
13E-001	STANDARD OIL PAN			STD

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105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
014-1B5	SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED			STD
124-1DJ	DR 12V 160 AMP 36-SI BRUSHLESS QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE	10		\$151.00
292-222	(3) DTNA GENUINE, HIGH TEMP AGM STARTING AND CYCLING, MIN 2775CCA, 570RC, THREADED STUD BATTERIES			\$314.00
290-1AC	PASSENGER SEAT BATTERY BOX VENTED TO OUTSIDE OF CAB			STD
282-013	BATTERY BOX MOUNTED UNDER PASSENGER SEAT			STD
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-006	PLASTIC BATTERY BOX COVER			STD
293-072	POSITIVE LOAD DISCONNECT WITH DASH MOUNTED CONTROL SWITCH	8		\$157.00
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2		\$102.00
306-019	LOW VOLTAGE BATTERY DISCONNECT AT 12.3 VOLTS FOR ISOLATED CIRCUITS WITH LOCAL ALARM			STD
180-100	EATON ADVANTAGE 15-1/2 INCH SELF ADJUSTING CLUTCH	-40		\$323.00
183-008	TORQUE LIMITING CLUTCH BRAKE			N/C
181-002	ZERK FITTING WITH EXTENSION HOSE AT CLUTCH RELEASE BEARING			\$17.00
182-005	HYDRAULIC CLUTCH CONTROL			N/C
107-044	BW MODEL BA-921 19.0 CFM SINGLE CYLINDER AIR COMPRESSOR WITH SAFETY VALVE			STD
131-013	AIR COMPRESSOR DISCHARGE LINE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-002	JACOBS COMPRESSION BRAKE			STD
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE			STD
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH			STD



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239-032	11 FOOT 00 INCH (132 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			N/C
233-017	STANDARD CURVE BRIGHT UPPER STACK(S)			\$162.00
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP			STD
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK	35	10	\$59.00
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			\$20.00
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
23Z-001	POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER	20	10	\$199.00
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD			STD
273-036	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH			STD
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED			\$10.00
110-068	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR			STD
118-001	FULL FLOW OIL FILTER			STD
266-057	1500 SQUARE INCH ALUMINUM RADIATOR			STD
267-006	MOUNTING FOR FIREWALL MOUNTED SURGE TANK			STD
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-023	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE			STD
168-002	LOWER RADIATOR GUARD			STD
360-013	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION	25		\$531.00
138-005	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER			STD
166-998	NO OIL PREHEATER			(\$73.00)
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			STD
134-001	ALUMINUM FLYWHEEL HOUSING			STD

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155-075	MITSUBISHI 12V MOD 3.175-DP60 STARTER WITH INTEGRATED MAGNETIC SWITCH			STD
Transmission				
342-1BP	EATON FULLER RTLO-18918B TRANSMISSION	90	40	(\$15,945.00)
Transmission Equipment				
347-002	ALUMINUM CLUTCH HOUSING	-50		\$120.00
362-1T6	CUSTOMER INSTALLED CHELSEA 489 SERIES PTO			N/C
363-003	PTO MOUNTING, BOTTOM OF MAIN TRANSMISSION			\$26.00
341-017	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION FILL AND DRAIN, AXLE(S) FILL AND DRAIN			N/C
345-001	PAINTED SHIFT LEVER, SOLID LINKAGE			N/C
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK			N/C
35T-003	SYNTHETIC TRANSMISSION LUBE			N/C
Front Axle and Equipment				
400-1BB	DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE			\$1,628.00
402-1B1	MERITOR EX-L AIR DISC FRONT BRAKES	10		\$840.00
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-004	FRONT DISC BRAKE ROTORS			N/C
427-001	FRONT BRAKE DUST SHIELDS	5		\$354.00
409-006	FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-030	FRONT AIR DISC BRAKE INTERNAL ADJUSTERS			N/C
406-001	STANDARD KING PIN BUSHINGS			STD
536-055	TRW THP-60 POWER STEERING WITH RCH45 AUXILIARY GEAR	90		N/C
539-003	POWER STEERING PUMP			STD
534-003	4 QUART POWER STEERING RESERVOIR			N/C
533-001	OIL/AIR POWER STEERING COOLER			N/C
40T-003	SYNTHETIC 40/50W FRONT AXLE LUBE			STD
Front Suspension				
620-025	20,000# TAPERLEAF FRONT SUSPENSION	-60		\$880.00
619-004	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION			(\$326.00)



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410-001	FRONT SHOCK ABSORBERS			N/C
Rear Axle and Equipment				
420-111	RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE		500	\$4,441.00
421-430	4.30 REAR AXLE RATIO			N/C
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD
386-067	RPL25SD MERITOR MAIN DRIVELINE	40	40	\$683.00
388-039	RPL20 MERITOR INTERAXLE DRIVELINE			\$8.00
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30	\$1,317.00
878-022	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE VALVE AND (1) REAR-REAR AXLE VALVE			\$36.00
87A-005	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH			STD
87B-008	INDICATOR LIGHT FOR EACH DRIVER CONTROLLED TRACTION DEVICE SWITCH			N/C
423-019	MERITOR 16.5X8.62 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			\$276.00
433-002	NON-ASBESTOS REAR BRAKE LINING			STD
434-019	ASPHALT SPREADER CLEARANCE REAR BRAKE GEOMETRY			N/C
451-014	MERITOR STEELLITE X30 REAR BRAKE DRUMS		-80	\$442.00
425-002	REAR BRAKE DUST SHIELDS		10	\$235.00
440-006	REAR OIL SEALS			STD
426-101	WABCO TRISTOP D LONGSTROKE 2-DRIVE AXLE SPRING PARKING CHAMBERS			STD
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS			\$94.00
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE			N/C
Rear Suspension				
622-1E7	HENDRICKSON HAULMAAX @ 46,000# REAR SUSPENSION		280	\$3,615.00
621-1AP	HENDRICKSON HAULMAAX/ULTIMAAX - 10.50" RIDE HEIGHT			N/C
624-009	54 INCH AXLE SPACING			N/C
628-010	HENDRICKSON HN, HAULMAAX AND ULTIMAAX SERIES STEEL BEAMS WITH BAR PIN			N/C
623-006	FORE/AFT AND TRANSVERSE CONTROL RODS			N/C



