



**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

## **CHILDREN'S TRUST REGULAR MEETING AGENDA**

April 08, 2024 at 4:00 PM

Alachua County Health Dept, Thomas Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

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### **Call to Order**

### **Roll Call**

### **Agenda Review, Revision, and Approval**

Approval of the agenda also approves all of the items on the consent agenda.

### **Consent Agenda**

1. [Board Attendance YTD](#)
2. [3.4.2024 Regular Board Meeting Minutes](#)
3. [3.4.2024 Board Meeting Evaluation - Survey Results](#)
4. [February 2024 Checks and Expenditures Report](#)
5. [Monthly Budget Review](#)
6. [Programmatic Award and Expense Report](#)
7. [February Sponsorship Applications](#)

### **Proclamation - Child Abuse Prevention Month**

### **General Public Comments**

### **Executive Director's Report**

8. [4.8.24 ED Report](#)

### **New Business**

9. [Early Learning Coalition of Alachua County Funding Investment and Child Care Tuition Assistance Partnership \(Mia Jones\)](#)
10. [Continuous Quality Improvement Update \(Bonnie Wagner\)](#)
11. [Approval of Youth Health RFP - To expand access to quality healthcare services for children and youth of families who are residents of Alachua County](#)

## **Presentations**

12. [Gainesville For All FY 24 Update on Gainesville Empowerment Zone \(GEZ\) Family Learning Center \(Mia Jones and James Lawrence\)](#)

## **General Public Comments**

## **Board Member Comments**

## **For Your Information**

Items in this section are for informational purposes only and do not require action by the Trust.

13. Comprehensive Literacy Plan Funding & Timeline Update

## **Next Meeting Dates**

Special Joint Meeting with Board of County Commissioners

Monday, May 6th, 2024 @ 4:00 PM

Alachua Co. Admin Bldg - Grace Knight Conf. Room, 12 SE 1st St., Gainesville, FL 32601

Regular Board Meeting - Monday, May 13th, 2024 @ 4:00 PM

Alachua Co. Health Dept, T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

## **Adjournment**

## **Virtual Meeting Information**

View or listen to the meeting: [https://www.youtube.com/channel/UCpYNq\\_GkjCo9FQo3qR5-SOw](https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw)

Public Comments: Submit online at <http://www.childrenstrustofalachuacounty.us/commentcard>.

## **Guidelines for Public Comments**

Public comments can be made in person at Children’s Trust Board Meetings. We will no longer take comments by Zoom or by phone. If you would like to submit a written comment or a written transcript of your public comment before or after the meeting, these will be provided to Board Members prior to the next Board Meeting.

Any member of the public wishing to be heard either under the agenda section “General Public Comments” or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.

**File Attachments for Item:**

1. Board Attendance YTD

## 2024 Board Member Attendance

Item 1.

Regular Meetings	2/12/2024	3/4/2024	4/8/2024	5/13/2024	6/10/2024	8/12/2024	9/9/2024	9/23/2024	10/14/2024	11/4/2024	12/9/2024
Andrew	P	P									
Certain	P	P									
Chance	P	P									
Cornell	P	V									
Ferrero	P	P									
Hardt	P	P									
Labarta	P	P									
Pinkoson	P	absent									
Twombly	P	P									

Special Meetings	Workshop RFP Development 3/25/2024	Joint with Board of County Commissioners 5/6/2024	First TRIM FY2025 9/9/2024	Final TRIM FY2025 9/23/2024
Andrew	absent			
Certain	P			
Chance	P			
Cornell	P			
Ferrero	absent			
Hardt	absent			
Labarta	absent			
Pinkoson	P			
Twombly	P			

V = Virtual Attendance  
P = Physical Attendance

**File Attachments for Item:**

2. 3.4.2024 Regular Board Meeting Minutes



## CHILDREN'S TRUST REGULAR BOARD MEETING MINUTES

March 04, 2024, at 4:00 PM

Alachua County Health Dept, Thomas Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

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### Call to Order

**Treasurer Twombly called the meeting to order at 4:00 PM.**

### Roll Call

#### PRESENT

Vice Chair Ken Cornell – attended virtually

Treasurer Cheryl Twombly

Member Shane Andrew

Member Tina Certain

Member Mary Chance

Member Judge Denise R. Ferrero

Member Nancy Hardt

Member Maggie Labarta

#### ABSENT

Chair Lee Pinkoson

**Motion made by Member Certain, Seconded by Member Chance to allow Vice Chair Cornell the right to participate and vote due to an extraordinary circumstance.**

A physical quorum of six members voted on this motion.

Motion was unanimously approved by voice vote.

### Agenda Review, Revision, and Approval

**Motion to approve the agenda made by Member Labarta, Seconded by Member Certain.**

Motion was unanimously approved by voice vote.

### Consent Agenda

1. Board Attendance YTD
2. 2.12.2024 Regular Board Meeting Minutes
3. 2.12.2024 Board Meeting Evaluation - Survey Results
4. January 2024 Checks and Expenditures Report
5. Monthly Budget Review
6. Programmatic Award and Expense Report

7. January Sponsorship Applications
8. Approval of Budget Amendments to Direct Community Service Contracts in Excess of 10%

### **General Public Comments**

### **Executive Director's Report**

9. 3.4.2024 ED Report

ED Kiner reported on a successful Children's Week in Tallahassee. The team met with district legislators and took a tour of the Leon County CSC. ED Kiner shared an opportunity for a potential partnership with the local Sunrise Rotary group to sponsor a youth exchange student with the local non-profit Dream on Purpose.

### **Old Business**

10. Comprehensive Literacy Plan Update (Mia Jones and Marsha Kiner)

Staff updated the board on the progress of the Comprehensive Literacy Planning Committee – which includes members from various sectors of the community working together with the aim of improving literacy levels in Alachua County. The staff reached out to the UF Lastinger Center regarding the facilitation of a needs assessment – the cost of which has been quoted at \$175,000. Upon creation of the committee, both CTAC and the BoCC pledged \$40,000 in support. Vice Chair Cornell informed the board that the BoCC recently approved to increase this amount to \$60,000. Several CTAC board members expressed the importance of support needed from the school board, not only financially, but for the implementation of the final plan. VC Cornell suggested that if the CTAC and School Board would match the \$60,000, it would cover the costs of the needs assessment. Member Certain confirmed that the next meeting of the school board was the following day, and she would take the issue to the Board of Directors. Mia Jones, Early Childhood Coordinator, also informed the board of a potential pilot program, in partnership with Peak Literacy, to provide a summer tutoring program to two local elementary schools. The next steps are to meet with each principal to discuss feasibility.

### **General Public Comments**

### **Board Member Comments**

### **For Your Information**

11. Strategic Plan – Implementation Updates

### **Next Meeting Dates**

Special Meeting - Board Workshop on RFP Development

Monday, March 25th, 2024 @ 1:00 PM

Location: CTAC, 4010 NW 25th Place, Gainesville, FL 32606

Regular Board Meeting - Monday, April 8th, 2024 @ 4:00 PM

Location: CTAC, 4010 NW 25th Place, Gainesville, FL 32606

### **Adjournment**

Treasurer Twombly adjourned the meeting at 4:28 PM.

**File Attachments for Item:**

3. 3.4.2024 Board Meeting Evaluation - Survey Results





**Summary of Board Meeting Evaluation Surveys**

Per Board Policy 1.15, each meeting Board members will have the opportunity to evaluate the effectiveness and efficiency of meetings and provide suggestions on how to improve and best use time during Board meetings. The following is a summary of the input Board members provided for review by the Board, CTAC staff, and members of the public regarding the most recent Board meeting.

**Date of Meeting:**            **March 4, 2024**  
**Completion Rate:**        **88% of Board members completed (7 of 8)<sup>1</sup>**

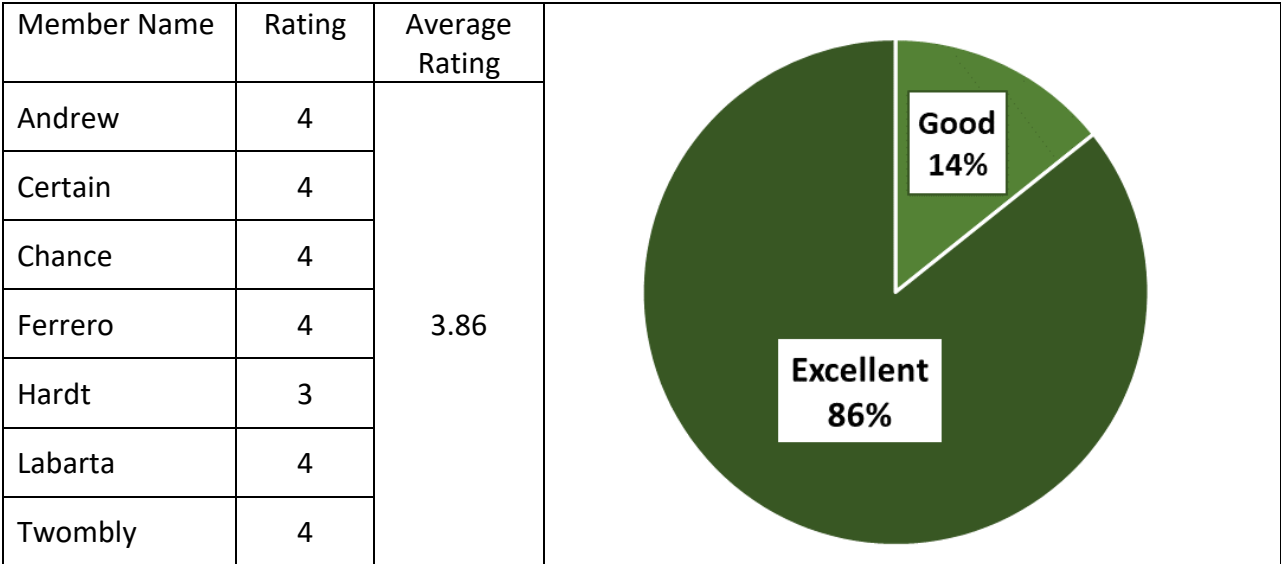
**Evaluation of Meeting Components:**

Board members rate the effectiveness and efficiency of four meeting components from 1 to 4. A rating of 1 = “poor”, 2 = “fair”, 3 = “good”, and 4 = “excellent”. Three of the four meeting components received higher-than-average ratings. All Board members provided a rating of “excellent” for CTAC staff. This meeting was much shorter in duration than usual, and one Board member commented that if agenda is light to skip the meeting and move any items to the subsequent meeting. One Board member again requested a formal presentation of financials once a quarter.

Meeting Component				
Date of Meeting	Materials Provided	Meeting Facilitation	CTAC Staff	Presentations
March 4, 2024	3.86 ↑	3.71 ↓	4.00 ↑	3.86 ↑
<b>Average Rating (Cumulative to Date)</b>	<b>3.72</b>	<b>3.81</b>	<b>3.85</b>	<b>3.79</b>

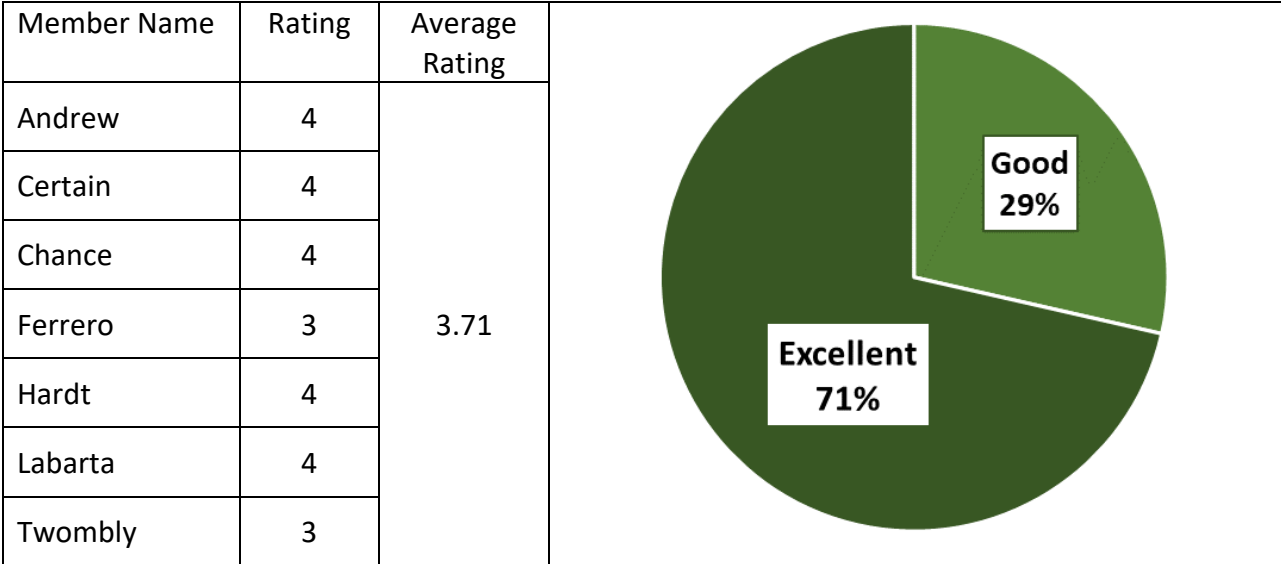
<sup>1</sup> Eight Board members attended in-person or virtually on 3/4/2024, seven (7) of which completed a survey.

**Materials Provided** (The Board packet was received in a timely fashion and provided the information needed to prepare for the meeting)



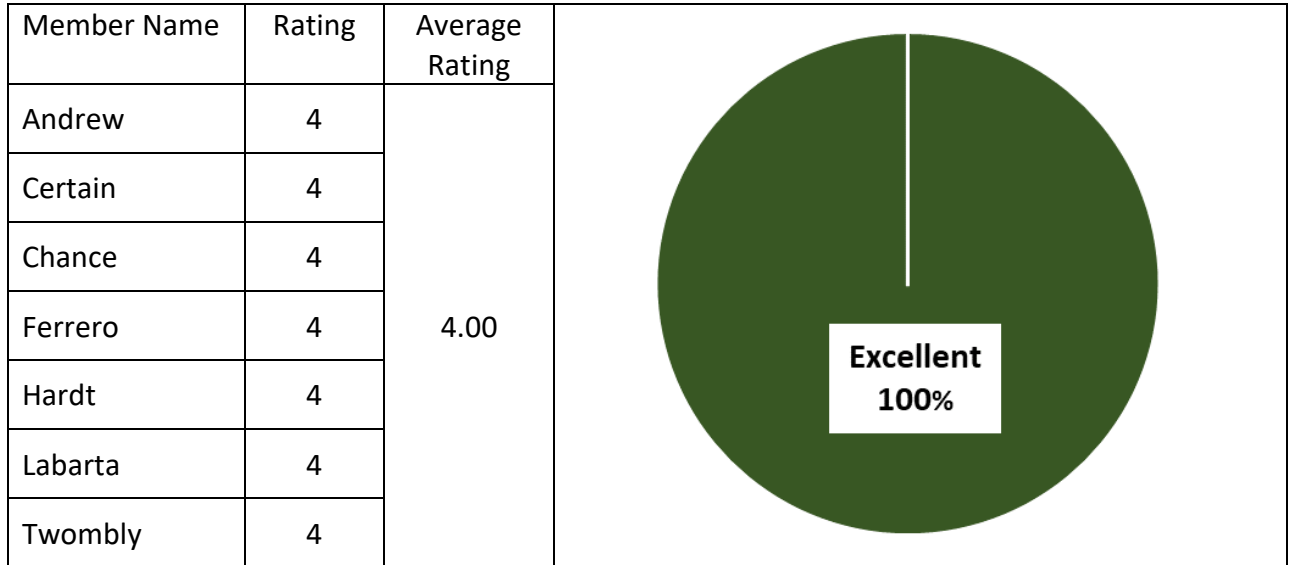
**Comments:** None received.

