



**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

## **CHILDREN'S TRUST REGULAR MEETING AGENDA**

August 12, 2024 at 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

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### **Call to Order**

### **Roll Call**

### **Agenda Review, Revision, and Approval**

Approval of the agenda also approves all the items on the consent agenda.

### **Consent Agenda**

1. [Board Attendance YTD](#)
2. [5.30.24 Workshop on Enrichment RFP Minutes](#)
3. [6.10.2024 Workshop on FY25 Budget Minutes](#)
4. [6.10.2024 Regular Board Meeting Minutes](#)
5. [6.10.2024 Board Meeting Evaluation - Survey Results](#)
6. [FY 2024 Budget Report \(June\)](#)
7. [FY2024 June Monthly Checks & Expenditures Report](#)
8. [FY2024 June Monthly Programmatic Awards & Expenditures Report](#)
9. [FY2024 3rd Quarter Financial Report](#)
10. [FY2024 3rd Quarter Financial Report to the BOCC](#)
11. [FY2025 TRIM Submission to ACPA \(prior year millage rate, current year millage rate, and current year rolled-back rate\)](#)
12. [June and July Sponsorship Applications](#)

### **General Public Comments**

### **Executive Director's Report**

13. [8.12.2024 ED Report](#)
14. [Gun Violence Initiative Funding Proposal](#)

### **Presentations**

15. [Recommendation for Award – Youth Health RFP 2024-01](#)

16. [Afterschool Update \(Bonnie Wagner\)](#)

### **New Business**

17. [BDO Proposal – Internal Controls and Fiscal Infrastructure Assessment](#)

### **General Public Comments**

### **Board Member Comments**

### **For Your Information**

Items in this section are for informational purposes only and do not require action by the Trust.

18. [Funding Timeline & Implementation Plan Update](#)

### **Next Meeting Dates**

Regular Board Meeting - Monday, September 9th, 2024 @ 4:00 PM

Jack Durrance Auditorium, Alachua Co. Admin Building, 12 SE 1st Street, Gainesville, FL, 32601

First TRIM Meeting - Monday, September 9th, 2024 @ 5:01 PM

Jack Durrance Auditorium, Alachua Co. Admin Building, 12 SE 1st Street, Gainesville, FL, 32601

Regular Board Meeting - Monday, September 23rd, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Final TRIM Meeting - Monday, September 23rd, 2024 @ 5:01 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

### **Adjournment**

### **Virtual Meeting Information**

View or listen to the meeting: [https://www.youtube.com/channel/UCpYNq\\_GkjCo9FQo3qR5-SOw](https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw)

Public Comments: Submit online at <http://www.childrenstrustofalachuacounty.us/commentcard>.

### **Guidelines for Public Comments**

Public comments can be made in person at Children’s Trust Board Meetings. We will no longer take comments by Zoom or by phone. If you would like to submit a written comment or a written transcript of your public comment before or after the meeting, these will be provided to Board Members prior to the next Board Meeting.

Any member of the public wishing to be heard either under the agenda section “General Public Comments” or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.

**File Attachments for Item:**

1. Board Attendance YTD

## 2024 Board Member Attendance

Item 1.

Regular Meetings	2/12/2024	3/4/2024	4/8/2024	5/13/2024	6/10/2024	8/12/2024	9/9/2024	9/23/2024	10/14/2024	11/4/2024	12/9/2024
Andrew	P	P	absent	P	P						
Certain	P	P	P	P	P						
Chance	P	P	P	P	P						
Cornell	P	V	P	P	P						
Ferrero	P	P	P	P	P						
Hardt	P	P	P	V	V						
Labarta	P	P	absent	P	P						
Pinkoson	P	absent	P	P	P						
Twombly	P	P	P	P	absent						

Special Meetings	Workshop RFP Youth Health 3/25/2024	Joint with Board of County Commissioners 5/6/2024	Workshop RFP Enrichment 5/30/2024	Workshop on FY25 Budget 6/10/2024	Workshop on Maternal Child Health Initiatives 8/12/2024	First TRIM FY2025 9/9/2024	Final TRIM FY2025 9/23/2024
Andrew	absent	absent	absent	absent			
Certain	P	P	V	P			
Chance	P	P	absent	P			
Cornell	P	P	P	P			
Ferrero	absent	absent	V	P			
Hardt	absent	P	absent	V			
Labarta	absent	P	P	P			
Pinkoson	P	P	P	P			
Twombly	P	absent	P	absent			

V = Virtual Attendance  
P = Physical Attendance

**File Attachments for Item:**

2. 5.30.24 Workshop on Enrichment RFP Minutes



**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

## **SPECIAL MEETING WORKSHOP ON ENRICHMENT RFP MINUTES**

May 30, 2024, at 1:00 PM

CTAC, 4010 NW 25th Place, Gainesville, FL 32606

### **Call to Order**

### **Roll Call**

### **PRESENT**

Chair Lee Pinkoson  
Vice Chair Ken Cornell  
Treasurer Cheryl Twombly  
Member Tina Certain – attended virtually  
Member Judge Denise R. Ferrero – attended virtually  
Member Maggie Labarta

### **ABSENT**

Member Shane Andrew  
Member Mary Chance  
Member Nancy Hardt

**Chair Pinkoson called the meeting to order at 1:00 PM.**

### **Agenda Review, Revision and Approval**

A quorum was not physically present; therefore no motions were made in this meeting.

### **Discussion**

1. Enrichment RFP: To expand access to enriching programming and activities for children residing in Alachua County.

Kristy Goldwire, Director of Program Operations, presented the draft of the Enrichment RFP which aligns with Goal 2 of CTAC’s Strategic Plan, proposes \$250,000 in funding allocation and is supported with data from CTAC’s Listening Project and input sessions from parents, youth, staff, and community members.

The purpose of this RFP is to expand access to enrichment activities, which aim to help children gain knowledge, skills, improve behavior, and expose them to new experiences. Providers may offer a variety of services including but not limited to health and wellness,

leadership, life management skills, career exploration, STEM, social-emotional wellbeing and awareness, and/or arts and culture.

Vice Chair Cornell asked if funds from Goal 1, which focuses on health, could be used instead of or in addition to the existing allocation. Prior to awarding individual providers, DOP Goldwire confirmed that she will bring the applications before the board, and if applicable, the Board may use funds from other categories at that time.

Rural communities are an essential area for service provision, requiring applicants to conduct 30% of their sessions outside of the Gainesville area. The feasibility of this requirement was discussed, but ultimately agreed that the performance measure was suitable. Bonus points were suggested if sites included the Archer, Hawthorne, and Waldo communities.

Member Certain asked how the site locations would be monitored. Research, Planning, and Evaluation Coordinator Bonnie Wagner covered the performance measures that will be used. These included participation rates, sites served, sessions completed, partner satisfaction, youth enjoyment, and quality of programming. As measuring qualitative values, such as youth engagement, enjoyment, and discovery can be difficult, Member Labarta suggested asking the providers to define enrichment, and explain how their curriculum is applied, supported, and modeled.

Staff discussed further requirements, such as a budget summary which may include transportation costs to rural locations. Member Cornell also suggested adding a question to ascertain what percentage of a program's budget this funding would make up, as well as how the program capacity would vary if only 75% or 50% of requested funds were awarded. Among others, requirements also include a 3-5 minute video application of the programs, the number of children expected, the sessions to be provided, and two reference letters from local partners.

### **General Public Comments**

### **Adjournment**

**Chair Pinkoson adjourned the meeting at 3:00 PM.**

**File Attachments for Item:**

3. 6.10.2024 Workshop on FY25 Budget Minutes





**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

## **CHILDREN'S TRUST - SPECIAL MEETING BOARD WORKSHOP ON FY25 BUDGET MINUTES**

June 10, 2024, at 2:00 PM

Alachua County Health Dept, Thomas Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

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### **Call to Order**

**Chair Pinkoson called the meeting to order at 2:00 PM.**

### **Roll Call**

#### **PRESENT**

Chair Lee Pinkoson  
Vice Chair Ken Cornell  
Member Tina Certain  
Member Mary Chance  
Member Judge Denise R. Ferrero  
Member Nancy Hardt – attended virtually  
Member Maggie Labarta

#### **ABSENT**

Treasurer Cheryl Twombly  
Member Shane Andrew

### **Agenda Review, Revision and Approval**

**Motion to approve the agenda made by Vice Chair Cornell, Seconded by Member Certain.**

Motion was unanimously approved by voice vote.

### **Discussion**

1. Unallocated Funding Plan for FY 2024

Executive Director Marsha Kiner presented recommendations for using the \$1.6M in unallocated funding from FY24. The following allocations were suggested:

#### **Goal 1 - Children & youth are healthy & have nurturing caregivers & relationships.**

Unallocated funding total - \$809,629

- Doula Friendly Hospital Designation - \$16,700
- Postpartum Doula Supports- \$20,000

- ACCESS for Interviews, Community Listening Sessions, and Data Analysis: -\$65,000
- Maternal Child Health Initiative Consulting and training support: \$5,000

**Goal 2 - Children & youth can learn what they need to be successful.**

Unallocated funding total - \$180,628

- Early Learning Coalition of Alachua County - Childcare Tuition Assistance - \$300,000
- Alachua County Amplify - \$7,500
- Junior Achievement (3DE)- \$100,000

**Goal 3 - Children & youth live in a safe community.**

Unallocated funding total – \$615,074

- Youth Gun Violence Initiative - \$250,000
- AMI Kids Gainesville - \$200,000
- YMCA Teen Center - \$150,000

**Motion made by Member Cornell, Seconded by Member Labarta to implement staff's recommendations with the following additions: 1. To see if any of the \$300K for ELC in Goal 2 can be allocated in Goal 1; 2. To ask Attorney Swain to ensure that the Junior Achievement program does not violate the statute prohibiting funding for the school district; 3. To see if the remaining balance of unallocated funds, up to but not exceeding \$491,131, can be spent in Goal 1; 4. To empower staff to begin to negotiate and execute these contracts prior to the next Board meeting on August 12, 2024.**

Motion was unanimously approved by voice vote.

2. FY2025 Tentative Budget

Interim Director of Finance Scott Sumner presented the FY25 Preliminary Budget with a proposed millage rate of .4500, a decrease from FY24, which is expected to provide \$9.9M in net revenue. The budget includes an increase in Personnel Services to account for an additional 5.5 FTE positions to improve operational efficiency to improve support for community providers, a nominal decrease in Operating Expenses, a 7% increase in Grants and Aid, and a 91.7% decrease in Capital Outlay.

The tentative programming budget will be \$10,999,391. The programming budget will be split amongst the three goals outlined in the CTAC Strategic Plan: Goal 1 funding commitments total \$3.7M, Goal 2 funding commitments total \$5.7M, Goal 3 funding commitments total \$1M, and \$390K in funding commitments for capacity building and innovation grants. An additional \$160K in funding commitments are included to support Emergent Needs and Sponsorships. The total programming budget for FY2025 includes \$1.7M from Fund Balance and \$825K from FY2024 unallocated budget.

**General Public Comments**

**Adjournment**

**Chair Pinkoson adjourned the meeting at 3:55 PM.**

**File Attachments for Item:**

4. 6.10.2024 Regular Board Meeting Minutes



**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

## **CHILDREN'S TRUST REGULAR MEETING MINUTES**

June 10, 2024, at 4:00 PM

Alachua County Health Dept, Thomas Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

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### **Call to Order**

**Chair Pinkoson called the meeting to order at 4:00 PM.**

### **Roll Call**

#### **PRESENT**

Chair Lee Pinkoson  
Vice Chair Ken Cornell  
Member Shane Andrew  
Member Tina Certain  
Member Mary Chance  
Member Judge Denise R. Ferrero  
Member Nancy Hardt – attended virtually  
Member Maggie Labarta

#### **ABSENT**

Treasurer Cheryl Twombly

### **Agenda Review, Revision, and Approval**

**Motion to approve the agenda made by Member Labarta, Seconded by Vice Chair Cornell.**

Motion was unanimously approved by voice vote.

### **Consent Agenda**

1. Board Attendance YTD
2. 5.6.2024 Joint Special Meeting BoCC & CTAC Minutes
3. 5.13.2024 Regular Board Meeting Minutes
4. 5.13.2024 Board Meeting Evaluation - Survey Results
5. April 2024 Checks and Expenditures Report
6. Monthly Programmatic Awards and Expenditures Report
7. May Sponsorship Applications
8. Emergent Needs Requests
9. Early Learning Coalition of Alachua County Additional Funding Investment

### **General Public Comments**

## Executive Director's Report

### 10. 6.10.2024 ED Report

ED Kiner reported on recent events including the Graduation/Recognition Program for the BLI's Leadership Program attendees; there were 12 businesses in the Accreditation Academy and 14 that graduated from the Master Class. She reported that CTAC signage has been sent to providers and members should start seeing them around town. A research intern, a communications intern, and two TeensWork Alachua interns will be supporting the Trust during this summer term. She welcomed Max De Zutter who joined the staff last week as a Contract Manager. She reminded the Board that there will be no regular meeting in July, but a workshop on Maternal Child Health Initiatives will be scheduled for early afternoon on August 12, 2024. Lastly, she announced that CTAC will be a sponsor of the PBS Kids Zone at UF's Fanfare and Fireworks event on July 3, 2024.

Vice Chair Cornell asked ED Kiner to schedule a future workshop to discuss the percentage of CTAC funding in our provider's budgets.

## Committee Updates

### 11. Finance Committee Membership Update (Marsha Kiner)

**Motion made by Vice Chair Cornell, Seconded by Member Chance to add Member Labarta to the CTAC Finance Committee.**

Motion was unanimously approved by voice vote.

## Old Business

### 12. Gainesville For All Follow-up on Gainesville Empowerment Zone (GEZ) Family Learning Center (James Lawrence)

James Lawrence, President and CEO of Gainesville for All, updated the board on the GEZ's progress since his presentation at the April 2024 board meeting. He reported an awarded grant from the Rosen Foundation for \$35,000, an increase in enrollment from 39 to 59 students, he noted that their summer VPK program was approved by the ELC, and that they are in final contract negotiations with a new Executive Director. Mr. Lawrence mentioned the need for an additional funding infusion of \$100,000 which would create more scholarships for community children, he was referred to continue this conversation with CTAC staff.

## New Business

### 13. Enrichment RFP 2024-02

The Board held a workshop on this RFP on May 30, 2024. The modifications from this meeting were made and represented in this documentation.

**Motion made by Vice Chair Cornell, Seconded by Member Ferrero to approve Resolution 2024-05 and the release of RFP 2024-02, to approve the allocation of \$250,000 for Enrichment, and to authorize ED Kiner to appoint a review team of members with subject matter expertise.**

Motion was unanimously approved by voice vote.

#### 14. Review of FY2023 Annual Audit

Heather Donovan from Purvis Gray CPAs presented the FY23 Financial Statements and Independent Auditor's Report, which had three findings. Interim Director of Finance Scott Sumner indicated the separation of duties issue has been resolved. He also indicated an action plan is in place to resolve the remaining two issues before the end of the fiscal year.

**Motion made by Vice Chair Cornell, Seconded by Member Certain to accept the FY23 Financial Statements and Independent Auditor's Report as presented.**

Motion was unanimously approved by voice vote.

#### 15. Unallocated Funding Plan for FY 2024

Executive Director Marsha Kiner presented recommendations for using the \$1.6M in unallocated funding from FY24.

**Motion made by Member Cornell, Seconded by Member Labarta to implement staff's recommendations with the following additions: 1. To see if any of the \$300K for ELC in Goal 2 can be allocated in Goal 1; 2. To ask Attorney Swain to ensure that the Junior Achievement program does not violate the statute prohibiting funding for the school district; 3. To see if the remaining balance of unallocated funds, up to but not exceeding \$491,131, can be spent in Goal 1; 4. To empower staff to begin to negotiate and execute these contracts prior to the next Board meeting on August 12, 2024.**

Motion was unanimously approved by voice vote.

#### 16. FY2025 Tentative Budget

Interim Director of Finance Scott Sumner presented the FY25 Preliminary Budget with a proposed millage rate of .4500, a decrease from FY24, which is expected to provide \$9.9M in net revenue. The budget includes an increase in Personnel Services to account for an additional 5.5 FTE positions to improve operational efficiency to improve support for community providers, a nominal decrease in Operating Expenses, a 7% increase in Grants and Aid, and a 91.7% decrease in Capital Outlay.

The tentative programming budget will be \$10,999,391. The programming budget will be split amongst the three goals outlined in the CTAC Strategic Plan: Goal 1 funding commitments total \$3.7M, Goal 2 funding commitments total \$5.7M, Goal 3 funding commitments total \$1M, and \$390K in funding commitments for capacity building and innovation grants. An additional \$160K in funding commitments are included to support Emergent Needs and Sponsorships. The total programming budget for FY2025 includes \$1.7M from Fund Balance and \$825K from FY2024 unallocated budget.

**Motion made by Vice Chair Cornell, Seconded by Member Certain to accept the FY25 Tentative Budget as presented.**

Motion was unanimously approved by voice vote.

#### 17. Resolution 2024-06 Proposed Millage Rate

**Motion made by Vice Chair Cornell, Seconded by Member Certain to approve Resolution 2024-06 Proposed Millage Rate.**

Motion approved by Members Pinkoson, Cornell, Andrew, Certain, Chance, and Labarta.

Member Ferrero abstained from this vote.

18. Resolution 2024-07 Tentative Budget

**Motion made by Vice Chair Cornell, Seconded by Member Certain to approve Resolution 2024-07 Tentative Budget.**

Motion was unanimously approved by voice vote.

**General Public Comments**

**Board Member Comments**

**For Your Information**

19. Implementation of the Child Care Tuition Assistance Program Update (Mia Jones)

**Next Meeting Date**

Regular Board Meeting - Monday, August 12th, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

**Adjournment**

**Chair Pinkoson adjourned the meeting at 5:37 PM.**

**File Attachments for Item:**

5. 6.10.2024 Board Meeting Evaluation - Survey Results





**Summary of Board Meeting Evaluation Surveys**

Per Board Policy 1.15, each meeting Board members will have the opportunity to evaluate the effectiveness and efficiency of meetings and provide suggestions on how to improve and make the best use of Board meetings. The following is a summary of the input Board members provided for review by the Board, CTAC staff, and members of the public regarding the most recent Board meeting.

<b><u>Date of Meeting:</u></b>	<b>June 10, 2024</b>
<b><u>Completion Rate:</u></b>	<b>100% of Board members completed (8 of 8)<sup>1</sup></b>

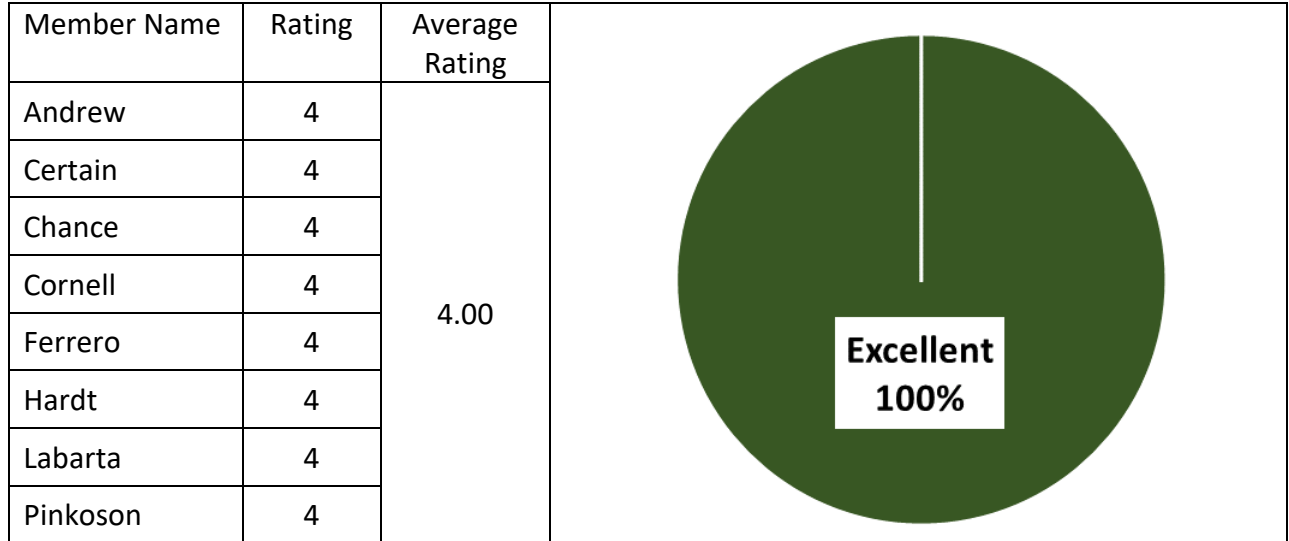
**Evaluation of Meeting Components:**

Board members rate the effectiveness and efficiency of four meeting components from 1 to 4. A rating of 1 = “poor”, 2 = “fair”, 3 = “good”, and 4 = “excellent”. All Board members provided ratings of “excellent” for Materials Provided and CTAC Staff. Meeting Facilitation and Presentations received lower than average ratings. A Board member gave kudos to Trust staff for the work in meeting preparation. Another member complimented the quality of the back-up materials. Monitoring and recognition of Board members participating virtually and instructing speakers in the proper use of microphones for audio quality are areas for improvement.

Meeting Component				
Date of Meeting	Materials Provided	Meeting Facilitation	CTAC Staff	Presentations
June 10, 2024	4.00 ↑	3.71 ↓	4.00 ↑	3.75 ↓
<b>Average Rating (Cumulative to Date)</b>	<b>3.72</b>	<b>3.82</b>	<b>3.86</b>	<b>3.80</b>

<sup>1</sup> Eight Board members attended in-person or virtually on 6/10/2024, eight (8) of which completed a survey.

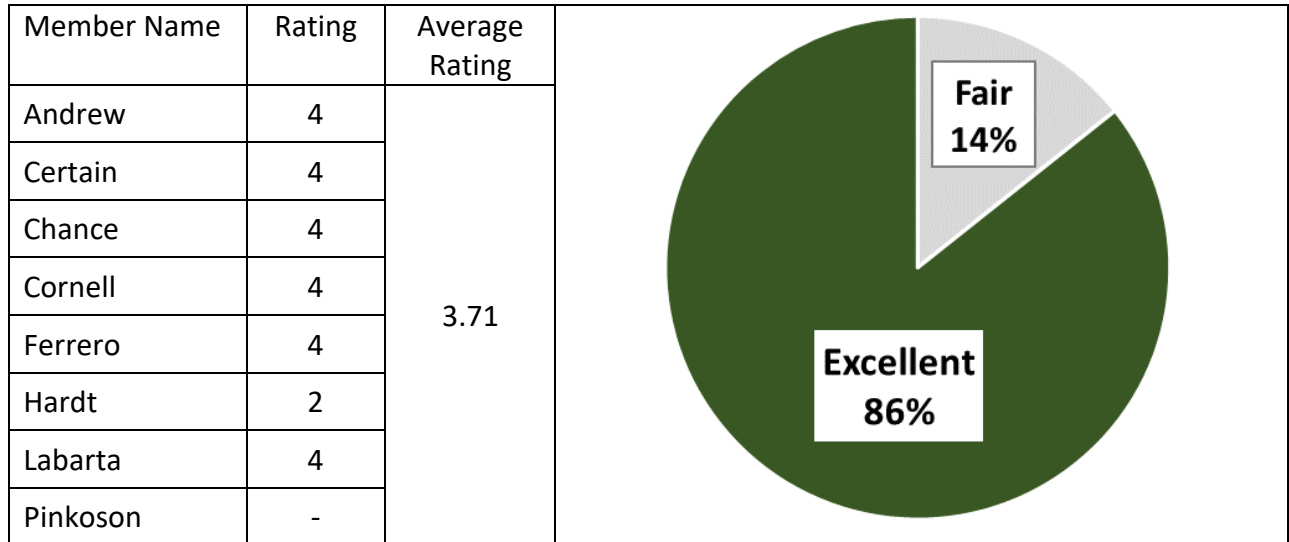
**Materials Provided** (The Board packet was received in a timely fashion and provided the information needed to prepare for the meeting)



**Comments:**

- Wonderful job of providing meeting back-up. (Cornell).

**Meeting Facilitation** (The Chair ensured Board members and members of the public who wanted to speak had the opportunity to be heard)




**Comments:**

- Great meeting. (Cornell).
- I felt invisible. Had my hand up a long time and no one noticed. Should I really be participating? (Hardt).

**CTAC Staff** (CTAC staff were knowledgeable on their agenda items and prepared to address questions, or provide a plan for follow-up)

Member Name	Rating	Average Rating
Andrew	4	4.00
Certain	4	
Chance	4	
Cornell	4	
Ferrero	4	
Hardt	4	
Labarta	4	
Pinkoson	4	



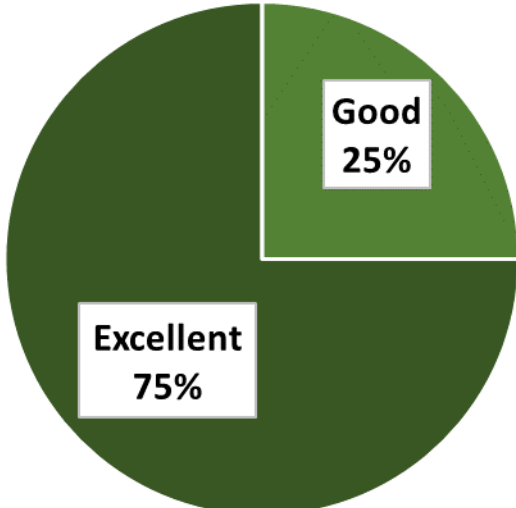
A pie chart representing the distribution of ratings for CTAC Staff. The chart is entirely dark green, indicating that 100% of the ratings were 'Excellent'.

**Comments:**

- Huge kudos to staff for the extensive work involved in prepping for this meeting and workshop. (Chance).

**Presentations** (Presentations were helpful in providing information on programs and policies to guide decision-making and allow for input and transparency)

Member Name	Rating	Average Rating
Andrew	4	3.75
Certain	4	
Chance	3	
Cornell	4	
Ferrero	4	
Hardt	4	
Labarta	3	
Pinkoson	4	



A pie chart representing the distribution of ratings for Presentations. 75% of the chart is dark green, labeled 'Excellent 75%', and 25% is a lighter green, labeled 'Good 25%'.

**Comments:**

- Staff = 4; Presenter Lawrence = 2 (Labarta).

Finally, Board members can provide general comments on the meeting overall as well as topics they'd like to see addressed on future agendas. These comments are listed below.

**General Comments:**

- Thank you to our CTAC team for holding the Trust together throughout this transitional period. (Andrew).
- Could not hear when the podium microphone and the board members' mikes were not turned on. The staff did a much better job keeping their mikes on. I need to have a better way of participating than texting someone that the mikes are not on. I probably missed 25-30% of what was said. (Hardt).

**Items, Presentations, or other Information for future Board agendas:**

- None received.

**File Attachments for Item:**

6. FY 2024 Budget Report (June)



**Item:**

FY 2024 Budget Report (June)

**Requested Action:**

The Trust is asked to receive the June Budget Report

**Background**

Board Policy 3.50 requires that “the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

**Attachments**

Income Statement  
Balance Sheet  
Notes to Financial Statements

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Report

**CHILDREN'S TRUST OF ALACHUA COUNTY  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
YTD Transactions Through June 30, 2024**

	General <u>Fund</u> 001	Special Revenue <u>Fund</u> 101	Collaborative Task Force <u>Fund</u> 102	Capital Projects <u>Fund</u> 301	Total Governmental <u>Funds</u>
<b>Assets</b>					
Cash & Cash Equivalents	15,744,119	(131,714.26)	10,000.00	(798,433.78)	14,823,970.53
Prepaid Expenses	9,550.00				9,550.00
<b>Capital:</b>					
Land				476,780.00	476,780.00
Building				1,460,986.75	1,460,986.75
Building Renovation				84,123.50	84,123.50
Accumulated Depreciation				(25,421.27)	(25,421.27)
<b>Capital Total</b>				<b>1,996,468.98</b>	<b>1,996,468.98</b>
<b>Total Assets</b>	<b>15,753,668.57</b>	<b>(131,714.26)</b>	<b>10,000.00</b>	<b>1,198,035.20</b>	<b>16,829,989.51</b>
<b>Liabilities</b>					
Accounts Payable	99,450.66	-	10,000.00	-	109,450.66
<b>Total Liabilities</b>	<b>99,450.66</b>	<b>-</b>	<b>10,000.00</b>	<b>-</b>	<b>109,450.66</b>
<b>Equity</b>					
Fund Equity	15,654,217.91	(131,714.26)	-	1,198,035.50	16,720,539.15
<b>Total Equity</b>	<b>15,654,217.91</b>	<b>(131,714.26)</b>	<b>-</b>	<b>1,198,035.50</b>	<b>16,720,539.15</b>
<b>Total Liabilities and Equity</b>	<b>15,753,668.57</b>	<b>(131,714.26)</b>	<b>10,000.00</b>	<b>1,198,035.50</b>	<b>16,829,989.81</b>

**CHILDREN'S TRUST OF ALACHUA COUNTY  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YTD Transactions Through June 30, 2024**

	All Funds FY 23-24 Budget A	General Fund 001 B	YTD Encumbrances C	Special Revenue Fund 101 D	Collaborative Task Force Fund 102 E	Capital Projects Fund 301 F	FY 2024 YTD Actuals All Funds G = B+C+D+E+F	FY 2023 YTD Actuals All Funds H	Actuals w/Encumbrances \$ Variance G-H	Budget to Actual w/Encumbrances % Variance G / A	Budget to Actual w/o Encumbrances % Variance G / A
<b>Revenues</b>											
Ad Valorem Taxes	9,412,041.00	9,478,754.19					9,478,754.19	7,840,429.25	1,638,324.94	101%	101%
Grants and Awards	106,709.00			20,833.00			20,833.00	86,834.00	(66,001.00)	20%	20%
Opioid Task Force	55,000.00				(10,000.00)		(10,000.00)	(10,000.00)	(10,000.00)	-18%	-18%
Interest & Other	425,000.00	599,660.95		2,583.08		34,975.41	637,219.44	315,228.66	321,990.78	150%	150%
Use of Fund Balance	5,386,958.00						-	-	-	0%	0%
Literacy Task Force Transfer In	40,000.00						-	-	-	0%	0%
Capital Transfer In	1,000,000.00					1,000,000.00	1,000,000.00	1,000,000.00	-	100%	100%
Capital Non Operating Begin Balance	2,000,000.00						-	-	-	0%	0%
<b>Total Revenues</b>	<b>18,425,708.00</b>	<b>10,078,415.14</b>	<b>-</b>	<b>23,416.08</b>	<b>(10,000.00)</b>	<b>1,034,975.41</b>	<b>11,126,806.63</b>	<b>9,242,491.91</b>	<b>1,884,314.72</b>	<b>60%</b>	<b>60%</b>
<b>Expenditures</b>											
Personnel Services	1,477,015.00	1,026,294.29					1,026,294.29	1,026,294.29	1,026,294.29	69%	69%
Operating	1,556,267.00	870,086.10	135,455.57				1,005,541.67	969,837.30	35,704.37	65%	56%
Grant Awards (Programs)	10,273,302.00	2,163,417.97	5,483,263.00				7,646,680.97	4,887,031.53	2,759,649.44	74%	21%
Grants & Awards (Special Revenue Fund)	106,709.00		123,371.00	273,275.37			396,646.37	69,279.41	327,366.96	372%	256%
Task Forces	95,000.00						-	-	-	0%	0%
Capital Expense	2,963,000.00		194,124.00			1,942,896.25	2,137,020.25	2,137,020.25	2,137,020.25	72%	66%
Depreciation Expense	37,000.00					25,421.27	25,421.27	25,421.27	25,421.27	69%	69%
<b>Sub-Total Expenditures</b>	<b>16,508,293.00</b>	<b>4,059,798.36</b>	<b>5,936,213.57</b>	<b>273,275.37</b>	<b>-</b>	<b>1,968,317.52</b>	<b>12,237,604.82</b>	<b>5,926,148.24</b>	<b>6,311,456.58</b>	<b>74%</b>	<b>38%</b>
<b>Other Financing Sources (Uses)</b>											
Transfers Out	1,040,000.00	1,000,000.00	-	-	-	-	1,000,000.00	5,237.00	994,763.00	96%	96%
Appropriated Reserve	877,415.00	-	-	-	-	-	-	-	-	-	-
<b>Total Transfers</b>	<b>1,917,415.00</b>	<b>1,000,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000.00</b>	<b>5,237.00</b>	<b>994,763.00</b>	<b>52%</b>	<b>52%</b>
<b>Total Expenditures</b>	<b>18,425,708.00</b>	<b>5,059,798.36</b>	<b>5,936,213.57</b>	<b>273,275.37</b>	<b>-</b>	<b>1,968,317.52</b>	<b>13,237,604.82</b>	<b>5,931,385.24</b>	<b>7,306,219.58</b>	<b>72%</b>	<b>40%</b>
<b>Net Income (Expense)</b>	<b>-</b>	<b>5,018,616.78</b>	<b>(5,936,213.57)</b>	<b>(249,859.29)</b>	<b>(10,000.00)</b>	<b>(933,342.11)</b>	<b>(2,110,798.19)</b>	<b>3,311,106.67</b>	<b>(5,421,904.86)</b>		
<b>Fund Balances - Beginning of Year</b>		<b>10,611,094.00</b>		<b>127,352.00</b>	<b>10,000.00</b>	<b>2,131,377.31</b>	<b>12,879,823.31</b>	<b>13,610,070.69</b>	<b>(730,247.38)</b>		
<b>Estimated Fund Balances - June 2024</b>	<b>-</b>	<b>15,629,710.78</b>	<b>(5,936,213.57)</b>	<b>(122,507.29)</b>	<b>-</b>	<b>1,198,035.20</b>	<b>10,769,025.12</b>	<b>16,921,177.36</b>	<b>(6,152,152.24)</b>		

- Notes**
- This report is YTD through June 30, 2024.
  - The beginning Fund Balances are as of 9/30/2023 audited balances.





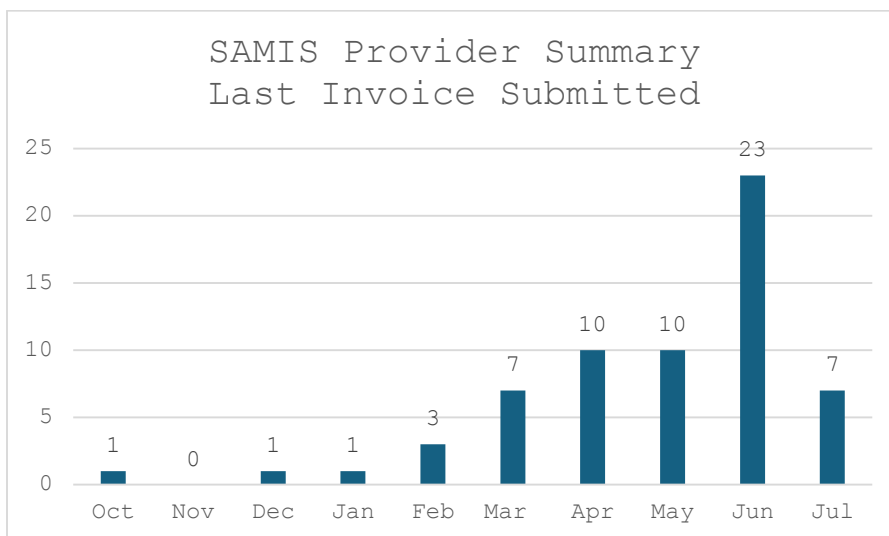
FY 2024 Notes to Financial Statements (June)

Revenues:

- Ad Valorem Taxes have exceeded budgeted revenue by \$66,713. Nominal additional tax revenue is expected by the fiscal year end.
- Interest income from our Prime account has exceeded budgeted revenue by \$212,219. Estimated additional interest income of \$185,000 is expected by the fiscal year end.
- Use of Fund Balance – the CTAC Board opted to use \$5,386,958 from Fund Balance to fund commitments as budgeted.
- The Opioid Task Force actual of (\$10,000) reflects refund to the City of Archer.
- The CTAC Board approved \$1,000,000 to transfer to Capital.

Expenses:

- Personnel expenditures reflect 69% of the budget and are expected to maintain a positive variance by the fiscal year end.
- Operating expenditures reflect 65% of the budget and are expected to maintain a positive variance by the fiscal year end.
- Grants & Awards expenditures to Providers are at 21% of budget without encumbrances. The table below summarizes the Provider Status based on the last invoice submitted to CTAC for reimbursement. Providers with the last invoice submission between October and May are at risk of not receiving full funding if the invoices are not submitted and processed by CTAC before the fiscal year end.



- Grants & Awards (Special Revenue Fund) reflect adjustments made to the budget based on changes with the Business Leadership Institute and the Early Learning Coalition
- No funds have been expended for Task Forces.
- Capital expenditures fully recognize the purchase of the CTAC property and building, including a new roof and interior painting.
- Depreciation expenditures recognize the accumulated depreciation of the capital assets.

#### FY2023 Audit Recommendations – Progress Update:

We continue to make good progress on all three audit recommendations:

##### 2023-01 | Bank Reconciliations

- We have reconciled bank accounts through June, and we have a list of journal entries to resolve.
- Journals are up to date in terms of approval, including Bank Accounts Journals.
- All Prime interest and Tax revenue recorded through June.
- All Capital expenditures are now reported in the General Ledger.

##### 2023-02 | Financial Close and Reporting

- We have a solid outline of our month-end process that was developed in July – for June month-end close.
- We are consulting with Heather Donovan from PurvisGray to look over our shoulders and provide guidance as we approach year-end.
- We have identified two configuration changes implemented in New World that facilitate correct month-end closing procedures.
- Reconciled Program funding by goal and made journal entry adjustments in New World to correctly report expenditures by Goal.

##### 2303-03 | Journal Entries (Separation of Duties)

- Appropriate Separation of Duties have already implemented and remain in place with zero deviation.

**File Attachments for Item:**

7. FY2024 June Monthly Checks & Expenditures Report



**Item:**

FY 2024 Checks and Expenditures Report (May and June)

**Requested Action:**

The Trust is asked to receive the report.

**Background**

Resolution 2020-2 requires that “All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion.”

