



CHILDREN'S TRUST REGULAR MEETING AGENDA

September 12, 2022 at 4:00 PM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Call to Order

Roll Call

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

1. [Board Attendance YTD](#)
2. [8.22.22 Regular Board Meeting Minutes](#)
3. [Programmatic Award and Expense Report](#)
4. [August 2022 Checks and Expenditures Report](#)
5. [August FY2022 Budget Report](#)
6. [Board Meeting Evaluation - Survey Results from 8.22.22](#)
7. [Data Technical Advisory Committee - Minutes from 6.30.22](#)
8. [Data Technical Advisory Committee - Minutes from 7.28.22](#)

General Public Comments

Chair's Report

Executive Director's Report

9. [ED Report \(Kristy Goldwire\)](#)

Presentations

10. [Statute Review – Supplanting Restriction \(Bob Swain\)](#)
11. [Programs Update \(Kristy Goldwire\)](#)

Old Business

12. [8% Salary Increase](#)

New Business

Board Member Comments

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

Next Meeting Date

Monday, September 26, 2022

Regular Board Meeting starts @ 4:00 PM

and FINAL TRIM HEARING starts @ 5:01 PM

Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601

Adjournment

Virtual Meeting Information

View or listen to the meeting: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw

Public Comments: Submit online at <http://www.childrenstrustofalachuacounty.us/commentcard>.

Guidelines for Public Comments

Public comments can be made in person at Children's Trust Board Meetings. We will no longer take comments by Zoom or by phone. If you would like to submit a written comment or a written transcript of your public comment before or after the meeting, these will be provided to Board Members prior to the next Board Meeting.

Any member of the public wishing to be heard either under the agenda section "General Public Comments" or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.

File Attachments for Item:

1. Board Attendance YTD

2022 Board Member Attendance

Item 1.

Regular Meetings	1/10/2022	2/14/2022	3/14/2022	4/11/2022	4/25/2022	5/9/2022	5/23/2022	6/13/2022	6/27/2022	7/11/2022	7/25/2022	8/8/2022	8/15/2022	8/22/2022	9/12/2022	9/26/2022	10/10/2022	11/14/2022	12/12/2022
Labarta	P	P	P	P	P	P	P	P	P	P	P	P	cancelled	P					
Certain	P	P	P	P	P	P	absent	P	P	P	P	P	cancelled	P					
Pinkoson	P	P	P	V	P	P	P	P	P	P	P	P	cancelled	P					
Andrew	N/A	N/A	N/A	P	P	P	P	P	P	absent	P	P	cancelled	P					
Cole-Smith	P	P	V	V	P	V	P	P	P	P	P	P	cancelled	V					
Cornell	P	P	P	P	P	P	P	P	P	P	P	P	cancelled	P					
Ferrero	N/A	N/A	N/A	N/A	N/A	N/A	N/A	P	absent	P	P	P	cancelled	P					
Hardt	P	P	P	P	P	V	absent	V	V	absent	V	V	cancelled	V					
Miller-Jones	N/A	P	absent	absent	V	absent	absent	N/A	N/A	N/A	N/A	N/A	cancelled	N/A					
Simon	P	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	cancelled	N/A					
Snyder	P	P	P	absent	P	P	P	P	P	P	V	P	cancelled	P					
Twombly	P	P	P	V	P	P	P	V	V	P	P	P	cancelled	P					

Special Meetings	Board Retreat 2/23/2022	Emergency Meeting 3/4/2022	ED Interviews 7/26/2022
Labarta	P	P	P
Certain	P	P	P
Pinkoson	P	P	V
Andrew	N/A	N/A	P
Cole-Smith	P	V	P
Cornell	P	P	P
Hardt	P	P	V
Miller-Jones	absent	V	N/A
Simon	P	N/A	N/A
Snyder	P	P	V
Twombly	P	V	P

V = Virtual Attendance
P = Physical Attendance

File Attachments for Item:

2. 8.22.22 Regular Board Meeting Minutes



CHILDREN'S TRUST REGULAR MEETING MINUTES

August 22, 2022 at 4:00 PM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Call to Order

Chair Dr. Margarita Labarta called the meeting to order at 4:00 PM.

Roll Call

PRESENT

Chair Maggie Labarta
 Vice Chair Tina Certain
 Treasurer Lee Pinkoson
 Member Shane Andrew
 Member Karen Cole-Smith – attended virtually
 Member Ken Cornell
 Member Denise Ferrero
 Member Nancy Hardt – attended virtually
 Member Patricia Snyder
 Member Cheryl Twombly

Agenda Review, Revision and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Before approving the agenda, Chair Labarta added two items under the Chair's Report.

Motion to approve the Agenda, as amended, made by Member Pinkoson, Seconded by Member Cornell.

Motion was unanimously approved by voice vote.

Consent Agenda

1. Board Attendance YTD
2. Programmatic Award and Expense Report
3. 8.8.22 Regular Board Meeting Minutes

General Public Comments

Comments by Sherry Kitchens and Ashley Morgan-Daniel

Chair's Report

Chair Labarta reported that Ms. Kiner's official start date as Executive Director will be October 3, 2022. She also brought attention to the trust-funded Business Leadership Institute's recent graduation, and how staff and participants made it a wonderful success.

Written comments by Christi Arrington and Kenneth Scoates were noted.

Chair Labarta reminded all present that a strategic plan is being created, which allocates funds for different CTAC priorities; noting that an unsolicited request for funding via a public comment(s) should not be the suggested method or regular practice.

She informed the board that revisions to the staff employee handbook were currently or shortly taking place and a discussion of benefits would be drafted and brought back as needed. Paid parental leave, brought forward by a public comment request, would be discussed with that process.

Courtney Wilson, attending in place of Trust Attorney Swain, mentioned that the BOCC discussed this issue in 2019, but was put on hold due to COVID. She confirmed that the City of Gainesville offers a policy to their employees (12 weeks paid), but the ACLD (Library District) does not. Vice Chair Certain confirmed that the SBAC (School Board) does not offer paid parental leave. Member Twombly mentioned that the State has unpaid FMLA but does have a program for employees to donate leave to each other, if both parties agree. Attorney Wilson confirmed that the County also has a program for sick leave donations, however recent tax implications for the person donating has shown to be a deterrent. Santa Fe College and the University of Florida offer a disability insurance plan, a sick leave pool, and UF offers 8 weeks of paid parental leave.

- Salary Increase Information (Kristy Goldwire and Nicole Odom)

At the previous meeting, the board requested for staff to bring back details of an 8% salary increase. AED Goldwire presented a one-pager chart of FY22 Salaries, including the three new positions starting in FY23, the Executive Director, the Director of Finance, and a Senior Fiscal person. An 8% increase would be an additional \$52,000 added to the current budget, exclusive of the three new staff. Member Pinkoson clarified that a 4% increase was already included in the calculations for the FY23, as previously presented. This request would add an additional 4% on top. AED Goldwire confirmed. The Board questioned the document for accuracy and requested that staff bring this item back to the next meeting with more clarification.

- Resolution 2022-09 – Budget Amendment for Summer Programming

At the March 14, 2022, board meeting, staff was directed to increase the maximum overall award amount for Summer Camp and Enrichment Services RFP 2022-03 from 1.1M to 2M, execute, and negotiate the contracts. Resolution 2022-09 approves the transfer of \$900,000 from the Fund Balance to the Grants and Aid category.

Motion made by Member Cornell, Seconded by Vice Chair Certain to approve Resolution 2022-09 and have staff create a policy around managing lapsing dollars for future funding cycles.

John S. Rollins and Alan Paulin spoke to the motion.

Motion was unanimously approved by voice vote.

Committee Updates

4. Data Technical Advisory Committee Update (Bonnie Wagner)

The DTAC has met monthly since March, discussing topics such as data collection, processes, what type of data we collect, data security policies, and how to share results with the community. The last DTAC meeting is this Thursday to review the full policy, have a final round of revisions, and then it will be brought back to the board for approval.

New Business

5. Recommendation to apply and accept a Pritzker Children's Initiative Mini Grant (Mia Jones)

The board heard a presentation recommending the application and acceptance of a PCI mini grant for the purpose of the development and implementation of a Black, Indigenous, and People of Color (BIPOC) community doula alliance and training program.

Motion made by Member Cornell, Seconded by Member Pinkoson to approve the application and acceptance of a PCI Mini Grant.

Motion was unanimously approved by voice vote.

Board Member Comments

Member Ferrero asked if there were a way to extend mental health services to students without removing them from the academic portion of their day. She also requested that written comments be included in the minutes if the speaker would like to submit them.

Vice Chair Certain questioned if offering a paid parental leave policy would seem excessive as the Trust is funded by tax dollars.

Member Cornell noted his experience with paid parental leave as the most valuable time he ever spent, with six weeks paid off in 1993. He noted the importance of taxpayer dollars but voiced 100% support for this policy and suggested the Trust could lead by example for the County and Library District. A paid parental leave policy would positively create change in root causes and outcomes for children in Alachua County.

Member Cornell also reminded all present to vote in tomorrow's election.

For Your Information

Items in this section are for informational purposes only and do not require any action by the Trust.

Next Meeting Dates

Monday, September 12, 2022

Regular Board Meeting starts @ 4:00 PM

and FIRST TRIM HEARING starts @ 5:01 PM

Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601

Monday, September 26, 2022

Regular Board Meeting starts @ 4:00 PM

and FINAL TRIM HEARING starts @ 5:01 PM

Children's Trust of Alachua County, 802 NW 5th Ave, Gainesville, FL 32601

Adjournment

Chair Dr. Margarita Labarta adjourned the meeting at 5:10 PM.

Published on *Children's Trust of Alachua County, Florida*
(<https://www.childrenstrustofalachuacounty.us>)

[Home](#) > [Virtual Comment Card](#) > [Webform results](#) > Submission #44

Submission information

Form: [Virtual Comment Card](#) ^[1]
Submitted by Visitor (not verified)
Tue, 08/02/2022 - 5:10pm
98.190.216.110

Name

Russell Scoates

Email

russell@swdc.co

Phone

3523760917

Address

1214 NW 4th Street

Representing

Small World Daycare & Learning Center

Meeting Date

Mon, 08/08/2022

Comments

I would like to thank the CTAC staff and board for their great work finding the two candidates for the Executive Director position and selecting a locally raised, well qualified, new executive director.

As I tried to convey at the previous meeting, there was very little discussion about children under five years of age and how CTAC can have an enormous impact on them going forward. For this reason, I would urge the CTAC board to recognize the amount of time, effort and resources being put into children in public schools. Trying to help these children get back on track will never end if the source of these problems is not addressed.