**Meeting Facilitation** (The Chair ensured Board members and members of the public who wanted to speak had the opportunity to be heard)



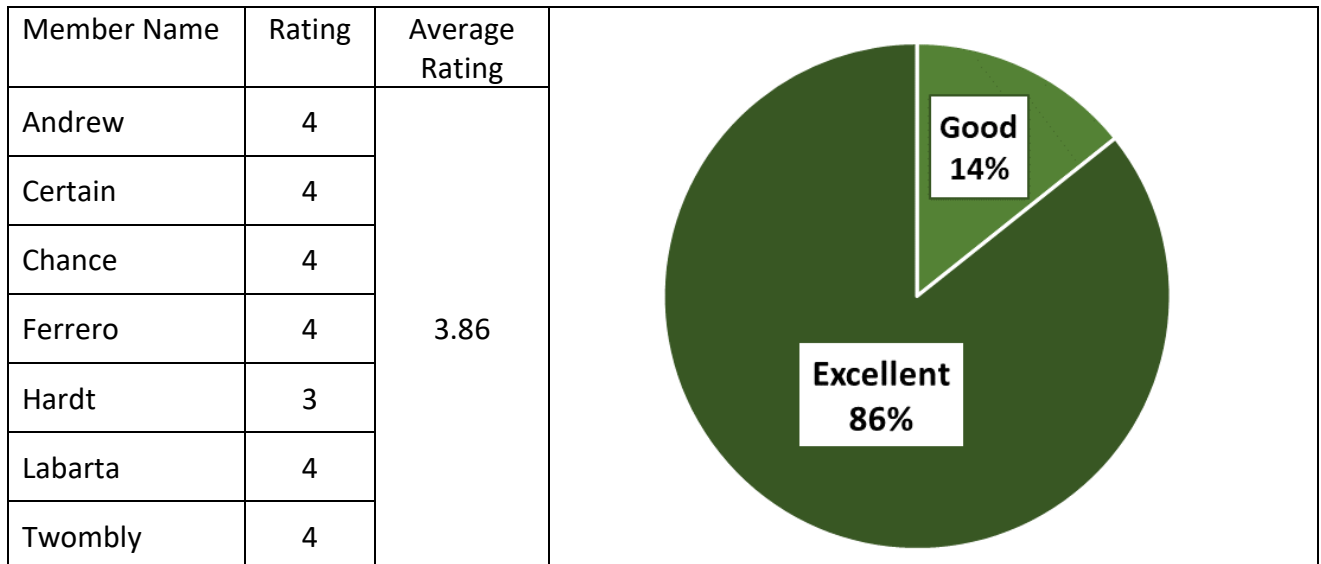
**Comments:** None received.

**CTAC Staff** (CTAC staff were knowledgeable on their agenda items and prepared to address questions, or provide a plan for follow-up)



**Comments:** None received.

**Presentations** (Presentations were helpful in providing information on programs and policies to guide decision-making and allow for input and transparency)



**Comments:** None received.

Finally, Board members can provide general comments on the meeting overall as well as topics they'd like to see addressed on future agendas. These comments are listed below.

**General Comments:**

- We need to have a formal presentation of financials one a quarter. Can we skip a month where agenda is this light & move the item forward. (Labarta).

**Items, Presentations, or other Information for future Board agendas:**

- None Received.

**File Attachments for Item:**

4. February 2024 Checks and Expenditures Report



**Item:**

February 2024 Checks and Expenditures Report

**Requested Action:**

The Trust is asked to receive the report.

**Background**

Resolution 2020-2 requires that “All checks for expenditures or contracts which have not been expressly approved by the Trust shall be reported to the Trust on a monthly basis. The report may be under the consent agenda subject to being removed for further discussion.”

**Attachments**

February 2024 Bank Activity Report

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Report

# Payment Register

From Payment Date: 2/1/2024 - To Payment Date: 2/29/2024

Number	Date	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Deposit - Concentration Account								
<u>EFT</u>								
44	02/16/2024			Accounts Payable	MISSION SQUARE RETIREMENT	\$575.72		
45	02/02/2024			Accounts Payable	MISSION SQUARE RETIREMENT	\$505.08		
Type EFT Totals:								
Deposit - Concentration Account Totals						\$1,080.80		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	0	\$0.00	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$1,080.80	\$0.00
	Reconciled	0	\$0.00	\$0.00
	<b>Total</b>	<b>2</b>	<b>\$1,080.80</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	2	\$1,080.80	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>2</b>	<b>\$1,080.80</b>	<b>\$0.00</b>

ZBA AP - ZBA Accounts Payable

Check	Date	Source	Payee Name	Transaction Amount
11764	02/02/2024	Accounts Payable	Business Leaders Institute for Early Learning	\$65,135.50
11765	02/02/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	\$1,361.52
11766	02/02/2024	Accounts Payable	Sanchez, Diana	\$186.44
11767	02/02/2024	Accounts Payable	WUFT TV/FM	\$7,500.00
11768	02/02/2024	Accounts Payable	RABIN, KIRSTEN	\$212.56
11769	02/09/2024	Accounts Payable	Alachua County Tax Collector	\$7,864.18
11770	02/09/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	\$1,075.00
11771	02/09/2024	Accounts Payable	University of Florida Board of Trustees	\$7,284.00
11772	02/09/2024	Accounts Payable	IGB Education Corp	\$16,125.00
11773	02/16/2024	Accounts Payable	ALACHUA COUNTY BOCC	\$5,234.26
11774	02/16/2024	Accounts Payable	Bunt Backline Event Services DBA Vivid Sky	\$1,035.15
11775	02/16/2024	Accounts Payable	Business Interiors Inc.	\$5,350.00
11776	02/16/2024	Accounts Payable	Business Leaders Institute for Early Learning	\$15,845.75
11777	02/16/2024	Accounts Payable	Catholic Charities Bureau Inc.	\$3,839.27
11778	02/16/2024	Accounts Payable	Children's Forum	\$5,000.00
11779	02/16/2024	Accounts Payable	Doves of Loves Cleaning Services LLC	\$700.00
11780	02/16/2024	Accounts Payable	EDA Consultants Inc.	\$2,000.00
11781	02/16/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	\$98.70
11782	02/16/2024	Accounts Payable	GAINESVILLE REGIONAL UTILITIES	\$700.00
11783	02/16/2024	Accounts Payable	James Moore & Co P. L.	\$4,000.00

# Payment Register

From Payment Date: 2/1/2024 - To Payment Date: 2/29/2024

Number	Date	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
11784	02/16/2024			Accounts Payable	OFFICE DEPOT	\$555.87		
11785	02/16/2024			Accounts Payable	University of Florida Board of Trustees	\$199.98		
11786	02/23/2024			Accounts Payable	First Florida Insurance Brokers LLC	\$43.05		
11787	02/23/2024			Accounts Payable	Gainesville Chamber Orchestra Inc.	\$3,600.00		
11788	02/23/2024			Accounts Payable	GAINESVILLE REGIONAL UTILITIES	\$1,153.15		
11789	02/23/2024			Accounts Payable	Paul Stressing Associates Inc	\$7,500.00		
Type Check Totals:								
<u>EFT</u>								
633	02/05/2024			Accounts Payable	Florida Retirement System	\$14,580.89		
634	02/02/2024			Accounts Payable	AlphaStaff Inc.	\$38,261.81		
635	02/02/2024			Accounts Payable	AFLAC	\$569.00		
636	02/02/2024			Accounts Payable	CFX OFFICE TECHNOLOGY	\$890.39		
637	02/02/2024			Accounts Payable	Express Services Inc.	\$869.35		
638	02/02/2024			Accounts Payable	Gainesville Circus Center Inc	\$618.25		
639	02/02/2024			Accounts Payable	Gainesville Thrives Inc.	\$1,897.17		
640	02/02/2024			Accounts Payable	Kiner, Marsha	\$70.35		
641	02/02/2024			Accounts Payable	Peaceful Paths Inc.	\$3,007.56		
642	02/02/2024			Accounts Payable	Wagner, Bonnie	\$239.94		
644	02/09/2024			Accounts Payable	BIG BROTHERS BIG SISTERS OF TAMPA BAY, INC.	\$18,750.00		
645	02/09/2024			Accounts Payable	Goodwill Industries of North Florida	\$225,000.00		
646	02/09/2024			Accounts Payable	KIDS COUNT IN ALACHUA COUNTY, INC.	\$8,552.62		
647	02/09/2024			Accounts Payable	Motiv8U of North Central Florida Inc	\$17,661.85		
648	02/09/2024			Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	\$2,084.43		
649	02/09/2024			Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	\$1,577.96		
650	02/09/2024			Accounts Payable	Target Copy of Gainesville, Inc. DBA Renaissance	\$1,802.50		
651	02/09/2024			Accounts Payable	Webauthor.com LLC	\$2,000.00		
653	02/16/2024			Accounts Payable	BOYS & GIRLS CLUBS OF NE FL, INC	\$3,954.10		
654	02/16/2024			Accounts Payable	CFX OFFICE TECHNOLOGY	\$138.00		
655	02/16/2024			Accounts Payable	CULTURAL ARTS COALITION INC.	\$860.00		
656	02/16/2024			Accounts Payable	Gainesville Circus Center Inc	\$13,080.71		
657	02/16/2024			Accounts Payable	Gainesville Thrives Inc.	\$2,374.29		
658	02/16/2024			Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	\$1,761.81		
659	02/16/2024			Accounts Payable	BANK OF AMERICA	\$6,314.78		
661	02/16/2024			Accounts Payable	AlphaStaff Inc.	\$39,198.74		
662	02/23/2024			Accounts Payable	Child Advocacy Center Inc.	\$1,106.56		
663	02/23/2024			Accounts Payable	Express Services Inc.	\$3,279.65		
664	02/23/2024			Accounts Payable	Gainesville Circus Center Inc	\$17,064.46		
665	02/23/2024			Accounts Payable	NEW TECHNOLOGY MADE SIMPLE NOW, INC.	\$1,475.90		
666	02/23/2024			Accounts Payable	Peaceful Paths Inc.	\$2,291.55		
667	02/23/2024			Accounts Payable	Randstad North America Inc. Spherion Staffing LLC	\$823.44		
669	02/06/2024			Accounts Payable	Health Equity Inc	\$356.25		



# Payment Register

From Payment Date: 2/1/2024 - To Payment Date: 2/29/2024

Number	Date	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
670	02/21/2024			Accounts Payable	Health Equity Inc	\$193.99		
671	02/27/2024			Accounts Payable	Health Equity Inc	\$24.99		
Type EFT Totals:						\$432,733.29		
ZBA AP - ZBA Accounts Payable Totals								

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	26	\$163,599.38	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>26</b>	<b>\$163,599.38</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	35	\$432,733.29	\$0.00
	Reconciled	0	\$0.00	\$0.00
	<b>Total</b>	<b>35</b>	<b>\$432,733.29</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	61	\$596,332.67	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>61</b>	<b>\$596,332.67</b>	<b>\$0.00</b>

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	26	\$163,599.38	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>26</b>	<b>\$163,599.38</b>	<b>\$0.00</b>

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	37	\$433,814.09	\$0.00
	Reconciled	0	\$0.00	\$0.00
	<b>Total</b>	<b>37</b>	<b>\$433,814.09</b>	<b>\$0.00</b>

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	63	\$597,413.47	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>63</b>	<b>\$597,413.47</b>	<b>\$0.00</b>

**File Attachments for Item:**

5. Monthly Budget Review



**Item:**

Monthly Budget Review

**Requested Action:**

The Trust is asked to receive the Monthly Budget Review

**Background**

Board Policy 3.50 requires that “the CTAC will perform reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.”

**Attachments**

Income Statement  
Balance Sheet  
Notes to Statements

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Reports

	General Fund 001	Special Revenue Fund 101	Collaborative Task Force Fund 102	Capital Projects Fund 301	Total Governmental Funds
<b>Assets</b>					
Cash & Cash Equivalents	16,709,918.39	115,438.00	10,000.00	1,221,085.97	18,056,442.36
Prepaid Expenses	9,550.00	-	-	-	9,550.00
<b>Capital:</b>					
Land				476,780.00	476,780.00
Building				1,460,986.75	1,460,986.75
Accumulated Depreciation				(12,155.72)	(12,155.72)
<b>Capital Total</b>	-	-	-	1,925,611.03	1,925,611.03
<b>Total Assets</b>	<b>16,719,468.39</b>	<b>115,438.00</b>	<b>10,000.00</b>	<b>3,146,697.00</b>	<b>19,991,603.39</b>
<b>Liabilities</b>					
Accounts Payable	62,473.28	-	-	-	62,473.28
Accrued payable	4,050,721.66	-	-	-	4,050,721.66
<b>Total Liabilities</b>	<b>4,113,194.94</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,113,194.94</b>
<b>Equity</b>					
FY 2023 Ending Fund Balance	10,635,601.13	118,145.03	10,000.00	2,131,377.31	12,895,123.47
FY2024 Fund Revenues	8,828,099.43	23,416.08	-	1,034,975.41	9,886,490.92
FY2024 Fund Expenses	6,857,427.11	26,122.55	-	19,655.72	6,903,205.38
<b>Total Equity</b>	<b>12,606,273.45</b>	<b>115,438.56</b>	<b>10,000.00</b>	<b>3,146,697.00</b>	<b>15,878,409.01</b>
<b>Total Liabilities and Equity</b>	<b>16,719,468.39</b>	<b>115,438.56</b>	<b>10,000.00</b>	<b>3,146,697.00</b>	<b>19,991,603.95</b>

**Notes**

- The beginning Fund Balances are as of 9/30/2023 unadited balances.
- The CTAC building was purchased in November 2023. So accumulated Depreciation is 4 months.
- Land Value is per the Property Appraiser' office.
- Balances include encumbrances.