**Attachments**

May and June 2024 Checks and Expenditures Report

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Report

**Children's Trust of Ala Cty LIVE**  
**Bank Account Activity Report**  
 Reconciled & Un-Reconciled  
 From Date: 05/01/2024 - To Date: 05/31/2024

Bank	Bank Account
Bank of America	Concentration Account

**Deposits:**

Date	Type	Deposit Information	Description	Department	Amount
No Transactions Exist					

**Checks:**

Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist						

**EFTs:**

Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
Reconciled	51	05/09/2024	05/31/2024	Accounts Payable	MISSION SQUARE RETIREMENT	523.21
Reconciled	52	05/24/2024	05/31/2024	Accounts Payable	MISSION SQUARE RETIREMENT	508.20
						<b>\$1,031.41</b>

**Returned Checks:**

Date	Payer	Check Number	Amount
No Transactions Exist			

**Wire Transfers:**

Type	Date	Vendor	Description	Internal Account	Amount
Wire Transfer Out	05/01/2024		5.1.24 transfer to 0940	ZBA Accounts Payable	(26,752.51)
Wire Transfer Out	05/06/2024		05.06.24 transfer to 0940	ZBA Accounts Payable	(15,207.72)
Wire Transfer Out	05/07/2024		05.07.24 transfer to 0940	ZBA Accounts Payable	(9,258.31)
Wire Transfer Out	05/08/2024		05.08.24 transfer to 0940	ZBA Accounts Payable	(123,790.16)
Wire Transfer Out	05/09/2024		05.09.24 transfer to 0940	ZBA Accounts Payable	(2,300.00)
Wire Transfer Out	05/10/2024		05.10.24 transfer to 0940	ZBA Accounts Payable	(73,701.38)
Wire Transfer Out	05/13/2024		05.13.2024 transfer to 0940	ZBA Accounts Payable	(33,008.33)
Wire Transfer Out	05/14/2024		05.14.24 transfer to 0940	ZBA Accounts Payable	(18,954.96)
Wire Transfer Out	05/15/2024		05.15.24 transfer to 0940	ZBA Accounts Payable	(141,024.38)
Wire Transfer Out	05/16/2024		05.16.24 transfer to 0940	ZBA Accounts Payable	(5,367.85)
Wire Transfer Out	05/17/2024		05.17.24 transfer to 0940	ZBA Accounts Payable	(2,700.00)
Wire Transfer Out	05/20/2024		05.20.24 transfer to 0940	ZBA Accounts Payable	(43,195.21)
Wire Transfer Out	05/21/2024		05.21.24 transfer to 0940	ZBA Accounts Payable	(46.30)
Wire Transfer Out	05/22/2024		05.22.24 transfer to 0940	ZBA Accounts Payable	(114,968.60)
Wire Transfer Out	05/23/2024		05.23.24 transfer to 0940	ZBA Accounts Payable	(1,400.00)
Wire Transfer Out	05/24/2024		05.24.24 transfer to 0940	ZBA Accounts Payable	(106,895.35)
Wire Transfer Out	05/28/2024		05.28.24 transfer to 0940	ZBA Accounts Payable	(17,279.33)
Wire Transfer Out	05/30/2024		05.30.24 transfer to 0940	ZBA Accounts Payable	(10,372.00)
Wire Transfer Out	05/31/2024		05.31.24 transfer to 0940	ZBA Accounts Payable	(42,423.00)

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Adjustments:	Type	Date	Description	Amount
No Transactions Exist				

Deposits:		Date	Type	Deposit Information	Description	Department	Amount	
No Transactions Exist								
Checks:		Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
.								
	Reconciled		11861	05/06/2024	05/31/2024	Accounts Payable	ALACHUA COUNTY BOCC	214.70
	Reconciled		11862	05/06/2024	05/31/2024	Accounts Payable	Blossoming Butterfly 1 Inc	600.00
	Reconciled		11863	05/06/2024	05/31/2024	Accounts Payable	CDW GOVERNMENT	9,823.17
	Reconciled		11864	05/06/2024	05/31/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled		11865	05/06/2024	05/31/2024	Accounts Payable	FLORIDA INSTITUTE FOR WORKFORCE INNOVATION, INC.	8,292.61
	Reconciled		11866	05/06/2024	05/31/2024	Accounts Payable	Gainesville Alumnae Chapter of Delta Sigma Theta	700.00
	Open		11867	05/06/2024		Accounts Payable	Goldwire, Kristy	285.12
	Reconciled		11868	05/06/2024	05/31/2024	Accounts Payable	Greater Duval Neighborhood Association	6,841.97
	Reconciled		11869	05/06/2024	05/31/2024	Accounts Payable	Health Equity Inc	75.00
	Reconciled		11870	05/06/2024	05/31/2024	Accounts Payable	Jones, Mia R	628.92
	Reconciled		11871	05/06/2024	05/31/2024	Accounts Payable	Purvis Gray & Company LLP	25,000.00
	Reconciled		11872	05/13/2024	05/31/2024	Accounts Payable	ALACHUA COUNTY BOCC	16,809.42
	Reconciled		11873	05/13/2024	05/31/2024	Accounts Payable	Allegra Gainesville	21.30
	Open		11874	05/13/2024		Accounts Payable	Aqua Angels Artistic Swimming	1,500.00
	Reconciled		11875	05/13/2024	05/31/2024	Accounts Payable	Catholic Charities Bureau Inc.	2,567.85
	Reconciled		11876	05/13/2024	05/31/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled		11877	05/13/2024	05/31/2024	Accounts Payable	Education Foundation of Alachua County	7,561.04
	Reconciled		11878	05/13/2024	05/31/2024	Accounts Payable	Gainesville Chamber Orchestra Inc.	2,800.00
	Reconciled		11879	05/13/2024	05/31/2024	Accounts Payable	Howard Industries Inc d.b.a. Howard Technologies	2,354.00
	Reconciled		11880	05/13/2024	05/31/2024	Accounts Payable	James Moore & Co P. L.	2,000.00
	Reconciled		11881	05/13/2024	05/31/2024	Accounts Payable	University of Florida Board of Trustees	7,284.00
	Reconciled		11882	05/13/2024	05/31/2024	Accounts Payable	Youth Council, Alachua County NAACP Unit 58b6	1,500.00
	Reconciled		11883	05/13/2024	05/31/2024	Accounts Payable	Ashley McClellan dba The Concrete Rose Foundation	550.00
	Reconciled		11884	05/17/2024	05/31/2024	Accounts Payable	CADE MUSEUM LABS INC	1,509.78
	Reconciled		11885	05/17/2024	05/31/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled		11886	05/17/2024	05/31/2024	Accounts Payable	FLORIDA INSTITUTE FOR WORKFORCE INNOVATION, INC.	10,372.33
	Reconciled		11887	05/17/2024	05/31/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	1,025.19
	Reconciled		11888	05/17/2024	05/31/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
	Reconciled		11889	05/17/2024	05/31/2024	Accounts Payable	University of Florida Board of Trustees	14,088.87
	Reconciled		11890	05/22/2024	06/03/2024	Accounts Payable	CADE MUSEUM LABS INC	1,918.59
	Reconciled		11891	05/22/2024	05/31/2024	Accounts Payable	Catholic Charities Bureau Inc.	1,227.44
	Reconciled		11892	05/22/2024	05/31/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled		11893	05/22/2024	05/31/2024	Accounts Payable	Stropnick, Little Bear	980.68
	Reconciled		11894	05/22/2024	06/10/2024	Accounts Payable	SwampBots, Inc	2,500.00
	Reconciled		11895	05/29/2024	06/04/2024	Accounts Payable	Allegra Gainesville	1,342.83
	Reconciled		11896	05/29/2024	06/03/2024	Accounts Payable	CADE MUSEUM LABS INC	507.77
	Reconciled		11897	05/29/2024	05/31/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled		11898	05/29/2024	06/05/2024	Accounts Payable	University of Florida Board of Trustees	13,694.87
	Reconciled		11899	05/29/2024	06/06/2024	Accounts Payable	Gator Junior Golf Inc.	2,500.00
							\$153,277.45	

EFTs:		Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
								31

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Reconciled	755	05/06/2024	05/31/2024	Accounts Payable	AFLAC		
Reconciled	756	05/06/2024	05/31/2024	Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	10,884.71	
Reconciled	757	05/06/2024	05/31/2024	Accounts Payable	CFX OFFICE TECHNOLOGY	125.00	
Reconciled	758	05/06/2024	05/31/2024	Accounts Payable	Deeper Purpose Community Church Inc	24,936.00	
Reconciled	759	05/06/2024	05/31/2024	Accounts Payable	Express Services Inc.	1,893.93	
Reconciled	760	05/06/2024	05/31/2024	Accounts Payable	Gainesville Circus Center Inc	16,060.74	
Reconciled	761	05/06/2024	05/31/2024	Accounts Payable	I AM STEM, LLC	28,750.00	
Reconciled	762	05/06/2024	05/31/2024	Accounts Payable	Kiner, Marsha	72.00	
Reconciled	763	05/06/2024	05/31/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	677.44	
Reconciled	764	05/06/2024	05/31/2024	Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	7,882.17	
Reconciled	765	05/06/2024	05/31/2024	Accounts Payable	Target Copy of Gainesville, Inc. DBA Renaissance	475.00	
Reconciled	766	05/07/2024	05/31/2024	Accounts Payable	Florida Retirement System	15,207.72	
Reconciled	782	05/10/2024	05/31/2024	Accounts Payable	AlphaStaff Inc.	44,440.95	
Reconciled	767	05/13/2024	05/31/2024	Accounts Payable	Cayson, Elizabeth	90.00	
Reconciled	768	05/13/2024	05/31/2024	Accounts Payable	CFX OFFICE TECHNOLOGY	508.90	
Reconciled	769	05/13/2024	05/31/2024	Accounts Payable	CivicPlus LLC	2,400.00	
Reconciled	770	05/13/2024	05/31/2024	Accounts Payable	CULTURAL ARTS COALITION INC.	3,010.00	
Reconciled	771	05/13/2024	05/31/2024	Accounts Payable	Deeper Purpose Community Church Inc	9,117.31	
Reconciled	772	05/13/2024	05/31/2024	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	25,904.88	
Reconciled	773	05/13/2024	05/31/2024	Accounts Payable	Gainesville Bridge Inc. dba PEAK Literacy	4,591.66	
Reconciled	774	05/13/2024	05/31/2024	Accounts Payable	GIRLS PLACE, INC.	34,710.93	
Reconciled	775	05/13/2024	05/31/2024	Accounts Payable	Good News Arts Inc	36,532.50	
Reconciled	776	05/13/2024	05/31/2024	Accounts Payable	Just for Us Edu	8,000.00	
Reconciled	777	05/13/2024	05/31/2024	Accounts Payable	Motiv8U of North Central Florida Inc	4,280.89	
Reconciled	778	05/13/2024	05/31/2024	Accounts Payable	Partnership for Strong Families	2,007.96	
Reconciled	779	05/13/2024	05/31/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	871.09	
Reconciled	780	05/13/2024	05/31/2024	Accounts Payable	Webauthor.com LLC	2,000.00	
Reconciled	818	05/13/2024	05/31/2024	Accounts Payable	Health Equity Inc	24.48	
Reconciled	820	05/15/2024	05/31/2024	Accounts Payable	BANK OF AMERICA	6,298.26	
Reconciled	783	05/17/2024	05/31/2024	Accounts Payable	Brittany K. Fadiora dba BEAM Birth Network LLC	7,000.00	
Reconciled	784	05/17/2024	05/31/2024	Accounts Payable	Express Services Inc.	3,599.78	
Reconciled	785	05/17/2024	05/31/2024	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	29,420.37	
Reconciled	786	05/17/2024	05/31/2024	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	13,037.98	
Reconciled	787	05/17/2024	05/31/2024	Accounts Payable	Partnership for Strong Families	22,881.57	
Reconciled	819	05/20/2024	05/31/2024	Accounts Payable	Health Equity Inc	25.00	
Reconciled	858	05/22/2024	05/31/2024	Accounts Payable	Ashley McClellan dba The Concrete Rose Foundation	2,500.00	
Reconciled	859	05/22/2024	05/31/2024	Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	12,015.28	
Reconciled	860	05/22/2024	05/31/2024	Accounts Payable	CE's Underground Kitchen	11,886.96	
Reconciled	861	05/22/2024	05/31/2024	Accounts Payable	Child Advocacy Center Inc.	6,700.00	
Reconciled	862	05/22/2024	05/31/2024	Accounts Payable	Community Impact Corporation, Karl Anderson	31,250.00	
Reconciled	863	05/22/2024	05/31/2024	Accounts Payable	Greater Bethel AME Church	2,500.00	
Reconciled	864	05/22/2024	05/31/2024	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	6,054.55	
Reconciled	865	05/22/2024	05/31/2024	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	17,468.13	
Reconciled	866	05/22/2024	05/31/2024	Accounts Payable	Level Up Impact Group, LLC	2,250.00	
Reconciled	867	05/22/2024	05/31/2024	Accounts Payable	PACE CENTER FOR GIRLS INC	1,735.00	



Transaction Type	Check Number	Date	Check Date	Account	Vendor	Amount
Reconciled	868	05/22/2024	05/31/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	870.39
Reconciled	869	05/22/2024	05/31/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	870.39
Reconciled	870	05/22/2024	05/31/2024	Accounts Payable	Partnership for Strong Families	2,007.30
Reconciled	794	05/24/2024	05/31/2024	Accounts Payable	AlphaStaff Inc.	37,529.30
Reconciled	788	05/29/2024	05/31/2024	Accounts Payable	BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	3,082.21
Reconciled	789	05/29/2024	05/31/2024	Accounts Payable	Gainesville Bridge Inc. dba PEAK Literacy	7,499.68
Reconciled	790	05/29/2024	05/31/2024	Accounts Payable	GIRLS PLACE, INC.	12,758.22
Reconciled	791	05/29/2024	05/31/2024	Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	9,439.93
Reconciled	792	05/29/2024	05/31/2024	Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	7,641.20
						\$544,824.92

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**Returned Checks:** Date Payer Check Number Amount

No Transactions Exist

**Wire Transfers:** Type Date Vendor Description Internal Account Amount

Wire Transfer In	05/01/2024		5.1.24 transfer to 0940	Concentration Account	26,752.51
Wire Transfer In	05/06/2024		05.06.24 transfer to 0940	Concentration Account	15,207.72
Wire Transfer In	05/07/2024		05.07.24 transfer to 0940	Concentration Account	9,258.31
Wire Transfer In	05/08/2024		05.08.24 transfer to 0940	Concentration Account	123,790.16
Wire Transfer In	05/09/2024		05.09.24 transfer to 0940	Concentration Account	2,300.00
Wire Transfer In	05/10/2024		05.10.24 transfer to 0940	Concentration Account	73,701.38
Wire Transfer In	05/13/2024		05.13.2024 transfer to 0940	Concentration Account	33,008.33
Wire Transfer In	05/14/2024		05.14.24 transfer to 0940	Concentration Account	18,954.96
Wire Transfer In	05/15/2024		05.15.24 transfer to 0940	Concentration Account	141,024.38
Wire Transfer In	05/16/2024		05.16.24 transfer to 0940	Concentration Account	5,367.85
Wire Transfer In	05/17/2024		05.17.24 transfer to 0940	Concentration Account	2,700.00
Wire Transfer In	05/20/2024		05.20.24 transfer to 0940	Concentration Account	43,195.21
Wire Transfer In	05/21/2024		05.21.24 transfer to 0940	Concentration Account	46.30
Wire Transfer In	05/22/2024		05.22.24 transfer to 0940	Concentration Account	114,968.60
Wire Transfer In	05/23/2024		05.23.24 transfer to 0940	Concentration Account	1,400.00
Wire Transfer In	05/24/2024		05.24.24 transfer to 0940	Concentration Account	106,895.35
Wire Transfer In	05/28/2024		05.28.24 transfer to 0940	Concentration Account	17,279.33
Wire Transfer In	05/30/2024		05.30.24 transfer to 0940	Concentration Account	10,372.33
Wire Transfer In	05/31/2024		05.31.24 transfer to 0940	Concentration Account	42,423.68
					\$788,646.40

**Adjustments:** Type Date Description Amount

No Transactions Exist

**Children's Trust of Ala Cty LIVE**  
**Bank Account Activity Report**  
 Reconciled & Un-Reconciled  
 From Date: 06/01/2024 - To Date: 06/30/2024

Bank	Bank Account
Bank of America	Concentration Account

**Deposits:**

Date	Type	Deposit Information	Description	Department	Amount
No Transactions Exist					

**Checks:**

Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
No Transactions Exist						

**EFTs:**

Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
Open	53	06/21/2024	06/30/2024	Accounts Payable	MISSION SQUARE RETIREMENT	528.83
						<u>\$528.83</u>

**Returned Checks:**

Date	Payer	Check Number	Amount
No Transactions Exist			

**Wire Transfers:**

Type	Date	Vendor	Description	Internal Account	Amount
Wire Transfer Out	06/03/2024		06.03.24 transfer to 0940	ZBA Accounts Payable	(2,426.36)
Wire Transfer Out	06/04/2024		06.04.24 transfer to 0940	ZBA Accounts Payable	(1,342.83)
Wire Transfer Out	06/05/2024		06.05.24 transfer to 0940	ZBA Accounts Payable	(120,973.80)
Wire Transfer Out	06/06/2024		06.06.24 transfer to 0940	ZBA Accounts Payable	(2,500.00)
Wire Transfer Out	06/07/2024		06.07.24 transfer to 0940	ZBA Accounts Payable	(126,764.48)
Wire Transfer Out	06/10/2024		06.10.24 transfer to 0940	ZBA Accounts Payable	(86,834.74)
Wire Transfer Out	06/11/2024		06.11.24 transfer to 0940	ZBA Accounts Payable	(6,386.92)
Wire Transfer Out	06/12/2024		06.12.24 transfer to 0940	ZBA Accounts Payable	(93,467.28)
Wire Transfer Out	06/14/2024		06.14.24 transfer to 0940	ZBA Accounts Payable	(44,631.93)
Wire Transfer Out	06/17/2024		06.17.24 transfer to 0940	ZBA Accounts Payable	(4,560.41)
Wire Transfer Out	06/18/2024		06.18.24 transfer to 0940	ZBA Accounts Payable	(53,780.38)
Wire Transfer Out	06/20/2024		06.20.24 transfer to 0940	ZBA Accounts Payable	(27,550.99)
Wire Transfer Out	06/21/2024		06.21.24 transfer to 0940	ZBA Accounts Payable	(30,296.28)
Wire Transfer Out	06/25/2024		06.25.24 transfer to 0940	ZBA Accounts Payable	(12,170.12)
Wire Transfer Out	06/26/2024		06.26.24 transfer to 0940	ZBA Accounts Payable	(3,500.00)
Wire Transfer Out	06/27/2024		06.27.24 transfer to 0940	ZBA Accounts Payable	(500.00)
Wire Transfer Out	06/28/2024		06.28.24 transfer to 0940	ZBA Accounts Payable	(116,527.07)
Wire Transfer Out	06/24/2024		06.24.24 transfer to 0940	ZBA Accounts Payable	(73,563.30)
Wire Transfer In	06/11/2024	State Board of Administration of Florida	WT from Prime to 805 Concentration		2,500,000

\$1,692 Item 7.

Adjustments:	Type	Date	Description	Amount
No Transactions Exist				

Deposits:	Date	Type	Deposit Information	Description	Department	Amount
No Transactions Exist						

Checks:	Status	Check Number	Payment Date	Reconciled	Source	Payee Name	Amount
	Reconciled	11900	06/03/2024	06/07/2024	Accounts Payable	ALACHUA COUNTY BOCC	15,623.40
	Reconciled	11901	06/03/2024	06/07/2024	Accounts Payable	ALACHUA COUNTY BOCC	212.99
	Reconciled	11902	06/03/2024	06/05/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
	Reconciled	11903	06/03/2024	06/10/2024	Accounts Payable	Pleasant Street Civil Rights & Cultural Center	31,250.00
	Reconciled	11904	06/03/2024	06/10/2024	Accounts Payable	University of Florida Board of Trustees	8,106.00
	Reconciled	11905	06/03/2024	06/10/2024	Accounts Payable	Wake up and Dream Inc.	3,264.00
	Reconciled	11906	06/03/2024	06/07/2024	Accounts Payable	Old Town Ministries	3,245.00
	Reconciled	11907	06/05/2024	06/10/2024	Accounts Payable	Allen Lyria	2,697.30
	Reconciled	11908	06/05/2024	06/10/2024	Accounts Payable	Cartwright, Schuran	1,500.00
	Reconciled	11909	06/05/2024	06/10/2024	Accounts Payable	Community Foundation of North Central Florida	15,000.00
	Reconciled	11910	06/05/2024	06/10/2024	Accounts Payable	Deborah Danzy - DBA Little Debbie's Childcare	2,472.30
	Reconciled	11911	06/05/2024	06/10/2024	Accounts Payable	Deborah Williams DBA Incredible Minds Childcare	1,750.00
	Reconciled	11912	06/05/2024	06/11/2024	Accounts Payable	Dietra Sherman DBA Pattie-Cake Christian Academy	1,750.00
	Reconciled	11913	06/05/2024	06/10/2024	Accounts Payable	Doles, Heather	1,500.00
	Reconciled	11914	06/05/2024	06/12/2024	Accounts Payable	E & C Learning Center	2,288.88
	Reconciled	11915	06/05/2024	06/10/2024	Accounts Payable	Hall, Taketa	1,500.00
	Open	11916	06/05/2024		Accounts Payable	Hand N Hand Christian Childcare Center Inc.	1,750.00
	Reconciled	11917	06/05/2024	06/10/2024	Accounts Payable	Head Deloris	1,861.95
	Reconciled	11918	06/05/2024	06/10/2024	Accounts Payable	Jackson-Bowie, Kia	2,509.22
	Reconciled	11919	06/05/2024	06/11/2024	Accounts Payable	Kids Culture Learning Academy	882.80
	Reconciled	11920	06/05/2024	06/12/2024	Accounts Payable	Leannette Simmons DBA Simmons Home Childcare LLC	1,750.00
	Reconciled	11921	06/05/2024	06/10/2024	Accounts Payable	Marks, Allysen	1,500.00
	Reconciled	11922	06/05/2024	06/12/2024	Accounts Payable	Mitchell Loretta dba Mitchells Family Daycare	1,750.00
	Reconciled	11923	06/05/2024	06/10/2024	Accounts Payable	Papallo Maria	1,750.00
	Reconciled	11924	06/05/2024	06/17/2024	Accounts Payable	Parnell, Tammy	2,382.80
	Reconciled	11925	06/05/2024	06/10/2024	Accounts Payable	Scoates Russell	2,000.00
	Reconciled	11926	06/05/2024	06/17/2024	Accounts Payable	Scott Gwendolyn D.	2,177.61
	Reconciled	11927	06/05/2024	06/10/2024	Accounts Payable	Gainesville for All Inc.	1,777.80
	Reconciled	11928	06/05/2024	06/11/2024	Accounts Payable	Sherman Dietra H.	2,000.00
	Reconciled	11929	06/05/2024	06/10/2024	Accounts Payable	Sledge Tarusa dba Central Kids Learning Academy	1,702.97
	Reconciled	11930	06/05/2024	06/26/2024	Accounts Payable	Step by Step Learning Center	1,750.00
	Reconciled	11931	06/05/2024	06/26/2024	Accounts Payable	Steph & Hans Solutions dba The Kidz House	1,750.00
	Reconciled	11932	06/05/2024	06/10/2024	Accounts Payable	Tiny Little Blessing	443.20
	Reconciled	11933	06/05/2024	06/12/2024	Accounts Payable	University of Florida Board of Trustees	87,500.00
	Reconciled	11934	06/05/2024	06/11/2024	Accounts Payable	Vinson Joyce	1,850.78
	Reconciled	11935	06/05/2024	06/12/2024	Accounts Payable	Wynning Team, LLC	178.40
	Reconciled	11936	06/05/2024	06/11/2024	Accounts Payable	Kids Culture Learning Academy	1,500.00
	Reconciled	11937	06/12/2024	06/25/2024	Accounts Payable	ALACHUA COUNTY BOCC	6,333.11
	Reconciled	11938	06/12/2024	06/24/2024	Accounts Payable	Allegra Gainesville	1,116.00

Reconciled	11939	06/12/2024	06/24/2024	Accounts Payable	Business Leaders Institute for Early Learning	57
Reconciled	11940	06/12/2024	06/24/2024	Accounts Payable	CADE MUSEUM LABS INC	664.09
Reconciled	11941	06/12/2024	06/14/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
Open	11942	06/12/2024		Accounts Payable	Education Equalizers Foundations Inc.	1,800.00
Reconciled	11943	06/12/2024	06/27/2024	Accounts Payable	Friends of BCF, Inc	500.00
Reconciled	11944	06/12/2024	06/20/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	700.00
Open	11945	06/12/2024		Accounts Payable	Health Equity Inc	75.00
Reconciled	11946	06/12/2024	06/25/2024	Accounts Payable	OFFICE DEPOT	470.59
Reconciled	11947	06/12/2024	06/18/2024	Accounts Payable	Palm Breeze Youth Services	8,506.67
Reconciled	11948	06/12/2024	06/24/2024	Accounts Payable	Purvis Gray & Company LLP	7,550.00
Open	11949	06/12/2024		Accounts Payable	Sylvia Paluzzi DBA Morning Meadow Preschool & K	1,750.00
Reconciled	11950	06/12/2024	06/21/2024	Accounts Payable	University of Florida Board of Trustees	25,041.28
Reconciled	11951	06/12/2024	06/24/2024	Accounts Payable	Wake up and Dream Inc.	2,500.00
Reconciled	11952	06/12/2024	06/21/2024	Accounts Payable	100 Black Men of Greater Florida GNV, Inc.	5,000.00
Reconciled	11953	06/19/2024	06/25/2024	Accounts Payable	Catholic Charities Bureau Inc.	5,166.40
Reconciled	11954	06/19/2024	06/20/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
Reconciled	11955	06/19/2024	06/24/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	1,751.96
Reconciled	11956	06/19/2024	06/24/2024	Accounts Payable	James Moore & Co P. L.	2,000.00
Reconciled	11957	06/19/2024	06/20/2024	Accounts Payable	Rodriguez, Miranda	457.50
Reconciled	11958	06/19/2024	06/21/2024	Accounts Payable	Southerland, Jordan	255.00
Reconciled	11959	06/19/2024	06/28/2024	Accounts Payable	Stropnickiy, Little Bear	1,135.34
Open	11960	06/26/2024		Accounts Payable	ALACHUA COUNTY BOCC	6,311.62
Open	11961	06/26/2024		Accounts Payable	Anderson, Antionette	1,750.00
Open	11962	06/26/2024		Accounts Payable	Bee a Blessing Inc	1,500.00
Open	11963	06/26/2024		Accounts Payable	BLACK ON BLACK CRIME TASK FORCE OF GAINESVILLE	6,576.76
Open	11964	06/26/2024		Accounts Payable	CADE MUSEUM LABS INC	982.36
Open	11965	06/26/2024		Accounts Payable	Childrens Home Society of FL	4,117.28
Open	11966	06/26/2024		Accounts Payable	City of Alachua	160.50
Open	11967	06/26/2024		Accounts Payable	Cowart Jr., Hillary	300.00
Reconciled	11968	06/26/2024	06/28/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	700.00
Open	11969	06/26/2024		Accounts Payable	Party Time Rentals	1,822.45
Open	11970	06/26/2024		Accounts Payable	Shekinah Glory Family Worship Center	800.00
Open	11971	06/26/2024		Accounts Payable	Small Steps Institute, LLC	1,750.00
Open	11972	06/26/2024		Accounts Payable	University of Florida Board of Trustees	9,405.87
Open	11973	06/26/2024		Accounts Payable	Willie Mae Stokes Community Center	4,826.75
						\$386,785.21

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EFTs: Status	EFT Number	Payment Date	Reconciled	Source	Payee Name	Amount
Reconciled	795	06/03/2024	06/30/2024	Accounts Payable	AFLAC	569.00
Reconciled	796	06/03/2024	06/30/2024	Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	10,819.20
Reconciled	797	06/03/2024	06/30/2024	Accounts Payable	CULTURAL ARTS COALITION INC.	4,300.00
Reconciled	798	06/03/2024	06/30/2024	Accounts Payable	Express Services Inc.	4,026.77
Reconciled	799	06/03/2024	06/30/2024	Accounts Payable	Gainesville Thrives Inc.	2,273.19
Reconciled	800	06/03/2024	06/30/2024	Accounts Payable	Just for Us Edu	2,500.00
Reconciled	801	06/03/2024	06/30/2024	Accounts Payable	PACE CENTER FOR GIRLS INC	8,000.42
Reconciled	802	06/03/2024	06/30/2024	Accounts Payable	Partnership for Strong Families	22,405.20
Reconciled	803	06/03/2024	06/30/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	1,573.76
Reconciled	805	06/05/2024	06/30/2024	Accounts Payable	Brittany K. Fadiora dba BEAM Birth Network LLC	3,500.00
Reconciled	806	06/05/2024	06/30/2024	Accounts Payable	Child Advocacy Center Inc.	5,025.00
Reconciled	807	06/05/2024	06/30/2024	Accounts Payable	Deeper Purpose Community Church Inc	9,029.00

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Reconciled	808	06/05/2024	06/30/2024	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	20	Item 7.
Reconciled	809	06/05/2024	06/30/2024	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	44,113.21	
Reconciled	810	06/05/2024	06/30/2024	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	16,161.82	
Reconciled	811	06/05/2024	06/30/2024	Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	211.79	
Reconciled	812	06/05/2024	06/30/2024	Accounts Payable	The District Board of Trustees of Santa Fe College	358.20	
Reconciled	813	06/05/2024	06/30/2024	Accounts Payable	Webauthor.com LLC	2,000.00	
Reconciled	815	06/06/2024	06/30/2024	Accounts Payable	AlphaStaff Inc.	37,006.67	
Reconciled	816	06/06/2024	06/30/2024	Accounts Payable	Florida Retirement System	13,104.72	
Open	817	06/07/2024		Accounts Payable	MISSION SQUARE RETIREMENT	496.33	
Open	917	06/10/2024		Accounts Payable	Health Equity Inc	153.34	
Reconciled	821	06/12/2024	06/30/2024	Accounts Payable	Ashley McClellan dba The Concrete Rose Foundation	2,500.00	
Reconciled	822	06/12/2024	06/30/2024	Accounts Payable	Cayson, Elizabeth	28.06	
Reconciled	823	06/12/2024	06/30/2024	Accounts Payable	CFX OFFICE TECHNOLOGY	304.79	
Reconciled	824	06/12/2024	06/30/2024	Accounts Payable	CULTURAL ARTS COALITION INC.	189.00	
Reconciled	825	06/12/2024	06/30/2024	Accounts Payable	Express Services Inc.	4,480.13	
Reconciled	826	06/12/2024	06/30/2024	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	11,800.00	
Reconciled	827	06/12/2024	06/30/2024	Accounts Payable	Gainesville Circus Center Inc	15,553.13	
Reconciled	828	06/12/2024	06/30/2024	Accounts Payable	Greater Bethel AME Church	1,000.00	
Reconciled	829	06/12/2024	06/30/2024	Accounts Payable	Kiner, Marsha	212.47	
Reconciled	830	06/12/2024	06/30/2024	Accounts Payable	Motiv8U of North Central Florida Inc	2,253.10	
Reconciled	831	06/12/2024	06/30/2024	Accounts Payable	Old Town Ministries	2,500.00	
Reconciled	832	06/12/2024	06/30/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	3,056.19	
Reconciled	833	06/12/2024	06/30/2024	Accounts Payable	Target Copy of Gainesville, Inc. DBA Renaissance	55.06	
Reconciled	835	06/19/2024	06/30/2024	Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	12,008.87	
Reconciled	836	06/19/2024	06/30/2024	Accounts Payable	Child Advocacy Center Inc.	650.00	
Reconciled	837	06/19/2024	06/30/2024	Accounts Payable	Express Services Inc.	1,635.12	
Reconciled	838	06/19/2024	06/30/2024	Accounts Payable	Gator Junior Golf Inc.	2,500.00	
Reconciled	839	06/19/2024	06/30/2024	Accounts Payable	HEALTHY START OF NORTH CENTRAL FL	4,867.60	
Reconciled	840	06/19/2024	06/30/2024	Accounts Payable	Just for Us Edu	2,500.00	
Reconciled	841	06/19/2024	06/30/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	1,493.87	
Reconciled	842	06/19/2024	06/30/2024	Accounts Payable	Target Copy of Gainesville, Inc. DBA Renaissance	38.03	
Open	916	06/24/2024		Accounts Payable	Health Equity Inc	199.99	
Reconciled	843	06/26/2024	06/30/2024	Accounts Payable	CE's Underground Kitchen	16,324.90	
Reconciled	844	06/26/2024	06/30/2024	Accounts Payable	Child Advocacy Center Inc.	550.00	
Reconciled	845	06/26/2024	06/30/2024	Accounts Payable	Deeper Purpose Community Church Inc	13,324.65	
Reconciled	846	06/26/2024	06/30/2024	Accounts Payable	Express Services Inc.	2,133.09	
Reconciled	847	06/26/2024	06/30/2024	Accounts Payable	GAINESVILLE AREA COMMUNITY TENNIS ASSOCIATION	17,541.02	
Reconciled	848	06/26/2024	06/30/2024	Accounts Payable	GIRLS PLACE, INC.	12,191.70	
Reconciled	849	06/26/2024	06/30/2024	Accounts Payable	Greater Bethel AME Church	2,500.00	
Reconciled	850	06/26/2024	06/30/2024	Accounts Payable	IGB Education Corp	4,893.22	
Reconciled	851	06/26/2024	06/30/2024	Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	14,812.82	
Reconciled	853	06/26/2024	06/30/2024	Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	500.00	
Reconciled	854	06/26/2024	06/30/2024	Accounts Payable	PACE CENTER FOR GIRLS INC	12,032.40	
Reconciled	855	06/26/2024	06/30/2024	Accounts Payable	Partnership for Strong Families	400	38

Reconciled	856	06/26/2024	06/30/2024	Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	1
Reconciled	857	06/26/2024	06/30/2024	Accounts Payable	Shands Teaching Hospital and Clinics, Inc.	7,455.39
Reconciled	871	06/26/2024	06/30/2024	Accounts Payable	AlphaStaff Inc.	45,273.71
Voided	852	06/26/2024	07/08/2024	Accounts Payable	Made for More Foundation Inc.	8,219.48
						\$438,188.19

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**Returned Checks:**

Date	Payer	Check Number	Amount
No Transactions Exist			

**Wire Transfers:**

Type	Date	Vendor	Description	Internal Account	Amount
Wire Transfer In	06/03/2024		06.03.24 transfer to 0940	Concentration Account	2,426.36
Wire Transfer In	06/04/2024		06.04.24 transfer to 0940	Concentration Account	1,342.83
Wire Transfer In	06/05/2024		06.05.24 transfer to 0940	Concentration Account	120,973.80
Wire Transfer In	06/06/2024		06.06.24 transfer to 0940	Concentration Account	2,500.00
Wire Transfer In	06/07/2024		06.07.24 transfer to 0940	Concentration Account	126,764.48
Wire Transfer In	06/10/2024		06.10.24 transfer to 0940	Concentration Account	86,834.74
Wire Transfer In	06/11/2024		06.11.24 transfer to 0940	Concentration Account	6,386.92
Wire Transfer In	06/12/2024		06.12.24 transfer to 0940	Concentration Account	93,467.28
Wire Transfer In	06/14/2024		06.14.24 transfer to 0940	Concentration Account	44,631.93
Wire Transfer In	06/17/2024		06.17.24 transfer to 0940	Concentration Account	4,560.41
Wire Transfer In	06/18/2024		06.18.24 transfer to 0940	Concentration Account	53,780.38
Wire Transfer In	06/20/2024		06.20.24 transfer to 0940	Concentration Account	27,550.99
Wire Transfer In	06/21/2024		06.21.24 transfer to 0940	Concentration Account	30,296.28
Wire Transfer In	06/25/2024		06.25.24 transfer to 0940	Concentration Account	12,170.12
Wire Transfer In	06/26/2024		06.26.24 transfer to 0940	Concentration Account	3,500.00
Wire Transfer In	06/27/2024		06.27.24 transfer to 0940	Concentration Account	500.00
Wire Transfer In	06/28/2024		06.28.24 transfer to 0940	Concentration Account	116,527.07
Wire Transfer In	06/24/2024		06.24.24 transfer to 0940	Concentration Account	73,563.30
					\$807,776.89

**Adjustments:**

Type	Date	Description	Amount
No Transactions Exist			

**File Attachments for Item:**

8. FY2024 June Monthly Programmatic Awards & Expenditures Report





**Item:**

FY 2024 Programmatic Award and Expenditures Report (June)

**Requested Action:**

The Trust is asked to receive the report.

**Background**

Upon request of Board Members, Provide monthly report of Programmatic funding by Goal. The report should include initial awarded amount and YTD expenses. The report may be under the consent agenda subject to being removed for further discussion.”