Children in our area are suffering the unintentional consequences from COVID such as restrictions in socialization, increased trauma levels, behavioral and poverty issues, all of which cause a long-lasting negative impact. Unless resources are invested in helping resolve these issues before the children enter public school, it will be a never-ending cycle.

I am asking the CTAC board to recognize the need to ensure resources are being put toward preventative measures and not just remedial efforts for our community children.

Source URL: <https://www.childrenstrustofalachuacounty.us/node/5728/submission/754>

Links

[1] <https://www.childrenstrustofalachuacounty.us/bc-ct/webform/virtual-comment-card>

Published on *Children's Trust of Alachua County, Florida*
(<https://www.childrenstrustofalachuacounty.us>)

[Home](#) > [Virtual Comment Card](#) > [Webform results](#) > Submission #45

Submission information

Form: [Virtual Comment Card](#) ^[1]
Submitted by Visitor (not verified)
Tue, 08/16/2022 - 11:30am
98.190.41.21

Name

Christi Arrington

Email

christi@girlsplace.net

Phone

(352) 373-4475

Address

2101 NW 39 Avenue, Gainesville, FL 32605

Representing

Girls Place, Inc.

Meeting Date

Mon, 08/22/2022

Comments

I am incredibly grateful to the Trust for supporting us through the Business Leadership Institute (BLI). Initially, out of school programs were not considered for participation. Fortunately, our participation was reconsidered. Although the curriculum is specific to Early Childhood, each topic was relevant for us as a local, grassroots nonprofit. The relationships we formed and the leaders we met will impact us well beyond this year of growth. I am consistently re-evaluating how we do business as a result of BLI. I look forward to growing personally, professionally, and as an organization with the knowledge we have gained. I would be intrigued by an opportunity to gain accreditation with your support. Thank you to Mia and Kristy's leadership and your commitment to this community.

Source URL: <https://www.childrenstrustofalachuacounty.us/node/5728/submission/755>

Links

[1] <https://www.childrenstrustofalachuacounty.us/bc-ct/webform/virtual-comment-card>

Proposal and request for a policy of Paid Parental Leave to be added to the CTAC employee handbook and benefit package.

Public Comment:

Studies show that outcomes for children and their families that have access to a system of paid parental leave have direct positive effects on their mental health, physical health, in establishing supporting relationships, and even to children's reading levels. It also lowers the potential of falling into poverty, and affects the rate of early term births, due to the mother's stress during pregnancy. It is beneficial to the businesses that offer it with increased employee retention, attraction of new talent, it increases productivity and employee morale. It can also help reduce racial disparities in wage loss for minority populations.

In addition to 185 of the 193 United Nations, several US states, and the federal government, several Alachua County employers offer paid parental leave, an option for employees to access disability insurance, and/or a sick leave pool – the Trust does not currently offer any of these options.

The federal government has a well-defined and robust policy. Their model is a 12-week paid parental leave, only available to those who also meet the FMLA requirements of working at least 12 months and 1,250 hours for the employer. These would run concurrently. They also require a commitment to return to work for a specified period of time.

In order for a full-time employee of the Trust to remain in paid status while on FMLA leave (12 weeks) for the birth, placement, or adoption of a child – at their current rate of accrual – would need to work over 4.5 years to build that amount of sick leave. Adding their vacation accrual would reduce this to over 2.25 years (without using a single sick or vacation day for that duration).

This program would address the following goals and strategies:

Goal 1: All children are born healthy and remain healthy

- Strategy 1.1: Support maternal and child health
- Strategy 1.2: Support mental health and substance abuse prevention
- Strategy 1.3: Support physical health
- Strategy 1.4: Improve food security

Goal 2: All children can learn what they need to be successful

- Strategy 2.3: Support literacy and other academic supports

Goal 3: All children have nurturing and supportive caregivers and relationships

- Strategy 3.1: Support initiatives that connect families to resources
- Strategy 3.2: Improve family strengthening and supports

File Attachments for Item:

3. Programmatic Award and Expense Report

GOAL 1: ALL CHILDREN ARE BORN HEALTHY AND REMAIN HEALTHY

\$	687,706	\$	687,706	\$	327,636	\$
----	---------	----	---------	----	---------	----

STRATEGY 1.1 SUPPORT MATERNAL AND CHILD HEALTH

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
MATERNAL FAMILY PARTNER	Healthy Start of North Central Florida, Inc.	\$ 75,000	\$ 75,000	\$ 29,097	\$ 45,903
NEWBORN HOME VISITING PROGRAM	Healthy Start of North Central Florida, Inc.	\$ 400,000	\$ 400,000	\$ 224,656	\$ 175,344

STRATEGY 1.2 SUPPORT MENTAL HEALTH AND SUBSTANCE ABUSE PREVENTION

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
REACH COMMUNITY COUNSELING SERVICES FOR ADOLESCENT GIRLS	PACE Center for Girls Inc.	\$ 75,000	\$ 75,000	\$ 22,255	\$ 52,745
YOUTH MENTAL HEALTH SUPPORT DURING AFTER-SCHOOL AND SUMMER PROGRAMMING	Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida Health Program) Shands Teaching Hospital	\$ 75,000	\$ 75,000	\$ 27,897	\$ 47,103

STRATEGY 1.3 SUPPORT PHYSICAL HEALTH

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
WELLNESS COORINATOR @ HOWARD BISHOP MS *	Children's Home Society of Florida	\$ 62,706	\$ 62,706	\$ 23,730	\$ 38,976

STRATEGY 1.4 IMPROVE FOOD SECURITY

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
----------------	---------------	------------------------	-----------------------	-----------------	-------------------------

GOAL 2: ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL

\$	4,950,567	\$	4,502,076	\$	2,179,765	\$	2,062,311
----	-----------	----	-----------	----	-----------	----	-----------

STRATEGY 2.1 SUPPORT PROFESSIONAL DEVELOPMENT AND CAPACITY-BUILDING

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
TRANSFORMATIVE PROFESSIONAL DEVELOPMENT	Early Learning Coalition of Alachua County	\$ 248,026	\$ 248,026	\$ 135,372	\$ 112,654
V'LOCITY MASTER CLASS SERIES	Business Leadership Institute for Early Learning	\$ 90,000	\$ 95,500	\$ 91,900	\$ 3,600
ACCREDITATION ACADEMY	Multiple	\$ 300,000	TBD	\$ -	\$ -
PROFESSIONAL DEVELOPMENT REGISTRY	The Children's Forum	\$ 34,650	\$ 34,650	\$ 28,875	\$ 5,775
ITN 2022 - 01 YOUTH DEVELOPMENT CAPACITY BUILDING	Alachua County Board of County Commissioners	\$ 8,125	\$ 9,251	\$ -	\$ 9,251
ITN 2022 - 01 YOUTH DEVELOPMENT CAPACITY BUILDING	Boys and Girls Club of NE Florida	\$ 30,000	\$ 30,000	\$ 20,000	\$ 10,000
ITN 2022 - 01 YOUTH DEVELOPMENT CAPACITY BUILDING	Traveling Arts Camp	\$ 23,626	\$ 22,736	\$ 20,317	\$ 2,419
ITN 2022 - 01 YOUTH DEVELOPMENT CAPACITY BUILDING	Gainesville Circus Center	\$ 16,974	\$ 16,974	\$ 16,960	\$ 14
ITN 2022 - 01 YOUTH DEVELOPMENT CAPACITY BUILDING	Gainesville Area Tennis Association (Aces in Motion)	\$ 37,850	\$ 37,850	\$ 19,100	\$ 18,750
ITN 2022 - 01 YOUTH DEVELOPMENT CAPACITY BUILDING	Kids Count in Alachua County, Inc.	\$ 30,586	\$ 30,350	\$ 17,493	\$ 12,857
ITN 2022 - 01 YOUTH DEVELOPMENT CAPACITY BUILDING	Girls Place, Inc.	\$ 31,800	\$ 31,000	\$ 8,886	\$ 22,114
ITN 2022 - 03 YOUTH DEVELOPMENT CAPACITY BUILDING FOR ENRICHMENT PROVIDERS	TBD	\$ 97,119		TBD	
ITN 2022 - 03 YOUTH DEVELOPMENT CAPACITY BUILDING FOR ENRICHMENT PROVIDERS	Motiv8U	\$ 8,723	\$ 8,723	\$ 2,500	\$ 6,223
ITN 2022 - 03 YOUTH DEVELOPMENT CAPACITY BUILDING FOR ENRICHMENT PROVIDERS	New Technology Made Simple Now Inc	\$ 14,158	\$ 14,158	\$ 2,850	\$ 11,308
PHILANTHROPY HUB	Community Foundation of North Central Florida	\$ 8,500	\$ 8,500	\$ 8,500	\$ -

STRATEGY 2.2 EXPAND ACCESS TO HIGH QUALITY CHILDCARE, AFTERSCHOOL, AND SUMMER PROGRAMS

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	TBD	\$ 1,980		\$ -	\$ -
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Alachua County Board of Commisioners	\$ 85,400	\$ 85,400	\$ -	\$ 85,400
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	A-Team Consulting & Training	\$ 24,992	\$ 24,992	\$ 21,373	\$ 3,619
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Boys & Girls Club of NE Florida	\$ 134,042	\$ 134,042	\$ 27,300	\$ 106,742
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Cade Museum for Creativity	\$ 16,268	\$ 16,268	\$ 11,689	\$ 4,579
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Child Advocacy Center Enrichment	\$ 10,500	\$ 10,500	\$ 3,250	\$ 7,250
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	City of Alachua	\$ 66,665	\$ 66,665	\$ 29,676	\$ 36,989
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Community Impact Corporation	\$ 138,575	\$ 138,575	\$ 113,132	\$ 25,443