**CHILDREN'S TRUST OF ALACHUA COUNTY  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YTD Transactions Through February 29, 2024**

	All Funds <u>FY 2022-23 Budget</u>	General <u>Fund 001</u>	YTD <u>Encumbrances</u>	Special Revenue <u>Fund 101</u>	Collaborative Task Force <u>Fund 102</u>	Capital Projects <u>Fund 301</u>	FY 2024 YTD Actuals <u>All Funds</u> G = B+C+D+E+F	FY 2023 YTD Actuals <u>All Funds</u>	Actuals With Encumbrances <u>\$ Variance</u> G-H	Budget to Actual With Encumbrances <u>% Variance</u> G / A	Budget to Actual W/O Encumbrances <u>% Variance</u> G / A
	A	B	C	D	E	F		H	G-H	G / A	G / A
<b>Revenues</b>											
Ad Valorem Taxes	9,412,041.00	8,538,584.09	-	-	-	-	8,538,584.09	7,676,550.37	862,033.72	91%	91%
Grants and Awards	106,709.00	-	-	20,833.00	-	-	20,833.00	69,112.37	(48,279.37)	20%	20%
Opioid Task Force	55,000.00	-	-	-	-	-	-	-	-	0%	0%
Interest & Other	425,000.00	289,515.34	-	2,583.08	-	34,975.41	327,073.83	261,372.93	65,700.90	77%	77%
Use of Fund Balance	5,386,958.00	-	-	-	-	-	-	-	-	0%	0%
Literacy Task Force Transfer In	40,000.00	-	-	-	-	-	-	-	-	0%	0%
Capital Transfer In	1,000,000.00	-	-	-	-	1,000,000.00	1,000,000.00	-	1,000,000.00	100%	100%
Capital Non Operating Begin Balance	2,000,000.00	-	-	-	-	-	-	-	-	0%	0%
<b>Total Revenues</b>	<b>18,425,708.00</b>	<b>8,828,099.43</b>	<b>-</b>	<b>23,416.08</b>	<b>-</b>	<b>1,034,975.41</b>	<b>9,886,490.92</b>	<b>8,007,035.67</b>	<b>1,879,455.25</b>	<b>54%</b>	<b>54%</b>
<b>Expenditures</b>											
Personnel Services	1,477,015.00	520,154.28	-	-	-	-	520,154.28	434,726.81	85,427.47	35%	35%
Operating	1,556,267.00	535,679.45	70,981.13	-	-	-	606,660.58	674,370.04	(67,709.46)	39%	34%
Grant Awards (Programs)	10,273,302.00	750,871.72	3,979,740.53	-	-	-	4,730,612.25	2,455,412.22	2,275,200.03	46%	7%
Grants & Awards (Special Revenue Fund)	106,709.00	-	-	26,122.55	-	-	26,122.55	53,633.41	(27,510.86)	24%	24%
Task Forces	95,000.00	-	-	-	-	-	-	-	-	0%	0%
Capital Expense	2,963,000.00	-	-	-	-	7,500.00	7,500.00	-	7,500.00	0%	0%
Depreciation Expense	37,000.00	-	-	-	-	12,155.72	12,155.72	-	12,155.72	33%	33%
<b>Sub-Total Expenditures</b>	<b>16,508,293.00</b>	<b>1,806,705.45</b>	<b>4,050,721.66</b>	<b>26,122.55</b>	<b>-</b>	<b>19,655.72</b>	<b>5,903,205.38</b>	<b>3,618,142.48</b>	<b>2,285,062.90</b>	<b>36%</b>	<b>11%</b>
<b>Other Financing Sources (Uses)</b>											
Transfers Out	1,040,000.00	1,000,000.00	-	-	-	-	1,000,000.00	5,237.00	994,763.00	96%	96%
Appropriated Reserve	877,415.00	-	-	-	-	-	-	-	-	-	-
<b>Total Transfers</b>	<b>1,917,415.00</b>	<b>1,000,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000.00</b>	<b>5,237.00</b>	<b>994,763.00</b>	<b>52%</b>	<b>52%</b>
<b>Total Expenditures</b>	<b>18,425,708.00</b>	<b>2,806,705.45</b>	<b>4,050,721.66</b>	<b>26,122.55</b>	<b>-</b>	<b>19,655.72</b>	<b>6,903,205.38</b>	<b>3,623,379.48</b>	<b>3,279,825.90</b>	<b>37%</b>	<b>15%</b>
<b>Net Income (Expense)</b>	<b>-</b>	<b>6,021,393.98</b>	<b>(4,050,721.66)</b>	<b>(2,706.47)</b>	<b>-</b>	<b>1,015,319.69</b>	<b>2,983,285.54</b>	<b>4,383,656.19</b>	<b>(1,400,370.65)</b>		
<b>Fund Balances - Beginning of Year (Esimate)</b>		10,635,601.13		118,145.03	10,000.00	2,131,377.31	12,895,123.47	13,610,070.69	(714,947.22)		
<b>Estimated Fund Balances - February 2024</b>	<b>-</b>	<b>16,656,995.11</b>	<b>(4,050,721.66)</b>	<b>115,438.56</b>	<b>10,000.00</b>	<b>3,146,697.00</b>	<b>15,878,409.01</b>	<b>17,993,726.88</b>	<b>(2,115,317.87)</b>		

**Notes**

- This report is YTD through February 29, 2024.
- The beginning Fund Balances are as of 9/30/2023 unadited balances.



### **Notes To Statements February 2024**

February 2024 Statements mark the four months of the Fiscal Year 2023-24, as such, budget to actual variances *should be* at 42%.

#### **Revenues:**

- The Ad Valorem revenues are based on the millage rate of .4612. The majority of Tax distributions have been received for FY 2024 – 91%.
- Interest received from the Prime account is \$327,073.83.
- Use of Fund Balance – the CTAC Board opted to use \$5,386,958 from Fund Balance to complete obligations as budgeted.
- The Opioid Task Force budget of \$55,000 is comprised of; City of Alachua \$10,000, City of Archer \$10,000, City of High Springs \$10,000, City of Micanopy \$10,000 and City of Newberry \$15,000.
- The CTAC Board approved \$1,000,000 to transfer to Capital. This creates a corresponding expense in the General Fund.

#### **Expenses:**

- Personnel is at 28% due to one position filled in December.
- Grants & Awards FY 2024 – Payments to providers are at 7% of budget without encumbrances. Though all funds have been allocated, contracts are still in the process of execution. Also, providers are being trained to use SAMIS for entering reimbursement requests. Providers have received or are in process of receiving their 25% advance payment.
- The Capital Expense of \$7,500 represents Architectural & Engineering Services for the interior enlargement of the main conference room.

- Depreciation Expense – In November, CTAC purchased a building. The Depreciation Expense is amortized per policy over 40 years. Through end of February, four months have been recorded to ledger.

**File Attachments for Item:**

6. Programmatic Award and Expense Report





**Item:**

Programmatic Award and Expense Report

**Requested Action:**

The Trust is asked to receive the report.

**Background**

Upon request of Board Members, Provide monthly report of Programmatic funding by Goal. The report should include initial awarded amount and YTD expenses. The report may be under the consent agenda subject to being removed for further discussion.”

**Attachments**

Program Funding and Expense Report

**Programmatic Impact:**

NA

**Fiscal Impact:**

NA

**Recommendation:**

Receive the Report

**PROGRAMMATIC AWARDS EXPENDITURES  
THROUGH February 29, 2024**

Item 6.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	UNDER CONTRACT	EXPENSED	REMAINING BUDGET	% Expensed
<b>GOAL 1: ALL CHILDREN AND YOUTH ARE HEALTHY AND HAVE NUTURING CAREGIVERS AND RELATIONSHIPS 001.15.1500.569.83.10</b>						
FAMILY RESOURCE CENTERS CONSULTANT	Partnership for Strong Families	\$ 168,593.00	\$ 168,593.00			0%
FAMILY RESOURCE CENTERS/COMMUNITY NAVIGATORS	Partnership for Strong Families	\$ 581,407.00	\$ 581,407.00		\$ 581,407.00	0%
HELP ME GROW ALACHUA	TBD					0%
MATERNAL FAMILY PARTNER	Healthy Start of North Central Florida, Inc.	\$ 82,992.00	\$ 65,450.88		\$ 82,992.00	0%
NEWBORN HOME VISITING PROGRAM	Healthy Start of North Central Florida, Inc.	\$ 442,624.00	\$ 442,624.00		\$ 442,624.00	0%
Partners in Adolescent Lifestyle Support (PALS) THRIVE (A University of Florida	UF Shands Health	\$ 108,992.00	\$ 108,992.00		\$ 108,992.00	0%
PROJECT YOUTH BUILD PARENTING PROGRAM	FL Institute for Workforce Innovation, Inc. d/b/a Project YouthBuild	\$ 54,496.00	\$ 54,496.00	\$ 7,159.50	\$ 47,336.50	13%
REACH COMMUNITY COUNSELING SERVICES FOR ADOLESCENT GIRLS	PACE Center for Girls Inc.	\$ 108,992.00	\$ 108,992.00		\$ 108,992.00	0%
Reducing Trauma to Abused Children Therapy Program	Child Advocacy Center	\$ 150,000.00	\$ 150,000.00		\$ 150,000.00	0%
SAVING SMILES	UF College of Dentistry	\$ 78,000.00	\$ 78,000.00	\$ 21,852.00	\$ 56,148.00	28%
SUMMER BRIDGE FOR HEAD START	Episcopal Children Services	\$ 190,686.00			\$ 190,686.00	0%
WEEKEND BACKPACK PROGRAM	Catholic Charities	\$ 26,000.00	\$ 26,000.00	\$ 13,976.45	\$ 12,023.55	54%
WELLNESS COORINATOR @ HOWARD BISHOP MS	Children's Home Society of Florida	\$ 34,694.00	\$ 34,672.37	\$ 4,736.79	\$ 29,957.21	14%
Willie Mae Stokes Community Center - Family Resource Center	Willie Mae Stokes Community Center	\$ 125,000.00			\$ 125,000.00	0%
One Community Health & Wellness Resources Center	One Community Health & Wellness Resources Center	\$ 125,000.00			\$ 125,000.00	0%
Access to Comprehensive Care	RFP	\$ 600,000.00			\$ 600,000.00	0%
Unallocated		\$ 56,096.00			\$ 56,096.00	
<b>TOAL GOAL 1</b>		<b>\$ 2,933,572.00</b>	<b>\$ 1,819,227.25</b>	<b>\$ 47,724.74</b>	<b>\$ 2,717,254.26</b>	<b>2.6%</b>

**GOAL 2: ALL CHILDREN CAN LEARN WHAT THEY NEED TO BE SUCCESSFUL 001.15.1500.569.83.20**

V'LOCITY MASTER CLASS SERIES/ ACCREDITATION ACADEMY	Business Leadership Institute for Early Learning	\$ 294,025.00	\$ 294,025.00	\$ 80,981.25	\$ 213,043.75	28%
SUMMER PROGRAMMING	Freedom School	\$ 114,400.00			\$ 114,400.00	0%
					\$ -	0%
<b>SUMMER:</b>						
SUMMER PROGRAMMING (2021-2024)	Alachua County Camp 13382	\$ 45,480.00			\$ 45,480.00	0%
SUMMER PROGRAMMING (2021-2024)	A-Team Consultants and Training Camp	\$ 25,992.00			\$ 25,992.00	0%
SUMMER PROGRAMMING (2021-2024)	Boys & Girls Clubs 13384	\$ 148,326.00			\$ 148,326.00	0%
SUMMER PROGRAMMING (2021-2024)	Cade Museum 13385	\$ 18,002.00			\$ 18,002.00	0%
SUMMER PROGRAMMING (2021-2024)	City Of Alachua 13386	\$ 73,769.00			\$ 73,769.00	0%
SUMMER PROGRAMMING (2021-2024)	Community Impact 13387	\$ 153,342.00	\$ 153,342.00		\$ 153,342.00	0%

**PROGRAMMATIC AWARDS EXPENDITURES  
THROUGH February 29, 2024**

Item 6.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	UNDER CONTRACT	EXPENSED	REMAINING BUDGET	% Expensed
SUMMER PROGRAMMING (2021-2024)	Cultural Arts Coalition 13388	\$ 30,784.00	\$ 30,784.00		\$ 30,784.00	0%
SUMMER PROGRAMMING (2021-2024)	Deeper Purpose Community Church 13389	\$ 101,245.00	\$ 101,243.85		\$ 101,245.00	0%
SUMMER PROGRAMMING (2021-2024)	Empowerment Consultant & Associates Camp	\$ 12,743.00			\$ 12,743.00	0%
SUMMER PROGRAMMING (2021-2024)	Gainesville Area Tennis Association 13391	\$ 74,057.00	\$ 74,057.00		\$ 74,057.00	0%
SUMMER PROGRAMMING (2021-2024)	Gainesville Chamber Orchestra	\$ 7,800.00			\$ 7,800.00	0%
SUMMER PROGRAMMING (2021-2024)	Gainesville Circus Center	\$ 27,885.00	\$ 27,860.00		\$ 27,885.00	0%
SUMMER PROGRAMMING (2021-2024)	Girls Place, Inc. 13393	\$ 99,535.00	\$ 99,535.00		\$ 99,535.00	0%
SUMMER PROGRAMMING (2021-2024)	Good News Art 13394	\$ 173,908.00	\$ 173,908.00		\$ 173,908.00	0%
SUMMER PROGRAMMING (2021-2024)	Greater Duval	\$ 55,018.00	\$ 55,017.86		\$ 55,018.00	0%
SUMMER PROGRAMMING (2021-2024)	I AM STEM 13393	\$ 180,452.00			\$ 180,452.00	0%
SUMMER PROGRAMMING (2021-2024)	Just For Us 13437	\$ 36,516.00	\$ 36,515.00		\$ 36,516.00	0%
SUMMER PROGRAMMING (2021-2024)	Kids Count in Alachua County, Inc. 13397	\$ 36,185.00	\$ 36,185.40		\$ 36,185.00	0%
SUMMER PROGRAMMING (2021-2024)	Santa Fe College	\$ 45,046.00			\$ 45,046.00	0%
SUMMER PROGRAMMING (2021-2024)	St Barbara 13400	\$ 69,271.00	\$ 69,271.00		\$ 69,271.00	0%
SUMMER PROGRAMMING (2021-2024)	Star Center Theater 13401	\$ 103,657.00			\$ 103,657.00	0%
SUMMER PROGRAMMING (2021-2024)	Traveling Art Camp 13402	\$ 187,567.00	\$ 187,567.00		\$ 187,567.00	0%
SUMMER PROGRAMMING (2021-2024)	UF CROP	\$ 52,960.00			\$ 52,960.00	0%
SUMMER PROGRAMMING (2021-2024)	UF Incugator	\$ 12,730.00			\$ 12,730.00	0%
SUMMER PROGRAMMING (2021-2024)	YMCA 13398	\$ 210,038.00	\$ 210,038.00		\$ 210,038.00	0%
Summer Camp Incentives		\$ 100,000.00			\$ 100,000.00	0%
<b>TOAL GOAL 2 Summer Program</b>		<b>\$ 2,082,308.00</b>	<b>\$ 1,255,324.11</b>	<b>\$ -</b>	<b>\$ 2,082,308.00</b>	<b>0.0%</b>
ENRICHMENT PROGRAMMING (2021-2024)	CE Underground Kitchen	\$ 73,389.00	\$ 73,389.00	\$ 32,003.25	\$ 41,385.75	44%
ENRICHMENT PROGRAMMING (2021-2024)	Child Advocacy Center	\$ 11,619.00	\$ 11,172.00	\$ 1,106.56	\$ 10,512.44	10%
ENRICHMENT PROGRAMMING (2021-2024)	Cultural Arts Coalition	\$ 16,099.00	\$ 16,099.00	\$ 6,450.00	\$ 9,649.00	40%
ENRICHMENT PROGRAMMING (2021-2024)	Gainesville Chamber Orchestra	\$ 7,800.00	\$ 7,800.00	\$ 3,600.00	\$ 4,200.00	46%
ENRICHMENT PROGRAMMING (2021-2024)	Motiv8U	\$ 49,795.00	\$ 49,793.51	\$ 12,448.38	\$ 37,346.62	25%
ENRICHMENT PROGRAMMING (2021-2024)	UF Natural History Museum	\$ 24,399.00	\$ 24,397.56	\$ 2,199.78	\$ 22,199.22	9%
<b>TOAL GOAL 2 Enrichment</b>		<b>\$ 183,101.00</b>	<b>\$ 182,651.07</b>	<b>\$ 57,807.97</b>	<b>\$ 125,293.03</b>	<b>31.6%</b>