**Attachments**

FY 2024 Programmatic Awards and Expenditures Report (June)

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Report

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT  
THROUGH June 30, 2024**

Item 8.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
<b>GOAL 1: ALL CHILDREN AND YOUTH ARE HEALTHY AND HAVE NUTURING CAREGIVERS AND RELATIONSHIPS 001.15.1500.569.83.10</b>						
FAMILY RESOURCE CENTERS CONSULTANT	Partnership for Strong Families	\$168,593.00	\$168,593.00	\$10,039.24	\$158,553.76	5.95%
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS	Partnership for Strong Families	\$581,407.00	\$581,407.00	\$99,719.29	\$481,687.71	17.15%
MATERNAL FAMILY PARTNER	Healthy Start of North Central Florida, Inc.	\$82,992.00	\$65,450.88	\$18,193.42	\$47,257.46	27.80%
NEWBORN HOME VISITING PROGRAM FY23	Healthy Start of North Central Florida, Inc.	\$22,484.14	\$22,484.14	\$22,484.14	\$0.00	100.00%
NEWBORN HOME VISITING PROGRAM FY24	Healthy Start of North Central Florida, Inc.	\$442,624.00	\$442,624.00	\$120,346.99	\$322,277.01	27.19%
Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida	UF Shand's Health	\$108,992.00	\$108,992.00	\$29,249.37	\$79,742.63	26.84%
PROJECT YOUTH BUILD PARENTING PROGRAM	FL Institute for Workforce Innovation, Inc. d/b/a Project Youth Build	\$54,496.00	\$54,496.00	\$50,675.28	\$3,820.72	92.99%
REACH COMMUNITY COUNSELING SERVICES FOR ADOLESCENT GIRLS	PACE Center for Girls Inc.	\$108,992.00	\$108,992.00	\$29,817.51	\$79,174.49	27.36%
Reducing Trauma to Abused Children Therapy Program	Child Advocacy Center	\$150,000.00	\$150,000.00	\$16,875.00	\$133,125.00	11.25%
SAVING SMILES	UF College of Dentistry Oct-Dec	\$30,204.75	\$30,204.75	\$21,852.00	\$8,352.75	72.35%
SAVING SMILES	UF College of Dentistry Jan-Sep	\$78,000.00	\$78,000.00	\$35,285.10	\$42,714.90	45.24%
WEEKEND BACKPACK PROGRAM	Catholic Charities Oct-Dec	\$20,117.83	\$20,117.83	\$13,976.45	\$6,141.38	69.47%
WEEKEND BACKPACK PROGRAM	Catholic Charities Jan-Jun	\$26,000.00	\$26,000.00	\$8,961.69	\$17,038.31	34.47%
WELLNESS COORINATOR @ HOWARD BISHOP MS	Children's Home Society of Florida	\$34,672.37	\$34,672.37	\$12,966.97	\$21,705.40	37.40%
Willie Mae Stokes Community Center - Family Resource Center	Willie Mae Stokes Community Center	\$125,000.00	\$124,972.33	\$0.00	\$124,972.33	0.00%
One Community Health & Wellness Resources Center	Pleasant Street Civil Rights & Cultural Center	\$125,000.00	\$125,000.00	\$31,250.00	\$93,750.00	25.00%
Youth Health	RFP	\$600,000.00	\$0.00	\$0.00	\$0.00	0.00%
Maternal Child Health	UF	\$70,000.00		\$0.00	\$0.00	0.00%
A&A Doula Consulting Services	A&A Doula Consulting	\$16,700.00		\$0.00	\$0.00	0.00%
Britany Fadiora dba BEAM Birth Network Doula Consulting Services	Britany Fadiora dba BEAM Birth Network LLC	\$20,000.00		\$0.00	\$0.00	0.00%
Unallocated		\$67,296.91			\$67,296.91	
<b>TOTAL GOAL 1 General Fund</b>		<b>\$2,866,275.09</b>	<b>\$2,142,006.30</b>	<b>\$528,566.35</b>	<b>\$1,687,610.76</b>	<b>24.68%</b>
<b>GOAL 1 Special Revenue Fund 101.15.1500.569.82.70 Agreements</b>						
Pritzker Doula Mini Grant	Britany Fadiora dba BEAM Birth Network LLC	\$36,749.03	\$36,749.03	\$26,022.55	\$10,726.48	70.81%
<b>TOTAL GOAL 1 Special Revenue Funding Agreements</b>		<b>\$36,749.03</b>	<b>\$36,749.03</b>	<b>\$26,022.55</b>	<b>\$10,726.48</b>	<b>70.81%</b>

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT  
THROUGH June 30, 2024**

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GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
<b>GOAL 2: ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL 001.15.1500.569.83.20</b>						
<b>SUMMER:</b>						
SUMMER BRIDGE FOR HEAD START	Episcopal Children Services	\$190,686.00	\$218,340.90	\$0.00	\$218,340.90	0.00%
SUMMER PROGRAMMING	Freedom School	\$114,400.00	\$114,000.00	\$0.00	\$114,000.00	0.00%
<b>TOTAL GOAL 2 Summer Programs Other</b>		<b>\$305,086.00</b>	<b>\$332,340.90</b>	<b>\$0.00</b>	<b>\$332,340.90</b>	<b>0.00%</b>
<b>SUMMER RFP:</b>						
SUMMER PROGRAMMING (2021-2024)	Alachua County Camp 13382	\$45,480.00	\$45,480.00	\$0.00	\$45,480.00	0.00%
SUMMER PROGRAMMING (2021-2024)	Boys & Girls Clubs 13384	\$148,326.00	\$148,326.00	\$0.00	\$148,326.00	0.00%
SUMMER PROGRAMMING (2021-2024)	City Of Alachua 13386	\$73,769.00	\$73,769.00	\$160.50	\$73,608.50	0.22%
SUMMER PROGRAMMING (2021-2024)	Community Impact 13387	\$153,342.00	\$153,342.00	\$31,250.00	\$122,092.00	20.38%
SUMMER PROGRAMMING (2021-2024)	Cultural Arts Coalition 13388	\$30,784.00	\$30,784.00	\$0.00	\$30,784.00	0.00%
SUMMER PROGRAMMING (2021-2024)	Deeper Purpose Community Church 13389	\$101,245.00	\$101,243.85	\$24,936.00	\$76,307.85	24.63%
SUMMER PROGRAMMING (2021-2024)	Gainesville Area Tennis Association 13391	\$74,057.00	\$74,057.00	\$11,800.00	\$62,257.00	15.93%
SUMMER PROGRAMMING (2021-2024)	Gainesville Circus Center	\$27,885.00	\$27,860.00	\$144.35	\$27,715.65	0.52%
SUMMER PROGRAMMING (2021-2024)	Girls Place, Inc. 13393	\$99,535.00	\$99,535.00	\$19,950.00	\$79,585.00	20.04%
SUMMER PROGRAMMING (2021-2024)	Good News Art 13394	\$173,908.00	\$173,908.00	\$36,532.50	\$137,375.50	21.01%
SUMMER PROGRAMMING (2021-2024)	Greater Duval	\$55,018.00	\$55,017.86	\$6,841.97	\$48,175.89	12.44%
SUMMER PROGRAMMING (2021-2024)	I AM STEM 13393	\$180,452.00	\$180,452.00	\$28,750.00	\$151,702.00	15.93%
SUMMER PROGRAMMING (2021-2024)	Just For Us 13437	\$36,516.00	\$36,515.00	\$8,000.00	\$28,515.00	21.91%
SUMMER PROGRAMMING (2021-2024)	Kids Count in Alachua County, Inc. 13397	\$36,185.00	\$36,185.40	\$0.00	\$36,185.40	0.00%
SUMMER PROGRAMMING (2021-2024)	Santa Fe College	\$45,046.00	\$45,046.00	\$0.00	\$45,046.00	0.00%
SUMMER PROGRAMMING (2021-2024)	St Barbara 13400	\$69,271.00	\$69,271.00	\$15,750.00	\$53,521.00	22.74%
SUMMER PROGRAMMING (2021-2024)	Star Center Theater 13401	\$103,657.00	\$103,657.00	\$0.00	\$103,657.00	0.00%
SUMMER PROGRAMMING (2021-2024)	Traveling Art Camp 13402	\$187,567.00	\$187,567.00	\$40,837.50	\$146,729.50	21.77%
SUMMER PROGRAMMING (2021-2024)	UF CROP FY24	\$52,960.00	\$52,960.00	\$0.00	\$52,960.00	0.00%
SUMMER PROGRAMMING (2021-2024)	YMCA 13398	\$210,038.00	\$210,038.00	\$0.00	\$210,038.00	0.00%
Summer Camp Incentives		\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	0.00%
SUMMER PROGRAMMING (2021-2024)	UF CROP FY23	\$25,041.28	\$25,041.28	\$25,041.28	\$0.00	100.00%
<b>TOTAL GOAL 2 Summer RFP</b>		<b>\$2,030,082.28</b>	<b>\$2,030,055.39</b>	<b>\$249,994.10</b>	<b>\$1,780,061.29</b>	<b>12.31%</b>

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT  
THROUGH June 30, 2024**

Item 8.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
<b>ENRICHMENT:</b>						
ENRICHMENT PROGRAMMING (2021-2024)	CE Underground Kitchen	\$73,389.00	\$73,389.00	\$73,268.79	\$120.21	99.84%
ENRICHMENT PROGRAMMING (2021-2024)	Child Advocacy Center	\$11,619.00	\$11,619.00	\$2,489.76	\$9,129.24	21.43%
ENRICHMENT PROGRAMMING (2021-2024)	Cultural Arts Coalition	\$16,099.00	\$16,099.00	\$16,099.00	\$0.00	100.00%
ENRICHMENT PROGRAMMING (2021-2024)	Gainesville Chamber Orchestra	\$7,800.00	\$7,800.00	\$6,400.00	\$1,400.00	82.05%
ENRICHMENT PROGRAMMING (2021-2024)	Motiv8U	\$49,795.00	\$49,793.51	\$22,305.69	\$27,487.82	44.80%
ENRICHMENT PROGRAMMING (2021-2024)	UF Natural History Museum	\$24,399.00	\$24,397.56	\$7,999.20	\$16,398.36	32.79%
<b>TOTAL GOAL 2 Enrichment</b>		<b>\$183,101.00</b>	<b>\$183,098.07</b>	<b>\$128,562.44</b>	<b>\$54,535.63</b>	<b>70.22%</b>
<b>AFTERSCHOOL:</b>						
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Boys and Girls Club of Alachua County*	\$185,406.30	\$185,406.30	\$73,971.30	\$111,435.00	39.90%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Deeper Purpose Community Church, Inc.*	\$114,965.26	\$114,965.26	\$76,400.44	\$38,564.82	66.46%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Area Tennis Association (Aces in Motion)*	\$259,583.68	\$259,583.68	\$154,333.73	\$105,249.95	59.45%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Circus Center*	\$131,136.86	\$141,617.34	\$111,088.95	\$30,528.39	78.44%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Girls Place, Inc.*	\$127,933.00	\$127,933.00	\$65,231.95	\$62,701.05	50.99%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Kids Count in Alachua County, Inc.*	\$188,117.55	\$188,117.55	\$104,871.33	\$83,246.22	55.75%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Willie Mae Stokes Community Center, Inc.	\$156,554.53	\$156,554.53	\$36,136.75	\$120,417.78	23.08%
<b>TOTAL GOAL 2 After School</b>		<b>\$1,163,697.18</b>	<b>\$1,174,177.66</b>	<b>\$622,034.45</b>	<b>\$552,143.21</b>	<b>52.98%</b>
<b>GOAL 2 OTHER:</b>						
DOLLY PARTON IMAGINATION LIBRARY	Gainesville Thrives	\$30,000.00	\$30,000.00	\$17,703.74	\$12,296.26	59.01%
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM OCT-MAR	PEAK Literacy was Vineyard	\$31,016.00	\$31,016.00	\$31,016.00	\$0.00	100.00%
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM APR-SEP	PEAK Literacy was Vineyard	\$109,013.25	\$109,013.25	\$0.00	\$109,013.25	0.00%
OPERATION FULL STEAM*	Cade Museum	\$20,666.80	\$20,666.80	\$6,748.95	\$13,917.85	32.66%
Tuition Assistance	Early Learning Coalition	\$294,025.00	\$294,025.00	\$0.00	\$294,025.00	0.00%
NEW TECH NOW STEZAM ENGINE PROGRAM	New Technology Made Simple Now Inc	\$34,726.00	\$34,726.00	\$24,854.66	\$9,871.34	71.57%
Junior Achievement	Junior Achievement	\$100,000.00	\$100,000.00	\$0.00	\$100,000.00	0.00%
UF Lastinger Center Needs Assessment		\$175,000.00	\$175,000.00	\$87,500.00	\$87,500.00	50.00%
<b>TOTAL GOAL 2 Other</b>		<b>\$794,447.05</b>	<b>\$794,447.05</b>	<b>\$167,823.35</b>	<b>\$626,623.70</b>	<b>21.12%</b>
<b>GOAL 2 TEENS:</b>						
TEENSWORK ALACHUA YOUTH PAYROLL	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$900,000.00	\$900,000.00	\$225,000.00	\$675,000.00	25.00%
TEENSWORK ALACHUA RECRUITING		\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	0.00%
<b>TOTAL GOAL 2 Teens</b>		<b>\$900,000.00</b>	<b>\$960,000.00</b>	<b>\$225,000.00</b>	<b>\$735,000.00</b>	<b>23.44%</b>
Unallocated		\$45,306.49	\$0.00	\$0.00	\$45,306.49	
<b>TOTAL GOAL 2 General Fund</b>		<b>\$5,376,413.51</b>	<b>\$5,474,119.07</b>	<b>\$1,393,414.34</b>	<b>\$4,126,011.22</b>	<b>25.45%</b>

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT  
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Item 8.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expended
<b>TOTAL GOAL 2 Special Revenue Funds 101.15.569.83.91-94 Agreements</b>						
Accreditation Academy / Master Class Series	Business Leadership Institute	\$294,025.00	\$294,025.00	\$170,654.00	\$123,371.00	58.04%
Accreditation Academy / Master Class Series	Accreditation program supplies	\$2,745.49	\$2,745.92	\$59.55	\$2,685.94	2.17%
Participant Stipend	Multiple	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	100.00%
Business Stipend	Multiple	\$19,250.00	\$19,250.00	\$19,250.00	\$0.00	100.00%
Goal Seal Incentive	Multiple	\$9,905.81	\$9,905.81	\$9,905.81	\$0.00	100.00%
<b>TOTAL GOAL 2 Special Revenue Funding Agreements</b>		<b>\$350,926.30</b>	<b>\$350,926.73</b>	<b>\$224,869.36</b>	<b>\$126,056.94</b>	<b>64.08%</b>
<b>GOAL 3: ALL CHILDREN LIVE IN A SAFE COMMUNITY 001.15.1500.569.83.30</b>						
PEACEFUL PATHS INCREASING SERVICE VOLUME	Peaceful Paths, Inc.	\$19,982.00	\$19,982.00	\$18,936.93	\$1,045.07	94.77%
Midnight Basketball	City of Gainesville	\$19,918.00	\$19,514.00	\$0.00	\$19,514.00	0.00%
MENTORING & CHARACTER BUILDING	Big Brothers Big Sisters	\$75,000.00	\$75,000.00	\$21,832.21	\$53,167.79	29.11%
MENTORING & CHARACTER BUILDING	IGB Education Group	\$64,500.00	\$64,500.00	\$21,018.22	\$43,481.78	32.59%
MENTORING & CHARACTER BUILDING	Made for More Foundation Inc.	\$63,681.20	\$63,681.20	\$4,986.65	\$58,694.55	7.83%
MENTORING & CHARACTER BUILDING	Motiv8U Mentoring	\$70,647.00	\$70,647.41	\$17,661.85	\$52,985.56	25.00%
MENTORING & CHARACTER BUILDING	The Education Foundation of Alachua County	\$30,244.15	\$30,244.15	\$7,561.04	\$22,683.11	25.00%
MENTORING & CHARACTER BUILDING	Community Impact	\$40,954.00	\$40,953.87	\$0.00	\$40,953.87	0.00%
AMI Kids	AMI Kids	\$200,000.00	\$0.00	\$0.00	\$0.00	0.00%
Teen Center and Youth Engagement	North Central Florida YMCA	\$150,000.00	\$0.00	\$0.00	\$0.00	0.00%
Unallocated		\$265,073.65			\$265,073.65	
<b>TOTAL GOAL 3</b>		<b>\$734,926.35</b>	<b>\$384,522.63</b>	<b>\$91,996.90</b>	<b>\$557,599.38</b>	<b>23.92%</b>

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT  
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GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
<b>SOCIAL &amp; EMOTIONAL LEARNING 001.15.1500.569.83.40</b>						
<b>TOTAL SOCIAL &amp; EMOTIONAL LEARNING</b>		\$125,000.00	\$0.00	\$0.00	\$125,000.00	0.00%
<b>Capacity Building and Mini Grants: 001.15.1500.569.83.50</b>						
<b>YOUTH DEVELOPMENT CAPACITY BUILDING COLLABORATIVE:</b>						
CENTER FOR NON-PROFIT EXCELLENCE	Community Foundation	\$130,000.00	\$130,000.00	\$0.00	\$130,000.00	0.00%
My Side-walk	Community Foundation	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	100.00%
Learning Management System (LMS WebAuthor)	WebAuthor	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00	0.00%
Trauma Informed Training	Child Advocacy Center	\$1,800.00	\$1,800.00	\$1,200.00	\$600.00	66.67%
Language Line	Interpreter Services	\$25,000.00	\$25,000.00	\$0.00	\$25,000.00	0.00%
Florida Afterschool Network Membership	Children Forum	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	100.00%
<b>MINI GRANTS:</b>		\$150,000.00				
MINI GRANTS	100 Black Men of Greater Florida		\$15,000.00	\$5,000.00	\$10,000.00	33.33%
MINI GRANTS	Gator Junior Golf		\$15,117.50	\$5,000.00	\$10,117.50	33.07%
MINI GRANTS	Greater Bethel		\$15,000.00	\$5,000.00	\$10,000.00	33.33%
MINI GRANTS	Just for Us		\$15,000.00	\$5,000.00	\$10,000.00	33.33%
MINI GRANTS	Old Town Ministries		\$15,745.00	\$5,745.00	\$10,000.00	36.49%
MINI GRANTS	Ashley McClellan dba The Concrete Rose Foundation		\$15,550.00	\$5,550.00	\$10,000.00	35.69%
MINI GRANTS	Wake Up & Dream		\$15,764.00	\$5,764.00	\$10,000.00	36.56%
MINI GRANTS	Willie Mae Stokes Community Center		\$15,000.00	\$0.00	\$15,000.00	0.00%
Unallocated		\$60,700.00			\$60,700.00	
<b>TOTAL CAPACITY BUILDING &amp; MINIGRANTS</b>		\$339,300.00	\$311,476.50	\$58,259.00	\$313,917.50	18.70%

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT  
THROUGH June 30, 2024**

Item 8.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
COMMUNITY ENGAGEMENT 001.15.1500.569.83.60						
<b>SPONSORSHIPS:</b>	Alachua County NAACP - Youth Engagement Brunch		\$1,500.00	\$1,500.00		
	Alachua Raiders Football & Cheer - Back to School Give-away		\$1,800.00	\$1,800.00		
	Aqua Angels - Swimming Show		\$1,500.00	\$1,500.00		
	Bee a Blessing - Pamper Pink Symposium		\$1,500.00	\$1,500.00		
	Blossoming Butterfly - Pinkfest 2024		\$600.00	\$600.00		
	Children Beyond Our Border - Health Fair		\$1,807.50	\$1,807.50		
	Children's Forum - Annual Children's Week		\$500.00	\$500.00		
	Children's Health Imagination & Learning-Help Us Grow (CHILD's Center)		\$750.00	\$750.00		
	City of Gainesville Fire Rescue - Community Health Program		\$2,500.00	\$2,500.00		
	City of Gainesville PRCA- Graduation Party		\$2,300.00	\$2,300.00		
	City of Newberry - American History Trip		\$2,500.00	\$2,500.00		
	City of Waldo - 2023 Fall Festival		\$1,000.00	\$1,000.00		
	Concerned Citizens of Newberry Hope for the Community		\$500.00	\$500.00		
	Dream On Purpose - Career Launch		\$500.00	\$500.00		
	Early Learning Coalition - Falling in Love with Reading		\$1,800.00	\$600.00		
	Education Equalizer Foundation - College Pass		\$1,800.00	\$1,800.00		
	Einstein Therapy-Fundamental Therapy Solutions		\$500.00	\$500.00		
	Free Canaan United Methodist Church		\$650.00	\$650.00		
	Friends of BCF Inc - Back to school supplies		\$500.00	\$500.00		
	Gainesville Alumnae Chapter Delta Sigma Theta - Youth Summit 2024		\$700.00	\$700.00		
	Girls Can Do it - Re-writing History		\$1,500.00	\$1,500.00		
	Greater Bethel - Back to School		\$1,000.00	\$1,000.00		
	Greater Duval Neighborhood - Scholarship Gala Event		\$1,000.00	\$1,000.00		
	Just Between Friends (visa)		\$350.00	\$350.00		
	Manhood Youth Development - Spring Break Road Trip		\$2,500.00	\$2,500.00		
	North Florida Council Boy Scouts of America (visa)		\$1,000.00	\$1,000.00		
	Partnership for Strong Families - Networking Fair		\$400.00	\$400.00		
	Shekinah Glory Family Worship Center - Back to School		\$800.00	\$800.00		
	Swampbots - Florida Sunshine invitational		\$2,500.00	\$2,500.00		
	Trinity Day Spa Kidpreneur - Pop Up Shop		\$1,500.00	\$1,500.00		
<b>TOTAL COMMUNITY ENGAGEMENT</b>		<b>\$60,000.00</b>	<b>\$37,757.50</b>	<b>\$36,557.50</b>	<b>\$23,442.50</b>	<b>60.93%</b>

**PROGRAMMATIC AWARDS AND EXPENDITURES REPORT  
THROUGH June 30, 2024**

Item 8.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	COMMITTED FUNDING	EXPENSED	REMAINING BUDGET	% Expensed
<b>EMERGENT NEEDS FUNDS 001.15.1500.569.83.70</b>						
EMERGENT NEEDS FUNDS	Boys & Girls Club of NE Fl		\$20,000.00	\$20,000.00	\$0.00	
EMERGENT NEEDS FUNDS	CE's Underground Kitchen		\$4,600.00	\$4,600.00	\$0.00	
EMERGENT NEEDS FUNDS	Palm Breeze Youth Services		\$8,506.67	\$8,506.67	\$0.00	
EMERGENT NEEDS FUNDS	Black on Black Crime Task Force		\$6,576.76	\$6,576.76	\$0.00	
<b>TOTAL EMERGENT NEEDS</b>		<b>\$150,000.00</b>	<b>\$39,683.43</b>	<b>\$39,683.43</b>	<b>\$110,316.57</b>	<b>26.46%</b>
UNALLOCATED (MOVE INTO GOAL 1 ? Per Board Meeting?)		\$183,010.00			\$183,010.00	
		\$0.00				
<b>FY23-24 PROGRAM FUNDING GENERAL FUND TOTAL_</b>		<b><u>\$10,273,302.00</u></b>	<b><u>\$8,389,565.43</u></b>	<b><u>\$2,148,477.52</u></b>	<b><u>\$6,943,897.93</u></b>	<b><u>20.91%</u></b>



**File Attachments for Item:**

9. FY2024 3rd Quarter Financial Report



**Item:**

FY 2024 3rd Quarter Financial Report

**Requested Action:**

The Trust is asked to receive the 3rd Quarter Financial Report

**Background**

Board Policy 3.50 requires that “the CTAC will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

**Attachments**

3rd Quarter Financial Report

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Report



**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

**FINANCIAL REPORT**  
**FOR THE QUARTER ENDING JUNE 30, 2024**  
**AS OF JULY 25, 2024**

### THIRD QUARTER FINANCIAL REPORT

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<b>1) TOTAL EXPENDITURES THROUGH THE 3RD QUARTER OF FY2024.</b>	<b>AMOUNT</b>
<b>QUARTERLY EXPENDITURES (3RD QTR ONLY)</b>	<b>\$ 1,981,305</b>
<b>YTD EXPENDITURES</b>	<b>\$ 5,359,128</b>
<b>2) TOTAL RECEIPTS THROUGH THE 3RD QUARTER OF FY2024</b>	
<b>QUARTERLY REVENUES &amp; RECEIPTS (3RD QTR ONLY)</b>	<b>\$ 760,157</b>
<b>YTD RECEIPTS/REVENUES</b>	<b>\$ 10,825,166</b>
<b>3) STATEMENT OF FUNDS ON HAD, INVESTED, OR DEPOSITED WITH A QPD:</b>	
<b>TOTAL FUNDS ON HAND AT THE END OF THE 3RD QTR</b>	<b>\$ 16,783,917</b>
<b>4) TOTAL ADMINISTRATIVE COSTS</b>	
<b>QUARTERLY ADMINISTRATIVE COSTS (3RD QTR ONLY)</b>	<b>\$ 326,229</b>
<b>YTD ADMINISTRATIVE COSTS</b>	<b>\$ 1,129,625</b>
<b>ADDITIONAL SUPPLEMENTAL FINANCIAL INFORMATION:</b>	
<b>QUARTERLY AID TO ORGANIZATIONS</b>	<b>\$ 1,454,359</b>
<b>YTD AID TO ORGANIZATIONS</b>	<b>\$ 2,421,693</b>
<b>YTD - OTHER DIRECT PROGRAM COSTS</b>	<b>\$ 807,809</b>
<b>YTD - CAPITAL TRANSFERS</b>	<b>\$ 1,000,000</b>

The quarterly financial information above is hereby submitted to the Alachua County Board of County Commissioners to comply with Florida Statutes, Section 125.901, which requires children's services established as an independent special district to prepare and file with the governing body of the County a quarterly financial report. The information depicted above includes financial data through the second quarter of fiscal year 2024.

**File Attachments for Item:**

10. FY2024 3rd Quarter Financial Report to the BOCC

**Item:**

FY 2024 3<sup>rd</sup> Quarter Financial Report to the BOCC

**Requested Action:**

The Trust is asked to 1) approve the report, and 2) authorize the Chair to transmit the report to the Alachua County Board of County Commissioners.

**Background**

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County is required to present to the Alachua County Board of County Commissioners a report that lists the expenditures, receipts, statement of funds on hand invested or deposited with a qualified public depository, and total administrative costs for the quarter annual period.

**Attachments**

Transmittal Memorandum

**Programmatic Impact:**

NA

**Fiscal Impact:** NA**Recommendation:**

Staff recommends approval



**TO:** MARY ALFORD, CHAIR  
 ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS

**FROM:** LEE PINKOSON, CHAIR  
 CHILDREN'S TRUST OF ALACHUA COUNTY

**SUBJECT:** 3RD QUARTER FINANCIAL REPORT

**DATE:** July 25, 2024

Pursuant to Florida Statute 125.901(3)(f) and Alachua County Board of County Commissioners Ordinance 26.04 (5)(f), the Children's Trust of Alachua County presents to the Alachua County Board of County Commissioners its FY 2024 2nd Quarter Financial Report for the period ending 06/30/2024.

The report includes the total expenditures, receipts, statement of funds on hand, invested or deposited with a qualified public depository and total administrative costs for the quarter annual period.

A summary for the 3<sup>rd</sup> Quarter is as follows:

1. Total Expenditures through the 3 <sup>rd</sup> Quarter of FY 2024	
Quarterly Expenditures (3 <sup>rd</sup> Quarter only)	\$1,981,305
YTD Expenditures	\$5,359,128
2. Total Receipts through the 3 <sup>rd</sup> Quarter of FY 2024	
Quarterly revenues & receipts (3 <sup>rd</sup> Quarter only)	\$760,157
YTD Revenues & Receipts	\$10,825,166
3. Statement of Funds on hand, invested, or deposited with a QPD	
Total Funds on hand at the end of the 3 <sup>rd</sup> quarter	\$16,783,917
4. Total administrative costs	
Quarterly administrative costs (3 <sup>rd</sup> Quarter only)	\$326,229
YTD administrative costs	\$1,129,625

CC: Michele Lieberman, County Manager  
 Alachua County Board of County Commissioners  
 Children's Trust of Alachua County Board  
 Marsha Kiner, Executive Director, Children's Trust of Alachua County

**File Attachments for Item:**

11. FY2025 TRIM Submission to ACPA (prior year millage rate, current year millage rate, and current year rolled-back rate)



**Item:**

FY 2025 TRIM Submission to ACPA

**Requested Action:**

The Trust is asked to receive the FY 2025 TRIM Submission to ACPA

**Background**

The TRIM submission to ACPA has been updated to reflect the certified prior year millage rate, current year millage rate, and current year rolled-back rate.

**Attachments**

FY 2025 TRIM Submission to ACPA

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Report



**FY2025 Estimated Ad Valorem Revenue**

2024 Certified Property Tax Values

The estimated adjusted property values received from the Alachua County Property Appraiser increased by 7.2% from the prior year.

2024 Adjusted Gross Taxable Value	\$22,847,632,960
2023 Final Gross Taxable Value	<u>\$21,298,837,943</u>
Total Increase/(Decrease)	\$1,548,795,017

CTAC’s proposed millage rate of .4500 would generate increased tax revenue of \$617,013, an increase of 6.6% over the FY2024 budgeted tax revenue.

Millage Rate		Gross Revenue	Uncollectable	Net Revenue
.5000	Maximum	\$11,143,393	\$557,170	\$10,586,223
.4500	Proposed	\$10,556,899	\$527,845	\$10,029,054
.4299	Roll-Back	\$9,581,090	\$479,055	\$9,102,036

Note: The TRIM process requires an assumption of 95% collection rate.

CTAC’s trended tax revenue is consistent with the growing number of coordinated community services that allows all youth and their families to thrive.

Fiscal Year	Status	Millage Rate	Budget	% Change
FY2020	Adopted	0.5000	\$7,238,758	
FY2021	Adopted	0.5000	\$7,742,236	7.0%
FY2022	Adopted	0.5000	\$8,249,047	6.5%
FY2023	Adopted	0.4612	\$8,858,643	7.4%
FY2024	Adopted	0.4612	\$9,412,041	6.2%
FY2025	Proposed	0.4500	\$10,029,054	6.6%

**File Attachments for Item:**

12. June and July Sponsorship Applications

**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Tuesday, May 28, 2024 4:10 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** new\_vendor\_form.xlsx; w9-fobcf-completed.pdf

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Tuesday, May 28, 2024 - 4:10pm

Submitted by anonymous user: [98.20.179.126](#)

Submitted values are:

Organization Name Friends of BCF, Inc

Event Name Back to School Supplies

Event Date Thu, 08/01/2024

Time 9:00 a.m.

Location Alachua Elementary & Mebane Middle School

Brief Description of Proposed Activity/Event (100 words or less) Purchase back to school supplies for elementary and middle school students.

Identify CTAC Goals the activity/event will be addressing. Children and youth are healthy and have nurturing caregivers and relationships.

Target Population Ages 6 - 12 years

Number Attending 50

Presenters/Consultants Kimbley Standifer/Cynthia Tyson

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Sun, 07/28/2024

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

-pencils

-block erasers

-snacks (many kids like Goldfish, some like granola snack bars with chocolate chips, strawberry Nutri-grain bars)

-black or blue pens

-notebook filler paper

-composition notebooks

- Two-Pocket Folders

-individual tissue packets

-basic coloring materials such as colored pencils

-scissors

-calculators

-rulers

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Tuesday, June 4, 2024 10:14 AM  
**To:** Kim Standifer  
**Subject:** Children's Trust Sponsorship Notification

Dear Kimbley Standifer, Friends of BCF, Inc.,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$ 500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Wednesday, June 12, 2024 4:27 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** new\_vendor\_form\_3.xlsx; w-9.pdf

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Wednesday, June 12, 2024 - 4:26pm

Submitted by anonymous user: 71.148.56.164

Submitted values are:

Organization Name Shekinah Glory Family Worship Center  
Event Name Back to School Giveaway & Health Fair  
Event Date Sat, 08/03/2024  
Time 10am  
Location Hidden Oak Community  
Brief Description of Proposed Activity/Event (100 words or less)  
We host a children and family outreach day, with a back-to-school giveaway, with food and our annual health fair with free health vendors, providing information to the youth and community.  
Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.  
Target Population 75-100 Youth  
Number Attending 75  
Presenters/Consultants Pastor English, The Vessel CDC,  
Have you applied to the Sponsorship Fund Application in the past for this activity event? No  
Have you received funding from the Sponsorship Fund in the past for this activity/event? No  
If yes, enter date:  
Are you qualified to conduct business in the state of Florida? Yes  
Budget Expenses: Please specify what supplies will be needed, if applicable. Back Packs, Folders, Paper, pencils, pens, binders etc. Food and drinks.  
Please specify what budget expenses will be covered by CTAC. To purchase a larger number of backpacks for the children in the community.  
TOTAL FUNDS REQUESTED \$ 2,000  
Contact Person - First Name Warren  
Contact Person - Last Name English  
Contact email wenglish09@gmail.com  
Contact phone number 3,528,710,104  
Website Sgfwc.org  
Facebook Shekinah Glory Family Worship Center  
Twitter None  
Instagram shekinahgloryfwc

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Monday, June 17, 2024 4:34 PM  
**To:** wenglish09@gmail.com  
**Subject:** Children's Trust Sponsorship Notification

Dear Warren English, Shekinah Glory Family Worship Center,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$800.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us) For this event, we would like to participate by tabling and sharing information and resources for families. Please provide logistics for the event as soon as possible.

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager  
Direct: (352) 374-1832  
Cell: (352) 363-8666

4010 NW 25th Place  
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Friday, June 14, 2024 2:53 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** new\_vendor\_form.xlsx; pfsf\_w9\_2023.pdf  
  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Friday, June 14, 2024 - 2:52pm

Submitted by anonymous user: 164.51.189.172

Submitted values are:

Organization Name Partnership for Strong Families  
 Event Name Partnership for Strong Families' Annual Family Resource Center Partner Networking Fair  
 Event Date Tue, 08/20/2024  
 Time 11:30am-1:30pm  
 Location Alachua County Library District - Headquarters Location  
 Brief Description of Proposed Activity/Event (100 words or less)  
 Sponsorship funds would support Partnership for Strong Families' Annual Family Resource Center Partner Networking Fair. This event typically features between 25-30 community partners tabling at the event, with an additional 75-80 additional partner attending to network. The event provides an opportunity to celebrate partnerships we have cultivated, as well as allow the chance for other partners to network with similar social service and related agencies. This is also a great event for our Alachua County Resource Centers to highlight the great work on a daily basis. If sponsorship is received, Children's Trust will be listed as a partner on flyers and other printed materials.  
 Identify CTAC Goals the activity/event will be addressing. Children and youth live in a safe community.  
 Target Population Community partners who serve children and families  
 Number Attending 100  
 Presenters/Consultants ACLD confirmed, plus ~25-30 other community partners (previous year's: City of Gainesville, Meridian, Healthy Families, DCF  
 Have you applied to the Sponsorship Fund Application in the past for this activity event? No  
 Have you received funding from the Sponsorship Fund in the past for this activity/event? No  
 If yes, enter date:  
 Are you qualified to conduct business in the state of Florida? Yes  
 Budget Expenses: Please specify what supplies will be needed, if applicable.  
 Food \$450  
 Decorations, paper goods, and utensils \$150  
 Chance drawings \$100  
 Promo, print, marketing materials: \$350

## Elizabeth Cayson

---

**From:** Elizabeth Cayson  
**Sent:** Tuesday, June 18, 2024 2:21 PM  
**To:** Stacy Merritt  
**Subject:** Children's Trust Sponsorship Notification

Dear Stacy Merritt, Partnership for Strong Families,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$ 400.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us) For this event, we would like to participate by tabling and sharing information and resources for families. Please provide logistics for the event as soon as possible.

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process..

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



### Elizabeth "Liz" Cayson, M.S.

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place  
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)





**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Sunday, June 23, 2024 9:23 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** img\_9918.jpeg; img\_9919.jpeg

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Sunday, June 23, 2024 - 9:22pm

Submitted by anonymous user: 98.180.110.22

Submitted values are:

Organization Name Dare to be different youth empowerment organization  
Event Name Back to school hygiene drive  
Event Date Fri, 08/09/2024  
Time 2:00pm until 4:00pm  
Location Housing community  
Brief Description of Proposed Activity/Event (100 words or less)  
Giving hygiene products to our community due to the need in our community for such products.  
Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.  
Target Population 10-19 years  
Number Attending 300  
Presenters/Consultants Christine rivers  
Have you applied to the Sponsorship Fund Application in the past for this activity event? No  
Have you received funding from the Sponsorship Fund in the past for this activity/event? No  
If yes, enter date:  
Are you qualified to conduct business in the state of Florida? Yes  
Budget Expenses: Please specify what supplies will be needed, if applicable.  
Lotion, toothpaste, toothbrush, hairbrush, comb, feminine products, mouthwash, tooth floss, shampoo, conditioners,  
Sanitizers,  
Please specify what budget expenses will be covered by CTAC. All hygiene products  
TOTAL FUNDS REQUESTED \$ 2,000  
Contact Person - First Name Christine  
Contact Person - Last Name Rivers  
Contact email riverscompanion@gmail.com  
Contact phone number 3,526,476,091  
Website Www. Daretobedifferentempowerment.org  
Facebook Dare to be different youth empowerment organization  
Twitter N/a  
Instagram Dare to be different youth empowerment organization

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Thursday, July 11, 2024 1:23 PM  
**To:** Christine Rivers  
**Subject:** Children's Trust of Alachua County-Sponsorship Notification

Dear Christine Rivers, Dare To Be Different Youth Empowerment Organization,

We are delighted to inform you we have approved your sponsorship request at the level of \$ 1,000.00 sponsorship level.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This includes website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children and youth are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards, Liz



**Elizabeth "Liz" Cayson, M.S.**  
Community Engagement Manager  
Direct: (352) 374-1832  
Cell: (352) 363-8666  
4010 NW 25th Place  
Gainesville, FL 32606  
[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Wednesday, June 26, 2024 9:42 AM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** new\_vendor\_formupd.xlsx; w-9\_identification\_number\_and\_certification\_2018.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Wednesday, June 26, 2024 - 9:42am

Submitted by anonymous user: 173.187.208.100

Submitted values are:

Organization Name High Springs Chamber Of Commerce  
Event Name Back to school giveaway  
Event Date Sun, 08/11/2024  
Time 4pm-6pm  
Location 23760 nw 187th ave high springs, fl  
Brief Description of Proposed Activity/Event (100 words or less)  
A back to school giveaway. At the giveaway everything is free to the community. Backpacks, school supplies, haircuts, information booths about scholarship funding, sports sign up tables, and a hot meal. Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.  
Target Population 2000  
Number Attending 300  
Presenters/Consultants high springs chamber  
Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes  
Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes  
If yes, enter date:  
Are you qualified to conduct business in the state of Florida? Yes  
Budget Expenses: Please specify what supplies will be needed, if applicable.  
\$800 Backpacks  
\$500 school Supplies  
\$400 food  
\$350 stylists supplies and honorarium  
\$250 Shoes and clothing  
\$150 venue  
\$50 miscellaneous  
Please specify what budget expenses will be covered by CTAC. Backpacks, school supplies, Food and stylist supplies

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Tuesday, July 2, 2024 2:54 PM  
**To:** Sharon Decker  
**Subject:** Children's Trust of Alachua County Notification

Dear Sharon Decker, High Springs Chamber, Back To School Giveaway Event,

We are delighted to inform you we have approved your sponsorship request at the level of **\$ 2,000.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

For this event, we would like to host a resource table. Please provide me with logistical set-up information.