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Data Code	Description	Weight Front	Weight Rear	Retail Price
439-002	REAR SHOCK ABSORBERS - TWO AXLES (TANDEM)		60	\$245.00
Pusher / Tag Equipment				
035-1A0	HENDRICKSON SC13 COMPOSILITE 13,200# AIR LIFT STEERABLE PUSHER SUSPENSION, 15X4 BRAKES AND FF1 AXLE	465	860	\$8,470.00
443-1C9	HENDRICKSON SC13/SCO13 13,200# FF1 STEERABLE 15X4 BRAKE INTEGRAL PUSHER AXLE			N/C
874-015	(1) DASH VALVE AND (1) GAUGE FOR SINGLE LIFT AXLE			N/C
87F-005	REVERSE LIFT AXLE WIRING WITH LAST STATE RETENTION WITH IGNITION OFF			N/C
896-014	(1)REGULATOR MOUNTED ON CHASSIS FOR SINGLE LIFT AXLE			N/C
456-1AE	HENDRICKSON 15X4 CAM PUSHER/TAG BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			N/C
457-002	NON-ASBESTOS PUSHER/TAG BRAKE LINING			N/C
448-023	CONMET CAST IRON PUSHER/TAG BRAKE DRUMS			N/C
442-016	PUSHER/TAG OIL SEALS			N/C
444-001	VENTED PUSHER/TAG HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			N/C
445-075	HALDEX LONGSTROKE PUSHER/TAG AXLE SERVICE CHAMBERS			N/C
458-003	HALDEX AUTOMATIC PUSHER/TAG SLACK ADJUSTERS			N/C
626-1E0	HENDRICKSON SC13 COMPOSILITE 13,200# STEERABLE AIR LIFT PUSHER SUSPENSION			N/C
627-009	61 INCH AXLE SPACING PUSHER/TAG			N/C
Brake System				
490-100	WABCO 4S/4M ABS			STD
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
904-001	FIBER BRAID PARKING BRAKE HOSE			STD
412-001	STANDARD BRAKE SYSTEM VALVES			STD
432-014	(2) RELAY VALVES; ONE 5-8 PSI FOR TANDEM AXLE AND ONE 3-4.5 PSI CRACK FOR PUSHER/TAG			N/C
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER			STD
483-004	WABCO OIL COALESCING FILTER FOR AIR DRYER			\$11.00



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479-003	AIR DRYER MOUNTED INBOARD ON LH RAIL			N/C
460-058	STEEL AIR TANKS MOUNTED AFT INSIDE AND/OR BELOW FRAME JUST FORWARD OF REAR SUSPENSION			\$198.00
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)			\$3.00
Trailer Connections				
914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS			N/C
296-010	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION			N/C
303-025	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME			N/C
Wheelbase & Frame				
545-555	5550MM (219 INCH) WHEELBASE			N/C
546-1B2	1/2X3.64X11-7/8 INCH STEEL FRAME (12.7MMX301.6MM/0.5X11.88 INCH) 120KSI	460	200	\$2,150.00
547-034	PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION	195	-5	\$780.00
548-803	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW			N/C
552-030	1600MM (63 INCH) REAR FRAME OVERHANG			STD
55W-006	FRAME OVERHANG RANGE: 61 INCH TO 70 INCH			N/C
549-002	24 INCH INTEGRAL FRONT FRAME EXTENSION	135	-10	\$1,108.00
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 137.28 in			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 134.28 in			
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 333.19			
ZF1-99D	FRAME HEIGHT TOP FRONT UNLADEN : 42.93 in			
ZF2-99D	FRAME HEIGHT TOP FRONT LADEN : 39.76 in			
ZF3-99D	FRAME HEIGHT TOP REAR UNLADEN : 44.51 in			
ZF4-99D	FRAME HEIGHT TOP REAR LADEN : 42.05 in			
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 4.23 in			N/C
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 130.9 in			N/C
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 137.78 in			
553-001	SQUARE END OF FRAME			STD
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER			STD

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561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER			N/C
568-001	STANDARD WEIGHT REAR SUSPENSION CROSSMEMBER			STD
Chassis Equipment				
556-997	OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203	-110		(\$488.00)
586-015	FRONT ANTI-SPRAY CAB MOUNTED MUDFLAPS			STD
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS			STD
44Z-002	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE			STD
Fuel Tanks				
204-154	80 GALLON/302 LITER ALUMINUM FUEL TANK - LH	10		\$171.00
218-006	25 INCH DIAMETER FUEL TANK(S)			STD
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
212-007	FUEL TANK(S) FORWARD			STD
664-001	PLAIN STEP FINISH			STD
207-005	FUEL TANK FILLER NECK ANTI-SIPHON INSERT			\$33.00
205-001	FUEL TANK CAP(S)			STD
122-1K4	DAVCO 487 FUEL/WATER SEPARATOR WITH ESOC AND 12 VOLT PREHEATER	15		\$920.00
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD
Tires				
093-0TB	MICHELIN XZY-3 425/65R22.5 20 PLY RADIAL FRONT TIRES	196		\$1,000.00
094-2BX	MICHELIN X WORKS XDY 11R22.5 16 PLY RADIAL REAR TIRES		176	\$512.00
095-0BN	MICHELIN XZE 255/70R22.5 16 PLY RADIAL PUSHER/TAG TIRES		-34	\$1,128.00
Hubs				
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS			STD