**PROGRAMMATIC AWARDS EXPENDITURES  
THROUGH February 29, 2024**

Item 6.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	UNDER CONTRACT	EXPENSED	REMAINING BUDGET	% Expensed
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Boys and Girls Club of Alachua County*	\$ 185,406.30	\$ 185,406.30	\$ 3,954.10	\$ 181,452.20	2%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Deeper Purpose Community Church, Inc.*	\$ 114,965.26	\$ 114,965.26	\$ 28,741.31	\$ 86,223.95	25%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Area Tennis Association (Aces in Motion)*	\$ 259,583.68	\$ 259,583.68	\$ 64,895.92	\$ 194,687.76	25%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Gainesville Circus Center*	\$ 131,136.86	\$ 131,136.86	\$ 63,547.63	\$ 67,589.23	48%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Girls Place, Inc.*	\$ 127,933.00	\$ 127,933.00	\$ 7,959.47	\$ 119,973.53	6%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Kids Count in Alachua County, Inc.*	\$ 188,117.55	\$ 188,117.55	\$ 8,552.62	\$ 179,564.93	5%
AFTERSCHOOL PROGRAMMING (RFP 2021-06)	Willie Mae Stokes Community Center, Inc.	\$ 156,554.53	\$ 156,554.53	\$ 31,310.00	\$ 125,244.53	20%
Unallocated		\$ 36,302.82			\$ 36,302.82	
<b>TOAL GOAL 2 After School</b>		<b>\$ 1,200,000.00</b>	<b>\$ 1,163,697.18</b>	<b>\$ 208,961.05</b>	<b>\$ 991,038.95</b>	<b>18.0%</b>
DOLLY PARTON IMAGINATION LIBRARY	Gainesville Thrives	\$ 30,000.00	\$ 30,000.00	\$ 6,206.36	\$ 23,793.64	21%
THE BRIDGE COMMUNITY CENTER LITERACY PROGRAM	PEAK Literacy was Vineyard	\$ 31,016.00	\$ 31,016.00	\$ 10,950.57	\$ 20,065.43	35%
OPERATION FULL STEAM*	Cade Museum	\$ 18,788.00			\$ 18,788.00	0%
<b>TOAL GOAL 2 Other</b>		<b>\$ 79,804.00</b>	<b>\$ 61,016.00</b>	<b>\$ 17,156.93</b>	<b>\$ 62,647.07</b>	<b>28.1%</b>
TEENSWORK ALACHUA YOUTH PAYROLL	GOODWILL INDUSTRIES OF NORTH FLORIDA	\$ 900,000.00	\$ 900,000.00	\$ 225,000.00	\$ 675,000.00	25%
NEW TECH NOW STEZAM ENGINE PROGRAM	New Technology Made Simple Now Inc	\$ 34,726.00	\$ 34,726.00	\$ 8,123.94	\$ 26,602.06	23%
<b>TOAL GOAL 2 Teens</b>		<b>\$ 934,726.00</b>	<b>\$ 934,726.00</b>	<b>\$ 233,123.94</b>	<b>\$ 701,602.06</b>	<b>24.9%</b>
Unallocated		\$ 533,356.05			\$ 533,356.05	
<b>TOAL GOAL 2</b>		<b>\$ 5,421,720.05</b>	<b>\$ 3,891,439.36</b>	<b>\$ 598,031.14</b>	<b>\$ 4,823,688.91</b>	<b>15.4%</b>

**PROGRAMMATIC AWARDS EXPENDITURES  
THROUGH February 29, 2024**

Item 6.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	UNDER CONTRACT	EXPENSED	REMAINING BUDGET	% Expensed
<b>GOAL 3: ALL CHILDREN LIVE IN A SAFE COMMUNITY 001.15.1500.569.83.30</b>						
PEACEFUL PATHS INCREASING SERVICE VOLUME	Peaceful Paths, Inc.	\$ 19,982.00	\$ 19,982.00	\$ 11,421.49	\$ 8,560.51	57%
Midnight Basketball	City of Gainesville	\$ 19,918.00			\$ 19,918.00	0%
MENTORING & CHARACTER BUILDING	Big Brothers Big Sisters	\$ 75,000.00	\$ 75,000.00	\$ 18,750.00	\$ 56,250.00	25%
MENTORING & CHARACTER BUILDING	IGB Education Group	\$ 64,500.00	\$ 64,500.00	\$ 16,125.00	\$ 48,375.00	25%
MENTORING & CHARACTER BUILDING	Made for More Foundation Inc.	\$ 63,681.20	\$ 63,681.20		\$ 63,681.20	0%
MENTORING & CHARACTER BUILDING	Motiv8U Mentoring	\$ 70,647.00	\$ 70,647.00	\$ 17,661.85	\$ 52,985.15	25%
MENTORING & CHARACTER BUILDING	The Education Foundation of Alachua County	\$ 30,244.15	\$ 30,244.15		\$ 30,244.15	0%
Unallocated		\$ 656,027.65			\$ 656,027.65	
<b>TOAL GOAL 3</b>		<b>\$ 1,000,000.00</b>	<b>\$ 324,054.35</b>	<b>\$ 63,958.34</b>	<b>\$ 936,041.66</b>	<b>19.7%</b>

<b>Capacity Building and Mini Grants: 001.15.1500.569.83.50</b>						
CENTER FOR NON-PROFIT EXCELLENCE		\$ 220,000			\$ 220,000.00	
YOUTH DEVELOPMENT CAPACITY BUILDING COLLABORATIVE		\$ 30,000	\$ 30,000.00	\$ 5,000.00	\$ 25,000.00	
MINI GRANTS		\$ 150,000			\$ 150,000.00	
<b>TOTAL CAPACITY BUILDING &amp; MINIGRANTS</b>		<b>\$ 400,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 395,000.00</b>	<b>16.7%</b>

**PROGRAMMATIC AWARDS EXPENDITURES  
THROUGH February 29, 2024**

Item 6.

GOALS / PROGRAM	AGENCIES	BUDGETED FUNDING	UNDER CONTRACT	EXPENSED	REMAINING BUDGET	% Expensed
<b>SOCIAL &amp; EMOTIONAL LEARNING 001.15.1500.569.83.40</b>		\$ 125,000.00			\$ 125,000.00	
		\$ -	\$ -	\$ -	\$ -	
<b>EMERGENT NEEDS FUNDS 569.82.00</b>						
EMERGENT NEEDS FUNDS	Boys & Girls Club of NE Fl		\$ -	\$ 20,000.00	\$ -	
EMERGENT NEEDS FUNDS	CE's Underground Kitchen			\$ 4,600.00		
EMERGENT NEEDS FUNDS						
<b>TOTAL EMERGENT NEEDS</b>		\$ 150,000.00	\$ -	\$ 24,600.00	\$ 125,400.00	16.4%
<b>COMMUNITY ENGAGEMENT</b>		\$ 60,000.00				
<b>PROGRAM</b>	<b>AGENCY</b>	<b>BUDGETED FUNDING</b>	<b>UNDER CONTRACT</b>	<b>EXPENSED</b>	<b>REMAINING BUDGET</b>	
<b>SPONSORSHIPS</b>	<b>SPONSORSHIPS</b>					
	Einstein Therapy-Fundamental Therapy Solutions			\$ 500.00		
	City of Gainesville Fire Rescue			\$ 2,500.00		
	City of Waldo - 2023 Fall Festival			\$ 1,000.00		
	Concerned Citizens of Newberry			\$ 500.00		
	Free Canaan United Methodist Church			\$ 650.00		
	Dream On Purpose			\$ 500.00		
	Trinity Day Spa Kidpreneur - Pop Up Shop			\$ 1,500.00		
	Greater Duval Neighborhood - Scholarship Gala Event			\$ 1,000.00		
	Children Beyond Our Border - Health Fair			\$ 1,807.50		
	Help Us Grow-Children's Health Imagination & Learning			\$ 750.00		
	Children's Forum - Annual Children's Week			\$ 500.00		
	Just Between Friends - Baby Items Forum			\$ 350.00		
<b>TOAL SPONSORSHIPS</b>		\$ 60,000.00	\$ -	\$ 11,557.50	\$ 48,442.50	19.3%
<b>REMAINING UNALLOCATED MATCH</b>		\$ 183,010.00			\$ 183,010.00	
<b>FY22-23 PROGRAM FUNDING TOTAL__</b>		\$ 10,273,302.05	\$ 6,034,720.96	\$ 750,871.72	\$ 8,958,837.33	7.3%
<b>Appropriated Budget/Balance per ledger</b>		\$ 10,273,302.00		\$ 750,871.72		

**File Attachments for Item:**

7. February Sponsorship Applications

**Elizabeth Cayson**

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**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Thursday, February 29, 2024 1:03 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** img\_1111.jpeg; img\_1097.jpeg

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Thursday, February 29, 2024 - 1:02pm

Submitted by anonymous user: [174.228.163.64](#)

Submitted values are:

Organization Name Alachua Raiders Unlimited Football and Cheer Inc  
 Event Name Back to School Giveaway  
 Event Date Sat, 08/03/2024  
 Time 11am -3pm  
 Location Hal Brady Rec Center 14300 NW 146th Terrace, Alachua , FL  
 Brief Description of Proposed Activity/Event (100 words or less)  
 Our organization would like to give away backpacks with some school supplies and give away plates of hot food. We will also have bounce houses. We will have raffles and giveaways.  
 Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.  
 Target Population Parents and school aged children of the Alachua, High Springs and surrounding areas.  
 Number Attending 150  
 Presenters/Consultants Possibly the mayor of Alachua  
 Have you applied to the Sponsorship Fund Application in the past for this activity event? No  
 Have you received funding from the Sponsorship Fund in the past for this activity/event? No  
 If yes, enter date:  
 Are you qualified to conduct business in the state of Florida? Yes  
 Budget Expenses: Please specify what supplies will be needed, if applicable. Food  
 Backpacks  
 School supplies  
 DJ  
 Bounce houses  
 Please specify what budget expenses will be covered by CTAC.  
 Backpacks  
 School supplies (pencils, paper, spiral notebooks, glue )  
 TOTAL FUNDS REQUESTED \$ 2,000  
 Contact Person - First Name Paulie  
 Contact Person - Last Name McClain  
 Contact email paulie.mcclain@gmail.com  
 Contact phone number 8,505,736,484



Website Alachua [raiders.com](http://raiders.com)  
Facebook Alachua Raiders  
Twitter N/A  
Instagram N/A  
New Vendor Form [img\\_1111.jpeg](#)  
W-9 Taxpayer ID and Certification [img\\_1097.jpeg](#)  
Acknowledgement of sponsorship Yes  
Agree to appropriate logo usage Yes  
Name of Submitter Paulie McClain  
Date of Submission Thu, 02/29/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/934>

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Monday, March 4, 2024 9:55 AM  
**To:** Paulie McClain  
**Subject:** Children's Trust of Alachua County- Sponsorship Notification

Dear Paulie McClain, Alachua Raiders Unlimited Football and Cheer, Inc.,

We are delighted to inform you we have approved your sponsorship application at the amount of \$1,800.00 sponsorship level.

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager  
Direct: (352) 374-1832  
Cell: (352) 363-8666

4010 NW 25th Place  
Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



## Elizabeth Cayson

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Thursday, March 7, 2024 11:36 AM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** blossoming\_butterfly1\_inc\_w9.pdf

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Thursday, March 7, 2024 - 11:36am

Submitted by anonymous user: [99.82.216.133](#)

Submitted values are:

Organization Name Blossoming Butterfly

Event Name Pink Fest

Event Date Sat, 06/01/2024

Time 11am-4pm

Location Celebration Pointe

Brief Description of Proposed Activity/Event (100 words or less)

Pink Fest is an annual event held in Celebration Pointe. It is a walk for all cancers (family event). The purpose of this event is to spread awareness of cancer and celebrate survivors. There is a children's corner. This is an area for children to be educated-as well as an area for leisure that is children-friendly. The children's area includes, but is not limited to:

- Vendors related to children's cancers
- Bounce House
- Face Painting
- Snow Cones
- Large Outdoors Games
- Prizes
- Children's Character... and more

Identify CTAC Goals the activity/event will be addressing. Children and youth are healthy and have nurturing caregivers and relationships.

Target Population Children affected by cancer (family members, survivors, current)

Number Attending 500

Presenters/Consultants Blossoming Butterfly Staff/UF Health Children's Hospital professional

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Sat, 06/03/2023

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Bounce House and Character: \$300

Face Painter: \$200/2 hrs.

Food (snow cone company): \$500  
Outside Games: \$300  
Prizes: \$300

Please specify what budget expenses will be covered by CTAC. We are asking all budget expenses to be covered by CTAC?

TOTAL FUNDS REQUESTED \$ 1,600

Contact Person - First Name Tawanda

Contact Person - Last Name Williams

Contact email info@blossomingbutterflyinc.com

Contact phone number 3,526,826,013

Website <https://www.blossomingbutterflyinc.org/>

Facebook <https://www.facebook.com//BlossomingButterflyOrg>

Twitter n/a

Instagram blossomingbutterflyorg

New Vendor Form [blossoming\\_butterfly1\\_inc.\\_w9.pdf](#)

W-9 Taxpayer ID and Certification [blossoming\\_butterfly1\\_inc.\\_w9.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Tawanda Williams

Date of Submission Thu, 03/07/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/938>

## Elizabeth Cayson

---

**From:** Elizabeth Cayson  
**Sent:** Tuesday, March 19, 2024 10:12 AM  
**To:** Blossoming Butterfly Team  
**Subject:** Children's Trust Sponsorship Notification

Dear Tawanda Williams, Blossoming Butterfly

We are delighted to inform you we have approved your sponsorship application at the amount of **\$ 600.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases. For this event, we would like to attend the event. At your earliest convenience, contact me so that I can learn more about the event schedule.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Wednesday, March 6, 2024 1:12 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** ctac2024\_new\_vendor\_form\_3.xlsx; blssd\_future\_w-9.pdf

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Wednesday, March 6, 2024 - 1:12pm

Submitted by anonymous user: 173.49.162.115

Submitted values are:

Organization Name BLSSD FUTURE INC

Event Name Youth Dance-a-Thon

Event Date Fri, 06/07/2024

Time June 7th, 7:00 pm - 10:00 pm; June 8th, 10:00 am - 1:00 pm

Location Fri: Senior Recreation Center, Sat: UF Reitz Union

Brief Description of Proposed Activity/Event (100 words or less)

The event is a two-day instructor-led dance workshop that is free of charge. It will accommodate fifty children. The purpose of the workshop is to stimulate local participation of youth in educational enrichment activities, particularly IAMSTEM Summer Camp in Gainesville, Florida. The workshop will reinforce teamwork, leadership, and confidence and will produce a performance before an adult audience. It will also include social time with a meal each day. Parents and guests will participate in the social and performance part of the workshop. The workshop coincides with, but is distinct from, the BLSSD FUTURE INC annual 'Teach Me to Dance' fundraiser.