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children and youth are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards, Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Thursday, July 11, 2024 8:11 AM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** ctac\_new\_vendor\_form-2024.pdf; w-9\_identification\_number\_and\_certification\_2018.pdf

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Thursday, July 11, 2024 - 8:11am

Submitted by anonymous user: 98.20.185.86

Submitted values are:

Organization Name Waldo Community New Vision Coalition

Event Name 2024 Back to School Fun Day Giveaway

Event Date Sat, 08/03/2024

Time 11am

Location Waldo Community Center (WCC) 13558 NE 148th Avenue Waldo, Florida 32694

Brief Description of Proposed Activity/Event (100 words or less)

This is a back-to-school event in which we will provide games, bounce houses, water slides, food and drinks as well as school supplies to the local underserved kids in the waldo and surrounding areas. We have also partnered with the Alachua County Crime Stoppers program for ID A Kid, we will have Santa Fe College Achieve program on site to discuss & provide information for their program.

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population All school age children

Number Attending 100

Presenters/Consultants 5

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable. Food, drink, supplies, advertising materials, game materials,

Please specify what budget expenses will be covered by CTAC. Food, drink, supplies, advertising materials, game materials,

TOTAL FUNDS REQUESTED \$ 2,000

Contact Person - First Name Julie

Contact Person - Last Name Stokes

Contact email juliestokes352@outlook.com

Contact phone number 3,525,625,384

Website n/a

Facebook Waldo Community New Vision Coalition

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Thursday, July 11, 2024 1:59 PM  
**To:** Julie Stokes  
**Subject:** Children's Trust of Alachua County- Sponsorship Notification

Dear Julie Stokes, Waldo Community New Vision Coalition,

We are delighted to inform you we have approved your sponsorship request at the level of **\$ 1,000.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This includes website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children and youth are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards, Liz



**Elizabeth "Liz" Cayson, M.S.**  
Community Engagement Manager  
Direct: (352) 374-1832  
Cell: (352) 363-8666  
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Gainesville, FL 32606  
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**File Attachments for Item:**

13. 8.12.2024 ED Report



**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

## **EXECUTIVE DIRECTOR REPORT**

June 1, 2024 - August 1, 2024

### **SUMMARY**

1. WUFT FanFares & Fireworks - Thank you to our partners
2. Finance Townhall
3. Afterschool Convening



<b>MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT</b>		
<b>DATE</b>	<b>MEETING / EVENT</b>	<b>SUMMARY</b>
6/3	TeensWork Alachua Kick-off Orientation	ED Kiner attended and spoke to the youth about their learning opportunities through the program.
6/4	Alachua Chamber of Commerce meeting	L. Cayson attended the Alachua Chamber meeting. Guest speaker, Chuck Clemons, Florida House of Representatives Speaker Pro-tempore.
6/4	Greater Gainesville Chamber - Latin Chamber meeting	L. Cayson attended the Latin Chamber meeting, part of Greater Gainesville Chamber.
6/6	GFWC High Springs New Century Woman's Club meeting	L. Cayson attended the High Springs Woman's Club meeting. Club members discussed fundraising efforts for the summer months.
6/5	Gun-Violence Prevention Alliance Stakeholders Meeting	ED Kiner attended.
6/6	TeensWork Alachua Orientation #2	ED Kiner spoke to the youth about their learning opportunities through the program.
6/7	Healthy Communities Meeting	L. Cayson attended the Healthy Communities meeting. Kourtney Oliver discussed the Community Health Improvement Plan (CHIP) report and gave an update. Ms. Oliver discussed priority areas and indicated there are several meetings planned to discuss actionable ways to address improving the lives of residents in Alachua County.
6/8	Alachua County Library District - Reader Palooza Event	L. Cayson participated in the Reader Palooza event. The event was hosted by Alachua County Library District and held at Depot Park as their summer kick-off event. We

		provided a resource table and shared information with families and handed out fun promotional items for children. Pictures taken during the event and posted on CTAC's social media.
6/8	City of Gainesville Parks & Recreation- Greatest Graduation Party for the Culture.	L. Cayson participated in the event by hosting a resource table and sharing information with families. Pictures taken during the event and posted on CTAC's social media. This was a CTAC Sponsored event.
6/11	Greater Gainesville Chamber of Commerce Business Before Hours Event - Boys & Girls Club of Northeast Florida	L. Cayson attended the Greater Gainesville Chamber of Commerce Business Before Hours event at Boys & Girls Club. The guest speaker was President/CEO Boys & Girls Club. He shared some of the recent accomplishments and their wish list.
6/11	The Education Foundation - Annual Year End Review & Executive Meet & Greet	L. Cayson attended The Education Foundation's end of the year meeting. Ms. Tia Brock-Paul was named the new Executive Director.
6/11	5th Avenue Neighborhood Association	ED Kiner attended.
6/13	Relay for Life, City of Alachua	L. Cayson attended the wrap-up meeting. CTAC received a certificate for participating in Relay for Life.
6/17	Gainesville Housing Authority Meeting	ED Kiner met with HGA CEO Pamela Davis to discuss opportunities for collaboration around youth programs.
6/18	High Springs Robotics Team	ED Kiner and COO Goldwire met with Jason Sweat, President, to discuss opportunities for funding and support of the program.

6/20	ELC Board Retreat	ED Kiner participated in the ELC Board Retreat.
6/24	YMCA - Micanopy	L. Cayson participated in a site-visit with Belita to discuss community engagement and tabling opportunities during family activities or events offered by YMCA.
6/25	City of Alachua - Legacy Park	L. Cayson participated in site-visit with Belita to discuss community engagement and tabling opportunities during family activities or events offered by the City of Alachua.
6/26	Gainesville Area Women's Network (GAWN)	L. Cayson attended the luncheon hosted by Gainesville Area Women's Network (GAWN). Proceeds from the event went to benefit the Displaced Homemakers Program at Santa Fe College.
6/26	Gainesville Fire Rescue -Healthy Afternoons with Gainesville Fire Rescue	L. Cayson hosted a resource table at the event. Information was provided and fun promotional items were provided to children. Pictures were taken and posted on CTAC social media. This is a CTAC Sponsored event.
6/26	Gainesville Housing Authority Groundbreaking Ceremony - ELITE Job Training Center - E. University Ave.	ED Kiner attended the event to hear about the new training center and how it will serve families and the community of East Gainesville.
6/27	Hawthorne's Homecoming: Keeping the Dream Alive event	L. Cayson attended Hawthorne's Homecoming Opening Ceremony event held at Shell Elementary in Hawthorne. The guest speaker was Cornelius Ingram. Photos taken and posted on CTAC's social media.
7/1	Community Engagement Meeting with Addyson, TWA	L. Cayson met with Addyson L., TWA Intern to discuss CTAC's community engagement and outreach efforts.

7/2	American Heart Association Meeting	ED Kiner met with Shelby Bobbett, AHA's Senior Development Director to discuss collaboration and AHA in Alachua County.
7/3	WUFT Fanfare & Fireworks event	L. Cayson participated in the event by supporting the team and engaging with families. Took photos and shared them on CTAC's social media. All staff participate in this event.
7/9	Safety-Net meeting	L. Cayson attended the Safety-Net zoom meeting. Kourtney Oliver, DOH, called a zoom meeting to discuss her role as chair and her need to step down from serving as chair. Ms. Oliver currently chairs the Safety-Net and Healthy Communities committee meetings. There was discussion about how to move forward. Dr. Guyer agreed to chair the next meeting and committee members will discuss how to proceed.
7/9	Freedom School Summer Camp	CTAC staff visited the summer camp to discuss their potential expansion and the national award recognition they received.
7/10	Dare To Be Different: Youth Empowerment Organization	ED Kiner and COO Goldwire met with Christine Rivers to discuss her organization and opportunities for funding.
7/10	Gun Violence Prevention Forum Committee Meeting	ED Kiner attended the meeting.
7/11	Health Promotion & Wellness Coalition	ED Kiner met with HPW staff to discuss Trust funding and opportunities to partner.
7/12	Gun Violence Initiatives Meeting with the City Manager	ED Kiner met with City Manager Cynthia Curry and Fire Chief Joe Dixon to discuss gun violence initiatives for possible funding through the Trust.

7/13	ELC Back To School event	L. Cayson participated in ELC's Back To School event by hosting a resource table and sharing information with families. Pictures taken during the event and posted on CTAC's social media. This was a CTAC Sponsored event.
7/16	Bread of the Mighty - Food Systems Coalition Conversation	This group met to begin discussions on forming some type of Food System Coalition to discuss ways to improve food insecurity and food desserts. The group agreed to continue to move forward with monthly meetings via zoom.
7/17	Gun Violence Forum Meeting	ED Kiner attended.
7/18	GINI Steering Committee, RWHP	L. Cayson attended the meeting via zoom. An update was provided on usage of Language line access in the school system. In September, plans are underway for Welcoming Week to be held in the City of Gainesville and High Springs. More information to follow.
7/18	High Springs Chamber	L. Cayson met with Sharon Decker, Executive Director to discuss upcoming events and to drop off a sponsorship check for a back to school event scheduled in August.
7/20	Howard Bishop Health & Awareness Fair	L. Cayson participated in the Howard Bishop Health & Awareness fair by hosting a resource table and sharing information with families. Pictures taken during the event and posted on CTAC's social media.
7/21	Launch of One Community Family Resource Center	ED Kiner and COO Goldwire attended the grand opening event.
7/22	City of Alachua Commission Meeting	ED Kiner and L. Cayson attended the City of Alachua Commissioners meeting. ED Kiner went before the Commissioners to highlight several funding programs including CTAC's summer camps and TeensWork Alachua.

7/24	2024 Disability Awareness Expo	L. Cayson participated in the 2024 Disability Awareness Expo by hosting a resource table and sharing information. The event was hosted by The City of Gainesville, Alachua County Disability Advisory Committee and Alachua County to Disability Awareness month.
7/24	ELC Board Meeting	ED Kiner attended.
7/25	Community Health Improvement Plan (CHIP) Development meeting	L. Cayson attended the meeting. Kourtney Oliver discussed the Community Health Improvement Plan (CHIP) report and gave an update. Ms. Oliver discussed some of the priority areas and survey responses. For the next meeting, members will discuss prioritizing each area.
7/26	Office of Prevention Services, Dept. of Juvenile Justice	ED Kiner met with Program Coordinator Jennifer Donald to discuss DJJ's One Mentor, One Child and Restoring Hope Community Network Programs.
7/27	P.A.V.E. Stop the Violence Back to School Event	L. Cayson hosted a resource table at the event. Information was provided and fun promotional items were provided to children. Pictures were taken and posted on CTAC social media. This is a CTAC Sponsored event.
7/31	Dance Alive, Kim Tuttle	ED Kiner & COO Goldwire met with Kim Tuttle to discuss opportunities for funding and partnering on programming for special needs children and youth.
7/31	Afterschool Provider Convening	L. Cayson participated in the Afterschool Provider Convening with CTAC's staff. Shared that we are available to host resource tables during family activity nights or other outreach events offered by our Providers.  Also, invited Providers to participate in CTAC's Lights on Afterschool event scheduled for October 24, 2024, which is a national event that highlights the importance of quality afterschool programs.

## INITIATIVES

Since 2018, there have been 59 new nonprofit organizations established in Alachua County, many of whom are serving children and families in our community. As with most new businesses, there are growing pains on the path to sustainability. The need for training and support specific to local nonprofit businesses is greater than ever given the increase in new organizations. As a recipient of Trust funding, the Community Foundation of North Central Florida will expand services offered by the Center for Nonprofit Excellence (CNE), equipping nonprofits with the necessary skill to enhance their operations. CNE will host a free grants conference open to the community, nonprofits, board members, staff, consultants, and volunteers. Click the link below for location and agenda. <https://cnencf.org/grants/>



Join the Community Foundation and the Children's Trust of Alachua County for a FREE conference on nonprofit grants. This conference is free to the community and open to any nonprofit board members, staff, consultants, and volunteers. The conference will be held at Holy Trinity Episcopal Church in the Page Parish Hall from 8:30 a.m. to 2 p.m.

### Ready, Write, and Grow: Winning Grant Strategies

Keynote Speaker  
Linda Peavy



Scan the QR Code to Register



Visit [cnencf.org/grants](https://cnencf.org/grants)

Breakout sessions on using AI in grant writing, federal grant policy updates, peer learning and more. Lunch will be provided. Registration is required. The Community Foundation will be making a special funding announcement during the conference.

## PROGRAMS CALENDAR

July	
Monday, July 1, 2024	Youth Health RFP Review Team Training
Monday, July 1, 2024	BLI Budget Meeting
Tuesday, July 2, 2024	Mentoring Data Check-in with Big Brothers Big Sisters
Wednesday, July 3, 2024	BEAM Postpartum Training Planning Meeting
Wednesday, July 3, 2024	Virtual Death Doula Introduction Meeting
Wednesday, July 3, 2024	Fanfares and Fireworks
Monday, July 8, 2024	Enrichment RFP - Final response to written questions
Tuesday, July 9, 2024	Freedom School Site Visit
Tuesday, July 9, 2024	I AM STEM Summer Camp Site Visit
Wednesday, July 10, 2024	System Transformation Working Group Planning Meeting
Wednesday, July 10, 2024	Performance Measure and Data Reporting discussion with Junior Achievement
Wednesday, July 10, 2024	TeensWork Alachua Contract Monitoring
Tuesday, July 11, 2024	Enrichment RFP - Review Team Training
Tuesday, July 11, 2024	Enrichment RFP - Application Submission Deadline
Tuesday, July 11, 2024	Enrichment RFP - Virtual Public Opening of Bids
Tuesday, July 12, 2024	Finance Townhall
Tuesday, July 12, 2024	Child Advocacy Center Contract Monitoring
Tuesday, July 12, 2024	Porters Quarters Community Center - Community Navigator Meetings
Tuesday, July 12, 2024	Enrichment RFP - Review Team Training
Monday, July 15, 2024	Flourish Alachua PPD Interviews
Monday, July 15, 2024	BEAM Postpartum Training Planning Meeting
Monday, July 15, 2024	System Transformation Working Group Planning Meeting
Tuesday, July 16, 2024	Flourish Alachua PPD Interviews
Tuesday, July 16, 2024	Alachua County School Board Meeting
Tuesday, July 16, 2024	ECS Summer Bridge Site Visit I Rise Head Start Center
Tuesday, July 16, 2024	ECS Summer Bridge Site Visit CHILD Center
Tuesday, July 16, 2024	ECS Summer Bridge Site Visit Building Dreams
Tuesday, July 16, 2024	SAMIS S3 Collaboration Meeting
Wednesday, July 17, 2024	Gainesville Thrives Contract Review Meeting
Wednesday, July 17, 2024	North Central CRT Meeting
Thursday, July 18, 2024	ELC Quality Committee Meeting
Thursday, July 18, 2024	ACCESS Taskforce Inaugural Meeting
Thursday, July 18, 2024	Akwaaba Freedom School Media Visit
Friday, July 19, 2024	ELC Planning Discussion
Monday, July 22, 2024	Partnership Meeting with Career Source of North Central Florida
Monday, July 22, 2024	System Transformation Working Group Meeting
Monday, July 22, 2024	UF Maternal Health/ACCESS Program Follow-up Meeting
Monday, July 22, 2024	NCIT Steering Committee Meeting
Tuesday, July 23, 2024	The Future Call: Conversations on Florida's Early Learning Future
Wednesday, July 24, 2024	ELC Board of Directors Meeting
Wednesday, July 24, 2024	Healthy Families Advisory Meeting
Wednesday, July 24, 2024	Healthy Start of North Central Florida Contract Review Meeting
Wednesday, July 24, 2024	SAMIS Metrics Kickoff Meeting
Wednesday, July 24, 2024	Gun Violence Prevention Forum Meeting
Thursday, July 25, 2024	HSNCF Home Visiting Advisory Group Meeting
Thursday, July 25, 2024	UF Maternal Health/ACCESS Program Follow-up Meeting
Thursday, July 25, 2024	Youth Health RFP Provider Presentations (Interviews)
Friday, July 26, 2024	Roadmap for Early Learning Co-Chairs and Project Managers Meeting
Friday, July 26, 2024	BEAM Postpartum Training Planning Meeting
Monday, July 29, 2024	Demo of Compiler system with Martin County CSC
Monday, July 29, 2024	Youth Health RFP Virtual Deliberations
Monday, July 29, 2024	Voices for Healthy Children Convening Planning Discussion
Monday, July 29, 2024	Lastinger and CTAC Planning Meeting
Tuesday, July 30, 2024	GEZ and CTAC Follow-up Meeting
Wednesday, July 31, 2024	United Way and CTAC Campaign for Grade Level Reading Discussion
Wednesday, July 31, 2024	Flourish Alachua PPD Interviews
Wednesday, July 31, 2024	Afterschool Provider Convening



August	
Thursday, August 1, 2024	Advisory Grade Level Reading Campaign Quarterly Meeting
Friday, August 2, 2024	Contract Negotiation - Junior Achievement
Saturday, August 3, 2024	SWAG FRC Back to School Bash
Wednesday, August 7, 2024	Pace Center for Girls Graduation
Friday, August 9, 2024	Gun Violence Prevention Youth Forum
Friday, August 9, 2024	System Transformation Working Group Meeting
<b>Monday, August 12, 2024</b>	<b>Children's Trust Board Workshop on Maternal Child Health Initiatives</b>
<b>Monday, August 12, 2024</b>	<b>Children's Trust Regular Board Meeting</b>
Tuesday, August 13, 2024	NCIT Steering Committee Meeting
<b>Monday, August 19, 2024</b>	<b>Gainesville Thrives Board Meeting</b>
Monday, August 19, 2024	Comprehensive Literacy Planning Committee
Tuesday, August 20, 2024	SAMIS S3 Collaboration Meeting
Tuesday, August 20, 2024	Partnership for Strong Families Partner Networking Fair
Wednesday, August 21, 2024	Partnership Meeting with Alachua County Juvenile Detention Center
Wednesday, August 21, 2024	North Central CRT Meeting
Thursday, August 22, 2024	Center for Nonprofit Excellence - Grants Conference
Friday, August 23, 2024	Understanding the Impact of Trauma on Our Community
Friday, August 23, 2024	System Transformation Working Group Meeting
Saturday, August 24, 2024	Flourish Alachua PPD Training
Sunday, August 25, 2024	Flourish Alachua PPD Training

## PLANNING, RESEARCH, AND EVALUATION

### Program Development, Monitoring, and Provider Support

- Afterschool Provider Convening – led the coordination, data analysis, and facilitation of reporting out and discussion of 2023-2024 data results.
- Enrichment RFP – review of performance measures and data reporting during the bidder’s conference.
- Provided interim program performance status updates for 16 programs (mental health, youth mentoring, and mentoring mini grants).
- Review and development of performance measures, data collection, and monthly reporting for new and continuing programs.
- Provider meetings/evaluation check ins with program staff to review results and discuss data collection, and performance measures.
  - **TeensWork Alachua**
  - **Afterschool Programs**
  - **Midnight Basketball**
  - **NewboRN Home Visiting & OB/GYN Family Partner**
  - **Mentoring Programs**
  - **Literacy Programs** (PEAK Literacy & Imagination Library)
  - **Summer Camps / Freedom School**
  - **Enrichment Programs** (Child Advocacy Center, Gainesville Orchestra, Underground Kitchen, Motiv8U, and Florida Museum)
- Updated CTAC enrollment and consent forms for program evaluation.
- Received Spanish translation of CTAC enrollment and consent forms (completed by Language Line).
- Contract close-out reminders for final evaluation deliverables (i.e., data, end of year reporting, and program reflections) to Weekend Hunger Backpack, Business Leadership Institute, and several Enrichment providers.

### **SAMIS Management & Oversight**

- Configured, customized, and tested picklists, surveys, features, requirements, and functionality for programs.
- Survey enhancements to allow providers immediate access to results and make user friendly for respondents.
- Developed reporting views for scholarship reimbursement based on youth attendance.
- Provided ad hoc SAMIS training to CTAC staff and providers.
- Met with Travis Johnson at CSC Broward to discuss survey/assessment exports, BI, and automating calculations for performance measures.
- Submission and follow-up on tickets for enhancements and to resolve issues.

### **Community Assessment, Planning, & Indicators**

- Compiled community level indicators identified in the strategic plan.
- Received and reviewed DCF data specific to core indicators in the Trust's strategic plan for Alachua County children (i.e., child maltreatment, domestic violence) that is not readily available to the public (provided via request).
- Examine and compiled maternal child health community data for Alachua County.
- Reviewed and provided feedback on the Maternal Child Health Evaluation study proposed by the University of Florida.
- Reviewed and provided feedback on [Alachua County Literacy Needs Assessment](#) tools.
- Reviewed the Health Department Community Health Assessment.

### **Evaluation Staffing and Capacity Building**

- Continued review of applications and interviewing of candidates with committee for the Research, Planning, and Evaluation Coordinator position.
- Met with TeensWork interns to explain the role of research, planning, and evaluation, and had them each provide their feedback/perspective on surveys we use with youth to assess program quality, satisfaction, and outcomes.
- Provided supervision and guidance to graduate intern, Jordan Sutherland, from the University of Florida's Research, Evaluation, and Measurement program who joined the team in June 2024.

## **FINANCE AND ADMINISTRATION**

FY2024 June Monthly Budget Report

FY2024 June Monthly Checks & Expenditures Report

FY2024 June Monthly Programmatic Awards & Expenditures Report

FY2024 3<sup>rd</sup> Quarter Financial Report

FY2024 3<sup>rd</sup> Quarter Financial Report to the BOCC

FY2025 TRIM Submission to ACPA (prior year millage rate, current year millage rate, and current year rolled-back rate)

## COMMUNICATIONS

For the months of June and July

The communications team (including our communications intern and occasionally the TeensWork interns) has been out and about for much of the past two months. We've taken thousands of photos ([see the best ones here](#)) and collected stories at nine summer camps, three Head Start Summer Bridge sites, and a handful of our own events and partner events. We also led the way on the Fanfares & Fireworks event on July 3, with branded giveaways and activities the kids loved.

### “Tidbits” - External newsletter

- 42.8% open rate and 5.3% click rate (both increases)
- Next edition coming in August

### Website Traffic - Key Points

- 7,392 views and 1,887 unique users in June; 5,517 views and 1,433 unique users in July
- The top-visited page was again the homepage, followed by Bids and RFPs
- Most views are again coming from organic searches, followed by direct access.

### Social Media - Key Points

- Gained 64 net followers on Facebook (^64%) and 31 followers on Instagram (^24%)
- Facebook posts reached 15,800 users (^70%), and Instagram posts reached 2,000 users (^305%), all organic reach. The reach jumped exponentially on both platforms in July. This may have been fueled by the interactions with WUFT Media during Fanfares & Fireworks.
- Top Facebook content: [Boys & Girls Club Northwest visit](#) and [tour; back-to-school multi-event post](#). The latter is notable as it came in the last few days of July.
- LinkedIn had 377 organic impressions. It also gained 17 new followers.
- Our Constant Contact open rate is a remarkable 44% over the past two months, with 6% clickthrough rate. Subscribers increased by 7 in this period.

### In the News

- Marsha Kiner on WUFT's [“Tell Me About It”](#), June 24
- [Children's Trust funded summer reading camp wins award](#), July 18
  - Also in [Mainstreet Daily News](#), July 18

### Sponsorship

- We were featured in additional radio and TV ads on WUFT in the leadup to Fanfares & Fireworks. There were also mentions throughout the event, ED Kiner spoke to the crowd, and appearances during the broadcast of the event on TV July 4.
- Our first-run ad sponsorship with Tu Fiesta Radio concluded in June, but we are looking for future opportunities to work with them.
- We have supplied an advertisement to Mainstreet Daily News for the football special section coming in August.

- The Citizen of the Month sponsorship with Mainstreet has been renewed and will pick up again in September.

**Other notables**

- The Comprehensive Literacy Survey was launched with social media posts and emails. It will be pushed multiple times in the coming months, and a version for educators is coming after school starts up again. The Lastinger Center also has Children’s Trust-branded giveaways for tabling events.
- Stories released in this time: [TeensWork Fall Leadership celebration](#), [BLI recognition ceremony](#), [Flourish Alachua program](#), and a media alert about the Akwaaba Freedom School award that brought out three local media sources.
- A printed [Summer Bucket List](#) made by our intern, Miranda, has been so popular at our tabling events that we are working on an After School version. Both are in English and Spanish.
- The TeensWork interns were brought along to summer camp site visits and took turns snapping photos with the DSLR camera. They each also contributed their own pieces of social media content (a [summer favorites “This or That?”](#) for one, and a scheduled back-to-school “This or That?” to post soon). This task involved writing questions, interviewing skills, and learning to use Canva to design.
- Afterschool providers now have a press release template, a Canva social media template, and social media sample language to announce their awards. Other RFPs to come.

## BOARD MOTIONS AND REQUESTS

DATE	MOTION / REQUEST	STATUS	COMMENTS
3.25.2024	Chair Pinkoson noted the concerning numbers of maternal and child mortality rates from the Alachua County Environmental Scan. He requested a presentation by Healthy Start to the Board at a later date to discuss the causes and potential interventions.	Completed August 12, 2024	
3.25.2024	Treasurer Twombly suggested a presentation by a Medicaid outreach provider to discuss the full range of Medicaid's services. ED Kiner suggested that this be incorporated into staff's professional development and into the training offered to the Trust's providers.	In progress	
5.6.2024	Motion: Vice Chair Cornell - CTAC staff to work with the City Manager and the County Manager to provide up to \$250,000 of one-time funding to enhance the community-based program gun violence efforts and bring back recommendations within 30-60 days for the CTAC board to consider immediate funding.	In progress	
5.13.2024	Motion: Vice Chair Cornell - CTAC staff and Goodwill staff to discuss ways to modify and improve the TeensWork Alachua 2024/2025 program and provide recommendations to the Board prior to the end of this budget cycle.	In progress	
6.10.2024	Vice Chair Cornell asked ED Kiner to schedule a future workshop to discuss the percentage of CTAC funding in our provider's budgets.	In progress	

<p>6.10.2024</p>	<ol style="list-style-type: none"> <li>1. Motion: Vice Chair Cornell asked staff to see if any of the unallocated funding of \$300K for ELC can be assigned to Goal 1 instead of Goal 2.</li> <li>2. Ask Attorney Swain to ensure that the Junior Achievement program does not violate the statute prohibiting funding for the school district.</li> <li>3. See if the remaining balance of unallocated funds, up to but not exceeding \$491,131, can be spent in Goal 1.</li> </ol>	<ol style="list-style-type: none"> <li>1. In progress</li> <li>2. Complete</li> <li>3. In progress</li> </ol>	
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## SUCCESS STORIES

Here is a success story shared by a CTAC partner, UF Shands - Saving Smiles.

This month, we saw a 7-year-old Hispanic child in our program who had been born with a cleft lip and palate. The child had an extensive history of oral and maxillofacial surgeries to address these congenital defects when she was younger, yet she currently did not have a dental home. During her dental exam, her first permanent molars were all found to have active tooth decay even though they had only recently erupted within the last year. In discussions with her parents, we learned that the child had been eating a soft, carbohydrate-rich diet due to the condition of her teeth, and was not brushing regularly due to the uncomfortable hard plastic of her toothbrush. We worked with the child and parent to set goals

related to reducing sugary beverage consumption, and provided the child with a specialized toothbrush that had a soft silicone handle and three-sided bristles to effectively brush all tooth surfaces at once. We also began treatment to address the existing cavities, and we will see her next month for follow-up and continued care.

Here is a success story shared for another one of our partners, Partnership for Strong Families -  
Community Resource Navigator

One of our Community Resource Navigators (CRN) worked with a single mom of four children who was in need of rent assistance. The mother currently receives a housing waiver for a portion of her rent, but after a recent, unexpected rent increase and loss of income, she found herself in arrears. The CRN was able to work with a partner agency, Radiant Hands, who assisted with a portion of the past due rent. With this payment being processed, the landlord was willing to make a payment arrangement with the mother for the remaining balance, allowing the family to remain in their home. The mother also reported to the CRN that she was recently hired by UF and this income will help her continue to meet her family's needs.

**File Attachments for Item:**

14. Gun Violence Initiative Funding Proposal

## Gun Violence Funding Proposal

### Fiscal Year 2024 and Fiscal Year 2025

#### Background:

At the May 6<sup>th</sup> joint meeting of the Children’s Trust of Alachua County (CTAC) Board of Directors and the Alachua County Board of County Commissioners, \$250,000 was allocated toward gun violence prevention efforts. Specifically, County staff were directed to work with the City of Gainesville to develop a proposal for the use of the funds in FY24. Soon after, staff were also informed that \$250,000 for FY25 would be allocated for the same purpose.

The Gun Violence Prevention Alliance, comprised of Alachua County, the City of Gainesville and Santa Fe College, and a number of other stakeholders have discussed the usage of the funds. Since the May 6<sup>th</sup> motion, staff have undergone an intentional planning period.

That process has included:

- Setting regular meetings to discuss CTAC funding priorities related to gun violence prevention and intervention efforts in both the City and County
- City staff discussions of programmatic and community needs through IMPACT GNV
- Researching violence interruption models, to include but not limited to Cure Violence
  - County staff have meet with representatives from Cure Violence Global on multiple occasions to discuss their model and any additional services they may offer and bring that information back to the team
- Conducting a SWOT analysis through the Gun Violence Prevention Alliance to develop priorities and areas of opportunity that can inform funding opportunities, including CTAC.
- Centering community engagement through the Gun Violence Prevention Alliance and allowing stakeholders and community members the opportunity to provide input on the use of CTAC funding and needs related to building the capacity of local groups
- Bringing in Jaye Athy from the County CAPP Office as a small grants specialist to help advise us with this effort

The planning period resulted in a proposal for both the FY24 and FY25 funding.

#### FY24 Proposal

Using the information and insights gathered in the planning period, staff concluded that the only feasible option for expending the funds would be material purchases. The amount of time remaining in the fiscal year and the necessary processes for implementation of contracts or service agreements would prove extremely challenging to navigate.

**For the above-mentioned reason, staff respectfully requests the roll of FY2024 funding to FY2025.**

### **FY25 Proposal**

The goal of this planning period was for City and County staff to develop priorities based on local needs around gun violence. Staff was able to intentionally engage stakeholders, research best practices, and gather community feedback to ensure that this funding represented the needs of the community and help build long-term sustainable efforts for FY25.

On the July 10<sup>th</sup> meeting of the Gun Violence Prevention Alliance, community stakeholders were asked for input as to how the available funding could be used. The group was in favor of hosting a call for grant-funded projects.

Stakeholders recommended that funded projects focus on:

- County-wide & country-wide partnerships
- Education
- Family engagement
- Free after school/summer programming
- Jobs & opportunities for teens
- Learn through play—eSports, social media, sports
- Learning alternatives
- Mental health
- Proactive vs. reactive initiatives
- Recovery
- Start with young children
- Trauma-informed care
- Incentives for youth that address the problems that occur during down/idle time
- Initiatives with vetted partners
- Gun Violence Youth Forum

The call for projects would be informed using the lessons learned through One Nation One Project GNV, a local arts and wellness initiative working to reduce youth gun violence by addressing associated risk factors.

Stakeholders also discussed the forms of technical assistance that would be helpful for organizations seeking the available funding.

- More grant-writing workshops
- Grant-makers/Funders need to offer ample training and TA/office hours to support those preparing proposals
- Language Barriers
- Simple, straightforward funding applications
- Professional grant writer(s)
- Resources to write grants
- Researcher to find grants
- Connecting the organization to the impacted area

The Children’s Trust ongoing partnership with the Community Foundation of North Central Florida’s Center for Nonprofit Excellence will be leveraged to provide technical assistance and support in these ways.

In addition to the call for projects, stakeholders were interested in the Alliance facilitating a strategic planning process within the next 6 months. This would be done via a contract with a third-party entity. Input for a strategic planning request for proposals will be gathered at an upcoming Alliance meeting.

Community-based violence interruption is a best practice in prevention efforts. There are a number of individuals and organizations doing so throughout Alachua County, and even more who may be interested in serving in that role, given training and support. Following additional research into evidence-based models, this will be provided via a contract with a third-party entity.

Through the work of the city’s arts and wellness initiative, One Nation One Project GNV, a youth steering committee was formed and facilitated. The group, comprised of young people 16-24, provided insight and guidance on gun violence solutions for our community. With feedback from the Alliance stakeholders and the youth steering committee itself, there is a desire for this group to continue. Youth are compensated for their time at meetings and events as subject matter experts. One Nation One Project GNV funding concludes shortly, so additional funding is needed to compensated members and a facilitator to assist with maintaining momentum of the group.

**FY25 Budget:**

Item	Cost	Number	Total
<b>Grant-Funded Projects</b>	\$15,000	12	\$180,000
<b>Strategic Planning Consultant</b>	\$30,000	N/A	\$35,000
<b>Violence Interrupter Support and Training</b>	\$20,000	N/A	\$20,000
<b>Youth Steering Committee Stipends and Facilitation</b>	\$15,000	N/A	\$15,000
<b>Total</b>			\$250,000

**Pending FY24 Funding Decision**

Should the board accept staff request to roll the available \$250,000 of FY24 funding to FY25, staff would revisit the planning process as discussed above to ensure the same intentionality reflected in the FY25 funding is captured in the second allocation.

Based on previous conversations, potential directions for the additional \$250,000 include:

- Increasing the amount budgeted in the current proposal for the following components
  - Grant-funded projects
  - Strategic planning consultant
  - Violence Interrupter Support and Training
- Continuation and expansion of the Willie Mae Stokes Center violence interruption and community outreach work under IMPACT GNV. The center has employed community-based violence interrupters to mediate conflict and de-escalation tensions in the community. It has also enlisted faith leaders to facilitate on-the-ground relationship building with communities most impacted by gun violence. This work has primarily occurred within City of Gainesville

limits. The agreement currently exists between the Willie Mae Stokes Center and the City of Gainesville, totaling \$45,000 through October 31, 2024.

- Purchasing laptops and Wi-Fi hotspots for programs to request based on need and audience served. Programs must be working with youth 0-18 at-risk of gun violence and/or delivering programming in areas with high instances of gun violence.
  - Computer and internet accessibility is a must of modern-day life. Not only do many school-based programs require a computer, but many youth service programs also need devices to ensure access for their students to a variety of resources. This includes completing homework assignments, tutoring, signing up for sports programs, and more. According to the 2024 Alachua County Community Health Assessment, roughly 20% of respondents do not have internet service. The top reasons cited include poor reception/service where they live (8.8%), affordability (5.81%) and lack of access to a personal computer (5.54%).
  - Following the arrival of the devices, the Alliance will host a request for supplies process where community groups and local organizations can request a certain number of devices to support their program operations. Schools and school-based programs are not eligible for this assistance. Devices will be provided upon selection and approval by the Alliance review panel pending program verification. The Alliance will reserve the right to modify requests in collaboration with the requesting organization based on the availability of computers and justification of need.
- Purchasing annual bus passes for families to use to attend mental health appointments, trauma services, and other positive youth and family programming.
  - Similar to the process noted with the technology supplies, the Alliance would facilitate a request for passes, to ensure those who have been directly impacted by gun violence or are at high risk of being impacted are able to reach programs and services.

**File Attachments for Item:**

15. Recommendation for Award – Youth Health RFP 2024-01



**Item:**

Recommendation for Award – Youth Health RFP 2024-01

**Requested Action:**

The Board is asked to:

- 1) Approve Resolutions 2024 -08, Youth Health RFP Award Recommendation, not to exceed \$600,000.
- 2) Authorize the staff to negotiate and execute contracts with the following organizations:
  - a. University Florida – Saving Smiles
  - b. Children’s Home Society of Florida

**Background:**

In making this recommendation, the process described below was used in accordance with Board Policy 6.50 C – Competitive Sealed Proposals.

Description of Process

- 1) The RFP was reviewed and approved for release by the Board on April 8, 2024 through Resolution 2024-02.
- 2) A notice of Request for Proposals was advertised via Alachua County’s Legal Notice site.
- 3) The RFP, which can be found below contains the provisions approved by the Board. <https://www.childrenstrustofalachuacounty.us/programs/page/2024-01-youth-health-request-proposal-rfp>
  - a) The minimum qualifications to bid on page 2 of the RFP.
  - b) The RFP Scope of Services on page 2-7.
  - c) The evaluation criteria are defined on pages 7-10 of the RFP.
- 4) During the 49-day proposal preparation period questions were submitted concerning the project. Responses to these questions were approved by the Director of Program Operations and posted in SAMIS. The question and answer period was from April 11, 2024 – May 9 2024.
- 5) As of May 30, 2024, 3:00 PM, 5 responses were submitted. (***See “Bid Opening”***).



- 6) A volunteer review team utilized the evaluation criteria as specified in the RFP to evaluate and score the proposals is as follows:
- a) A scoring rubric was used as a guide by the review team to determine the best score for each criterion. Provider scores were completed independently by the Review Team, composed of Abigal Perret-Gentil, Alexandria Days, Gigi Simmons, Reathea Reese Felder.
  - b) All proposals were examined for proper form by the Director of Programs.
  - c) The following organizations were invited to conduct a provider presentation on July 25, 2024.
    - a) University Florida – Saving Smiles
    - b) Children’s Home Society
    - c) Health Education & Training Center
  - d) The following organization was found to be non-responsive. Non-responsive proposals are defined as a proposal that does not meet the requirements and/or the intent of the RFP.
    - a) Health Education & Training Center
  - e) A public meeting to discuss scoring was held on July 29, 2024. As a result of that meeting, a consensus score was developed.
  - f) The results of the evaluation team were presented in written form to the Executive Director.
- 7) Attached are the scores for each applicant.

#### Award Recommendation

Taking into consideration the review process described below, Board Policy 6.50, C,9 tasks the Executive Director with making a recommendation. The Executive Director recommends the selection of University of Florida – Saving Smiles and Children’s Home Society of Florida **for** \$600,000 to provide the required services as specified below:

- a) **Preventative Dental Care and Education:** Oral healthcare continues to be one of the greatest unmet needs for children and youth in Alachua County. The 23-24 Dental Screening for Alachua County’s 3rd grade students indicates there is a high prevalence of children with urgent dental needs and many children with untreated cavities. To address local dental concerns for Alachua County’s youth, applicants should propose preventative pediatric dental care for youth and children, ages 0-18. Applicants should incorporate ways to educate patients and their families about healthy dental practices. Services should be offered throughout the county and in community-based settings, including rural communities. Services should be offered during traditional and non-traditional times to

eliminate barriers to access. Applicants shall incorporate the Community Health Worker (CHW) model. CHW's should be used to provide education and awareness of healthy dental habits, care coordination, and connecting families to resources and insurance needs.