APPENDIX A - PROGRAM FUNDING

SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Cultural Arts Coalition	\$	28,200	\$	28,200	\$	23,556	\$	Item 3.
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Cultural Arts Coalition Enrichment	\$	14,544	\$	14,544	\$	14,544	\$	-
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Deeper Purpose	\$	91,500	\$	91,500	\$	76,200	\$	15,300
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Empowerment Consultants & Associates	\$	12,253	\$	12,253	\$	2,726	\$	9,527
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Florida Musuem of Natural History Enrichment	\$	22,080	\$	22,080	\$	17,040	\$	5,040
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Gainesville Area Community Tennis ACES in Motion	\$	66,925	\$	66,925	\$	9,481	\$	57,444
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Gainesville Chamber Orchestra Enrichment	\$	7,500	\$	7,500	\$	-	\$	7,500
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Gainesville Circus Center	\$	25,200	\$	25,200	\$	15,920	\$	9,280
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Girls Place	\$	89,950	\$	89,950	\$	30,641	\$	59,309
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Good News Arts	\$	157,220	\$	157,220	\$	113,008	\$	44,212
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Greater Duval Neighborhood Association	\$	49,709	\$	49,709	\$	46,159	\$	3,550
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Just for Us	\$	33,000	\$	33,000	\$	31,840	\$	1,160
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	I AM STEM	\$	163,075	\$	163,075	\$	74,075	\$	89,000
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Kids Count in Alachua County	\$	32,700	\$	32,700	\$	1,730	\$	30,970
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Motiv8U Enrichment	\$	45,000	\$	45,000	\$	32,550	\$	12,450
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	North Central YMCA	\$	189,812	\$	189,812	\$	67,397	\$	122,415
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Santa Fe College	\$	40,708	\$	40,708	\$	34,988	\$	5,720
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	St Barbara CFC Ministries	\$	62,600	\$	62,600	\$	50,435	\$	12,165
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Star Center Children's Theater	\$	93,675	\$	93,675	\$	-	\$	93,675
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Traveling Art Camp	\$	169,505	\$	169,505	\$	107,162	\$	62,343
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	Underground Kitchen Enrichment	\$	66,322	\$	66,322	\$	37,503	\$	28,819
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	University of Florida CROP	\$	47,860	\$	47,860			\$	47,860
SUMMER CAMP & ENRICHMENT PROGRAMMING (2021-2024)	University of Florida Incugator	\$	12,240	\$	12,240			\$	12,240
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Area Tennis Association (Aces in Motion)	\$	188,443	\$	188,443	\$	177,815	\$	10,628
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Kids Count in Alachua County, Inc.	\$	143,025	\$	143,025	\$	88,306	\$	54,719
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Boys and Girls Club of Alachua County	\$	142,569	\$	142,569	\$	95,820	\$	46,749
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Girls Place, Inc.	\$	120,238	\$	120,238	\$	-	\$	120,238
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Circus Center	\$	95,539	\$	95,539	\$	95,539	\$	-
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Deeper Purpose Community Church, Inc.	\$	72,175	\$	72,175	\$	65,790	\$	6,385
AFTERSCHOOL PROGRAMMING (CONTRACT EXTENSION JUNE - SEPTEMBER)	TBD	\$	260,000	\$	260,000	TBD		\$	-
SUMMER PROGRAMMING (FREEDOM SCHOOL)	UF - College of Education Collaborative for Equity in Education	\$	60,000	\$	60,000	\$	49,315	\$	10,685

STRATEGY 2.3 SUPPORT LITERACY AND OTHER ACADEMIC SUPPORTS

PROGRAM	AGENCY	Current Funding	Under Contract	Expensed	Remaining Budget
DOLLY PARTON IMAGINATION LIBRARY	Gainesville Thrive	\$ 14,000	\$ 14,000	\$ 7,359	\$ 6,641
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM	Vineyard Christian Fellowship of Gainesville, FL	\$ 42,690	\$ 42,688	\$ 35,202	\$ 7,486
OPERATION FULL STEAM*	Cade Museum	\$ 33,959	\$ 33,959	\$ 13,078	\$ 20,881

STRATEGY 2.4 IMPROVE CAPACITY TO SUPPORT SPECIAL NEEDS

PROGRAM	AGENCY	Current Funding	Under Contract	Expensed	Remaining Budget
---------	--------	-----------------	----------------	----------	------------------

STRATEGY 2.5 SUPPORT CAREER EXPLORATION AND PREPARATION

PROGRAM	AGENCY	Current Funding	Under Contract	Expensed	Remaining Budget
TEENSWORK ALACHUA	MINORITY BUSINESS LISTINGS, INC.	\$ 125,000	\$ 125,000	\$ 62,190	\$ 62,810
TEENSWORK ALACHUA	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$ 125,000	\$ 125,000	\$ 11,941	\$ 113,059
TEENSWORK ALACHUA	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$ 250,000	\$ 222,455	\$ -	\$ 222,455
TEENSWORK ALACHUA	CAI	\$ 250,000	\$ 223,455	\$ 81,115	\$ 142,340
NEW TECH NOW STEZAM ENGINE PROGRAM	New Technology Made Simple Now Inc	\$ 47,792	\$ 47,792	\$ 30,170	\$ 17,622

GOAL 3: ALL CHILDREN HAVE NURTURING AND SUPPORTIVE CAREGIVERS AND RELATIONSHIPS	\$ 486,589	\$ 484,138	\$ 94,321	\$ 389,817
---	------------	------------	-----------	------------

STRATEGY 3.1 SUPPPORT INITIATIVES THAT CONNECT FAMILIES TO RESOURCES

PROGRAM	AGENCY	Current Funding	Under Contract	Expensed	Remaining Budget
---------	--------	-----------------	----------------	----------	------------------

RFP 2021-07 HELP ME GROW ALACHUA
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS

Children's Home Society of Florida
Partnership for Strong Families

\$ 220,000 \$ 219,999 \$ 12,250 \$
\$ 191,589 \$ 189,139 \$ 57,733 \$

Item 3.

131,406

STRATEGY 3.2 IMPROVE FAMILY STRENGTHENING AND SUPPORTS

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
PROJECT YOUTH BUILD PARENTING PROGRAM	FL Institute for Workforce Innovation, Inc. d/b/a Project YouthBuild	\$ 75,000	\$ 75,000	\$ 24,339	\$ 50,661
GOAL 4: ALL CHILDREN LIVE IN A SAFE COMMUNITY		\$ 57,054	\$ 57,054	\$ 39,052	\$ 18,002

STRATEGY 4.1 SUPPPORT INJURY PREVENTION

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
			\$ -	\$ -	\$ -

STRATEGY 4.2 SUPPPORT INITIATIVES THAT PREVENT DELINQUENCY /TRUANCY

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
BIG BROTHERS BIG SISTERS OF ALACHUA COUNTY	Big Brothers Big Sisters of Tampa Bay, Inc.	\$ 29,554	\$ 29,554	\$ 23,720	\$ 5,834

STRATEGY 4.3 SUPPPORT VIOLENCE PREVENTION INITIATIVES

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
PEACEFUL PATHS INCREASING SERVICE VOLUME	Peaceful Paths, Inc.	\$ 27,500	\$ 27,500	\$ 15,332	\$ 12,168

COMMUNITY ENGAGEMENT

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
SPONSORSHIPS		\$ 25,000		\$ 13,460	\$ 4,990

<u>PROGRAM</u>	<u>AGENCY</u>	<u>Current Funding</u>	<u>Under Contract</u>	<u>Expensed</u>	<u>Remaining Budget</u>
		\$ 25,000		\$ -	\$ 4,990
42ND ANNUAL 5TH AVE ARTS FESTIVAL	CULTURAL ARTS COALITION		\$ 400	\$ 400	
BACK TO SCHOOL EVENT	HIGH SPRINGS CHAMBER		\$ 1,500	\$ 1,500	
BACK TO SCHOOL EVENT	EARLY LEARNING CENTER		\$ 1,000	\$ 1,000	
BALANCE 180	BALANCE 180 GYMNASTICS & SPORTS ACADEMY		\$ 260	\$ 260	
CELEBRATE THE CHILD EVENT	ALACHUA COUNTY CHILD ABUSE PREVENTION TASK FORCE UF		\$ 1,000	\$ 1,000	
CHILDRENS WEEK EVENT	CHILDRENS FORUM		\$ 1,000	\$ 1,000	
COATS FOR KIDS	SOAR MENTORING		\$ 300	\$ 300	
DANCE MARATHON	CHILDRENS MIRACLE NETWORK SHANDS TEACHING HOSPITAL		\$ 2,000	\$ 2,000	
FATHERHOOD SUMMIT A CALL TO ACTION	COMMUNITY IMPACT CORP		\$ 2,000	\$ 2,000	
SPRING FIELD DAY EVENT	VINEYARD		\$ 2,000	\$ 2,000	
STOP THE VIOLENCE EVENT JULY 30	COMMUNITY IMPACT CORP		\$ 2,000	\$ 2,000	
TEACH ME TO DANCE	BLSSD FUTURE		\$ 1,500	\$ 1,500	
VISIT UF TOURS JUNE 8	UF FOUNDATION		\$ 2,000	\$ 2,000	
SAFE KIDS EVENT	JUST BETWEEN FRIENDS		\$ 250	\$ 250	
ART FOR KIDS	NEW TECHNOLOGY MADE SIMPLE NOW		\$ 1,000	\$ 1,000	
WILD READING SAFARI	EPISCOPAL CHILDRENS SERVICES		\$ 1,500	\$ 1,500	
FAMILY HEALTH & FITNESS DAY	PREMIER MOM'S		\$ 300	\$ 300	

Items in red not included in original annual budget.

REIMAGINE GAINESVILLE	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
MATCH (* executed agreements under corresponding goal)	\$ 200,000	\$ 96,665	\$ 36,808	\$ 103,336
FY 22 BUDGETED GRANTS AND AID	\$ 5,014,315			
FY22 PROGRAM FUNDING BOARD APPROVED	\$ 6,360,251	\$ 5,794,434	\$ 2,741,043	\$ 2,938,525
(+/-)	\$ (1,345,936)	\$ (780,119)	\$ 2,273,272	\$ 2,000,000

Updated 09.01.2022

File Attachments for Item:

4. August 2022 Checks and Expenditures Report

**Item:**

August 2022 Checks and Expenditures Report

Requested Action:

The Trust is asked to receive the report.

Background

Resolution 2020-2 requires that "All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion."