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population Ages 8-17

Number Attending 200

Presenters/Consultants Dance Instructors/Educators

Have you applied to the Sponsorship Fund Application in the past for this activity event? Yes

Have you received funding from the Sponsorship Fund in the past for this activity/event? Yes

If yes, enter date: Fri, 06/09/2023

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Sr Recreation Center (3hrs): \$450

UF Reitz Union (3hrs): \$420

Food and Beverages (children, parents, guest): \$2,000

Eating utensils & Paper Goods: \$50

Flyers: \$250

T-shirts (50, youth only): \$500

Instructors (2), Aides (2): \$600  
Assistants (setup/cleanup): \$250  
Please specify what budget expenses will be covered by CTAC.  
Sr Recreation Center (3hrs): \$450  
UF Reitz Union (3hrs): \$420  
Food and Beverages (children, parents, guest): \$2,000  
Flyers (with CTAC logo): \$250  
T-shirts (50, youth only, CTAC logo): \$500  
TOTAL FUNDS REQUESTED \$ 3,620  
Contact Person - First Name Wanda  
Contact Person - Last Name Lloyd  
Contact email blssdfuture21@gmail.com  
Contact phone number 9,045,377,763  
Website <https://www.youtube.com/@smoothflavadancegainesvill1191>  
Facebook [www.facebook.com/blssdfuture](http://www.facebook.com/blssdfuture)  
Twitter n/a  
Instagram n/a  
New Vendor Form [ctac2024\\_new\\_vendor\\_form\\_3.xlsx](#)  
W-9 Taxpayer ID and Certification [blssd\\_future\\_w-9.pdf](#)  
Acknowledgement of sponsorship Yes  
Agree to appropriate logo usage Yes  
Name of Submitter Wanda Lloyd  
Date of Submission Wed, 03/06/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/936>

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Monday, March 18, 2024 3:57 PM  
**To:** Wanda Lloyd  
**Subject:** Children's Trust Sponsorship Notification

Dear Wanda Lloyd, Blssd Future Inc.,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$ 1,000.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us/logo-use)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases. For this event, we would like to attend the event. At your earliest convenience, contact me so that I can learn more about the event schedule.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)





## Elizabeth Cayson

---

**From:** Jordan Marlowe <marlowejh@gm.sbac.edu>  
**Sent:** Wednesday, October 25, 2023 4:30 PM  
**To:** Elizabeth Cayson  
**Subject:** Funding Request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good afternoon,

My name is Jordan Marlowe, and I am a teacher at Newberry High School. I am a teacher of African American History. I would love to take my students to Montgomery Alabama to experience the National Memorial for Peace and Justice and the Legacy Museum. The cost of buses today has increased dramatically, and in order to give my students this incredible opportunity, I will need assistance. I would love to have the Children's Trust's support, and I am willing to fill out any paperwork needed to give my students this chance. I am requesting \$2500, which I know is an incredibly generous amount, but it would go to an incredibly important opportunity for roughly 50 students.

Thank you so much for considering my request!

--

Jordan Marlowe  
 African American History  
 Cambridge Literature & Composition  
 AP European History  
 AP Human Geography  
 Cambridge Language & Composition  
 Cambridge Global Perspectives  
 AP Research  
 English I Honors  
 Student Government Sponsor  
 C/O 2025 Sponsor  
 Archery Coach  
 Girls Tennis Coach  
 "Once a Panther, always a Panther"  
 Newberry High School  
 (352)472-1101

*Please note: Due to Florida's broad public records law, most written communications regarding ACPS business are public records. Therefore, this e-mail communication may be subject to public disclosure. Also, information contained in this message may be part of an educational record and protected by the Family Educational Rights and Privacy Act of 1974. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or other use of the contents of this message is prohibited. If you have received this message in error, please notify me.*

**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Tuesday, March 5, 2024 3:32 PM  
**To:** Jordan Marlowe  
**Subject:** Children's Trust of Alachua County -Sponsorship Notification

Dear Mr. Jordan Marlowe, City of Newberry/Newberry High School-AA History Trip,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$2,500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us/logo-use)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure all children and youth are healthy, educated, & safe.***

Wishing you all a wonderful trip!.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**

Community Engagement Manager

Direct: (352) 374-1832

Cell: (352) 363-8666

4010 NW 25th Place

Gainesville, FL 32606

[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Tuesday, March 12, 2024 3:53 PM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** new\_vendor\_form\_gnv4all\_1.pdf; 2023\_w9.pdf

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Tuesday, March 12, 2024 - 3:53pm

Submitted by anonymous user: [47.196.72.177](#)

Submitted values are:

Organization Name Gainesville for All

Event Name Growing Greatness Spring Celebration

Event Date Sat, 03/23/2024

Time 11am-4 pm

Location 1250 NE 18th Ave Building 11, Gainesville, FL 32609

Brief Description of Proposed Activity/Event (100 words or less)

This is a celebration of opening our Gainesville Empowerment Zone Family Learning Center. It is also an opportunity for families to learn more about what we offer the community and connect families to resources. We want this to be a fun family event with food, activities and an opportunity for families to receive support. The event will include info tables from our community partners:

Neighborhood Housing and Development Corporation

The Harn

The Education Foundation of Alachua County

VyStar

Gainesville Fire and Rescue

Meridian Behavioral Health

Children's Trust of Alachua County

Gainesville RTS

Alachua County Library District

Catholic Charities

Identify CTAC Goals the activity/event will be addressing. Children and youth are healthy and have nurturing caregivers and relationships.

Target Population The Gainesville community, children and their families

Number Attending 100

Presenters/Consultants James Lawrence, President and Executive Director of Gainesville for All

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Purchase food, condiments, utensils, rent 100 chairs and tables for guests and vendors, 20x30 tent.

Please specify what budget expenses will be covered by CTAC.

We would like to request \$2,500 to purchase food, condiments, utensils, rent 100 chairs and tables for guests and vendors, 20x30 tent.

TOTAL FUNDS REQUESTED \$ 2,500

Contact Person - First Name Sofiya

Contact Person - Last Name Nazarov

Contact email snazarov@gnv4all.org

Contact phone number 2,533,326,172

Website <https://www.gnv4all.org/>

Facebook <https://www.facebook.com/GNV4ALL/>

Twitter @gnv4all

Instagram <https://www.instagram.com/gnv4all/>

New Vendor Form [new\\_vendor\\_form\\_gnv4all\\_1.pdf](#)

W-9 Taxpayer ID and Certification [2023\\_w9.pdf](#)

Acknowledgement of sponsorship Yes

Agree to appropriate logo usage Yes

Name of Submitter Sofiya Nazarov

Date of Submission Tue, 03/12/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/939>

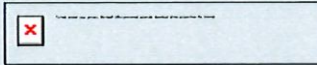
**Elizabeth Cayson**

---

**From:** Gainesville for All <contact@zeffy.com>  
**Sent:** Wednesday, March 13, 2024 11:32 AM  
**To:** Elizabeth Cayson  
**Subject:** Thank you for your generosity!

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

[View in browser](#)



**Gainesville for All thanks you for your \$2,500.00 donation.**

[Download your tax receipt](#)

💡 To track your donation(s), activate your [Zeffy account](#)

**A note from Gainesville for All**

Hello Elizabeth Cayson,

Thank you for your generosity! Your donation will help us address racial and economic inequities that hurt people and hinder our community from achieving its best potential. We appreciate your support in helping us further our mission.

Gainesville for All  
gnv4all@gnv4all.org

**Transaction receipt**

**Elizabeth Cayson (Children's Trust of Alachua County)**  
4010 NW 25th Place, Gainesville, Florida 32606, US

Payment date: March 13, 2024  
Payment method: \*\*\*\* 8645

Donation amount: **\$2,500.00**  
Optional contribution to Zeffy: **\$0.00**  
[What is Zeffy?](#)

**Paid amount: \$2,500.00**



**Did you know?**

## **Last year, nonprofits lost \$3 billion of donations to fees.**

We choose to fundraise on Zeffy because of their zero-fee fundraising. Zeffy is the only 100% free fundraising software for nonprofits in North America, guaranteeing that every cent you give goes directly to supporting our nonprofits cause. Zeffy is funded entirely from optional contributions from donors like you.



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**Elizabeth Cayson**

---

**From:** Children's Trust of Alachua County Florida <childrenstrust-fl@municodeweb.com>  
**Sent:** Friday, February 23, 2024 2:07 AM  
**To:** Elizabeth Cayson  
**Subject:** Form submission from: Sponsorship Application  
**Attachments:** new\_vendor\_form\_-\_childrens\_trust.xlsx; \_form\_w-9\_rev.\_october\_2018  
 \_-\_childrens\_trust.pdf

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Friday, February 23, 2024 - 2:06am

Submitted by anonymous user: [70.171.4.64](#)

Submitted values are:

Organization Name Girls Can Do IT Too, Inc

Event Name Rewriting HerStory

Event Date Sat, 04/13/2024

Time 10 AM

Location Hotel Indigo

Brief Description of Proposed Activity/Event (100 words or less)

A transformative day of empowerment and inspiration for girls aged 12-18, featuring keynote speaker Jekalyn Carr. Our event fosters unity, sisterhood, and laughter while addressing crucial topics like mental health, school challenges, peer relationships, social media navigation, self-image, and open discussions with parents. Your sponsorship will support a dynamic experience that equips young minds with resilience, self-confidence, and the tools to navigate life's complexities. This will contribute to the growth and well-being of the next generation.

Identify CTAC Goals the activity/event will be addressing. Children and youth learn what they need to be successful.

Target Population Girls aged 12-18

Number Attending 150

Presenters/Consultants Jekalyn Carr and a Panel of Professionals

Have you applied to the Sponsorship Fund Application in the past for this activity event? No

Have you received funding from the Sponsorship Fund in the past for this activity/event? No

If yes, enter date:

Are you qualified to conduct business in the state of Florida? Yes

Budget Expenses: Please specify what supplies will be needed, if applicable.

Flyers \$ 150.00

Banner \$ 400.00

Retractable \$ 225.00

MISC \$ 500.00

Lunch \$ 2,800.00

Gift for Girls \$ 500.00

Venue \$ 750.00

Stage \$ 400.00  
Speaker \$ 6,000.00  
Please specify what budget expenses will be covered by CTAC. Lunch \$ 2,800.00  
Stage \$ 400.00  
Venue \$ 750.00  
TOTAL FUNDS REQUESTED \$ 3,950  
Contact Person - First Name Nina  
Contact Person - Last Name Grayson  
Contact email ngrayson@girlscandoittooo.org  
Contact phone number 9,045,356,836  
Website [www.girlscandoittooo.org](http://www.girlscandoittooo.org)  
Facebook <https://www.facebook.com/girlscandoittooinc>  
Twitter None  
Instagram girlscandoittooo\_inc  
New Vendor Form [new vendor form - childrens trust.xlsx](#)  
W-9 Taxpayer ID and Certification [form w-9 rev. october 2018 - childrens trust.pdf](#)  
Acknowledgement of sponsorship Yes  
Agree to appropriate logo usage Yes  
Name of Submitter Nina Grayson  
Date of Submission Fri, 02/23/2024

The results of this submission may be viewed at:

<https://www.childrenstrustofalachuacounty.us/node/6044/submission/933>



**Elizabeth Cayson**

---

**From:** Elizabeth Cayson  
**Sent:** Monday, March 4, 2024 1:19 PM  
**To:** Nina Grayson  
**Subject:** Children's Trust Sponsorship-Notification

Dear Nina Grayson, Girls Can Do It Too, Inc.,

We are delighted to inform you we have approved your sponsorship application at the amount of **\$ 1,500.00 sponsorship level.**

Per our sponsorship agreement, to ensure consistent brand messaging, the Children's Trust **requires** that the applicant use CTAC's logo in print materials, signage, online and relevant event messaging. This can include website logo placement, press releases and social media. Use the horizontal logo only in instances where there is minimal vertical space, and the primary stacked logo will not fit properly. For additional information regarding our logo click on the link: [Logo Use | Children's Trust of Alachua County, Florida \(childrenstrustofalachuacounty.us\)](https://www.childrenstrustofalachuacounty.us)

Additionally, you will receive a survey from Demetrica Tyson, Program Specialist ([dtyson@childrenstrustofalachuacounty.us](mailto:dtyson@childrenstrustofalachuacounty.us)) please respond within 30 days after the event. Also, please send us photos from the event/project that we can use for promotional purposes. Please ensure you have signed photo release consent forms; we do not need copies of photo releases. For this event, we would like to attend the event. At your earliest convenience, contact me so that I can learn more about the event schedule.

For next steps, we will proceed with notifying our Finance team to process a check, this takes approximately two weeks to process checks.

***Thanks again for partnering with Children's Trust of Alachua County to ensure children are healthy, educated, & safe.***

Wishing you all a successful event.

If you have any questions or need additional information, please feel free to contact me directly.

Kindest regards,

Liz



**Elizabeth "Liz" Cayson, M.S.**  
Community Engagement Manager  
Direct: (352) 374-1832  
Cell: (352) 363-8666  
4010 NW 25th Place  
Gainesville, FL 32606  
[ChildrensTrustOfAlachuaCounty.us](https://www.ChildrensTrustOfAlachuaCounty.us)



**File Attachments for Item:**

8. 4.8.24 ED Report



## EXECUTIVE DIRECTOR REPORT

March 1, 2024 - April 1, 2024

SUMMARY
<ol style="list-style-type: none"><li>1. Thank you to ELC for the Partnership &amp; Funding of BLI</li><li>2. Kudos to Staff</li></ol>

<b>MEETINGS AND EVENTS FOR PLANNING, COORDINATION, AND COMMUNITY ENGAGEMENT</b>		
<b>DATE</b>	<b>MEETING / EVENT</b>	<b>SUMMARY</b>
3/4	ELC Outreach Committee Meeting	ED Kiner participated in the meeting planning for upcoming ELC events.
3/4	Caring & Sharing Learning School Road Dedication	ED Kiner attended the road dedication recognizing Dr. Simon & Mrs. Verna Johnson.
3/4	Meeting with Sunrise Rotary Representative	ED Kiner met with Dr. Dan Rodkin about a partnership between the Trust and Sunrise Rotary for the Youth Exchange Program/Outbound Student Program.
3/5	Alachua Chamber	ED Kiner and L. Cayson attended the Alachua Chamber monthly meeting. Guest speaker was Diyonne McGraw, Alachua County School Board Chair. Photos taken and posted on social media.
3/6	DCF ITN Reviewer/Negotiator Training Session	ED Kiner participated in the DCF ITN Negotiator Training for Circuit 3 & 8.
3/7	High Springs Woman's Club General meeting	L. Cayson attended the monthly meeting. Updates provided by committee members on upcoming events and fundraisers. Boxes of cereal and cloth towels were collected and donated to the local pantry.
3/7	Alachua County Campaign for Grade Level Reading	Mia Jones attended this community literacy meeting held monthly. A presentation was completed by Faith Nobles with the Early Learning Coalition of Alachua County.
3/7	UF Health Shands Children's Hospital - Pediatrics Injury Prevention	ED Kiner, K. Goldwire and L. Cayson met with Amy Berger and Jordyn Zyngier to learn more about the Pediatric Trauma Injury Prevention and Outreach programs.

3/11	Opioid Campaign Discussion	ED Kiner, K. Rabin, Mayor Jordan Marlowe, and Claudia Tuck met to discuss the application for an Opioid and Drug Prevention Marketing Campaign for youth county-wide.
3/12	High Springs Woman's Club - Education Committee	L. Cayson attended the Education committee meeting. Discussed Library week -the committee will donate refreshments every day of the week. The Education Committee is responsible for the Spaghetti fundraiser on the first Monday of May. The group posted Woman's Club labels on books that will be read to children at the daycare centers. Each child will be given a free children's book purchased by the Woman's Club.
3/12	5th Ave Neighborhood Association meeting	L. Cayson attended the monthly meeting. The Gainesville PD provided an update from issues that were raised at the February meeting. The officer encouraged members to continue to lock car doors to prevent burglaries. The members discussed updating bylaws.
3/13	Meeting with School Board Chair Diyonne McGraw	ED Kiner, K. Goldwire, and M. Jones met with Chair McGraw to discuss the Comprehensive Literacy Plan Needs Assessment and the school district's participation.
3/13	Meeting with ELC	ED Kiner, K. Goldwire, and M. Jones met with ELC CEO Xaviera White, CFO Steven Harris, and Dir. of Family Services - Angela Moore to discuss ELC ARPA funding of the Business Leadership Institute.
3/15	Safety Net Meeting-UF Healthstreet	L. Cayson attended the meeting. The guest speaker for this month was Cherisse Britton, Fl Dept. of Health Community Health Worker Program Administrator. Ms. Britton provided an overview about the Community Health Worker program.
3/15	CAP Meeting	ED Kiner, K. Goldwire, and B. Wagner met with Jaye Athy and Tom Tonkavich to discuss Reporting Metrics.