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450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS			STD
449-060	CONMET PRESET PLUS PREMIUM IRON PUSHER/TAG HUBS			N/C
Wheels				
502-1H5	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC FRONT WHEELS	-8		\$400.00
505-693	ALCOA LVL ONE 88267X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		-200	\$944.00
509-693	ALCOA LVL ONE 88267X 22.5X8.25 5.80 INSET 10-HUB PILOT ALUMINUM DISC PUSHER/TAG WHEELS		-50	\$620.00
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
Cab Exterior				
829-1A8	110 INCH BBC STEEL CONVENTIONAL CAB			STD
82A-023	WESTERN STAR PAINTED ALUMINUM CAB SKIRT			STD
650-044	AIR CAB MOUNTS WITH CHECK VALVE			STD
705-056	STAINLESS STEEL SILL PLATES WITH RACEWAY	5		\$195.00
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			STD
667-001	FRONT FENDERS			STD
754-001	2 INCH FENDER EXTENSIONS	5		\$147.00
678-034	LH AND RH EXTERIOR GRAB HANDLES WITH RUBBER INSERTS AND RH INTERIOR GRAB HANDLE MOUNTED TO A POST			STD
646-008	STATIONARY BRIGHT FINISH GRILLE			STD
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE			STD
640-008	GALVANEALD STEEL SEVERE SERVICE CAB			STD
644-006	FIBERGLASS HOOD WITH ACCESS HATCHES	10		\$631.00
690-002	TUNNEL/FIREWALL LINER			\$37.00
727-096	DUAL ROUND AIR HORNS, SINGLE BASE, MOUNTED UNDER CAB			(\$98.00)
726-001	SINGLE ELECTRIC HORN			STD
657-1CV	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME WITH (4) KEYS			\$18.00
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
327-064	DUAL AMBER LED CLASS I STROBE LIGHTS WITH STAINLESS STEEL BRACKETS ABOVE CAB DOORS	20		\$593.00

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312-031	SINGLE RECTANGULAR H4 HALOGEN HEADLIGHTS WITH BRIGHT BEZELS			STD
302-046	LED CHROME BULLET MARKER LIGHTS	5		\$89.00
314-824	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH DUAL CONNECTIONS AT BUMPER			\$162.00
311-003	DAYTIME RUNNING LIGHTS WITH ROCKER/TOGGLE MOMENTARY INTERRUPTER SWITCH			\$50.00
294-017	INTEGRAL STOP/TAIL/BACKUP LIGHTS WITH 7 EXTRA FEET OF WIRE MOUNTED AT END OF FRAME			\$15.00
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
318-1AD	SWITCH, INDICATOR LIGHT AND APPROXIMATELY 10 FEET OF WIRE ON CHASSIS LH AT BACK OF CAB FOR CUSTOMER FURNISHED UTILITY LIGHT(S)			\$24.00
744-1E0	DUAL WEST COAST STAINLESS STEEL HEATED MIRRORS WITH LH AND RH REMOTE			\$396.00
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
743-1AA	LH AND RH SUREPLUS 574 8 INCH BRIGHT FINISH HEATED CONVEX MIRRORS WITH SEPARATE ADJUSTMENT, MOUNTED BELOW MIRROR			\$36.00
74A-001	RH DOWN VIEW MIRROR			STD
729-001	STANDARD SIDE/REAR REFLECTORS			STD
677-053	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH PLAIN SHIELDING			N/C
764-002	STAINLESS STEEL EXTERIOR SUN VISOR	28		\$314.00
768-050	17.5X35 INCH LAMINATED SAFETY GLASS TINTED REAR WINDOW	10		\$22.00
661-006	TINTED DOOR GLASS			STD
654-011	RH AND LH ELECTRIC POWERED WINDOWS	4		\$151.00
663-002	2-PIECE ROPED-IN WINDSHIELD GASKET MOUNTED			STD
659-026	2 GALLON WINDSHIELD WASHER RESERVOIR WITH FLUID LEVEL INDICATOR, MOUNTED UNDER CAB, WITH REMOTE FILL			STD

Cab Interior

707-1D0	GRAY VINYL BASE INTERIOR			STD
70K-005	BLACK HARD TRIM			STD
706-049	BASE LEFT HAND DOOR TRIM			STD
708-049	BASE RIGHT HAND DOOR TRIM			STD

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 Phone: 503-325-8631

Prepared by:
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 90975 ROBERTS ROAD
 COBURG, OR 97408
 Phone: 541-465-8393

Data Code	Description	Weight Front	Weight Rear	Retail Price
772-007	BLACK MATS WITH DOUBLE INSULATION			\$45.00
785-019	NO DASH MOUNTED ASH TRAY, POWER RECEPTACLE IN LIEU OF LIGHTER			(\$5.00)
691-001	FORWARD ROOF MOUNTED CONSOLE			STD
697-012	14"X7.75" DOCUMENT POUCH MOUNTED ON BACK WALL BETWEEN SEATS			\$33.00
693-025	LH AND RH DOOR MAP POCKETS			STD
741-015	(2) COAT HOOKS ON BACKWALL OF CAB			STD
742-032	(1) DOUBLE CUP HOLDER WITH CELL PHONE HOLDER LH OR RH DASH			STD
680-033	BLACK SOFT TOUCH WING DASH WITH DRIVER SIDE COSMETIC UNDER DASH COVER			\$46.00
700-023	HEATER, DEFROSTER AND AIR CONDITIONER WITH CONSTANT TEMPERATURE CONTROL AND COSMETIC COVER			STD
701-016	HVAC DUCTING WITH FOAM MAIN FRESH AIR FILTER			STD
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-045	STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY			\$4.00
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR			STD
698-001	RADIATOR MOUNTED AIR CONDITIONER CONDENSER			STD
702-002	BINARY CONTROL, R-134A			STD
739-002	ADDITIONAL CAB SIDEWALL INSULATION	60	10	\$162.00
285-033	AUTOMATIC SELF-RESET CIRCUIT BREAKERS/FUSES IN DASH POWER DISTRIBUTION BOXES AND FUSES IN AUXILIARY POWER DISTRIBUTION BOXES			STD
324-076	DOOR ACTIVATED DOME LIGHT, UNDER DASH LIGHT WITH LH AND RH DOOR MOUNTED COURTESY LIGHTS AND LH AND RH READING LIGHTS			\$61.00
655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS			STD
284-110	(1) 12 VOLT POWER SUPPLY AND (2) USB PORTS MOUNTED IN DASH			\$57.00
756-1D9	PREMIUM HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER	40		\$163.00
760-294	BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4		\$71.00
758-014	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER			(\$19.00)
761-014	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER			\$3.00
763-003	3 POINT DRIVER AND PASSENGER SEAT BELT RETRACTORS			STD
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN			STD
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES			(\$76.00)
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD

Instruments & Controls

185-002	NON-ADJUSTABLE SUSPENDED PEDALS			STD
106-002	ELECTRONIC ACCELERATOR CONTROL			STD
870-002	BRIGHT ARGENT FINISH GAUGE BEZELS			STD
732-053	BLACK VINYL DRIVER INSTRUMENT PANEL			STD
734-021	BLACK VINYL CENTER INSTRUMENT PANEL			STD
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
838-010	(1) TRACTOR AND (1) TRAILER BRAKE APPLICATION AIR GAUGE			\$114.00
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES			STD
198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS			STD
721-021	87 DB TO 112 DB SELF-ADJUSTING BACKUP ALARM		3	\$95.00
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-041	ICU4ME DRIVER MESSAGE CENTER WITH GRAPHICAL DISPLAY, BLACK FACE GAUGES, DIAGNOSTICS AND DATA LINKED			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
845-011	FUEL FILTER RESTRICTION INDICATOR			STD
148-085	EMISSIONS LIMITED IDLE ADJUST			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
44Y-002	CUSTOMER INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH BLUNTCUTS			\$147.00
866-009	DUAL REAR AXLE TEMPERATURE GAUGES WITH SENSOR SHIELD			\$192.00
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
854-001	ENGINE OIL TEMPERATURE GAUGE			N/C
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			STD
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER			STD
372-035	(1) DASH MOUNTED PTO SWITCH WITH INDICATOR LAMP	10		\$120.00
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
746-115	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH AND USB AND AUXILIARY INPUTS, J1939	10		\$490.00
747-002	ROOF/OVERHEAD CONSOLE MOUNTED RADIO			N/C
750-004	(4) RADIO SPEAKERS IN CAB			N/C
748-040	POWER AND GROUND WIRING AND BRACKET FOR CUSTOMER FURNISHED CB RADIO IN OVERHEAD CONSOLE	2		\$5.00
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION			STD
752-017	MULTI-BAND AM/FM/WB/CB LH MIRROR MOUNTED ANTENNA SYSTEM			STD
810-042	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITH ODOMETER			STD
817-001	STANDARD VEHICLE SPEED SENSOR			STD
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
813-1B4	VT-HU CONNECTIVITY PLATFORM HARDWARE			STD
8D1-005	5 YEARS DETROIT CONNECT BASE PACKAGE (VIRTUAL TECHNICIAN, DETROIT CONNECT PORTAL ACCESS)FOR VT-HU CONNECTIVITY PLATFORM			N/C
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP			(\$12.00)
329-002	TWO EXTRA SWITCHES IN DASH			\$123.00
4C1-024	HARDWIRE SWITCH #1, ON/OFF LATCHING, 10 AMPS BATTERY WIRED TO BACK OF CAB			N/C
4C2-015	HARDWIRE SWITCH #2, ON/OFF LATCHING, 10 AMPS IGNITION WIRED TO BACK OF CAB			N/C
482-001	BW TRACTOR PROTECTION VALVE			N/C
883-001	TRAILER HAND CONTROL BRAKE VALVE			N/C

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Data Code	Description	Weight Front	Weight Rear	Retail Price
842-001	2 INCH TURBO AIR PRESSURE GAUGE			\$34.00
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY			STD
304-059	CAB/TRAILER MARKER LIGHT SWITCH WITH SEPERATE HEADLIGHT SWITCH WITH HDLP/MRKR INTERRUPT SWITCH ON STEERING WHEEL & DASH SW FOR CUSTOMER FURNISHED SNOWPLOW LTS			\$119.00
882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			N/C
299-039	SELF CANCELING TURN SIGNAL SWITCH, HEADLAMP HIGH/LOW AND FLASH, WASH/WIPE/INTERMITTENT			\$5.00
298-036	PACIFIC INSIGHT ELECTRONIC FLASHER			STD
Design				
065-000	PAINT: ONE SOLID COLOR			STD
Color				
980-5F6	CAB COLOR A: L0006EY WHITE ELITE EY			STD
96J-001	CAB INTERIOR PAINTED SAME AS CAB COLOR			STD
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
Certification / Compliance				
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD
Secondary Factory Options				
999-014	DEALER HAS BEEN ADVISED OF AND ACCEPTED RESPONSIBILITY FOR MODIFICATIONS DUE TO POSSIBLE PTO/CHASSIS INTERFERENCE			N/C
Raw Performance Data				
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 134.28 in			
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 137.78 in			
Sales Programs				
NO SALES PROGRAMS HAVE BEEN SELECTED				

TOTAL VEHICLE SUMMARY

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Adjusted List Price

Adjusted List Price ** \$218,405.00

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	10866 lbs	8430 lbs	19296 lbs
Dealer Installed Options	0 lbs	0 lbs	0 lbs
Total Weight⁺	10866 lbs	8430 lbs	19296 lbs

ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE

Other Factory Charges

RD1-005	5 YEARS DETROIT CONNECT BASE PACKAGE (VIRTUAL TECHNICIAN, DETROIT CONNECT PORTAL ACCESS)FOR VT-HU CONNECTIVITY PLATFORM	\$288.00
P73-2WS	STANDARD DESTINATION CHARGE	\$2,200.00

Dealer Installed Options

		Weight Front	Weight Rear	Price
111	COLUMBIA BODY DUMP BED	0	0	\$50,817.00
222	ADDITIONAL SOLID TAILGATE	0	0	\$4,950.00
Total Dealer Installed Options		0 lbs	0 lbs	\$55,767.00

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(**) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.