- b) **Wellness and Healthcare Navigation:** Research has shown effective wellness programs can lead to a reduction of absenteeism, and healthcare costs. Wellness Navigators serve as a bridge between family and provider, building a rapport with student and parent and guiding them through the healthcare system to eliminate barriers that may otherwise prevent access to care. Funding for wellness navigators is to support existing community-based health and wellness programs that are located in settings where there is a captive audience of children and youth. Proposals should detail current operations and location, target population, and navigation services offered. Applicants should be prepared to articulate model effectiveness and success. **Note: Funding is limited to wellness programs that are in operation and serving children and youth at the time of RFP release.**

**Attachments:**

Bid Opening  
RFP Scope  
Scoring Summary  
Award Recommendation PowerPoint

**Programmatic Impact:**

Goal 1- Children and youth are healthy and have nurturing caregivers and relationships.

**Fiscal Impact:**

\$600,000

**Recommendation:**

Staff recommends approval



**CHILDREN'S TRUST**  
**OF ALACHUA COUNTY**  
**Youth Health RFP 2024 – 01**  
**Bid Opening**  
**May 30, 2024**  
**4:00 pm**

**Goal 1: Children and youth are healthy and have nurturing caregivers and relationships.**

**Submitted and accepted organizations**

1. Grace To Overcome, Inc.	\$173,900
2. Girls Can Do It Too, Inc.	\$557,116
3. University of Florida – Saving Smiles	\$363,462
4. Health Education & Training Center of Gainesville	\$600,000
5. Children's Home Society of Florida	\$255,079
<b>Total</b>	<b>\$1,949,557</b>

Application	Reviewer	Score
Children's Home Society of Florida: Youth Health RFP (Submitted)	Reathea Felder	95
Children's Home Society of Florida: Youth Health RFP (Submitted)	Gigi Simmons	96
Children's Home Society of Florida: Youth Health RFP (Submitted)	Abigail Perret-Gentil	99
Children's Home Society of Florida: Youth Health RFP (Submitted)	Alexandra Days	107
<b>Average Application Score</b>		<b>99.25</b>
Provider Presentation Points		9.38
<b>Total Points</b>		<b>108.63</b>

Health Education and Training Center of Gainesville, Inc. (H.E.A.T.): Yout Reathea Felder		60
Health Education and Training Center of Gainesville, Inc. (H.E.A.T.): Yout Gigi Simmons		48
Health Education and Training Center of Gainesville, Inc. (H.E.A.T.): Yout Abigail Perret-Gentil		76.5
Health Education and Training Center of Gainesville, Inc. (H.E.A.T.): Yout Alexandra Days		78
<b>Average Application Score</b>		<b>65.62</b>
Provider Presentation Points		4.63
<b>Total Points</b>		<b>70.25</b>

University of Florida: Youth Health RFP (Submitted)	Reathea Felder	105
University of Florida: Youth Health RFP (Submitted)	Gigi Simmons	110
University of Florida: Youth Health RFP (Submitted)	Abigail Perret-Gentil	105
University of Florida: Youth Health RFP (Submitted)	Alexandra Days	108
<b>Average Application Score</b>		<b>107</b>
Provider Presentation Points		9.13
<b>Total Points</b>		<b>116.13</b>

**C. Solicitation Timeline – Youth Health RFP**

Item 15.

EVENT	DATE / DUE DATE
Release of the competitive solicitation and begin the Cone of Silence	April 11, 2024
Bidders' Conference and Application Training (attendance is highly recommended)  Virtual: Insert registration link 9am: <a href="https://us02web.zoom.us/meeting/register/tZwkf-Ctrj8tHtxcZMHhZJFn2kq9jc6sdT7d">https://us02web.zoom.us/meeting/register/tZwkf-Ctrj8tHtxcZMHhZJFn2kq9jc6sdT7d</a>  10am: <a href="https://us02web.zoom.us/meeting/register/tZ0tdOmrrzMuHtLe-d_Du5CCccEhPHC_5r3V">https://us02web.zoom.us/meeting/register/tZ0tdOmrrzMuHtLe-d_Du5CCccEhPHC_5r3V</a>	April 22, 2024 9 AM to 11:00 PM – Bidders’ Conference & Application Training April 22, 2024 6:00 PM to 8:00 PM – Bidders’ Conference & Application Training
Last day to submit written questions	May 9, 2024, 3:00 PM
Final response to all written questions posted	May 13, 2024, 3:00PM
Office hours for technical support	May 2, 2024 May 22, 2024
<b>Application submission deadline</b>	<b>May 30, 2024, 3:00 PM</b>
Public Opening of bids (Public Meeting) Virtual: Insert registration link	May 30, 2024, 4:00 PM
Application review period Required interviews (Location to be determined) Review team – final score deliberation (Public Meeting) Virtual: Insert registration link	May 30– June 13, 2024 June 13 – June 27, 2024 July 8 - 12, 2024
Funding recommendations released – (Trust Board Meeting Packet)	August 5, 2024, TBD
The Children’s Trust of Alachua County Board Meeting Review funding recommendations Location: To be determined	August 12, 2024, 4:00PM
End cone of silence; Appeal process begins	August 12, 2024
Contract negotiations begin	August 15, 2024
Contracts begin	October1, 2024

**SECTION 2: FUNDING OPPORTUNITY**

**A. Overview of Solicitation**

By approval of Resolution 2024-02 on April 8, 2024. The CTAC seeks qualified providers to offer services that increase access to comprehensive healthcare for children and youth in Alachua County. CTAC intends to make multiple awards. The total allocation is \$600,000.

Successful applicants will be required to enter a contract with the CTAC for the services requested in this RFP within two weeks of the funding announcement. Organizations submitting a proposal must be prepared to use Item 15. standard contract form rather than its own contract form. A Model Contract for Services is attached to this RFP. The CTAC intends to award a contract substantially in the form of the attached Model Services Contract to the selected contractors.

### **B. Term of Services**

Successful applicants will be awarded contracts with anticipated service dates of October 1, 2024, through September 30, 2025. Contracts will be line-item reimbursement based on a budget approved by the CTAC. Successful applications are eligible for renewal for the following terms listed below:

- October 1, 2025 – September 30, 2026
- October 1, 2026 - September 30, 2027

### **C. Minimum Requirements to Bid**

Applicants can apply for funding based on the following requirements:

- a. All proposed services must take place within Alachua County.
- b. Applicant must be currently qualified to conduct business in the State of Florida.
- c. Applicant must not be a charter school approved by any public-school system in the State of Florida.
- d. Applicant must, previously or currently, have a structure in place for the services proposed.

### **D. Scope of Service**

The CTAC Seeks to expand access to quality healthcare services for children and youth of families who are residents of Alachua County. The CTAC will receive proposals from organizations that have experience providing direct healthcare services to children and youth, addressing preventative dental care and education. CTAC also seeks proposals from organizations that have the ability to address the healthcare needs of children and youth in rural communities in Alachua County, via a mobile health clinic and/or youth healthcare providers located in rural communities with the capacity to expand services to uninsured families and/or families who cannot afford and face barriers in accessing healthcare services. Lastly, the CTAC seeks proposals from organizations addressing access to wellness, care coordination and navigation of healthcare for children and youth. See specific requirements for each healthcare initiative below.

**Preventative Dental Care and Education:** Oral healthcare continues to be one of the greatest unmet needs for children and youth in Alachua County. The 23-24 Dental Screening for Alachua County's 3<sup>rd</sup> grade students indicates there is a high prevalence of children with urgent dental needs and many children with untreated cavities. To address local dental concerns for Alachua County's youth, applicants should propose preventative pediatric dental care for youth and children, ages 0-18. Applicants should incorporate ways to educate patients and their families about healthy dental practices. Services should be offered throughout the county and in community based settings, including rural communities. Services should be offered during traditional and non-traditional times to eliminate barriers to access. Applicants shall incorporate the Community Health Worker (CHW) model. CHW's should be used to provide education and awareness of healthy dental habits, care coordination, and connecting families to resources and insurance needs.

**Increased Healthcare Access for Rural Communities:** Mobile Health Clinic services have been found to increase healthcare accessibility and improve overall health outcomes. Mobile healthcare services serve as a supplement to the healthcare safety net by effectively targeting known gaps in the community. The CTAC seeks proposals from

organizations with mobile healthcare clinics. Applicants will deliver healthcare to youth and children ages 0-18 where they live, play, and go to school, breaking barriers such as transportation, provider shortages, and cost. Item 15. Funding this initiative, it is the Trust's goal to ensure families residing in rural communities have equal access to immunization, healthcare examinations and treatment, and other primary care services, including testing and treatment of sexual transmitted diseases, screening for risky behaviors, and contraception.

The CTAC will also accept proposals from healthcare providers currently located in rural communities, to offer services to uninsured children and youth and/or families who cannot afford and face barriers in accessing healthcare services. Applicants must be a current Medicaid provider or in the process of submitting an application to become a Medicaid provider. Successful applicants will have eight weeks after Board approval to complete Medicaid provider application. Applicants must also incorporate the CHW model and provide health education, care coordination, and connection to resources, including medical insurance. The intended goal is to refer and connect families to the most appropriate insurance plan and to help families establish relationships with primary care providers, increasing access to preventative routine care for uninsured children and youth. **Note: to be eligible for this component, provider must utilize the Medicaid rate for all children served.**

**Wellness and Healthcare Navigation:** Research has shown effective wellness programs can lead to a reduction of absenteeism, and healthcare costs. Wellness Navigators serve as a bridge between family and provider, building a rapport with student and parent and guiding them through the healthcare system to eliminate barriers that may otherwise prevent access to care. Funding for wellness navigators is to support existing community based health and wellness programs that are located in settings where there is a captive audience of children and youth. Proposals should detail current operations and location, target population, and navigation services offered. Applicants should be prepared to articulate model effectiveness and success. **Note: Funding is limited to wellness programs that are in operation and serving children and youth at the time of RFP release.**

All CTAC funded CHWs positions shall plan to participate in local cross training and local resource meetings. Funded proposals should expect to collaborate with CTAC Funded providers and serve on local committees and/or taskforce to assist with strengthening Alachua County's healthcare system for children and youth.

Funding from the CTAC cannot be used to supplement currently funded initiatives. Funds must be used to increase the number of individuals reached and/or the number of services provided. If renewed, current CTAC funded providers must show an increase in services numbers if requesting an increase in funding, beyond a 4% cost of living adjustment (COLA).

### **Collaboration**

It is expected that successful applicants will demonstrate effective partnerships with collaborative services that would contribute to positive experiences for youth. CTAC is also devoted to supporting collaborative partnerships by expanding free trainings. Applicants are strongly encouraged to take advantage of CTAC training opportunities. Please see training calendar at:

<https://www.childrenstrustofalachuacounty.us/programs/page/training-opportunities>.

### **Target Population:**

The target population for the Youth Health RFP is children and youth, ages 0-18, who reside in Alachua County. Applicants will be responsible for marketing and promotion of funded programming to ensure families are aware of the services offered.

## Service Locations

The CTAC will only fund programming that is within Alachua County.

**Preventative Dental Care and Education:** Dental care services should be located within Alachua County, including rural communities where gaps of services are identified. Services can be provided at schools, churches, community centers, childcare centers, etc.

**Increased Healthcare Access for Rural Communities:** Mobile health clinics and healthcare providers should be located in Alachua County's rural communities listed below.

- Alachua
- Archer\*
- Hawthorne\*
- High Springs
- La Crosse
- Micanopy
- Newberry
- Waldo\*

Providers servicing the rural communities marked with an asterisk will receive bonus points during the application review process.

**Wellness and Healthcare Navigation:** Navigation program location services should be located within Alachua County, serving children and youth in a setting where there is a captive audience of children and youth. Note:

### Staffing:

Applicants must include staffing needs for the proposed program. A description of each position and any required training, licenses, and/or degrees shall be provided. Applicants must demonstrate solid staff experience with similar services, including certifications and/or years of service.

Applicants must identify one program director to administer the program. This individual will serve as the primary contact for CTAC in all matters related to the program and contract. At the minimum, the program director will be responsible for managing and implementing the program as described to ensure contract responsibilities are met.

- **Background Screening:** All staff working in CTAC-funded programs must comply with Level 2 background screening and fingerprinting requirements in accordance with § 943.0542, Fla. Stat., § 984.01, Fla. Stat., § 435, Fla. Stat., § 402, Fla. Stat., § 39.001, Fla. Stat., and § 1012.465, Fla. Stat. as applicable. The program must maintain staff personnel files which reflect that a screening result was received and reviewed to determine employment eligibility prior to employment. An Affidavit of Good Moral Character must be completed prior to hire for each employee, volunteer, and subcontracted personnel who work in direct contact with children. Program providers will be required to re-screen each employee, volunteer and/or subcontractor every five (5) years. **Note: In the event that a staff member is disqualified, due to an ineligible background screen, they may request an exemption from disqualification by completing an Intent to Apply for Exemption from Disqualification.** <https://www.myflfamilies.com/services/background-screening/apply-exemption-disqualification>
- **Infant and Child CPR/First Aid:** Applicants must always have at least one staff member on-site with a current and valid certification in first aid training and infant and child cardiopulmonary resuscitation (CPR) procedures. CPR training may be classroom or online instruction and must include an on-site instructor-based



skills assessment that is documented by a certified CPR instructor. Documentation of the online course and on-site assessment must be maintained on file at the facility.

Item 15.

**Data Collection:**

All funded entities will be required to collect and report on the data specified during the contact term. The Trust recognizes the importance of data security and technology resources required to operate effectively and provide accurate reporting on outcomes. The Trust utilizes an online integrated data system, SAMIS, which the Contractor will input data on a monthly basis. The CTAC is devoted to working collaboratively with Contractors to ensure a shared understanding of data collection goals and processes. Monthly data entry is required to receive payment for services, though dedicating time weekly to review and enter data is a best practice. Contractors will report data on service provision, recipient demographics, survey, and quality metrics for monitoring and evaluation of outcomes overtime. Staff who collect participant data, specifically that which contains personally identifying information (PII), are required to take measures to protect and secure it consistent with the Trust’s [Data Collection and Management Policy as well as their own organizational policy](#). Contractors are expected to attend all trainings related to data collection, data system access, and appropriate system usage.

**Data and Reporting**

Participant Characteristics	
Data Requirement	Data Collection Method
<p><u>Participant Demographics</u>: Provider is expected to collect and provide aggregate reporting on demographic characteristics of children and youth served:</p> <ul style="list-style-type: none"> <li>▪ Residence City (must be Alachua County)</li> <li>▪ Residence ZIP (must be Alachua County)</li> <li>▪ Age</li> <li>▪ Race (i.e., American Indian or Alaskan, Asian, Black or African American, Pacific Islander, White, Multiracial, Other)</li> <li>▪ Ethnicity (i.e., Hispanic or Non-Hispanic)</li> <li>▪ Gender</li> <li>▪ Payor Source (i.e., health insurance / payment method)</li> </ul>	<p>Provider will submit Monthly and End of Year Reporting through the template provided by the Trust.</p>
<p><b>Why does the Trust collect participant characteristics?</b> Collecting demographic information helps us better understand the types of children and youth accessing services and whether we are reaching the intended population.</p>	
Service Provision / Participation	
Data Requirement	Data Collection Tool
<p><u>Service Provision / Participation</u>: Provider is expected to collect and provide reporting on services provided to children and youth:</p>	<p>Provider will submit Monthly and End of Year Reporting through the template provided by the Trust.</p>

<ul style="list-style-type: none"> <li>▪ Type of Service (e.g., dental, physical, health screening, vaccine, navigation services, etc.)</li> <li>▪ Number of Services</li> <li>▪ Date of Service</li> <li>▪ Location of Service</li> <li>▪ Service Referrals (if applicable)</li> </ul>	
<p><b>Why does the Trust collect data on service provision and participation?</b> Collecting participation data allows us to see how much services are received to determine the level of engagement in programming.</p>	
<p><b>Surveys / Assessments</b></p>	
<p>Data Requirement</p>	<p>Data Collection Tool</p>
<p><u>Survey / Assessment</u>: Provider is expected to conduct surveys with patients and/or their parents/guardians and encourage full participation to learn more about program impact and determine whether performance measures and outcomes are being met.</p> <ul style="list-style-type: none"> <li>▪ <b>Follow-up Satisfaction Survey</b></li> </ul>	<p>Provider and CTAC evaluator will collaboratively develop an agreed upon tool to conduct with patients and/or parents/guardians to determine satisfaction with quality of services, increased health awareness, practices, and service follow-up.</p> <p>The survey tool will be a contract deliverable due within the first month.</p> <p>The survey will be routinely administered to service recipients. Survey data will be submitted or made available to the Trust.</p>
<p><b>Why does the Trust require surveys?</b> The Trust is seeking survey data to learn about the quality, benefits, outcomes, as well as, to make improvements in future programming.</p>	

**Performance Measures**

Performance measures are an integral component of the agreement between the Trust and the Provider agency. Funding is made available to deliver the scope of service to achieve specific results. Performance measures establish shared goals and operational definitions for measuring whether anticipated results are achieved. CTAC uses Results Based Accountability, which is a framework for defining measures focusing on: Quantity (How Much?), Quality (How Well?), and Short-term or Direct Impact (Is anyone Better Off?)

<p><b>How Much?</b></p>
<p>Number of children receiving services (by type).</p>
<p>Number of services provided (by type).</p>

Number of locations served.
<b>How Well?</b>
Satisfaction with the services received.
Services are received in underserved Alachua County areas (and populations) that demonstrate need.
<b>Better Off?</b>
Children in need of a payor source are connected with a payor source.
Children in need of a health provider are connected with a provider.
Children are receiving routine and preventative care.
Improved health awareness and good health habits.

**Note:** Performance measures will be based on the scope of service provided by the Contractor. Finalized performance measures, targets, and operational definitions will be determined during contract negotiations.

**Goal:** Children & Youth Are Healthy.

**Funding Strategy:** Ensure children receive health services.

**Outcomes Sought:**

- ↑ children and youth with a payor source for healthcare.
- ↑ children and youth with a primary care provider/medical home.
- ↑ children and youth receive routine and preventative care.
- ↑ health awareness and good health habits.

**Parent/Caregiver Consent:**

To inform parents/caregivers of some demographic and health insurance, eligibility for purposes of billing.

**E. Evaluation Criteria**

Each application will be evaluated against the following set of criteria.

Evaluation Criteria	Review Guidelines	Points Awarded
Past Experience	<ol style="list-style-type: none"> <li>1. Describe your current experience providing general healthcare services or wellness and healthcare navigation services to children and youth.</li> <li>2. Describe your experience providing general healthcare services to at-risk populations, such as low-income families. Include the number of children you have served in the past year.</li> </ol>	0-25

1. Identify the youth healthcare initiative that you are applying for:
  - **Preventative Dental Care and Education**
  - **Increased Healthcare Access for Rural Communities**
  - **Wellness and Healthcare Navigation**

**Preventative Dental Care and Education**

2. Describe your proposed project and how services will be implemented. Be sure to include project name, location/community where services will be provided, and the healthcare needs for the location you are servicing.
3. Describe the target population(s) you intend to reach. If awarded, include the number of children you intend to serve during the contract term, October 1, 2024 – September 30, 2025.
4. Describe how you will incorporate the Community Health Worker model into your proposed programming.
5. Describe your community engagement plan. Your plan should include detailed opportunities to engage the community and families you intend to serve.
6. Describe your collaborative efforts and how those efforts positively impact your services and improve the lives of the children you serve.

**Increased Healthcare Access for Rural Communities**

7. Describe your proposed project and how services will be implemented. Be sure to include project name, location/community where services will be provided, and the healthcare needs for the location you are servicing.
8. Describe the target population(s) you intend to reach. If awarded, include the number of children you intend to serve during the contract term, October 1, 2024 – September 30, 2025.
9. Describe how you will incorporate the Community Health Worker model into your proposed programming.
10. Describe your community engagement plan. Your plan should include detailed opportunities to engage the community and families you intend to serve.
11. Describe your collaborative efforts and how those efforts positively impact your services and improve the lives of the children you serve.
12. Attach Medicaid application status or Medicaid provider approval notification and Medicaid number.
13. Submit Florida Medical License.

	<p>14. Submit sliding scale payment fee for non-insured services.</p> <p><b>Wellness and Healthcare Navigation</b></p> <p>15. Describe your proposed project and how services will be implemented. Be sure to include project name, location/community where services will be provided, and the healthcare needs for the location you are servicing.</p> <p>16. Describe the target population(s) you intend to reach. If awarded, include the number of children you intend to serve during the contract term, October 1, 2024 – September 30, 2025.</p> <p>17. Describe how you will incorporate the Community Health Worker model into your proposed programming.</p> <p>18. Describe your community engagement plan. Your plan should include detailed opportunities to engage the community and families you intend to serve.</p> <p>19. Describe your collaborative efforts and how those efforts positively impact your services and improve the lives of the children you serve.</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Item 15.</div>
Agency Capacity	1. Describe your staffing plan for the project along with staff qualifications.	0-25
Budget	<p>1. Detail the financial support, non-CTAC funds (from whom and amount) you receive for your proposed program. Including in-kind services your organization leverages. <b>Note: Ensure this information is included in the completed budget.</b></p> <p>2. Describe how CTAC funds will be used to expand your current program. This must include an increase in the number of services and individuals. <b>Note: Funding from the CTAC cannot be used to supplement currently funded or unfunded initiatives. Funds must be used to increase the number of individuals reached and/or the number of services provided. Current CTAC funded providers must show an increase in services numbers if requesting an increase in funding, beyond a 4% COLA.</b></p> <p>3. Complete budget and budget narrative in SAMIS</p> <p>4. Attach all CTAC required fiscal documents forms.</p> <ul style="list-style-type: none"> <li>• Copy of current 990 form</li> <li>• Organizational Annual Audit</li> </ul> <p>5. All Medicaid providers will need to submit their most recent Program Integrity Audit.</p>	0-25
		<b>Max points =100</b>

Application Score	Phase One
80 - 100	The top 3 applicants from each healthcare initiative will move to Phase two
70-79.9	
69.9 and below	
Bonus Points	<p><b>Ten bonus</b> points will be applied for each of the following rural communities</p> <ul style="list-style-type: none"> <li>• Archer</li> <li>• Hawthorne</li> <li>• Waldo</li> </ul> <p><b>Five bonus</b> points will be applied to proposals that include community collaboration</p>
Interviews	Phase Two
Provider Presentation 0-10	Up to ten points may be awarded
Funding recommendations	Funding will be awarded to the highest scoring providers. Award amount is contingent upon available funding and final contract negotiation

### Funding Restrictions

The following is a general list of restrictions. If there are items not on the list that you want to inquire about, please submit the scenario and/or question in writing to [Procurement@childrenstrustofalachuacounty.us](mailto:Procurement@childrenstrustofalachuacounty.us) during the question and answer period.

- **Improvements to buildings and/or land**  
Are not allowed.
- **Building maintenance and janitorial service**  
General building maintenance, including pest control, is not allowed for non-program areas.
- **Lawn maintenance**  
Not allowed.
- **Rent**  
Rent payments are authorized only if the location is where direct services are provided to program participants. Only the percentage of CTAC funds will be authorized for reimbursement. A calculation of the percentage must be provided.
- **Mortgage Payments/ Depreciation**  
Principle, interest, and/or depreciation payments are not allowed.
- **Utilities**  
Authorized only if used by program participants. If the building houses non-program participants (such as staff) the amount/percentage of utilities used for the program participants must be calculated and only that amount/percentage will be authorized for reimbursement.
- **Vehicles**  
The purchase of vehicles is not allowed.
- **Vehicle Fuel**  
Fuel is allowed only for program related transportation.
- **Vehicle Rental**  
Rental of a vehicle is allowed for transporting program participant(s) to a program-related event(s). Insurance and accessory coverage on rental vehicles are not billable.
- **General Transportation**  
Vehicle-related expenses are not allowed for the transportation of non- program participants.

- **Fundraising**  
Expenses for fundraising are not allowed.
- **Membership Fees or Dues**  
Membership fees or dues are not allowed.
- **Staff/Volunteer Gifts/Awards/Recognition/Bonuses**  
Gifts, awards or other expenses related to employee or volunteer celebration, recruitment, recognition events or activities are not allowed.
- **Communications**  
General office internet for employees is not an allowable expenditure; however, if the internet access is required for the program, then this would be allowed. Office phones and cell phones are allowed if they are used for the purpose of the program. Only the percentage of CTAC funds will be authorized for reimbursement. A calculation of the percentage must be provided.
- **Office Equipment/Furniture**  
Maintenance, purchase or rental of office equipment is not allowed.
- **Salaries/Benefits**  
Salaries/benefits for staff not assigned to directly deliver program services are only allowed in your indirect cost, which is 10% of your program budget.

## F. Review and Selection Process

The following is a general description of the process by which a contractor will be selected for award of a contract to perform the services described in this RFP:

1. Request for Proposals (RFP) is released to prospective contractors.
2. To help ensure that all prospective contractors are treated consistently during the selection process, all questions regarding this RFP, as well as CTAC's responses to the questions will be posted on CTAC's website. A deadline for the receipt of written questions has been established. (See the cover sheet of this RFP for deadline date.) Persons or entities who intend to respond to such RFP by submission of a competitive proposal may wish to pose questions, objections, or requests for information, request clarification or for an interpretation regarding terms, provisions, or requirements of the RFP. In this event, prospective contractors shall not attempt to communicate in writing, electronically or orally with any CTAC official or employee other than the CTAC employee designated as the Project Manager. The Project Manager may be reached at their email address on the RFP cover page. Prospective contractors should not contact any other CTAC official in an attempt to gather information regarding this RFP, or in an attempt to influence the CTAC's consideration of its proposal. All inappropriate communications with CTAC officials or employees will be forwarded to the CTAC Project Manager as well as the proposal evaluation team. Inappropriate communications by a prospective contractor may, at the discretion of the Project Manager, constitute grounds for disqualification of that prospective contractor's proposal. Alternatively, the evaluation team may, at its discretion, consider such inappropriate communications when evaluating and scoring proposals.
3. All proposals must be received by CTAC no later than the date and time specified on the cover sheet of this RFP. Late proposals will not be accepted and will not be reviewed.
4. The CTAC's Program Department will take the following actions to determine the merits of the proposals and ensure the Contractor meets the mandatory qualifications to bid:
  - a. Review the proposals to determine whether they are responsive to the RFP and that they were submitted by responsible companies. Definitions for the terms "responsible" and "responsive" are provided below:
  - b. **Responsible** contractors are those contractors that meet CTAC's standards with respect to a reasonable expectation that the contractor has the management, technical, financial, equipment and human

resources available to ensure adequate performance of the work described in the solicitation. To be considered responsible, contractors shall also be free of past instances of the material breach of contract, free of a conviction (or convictions) for bribery, fraud, conflict of interest, violation of environmental laws, or for convictions for other crimes reflecting poorly on the contractor's integrity, for the last five years. Contractors that fail to meet the minimum qualifications stated in the solicitation or that have, in the past three years, been debarred or suspended or had a contract terminated for default by any government agency are also determined to be not responsible.

Item 15.

- c. **Responsive** proposals are those proposals that satisfactorily address all requirements specified in the RFP. Because proposals, unlike bids, are subject to negotiation, certain omissions or variances may be resolved through negotiations to make the proposal responsive. An example of an omission or variance that can be resolved is a proposed period of performance that does not result in completion of the work within the required timeframe. If negotiation with the contractor results in an adjustment to the period of performance matching the required timeframe, the proposal then may be deemed to be responsive.
  - d. Should it be determined that changes are required to the solicitation provisions or any other changes need to be made that might affect the proposed prices of other features of the proposals, all responsible companies, or all the responsible companies in the competitive range, may be requested to submit a best and final offer (BAFO). In this event, the CTAC shall evaluate the BAFOs in lieu of the original proposals.
5. **Review.** Proposals are independently reviewed and scored by a team of reviewers that may include Trust staff, experts in the field, and trained volunteers. Using the evaluation criteria, reviewers assess the soundness and completeness of each proposal as well as the vendor's capacity to effectively deliver what is proposed.
6. **Staff recommendations.** Taking into consideration the above review process results, the Executive Director of the CTAC develops a recommendation. When considering Direct Community Services, consideration is also given to factors such as alignment with the CTAC's priority investment areas, effective and economical distribution of funding across Alachua County and/or in underserved geographic areas/populations in Alachua County (if applicable), minimizing duplication of efforts, and reasonable program cost for the services and outcomes proposed. Based on consideration of all of the above factors, a recommendation is made to the CTAC Board.
7. **Board review and award.** Executive Director recommendations are reviewed and considered by the CTAC Board at a publicly noticed meeting. Applicants are encouraged to attend these meetings. The CTAC Board approval of the recommendations will allow the contract negotiation process to begin, in an amount not to exceed the CTAC Board's approved award. Negotiation may include reframing the proposed services, and adjusting the total allocation, budget or any other changes necessary to comply with the requirements of the solicitation and resulting contract. Any future amendments, extensions or modifications to the contract that would exceed the CTAC Board's approved award amount or the approved contracting period require further Board approval.
8. **Protests:** Any actual or prospective bidder or proposer, who is allegedly aggrieved in connection with the issuance of a bid or proposal package or pending award of a contract, may protest the decision by following the procedure below.
- a. **Posting.** The Trust shall publicly post the award on the Trust's website within three full business days after the Board's award decision has been made. All bidders or proposers will be sent an email with the notice of award to the email address provided in the bid or proposal.
  - b. **Requirements to Protest.**
    - i. A formal written protest must be filed no later than 5:00 PM, on the fifth business day, after the notice of award has been posted. The formal written protest shall identify the protesting party and the solicitation involved; include a clear statement of the grounds on which the protest is



based; refer to the statutes, laws, ordinances, applicable section(s) of the solicitation or Board policy, or other legal authorities which the protesting party deems applicable to such Item 15.; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.

- ii. A formal written protest is considered filed when the Executive Director receives it and it is date-stamped by the CTAC. Accordingly, a protest is not timely filed unless it is received.

within the time specified above. Failure to file a formal written protest within the time period specified shall constitute a waiver of the right to protest and result in relinquishment of all rights to protest by the actual or prospective applicant.

- c. **Sole Remedy.** These procedures shall be the sole remedy for challenging an award of bid or proposal. Proposers are prohibited from attempts to influence, persuade, or promote a protest through any other channels or means.
- d. **Authority to Resolve.** The Executive Director shall resolve the protest in accordance with the terms of the bid or proposal and shall render a written decision to the protesting party no later than 5:00 PM on the fifth business day after the filing of the protest.
- e. **Review of Executive Director's Decision.**
  - i. The protesting party may request a review of the Executive Director's decision by the CTAC Board by delivering a written request for review of the decision to the Executive Director by 5:00 PM on the fifth business day after the date of the written decision. The written notice shall include any written or physical materials, objects, statements, and arguments, which the applicant deems relevant to the issues raised in the request for review.
  - ii. The CTAC Board will consider the request for review at the next regularly scheduled CTAC Board meeting after the request is received. It is within the CTAC Board's discretion whether to allow testimony or argument from the protesting party at the CTAC Board meeting. If it is determined by majority vote of CTAC Board members present at the meeting that the award is in violation of law or the regulations and internal procedures of the Trust or any another applicable authority, the Board shall cancel or revise the award as deemed appropriate within three business days after the Board meeting.
  - iii. If it is determined by majority vote of CTAC Board members present at the meeting that the award should be upheld, the CTAC Board shall direct staff to notify the protesting party in writing of the Board decision with a copy furnished to all substantially affected persons or businesses within three business days of the CTAC Board meeting. The decision shall be final and conclusive.
- f. **Stay of Procurement during Protests.** The decision to stay a procurement during protests shall be at the sole discretion of the Executive Director.

9. The CTAC reserves the right to:

- Reject any or all submittals
- Request clarification of any submitted information
- Waive any informalities or irregularities in any response
- Not enter into any contract
- Not select any firm
- Cancel this process at any time
- Amend this process at any time
- Interview firms prior to award
- Enter into negotiations with one or more firms, or request a best and final offer (BAFO)
- Award more than one contract if it is in the best interests of the CTAC
- Issue similar solicitations in the future.
- Request additional information from prospective contractors.

**A. Submission Checklist**

Refer to SAMIS checklist for a completed list required attachments

- Attachment 1 – Current 990 form or Organization Annual Audit
- Attachment 2 - Florida Medical License
- Attachment 3 – Electronic Logo in JPG format (used to promote program)
- Attachment 4 – Proof of active Legal Status from Sunbiz.org  
(<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>)
- Attachment 5 – Medicaid application status or Medicaid provider approval notification and Medicaid number
- Attachment 6 – Two reference letters from local partners. Letters should include details of partnership and need for proposed services
- Attachment 7 – Most recent Medicaid Program Integrity Audit

Completed application shall be submitted via the CTAC SAMIS System by the application deadline. Printed copies of the application will not be accepted.

**Proposal Preparation and Submittal Instructions for Prospective Contractors**

1. EXCEPTIONS: The CTAC intends to award a contract substantially in the form of and including the provisions of the attached MODEL CONTRACT FOR SERVICES. Contractors that take exception to the terms and conditions do so at the risk that their proposal may be declared to be non-responsive and not considered for contract award. By signing the PROSPECTIVE CONTRACTOR CERTIFICATION included in this RFP, the representative of the prospective contractor certifies that no exceptions are taken to the form of the Model Contract for Services or to the provisions therein, unless such exceptions are fully disclosed in a document attached to the PROSPECTIVE CONTRACTOR CERTIFICATION.
2. ORAL EXPLANATIONS: The CTAC shall not be bound by oral explanations or instructions given at any time during the competitive process or after award.
3. REFERENCE TO OTHER DATA: Only information which is received in response to this RFP will be evaluated; reference to information previously submitted shall not be evaluated.
4. ELABORATE PROPOSALS: Elaborate proposals in the form of brochures or other presentations beyond those necessary to present a complete and effective proposal are not desired. Proposals that do not conform to the page limitations or format prescribed in this RFP may be rejected by the CTAC as non-responsive. It is desirable that all responses meet the following requirements:
  - *All copies are printed double-sided.*
  - *Unless absolutely necessary, all proposals and copies should minimize or eliminate use of non-recyclable or non-reusable materials such as plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Three-ringed binders, glued materials, paper clips, and staples are preferred.*
  - *Materials should be submitted in a format which allows for easy removal and recycling of paper materials.*
5. COST FOR PROPOSAL PREPARATION: Any costs incurred by prospective contractors in preparing or submitting proposals as well as costs associated with any resultant presentations or negotiations are the prospective contractors' sole responsibility; the CTAC will not reimburse any prospective contractor for any costs incurred prior to contract award.
6. TIME FOR ACCEPTANCE: Each proposal shall state that it is a firm offer which may be accepted within a period of 90 days. Although the contract is expected to be awarded prior to that time, the longer validity

period is requested to allow for unforeseen delays.

Item 15.

7. **RIGHT TO SUBMITTED MATERIAL:** All responses, inquiries, or correspondence relating to or in reference to the RFP, and all other reports, charts, displays, schedules, exhibits, and other documentation submitted by the prospective contractors shall become the property of CTAC when received.
8. **PROSPECTIVE CONTRACTOR'S REPRESENTATIVE:** Each prospective contractor shall submit with its proposal the name, mailing address, email address and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.
9. **SUBCONTRACTING:** Prospective contractors may propose to subcontract portions, but not all, of the work performed. However, prospective contractors shall clearly indicate in their proposals all the work they plan to subcontract and to whom it will be subcontracted. Prospective contractors shall also provide identifying information for each proposed subcontractor similar to the identifying information provided for the contractor submitting the proposal.
10. **TRADE SECRET INFORMATION:** Trade secrets or similar proprietary data which the prospective contractor does not wish disclosed to other than personnel involved in the proposal evaluation effort or post-award contract administration will be kept confidential to the extent permitted by law as follows: Each page shall be identified by the prospective contractor in boldface text at the top and bottom as "TRADE SECRET". Any section of the proposal which is to remain confidential shall also be so marked in boldface text on the title page of that section. Price information may not be deemed proprietary. In spite of what is labeled as confidential, proprietary or trade secret, the determination as to whether or not certain material is confidential, proprietary or a trade secret shall be determined by law. If a prospective contractor designates any information in its proposal as proprietary pursuant to this provision, the prospective contractor must also submit one copy of the proposal from which proprietary information has been excised. The proprietary material shall be exercised in such a way as to allow the public to determine the general nature of the material removed and to retain as much of the content of the proposal as possible.
11. **ACCOMMODATIONS:** Reasonable accommodation will be provided by the CTAC for prospective contractor personnel who need assistance due to a physical disability. However, the CTAC must have reasonable advance written notice prior to the bidders' conference (if any) or any other visit to the CTAC's facilities. The prospective contractor shall request accommodations at time of registration.