3/16	Archer Progressive Cultural Organization Dr. MLK Banquet	ED Kiner gave the keynote address at the Banquet.
3/18	Children's Home Society Meeting	ED Kiner, K. Goldwire, and M. Jones met with CHS leaders to discuss the partnership with the Community School and possible opportunities to expand the program to other schools.
3/18	Literacy Planning with the Lastinger Center	ED Kiner, M. Jones, and K. Goldwire met with Dr. Pullen to provide an update on the funding of the Needs Assessment and to discuss a timeline for work completion.
3/20	2024 Gainesville American Values Dinner event	L. Cayson attended the Boy's Scouts event on Marsha's behalf. Photos were taken and posted on social media.
3/23	Gainesville For All - Growing Greatness Spring Celebration	ED Kiner and L. Cayson attended the event. A resource table with information was provided. Along with CTAC t-shirts and corn hole games for children and families to enjoy. Photos were taken and posted on social media.
3/25	Alachua Commission Meeting	L. Cayson attended the meeting. Several special presentations were made. 1st-Children from Irby Elementary school received certificates from the Mayor for participating in Dr. Martin Luther King Day Art Celebration Day. 2nd-Youth Advisory Council revised certificates for their work with collecting hygiene items for students at Santa Fe High School. Local businesses and volunteers received certificates for their contributions. 3rd-City of Alachua's Finance Dept., received Certificate of Excellence in Financial Reporting for the 13th consecutive year by The Government Finance Officers Association of the US & Canada. 4th-Child Abuse Prevention Month Proclamation presented to Partnership for Strong Families. The Partnership said there were 187 cases in Alachua County, 229 youth, 86 in-home services, and

		21,000 served. Partnership for Strong Families thanked several of their supporters, including the Children's Trust.
3/25	Gainesville Thriving Project Meeting	ED Kiner met with the Gainesville Thriving Project representatives to discuss Phase 3 of the Project and any overlap in areas identified as Trust initiatives and Project focus priorities.
3/25	Joint City & County Commission Meeting	ED Kiner attended the joint meeting to learn of city and county gun violence initiatives and planning for youth.
3/26	Gainesville Fire Rescue's Community Resource ParaMedicine -10 Year Celebration	L. Cayson attended Gainesville Fire Rescue Community Resource ParaMedicine 10th year celebration. The evening event highlighted several staff members speaking about how the program started and how it's becoming a model. Several states have requested staff to speak at conferences to talk about this wonderful community preventative program. Staff recently returned from speaking at a conference in Nashville. The Children's Trust sponsors the Healthy Afternoons with Gainesville Fire Rescue and CTAC staff host a resource table at these events.
3/26	Circuit 8 Juvenile Justice Advisory Board Meeting	ED Kiner attended the meeting. Discussions about overcrowding at the Detention Center and longer than normal wait-times for youth. Youth at the Center do not have anything to do which is resulting in fights and youth getting in more trouble with felony charges. No services are provided to youth in the Detention Center. ED Kiner asked to meet with Major Harris, Superintendent for the Detention Center to discuss how the Trust may be able to assist.
3/26	Meeting with ELC New CEO	ED Kiner met with the new CEO of the ELC, Xaviera White. Board development and engagement as well as Ms. White's vision for the ELC was discussed.
3/27	Greater Gainesville Chamber's Alachua Co. Delegation Post Legislative Session Luncheon	ED Kiner and L. Cayson attended.

3/27	Choice Neighborhood Steering Committee Meeting	D. Tyson attended the hybrid Gainesville Housing Authority Meeting to discuss East University Ave Choice Neighborhood Redevelopment Project. The meeting focused on strategy to engage the community and envision the neighborhood.
3/28	Newberry Chamber of Commerce	L. Cayson attended a networking event hosted by Newberry Chamber at Campus USA.
3/28	Relay for Life	L. Cayson attended the Relay for Life meeting. CTAC will participate in Relay for Life. We will have a team. The event will take place on Friday, 4/26 at Hal Brady Recreation Center in Alachua.
3/28	SIMED Health	ED Kiner met with SIMED Health leaders and toured their offices through a shadowing event with Leadership Gainesville. She was able to discuss the upcoming RFP on Access to Healthcare and shared the need for RFP reviewers.



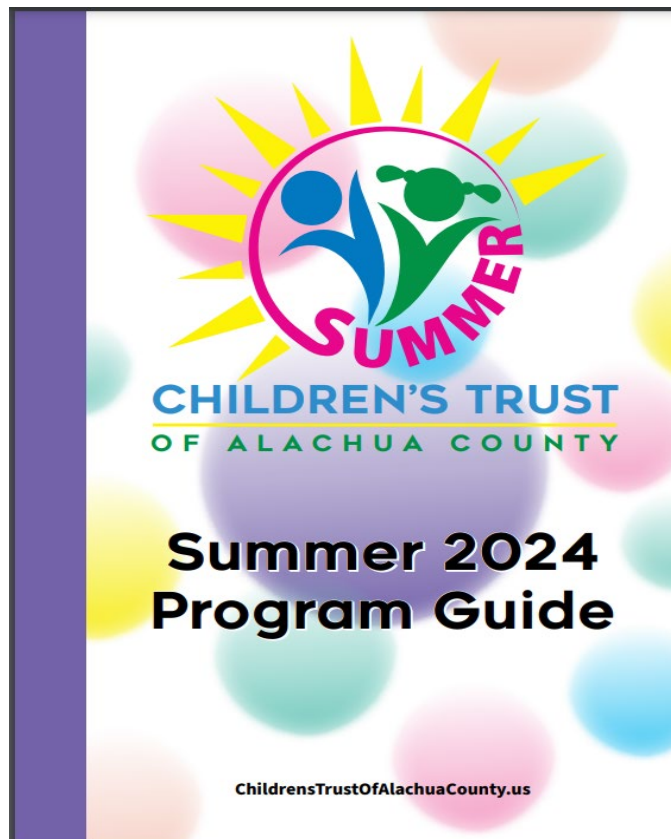
## PROGRAMS CALENDAR

March	
<b>Monday, March 4, 2024</b>	<b>Children's Trust Board Meeting</b>
Tuesday, March 5, 2024	Access to Comprehensive Care RFP - Internal Planning and Discussion Meeting
Wednesday, March 6, 2024	Webauthor and CTAC Meeting
Thursday, March 7, 2024	Alachua County Campaign for Grade Level Reading
Thursday, March 7, 2024	Literacy Follow-up Meeting with Alachua County School District and PEAK Literacy
Thursday, March 7, 2024	FACCT Policy Meeting
Thursday, March 7, 2024	Campaign for Grade Level Reading Advisory Committee
Friday, March 8, 2024	BEAM Postpartum Training Planning Meeting
Monday, March 11, 2024	Introduction meeting with Center for Thriving Communities
Monday, March 11, 2024	Introduction meeting with Dr. Adetola Louis-Jacques
Wednesday, March 13, 2024	Webauthor and CTAC Meeting
Wednesday, March 13, 2024	Introduction and Follow-up meeting with ELC
Wednesday, March 13, 2024	Diyonne McGraw - Comprehensive Literacy Planning Discussion
Thursday, March 14, 2024	Early Learning Coalition of Alachua County Quality Meeting
Thursday, March 14, 2024	FACCT Policy Meeting
Thursday, March 14, 2024	FACCT Research Affinity Group
Monday, March 18, 2024	GEZ Follow-up Meeting
Monday, March 18, 2024	Lastinger Comprehensive Literacy Planning Meeting
Monday, March 18, 2024	PEAK Literacy Discussion
Monday, March 18, 2024	System Transformation Working Group
Tuesday, March 19, 2024	SAMIS S3 Collaboration Meeting
Tuesday, March 19, 2024	Florida Campaign for Grade Level Reading
Wednesday, March 20, 2024	ELC Board Meeting
Wednesday, March 20, 2024	Webauthor and CTAC Meeting
Wednesday, March 20, 2024	North Central Community Review Team Meeting
Thursday, March 21, 2024	FACCT Policy Meeting
Thursday, March 21, 2024	Summer Camp Kick Off Training
Friday, March 22, 2024	Maternal Child Health Community Investment with CSC Palm Beach
Saturday, March 23, 2024	BLI Master Class Session 3 Financial Management
Saturday, March 23, 2024	Growing Greatness Spring Celebration
Monday, March 25, 2024	Children's Trust Board Workshop on RFP Development - Special Meeting
Monday, March 25, 2024	Head Start Summer Bridge Follow-up Meeting
Tuesday, March 26, 2024	Programs Team Meeting
Tuesday, March 26, 2024	Central, Marion, + North Central Community Action Group FIMR Information
Wednesday, March 27, 2024	Webauthor and CTAC Meeting
Wednesday, March 27, 2024	CTAC and ELC ARPA Funding Follow-up Meeting
Thursday, March 28, 2024	Healthy Start North Central Florida Board of Directors Meeting
Thursday, March 28, 2024	Vital Village Network 2024 Community Steering Committee
Thursday, March 28, 2024	Summer Camp SAMIS Fiscal Training
April	
Tuesday, April 2, 2024	Lastinger Literacy Planning Meeting
Thursday, April 4, 2024	Alachua County Campaign for Grade Level Reading
Friday, April 5, 2024	Pinwheel Planting
Friday, April 5, 2024	Community Doula Project Introduction Meeting
Friday, April 5, 2024	BEAM Postpartum Training Planning Meeting
Monday, April 8, 2024	<b>Children's Trust Board Meeting</b>
Tuesday, April 9, 2024	NCIT Steering Committee Bi-Monthly Meeting
Tuesday, April 9, 2024	Anita Zucker Center Focus Group with Dr. Mathien and Dr. Rodgers
Wednesday, April 10, 2024	System Transformation Working Group
Thursday, April 11, 2024	Youth Health Request for Proposal Released, Cone of Silence Begins
Thursday, April 11, 2024	NCIT Quarterly
Monday, April 15, 2024	Comprehensive Literacy Planning Committee
Tuesday, April 16, 2024	The Future Call: Conversations on Florida's Early Learning Future
Wednesday, April 17, 2024	System Transformation Working Group
Thursday, April 18, 2024	FACCT Policy Affinity Group
Friday, April 19, 2024	BEAM Postpartum Training Planning Meeting
Monday, April 22, 2024	Youth Health RFP - Bidders' Conference
Tuesday, April 23, 2024	Roadmap Advisory
Tuesday, April 23, 2024	SAMIS and Fiscal Training with Head Start Summer Bridge
Saturday, April 27, 2024	BLI Master Class Session 4 Human Resources and Real Estate
Tuesday, April 30, 2024	The Future Call: Conversations on Florida's Early Learning Future

## INITIATIVES

The Children's Trust of Alachua County's 2024 Summer Programs Guide is now available below. This digital version has clickable page numbers and links to take you right to the programs that interest you.

- 20 funded providers, some with multiple locations and dates.
- Reaches rising K-12 students.
- 1,275 full or partial scholarship spaces available.
- Locations in Alachua, Archer, Gainesville, Hawthorne, High Springs and Micanopy.
- Serving interests like:
  - Arts and the performing arts
  - Environmental issues
  - Exposure to college and potential career paths
  - Science and technology
  - Sports and outdoor activities
  - Summer slide prevention



<https://www.childrenstrustofalachuacounty.us/programs/page/find-summer-program-your-child>

## PLANNING, RESEARCH, AND EVALUATION

### SAMIS Implementation

- CTAC staff facilitated training with:
  - TeensWork Alachua (3/22/2024) - 6 staff in attendance.
  - Summer Camps (3/28/2024) - 27 staff in attendance.
- Support provider staff beginning to enter programmatic and fiscal information into our information management system (SAMIS).
- Designed and distributed internal staff SAMIS “how to” training videos and materials.
- Participation in coordination and development meetings:
  - SAMIS Collaborative Inventory Meeting (3/12/2024)
  - SAMIS Collaborative Metrics Meeting (3/13/2024)
  - Biweekly SAMIS Internal Check-in (3/1, 3/15, and 3/26)
- Configuring, customizing, and testing picklists, features, requirements, and functionality for summer programs (e.g., TeensWork, Head Start Summer Bridge, Summer Camps).
- Designed, developed, and distributed provider training materials (e.g., PowerPoints, “how to” guides, and videos).
- Submit and oversee tickets for SAMIS enhancements.
- Developing views and reporting for Trust and provider staff to monitor data entered.

### Program Development, Monitoring, & Renewals

- Review and development of performance measures, data collection, and monthly reporting for new and continuing programs.
  - Developed performance measures and data collection/reporting requirements for (1) mentoring mini grants and (2) Youth Health RFP.
- Provider meetings/evaluation discussions with program staff to review results and discuss data collection, and performance measures.
  - Summer Kick Off (on 3/21/2024): Facilitated presentation of 2023 summer camp results, CQI, review of summer 2024 performance measures and data collection.

- Provided reporting deliverables - *End of Year Report* and *Program Reflection survey* - to programs with contracts ending 3/31/2024 (i.e., Project YouthBuild, Peaceful Paths, Operation Full STEAM, and New Tech Now).

### **Continuous Quality Improvement**

- Distribute CQI reports to all providers.
- Meet/correspond with program staff to discuss results.
- Analyze CQI results, synthesize and report findings.

### **Collaboratives/Committees/Professional Memberships:**

- Participated in a Qualitative Data Visualization class facilitated by Stephanie Evergreen on 3/22/2024.
- Met with Alachua County CAP Manager to share resources and information on developing performance measures and data reporting for grantees on 3/15/2024.
- Participated in Summer Planning Bootcamp facilitated by the National Summer Learning Association on 3/6/2024 & 3/7/2024.

## **FINANCE AND ADMINISTRATION**

February 2024 Checks & Expenditure Reports

February 2024 Budget Reports:

1. Income Statement
2. Balance Sheet

Programmatic Award and Expense Report

## SUCCESS STORIES

PEAK Literacy Program shared these comments from participants' parents. We are grateful to hear personal stories of successful impacts in our community.

"I was skeptical at first as to what progress my daughter could make in 15-minute tutoring sessions. I was wrong! This program is excellent, and I would recommend it to every parent because the improvement my daughter has made is just unbelievable. She comes across new words and sounds them out correctly. She keeps coming home with 100's on her tests. I even enrolled her younger brother so he can get ahead."

"I think the program is amazing. We are so grateful for the growth our daughter has experienced. Her testing scores went up by over 100 points in the 4 months she's been receiving tutoring. I hope more parents take advantage of this opportunity!"

—

Success story shared from Partnership for Strong Families Family Resource Center

A single mother of five children came to the Resource Center requesting concrete supports and utilities assistance. She was unable to cover these expenses due to being on a fixed income and having an unexpected vehicle repair. The Resource Center was able to assist by providing bookbags, school supplies, pull-ups, and hygiene items for the family. The mother was also connected with Community Action Agency, who paid a portion of the utility bill. The Resource Center was able to assist with the remainder of the bill through a women's scholarship program, also setting goals with the mother for her family's future.