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(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

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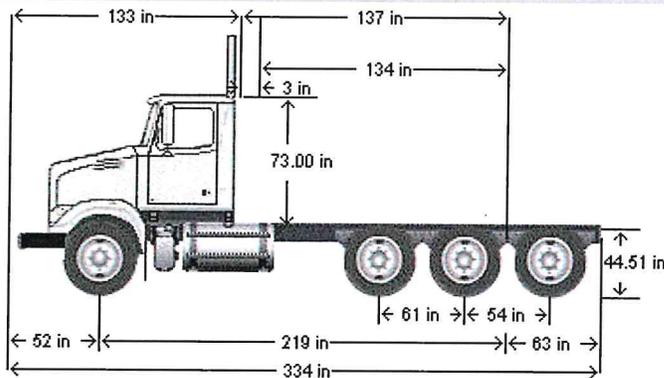
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D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	4700SF
Wheelbase (545)	5550MM (219 INCH) WHEELBASE
Rear Frame Overhang (552)	1600MM (63 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	110 INCH BBC STEEL CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

TABLE SUMMARY - DIMENSIONS



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Dimensions	Inches
Bumper to Back of Cab (BBC)	133.2
Bumper to Centerline of Front Axle (BA)	52.0
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	137.3
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	134.3
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	200.3
Cab Height (CH)	73.0
Wheelbase (WB)	218.5
Frame Overhang (OH)	63.0
Overall Length (OAL)	333.5
Rear Axle Spacing	54.0
Pusher/Tag Axle Spacing	61.0
Unladen Frame Height at Centerline of Rear Axle	44.5

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



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Q U O T A T I O N

WESTERN STAR 4700 SET-FORWARD FRONT AXLE CHASSIS

SET FORWARD AXLE - TRUCK DETROIT DD13 12.8L 505 HP @ 1625 RPM, 1900 GOV RPM, 1850 LB/FT @ 975 RPM EATON FULLER RTLO-18918B TRANSMISSION RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE HENDRICKSON HAULMAX @ 46,000# REAR SUSPENSION DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE 20,000# TAPERLEAF FRONT SUSPENSION 110 INCH BBC STEEL CONVENTIONAL CAB	5550MM (219 INCH) WHEELBASE 1/2X3.64X11-7/8 INCH STEEL FRAME (12.7MMX301.6MM/0.5X11.88 INCH) 120KSI 1600MM (63 INCH) REAR FRAME OVERHANG PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW HENDRICKSON SC13/SCO13 13,200# FF1 STEERABLE 15X4 BRAKE INTEGRAL PUSHER AXLE
--	--

		PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$	129,823	\$ 129,823
EXTENDED WARRANTY		\$	0	\$ 0
DEALER INSTALLED OPTIONS		\$	55,767	\$ 55,767
CUSTOMER PRICE BEFORE TAX		\$	185,590	\$ 185,590

TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$	(348)	\$	(348)
TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

TRADE-IN

TRADE-IN ALLOWANCE	\$	(35,000)	\$	(35,000)
--------------------	----	----------	----	----------

BALANCE DUE		(LOCAL CURRENCY) \$	150,242	\$ 150,242
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COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtfoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.

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COLUMBIA
Body Manufacturing

P. O. Box 999 • 10037 SE Mather Road • Clackamas, Oregon 97015
(503) 656-3775 • 1-800-233-7119 • FAX (503) 656-5064

Customer: Freightliner N.W. / Clatsop County
Address: 90975 Roberts rd.
Coburg, Oregon
Phone: 541-246-4782

Date: 6/15/2020
Quote #: 2K20089R1
Salesman: Chris Foster
E-mail: Mike.vanlith@freightlinernw.com

11-13.7 yard Concave Body Installation Pup Trailer Hyd Package

BODY

- Length -15'2"
- Width - 84" inside 96" outside.
- Height - 34" water level, 42" with 4x8 fir side boards approx.
- Floor - 1/4" HARDOX AR 450, 4" formed radius corners.
- Vibco 3500 electric vibrator
- Longitudinals - 8" x 4" x .188" wall rectangular tube with vulcanized frame buffer pad.
- Sides and dash panel – 3/16" HARDOX AR 450
- Outer side panels - 10ga concave outer walls with 4 inverted key holes below top rail
 - 1) Two steps and two assist handles located at left and right front corners of body
 - 2) Full length walk rails
 - 3) 4 per side inverted key holes
 - 4) 4x8 fir side boards
- Hoist system – 5.5' 3 stage non inverted trunnion mount cylinder installed in "semi dog house"
- Tailgate – "Double wall", Straight, High lift "Concave" design.
 - 1) 1/4" HARDOX AR 450 inner panel.
 - 2) 10ga concave outer wall.
 - 3) Apsco air-operated with over center spring lock.
 - 4) Three Roll type batch gates
 - 5) 3/8" key holes for spreader chains
 - 6) B40 d-ring centered at top – inside of gate for lifting

- Spreader apron
 - 1) Clackamas Co. style full hinge, metal sides, and UHMW slide pad
- Rear corner posts
 - 1) Single rear facing keyhole per side
 - 2) 3 each side facing key holes per side
- Lighting – All lighting to meet FMVSS standards
 - 1) Truck-Lite LED lighting with sealed wire harness system
 - 2) Front 2.5” amber: Two each side and forward facing marker lights
 - 3) Rear oval: Three each oval rear facing lights per corner: Top = Clear Reverse, Middle = Amber turn, Bottom = Red Stop
 - 4) Rear 2.5” red: Two each side and rear facing
- Cab guard 17” forward with center mounted beacon L21HPA
- Spray guards
- Mud flaps and brackets on quick links as required
- Sign and shovel holder
- Safety Props – One each per side, hinged with spring retaining latch