Attachments

August 2022 Bank Activity Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Children's Trust of Ala Cty LIVE

Bank Account Activity Report

Reconciled & Un-Reconciled

From Date: 08/01/2022 - To Date: 08/31/2022

Bank	Bank Account						
.							
Bank of America	Concentration Account						
Deposits:	Date	Type	Deposit Information		Description	Department	Amount
	08/12/2022	Collection			Other	0700 - Clerk Finance and Accounting	2,724.88
							\$2,724.88
Checks:	Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist							
EFTs:	Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist							
Returned Checks:	Date	Payer	Check Number			Amount	
No Transactions Exist							
Wire Transfers:	Type	Date	Vendor	Description		Internal Account	Amount
	Wire Transfer Out	08/18/2022	State Board of Administration of Florida	WT from 805 to 323410			(4,500,000.00)
							(\$4,500,000.00)
Adjustments:	Type	Date	Description				Amount
No Transactions Exist							
Bank of America	ZBA Accounts Payable						
Deposits:	Date	Type	Deposit Information		Description	Department	Amount
No Transactions Exist							

1

Checks: Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
Open	10964	08/04/2022		Accounts Payable	Childrens Home Society of FL	3,943.69
Open	10965	08/04/2022		Accounts Payable	City of Alachua	29,676.00
Open	10966	08/04/2022		Accounts Payable	Gainesville Circus Center Inc	14,100.36
Open	10967	08/04/2022		Accounts Payable	PACE CENTER FOR GIRLS INC	4,441.15
Open	10968	08/04/2022		Accounts Payable	Partnership for Strong Families	10,624.55
Open	10969	08/04/2022		Accounts Payable	Peaceful Paths Inc.	3,435.70
Open	10970	08/04/2022		Accounts Payable	St. Barbara CFC Ministries	19,356.05
Open	10971	08/10/2022		Accounts Payable	ALACHUA COUNTY BOCC	4,614.22
Open	10972	08/10/2022		Accounts Payable	BANK OF AMERICA	152.05
Open	10973	08/10/2022		Accounts Payable	Child Advocacy Center Inc.	750.00
Open	10974	08/10/2022		Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	8,571.42
Open	10975	08/10/2022		Accounts Payable	North Central Florida YMCA	310.50
Open	10976	08/10/2022		Accounts Payable	Splee LLC	1,250.00
Open	10977	08/10/2022		Accounts Payable	Traveling Art Camp LLC	2,947.70
Open	10978	08/10/2022		Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	934.40
Open	10979	08/12/2022		Accounts Payable	CADE MUSEUM LABS INC	6,804.00
Open	10980	08/12/2022		Accounts Payable	Children's Forum	2,887.50
Open	10981	08/12/2022		Accounts Payable	Computer Aid Inc	73,095.55
Open	10982	08/12/2022		Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
Open	10983	08/12/2022		Accounts Payable	Just for Us Edu	17,805.00
Open	10984	08/12/2022		Accounts Payable	Motiv8U of North Central Florida Inc	6,675.00
Open	10985	08/17/2022		Accounts Payable	Ameris Bank	7,204.93
Open	10986	08/17/2022		Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	14,818.15
Open	10987	08/17/2022		Accounts Payable	CFX OFFICE TECHNOLOGY OF GAINESVILLE	240.19
Open	10988	08/17/2022		Accounts Payable	Child Advocacy Center Inc.	2,500.00
Open	10989	08/17/2022		Accounts Payable	Deeper Purpose Community Church Inc	34,050.00
Open	10990	08/17/2022		Accounts Payable	GrayRobinson PA	346.00
Open	10991	08/17/2022		Accounts Payable	Motiv8U of North Central Florida Inc	14,625.00
Open	10992	08/17/2022		Accounts Payable	OFFICE DEPOT	114.49
Open	10993	08/17/2022		Accounts Payable	University of Florida Board of Trustees	9,280.00
Open	10994	08/19/2022		Accounts Payable	ALACHUA COUNTY BOCC	4,614.22
Open	10996	08/19/2022		Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	16,318.26
Open	10997	08/19/2022		Accounts Payable	North Central Florida YMCA	65,731.59
Open	10998	08/19/2022		Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	390.00
Open	10999	08/19/2022		Accounts Payable	Jones, Mia R	67.44
Open	11000	08/24/2022		Accounts Payable	Business Leaders Institute for Early Learning	61,900.00
Open	11001	08/24/2022		Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	32,464.44

Open	11002	08/24/2022	Accounts Payable	Gainesville Circus Center Inc	8
Open	11003	08/24/2022	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	Item 4.
Open	11004	08/24/2022	Accounts Payable	Good News Arts Inc	70,269.96
Open	11005	08/24/2022	Accounts Payable	Howard Industries Inc d.b.a. Howard Technologies	2,521.00
Open	11006	08/24/2022	Accounts Payable	Just for Us Edu	6,160.00
Open	11007	08/24/2022	Accounts Payable	St. Barbara CFC Ministries	14,150.00
Open	11008	08/29/2022	Accounts Payable	A-Team Consulting & Training Inc	6,180.02
Open	11009	08/29/2022	Accounts Payable	BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	6,389.50
Open	11010	08/29/2022	Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	54,380.17
Open	11011	08/29/2022	Accounts Payable	CE's Underground Kitchen	11,030.30
Open	11012	08/29/2022	Accounts Payable	CFX OFFICE TECHNOLOGY OF GAINESVILLE	215.47
Open	11013	08/29/2022	Accounts Payable	Deeper Purpose Community Church Inc	7,650.00
Open	11014	08/29/2022	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	18,826.59
Open	11015	08/29/2022	Accounts Payable	Gainesville Thrives	1,823.39
Open	11016	08/29/2022	Accounts Payable	Health Equity Inc	75.00
Open	11017	08/29/2022	Accounts Payable	I AM STEM	46,575.10
Open	11018	08/29/2022	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	9,826.79
Open	11019	08/29/2022	Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	10,483.11
Open	11020	08/29/2022	Accounts Payable	The District Board of Trustees of Santa Fe College	34,988.00
Open	11021	08/29/2022	Accounts Payable	VINEYARD CHRISTIAN FELLOWSHIP OF GAINESVILLE, INC	4,742.84
Open	11022	08/29/2022	Accounts Payable	CivicPlus LLC	3,895.00
Open	11023	08/31/2022	Accounts Payable	CADE MUSEUM LABS INC	4,885.00
Open	11024	08/31/2022	Accounts Payable	CDW GOVERNMENT	4,910.00
Open	11025	08/31/2022	Accounts Payable	Community Impact Corporation, Karl Anderson	85,192.35
Open	11026	08/31/2022	Accounts Payable	CULTURAL ARTS COALITION INC.	19,156.31
Open	11027	08/31/2022	Accounts Payable	GIRLS PLACE, INC.	8,885.61
Open	11028	08/31/2022	Accounts Payable	Greater Duval Neighborhood Association	24,613.11
Open	11029	08/31/2022	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	1,314.00
Open	11030	08/31/2022	Accounts Payable	REAL ESTATE ACQUISITION FOR CHILDREN, LLC	12,600.00
Open	11031	08/31/2022	Accounts Payable	Traveling Art Camp LLC	90,876.75
					<hr/>
					\$1,050,175.49

EFTs: Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
Open	159	08/17/2022		Accounts Payable	Health Equity Inc	357.39
Open	164	08/17/2022		Accounts Payable	AlphaStaff Inc.	26,135.21

Voided

161

08/24/2022

08/26/2022

Accounts Payable

Randstad North America Inc. Spherion
Staffing LLC

Item 4.

\$27,427.00

Returned Checks:	Date	Payer	Check Number	Amount
. No Transactions Exist				

Wire Transfers:	Type	Date	Vendor	Description	Internal Account	Amount
. No Transactions Exist						

Adjustments:	Type	Date	Description	Amount
. No Transactions Exist				

File Attachments for Item:

5. August FY2022 Budget Report

**Item:**

August 2022 Budget Review

Requested Action:

The Trust is asked to receive the 1st Quarter Budget Review

Background

Board Policy 3.50 requires that “the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

Attachments

August 2022 Budget by Fund Report

Programmatic Impact:

NA

Fiscal Impact:

NA

Recommendation:

Receive the Report

Children's Trust of Ala Cty LIVE

Budget by Fund Category Report

08/31/2022

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
31 - TAXES	\$8,249,047.00	\$0.00	\$8,249,047.00	\$0.00	\$0.00	\$8,255,715.88	(\$6,668.88)	100%	\$7,801,760.08
33 - Intergovernmental Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$75,000.00
34 - Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
36 - Miscellaneous Revenue	\$83,333.00	\$0.00	\$83,333.00	\$0.00	\$0.00	\$58,224.92	\$25,108.08	70%	\$97,597.74
38 - Other Sources	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$750,000.00	(\$650,000.00)	750%	\$352,879.48
Revenue Totals	\$8,432,380.00	\$0.00	\$8,432,380.00	\$0.00	\$0.00	\$9,063,940.80	(\$631,560.80)	107%	\$8,327,237.30
Expense									
10 - Personnel Services	\$1,056,387.00	\$0.00	\$1,056,387.00	\$0.00	\$0.00	\$777,774.08	\$278,612.92	74%	\$649,418.30
20 - Operating Expenses	\$1,199,226.00	\$0.00	\$1,199,226.00	\$21,589.34	\$71,689.57	\$802,428.15	\$325,108.28	73%	\$710,562.68
30 - Capital Outlay	\$0.00	\$93,599.00	\$93,599.00	\$2,521.00	\$18,861.00	\$68,893.00	\$5,845.00	94%	\$0.00
50 - Grants and Aid	\$5,014,315.00	\$0.00	\$5,014,315.00	\$716,378.93	\$2,763,159.22	\$2,578,370.07	(\$327,214.29)	107%	\$2,277,956.95
60 - Other Uses	\$1,162,452.00	(\$93,599.00)	\$1,068,853.00	\$0.00	\$0.00	\$750,000.00	\$318,853.00	70%	\$338,667.00
Revenue Totals:	\$8,432,380.00	\$0.00	\$8,432,380.00	\$0.00	\$0.00	\$9,063,940.80	(\$631,560.80)	107%	\$8,327,237.30
Expenditure Totals:	\$8,432,380.00	\$0.00	\$8,432,380.00	\$740,489.27	\$2,853,709.79	\$4,977,465.30	\$601,204.91	93%	\$3,976,604.93
1 - Governmental Funds Net Totals:	\$0.00	\$0.00	\$0.00	(\$740,489.27)	(\$2,853,709.79)	\$4,086,475.50	(\$1,232,765.71)		\$4,350,632.37
4 - Other Funds									
Revenue									
36 - Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00

Children's Trust of Ala Cty LIVE

Budget by Fund Category Report

08/31/2022

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
4 - Other Funds									
Expense									
20 - Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
30 - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Expenditure Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
4 - Other Funds Net Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Revenue Grand Totals:	\$8,432,380.00	\$0.00	\$8,432,380.00	\$0.00	\$0.00	\$9,063,940.80	(\$631,560.80)	107%	\$8,327,237.30
Expenditure Grand Totals:	\$8,432,380.00	\$0.00	\$8,432,380.00	\$740,489.27	\$2,853,709.79	\$4,977,465.30	\$601,204.91	93%	\$3,976,604.93
Grand Totals:	\$0.00	\$0.00	\$0.00	(\$740,489.27)	(\$2,853,709.79)	\$4,086,475.50	(\$1,232,765.71)		\$4,350,632.37

File Attachments for Item:

6. Board Meeting Evaluation - Survey Results from 8.22.22



Summary of Board Meeting Evaluation Surveys

Per Board Policy 1.15, each meeting Board members will have the opportunity to evaluate the effectiveness and efficiency of meetings and provide suggestions on how to improve and best use time during Board meetings. The following is a summary of the input Board members provided for review by the Board, CTAC staff, and members of the public regarding the most recent Board meeting.