# CHILDREN'S TRUST

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## OF ALACHUA COUNTY

## Youth Health RFP 2024-01

### Award Recommendations



# Recap

Expand access to quality healthcare services for children and youth of families who are residents of Alachua County, in the following areas:

- 1. Dental care & education
- 2. Healthcare services in rural communities
- 3. Wellness & healthcare navigators



# Minimum Qualifications

- Services must take place within Alachua County
- Qualified to conduct business in the state of Florida
- Can not be a charter school approved by any public school system in the state of Florida
- Must previously or currently have a structure in place for the service proposed

# Youth Health RFP

- Overview of Solicitation
  - Allocation: \$600,000
  - Target: Children and youth
  - Service Location: Alachua County
- Terms of Service
  - October 1, 2024– September 30, 2025
  - Renewal opportunities
    - October 1, 2025– September 30, 2026
    - October 1, 2026– September 30, 2027





# Youth Health RFP

1. Dental Care & Education
2. Healthcare Services in Rural Communities
3. Wellness & Healthcare Navigators





# Evaluation Criteria

Past Experience

Project Plan

Agency Capacity

Budget

Application Score	Phase One
80 - 100	The top 3 applicants from each healthcare initiative will move to Phase two
70-79.9	
69.9 and below	
Bonus Points	<p><b>Ten bonus</b> points will be applied for each of the following rural communities</p> <ul style="list-style-type: none"> <li>• Archer</li> <li>• Hawthorne</li> <li>• Waldo</li> </ul> <p><b>Five bonus</b> points will be applied to proposals that include community collaboration</p>
Interviews	Phase Two
Provider Presentation 0-10	Up to ten points may be awarded
Funding recommendations	Funding will be awarded to the highest scoring providers. Award amount is contingent upon available funding and final contract negotiation



# Applications

We received 5 applications

5 were accepted for initial review and scoring

- Grace to Overcome, Inc.
- Girls Can Do It Too, Inc.
- University of Florida – Saving Smiles
- Health Education & Training Center of Gainesville
- Children’s Home Society of Florida

3 were invited for provider presentations

- University of Florida – Saving Smiles
- Health Education & Training Center of Gainesville
- Children’s Home Society of Florida



# Applications

2 applications are recommended for funding

- University of Florida – Saving Smiles
- Children’s Home Society of Florida

1 application was found to be non-responsive

- Health Education & Training Center of Gainesville

# Preliminary Review Team Scores



Organization Name	Application Score
Children's Home Society	94
Health Education & Training Center of Gainesville	81.25
University of Florida – Saving Smiles	107



# Final Review Team Scores

Organization Name	Application Score	Presentation Score	Final Score	Requested Amount
Children's Home Society	99.25	9.38	108.63	\$255,079
Health Education & Training Center of Gainesville	65.62	4.63	70.25	\$600,000
University of Florida – Saving Smiles	107	9.13	116.13	\$363,462
<b>Total</b>				<b>\$1,218,541</b>



# Cost

## Total Allocated

- \$600,000

## • Total requested

- \$1,949,557

## Total Recommended

- \$600,000



# Recommendations

- 1) Approve Resolution 2024-08, Youth Health RFP award recommendation, not to exceed \$600,000.
- 2) Authorize staff to negotiate and execute contracts with the following organizations:
  - a. University Florida – Saving Smiles
  - b. Children’s Home Society of Florida





**CHILDREN'S TRUST**  

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**OF ALACHUA COUNTY**

**Thank you!**

**File Attachments for Item:**

16. Afterschool Update (Bonnie Wagner)

**Item:**

Afterschool Update (Bonnie Wagner)

**Requested Action:**

The Board is asked to receive this update.

**Background:**

In FY2024, the Children's Trust of Alachua County invested in 415 children – providing access to quality programs, opportunities for homework help, academic support, and youth development through 7 afterschool programs at 9 sites across Alachua County.

CTAC team facilitated Afterschool Provider Convening to bring funded afterschool program staff together, share and discuss data results, receive contract, communication, and community engagement updates. This gave us an opportunity to gain understanding and work collaboratively as network, so we can offer the very best programming and promote the positive outcomes for children and youth.

**Attachments:**

Board Packet - Afterschool Provider Convening on 7-31-2024

**Programmatic Impact:**

This program supports:

Goal 2: All children learn what they need to be successful.

Strategy 2.2 – Expand access to high quality childcare, afterschool, and summer programs.

**Fiscal Impact:**

FY2024 Budget:

Afterschool – \$1,174,178

**Recommendation:**

Receive the information.



# CHILDREN'S TRUST

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## OF ALACHUA COUNTY

## Afterschool Provider Convening

Learning from the Past, Moving to the Future...

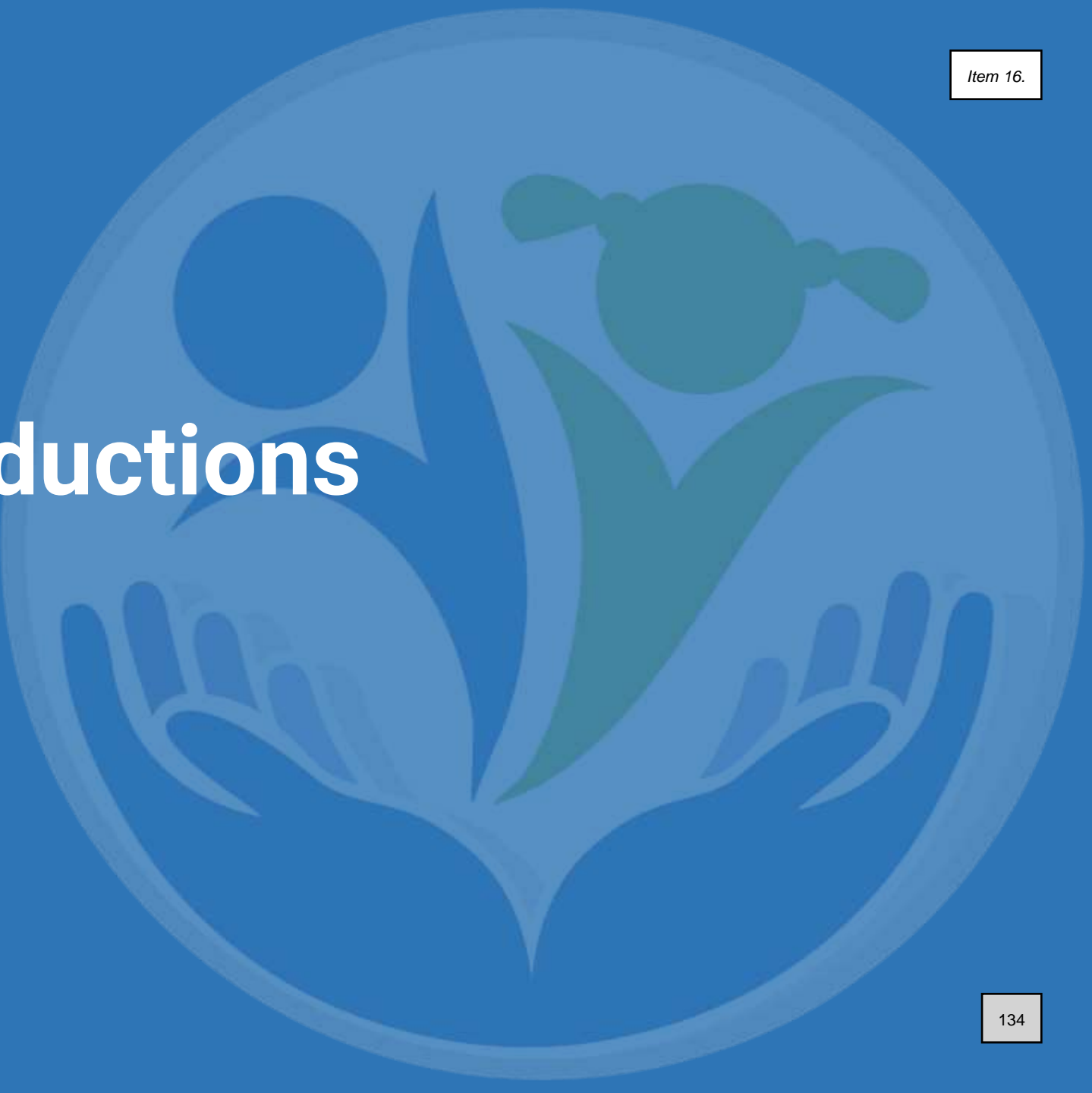


# Today's Meeting

1. Welcome & Introductions (Marsha)
2. Communications/Community Engagement (Kirsten & Liz)
3. Contract Updates (Belita, Max & Amalie)
4. Sharing Data Results (Bonnie & Jordan)
5. Data & SAMIS (Bonnie)
6. Training/Resources (Demetrica)
7. Afterschool Conversations (Kristy)
8. Updates and Wrap Up (Everyone)

# Welcome & Introductions

Marsha Kiner



# Communications & Community Engagement

Kirsten Rabin & Liz Cayson



# Contract Review

- Max De Zutter and Belita James



# Contract Updates

## What's New?

### ➤ Sections

- **Billing and Compensation-Fiscal Guidelines**
- **Monitoring**
- **Incident Reports**
- **Training**
- **Award Acknowledgment of Support**





# Certificate of Insurance Review

Attachment \_\_\_\_ : Insurance Requirement  
TYPE "B" INSURANCE REQUIREMENTS  
"Professional or Consulting Services"

**Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, their agents, representatives, employees, or subcontractors.**

## **I. COMMERCIAL GENERAL LIABILITY**

Coverage must be afforded under a per occurrence form policy for limits not less than \$1,000,000 General Aggregate, \$1,000,000 Products/Completed Operations Aggregate, \$1,000,000 Personal and Advertising Injury Liability, \$1,000,000 each Occurrence, \$50,000 Fire Damage Liability and \$5,000 Medical Expense

## **II. WORKERS COMPENSATION AND EMPLOYER'S LIABILITY**

- A. Coverage to apply for all employees at STATUTORY limits in compliance with applicable state and federal laws; if any operations are to be undertaken on or about navigable waters, coverage must be included for the USA Longshoremen & Harbor Workers Act.
- B. Employer's Liability limits for not less than \$100,000 each accident; \$500,000 disease policy limit and \$100,000 disease each employee must be included.

## **III. PROFESSIONAL LIABILITY or ERRORS AND OMISSIONS LIABILITY (E&O)**

Professional (E&O) Liability must be afforded for not less than \$1,000,000 each claim, \$1,000,000 policy aggregate.

## **IV. OTHER INSURANCE PROVISIONS**

A. All Coverages

1. The Contractor shall provide a Certificate of Insurance to the Children's Trust of Alachua County with a thirty (30) day notice of cancellation. **The insurance shall list the Children's Trust of Alachua Count as an additional insured.** All coverage shall be provided on an occurrence basis.
2. Contractors shall include all subcontractors as insured under its policies. All subcontractors shall be subject to the requirements stated herein.

**CERTIFICATE HOLDER: Children's Trust of Alachua County**



# Award Acknowledgement

- Providers required to acknowledge CTAC Support in all promotional materials.
- Social media posts must be tagged
- Press releases, interviews, and articles
  - Share with contract manager
- Signage must be displayed





# Language Line

**LanguageLine**  
Solutions®

- Language Line Interpretation Services available to all providers
- Must attend Training!
  - Access codes provided at training
- Contact Amalie at [abethune@childrenstrustofalachuacounty.us](mailto:abethune@childrenstrustofalachuacounty.us) to schedule training

# Data Results

- Bonnie Wagner and Jordan Sutherland

# Children & Youth Served

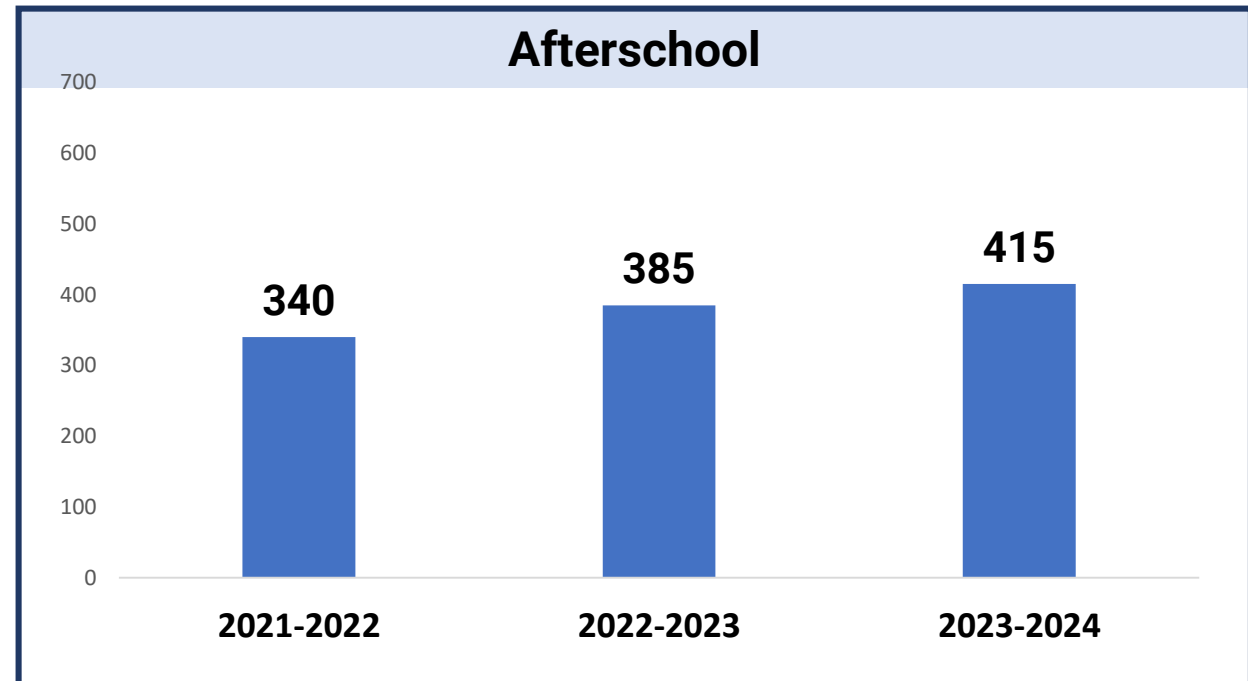


Deeper Purpose

## Children served with funding from Children's Trust of Alachua County:

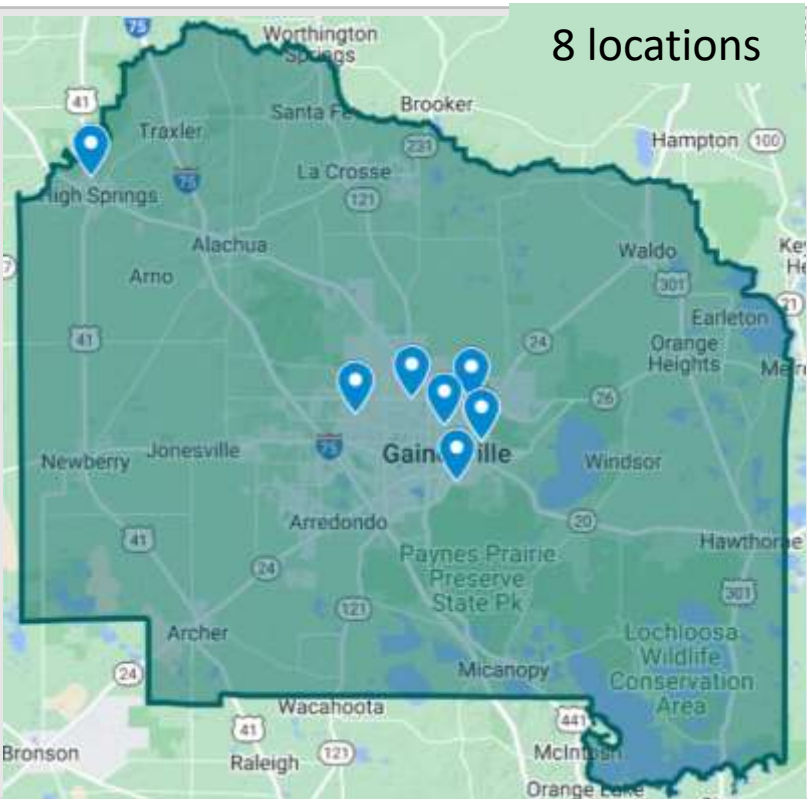


Item 16.



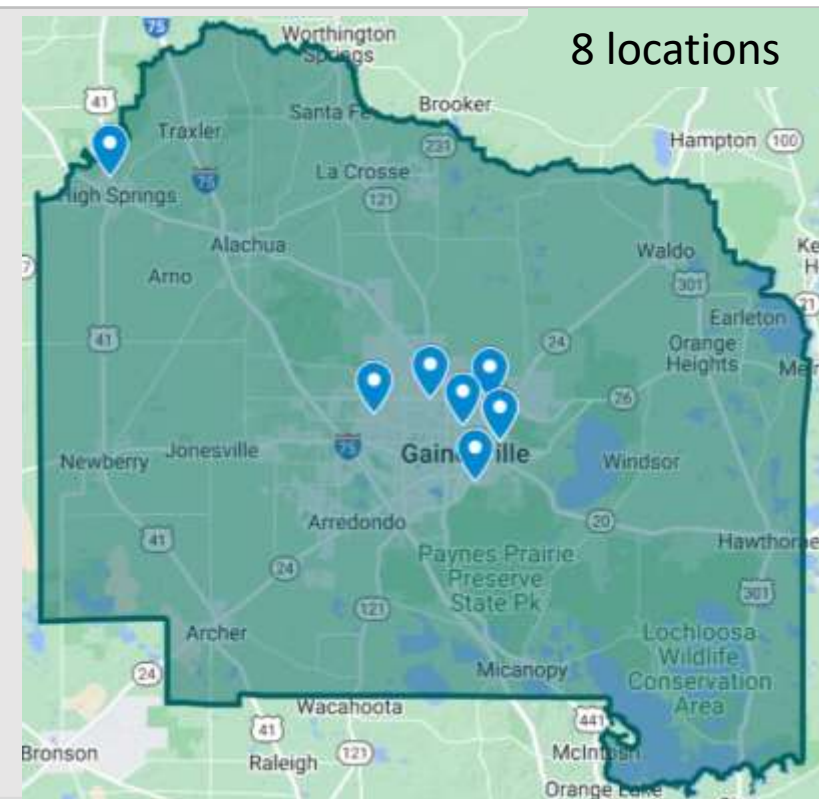
↑ Increase children served in afterschool.

# Children's Trust funded Afterschool Locations



**2021-2022**

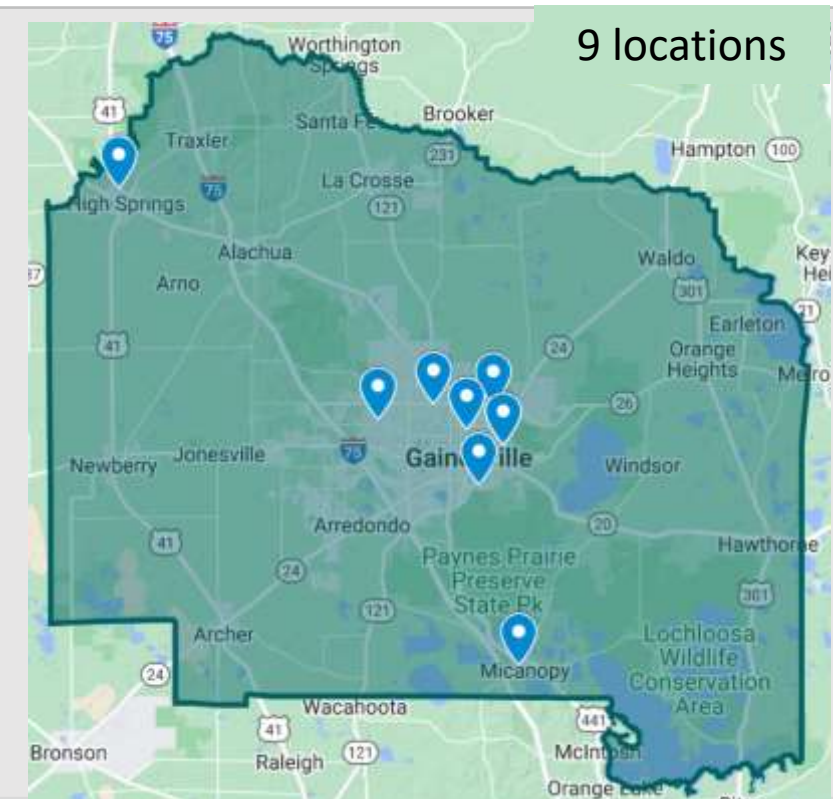
<b>Gainesville</b>	<b>7</b>
32641	3
32609	2
32606	1
32605	1
<b>High Springs</b>	<b>1</b>
32643	1



**2022-2023**

<b>Gainesville</b>	<b>7</b>
32641	3
32609	2
32606	1
32605	1
<b>High Springs</b>	<b>1</b>
32643	1

8 locations



**2023-2024**

<b>Gainesville</b>	<b>7</b>	<b>Micanopy</b>	<b>1</b>
32641	3	32667	1
32609	2		
32606	1		
32605	1		
<b>High Springs</b>	<b>1</b>		
32643	1		

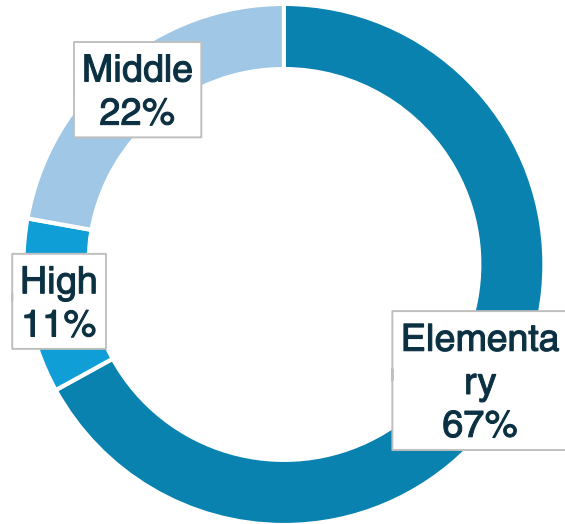
9 locations



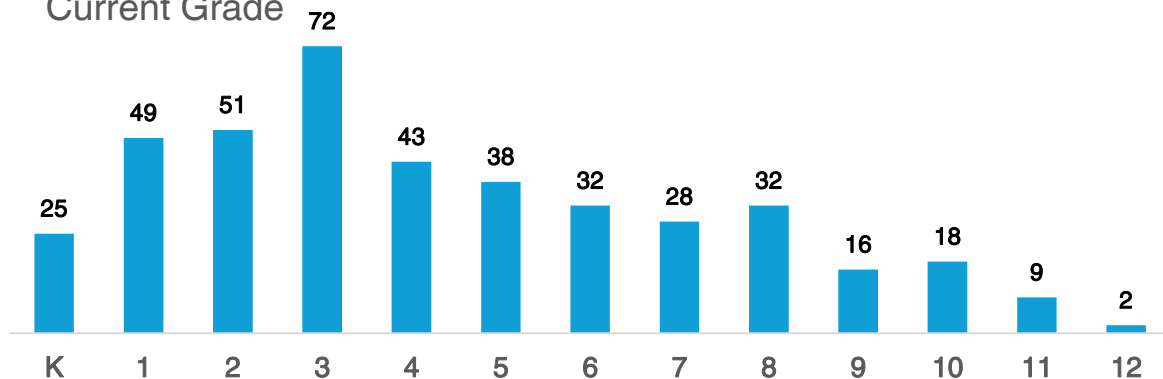
# Who are the Children Served?

Two thirds of youth served are elementary schoolers.

Grade Level

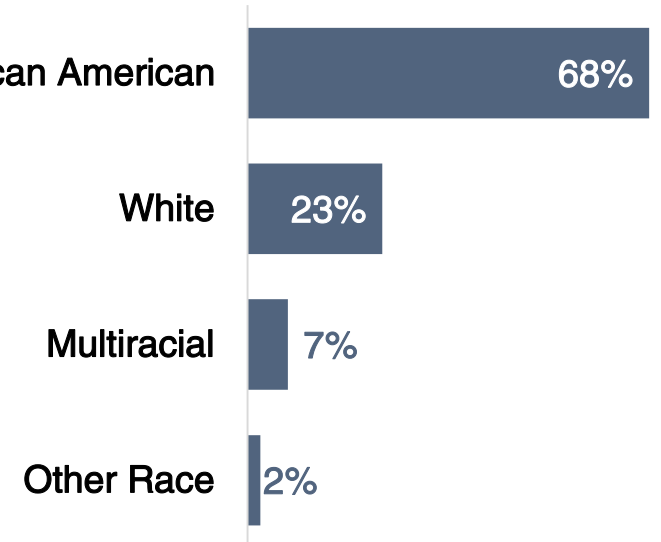


Current Grade

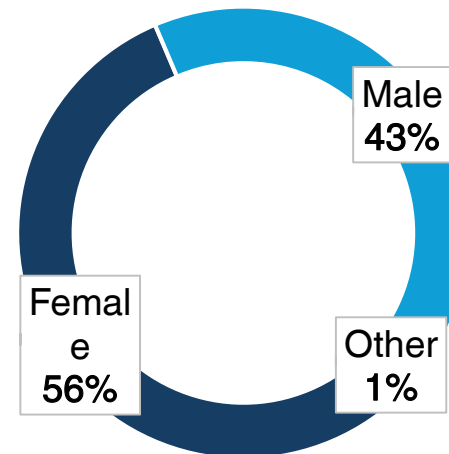


Race

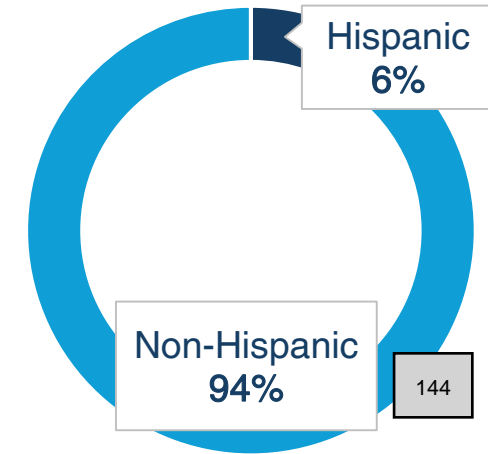
Black or African American



Gender



Ethnicity



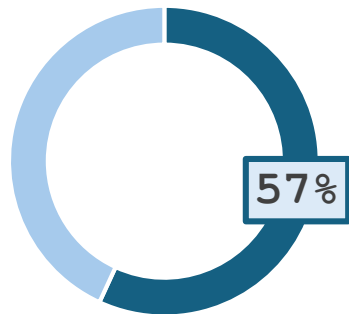




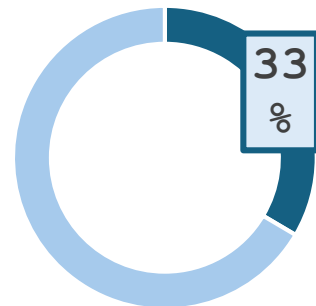
# Scholarship Eligibility Criteria

The Children's Trust wants to see scholarships received by those who can most benefit and might not otherwise be able to participate in these enrichment experiences. Families must meet one criteria, however, are encouraged to select as many criteria apply.

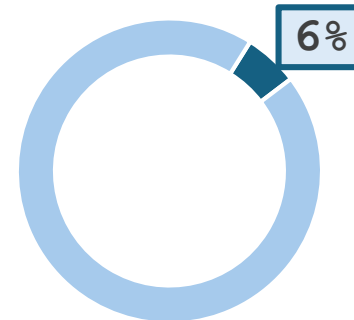
Income below 200% of the Federal Poverty Level



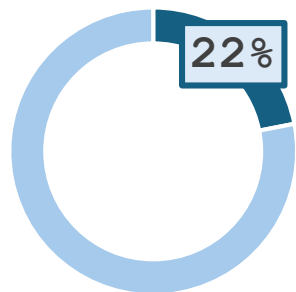
Family receives SNAP benefits



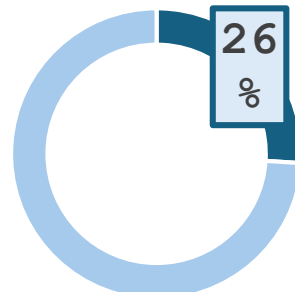
Foster Care, Formal Kinship Care, or Case Management Supervision



Income between 200-400% of the Federal Poverty Level



IEP / 504 Plan\*



\*child must also be below 400% or meet an additional criteria.

City	Count
Alachua	5
Brooker	1
Gainesville	345
Hawthorne	6
High Springs	28
Micanopy	30
<b>Total</b>	<b>415</b>

All children must be Alachua County residents to qualify since the Trust is funded through taxpayers in Alachua County.

# What's New Afterschool in 2023-2024



Boys and Girls Club

1) All afterschool providers began **entering data in SAMIS!**

2) More Robust **Outcomes:**

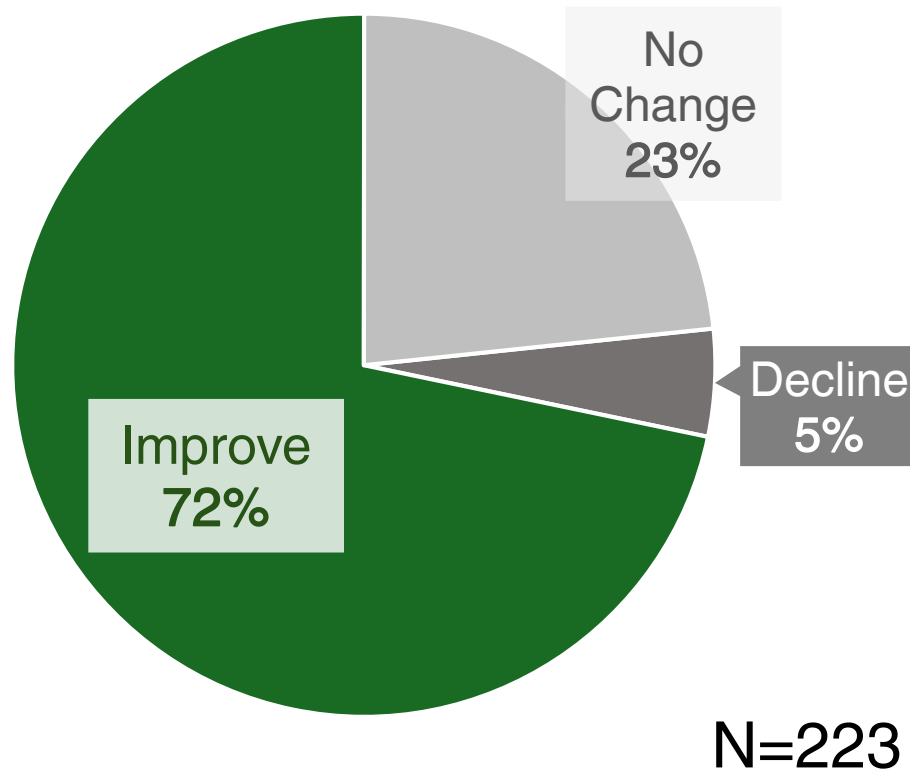
- **Academic support**
- Assessing **social emotional skills**

3) **Addressing Attendance:**

- Different approach in tracking utilization in older youth.

# Academic Gains in Literacy

**72%** of youth saw improvement in their literacy skills assessment.



Five programs implemented an academic component addressing literacy beyond homework help, four of which provided data on the change seen in literacy scores on the assessment tools utilized by the program.

- Boys & Girls Club
- Girls Place
- Kids Count
- Willie Mae Stokes



# What are Social Emotional Skills?



Aces In Motion



Self-Awareness



Self-Management



Social Awareness



Relationship Skills

# Why are Social Emotional Skills Important?



Gainesville Circus Center

SEL-focused afterschool programs have been associated with outcomes that include improvements in:

self-confidence

self-esteem

social skills

prosocial behavior



civic activity

community service

academic and school-related outcomes

reductions in delinquency and other problem behavior

# Promoting Social Emotional Development



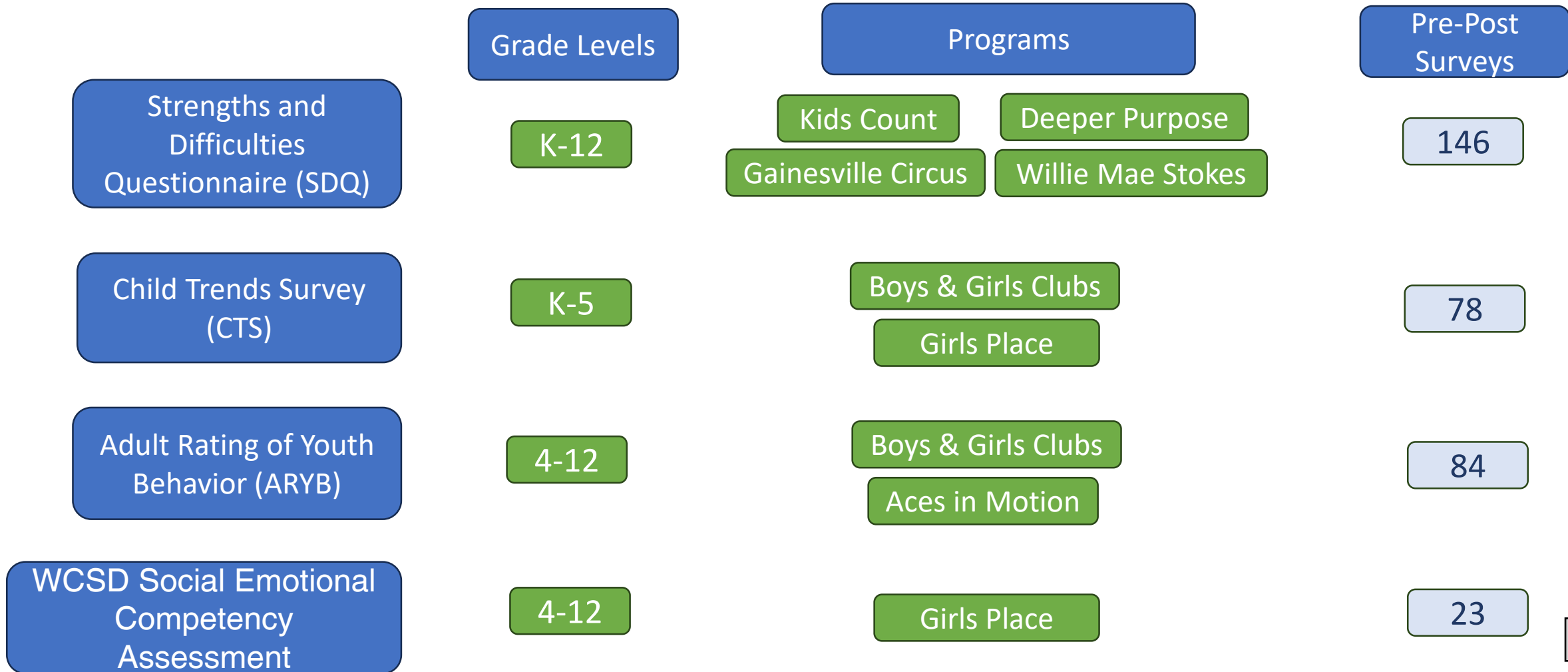
Deeper Purpose

Environments that foster Social Emotional Development provide:

- Physical and Psychological Safety;
- Appropriate Structure;
- Opportunities to Belong;
- Positive Social Norms;
- Support for Efficacy and Matterering;
- Opportunities for Skill building;
- Integration of Family, School, and Community;
- Nurturance and Support.