CHASSIS

- Plow Quick hitch- ODOT style bumper with one per side chock block holders
- Snow plow lights
 - 1) Chassis manufacture shall supply a plow light prep kit
 - 2) Plow lights shall be Ecco EW4010 heated lens Plow lights shall include marker and turn signals
 - 3) Plow lights shall be mounted on brackets above headlights at approximately 72” from the ground
 - 4) A toggle switch shall be installed to select headlights or plow lights
 - 5) The high / low and turn signal functions shall be selected by the standard truck lighting control system

➤ PTO– Hot shift installed on Eaton Fuller 18 speed. Transmission

➤ Cab controls

- 1) A switch panel located on the control tower shall have switches to operate truck and pup functions.
- 2) The DEL air controls shall operate the bed hoist, pup hoist plow angle, and plow hoist.
- 3) The CBM electrical system shall have an isolated power source, continuous duty solenoid, fuse block, and resettable breaker.

➤ Hydraulic system

- 1) The hydraulic system shall be open center design.
- 2) The hoist control shall be Del air lever mounted inside cab to the right side of the driver
- 3) The hydraulic control valve shall be Parker VA 35 sectional valve with combined flow return
- 4) The hydraulic pump shall be a Muncie PL series with O-ring ports
- 5) The hydraulic tank shall be 35 gallon upright installed behind the cab.
- 6) There shall be a return line oil filter
- 7) The system shall use AW32 oil

➤ Hitch

- 1) Premier 370A air hitch installed on CBM low mount hitch plate assembly
- 2) Columbia greaseless body hinges D7E Cat pins and bushings 1-7/8"
- 3) Hitch accessories shall include the following: Glad hands, seven way wiring plug, pup wet line, sander supply couplers

➤ Paint

Sandblast body prep, self-etching primer, second high solids primer, Axalta top coat match county colors

Painted diamond on each side of body to customers specification

Base price \$ 50,817.00 FET Not included

Options:

Additional tailgate with no batch gates--- \$4,950.00—FET is not included



CONTRACT PRICING WORKSHEET
For MOTOR VEHICLES Only

Contract No.:

HT06-20

Date Prepared:

8/26/2020

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	Clatsop Co. Public Works	Contractor:	Grande Truck Center
Contact Person:		Prepared By:	Keith Shoffstall
Phone:	503-325-8631	Phone:	210-666-7112
Fax:		Fax:	210-666-7216
Email:		Email:	rshoffstall@grandetruck.com

Product Code:	M-1	Description:	4700 Western Star
---------------	-----	--------------	-------------------

A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 63045

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
1012X8 Government	5100	420024 46K rear axle with pump	8500
014107 500 HP	6500	423083 HD drive Line	450
2901B9 160 amp alt	250	6221EB Tandem diff lock	2450
107042 battery shut off	900	6221DC 46K rera susp	5895
237076 self adj clutch	450	545460 Pusher axle	18500
120008 curved exhaust stack	250	547001 219 W/B	3500
360016 def cover	650	556075 H D frame	1850
342442 FEPTO	1200	5561EB Frame liner	2175
536051 20K ft axle	5500		0
534001 Ft air disc brake	2000	WRH14 Dump Body	26000
420074 20K front susp	1450	Subtotal From Additional Sheet(s):	0
240059 ft shocks	650	Subtotal B:	94220

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
upgrade to columbia dump w/ solid tail gate	29767		0
Freightliner NW additional disc	-2790	Subtotal From Additional Sheet(s):	
	0	Subtotal C:	26977

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 17%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts: (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	184242	=	Subtotal D:	184242
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HGAC Fee Subtotal E: 1000

F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
Trade in allowance	-35000		
		Subtotal F:	-35000

Delivery Date: G. Total Purchase Price (D+E+F): 150242

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

September 23, 2020

Issue/ Agenda Title: Purchase of Caterpillar 930M Wheel Loader with Diamond Boom Mower
Category: Consent Calendar
Prepared By: Ted McLean, Public Works Director
Presented By: Ted McLean, Public Works Director

Issues Before the Commission: Approve the Purchase of Caterpillar 930M Wheel Loader with Diamond Boom Mower

Informational Summary: The 930M Wheel Loader with Diamond Mower will replace #223 1994 Cat IT-12 Loader and Brush Cutter. The Loader Mower/Brush Cutter is an attachment loader that can be used as a loader and accept attachments to perform other operations such as cutting brush and mowing. Peterson Cat is using the Sourcewell nationwide contract that has been advertised in Oregon and complies with the State of Oregon purchasing requirements. Sourcewell Contract# 032119-CAT

The purchase price of this machine with trade in is **\$256,701.28**

Fiscal Impact: This purchase was budgeted in the Roads Equipment Replacement Fund.

Options to Consider:

1. Approve the Purchase of Caterpillar 930M Wheel Loader with Diamond Boom Mower
2. Look for other options

Staff Recommendation: Option # 1

Recommended Action:

Approve the purchase of the Caterpillar 930M Wheel Loader and Diamond Boom Mower from Peterson Cat