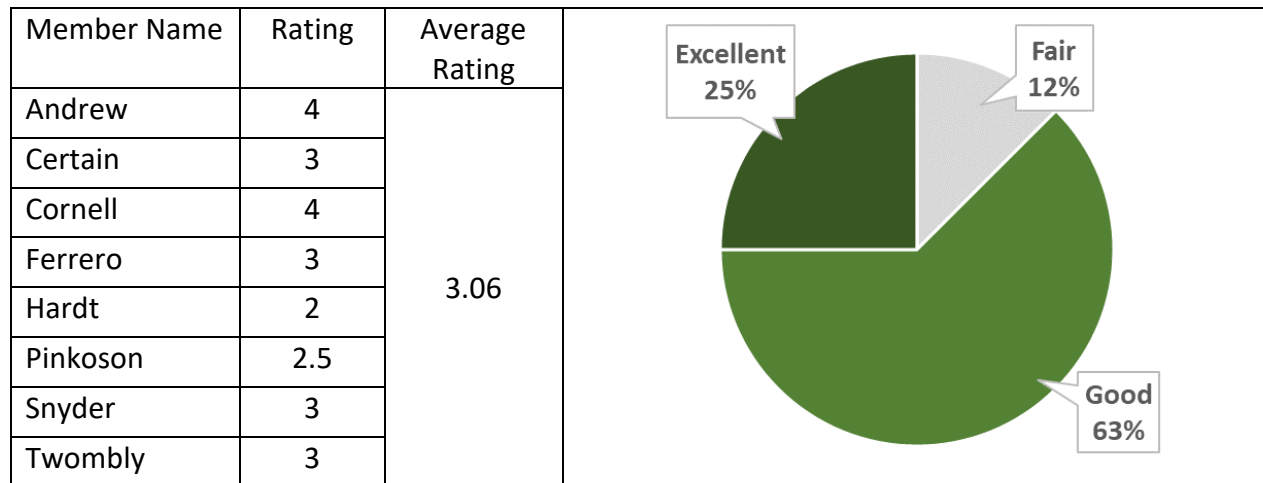
<u>Date of Meeting:</u>	August 22, 2022
<u>Completion Rate:</u>	80% of Board members completed (8 of 10)

Evaluation of Meeting Components:

Board members rate effectiveness and efficiency of four components from 1 to 4. Ratings signify 1 = “poor”, 2 = “fair”, 3 = “good”, and 4 = “excellent”. Overall, meeting components received mostly favorable ratings of either “good” or “excellent”. All meeting components did however receive lower than average ratings. Several Board members made comments about wanting additional financial information and clarity regarding salary recommendations. Two Board members reported difficulty hearing – one that was present in person and another on virtually. Member Hardt who participated virtually expressed she felt disconnected noting she was not recognized or asked to contribute to the discussion.

Meeting Component				
Date of Meeting	Materials Provided	Meeting Facilitation	CTAC Staff	Presentations
August 22, 2022	3.06	3.50	3.31	3.50
August 8, 2022	3.78	3.89	3.67	4.00
Average (Jan-July)	3.66	3.76	3.84	3.66

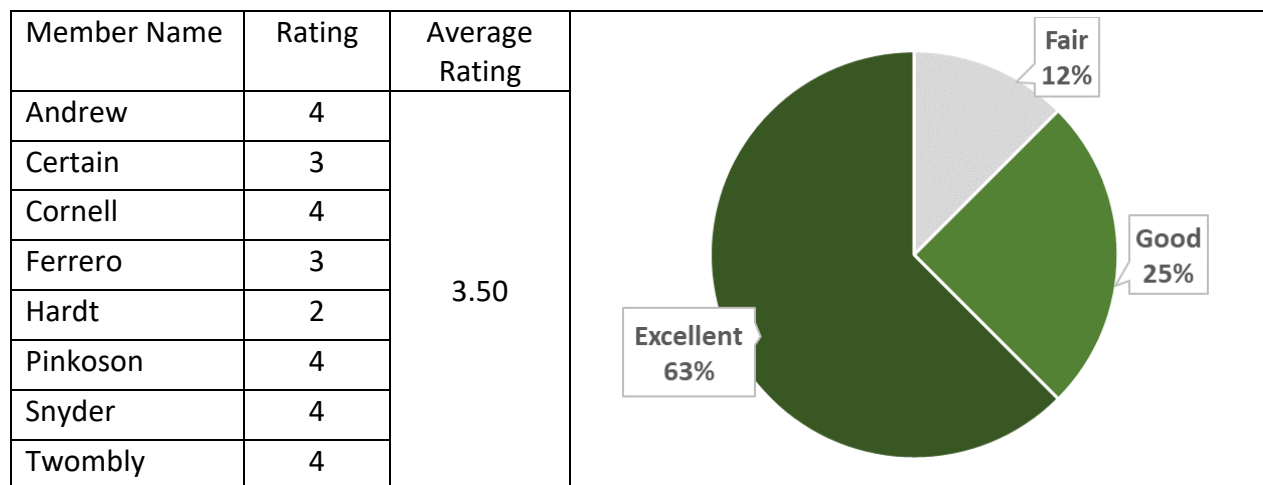
Materials Provided (The Board packet was received in a timely fashion and provided the information needed to prepare for the meeting)



Comments:

- Thanks for the materials. They really help me figure out what is going on but being remote at this time of year, I am feeling quite disconnected. (Hardt).
- The material in the packet was its usual excellent work. The additional information regarding the salary consideration could have been better. (Pinkoson).

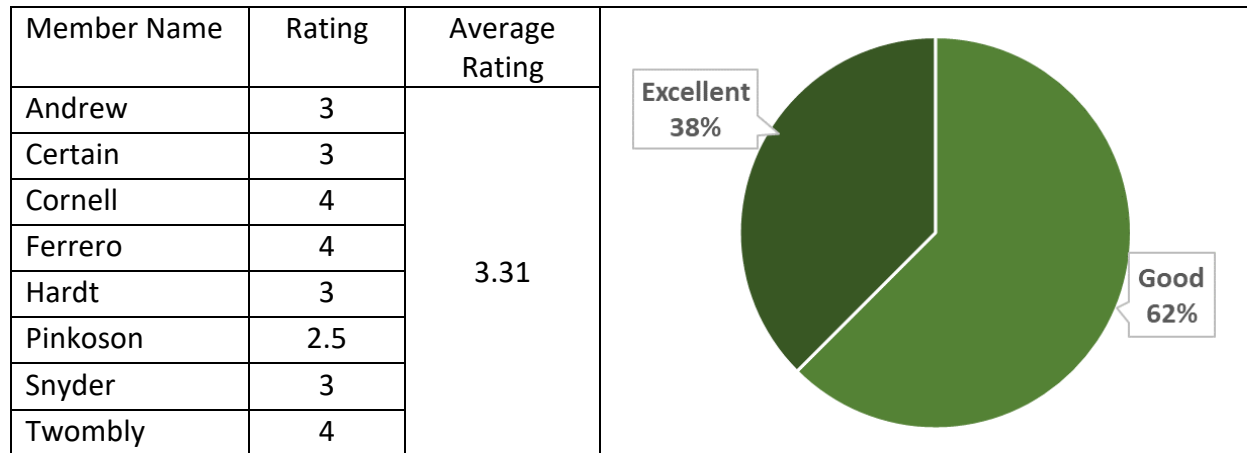
Meeting Facilitation (The Chair ensured Board members and members of the public who wanted to speak had the opportunity to be heard)



Comments:

- I had a difficult time hearing tonight. (Ferrero).
- No one ever recognized my presence or asked if I had anything to contribute. (Hardt).

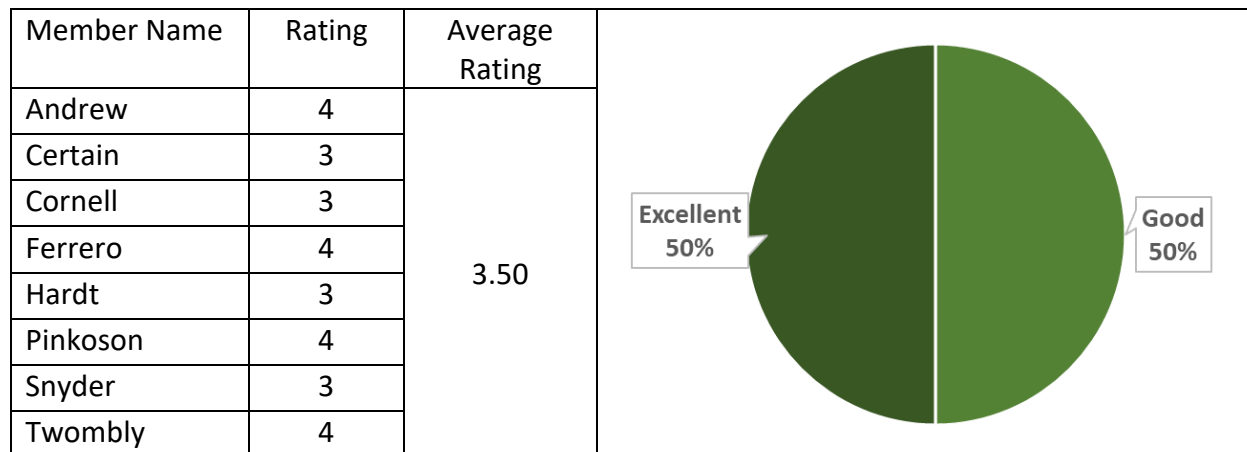
CTAC Staff (CTAC staff were knowledgeable on their agenda items and prepared to address questions, or provide a plan for follow-up)



Comments:

- Budget (increase salary FY23) requires additional clarity. (Andrew).
- See above. (Pinkoson).

Presentations (Presentations were helpful in providing information on programs and policies to guide decision-making and allow for input and transparency)



Comments:

- Need more details on financial requests from staff prior to staff recommendation. (Cornell).

Finally, Board members were able to provide general comments on the meeting overall as well as topics they'd like to see addressed on future agendas. Member Andrew indicated he was pleased with the possibility of a community doula training program. Member Hardt expressed frustration and disconnection as a Board member. Member Hardt stated that the Trust has limited financial and programmatic support for prevention efforts.