# How are we measuring it?





# What were the results?

Measurement Tool	Strengths	Weakness	Most Gains	Least Gains	Overall % Improve
Strengths & Difficulties Questionnaire (SDQ)	Emotion	Attention	Attention	Conduct	64%
Child Trends Survey	Self-Control	Persistence	Persistence	Social Competence	69%
Adult Rating of Youth Behavior (ARYB)	Responsibility	Empathy	Responsibility	Initiative & Problem Solving	59%
WCSD Social Emotional Competency Assessment	Social Awareness & Responsibility	Emotional Regulation	Responsible	Self Concept, Emotional & Social Awareness	61%





# What were the results?

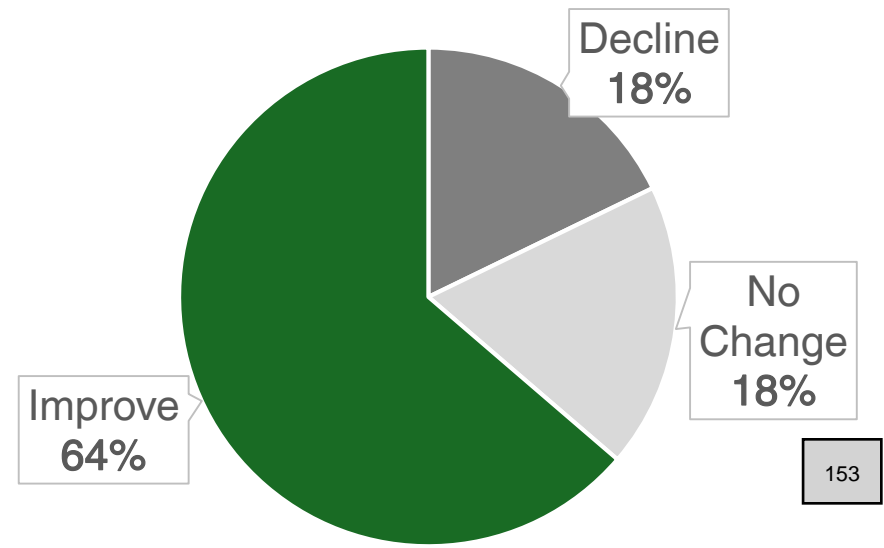
## Strengths & Difficulties Questionnaire

N=146

The Strengths and Difficulties Questionnaire (SDQ) is a brief social emotional screening questionnaire for children and young people. The SDQ's scales include (1) Emotional, (2) Conduct, (3) Attention, (4) Peer Relations, and (5) Prosocial. The Total Difficulties score is comprised of the Emotional, Conduct, Attention, and Peer Relations and *lower scores indicate less difficulties*. Total Difficulties scores can range from 0 to 40. A Total Difficulties score **over 15** is considered high based on national norms, whereas between 0-11 is considered normal

Average gains = 2.3 points

Improved = 64%

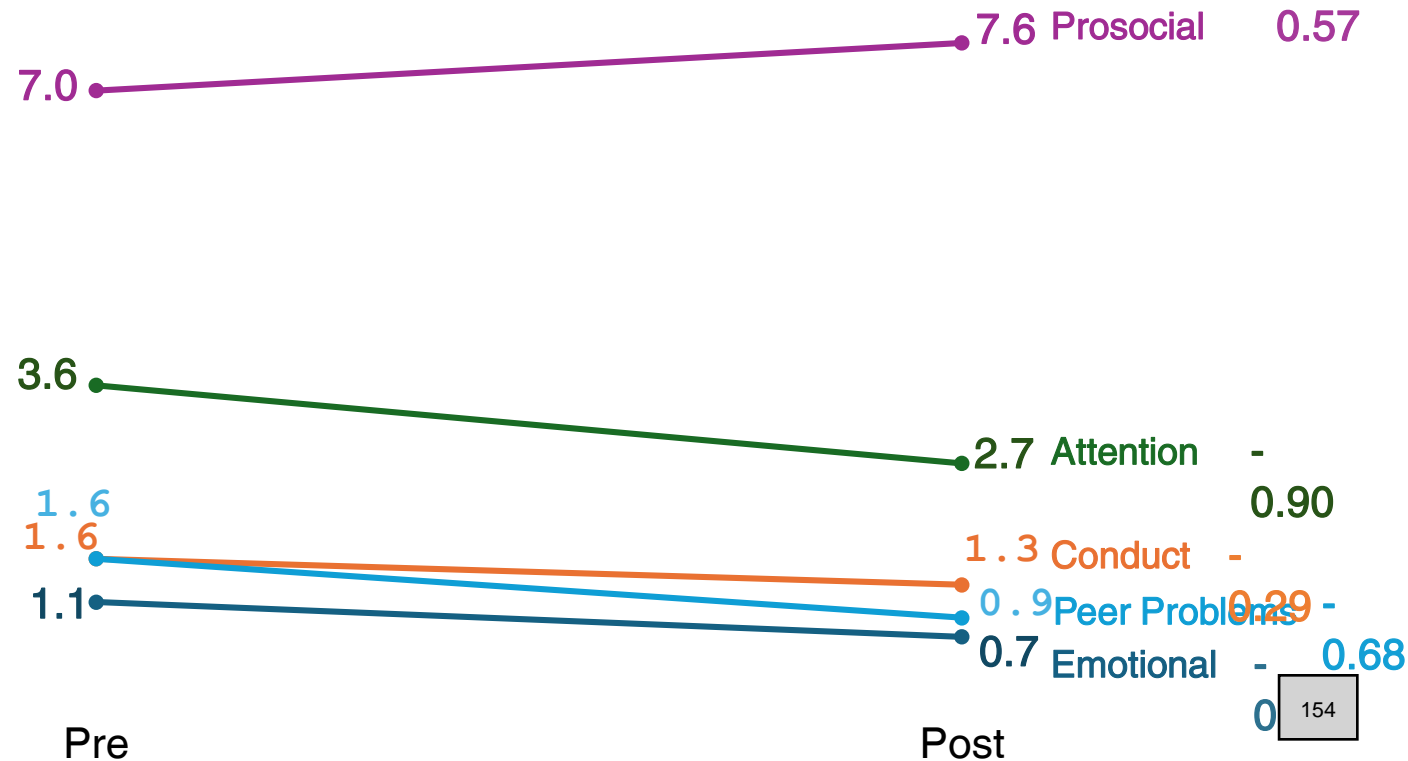
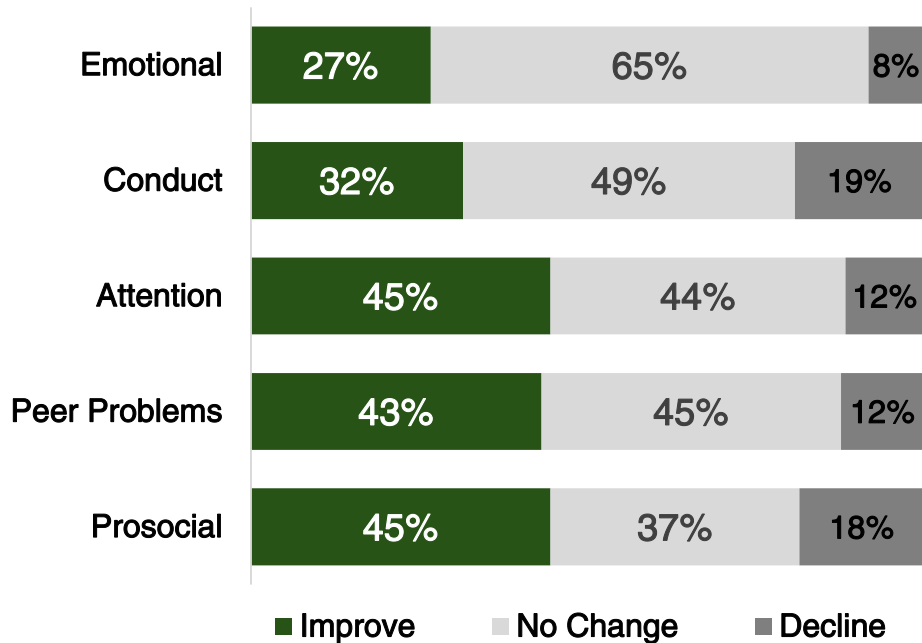




# SDQ: Results by Domain

Staff reported the least difficulties in the emotional scale. The most opportunity for improvement is in attention domain, which was where the most gains were seen.

The Prosocial domain indicates positive social behavior, and higher scores indicate greater prosocial behavior. In other scales lower scores indicate decreased difficulty. All domain scores can range from 0 – 10.



# What were the results?

## Child Trends Survey

N=78

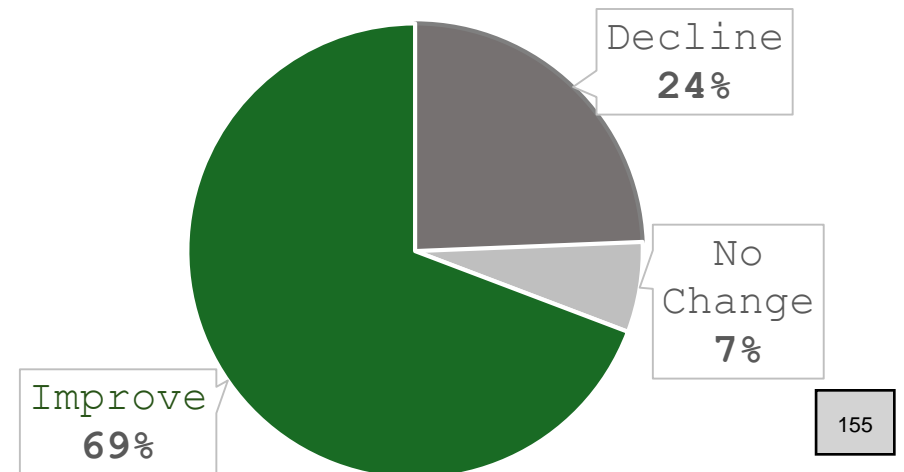
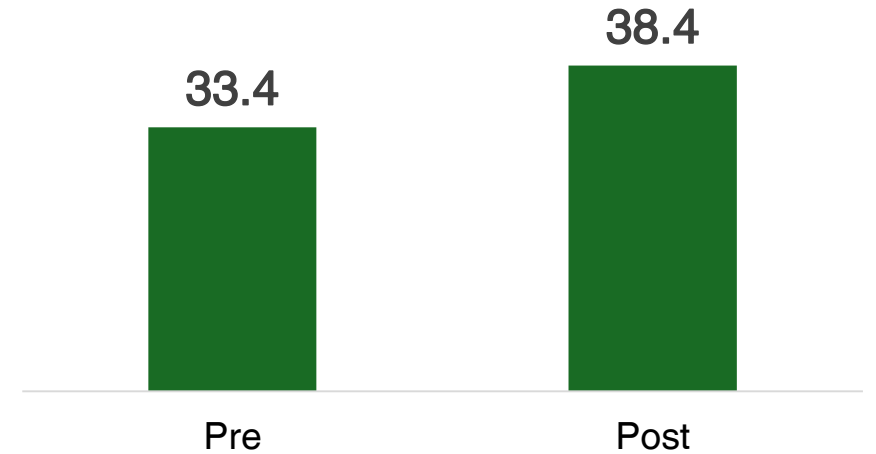
Designed to collect information on key social and emotional skills on children in grades K-5.

This survey measures three skills research suggests contributes to success in school and beyond: (1) **Self-control**, (2) **Persistence**, and (3) **Social Competence**.

Total Scores on the Child Trends Survey range from **12** to **48**. The higher the score, the better the student is demonstrating these key social emotional skills.

Average gains = 5 points

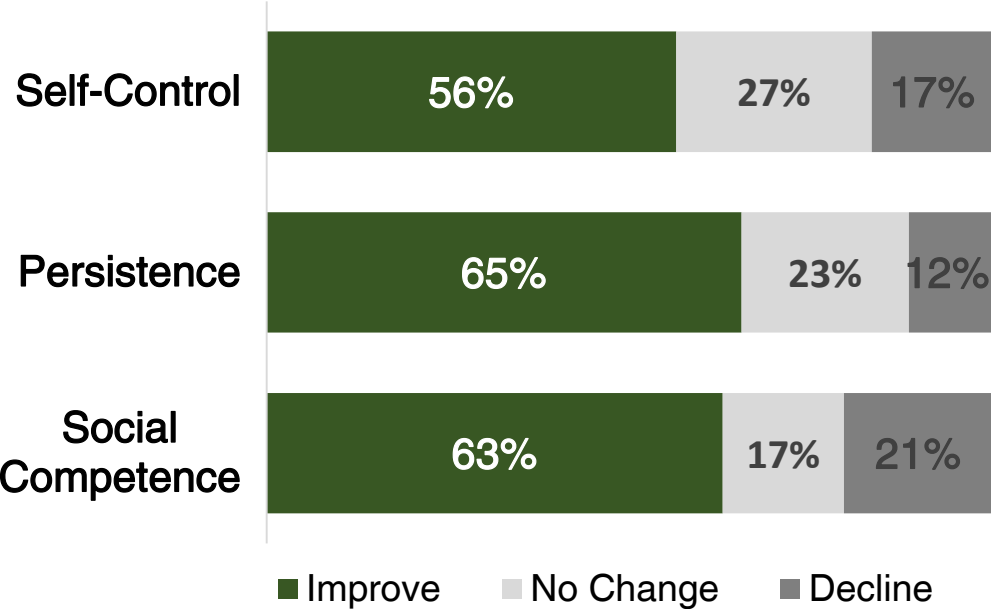
Improved = 69%



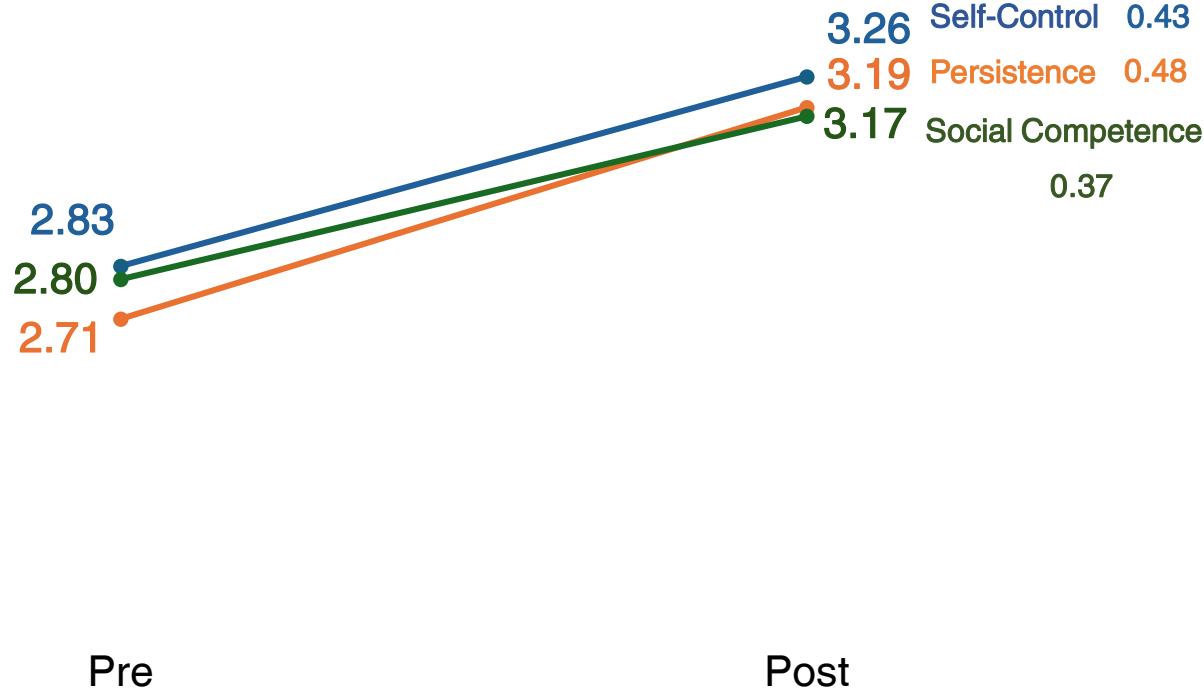


# Child Trends: Results by Domain

Youth assessed demonstrated the highest proficiency in self-control, the most gains in persistence, and the most opportunity for growth in social competence.



Higher Scores = Greater Skills. Domain scores range from 1 – 4.





# What were the results?

## Adult Rating of Youth Behavior

N=84

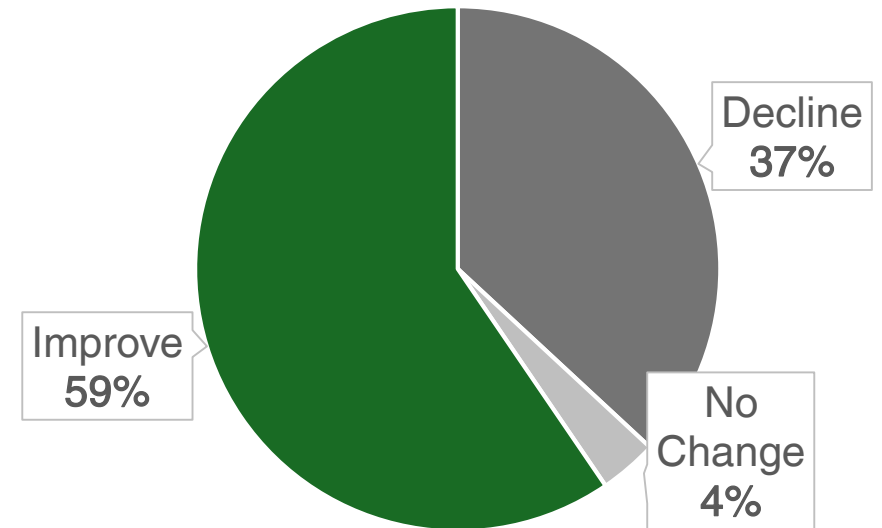
An observational rating instrument used to assess social-emotional skills in youth.

ARYB's six domains include (1) **Emotion Management**, (2) **Empathy**, (3) **Initiative**, (4) **Problem Solving**, (5) **Responsibility**, and (6) **Teamwork**.

Total ARYB scores range from **24** to **120** and domain scores from 4 to 20 with higher scores indicating more optimal skills.

Average gains = 1.3 points

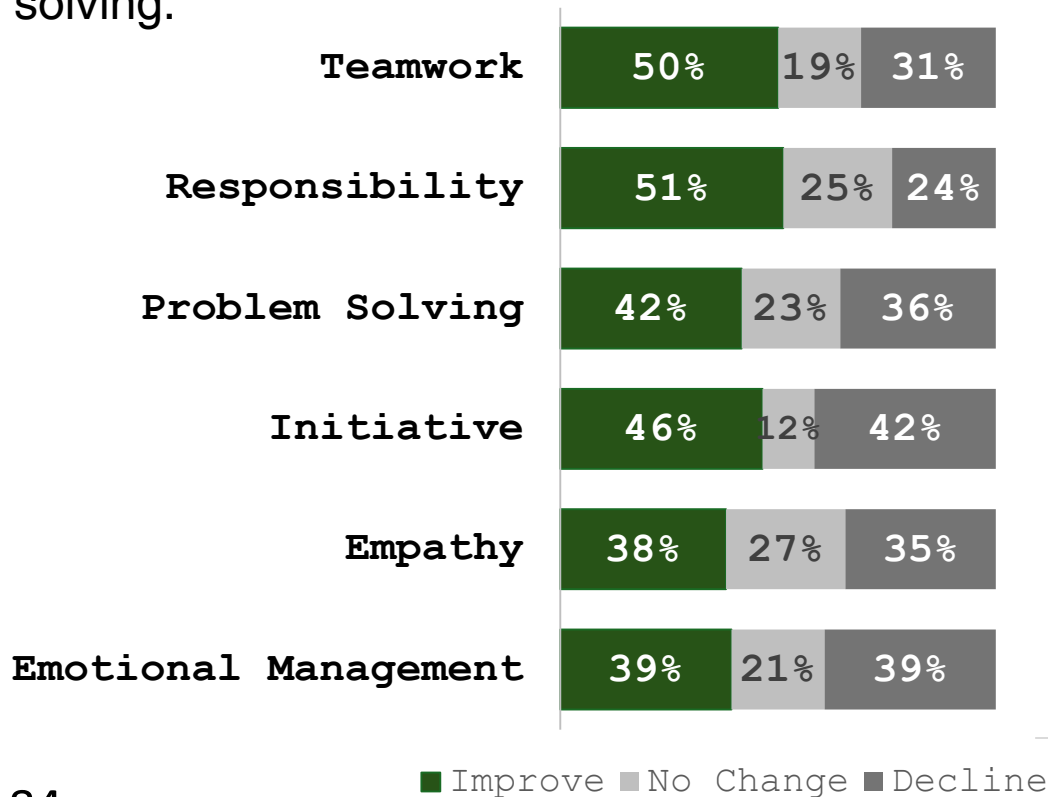
Improved = 59%



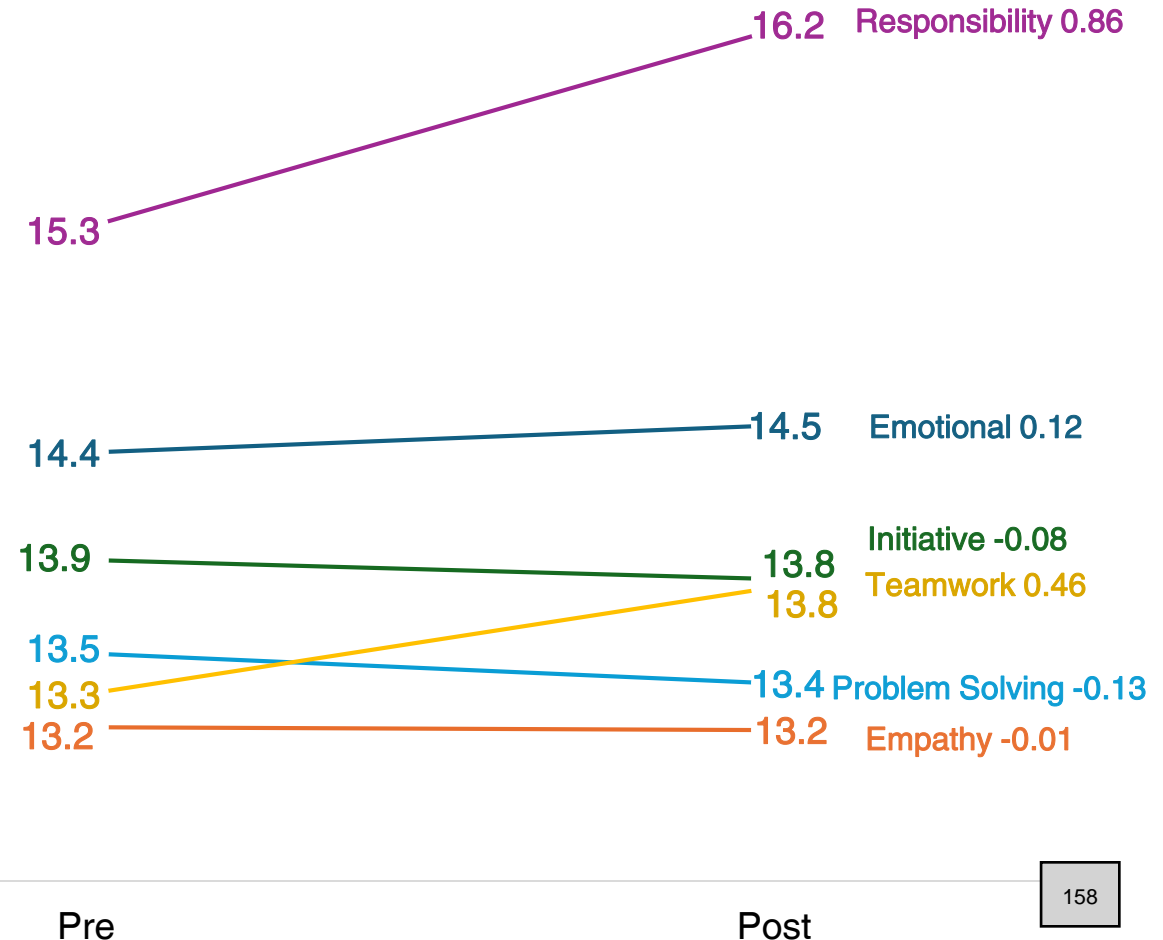


# ARYB: Results by Domain

Staff observed highest proficiency in responsibility. The most opportunity for growth is in empathy. The most growth was seen in teamwork and responsibility. Declines were observed in initiative and problem solving.



Higher Scores = Greater Skills. Domain scores range from 4 – 20.





# What were the results?

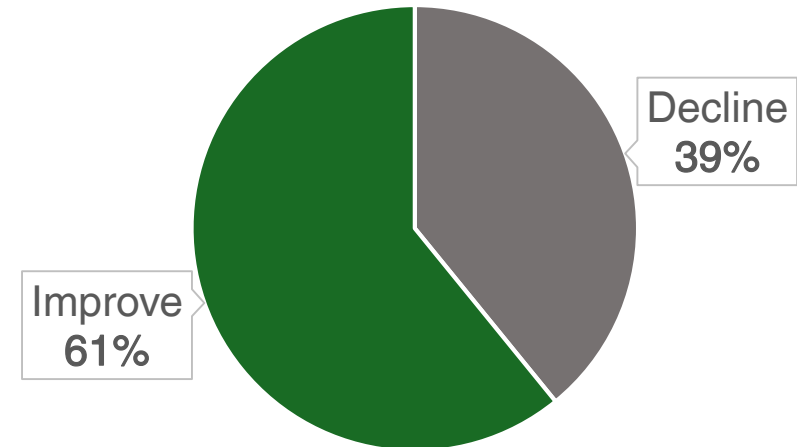
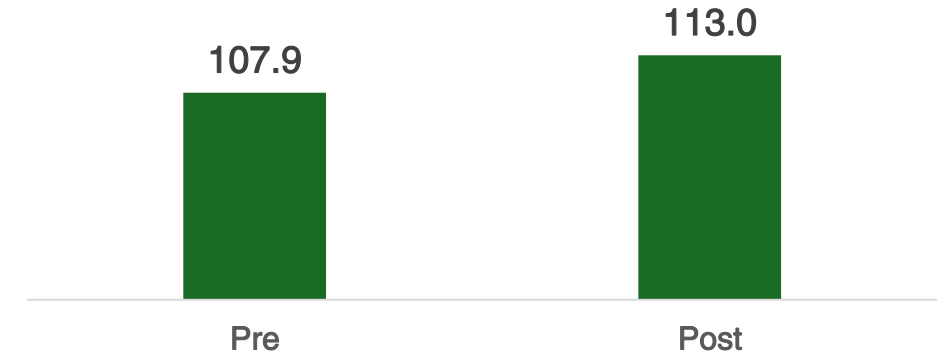
## WCSD Social Emotional Competency Assessment

N=23

Measures social and emotional competencies, aligned with CASEL's five SEL competency clusters. This survey contains 8 subscales: (1) **Self-Awareness: Strength & Weakness**, (2) **Self-Awareness: Emotions**, (3) **Self-Management: Emotions**, (4) **Self-Management: Goal**, (5) **Self-Management: Schoolwork**, (6) **Relationship Skills**, (7) **Social Awareness**, and (8) **Responsible Decision-Making**. Total scores range from 40 to 160, subscales are average scores which can range from 1 to 4. Higher scores indicate better social emotional competencies.

Average gains = 5.1 points

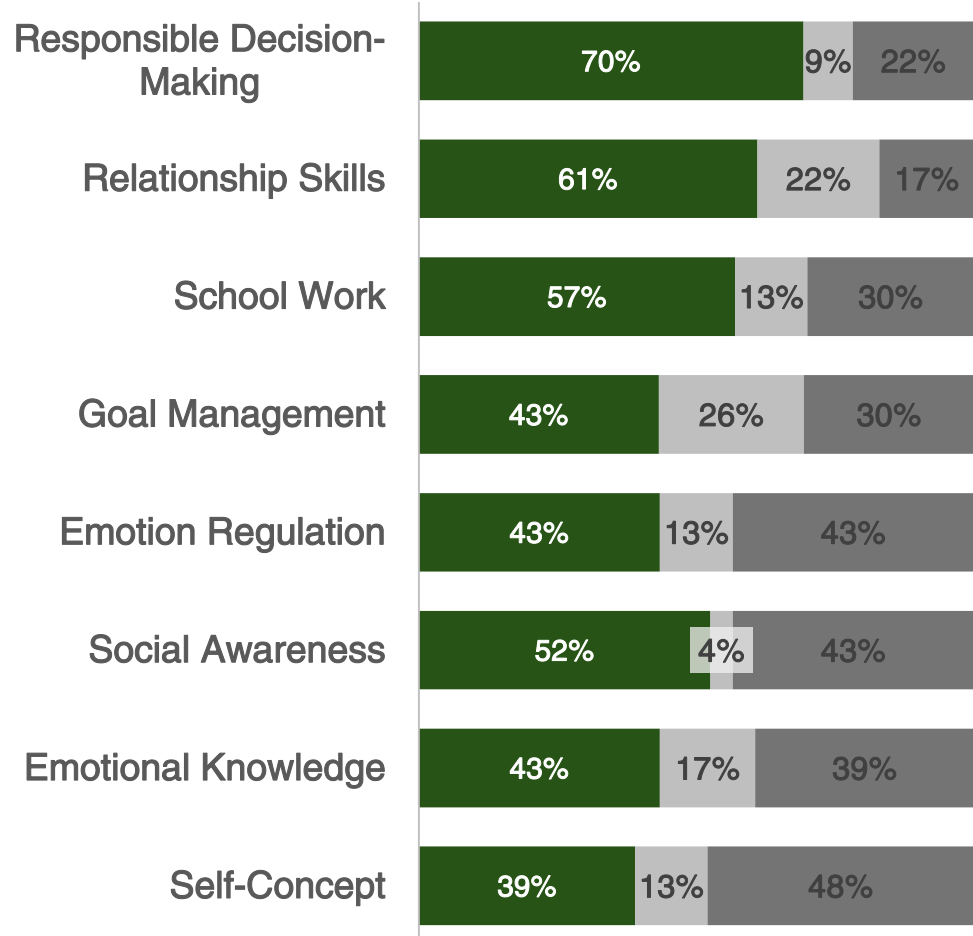
Improved = 61%





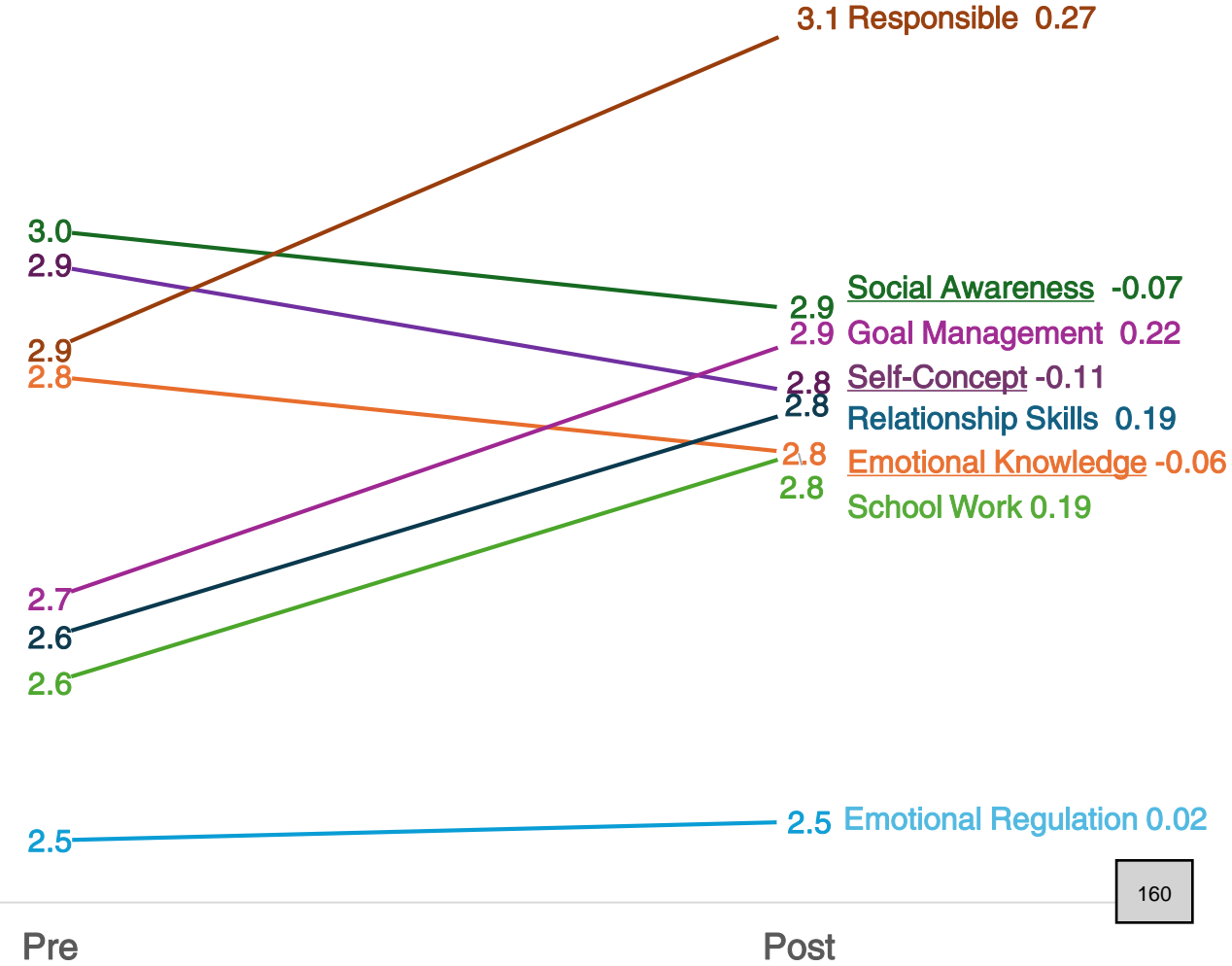
# WCSD SECA: Results by Domain

Higher Scores = Greater Skills. Domain scores range from 1 – 4.



N=23

■ Improve   ■ No Change   ■ Decline

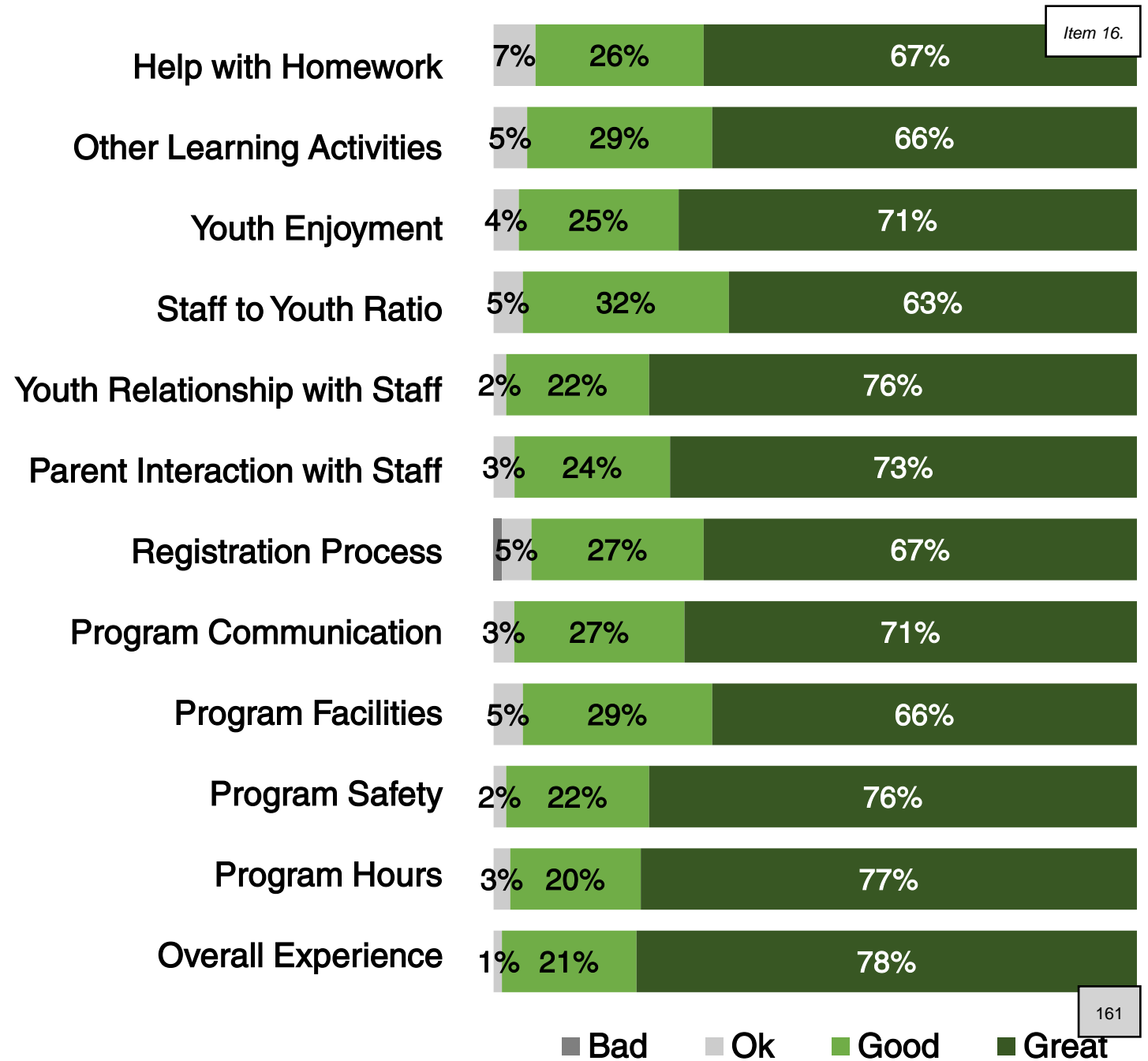




# Parent Survey Results



**Willie Mae Stokes**



# Youth Survey Results



Aces In Motion

I feel accepted while in this program.



I feel safe while in the program.



Adult in the program care about me.



Strongly Disagree
  Disagree
  Neutral
  Agree
  Strongly Agree

Activities



Peer Environment



Staff



Help with Homework



Overall Experience



Bad
  Ok
  Good
  Great

# Performance Measures

## All Grade Levels



Boys & Girls Club

### How Much?

Measure	Target	Actual
Children Enrolled	313	415
Program Days	1,310	1,578

Item 16.

### How Well?

Measure	Target	Actual
Overall Experience	90%	95%

### Better Off?

Measure	Target	Actual
Homework Help	85%	91%
Youth assessed in socio-emotional skills	70%	95%

Children in Elementary 278

# Performance Measures

## Elementary



Kids Count

### How Well?

Measure	Target	Actual
Attendance (K-5)	75%	88%
Communication	90%	97%
Overall Experience	90%	99%

### Better Off?

Measure	Target	Actual
Homework Help	85%	93%
Program Safety	90%	98%
Youth assessed in socio-emotional skills	70%	95%

# Performance Measures

## Middle and High School



Aces In Motion

Children in Middle	92	71
Children in High School	45	42

Item 16.

### How Much?

Measure	Target	Actual
Enrichment (MS)	15	13
Enrichment (HS)	12	12

### How Well?

Measure	Target	Actual
Attendance Enrichment (MS)	75%	37%
Attendance Enrichment (HS)	75%	71%
Youth Felt Cared About	90%	84%
Overall Experience	90%	90%

### Better Off?

Measure	Target	Actual
Youth Felt Safe	90%	85%
Homework Help	90%	88%
Youth assessed Socio-Emotional Skills	70%	85%



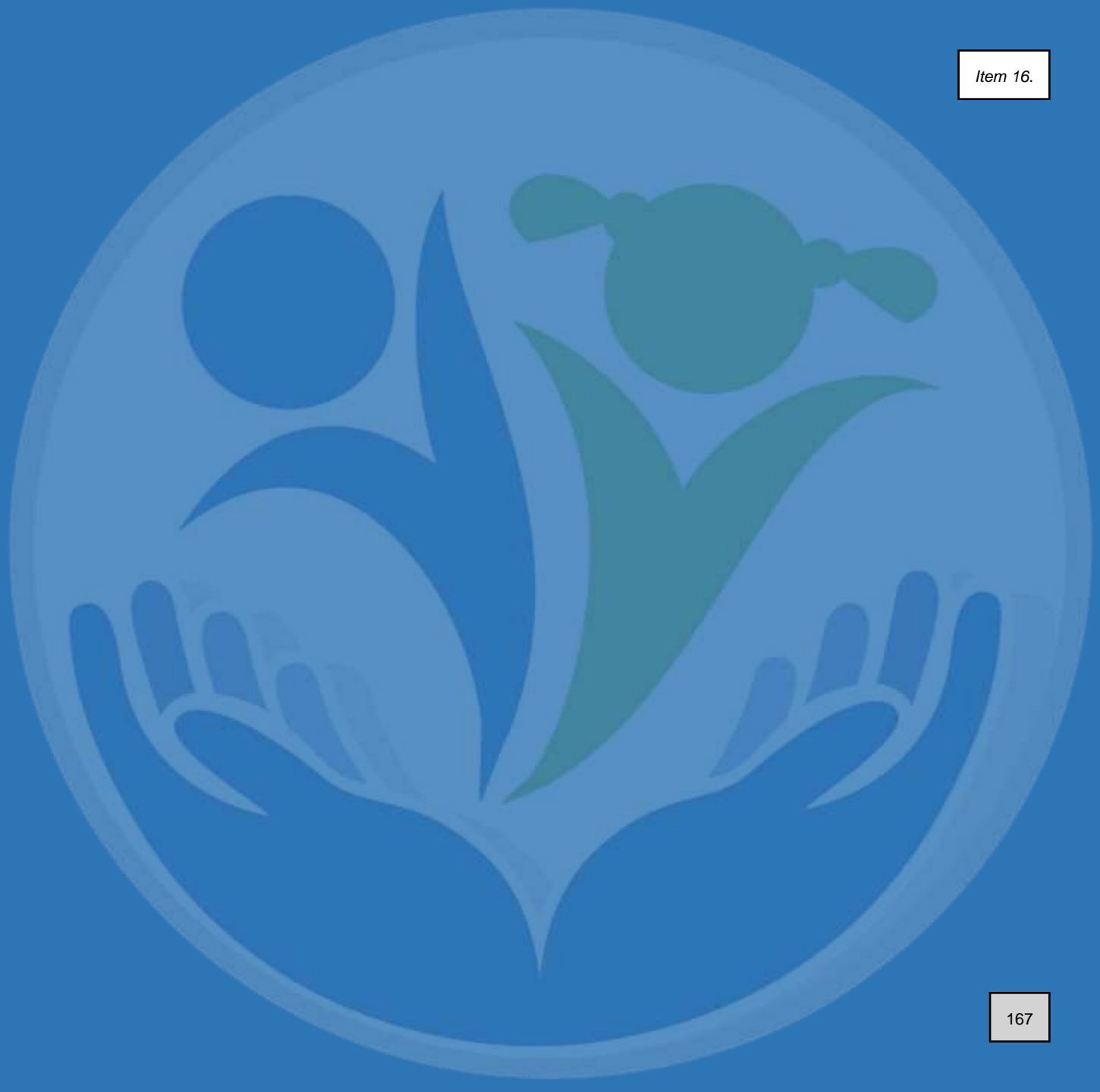
# Afterschool Program Reflection

Notable Challenges - Opportunities for Improvement - Suggestions for CTAC:

- Staff turnover; challenges hiring and retaining staff.
- Transportation needed to get youth to and from the program.
- Specialized staff to provide homework help/academic support.
- Youth mental health; challenging youth behaviors.
- Fiscal guidelines/clarifications needed; different reimbursement process.