Attachment List

- A. Caterpillar Specs
- B. Diamond Mower Specs



August 19, 2020

CLATSOP COUNTY
 PUBLIC WORKS DEPT
 1100 OLNEY AVENUE
 ASTORIA Oregon 97103
 Attention: TOM HECOX

RE: Quote 182283-02

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

One (1) New Caterpillar Model: 930M Wheel Loaders

MACHINE SPECIFICATIONS

930M WHEEL LOADER	541-2671	\$207,550.00
STEERING, STANDARD	333-6850	\$0.00
DIFFERENTIAL, OPEN REAR	333-6529	\$0.00
ENVIRONMENT, MEDIUM DEBRIS	536-5340	\$2,570.00
WEATHER, STANDARD	454-0609	\$0.00
HYDRAULICS, 3V, CPLR READY, SL	565-0933	\$2,420.00
HYDRAULICS, STANDARD	536-5283	\$0.00
LINES, AUX 3RD, STD LIFT	530-1623	\$311.00
JUMPER LINES, NONE	536-5339	\$0.00
LIGHTS, AUX, LED, PREMIUM	559-0844	\$1,045.00
LIGHTS, ROADING, HALOGEN, RH	541-3066	\$0.00
CAB, DELUXE	549-0451	\$4,170.00
SEAT, DELUXE	563-5967	\$1,090.00
RADIO, BLUETOOTH, AUX, MIC	372-1868	\$755.00
PRODUCT LINK, CELLULAR PL641	565-0908	\$0.00
TIRES, 20.5R25 TI MXL * L3	376-0828	\$10,410.00
FENDERS, EXTENDED COVER	366-8149	\$2,180.00
COUNTERWEIGHT, HEAVY	552-4465	\$2,735.00
TOOLBOX AUX	491-7922	\$515.00
AUX ECM	536-5318	\$0.00
RIDE CONTROL	430-2860	\$4,125.00
WARNING, BEACON, LED STROBE	333-1425	\$271.00
SIDE MIRROR, RH	482-5167	\$95.00
GUARD, WINDSHIELD	342-0250	\$3,280.00
QUICK COUPLER, FUSION	536-5313	\$4,285.00
CARRIAGE, PAL C3/4, 62", FUS	532-8222	\$2,610.00
FORK TINE, 2.25"X6"X54", LEFT	360-3354	\$1,122.00
FORK TINE, 2.25"X6"X54", RIGHT	360-3355	\$1,122.00
BUCKET-GP, 3.5 YD3, FUS	345-2426	\$9,947.00
CUTTING EDGE, BOLT ON, 4 PIECE	345-2758	\$917.00
HOOK, FLAT BACK, FUSION	371-2400	\$2,098.00
HOOK, BROOM, FUSION	497-9469	\$1,688.00

SELL PRICE	\$267,311.00
SOURCEWELL MEMBER DISCOUNT AT 24% OF CAT CONTENT	(\$64,154.64)
DIAMOND 23 FT BOOM BOWER WITH 50INCH FLAIL	\$69,988.00
NET BALANCE DUE	\$273,144.36
SALES TAX (0.57%)	\$1,556.92
LESS GROSS TRADE ALLOWANCE	(\$18,000.00)
TOTAL SOURCEWELL CONTRACT AFTER TAX BALANCE	\$256,701.28

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
IT12F	CATERPILLAR (AA)	1KF01089	1990	\$18,000.00

WARRANTY

Standard Warranty: 12 Month, Unlimited Hours Standard Warranty

F.O.B/TERMS: Astoria

INCLUDES;

60 Month 3000 Hour Premier Machine Warranty

Mounting Diamond Mower

Predelivery

Freights

Fuel

ADDITIONAL CONSIDERATIONS

- Sold as per Sourcewell Contract# 032119-CAT

Accepted by _____ on _____

Signature

This Quote is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

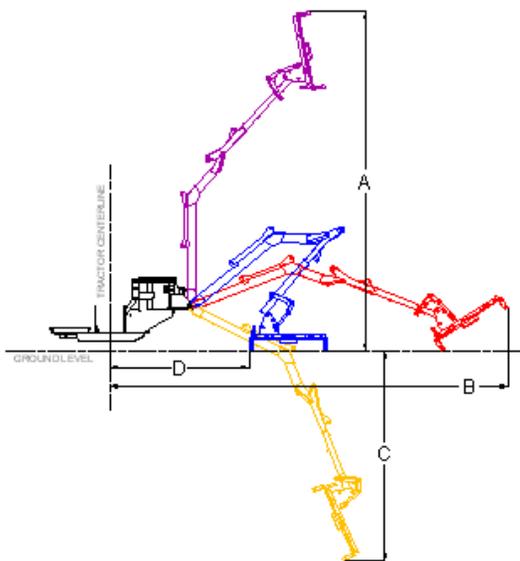
Sincerely,
Joe Lindberg
Machine Sales Representative
Peterson CAT
(503) 880-6648
JALindberg@petersoncat.com

SPECIFICATIONS FOR 23' WHEEL LOADER BOOM

GENERAL SPECIFICATIONS

It is the purpose of the following specifications to describe a wheel loader mounted, self-contained hydraulically driven, boom type mower, which will mow forward and right of the right front tire, and extend by means of an articulated, two-section boom. The unit will be of the manufacturer's current production model, meeting or exceeding the terms of these specifications. Unit(s) will be the manufacturer's most heavy-duty model available. The manufacturer will furnish parts and operation manuals for the unit(s) bid. The manufacturer will also guarantee equipment against defects in workmanship and materials for a period of (1) year.

	BOOM SPECIFICATIONS	Yes	Comply Yes / No	Explain Deviations
	Boom swivel bracket will be triple anchored with 1" thick T-1 steel. All (3) anchors will have 360° grease groove hardened spring steel replaceable split bushings. All (3) anchors will each be equipped with a grease zerk.			
	Counterweight will weigh not less than 1,180 lbs., mounted on the unit frame opposite of the boom side.			
	Primary boom structural tube will not have less than the following sectional properties: Torsional 74.9" ⁴ Bending (Horizontal) 60.1" ⁴ Bending (Vertical) 23.8" ⁴ . The primary boom will be constructed of 8"x6"x1/4" steel tube, and reinforced with 3/8", T1 steel.			
	Secondary boom structural tube will not have less than the following sectional properties: Torsional 25" ⁴ Bending (Horizontal) 22.1" ⁴ Bending (Vertical) 11.7" ⁴ . The secondary boom will be constructed of 6"x4"x1/4" steel tube, and reinforced with 3/8", T1 steel.			
	Boom dimensions are measured from ground level and the tractor's centerline. Boom reach, height, and depth may vary depending upon tractor and/or tire configuration.			