Board member Hardt indicated previously she would like to see a presentation from Sherry Kitchens of the Child Advocacy Center on the prevention of violence and trauma. Kitchens did make a public comment during the August 22nd meeting, but did not provide a presentation during this meeting, which member Hardt indicated in her comment.

General Comments:

- The possibility of establishing a community doula training program and alliance is heart-warming. (Andrew)
- I think I understood why Maggie responded to Sherry Kitchens the way she did. Sherry used her time to comment on preventing child abuse. We have almost no programmatic or financial support to prevention. Not just abuse, but dental disease, other things. But my frustration as a board member is that I am not even sure I can make a motion since I am remote. I can't vote, how can I make a motion. Feeling quite disconnected from the board. (Hardt).

Are there any items, presentations, or other information you would like placed on a future Board agenda?

- I asked for Sherry to present on prevention of child abuse. She came to the microphone to discuss a way to get to the presentation and was not warmly received. Frustrating for me. Not sure what she is feeling. (Hardt).

File Attachments for Item:

7. Data Technical Advisory Committee - Minutes from 6.30.22



DATA TECHNICAL ADVISORY COMMITTEE MINUTES

June 30, 2022 from 9:30 AM – 11:00 AM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Welcome

CTAC staff, Bonnie Wagner, welcomed committee members and meeting participants, invited committee members to join the Menti platform, briefly reviewed the agenda topics for the current and future meetings.

Roll Call

Member Attendance: Anne Koterba, Fred Posner, Janet Bente Romero, Michael Bowie, Shirley Watts, Taylor Gilfillan, and Lauren Levitt (virtual).

Members Absent: Lee Pinkoson, and Shane Andrew.

Meeting Topics

1) Recap

- Informing Participants

DTAC committee members validated the summary provided for the May discussion on informing participants including the adoption of an informed consent process. DTAC members agreed the consent process should be concise and understandable. Specifically, a short consent statement would include why information is collected, how it will be used and protected. Members were also in favor of having the data collection policy available on the Children's Trust website where individuals could access more detailed information and have a staff contact listed to respond to any questions, concerns, or grievances.

The Trust strives to keep participants informed about our data collection and management through the following practices:

- Providers collecting personally identifiable information (PII) from children and families to submit to the Trust shall obtain consent, from a person legally authorized to give consent, to collect and provide it to the Trust.

- The Trust will provide a short consent statement to include the following: (1) why the information is being collection, (2) how it will be used, (3) how it will be protected.
- The Trust's data collection and management policy will be available on the Children's Trust website along with a staff contact listed to express any questions, concerns, or grievances.

- Required Data

Two committee members expressed concerns about not allowing for an opt-out option for data elements needed for accountability purposes indicating that some individuals may refuse services because they do not want to provide their information, or are reluctant to submit information to meet eligibility requirements due to associated stigma. Deputy County Attorney Bob Swain reiterated that data needed for determining eligibility and to prove services were rendered must be collected. Other committee members and meeting participants were in agreement that this was reasonable and necessary. Discussion was had on tracking the extent to which families refuse services due to data collection requirements, and also how providers could communicate with families about how information will be used and protected will be important in alleviating these concerns.

Committee members expressed concerns about having completion rates of 70% or higher, though desirable, might be challenging in certain circumstances and for some programs. The Trust staff will continue to work with each provider to establish reasonable goals and targets for contracts that are achievable, consistent with the program model, and intensity of services.

Revisions based on the discussion appear below and will be discussed in July DTAC meeting:

- There is not an opt-out option of data elements required for accountability purposes as the Trust must be able to verify services were rendered.
 - ❑ Providers will communicate with families why and how information is used and protected and emphasize their information would *only* be used for these specific purposes. Providers will report to the Trust on any individual who refuses services due to data collection requirements and along with their specific concerns.
- Providers would be required to help administer and encourage participants to take part in data collection activities to assess program performance and outcomes. Examples might include surveys, focus groups, interviews, other qualitative data collection, and consent to release data to/from third parties. Participation of program participants is voluntary, and participants may refuse to participate.
 - ❑ The Trust seeks to hear from as many participants as possible and have data be representative and complete to increase credibility and confidence about findings drawn from the data. The Trust would like to see completion rates of 70% or higher for participants taking part in evaluative efforts. The Trust staff works with each

provider to establish reasonable goals and targets that are achievable, consistent with the program model, and intensity of services.

Required data elements for accountability typically includes enrollment/registration, eligibility documentation, and attendance or participation. These data need to be collected to account for services being rendered and confirm dollars were used for a public good and as specified in the contract.

- Data Sharing

DTAC committee members also validated the summary provided for May discussion on external data sharing and were in agreement that data sharing is permissible when carried out using specified practices and safeguards in place, which are detailed below.

The Trust may enter into agreement with organizations for whom we partner for data sharing in order to achieve mutual goals to benefit children and families. The data sharing agreement would outline and engage in the following practices:

- Develop a clear purpose and intention for any external data sharing which weighs benefits alongside risks,
- Minimize risks through implementing appropriate data security safeguards,
- Research or evaluation performed by third parties using Trust data is conducted with deidentified data,
- If there is an interest in linking Trust data with external dataset to examine program or system impacts that the analysis is done by the Trust and the amount of identified information released is the minimum required to make the match, and potentially done so by using IDs, pseudoIDs, and other tokens.

2) Data Security

DTAC committee members were in support of the recommendations of CTAC staff specified for data security, which recognizes the role of the Trust and its staff, funded providers, and IT/software vendors in protecting PII. A suggestion made about having IT/software vendors complete a third-party/external security audit was added. A summary of the recommendations are outlined below:

The Trust will require IT and software vendors adhere to the following practices in order to safeguard data collected on children and families:

- ✓ Data is encrypted while at rest and in transit.
- ✓ Routinely complete an external security audit.
- ✓ Audit trail of system access.

- ✓ Configure system access to each user's specific role.
- ✓ Apply industry-standard best practices to protect PII from disclosure, through system security settings, including:
 - A strong password
 - Identity authentication (such as, multi-factor, network/user validation)
 - Password expiration
 - System lock out after multiple failed login attempts
 - Inactivity timeout
 - Login inactivity suspension

The Trust will require providers and its staff adhere to the following practices in order to safeguard data collected on children and families:

- ✓ All data system users will commit protect the data in a manner that does not permit the personal identification of program participants by unauthorized persons and will complete a Data System User Agreement at initial log in and every year thereafter.
- ✓ All data system users will participate in training on how to use the system.
- ✓ Report and/or terminate data system access immediately upon staff separation from employment.
- ✓ Devices used for data system access must have a password.
- ✓ Report any device theft, or account compromise.

Public Comments

None.

Close

Next meeting is July 28, 2022 at 9:30am-11am at the Children's Trust office.

802 NW 5th Ave, Gainesville, FL 32601

Non-Committee Members in Attendance:

CTAC Staff Attendance: Bonnie Wagner (Research, Planning, and Evaluation Coordinator), Kristy Goldwire (Acting Executive Director), Daniel Douglas (Communications Manager), Elizabeth Cayson (Community Engagement Coordinator) and Ashley Morgan-Daniel (Executive Assistant & Clerk of the Trust).

Others in Attendance: Bob Swain (Deputy County Attorney) and Herman Knopf (University of Florida Anita Zucker Center)

File Attachments for Item:

8. Data Technical Advisory Committee - Minutes from 7.28.22



DATA TECHNICAL ADVISORY COMMITTEE MINUTES

July 28, 2022 from 9:30 AM – 11:00 AM

CTAC, 802 NW 5th Ave, Gainesville, FL 32601

Welcome

CTAC staff members (Elizabeth Cayson, Kristy Goldwire, Daniel Douglas and Bonnie Wagner) and Board member Lee Pinkoson welcomed committee members. Board member, Lee Pinkoson, called the meeting to order. There was not an in-person quorum of at least five members, so the meeting was conducted as a workshop where we shared information and received input with no official action. CTAC staff, Bonnie Wagner, briefly reviewed the agenda topics for the current and future meetings.

Roll Call

Member Attendance: Anne Koterba, Fred Posner, Janet Bente Romero, Shane Andrew, Lee Pinkoson (virtual) and Lauren Levitt (virtual).

Members Absent: Shirley Watts, Michael Bowie, and Taylor Gilfillan.

Meeting Topics

1) Recap

- Required Data

CTAC staff reviewed changes made to the “Required Data” section of the policy based on the discussion and input of the committee members. Specifically, staff added that the Trust would partner with providers to provide assurance to families about how their information would be used and protected. The Trust would establish a feedback cycle with providers and families, which would include learning more about any concerns about the information collected, so the Trust can gain understanding, make improvements and address concerns families have related to information being requested.

CTAC staff revised some language to reframe and add clarity and pointed out specific changes to DTAC members. Members expressed they liked the revisions made.

- Data Security

CTAC staff shared a summary of the “Data Security” section of the policy discussed during the June 30th meeting. Data security expectations are outlined both for IT/software vendors and for Trust and Provider staff. IT/software vendors who handle data collected on children and families will be required to implement best practices for system security, including: a strong password, identity authentication, password expiration, system lock out, inactivity timeout, and login inactivity suspension. Trust and Provider staff must also commit to protect the data, participate in training, terminate system access appropriately, have a device password, and report any account compromise.

2) Sharing Results

CTAC staff reviewed collecting data serves multiple purposes for the Trust to plan, monitor, examine performance and progress towards goals. Data is best leveraged through thoughtful evaluation and collaboration processes. CTAC staff shared a summary of the Children’s Trust’s [Guiding Principles](#), which highlights it values being accountable, transparent, collaborative, good stewards, and promoters of equity. CTAC staff shared that data collected by the Trust is an important component of the quality improvement process (i.e., Plan, Do, Study, Act). CTAC staff made a few policy suggestions: (1) not identifying any individuals specifically in public reporting, (2) sharing evaluation reports and presentations publicly as requested, and (3) making on-going and intentional efforts to share our work with key stakeholders as well as publicly. Input and suggestions were requested on: (a) how to effectively share results and (b) how to involve stakeholders. DTAC members shared that:

- An opportunity to share evaluation results with each provider is essential, and ideally this is hosted at their respective location.
- Communicate with Providers that the Trust desires to engage in a cycle of improvement (i.e., Plan, Do, Study, Act).
- There is mutual agreement between the Trust and Providers on the evaluation results.
- Results are shared with the broader community.
- The Trust and Providers ask the right evaluation questions to establish meaningful results about program impact and outcomes.
- PII on children and families would not be shared except as required by law (i.e., court order, subpoena)

3) Preparing to Finalize

CTAC staff shared an initial draft of the Children’s Trust’s *Data Collection and Management Policy*. CTAC staff briefly reviewed the document structure and highlighted that in large part the policy represents a compilation of recommendations from the group. CTAC staff requested that all DTAC members review the draft policy and provide feedback by August 8, 2022. CTAC staff plans to incorporate all committee member feedback receive to produce a second draft in advance of the final DTAC meeting on August 25, 2022.