# SAMIS Training

- Bonnie Wagner





CHILDREN'S TRUST  
OF ALACHUA COUNTY

Child Unique ID: \_\_\_\_\_ Family ID: \_\_\_\_\_

### Child Enrollment Form

Child's First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle \_\_\_\_\_

Child's Date of Birth (MM/DD/YYYY)  Child's Current Age \_\_\_\_\_

Child's Gender  Male  Female  Other

Child's School Name \_\_\_\_\_ Grade this School Year \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Note: Child must reside in Alachua County.

Child's Race (select one):  American Indian or Alaskan  Asian  Black or African-American  
 Native Hawaiian or Other Pacific Islander  White  Multiracial  Other \_\_\_\_\_

My Child is:  Hispanic/Latino or  Non-Hispanic/Latino

Child's Parent/Guardian (Full Name) \_\_\_\_\_

Parent Language:  English  Spanish  Other, Please Specify \_\_\_\_\_

English Language Proficient:  Yes  No

Parent Email \_\_\_\_\_ Primary Phone

Scholarship Eligibility (check all that apply):

Supporting documentation for one selection must be provided to verify eligibility.

- Family below 200% of 2024 federal poverty guidelines
- Family between 200% - 400% of 2024 federal poverty guidelines
- Child has an Individualized Education Plan (IEP) and/or 504 Plan  
and income is below 400% of 2024 federal poverty guidelines
- Family is receiving SNAP benefits
- Child is in foster care, voluntary formal kinship care, or under case management supervision

I give my permission for this information along with my child's attendance to be submitted to the Children's Trust of Alachua County for payment, program monitoring and evaluation. The Children's Trust provides funding for this program. Information provided to the Trust that identifies your child will be kept private, in a secured system, not shared with unauthorized individuals, and only used for accountability, evaluation, and program improvement.

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

#### AUTHORIZATION FOR PHOTOGRAPHY/VIDEO

I hereby:  consent and authorize  do not consent and authorize

the staff of The Children's Trust of Alachua County and/or its funded service providers to take/use still photographs, digital photographs, motion pictures, television transmissions and/or videotaped recordings (hereinafter "Recordings") of me, my children or my wards for educational, research, documentary and public relations purposes.

Item 16.

# Afterschool - 2024-2025: Enrollment Form

- A new enrollment form must be completed each program year including verification of scholarship eligibility.
- Use the 2024-2025 form (and not forms from previous years).

Page 1





CHILDREN'S TRUST  
OF ALACHUA COUNTY

Child Unique ID: \_\_\_\_\_ Family ID: \_\_\_\_\_

### Child Enrollment Form

Child's First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle \_\_\_\_\_

Child's Date of Birth (MM/DD/YYYY)       Child's Current Age \_\_\_\_\_

Child's Gender  Male  Female  Other

Child's School Name \_\_\_\_\_ Grade this School Year \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

**Note:** Child must reside in Alachua County.

Child's Race (select one):  American Indian or Alaskan  Asian  Black or African-American  
 Native Hawaiian or Other Pacific Islander  White  Multiracial  Other \_\_\_\_\_

My Child is:  Hispanic/Latino or  Non-Hispanic/Latino

Child's Parent/Guardian (Full Name) \_\_\_\_\_

Parent Language:  English  Spanish  Other, Please Specify \_\_\_\_\_

English Language Proficient:  Yes  No

Parent Email \_\_\_\_\_ Primary Phone

Scholarship Eligibility (check all that apply):

*Supporting documentation for one selection must be provided to verify eligibility.*

- Family below 200% of 2024 federal poverty guidelines
- Family between 200% - 400% of 2024 federal poverty guidelines
- Child has an Individualized Education Plan (IEP) and/or 504 Plan  
and income is below 400% of 2024 federal poverty guidelines
- Family is receiving SNAP benefits
- Child is in foster care, voluntary formal kinship care, or under case management supervision

I give my permission for this information along with my child's attendance to be submitted to the Children's Trust of Alachua County for payment, program monitoring and evaluation. The Children's Trust provides funding for this program. Information provided to the Trust that identifies your child will be kept private, in a secured system, not shared with unauthorized individuals, and only used for accountability, evaluation, and program improvement.

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

#### AUTHORIZATION FOR PHOTOGRAPHY/VIDEO

I hereby:  consent and authorize  do not consent and authorize  
the staff of The Children's Trust of Alachua County and/or its funded service providers to take/use still photographs, digital photographs, motion pictures, television transmissions and/or videotaped recordings (hereinafter "Recordings") of me, my children or my wards for educational, research, documentary and public relations purposes.

Item 16.

# Afterschool - 2024-2025: Enrollment Form

## What's New?

- Improvements based on feedback, data, and lessons learned.

Page 1

# Afterschool - 2024-2025: Enrollment Form

The Children's Trust scholarships are available for children so they can have access to quality out of school time opportunities. The Children's Trust wants to see scholarships received by those who can most benefit and might not otherwise be able to participate in these enrichment experiences. To qualify for a Children's Trust scholarship children must:

- ✓ Live in Alachua County.
- ✓ Be entering Kindergarten through 12<sup>th</sup> grade in the 2024-2025 school year.
- ✓ Meet one or more of the scholarship criteria.

Acceptable Documentation:

Supporting documentation for one scholarship criteria must be provided to verify eligibility.

- 1) Family below 200%, or between 200%-400% of federal poverty guidelines.
  - o Income Statements (Pay stubs or other proof of income statements)
  - o Recent Tax Return
  - o Letter from Employer (subject to Trust approval)

# of Adults in Household: \_\_\_\_\_

# of Children in Household: \_\_\_\_\_

Annual Household Income: \_\_\_\_\_

**2024 Poverty Guidelines for 48 Contiguous States**

Persons in Family/Household	200%	400%
2	\$40,880	\$81,760
3	\$51,640	\$103,280
4	\$62,400	\$124,800
5	\$73,160	\$146,320
6	\$83,920	\$167,840
7	\$94,680	\$189,360
8	\$105,440	\$210,880

For families/households with more than 8 persons, add \$5,140 for each additional person.

Source: [HHS Poverty Guidelines for 2024](#)

- 2) Family is receiving SNAP benefits
  - o SNAP Eligibility Form or Dated Letter
  - o Note: A copy of a SNAP or EBT card is not accepted, as it does not have a date.

- 3) Child has Individualized Education Plan (IEP) and/or 504 Plan
  - o IEP or 504 Plan (first page only)
  - o Note: Must also be below 400% or meet an additional eligibility category.

- 4) Child is in foster care, voluntary formal kinship care, or under case management supervision
  - o Placement letter

## What's New?

- No more "For Staff Use Only" page.
- Parents are to receive, read, and fill out the full enrollment form (front and back).
- Staff verify scholarship eligibility
  - ✓ Receive Documentation
  - ✓ Calculate/Verify FPL (if needed)
  - ✓ Alachua County residency
  - ✓ Grade = K-12

### Participant Consent for a Children's Trust Funded Program

The Children's Trust of Alachua County contracts with community agencies that work together to provide services, screening, and assessment to eligible children, youth, and families.

This signed consent signifies my agreement, and that of my minor children, whether named below or born within one year of my signing this form, to participate in a Children's Trust funded program focused on promoting children and youth who are:

- Healthy and have nurturing caregivers and relationships,
- Learning what they need to be successful, and
- Live in a safe community.

Program services may include screenings, educational or enrichment activities, assessments, treatment, and referrals to services that will support my family in meeting identified goals and may include future services for me or my minor children (or both).

#### I understand that:

- All information collected about me or my minor children while participating in these programs and services will be protected from disclosure and misuse as described in the Children's Trust's [Data Collection and Management Policy](#).
- I have the right to have my complaints, questions, and suggestions heard and to receive a timely response.
- Services offered through the Children's Trust funded programs are voluntary and I may participate in those that I find appropriate.
- I have the right to withdraw my consent, in writing, and stop participation in services at any point in time.
- I have the right to expect that participating agencies will deliver competent, quality services without discrimination.
- This signed consent allows participating agencies to establish a family chart, maintain participant records and enter my personal information into a data system. Information to be collected may include demographics, participation, surveys, assessments, and screening results, referrals, and case/progress notes. This information will be available to those directly working with me and my family for the purpose of planning and providing services. This consent will also permit the collection of information on services that I am receiving or may receive in the future.
- My family chart may be reviewed for administrative, fiscal, evaluation, audit purposes; or to ensure quality. My personal information may be shared with other agencies to evaluate the impact of the program. Any reports produced from such review will not contain identifying family information.
- Participating agencies will comply with state laws that require them to report if we suspect a child is being abused or neglected.

# Participant Consent Form

- Must be completed and uploaded for each participant.
- Parents are to read and fill out the back page of form (front and back) for minor children (under 18 years old).
- Youth who are 18 years old consent on their own behalf.

# Participant Consent Form

Page 2

\_\_\_\_\_ My initials show I had a chance to ask questions about this Children's Trust funded program and my questions were answered. Questions may be asked of program staff or the Children's Trust of Alachua County at (352) 374-1830.

**Participants 18 years old or older:**

After reviewing all the information on this form, I am indicating consent for my participation in the Children's Trust funded program.

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Participant's Printed Name

\_\_\_\_\_  
Date

**Minor children under 18:**

After reviewing all the information on this form, I am indicating my consent for my minor children to participate in the Children's Trust funded program.

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Child's Name

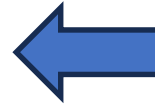
\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Child's Name

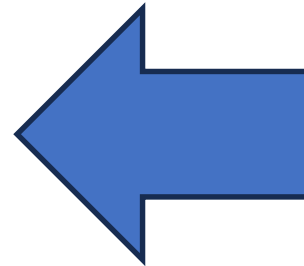
\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian Printed Name



For program participants 18 years old



For program participants 0-17 years old



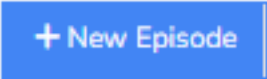
Parent signs here for minor children


# Data Collection -> SAMIS

## Update your Program Description

- Go to Participant Groups -> View -> Modify


## Open a New Episode of Service


- 



CHILDREN'S TRUST  
OF ALACHUA COUNTY

Login to get started

 Email Address/Login ID

 Password

Remember Me [Forgot your password?](#)

**Sign In**

[Having trouble? Contact Support](#)

## Satisfaction Survey

- **Parent / Child Satisfaction**
  - ➔ Grades K-5
- **Youth Satisfaction**
  - ➔ Grades 6-12

Providers will distribute and encourage participation in a satisfaction survey as youth exit the program and at the end of the school year.

There will be two satisfaction surveys based on the grade level of the child/youth participant.

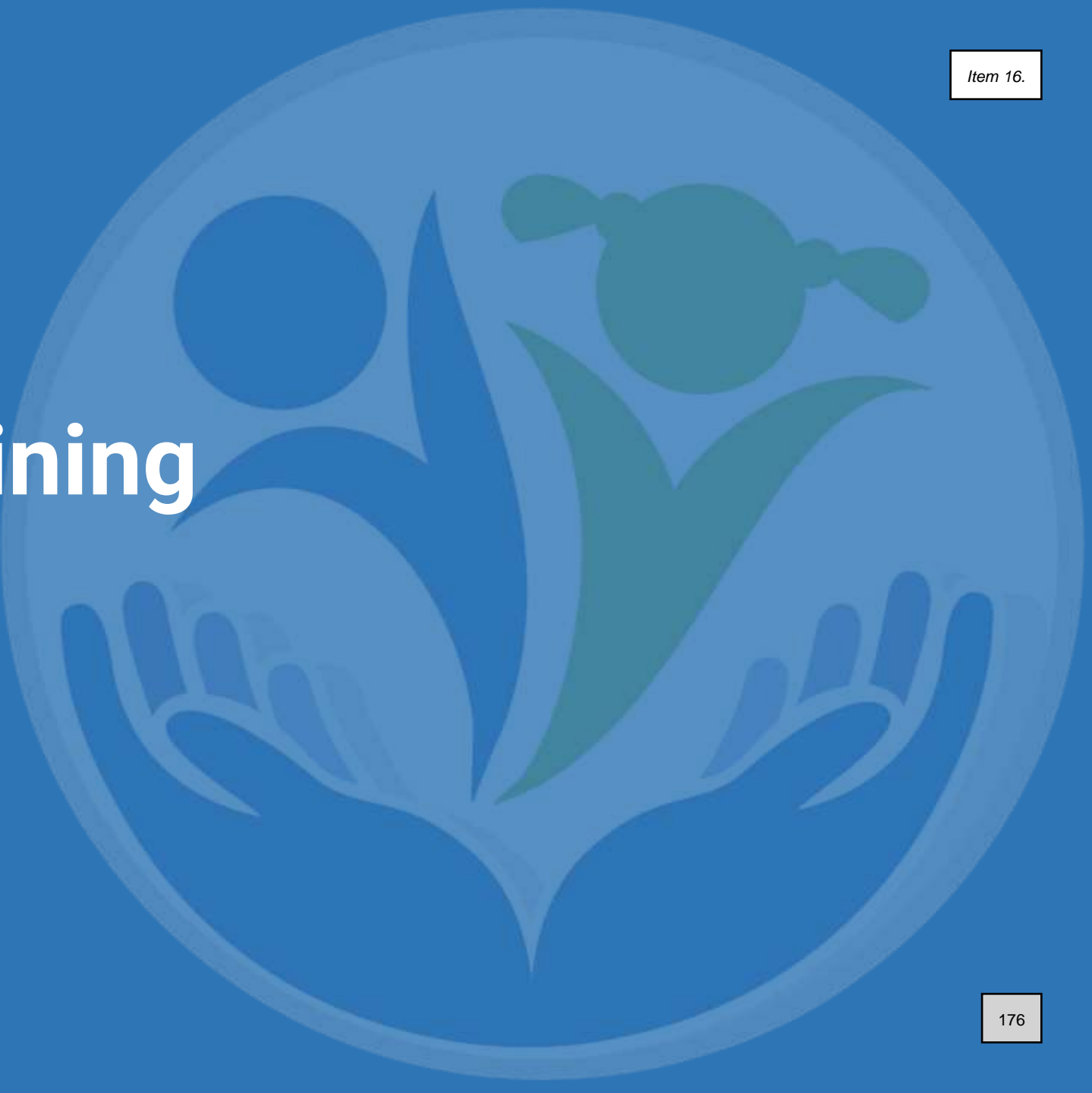
# Social Emotional Development Assessment

	Who completes it?	Grade Levels
Strengths and Difficulties Questionnaire (SDQ)	Staff Youth	K-12 6-12
Child Trends Survey	Staff	K-5
Adult Rating of Youth Behavior (ARYB)	Staff	K-12
WCSD Social Emotional Competency (SECA)	Youth	4-12



# Resources & Training

- Demetrica Tyson





# Afterschool Conversations

Kristy Goldwire, Chief Operating Officer

# Afterschool Conversations

1. Resources
2. Partnership
3. Brainstorming
4. Professional Development



# Afterschool Conversations Survey



Please take a  
moment to scan  
and complete the  
survey





**CHILDREN'S TRUST**  

---

**OF ALACHUA COUNTY**

**Thank you!**

**File Attachments for Item:**

17. BDO Proposal – Internal Controls and Fiscal Infrastructure Assessment

**Item:**

BDO Proposal – Internal Controls and Fiscal Infrastructure Assessment

**Requested Action:**

The Trust is asked to approve the proposal to provide Professional Services submitted by BDO.

**Background**

The CTAC Finance team has made good progress on improving its financial processes and internal controls to establish the appropriate internal controls environment. The Finance team continues to fine tune the configuration of New World, its financial system, to ensure the efficacy of its financial statements.

CTAC has identified an accounting firm with requisite expertise in governmental, non-profit accounting and unique expertise in the New World financial system. CTAC requests engaging BDO based on these qualifications using the sole source authorization. The BDO proposal was discussed during the CTAC Finance Committee meeting on August 1, 2024. A motion for the Full Board to authorize moving forward with the single source proposal, not to exceed \$100,000, was made by Member Pinkoson and seconded by Member Cornell. The motion was unanimously approved by voice vote.

**Attachments**

BDO Proposal (abbreviated)

**Programmatic Impact:**

NA

**Fiscal Impact:**

A one-time operating expenditure not to exceed \$100,000.

**Recommendation:**

Staff recommends approval.

A PROPOSAL TO SERVE AS TRUSTED  
ADVISORS TO:

# Children's Trust of Alachua County

JULY 2024



# BDO's National Nonprofit Industry Practice

## NONPROFIT ORGANIZATIONS WE WORK WITH INCLUDE:

- ▶ Advocacy groups
- ▶ Affordable housing organizations
- ▶ Associations/membership organizations
- ▶ Charter schools, middle schools, high schools
- ▶ Colleges, universities, and vocational schools
- ▶ Cultural arts/museums
- ▶ Foundations
- ▶ Government entities
- ▶ Healthcare organizations
- ▶ Human service organizations
- ▶ National and local public charities
- ▶ Non-governmental organizations (NGOs)
- ▶ Professional societies and research organizations
- ▶ Religious organizations
- ▶ Trade associations and membership organizations



**5,400+**

Nonprofit/Higher Education Clients Nationwide



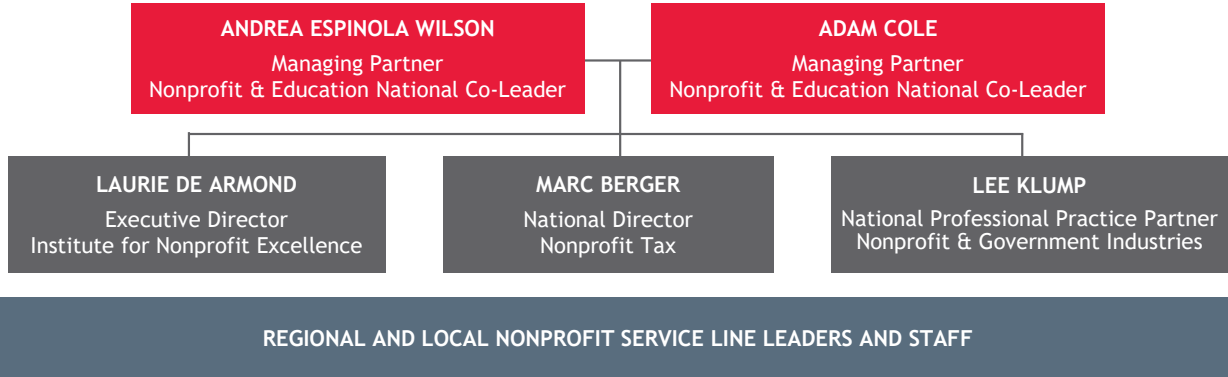
**1,500+**

Nonprofit/Higher Education Professionals Nationwide

## ABOUT THE BDO NONPROFIT INDUSTRY PRACTICE

- ▶ BDO has more than 1,500 professionals who primarily serve nonprofits and higher education institutions, as well as the BDO Institute for Nonprofit Excellence<sup>SM</sup> (the Institute), a resource center dedicated to helping organizations thrive.
- ▶ We understand the unique accounting, financial, and consulting requirements that deserve experienced attention in the nonprofit sector. Working in close cooperation on a year-round basis with our clients, our knowledgeable partners and staff can help resolve issues and design approaches to yield more productive operations while maintaining the commitment and values that drive your organization.
- ▶ BDO's chief executive officer, Wayne Berson, is the former leader of our Nonprofit Industry group.

## BDO's NATIONAL NONPROFIT PRACTICE STRUCTURE





# Overall Project Approach

As part of our review of your organization’s structure and operations, BDO’s service method will address Children’s Trust of Alachua County ’s needs using a modular approach with a series of interrelating phases.



# BDO Leaders Serving Children's Trust of Alachua County

Children's Trust of Alachua County needs professionals that are responsive to your needs, technically competent, understand your growth plans, and will meet mutually established deadlines. BDO provides you with such professionals through one central point of contact: Sisil John.

Choosing the right professionals to serve you is a critical element of success. In selecting your core service team, we reviewed carefully our understanding of your needs, as well as your plans, and identified the people whose credentials are best suited to your needs. Please find detailed team biographies highlighting technical capabilities and relevant client credentials in the following pages:



## Principal

**Robby Vanrijkel** is a Partner with BDO's Industry Specialty Services practice, serving clients in the nonprofit sector with areas of specialty in process improvement contracts and grants management, compliance, and financial management.



## Engagement Leader

**Sisil John** is a Manager within BDO's Nonprofit Advisory group with over a decade of experience in nonprofit accounting, finance, and operations. She will be the primary point of contract for Children's Trust of Alachua County and ensure all deliverables are met and with the highest quality.



## Senior Associate

**Mlyssa Sarandos** is a Senior Associate with BDO's Industry Specialty Services practice, She will guide and support the day-to-day functions throughout the engagement and specializes in process and operational improvement reviews.



### STREAMLINED STRUCTURE

To stay agile and flexible we have cut out needless hierarchies, and bureaucracy, affording your organization direct access to senior technical and executive leadership with an integrated project coordinator to ensure streamlined communications. This translates to swift resolution of issues or questions (within 1-2 business days), open communication channels, and enhanced service delivery.



### ENGAGEMENT ROLES

As is true for all of our engagements, our performance will be led by an experienced professional who will be heavily involved in the engagement and staffed by professionals with the appropriate skill levels and industry knowledge to perform the requirements in an exemplary manner.

# Proposed Professional Fees

## ENGAGEMENT FEES

Services	Est. Hours	Low Estimate	High Estimate
Phase 1: Discover - Understand Current Finance Function	28-31	\$9,500	\$10,500
Phase 2: Stabilize & Standardize - Enhance Ongoing Grants Management (estimated at a level of effort of 20 hours a week but is also dependent on T&M)	20-22 hrs per week	\$6,000 p/w	\$6,600 p/w
Phase 3: Optimize Roadmap and Recommendations for Improvement	60-70	\$23,000	\$26,000

## OUR INVESTMENT IN CHILDREN'S TRUST OF ALACHUA COUNTY

- ▶ BDO is willing to invest in a long-term business relationship with Children's Trust of Alachua County. We will make every effort to help ensure the process will occur with minimum disruption and no surprises.
- ▶ We will schedule update meetings with you throughout the project as needed.
- ▶ Our fees are all inclusive to perform the services and staffing support described in this proposal, as well as conversations, meetings, and phone calls as needed throughout the project.
- ▶ A \$20 per hour fee will be charged to this project. This time is associated with our internal quality control processes and other engagement oversight that is critical to the effectiveness of each engagement. These resources do not charge hours directly to the engagement.

**File Attachments for Item:**

18. Funding Timeline & Implementation Plan Update



**Children's Trust of Alachua County  
Strategic Plan  
Implementation Update**

**Updates are in Green**

**Goal 1**

**Children and youth are healthy and have nurturing caregivers and relationships.**

1. Maternal & Child Health (MCH) Initiatives RFP
  - a. Currently funded MCH programming ends September 30, 2024.
  - b. RFP to fund new and/or existing MCH programs will be released by July/August 2024.
  - c. Multiyear funding starts October 1, 2024.
  - d. Strategies to determine the type of MCH services to fund include the following:
    - i. Review of local & statewide programs/outcomes.
    - ii. Family input sessions to share MCH experiences in Alachua County.
    - iii. Community and provider input sessions.
    - iv. Board Workshop.
    - v. Implementation of RFP strategies will start in spring of 2024.

**Update: August 2024**

- **Update provided during Board workshop, scheduled for August 12, 2024.**
2. Access to Comprehensive Care for Children & Youth
    - a. Trust staff will work with current providers that offer health services listed below to determine if unallocated program funds is the appropriate next step to eliminate gaps in care while awaiting the release of the RFP.
      - i. Dental health, vision, and primary care.
    - b. RFP to fund new and/or existing programs will be released by April 2024.
    - c. Multiyear funding starts October 1, 2024.
    - d. Strategies to determine the type of comprehensive services to fund include the following:
      - i. Community and provider input sessions.

- ii. Family input sessions to share feedback regarding challenges and success gaining access to care.
- iii. Board Workshop.
- iv. Implementation of RFP strategies will start in spring of 2024.

**Update: March 2024**

- **An internal staff planning meeting is scheduled for March 5, 2024.**
- **Community input sessions are tentatively scheduled for March 14, 2024.**
- **RFP Board Workshop scheduled for March 25, 2024.**

**Update: August 2024**

- **RFP renamed to Youth Health RFP.**
- **RFP was released on April 11, 2024, and closed June 11, 2024.**
- **Funding recommendations will be presented to the Board of Directors on August 12, 2024.**
- **Contract terms are scheduled to begin October 1, 2024. Successful applicants will be eligible for funding for three years.**

3. Family Resource Center

- a. Trust staff have executed contracts with Partnership for strong families to support continued services at the SWAG Family Resource Center and the Library Partnership Resource Center. The contracts also include the following:
  - i. Two Community navigators to serve as mobile resource center staff, offering families resource navigation and care coordination support in High Springs, Alachua, Micanopy, and Hawthorne. Conversations to add Porter's Community Center and Pineridge Community Center to the Community Navigator's route are under way.
  - ii. Expansion consultant to support growth and sustainability at the new east Gainesville location, One Community Health and Wellness Resource Center and Willie Mae Stokes Community Center in Micanopy, FL.
  - iii. Trust staff are also finalizing contracts for Resource Center staff funding for One Community Health and Wellness Resource Center and Willie Mae Stokes Community Center.

**Update: March 2024**

- **Porter's community discussion and assessment completed on February 15, 2024.**
- **Funding allocation for One Community and Willie Mae Stokes finalized.**
- **Trust staff are researching solutions to support providers with HR needs as they are developing their personnel budgets.**

**Update: August 2024**

- **Partnership for Strong Families has successfully supported the launch of two local Family Resource Centers.**
  - **Willie Mae Stokes Community Center**

- **One Community Health**
  - **Both locations have held community events and are finalizing their staffing plan and establishing rapport with community members within close proximity of their centers.**
  - **The following are some of the services currently offered:**
    - **Food resources**
    - **Referral and care coordination**
    - **Access to healthcare and wellness services**
  - **FY 25 contracts will focus on expansion of services and implementation of the Family Resource Center model.**
  - **Community Resource Navigator Program has continued to deliver essential family support services, such as concrete supports, employability skills, community referrals, and special events, to families not reached by our Family Resource Centers.**
  - **Community Resource Navigators are providing services in the following cities and communities:**
    - **Alachua**
    - **High Springs**
    - **Hawthorne**
    - **Waldo**
    - **Porters Quarters Community Center**
4. **Care Coordination & Navigation Services**
    - a. **Care coordination and navigation services currently fall under the umbrella of the MCH programs and family resource center services.**
  5. **System of Care Building with Partners & Families**
    - a. **Trust staff will create a process for continued listening opportunities for families, partners, and providers.**
    - b. **Currently these opportunities are offered via input sessions for funding, year-end surveys, and community outreach activities.**

**Update: August 2024**

- **Trust staff are using multiple methods to ensure continued listening opportunities for families, providers and the community at large.**
- **The first afterschool convening was held in July.**
- **Agreements are in place with partners to host focus groups and distribute surveys, etc.**

## **Goal 2**

### **All children and youth can learn what they need to be successful.**

1. **Quality Volunteer Prekindergarten – Outreach and Messaging**
  - a. **Determine if the state has a marketing plan for enrollment.**
  - b. **Does ELC get marketing dollars for VPK from the state.**

- c. Use of FY24 dollars to do the following:
  - i. Enhance and push local messaging for VPK enrollment.
  - ii. Scholarships or stipends for families unable to pay for extended day after VPK hours end during the school year.
2. Equitable participation in Quality Early Care & Education
  - a. Partnership with ELC and funding to support BLI graduates with increased fee per child per day, during accreditation process.
  - b. Continue work with Early Learning Collaborative.
  - c. BLI Programming.

**Update: August 2024**

- **Mia Jones, Early Childhood Coordinator is working closely with The Anita Zucker Center (Dr. Pat Snyder & Dr. Herman Knoff), Early Learning Coalition of Alachua County, and the Office of Early Learning to finalize the scope of services for the Child Care Tuition Assistance program.**
- **The final scope is under review, as staff plans for implementation and rollout.**

3. Mentoring & Character-Building Programs
  - a. Trust staff have executed contracts with six providers to offer mentoring services throughout Alachua County, with a total allocation of \$345,026.
  - b. The remaining funds, \$154,974, will be used to offer mini grants to the remaining eight applicants that earned a score between 70-80 points.

**Update August 2024**

- **We are approaching the end of the first contract term for seven providers who were awarded funds from the Youth Mentoring RFP.**
- **Contract Managers and Research staff are completing the Continuous Quality Improvement (CQI) process for each individual contract to determine FY25 changes to performance measures, funding, etc.**

4. Out of School Time Activities
  - a. In addition to the out of school time update above, Trust staff are contracting with a number of providers to ensure out of school time activities are funded and offered throughout the county.
    - i. Seven afterschool contracts - eligible for 3-year renewals.
    - ii. Six enrichment contracts.
      1. new RFP to be released by July 2024.
      2. Community and provider input sessions.
      3. Review of family voice via program surveys.
      4. Board Workshop.
    - iii. Two STEM contracts.
    - iv. 23 summer camp contracts.
      1. new RFP to be released September 2024.
      2. Community and provider input sessions.



3. Board Workshop.
4. Review of family input via program surveys.
5. Family input sessions to share local summer camp experiences.
6. Review of local & statewide programs/outcomes.
- v. Three summer programming contracts (Midnight Basketball & Freedom School, & TeensWork Alachua).

**Update: August 2024**

- **The Enrichment RFP was released June 13, 2024 and closed July 11, 2024.**
- **19 applications were submitted.**
- **Review and scoring have begun.**
- **Deliberation of scores to be held in August.**

5. Community Advisory Board

- a. The Trust has facilitated a meeting with the school district to discuss possible implementation of the Peak Literacy Program during Extended Day Enrichment Programs (EDEP). Follow up meetings to discuss location and assessment of need at 3-4 locations will be scheduled in the coming weeks.
- b. The Comprehensive Literacy Plan committee met to discuss collaboration with the University of Florida, Lastinger Center for Learning. The Lastinger Center has submitted a proposal to conduct a literacy needs assessment and literacy plan.

**Update: March 2024**

- **Trust staff facilitated a meeting with Peak Literacy and staff from the Alachua County School District.**
- **Staff are awaiting a proposal from Peak Literacy for afterschool services and summer literacy programming for the school district.**

**Update: August 2024**

- **Staff executed a contract extension with Peak Literacy to implement a pilot to address reading comprehension for 3<sup>rd</sup> graders attending summer school.**
- **The following are participating schools:**
  - **Stephen Foster**
  - **Shell Elementary School**
- **Research staff are awaiting program results to determine pilot impact.**

### **Goal 3**

#### **All children and youth live in a safe community.**

1. Out of School Time Activities
  - a. Trust staff have created a sports scholarship initiative to make youth participation in sports offered by each municipality equitably accessible to Alachua County families.
  - b. ED Kinker introduced the initiative to city leaders at an Alachua County League of City Meeting.

- c. An invitation to meet and discuss local interests, needs, and implementation has been shared with city leaders and their recreation departments.

**Update: March 2024**

- **Scholarship feedback discussion was held on February 20, 2024 with local municipalities.**
- **Follow up survey will be created to capture additional feedback from municipalities who were unable to attend.**

**Update: August 2024**

- **Local municipalities have shown interest in the sports scholarship concept.**
- **This initiative is postponed until FY25, while staff schedule additional listening sessions with city staff.**

2. Mentoring & Character-Building Program
  - a. See goal two update.
  
3. Community Safety Convenor/Participant
  - a. The Trust increased safety goal to \$1,000,000 to support gun violence events/initiatives throughout out the county.
  - b. The Trust co-sponsored local gun violence summit, Choose Peace: Gun Violence Must Cease.
  - c. The Trust has received an invitation to serve as a member of the Gun Violence taskforce, in collaboration with the City of Gainesville, Santa Fe Community College, and other local organizations.

**Update: August 2024**

- **The City of Gainesville and Alachua County continue to meet and discuss initiatives to be funded with the approved funding from the Trust.**
- **Trust staff are meeting with AMI Kids Gainesville to support their Community Workforce Development Program for students, 16-18 years old.**
- **Staff are also working with the North Central Florida YMCA to implement Level Up Youth Enrichment Events in Alachua County. These events are open to all youth, ages 11 to 18. Level up is specifically for youth and teens, with a goal to deter them from any negative behaviors and potential risks centered around violence, juvenile arrests, etc.**
- **Level Up will be a safe space for youth & teens to attend each month while providing fun activities allowing kids to be kids, while learning, growing, and thriving throughout Alachua County.**
- **The Trust has partnered with DJJ and others, to host a youth gun violence prevention forum, scheduled for August 9, 2024.**

## Provider Capacity Building & Mini Grants

1. Center for Nonprofit Excellence
  - a. Trust staff allocated funding to the Center for Nonprofit Excellence, to expand services offered to local nonprofits, helping to support and sustain their operations.
  - b. Contract is under review at the Community Foundation.
  - c. Contract execution is expected in February 2024.

### Updates: March 2024

- **Follow up contract meeting with the Community Foundation is scheduled for February 23, 2024.**

### Updates: August 2024

- **The contract to support the Center for Nonprofit Excellence was executed in May.**
- **Dr. Theresa Beachy was hired at the center's Organizational Strategist.**
- **There are approximately 24 new and returning members who are youth serving organizations.**
- **Members have been exposed to the following trainings and opportunities:**
  - a. **Fundraising and marketing strategies**
  - b. **Nonprofit lobbying**
  - c. **Mentoring and coaching**
  - d. **Board assessments**

2. Provider Trainings
  - a. Trust staff are finalizing contracts with the following organizations to offer training to local providers. Training rollout is expected to take place in February/March 2024.
    - i. River Phoenix Center for Peace Building.
    - ii. Child Advocacy Center.
    - iii. Florida Afterschool Network.
    - iv. Center for Autism and Related Disorders (CARD).

### Update: March 2024

- **Provider trainings are scheduled. Rollout plan and website are being updated to ensure easy access to registration, dates, etc.**

### Update: August 2024

- **The following trainings have been offered to providers during FY24:**
  - a. **Understanding Trauma**
  - b. **Child Abuse Reporting**
  - c. **Human Trafficking 101**
  - d. **Preventing Child Abuse in Child Care Settings**
  - e. **Internet Safety for Children and Caregiver**
  - f. **Self-Care and Burnout Prevention for Child Care**
  - g. **Normal Childhood Sexual Development vs Problematic Sexual Behavior**

## h. Restorative Practices Training

### 3. Mini Grants

- a. Trust staff expects to offer mini grants to the remaining eight mentoring applicants that earned a score between 70-80 points.

#### **Update: March 2024**

- **Mini grant scopes are in draft phase in preparation for internal review.**

#### **Update: August 2024**

- **Staff executed eight mini grant agreements with local providers to offer character-building group activities that create supportive long-term relationships with caring adults that positively impact youth living in Alachua County. The goal for youth mentoring programs is to reduce juvenile delinquency, truancy, substance abuse, victimization, and other high-risk behaviors.**
- **The following organizations received mini grants agreements for mentoring:**
  - a. **100 Black Men**
  - b. **Gator Junior Golf**
  - c. **Greater Bethel**
  - d. **Just for Us**
  - e. **Old Town Ministries**
  - f. **Concrete Rose Foundation**
  - g. **Wake Up and Dream**
  - h. **Willie Mae Stokes Community Center**

CTAC Funding Timeline  
FY2023-2024

Item 18.

Strategic Plan Initiatives

Project Tasks	FY23	Jun	Jul	Aug	Sept	FY24	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
<b>Renewals</b>																		
Six month contract renewals			✓	✓	✓		✓											
Contract negotiation for mentoring, afterschool, and enrichment programming			✓	✓	✓		✓											
Summer programming renewals (camps and Freedom School)									✓	✓	✓	✓						
TeensWork Alachua Fall and Summer Programming							✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
<b>Strategic Plan Initiatives</b>																		
Family Resource Center (Local & Rural Expansion)							✓	✓	✓	✓	✓							
CTAC Sports Scholarships										Postponed								
Quality Early Care Education & School Readiness Funding							✓	✓	✓	✓	✓	✓	✓	✓				
VPK Outreach & Messaging							✓	✓	✓	✓								
Provider Trainings										✓	✓	✓	✓	✓	✓	✓	✓	✓
Comprehensive Literacy																	✓	
<b>New Funding Opportunities</b>																		
Maternal & Child Health (MCH) Initiatives RFP														✓	✓	✓		
Enrichment Funding RFP														✓	✓	✓		
Summer Camp RFP																		
Special Needs Programming													Postponed					
Tutoring for K-8										✓	✓	✓						

CTAC Funding Timeline  
FY2023-2024

Item 18.

Strategic Plan Initiatives

Access to Comprehensive Care RFP										✓	✓	✓						
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