	50" Rotary	60" Rotary	50" HD Flail	63" Flail	44" HD Flail	48" Saw Head	36" FBC
A	*NA	*NA	*NA	*NA	*NA	*NA	*NA
B	22'11"	23'6"	22'5"	23'9"	22'11"	22'11"	22'5"
C	*NA	*NA	*NA	*NA	*NA	*NA	*NA
D	7'2"	7'2"	6'8"	6'9"	7'2"	7'2"	7'2"

*NOTE – Height/Depth is dependent on platform level.

	HYDRAULIC SYSTEM	Yes	Comply Yes / No	Explain Deviations
	Hydraulic oil reservoir system will be used as the power source for rotary cutting head and have a minimum of one fill sight glass.			
	Hydraulic oil will be cooled by an air-to-oil cooler, so that Rise Above Ambient (RAO) does not exceed 50°F.			
	Hydraulic oil reservoir will have a filter with 10 micron element, 75 gpm rated, a restriction gauge visible to the operator, and reservoir suction and return outlets will be equipped with ball valves.			
	Hydraulic oil suction will be an unrestricted 1.5" ID (specifically excluded will be the suction filter and screens.)			
	Hydraulic oil pressure, return, and lift system steel hydraulic lines will be mounted at the rear of the boom arms, and return system hoses will be 1" ID high pressure unrestricted. Hoses will have a burst pressure 4x working pressure.			
	Wire braid reinforced hydraulic lines will be used at all flexible positions on the boom arm (hydraulic hoses/tubing will not be allowed inside boom arms.)			
	Hydraulic pump will have a rating of 98 hp input, and pump and motor will be gear type with cast steel housing and steel gears (specifically excluded will be aluminum pumps, motors, and aluminum gears.)			
	Hydraulic oil to the power center head will not pass through a restriction causing valve while operating the cutting head.			
	Main hydraulic control valve will be non-restrictive, electric solenoid type, with starter lockout switch (Optional hydraulic brake available.) Hydraulic valve will not cause restriction to generate drift while in the off position.			

	HYDRAULIC CYLINDERS	Yes	Comply Yes / No	Explain Deviations
	All cylinder mountings will have replaceable, hardened bushings, of the grease-able type, and are heavy duty industrial type, nitro steel rod welded.			
	Secondary boom cylinder will have a spherical bearing on the rod end.			
	Hydraulic lift cylinders will be mounted on the top of the boom arms.			
	Boom will have (2) double acting hydraulic cylinders, and (1) single acting hydraulic cylinder with accumulator.			

	ENGINE/GENERATOR	Yes	Comply Yes / No	Explain Deviations
	The weight of the complete unit (with fluids and including the boom) will be a minimum of 7,140 lbs.			
	Attachment brackets will be mounted on the vertical plate of the unit to allow mounting to the loader.			

	The unit's center of gravity will be no more than 30" from the center of the wheel loader at boom's full extension, and will be centered with the wheel loader when in the travel position.			
	Diesel engine will have a minimum rating of a Tier 4 final compliant diesel engine, and a minimum power output of 74 hp @ 2200 rpm.			
	Unit comes complete with cab mounted remote control capability (with gauges and auto shut down control,) 2-speed throttle, 30 gallon fuel tank, battery box & cables, fuel lines, radiator/fan/fan guard, and engine cover.			

SPECIFICATIONS FOR 50" BOOM FLAIL MOWER HEAD

GENERAL SPECIFICATIONS

It is the purpose of the following specifications to describe a self-propelled, hydraulically driven, boom type, flail mower, which will mow forward and right of the right rear tire, and extend by means of an articulated, two-section boom. The unit will be of the manufacturer's current production model, meeting or exceeding the terms of these specifications. Unit(s) will be the manufacturer's most heavy-duty model available. The manufacturer will furnish parts and operation manuals for the unit(s) bid. The manufacturer will also guarantee equipment against defects in workmanship and materials for a period of (1) year.

	SAFETY SPECIFICATIONS	Yes	Comply Yes / No	Explain Deviations
	Unit will meet or exceed the following industry standards: SAE J1001, J115, J208, J715, J898, J909, J920, J1150, J1500, ANSI/SAE S441, S318.7, S217.10, S278.6, EP363, and ASTM A370. A compliance report will be available upon request.			

	CUTTING HEAD	Yes	Comply Yes / No	Explain Deviations
	Cutting head will have 435° of combined rotation, weigh a minimum of 1,068 lbs., and 50" of actual cut.			
	Cutting head deck will have 100,000 lb. rated steel housing, minimum of 1/4" x 25" solid steel sidewalls, and have replaceable skid shoes.			
	Hydraulic motor will have a rating of 81.3 hp, and motor assemblies will have automatic belt self-tensioners.			
	Cutting bonnet thickness will be a minimum of 1/8".			

	CUTTER SHAFT	Yes	Comply Yes / No	Explain Deviations
	Cutting shaft will have a minimum of (48) dual purpose, 2 lb., 8" in length, brush and grass knives. Knives will be 10mm thick, and be capable of cutting brush 6" in diameter. Knives will be mounted with 1" grade 8 bolts to the cutting shaft. Knives will be reversible.			
	Cutting shaft will be a minimum of 6" in diameter, with 2-3/16" diameter stub shafts and bearings. Cutting shaft bearings will be of the grip tight double shielded type.			
	Blade cutting diameter will be 23".			
	Cutting shaft rpm will be a minimum of 1700 (tip speed of 10224 fpm.)			

	GROUND ROLLER	Yes	Comply Yes / No	Explain Deviations
	Cutting heads will have 6-5/8" diameter rollers, constructed of schedule 40 DOM tubing. Left and right outer edges of ground roller will be tapered at 45° down to a diameter of 4.81" to minimize turf damage during turns.			

	Ground roller bearings will be KOYO 2580-2520, with four bearings per ground roller. Bearings will be protected inside ground roller tube, specifically excluding external-mounted bearing systems.			
	Ground roller bearings will be lubricated in oil bath, which will be changed on an annual basis. Specifically excluding bearing systems that require daily maintenance or are lubricated with grease.			
	Ground roller bearings will come standard with 2-year warranty.			