Public Comments

None.

Close

Next meeting is August 25, 2022 at 9:30am-11am at the Children's Trust office.

802 NW 5th Ave, Gainesville, FL 32601

Non-Committee Members in Attendance:

CTAC Staff Attendance: Bonnie Wagner (Research, Planning, and Evaluation Coordinator), Kristy Goldwire (Acting Executive Director), Daniel Douglas (Communications Manager), Elizabeth Cayson (Community Engagement Coordinator) and Ashley Morgan-Daniel (Executive Assistant & Clerk of the Trust).

Others in Attendance: Bob Swain (Deputy County Attorney)

File Attachments for Item:

9. ED Report (Kristy Goldwire)



EXECUTIVE DIRECTOR REPORT

August 1, 2022 – August 31, 2022

SUMMARY

Highlight for the Month:

1. Final Data Technical Advisory Committee meeting was held August 25, 2022
2. Pritzker has approved CTAC's Alachua County Community Doula Alliance and Training Grant for \$50,000

MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT		
DATE	MEETING / EVENT	SUMMARY
Aug 1	High Springs Police Department	Meeting with Chief Sheppard to discuss CTAC's participation at the National Night Out event in High Springs.
Aug 2	Alachua County Fire Rescue	Attended community event - "Push-In Ceremony" Fire Service Tradition at Station 23.
Aug 2	Alachua Chamber of Commerce	Attended Alachua Chamber Luncheon event in Alachua.
Aug 2	Josh's Place, Alachua	Introduction meeting with Mayor Gib Coerper and Kelly Harris to learn about Josh's Place. Josh's Place, a community led place for young adults seeking peer group counseling, mentoring and support.
Aug 2	National Night Out 2022, City of High Springs	Hosted resource table at National Night Out event
Aug 3	M-CHAT Training with Help Me Grow Florida	Screening tool training on Modified Checklist for Autism in Toddlers (M-CHAT). Specifically designed for children ages 16-30 months. It is one of 4 screening tools Help me Grow affiliates are required to offer to families.
Aug 3	WELS Debrief Meeting	Software review and discussion with ELC.
Aug 4	Apricot 360 Demonstration	Software demonstration for contract and grant management.
Aug 4	Darry Lloyd, Chief of Investigations Director of Witness Management Office	Meeting to learn more about upcoming Teen Youth listening sessions.

	of State Attorney 8th Circuit-Black on Black Crime Task Force	
Aug 5	Help Me Grow Alachua Check in and Budget Meeting	Biweekly meeting with Help Me Grow Alachua. Discussion and review of the budget for fiscal year 2022.
Aug 7	High Springs Chamber of Commerce – Back-to-School event	Hosted Resource Table at Back-to-School event. Sponsored by CTAC.
Aug 9	Fifth Ave Neighborhood Association meeting	Hosted and attended Fifth Ave Neighborhood Association meeting.
Aug 11	BLI Planning Team Meeting	Meeting with the Chamber, BLI, and CTAC staff to review the run of show tick tock and task for graduation scheduled on Aug 13.
Aug 12	North Central Florida Advisory Board Planning Meeting	Planning discussion for the next meeting scheduled in October.
Aug 13	Business Leadership Institute for Early Learning Alachua County Masterclass Cohort 1 Graduation	End of session graduation event for BLI cohort 1 early learning center and family-based home participants.
Aug 15	Help Me Grow Alachua Planning meeting	Meeting to provide direction for marketing material and promotional items.
Aug 15	National Collaborative for Infant and Toddlers (NCIT) Hub Evaluation Advisory Team Meeting	Advisory team meeting in preparation for the National Pn-3 Systems Building Meeting scheduled for Sept 12. The meeting purpose is to provide an opportunity to share, discuss, and offer input on evaluation and documentation activities, methods, and planned products and to

		develop opportunities and a process for co-interpretation of evaluation findings.
Aug 16	CIG Interim Report Meeting with Pritzker Children's Initiative (PCI)	Meeting with PCI leadership and grant team to review the last 6 months of the PCI community innovation grant.
Aug 16	Junior League Food Insecurity Advisory Group	Attended by community stakeholders. Review of programs throughout the county for school age children. Discussion of schools' food programs and how to support children who could still benefit from free lunch. Discussed an idea to expand access to children under 5 who do not have an older sibling being served through one of the backpack programs.
Aug 16	Alachua County Child Abuse Prevention Task Force	Monthly meeting. Team received a presentation from Sarah Livingstone with APH Talks which focuses on discussion on mental health. The taskforce discussed initiatives for the year and will focus on mental health as a project.
Aug 16	Food Systems Coalition of Greater Gainesville	Stakeholders around the county shared updates.
Aug 16	Greater Gainesville Chamber Business Before Hours event	Attended Chamber's Business Before Hours event at Alachua County Main Library.
Aug 17	Commonsense Childbirth Institute - Doula training and certification	Introduction and proposal review meeting with Kendra Ippel, Director of Training, Certification, and Accreditation for Commonsense Childbirth Institute.
Aug 17	Campaign for Grade Level Reading Advisory Team Lectio Presentation Meeting	The Alachua County Campaign for Grade Level Reading Advisory Team was selected to present at the state meeting on the TA experience with Lectio and next steps for the campaign. This meeting was to review and

		plan for the presentation scheduled for Aug 23.
Aug 17	Help Me Grow Alachua Leadership Team Meeting	First Leadership team meeting for Help Me Grow Alachua (HMGA). HMGA outlined progress thus far and what is ahead. Solicited input from the leadership team.
Aug 17	Community Foundation of North Central Florida - PRG Advisory Council Meeting	Orientation for new PRG advisory council members. Update on existing and new projects.
Aug 18	Harn Museum of Art Meeting	Meeting with Paige Willis, to discuss Lights on Afterschool event.
Aug 18	North Central Florida YMCA Community Stakeholders Input Session	Participated in YMCA's Community Stakeholders Input session.
Aug 19	Help Me Grow Alachua Communication and Marketing Meeting	Meeting with Help Me Grow Alachua, CHS, Help Me Grow Florida, and Children's Forum to finalize criteria for communication and logos for marketing materials and promotional items.
Aug 19	Safety Net Collaborative Meeting	Safety Net Collaborative members shared updates and upcoming events.
Aug 19	Martin County CSC	Met with Martin County CSC about SAMIS and Evaluation policies and practices.
Aug 23	Programs team contract related forms and provider handbook update meeting	Meeting with staff to review and update forms for the new fiscal year.
Aug 24	Masterclass Cohort 2 Planning Meeting	Meeting with staff from BLI to discuss potential dates for masterclass cohort 2.

Aug 24	System Mapping	Progress meeting with Kallen Shaw on system map for PN-5.
Aug 24	Greater Gainesville Chamber	Attended the Chamber's ribbon-cutting ceremony for HoneyBee Pediatrics.
Aug 24	Board requested funding opportunities	Meeting with staff to discuss Saving Smiles, Catholic Charities and Child Advocacy. Scope of work and Budget document submissions.
Aug 25	Healthy Start with Julie Moderie	Meeting to discuss the scope of work for the Family Partner at CWH for fiscal year 2023.
Aug 25	Community Foundation of North Central Florida - PRG Advisory Council meeting	Meeting to discuss PRG new and existing projects.
Aug 25	Contract negotiation with Prismatic	Meeting to discuss contact with Prismatic Service for listening project.
Aug 25	Data Technical Advisory Committee	The Trust hosted its last DTAC meeting. After review and discussion, members unanimously approved the revised Data Collection and Management Policy. Next steps for implementing the policy were discussed. Appreciation certificates were distributed to all committee members in attendance and group photos taken. Committee members were invited to the September 26, 2022, meeting where policy recommendations will be presented to the Board.
Aug 25	St. Lucie County CSC	Met with CSC St. Lucie County to discuss SAMIS and Evaluation policies and practices.
Aug 26	Meeting with National Association of Counties (NaCo)	Meeting with Arabella Pluta-Ehlers Children and Families Program Manager for NaCo. Discussion on PN-5 agenda at the state level.

Aug 26	City of Waldo	Meeting with Rita Puentes, City of Waldo to discuss sponsorship opportunities and future opportunities for funding.
Aug 29	United Way-North Central Florida	Meeting with Victoria Vicary to discuss sponsorship funding for the Reading Pals program.

PROGRAMS Calendar

PROGRAMS CALENDAR (CALENDAR FOR THE PREVIOUS MONTH AND THE UPCOMING MONTH)	
August	
Tuesday, August 2, 2022	Pritzker Children's Initiative Fellows Meeting
Wednesday, August 3, 2022	Data System Check-In with CTAC and ELC Staff
Wednesday, August 3, 2022	M-CHAT Training with Help Me Grow Florida
Thursday, August 4, 2022	Campaign for Grade Level Reading Meeting
Thursday, August 5, 2022	Programs Team Meeting
Friday, August 5, 2022	Help Me Grow Alachua Bi Weekly Meeting
Monday, August 8, 2022 BOARD MEETING	Listening Project Discussion and Programs Update
Friday, August 12, 2022	PCI and Community Fellow Meeting
Tuesday, August 16, 2022	Grant Interim Report Meeting with Pritzker Children's Initiative
Friday, August 19, 2022	Summer Camp - End of the year reflection survey due
Friday, August 19, 2022	Help Me Grow Alachua Bi Weekly Meeting
Friday, August 19, 2022	National Collaborate for Infants and Toddlers - Alachua Meeting
Thursday, August 22, 2022	Help Me Grow National Forum Planning Meeting
Thursday, August 25, 2022	Data Technical Advisory Committee Meeting
Friday, August 26, 2022	Teens Work Alachua - End of the year reflection survey due
Friday, August 26, 2022	PCI and Community Fellow Meeting
Wednesday, August 31, 2022	Capacity Building - End of the year program narrative due (Out of School Providers)
September	
Thursday, September 1, 2022	Cade Community Forum
Thursday, September 1, 2022	Campaign for Grade Level Reading Meeting
Tuesday, September 6, 2022	Programs Team Meeting
Wednesday, September 7, 2022	Listening Project - Project Plan with Prismatic
Thursday, September 8, 2022	Early Learning Coalition of Alachua County Quality Committee Meeting
Thursday, September 8, 2022	CTAC Renewal meetings begin
Friday, September 9, 2022	Pritzker Children's Initiative and Community Fellow Meeting
Monday, September 12, 2022 BOARD MEETING	Programs Update & 1st TRIM Meeting
Monday, September 19, 2022	Pritzker Grant Partners Meeting
Tuesday, September 20, 2022	Business Leadership Institute Masterclass Cohort 2 Planning Meeting
Wednesday, September 21, 2022	Early Learning Coalition of Alachua County Board of Directors Meeting
Monday, September 26, 2022 BOARD MEETING	Programs Update & 2nd TRIM Meeting
Friday, September 30, 2022	Capacity Building - End of the year program narrative due (Enrichment Providers)

PLANNING, RESEARCH, AND EVALUATION

Bodies of Work:

Data System Exploration - One-on-one discussions with evaluation staff at other CSCs (Martin, St. Lucie, Leon) regarding their data systems, evaluation practices, and policies. Reviewed CSC software contracts and draft RFP. Completing research on vendors and enterprise software solutions. Internal staff and partner discussions on desired features and scope of work.