**File Attachments for Item:**

9. Early Learning Coalition of Alachua County Funding Investment and Child Care Tuition Assistance Partnership (Mia Jones)



**Item:**

Early Learning Coalition of Alachua County Funding Investment and Child Care Tuition Assistance Partnership (Mia Jones)

**Requested Action:**

- 1) The Trust is asked to approve the recommendation to accept the Early Learning Coalition of Alachua County investment funds in the amount of \$340,000.00.
- 2) The Trust is asked to approve the recommendation to contract with the Early Learning Coalition of Alachua County for the creation of the Child Care Tuition Assistance Program funding category and provide an initial investment of \$150,000.00 for the program.
- 3) The Trust is asked to approve the recommendation to provide additional future funding investment to the Child Care Tuition Assistance Program as determined by staff in order to sustain the funding category with the Early Learning Coalition of Alachua County.

**Background:**

The Children's Trust and the Early Learning Coalition of Alachua County are layering funding investments to expand access to quality care and education and to continue to support the structure of building quality Early Learning businesses in the county.

**Child Care Tuition Assistance Program**

Using investment funds from the Children's Trust of Alachua County, the Child Care Tuition Assistance Program creates a local funding category that will allow ALICE families in Alachua County to enter the School Readiness program.

ALICE stands for Asset Limited Income Constrained Employed. ALICE families are those that have earnings above the Federal Poverty Level, but below a basic cost-of living threshold.

To enter the School Readiness (SR) program through the working families (BG8) category, family income must be at or below 150% of the Federal Poverty Level (FPL). Once a family has been determined eligible for SR, families can remain in the program even if their income increases, up to 85% of the State Median Income (SMI). Most recently legislation passed the



School Readiness Plus program which increases eligible income up to 100% of SMI. This will be effective July 1, 2024.

By creating the Child Care Tuition Assistance Program that aligns with the working families (BG8) category requirements (except the income limit) and setting the initial eligibility income limit at 200% FPL, ELC and the Children’s Trust create a pathway for families to receive needed support who would otherwise not have qualified.

Similar funding investment into ELC can also be derived from county government, municipalities, employers, charitable foundations, businesses, and other sources so that they can expand local partnerships focused on using the state and local funds for direct services and expanding the number of school readiness slots. This is considered match funding. For ELC to be eligible for matching state funding, ELC must match its portion of the state funds with a dollar-for-dollar match of local funds. ELC has formed funding investment partnerships with the City of Gainesville and City of Newberry.

#### American Rescue Plan Act (ARPA) Early Learning Discretionary Grant Program

Recognizing that Childcare is essential to supporting children, families, businesses, and the economy as a whole, The Federal Office of Child Care provided funding through the American Rescue Plan Act (ARPA) Discretionary Child Care and Development Block Grant Trust Fund. The Early Learning Coalition applied in September 2023 and was awarded \$4.5 million that must be spent by June 30, 2024. A part of this plan included support in the amount of \$340,000.00 for the Children’s Trust Business and Leadership Institute V’Locity Masterclass and Accreditation Academy. This shared investment will allow the Children’s Trust to reinvest more dollars back into the community and support participating Early Learning businesses in greater capacity.

#### **Programmatic Impact:**

Goal 2- Children and youth can learn what they need to be successful.

#### **Fiscal Impact:**

\$150,000.00 – Match Funding Investment to the Child Care Tuition Assistance Program  
\$340,000.00- Reimbursement from the ARPA Early Learning Discretionary Grant Program

#### **Recommendation:**

The Children’s Trust staff recommend approval of the requested actions.

# Early Learning Coalition of Alachua County Funding Investment and Child Care Tuition Assistance Partnership



April 8, 2024

## Child Care Tuition Assistance Partnership

Funding  
\$150,000.00

Using investment funds from the Children's Trust of Alachua County, the Child Care Tuition Assistance Program creates a local funding category that will allow ALICE families in Alachua County to enter the School Readiness program.

- Working Families
- ALICE Population
- Pathway To Early Learning Services

# ARPA Early Learning Discretionary Grant Funds

Item 9.



V'Locity Master Class &  
Accreditation Academy  
Cost



Investment  
\$295,000.00



V'Locity Master Class  
Participant Stipends



Investment  
\$24,000.00



Accreditation Academy  
Business Stipends



Investment  
\$21,000.00

# Recommendation

Item 9.

Accept the Early Learning Coalition of Alachua County investment funds in the amount of \$340,000.00.

Contract with the Early Learning Coalition of Alachua County for the creation of the Child Care Tuition Assistance Program funding category and provide an initial investment of \$150,000.00 for the program.

Future funding investment to the Child Care Tuition Assistance Program as determined by staff in order to sustain the funding category with the Early Learning Coalition of Alachua County.

**File Attachments for Item:**

10. Continuous Quality Improvement Update (Bonnie Wagner)

**Item:**

Continuous Quality Improvement (Bonnie Wagner)

**Requested Action:**

The Board is asked to receive this update.

**Background:**

In 2023, Trust staff – in collaboration with providers – developed a tool and process for Continuous Quality Improvement (CQI). The CQI process includes shared review, reflection, and planning on program implementation on an annual basis for all providers and programs. The tool examines – fiscal, operations, population focus, service delivery, performance measures, and data quality – to support the review of shared goals, administrative processes, expectations, evaluation results to identify ways to improve and better support services and systems.

CQI reports have been completed and shared with 59 programmatic contracts serving children in FY2023. Overall purpose and overview, refinements to the tool and process, results, insights, and lessons learned will be presented to the Board by Trust staff.

**Attachments:**

CQI Presentation for the Board Meeting on 04-08-2024

CQI FY2023 – Provider CQI Report and Tool – Example

**Programmatic Impact:**

This process will reinforce on-going communication and quality improvement.

**Fiscal Impact:**

None.

**Recommendation:**

Continue CQI implementation.





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**CHILDREN'S TRUST**  
**OF ALACHUA COUNTY**

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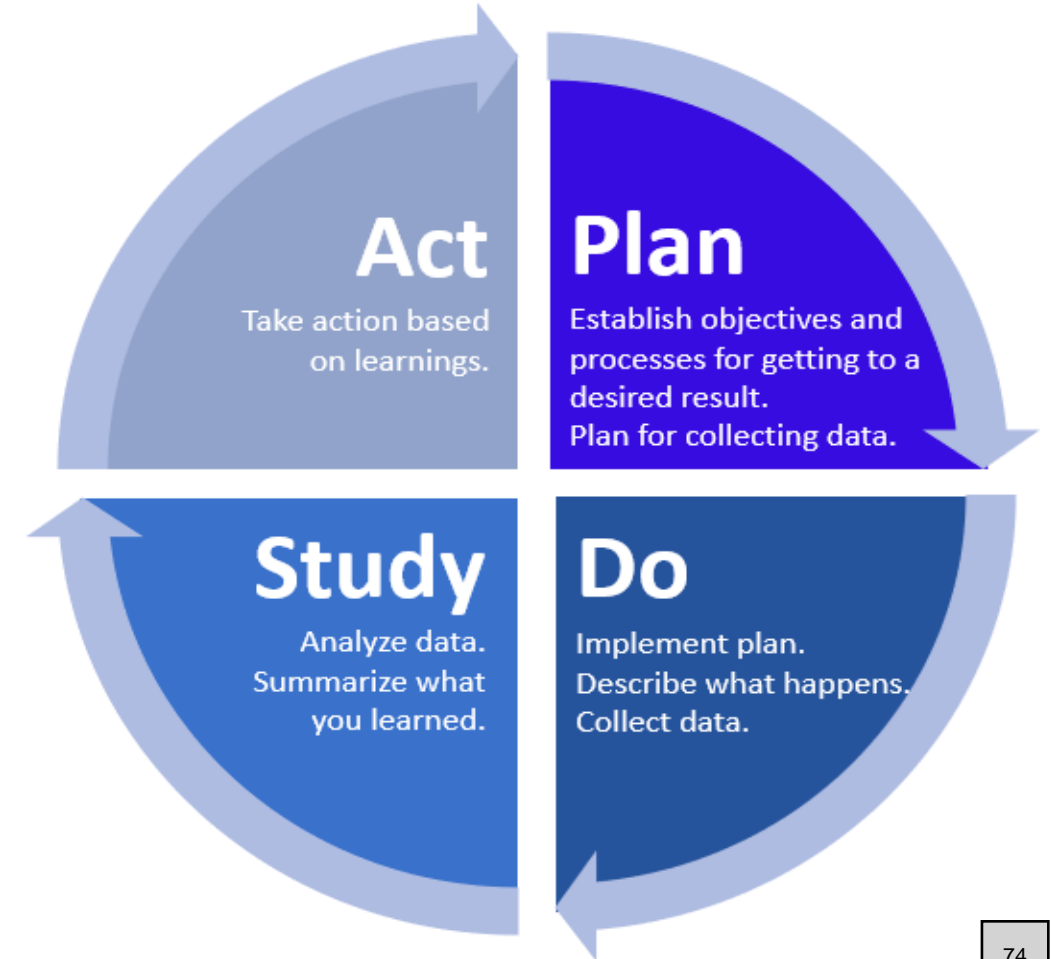
# Continuous Quality Improvement

April 8, 2024



# What is Continuous Quality Improvement (CQI)?

Continuous quality improvement is an intentional approach for both learning and driving improvements that will enable us to achieve better outcomes.



# Our Vision for CQI

Through the CQI process, the Trust's seeks to:

- ★ Intentionally **review** and **reflect** on performance.
- ★ Generate **learnings** and collaborative **problem solving**.
- ★ Better understand **how to support** organizations.
- ★ Identify **supports** and **resources** to improve the system overall.
- ★ **Improve** processes, service delivery, and **outcomes**.





# How will CQI help us?

The goal is to build a continuous quality improvement cycle from which we can learn and improve and ultimately build better, more efficient system for serving children.

- Organizations will have an opportunity to **review** their performance and **reflect** on their strengths and weaknesses to strategize and course-correct.
- The Trust and funded organizations have a **shared communication tool** and **process** to discuss programmatic effectiveness and performance.
- The Trust will work **in collaboration** with programs to **support the growth and improvement**.

This **research** is really going to help move our field forward.



This **evaluation** is really going to help our program become more effective.





# CQI Tool – Components & Items

Component	Item	Trust Staff
Fiscal	Use of Funding Allocation: Mastering = 90% or more Advancing = 60-89% Emerging = Less than 60%	Fiscal
Operations	Communication with the Trust.	Contract Manager
	Acknowledgement of Funding Support.	Contract Manager
Population Focus	Program is serving the Intended Population.	Contract Manager
Service Delivery	Program is being implemented with quality and according to the contract specifications.	Contract Manager
Performance Measures	Performance met on established targets: Mastering = All measures met. Advancing = 80-99% of measures met. Emerging = Less than 80% of measures met.	Evaluation
Data Quality	Data is complete and accurate.	Evaluation
	Data was submitted on-time.	Evaluation

# CQI Report

- Program Name and Description
- Program Scorecard

Rating	Definition
Mastering	Performance <b>exceeds</b> contract requirements.
Advancing	Performance <b>meets</b> contract requirements.
Emerging	Performance <b>needs improvement</b> .

- Results Summary
- Feedback from CTAC staff



## 13581 - Example Parenting Program

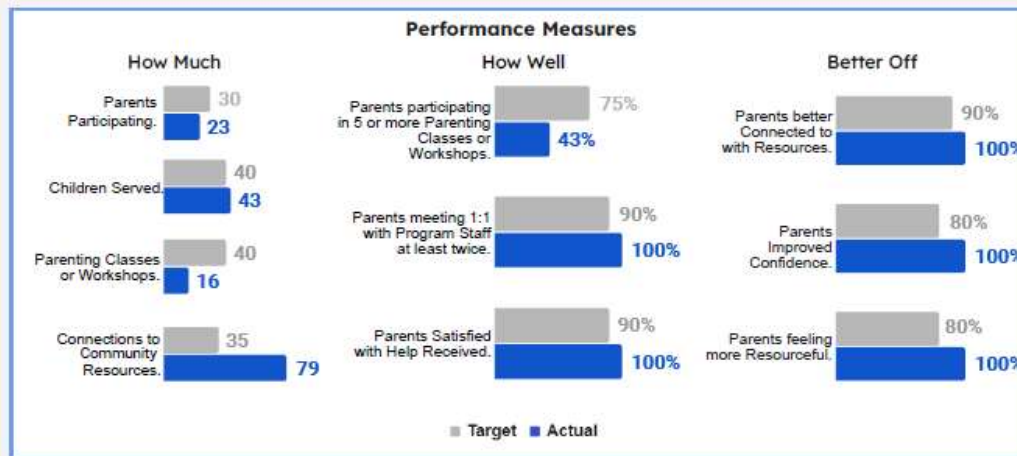
Funded Since: FY2020

**Program Description** Example Parenting Program aims to serve a wide range of needs for young parents and their children. Emphasis is placed on creating a welcoming, supportive, and accessible environment for young parents to get the skills and resources necessary to provide their child with the nurturing and healthy life they need to meet developmental milestones. This will be accomplished through provision of Parenting Classes and/or Workshops, Intensive Case Management Services/Service Linkage/Wrap-Around Support Services, and Routine 1:1 Meetings.

Program Scorecard	
Component	Rating
Fiscal	Advancing
Operations	Advancing
Performance Measures	Emerging
Population Focus	Mastering
Service Delivery	Mastering
Data Quality	Emerging

## FY2023 - Results Summary

Fiscal	Operations	Data Quality
\$ Spent: <b>\$90,056</b>	Communications: Advancing	Data Quality: Emerging
\$ Allocated: <b>\$104,800</b>	Acknowledgement: Advancing	Data Timeliness: Advancing
Use of Funding: 86%		



### Areas for Improvement and Feedback from CTAC Staff:

**Performance Measures** - Provider met or exceeded 7 out of 10 performance measures assessed (70%). The program has largely been driven by the desires and needs of participants per discussion with program staff. Parents were more wanting of one-on-one versus group sessions due to schedules, transportation, and to address individual needs. Parents also had more interest in growth/self-sufficiency versus parenting classes. Measures and targets were revised accordingly for the FY2024 contract.

**Data Quality** - Initial reporting submitted had missing information on several performance measures. Data was provided after meeting with program staff. Data was submitted on-time, but incomplete and provided after program discussion.

**Service Delivery** - Leadership continues to show their ability to adapt to several variables, demonstrated by services continuing to be provided through external challenges. This is a success.

# CQI Report

- CQI Purpose
- Component Overview
  - Component Definitions
  - Rating Received is Indicated

**Mastering**

**Advancing**

**Emerging**



Item 10.