Data Technical Advisory Committee - After review and discussion, DTAC members unanimously approved the *Data Collection and Management Policy*. Trust staff facilitated a discussion of next steps in implementing the policy. Trust staff had follow-up communication with committee members to again thank them for their participation and encourage any further participation.

End of Year Reporting - Developing and implementing End-of-Year Reporting process for 67 contracts, which includes data submissions, reporting on performance measures, characteristics of the population served, providing narrative reflections, and feedback on how the Trust can improve.

Contract Renewal - Preparing to review, discuss, and refine performance measures with providers.

Annual Report - Planning content for Annual Report.

Summer Camps - Finalizing data collection and provider End-of-Program Narrative survey process. Data analysis will begin once all data collection is finalized.

TeensWork Alachua - Finalizing data collection and provider End-of-Program Narrative survey process. Data analysis will begin once all data collection is finalized.

Youth Development Capacity Building - Finalizing data collection and provider End-of-Program Narrative survey process.

Environmental Scan - Planning to leverage already existing local data sources (including qualitative dialogues, and existing document) to compile synthesized information on child well-being indicators and resources. Highlighted areas of focus are: mental health, child care access, community violence, substance use, child behavior, special needs, dental and physical health, and other areas of focus indicated through the Listening Project.

Listening Project - Further developed expectations for each project deliverable; met with vendor to review the contracted deliverables and timeline in detail; reached out and provided support to vendor sharing with them Needs Assessment completed locally as well as by other CSCs; shared local census population and demographic data by zip codes; local community information to consider in developing the project plan.

Webinars/Articles/Professional Development:

Webinar: “*Strategies for Shifting Power from Funder-Driven to Community-Driven*” facilitated by the Tamarack Institute on August 24, 2022.

Kinarsky, A. R., & Christie, C. A. (2022). *Analysis of Evaluation Policies in the Philanthropic Sector*. American Journal of Evaluation, 43(2), 175-192.

Reviewing Needs Assessment recently completed by other CSCs:

- [Leon County](#)
- [Escambia County](#)
- [Duval County](#)

FINANCE AND ADMINISTRATION

August Check and Expenditures Report
 August Trial Balance Report
 August Programmatic Awards and Expense Report

COMMUNICATIONS

Communications Report: August 1, 2022 – August 31, 2022

Website Traffic – Key Points

•	Page Views	3,218
•	New Users	635

Most Viewed Web Pages

•	Home Page	697
•	Bids/RFPs	208
•	Meetings	179
•	Regular Meeting	163
•	Program Directory	142

Followers

•	Constant Contact	1,286
•	Facebook	994
•	Twitter	208
•	Instagram	209
•	LinkedIn	126

In the News

- [Good Things Gainesville: celebrating a new school year with renovated facilities - Gainesville Sun - August 18, 2022](#)

- [Business Leadership Institute for Early Learning Alachua County Masterclass 1 Graduation - Alachua Chronicle - August 16, 2022](#)
- [Project YouthBuild enrollment deadline is Thursday - The Guardian - August 15, 2022](#)
- [High Springs Delays Wall Mural Action, Approves Solar Farm, Chamber Freebie Questioned – Alachua County Today - August 9, 2022](#)
- [Parents line up for the back-to-school free giveaway – epiexpress - August 5, 2022](#)

BOARD MOTIONS

Motions included in this section are incomplete as of the previous meeting

DATE	MOTION	STATUS	COMMENTS
7/11/22	Motion to have CTAC Attorney amend CRI contract to reflect board approved changes	Completed	CRI contract is fully executed
5/23/22	Motion to have staff investigate whether afterschool and summer camps address strategy 2.3 (literacy) or 2.4 (special needs)?	Completed	Summary of survey results will be provided at the September 26, 2022 Trust meeting

BOARD REQUESTS

DATE	REQUEST	STATUS	COMMENTS
8/8/22	Provide Marsha Kiner with the link to all CTAC Board meetings	Completed	Marsha receives the Zoom link for all meetings
8/8/22	Research programs that address technology and connectivity needs	In progress	Program team will meet to determine the best approach
8/8/22	Send Katie Howard's (HR Consultant) contact information to all Board members	Completed	All Board members should have received an email with Katie's contact information from Ashley
6/27/22	Request from Board to have programs staff meet with the following programs to discuss funding needs	In Progress	CTAC Program staff have initiated the process for each provider to complete a

	1. Saving Smiles 2. Child Advocacy Center 3. Weekend Hunger Backpack Program		scope of services and budget and budget narrative forms. Updates will be provided at each meeting
6/27/22	Discussion of the GNV4ALL initiative proposals	In progress	An invitation to present at the October 10 th meeting has been sent to James Lawrence and his team.
5/23/22	How do our position's salaries compare to other CSCs? How does our Admin costs compare to other CSCs?	In progress	Ask a CSC request has been submitted to State Association

SUCCESS STORIES

Partnership of Strong Families - Family Resource Center

A student enrolled in SWAG FRC's summer camp broke her glasses. This student is exceptionally bright but was struggling in summer camp due to vision-related issues. Staff feared there could also be future learning implications during the upcoming school year. SWAG FRC's Academic Enrichment Coordinator (a new part-time position funded by the SW Advocacy Group) contacted the child's mother who voiced the need for support. The child's mother stated that she had been in a car accident and did not currently have the funds for the repairs. She also disclosed that because of the situation she currently had no way to get to the vision center. Through the collaboration of FRC staff, and members from the SWAG Board, a plan was devised, and the child's glasses were fixed by the following day. Upon receiving her repaired glasses, the student was ecstatic, smiling from ear-to-ear, and expressing her gratitude.

File Attachments for Item:

10. Statute Review – Supplanting Restriction (Bob Swain)



Item:

Statute Review – Supplanting Restriction (Bob Swain)

Requested Action:

The Trust is asked to receive the information

Background:

As the Trust works to create funding strategies to fund Alachua County programming, Attorney Swain has been asked to provide the Board with a review of the Statute and guidance regarding supplanting to ensure Trust funding to any organization does not have the effect of supplanting (replacing) funding from an existing source.

Fiscal Impact:

N/A

Recommendation:

Receive the information

File Attachments for Item:

11. Programs Update (Kristy Goldwire)

**Item:**

Programs Update (Kristy Goldwire)

Requested Action:

The Trust is asked to receive the information

Background:

End of the Year Reporting Procedures: To date, the programs team has worked together to create end of the year reflection surveys and program narrative reports that will be completed by all Trust funded providers. Reports and presentations will be generated with the data that is collected from these reports, as well as reports that have been submitted during the fiscal year. Fiscal year data will also be used to support the Trust's annual report, scheduled to be completed by January 1, 2023.

Contract Renewals: Contract negotiations are scheduled and will start the week of September 12, 2022. Contract Managers are renewing currently funded programs. All providers have been asked to submit new budgets for fiscal year 2023. Providers have the option to increase line items and/or add line items within their current awarded amount.

New Providers: Program staff have initiated the process for each provider to complete a scope of services and budget and budget narrative forms. The initial documents were due to staff by August 19, 2022. The programs team held an internal review of the submitted forms on August 24, 2022. Additional questions regarding, funding and budget, performance measures, and scope have been sent to all providers, to be returned to the Trust September 8, 2022. Program staff will continue to work with providers to ensure Trust funding is awarded in the most appropriate way.

Fiscal Impact:

TBD

Recommendation:

Receive the information

File Attachments for Item:

12. 8% Salary Increase

**Item:**

8% Salary Increase

Requested Action:

1. The Board is asked to make a recommendation regarding 8% salary increases for current CTAC staff.

Background:

During the August 8, 2022, meeting, a motion was made to provide staff a one-time \$1,000 payment to address inflation and a recommendation for 8% salary increase that would begin at the start of fiscal year 2023.

Currently, all staff receive a 4% increase each fiscal year on their perspective anniversary date. Self-assessments and performance evaluations are also completed after staff anniversary dates. Increases are not merit based.

The Board has two different options to consider:

- Option one, is to increase all employees' pay by 8% on October first.
- Option two, is to provide a 5% increase and performance evaluation by October 1 and then subsequently increase those who receive merit, based on their evaluation, on another 3%.

The first option is the best choice for the Trust right now. Most of the employees recently received an evaluation, so to evaluate them again, prior to October may be confusing. Plus, the incoming Executive Director may want to evaluate the staff her own way. Three different evaluations in a year can be somewhat overwhelming and may appear inconsistent.

Attachments:

Staff salary spreadsheet

Fiscal Impact:

See attachment

Recommendation:

Staff recommends approval

FY 2023 STAFFING

	FY22 Salary (13 FTE)	FY23 by position with 4% (10 FTE)*	FY23 Proposal with 4% (13 FTE)	Total Salary and Fringe FY23 4%	FY23 by position with 8% (10 FTE)*	FY23 Proposal with 8% (13 FTE)	Total Salary and Fringe FY23 8%
Proposed Annual Increase by %		\$ 26,263.64			\$ 52,527.28		
Annual Salary Total All Staff	\$ 967,590.97		\$ 993,854.61			\$ 1,020,118.25	
				\$ 1,413,093.87			\$ 1,439,357.51

*Increase of 4% & 8% calculated on filled positions as of July 31 2022

3 of the 13 FTEs will be vacant until after October 1 2022. Annual percentage increases will fall into FY24 budget