The Children's Trust of Alachua County CQI Report		
<b>Purpose of the Tool and Rating Guidelines</b>		
The purpose of CQI is to: <ul style="list-style-type: none"> <li>• Intentionally review and reflect on performance.</li> <li>• Generate learnings and collaborative problem solving.</li> <li>• Identify support and resources to improve the system overall.</li> <li>• Improve administrative processes, service delivery, and outcomes.</li> </ul>		
<b>CQI Component Overview</b>		
<b>Fiscal</b>		
Item	Item Detail	Rating Options
Use of Funding Allocation	The percent of Children's Trust funding expended by the program relative to the awarded amount.  Use of Funding = \$ Spent / \$ Allocated	Mastering = 90% or more of award expended. <b>Advancing = Between 60-89% expended.</b> Emerging = Less than 60% of award expended.
<b>Operations</b>		
Item	Item Detail	Rating Options
Communication with the Trust	Program maintains a working email address and responds within 3 business days from the time the email was received; notifies the Trust Contract Manager of any changes in e-mail, staff, Board of Directors, postal mailing address, etc. within twenty-four (24) hours of the change; has included Trust Contract Manager in any mailing lists utilized for the purpose of announcements, status reports, and the like.	Mastering = Communication with Trust staff exceeds contract requirements. <b>Advancing = Communication with Trust staff meets contract requirements.</b> Emerging = Communication with Trust staff does not meet contract requirements.
Funding Acknowledgement	Provider acknowledges the Trust's support as specified on the Trust website, including (but not limited to): <ul style="list-style-type: none"> <li>• Trust logo on website with live link</li> <li>• Trust logo included in email signature</li> <li>• Award acknowledgements in media or social media posts</li> </ul> <a href="http://childrenstrustofalachua.com/us/programs/page/provider-resources">childrenstrustofalachua.com/us/programs/page/provider-resources</a>	Mastering = Multiple, on-going efforts to acknowledge the Trust as specified (& beyond). <b>Advancing = Specific efforts are made to acknowledge Trust support.</b> Emerging = More effort is needed in acknowledging the Trust's support.
<b>Population Focus</b>		
Item	Item Detail	Rating Options
Target Population	Population being served is in line with contract requirements. This varies by initiative, one or more of the specifications below may be used to rate if the intended population was served. <ul style="list-style-type: none"> <li>• Alachua County Residency</li> <li>• Participant Age</li> <li>• Scholarship Eligibility</li> </ul>	Mastering = All participants served met the eligibility criteria stipulated in the contract. Advancing = Between 90-99% of participant meets the eligibility criteria stipulated. Emerging = Less than 90% of the participants met eligibility stipulated.
<b>Service Delivery</b>		
Item	Item Detail	Rating Options
Site Visit and Program Monitoring	Program is being implemented with quality and according to specification in the contract, including actions to promote program quality and safety. This varies by initiative, in some instances, one or more of the specifications below may be used to rate this item. <ul style="list-style-type: none"> <li>• Staff to Youth Ratio</li> <li>• Delivery of Activities</li> <li>• Staff Training/Credentials</li> </ul>	Mastering = Service delivery & administrative implementation is exceptional / exceeds contract requirements. Advancing = Service delivery & administrative implementation meets requirements. Emerging = Service delivery and program implementation need improvement.

# CQI Report

- Component Overview (continued)
  - Component Definitions
  - Rating Received is Indicated
  
- Provider Reflection



## CQI Component Overview

Performance Measures		
Item	Item Detail	Rating Options
Performance Measures	<p>Performance measures express shared goals and ways of measuring whether anticipated results and outcomes are achieved. CTAC uses <a href="#">Results Based Accountability</a>, which is a framework for defining success measures based on:</p> <ul style="list-style-type: none"> <li>• <b>How Much?</b> (quantity)</li> <li>• <b>How Well?</b> (quality)</li> <li>• <b>Is Anyone Better Off?</b> (impact)</li> </ul>	<p>Mastering = All measures met.</p> <p>Advancing = 80-99% of measures met.</p> <p>Emerging = Less than 80% of measures met.</p>

Data Quality		
Item	Item Detail	Rating Options
Data Quality	<p>Quality data is complete, accurate, and describes in sufficient detail the program performance as requested. This often considers demographics, attendance/participation, and survey completion. Data collection requirements, processes, deliverables, and due dates are outlined in the contract.</p>	<p>Mastering = Data quality is exceptional and provides or allows for meaningful insights and analysis of impact.</p> <p>Advancing = Data quality is complete, accurate, and provides necessary details on the program's performance as requested.</p> <p>Emerging = Data is incomplete, contains errors, or does not provide needed information to determine program performance.</p>
Data Timeliness	Data is submitted as outlined in the contract	<p>Advancing = Data was submitted on or before the due date.</p> <p>Emerging = Data was submitted after the due date.</p>

## Provider Reflection

Were there any notable challenges that impacted your meeting operational or programmatic goals? If so, please describe these challenges.

Example Parenting has what would be considered to be a low staff turnover rate. Unfortunately, we had turnover in our Parenting Coordinator position during this fiscal year. One coordinator had serious health problems and resigned to address her health needs. Another coordinator resigned to take care of her aging mother who had an unforeseen health crisis. This impacted operational and programmatic goals significantly.

What are some areas of opportunity? What additions or revisions are you planning to enhance your program within the next program year? Please let us know how the Trust and its staff can support you.

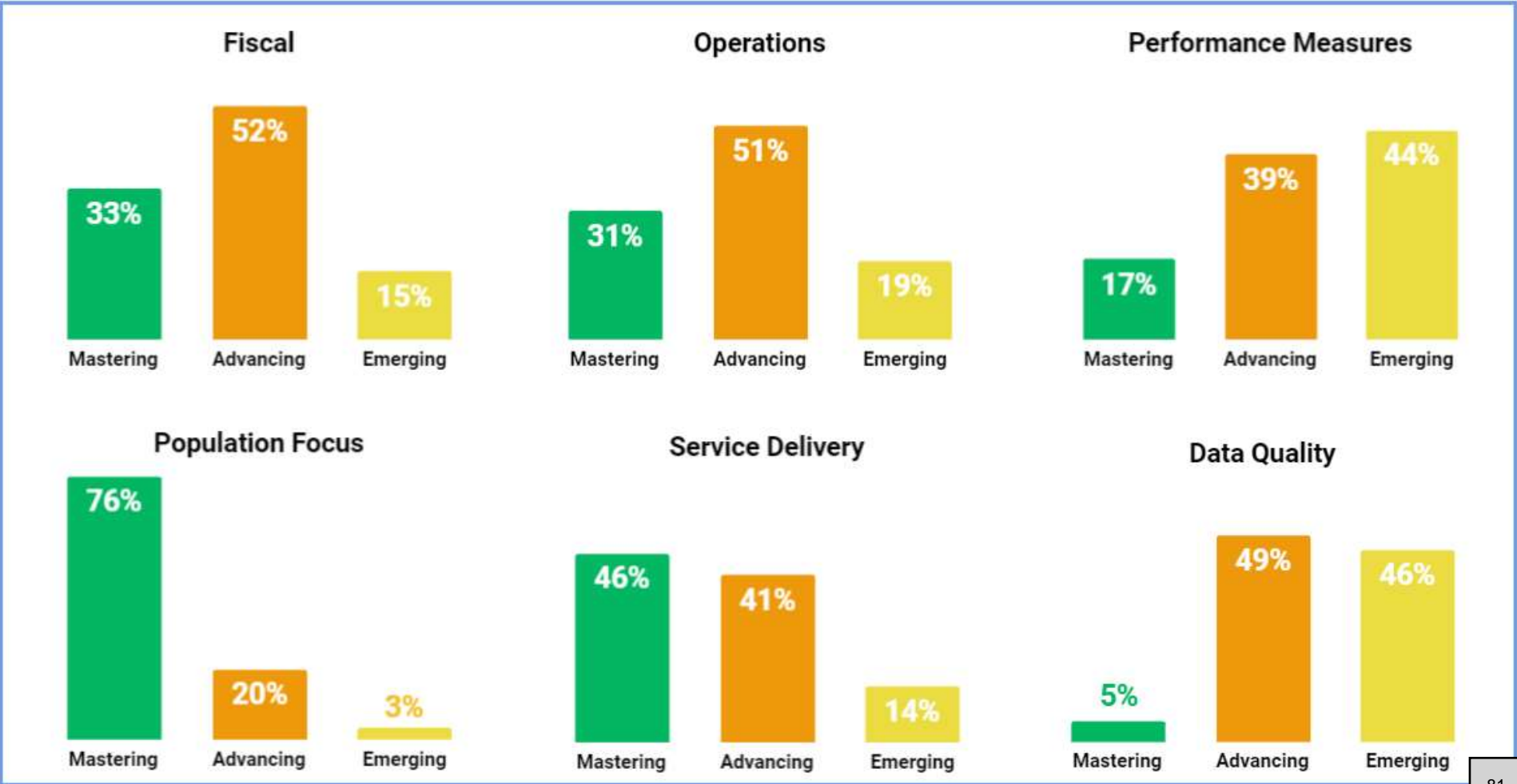
Young people continue to face growing challenges related to community violence, housing, education and employment. We see an opportunity to continue helping them, their children, and their families address these challenges. With small organizations like ours it would be helpful if the Trust would be flexible within budget line items so we could have staff cover duties when we have unexpected staff changes.



# CQI Overall Results

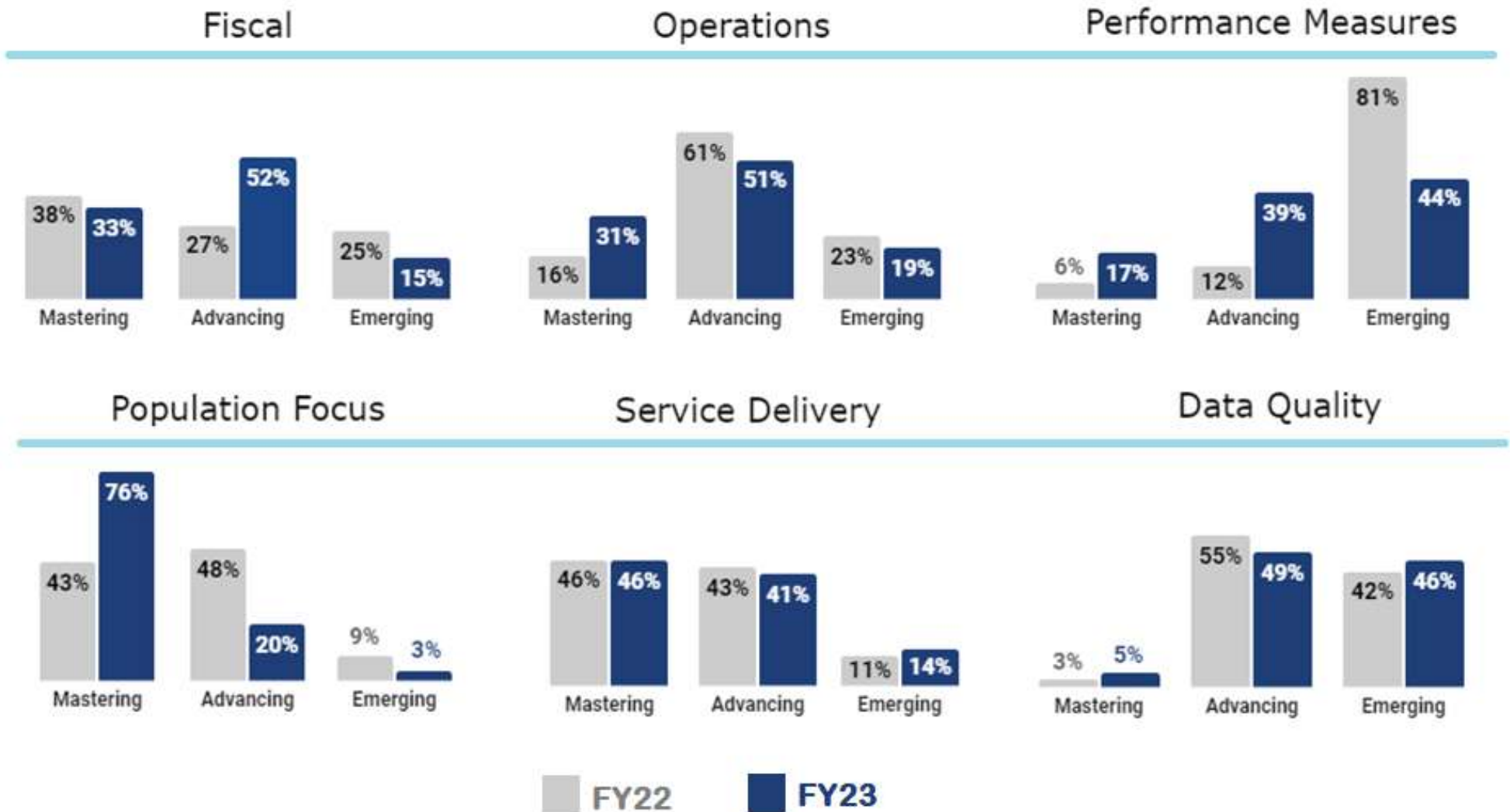
## The Children's Trust of Alachua County CQI Overall Results: FY2023

Total Number of Programs	Total Number of Organizations
<b>59</b>	<b>45</b>
Program Funding Allocation	
<b>\$6,521,121</b>	
Actual Expenditures	
<b>\$5,169,092</b>	
<b>79%</b>	
 <p><b>CHILDREN'S TRUST OF ALACHUA COUNTY</b></p>	



# The Children's Trust of Alachua County

## CQI Results FY22 vs FY23

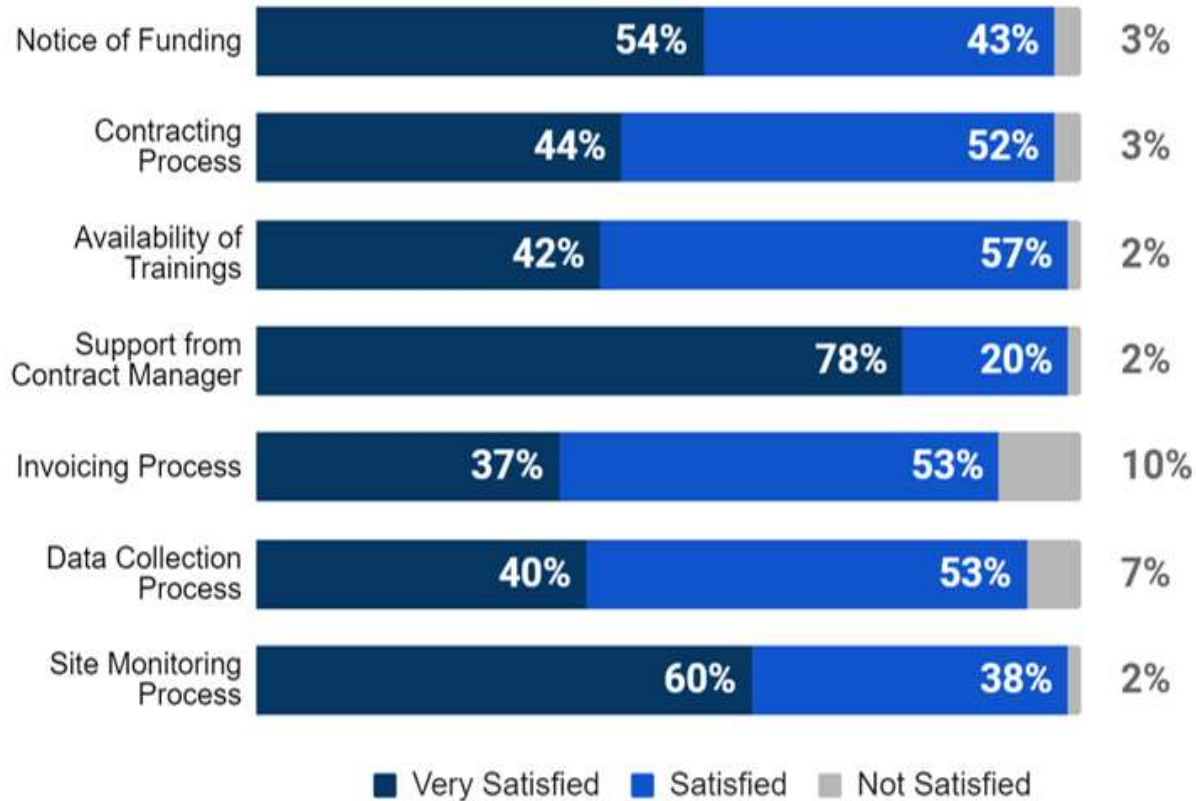


# Provider Feedback Supports our CQI

## Provider Feedback for the Trust

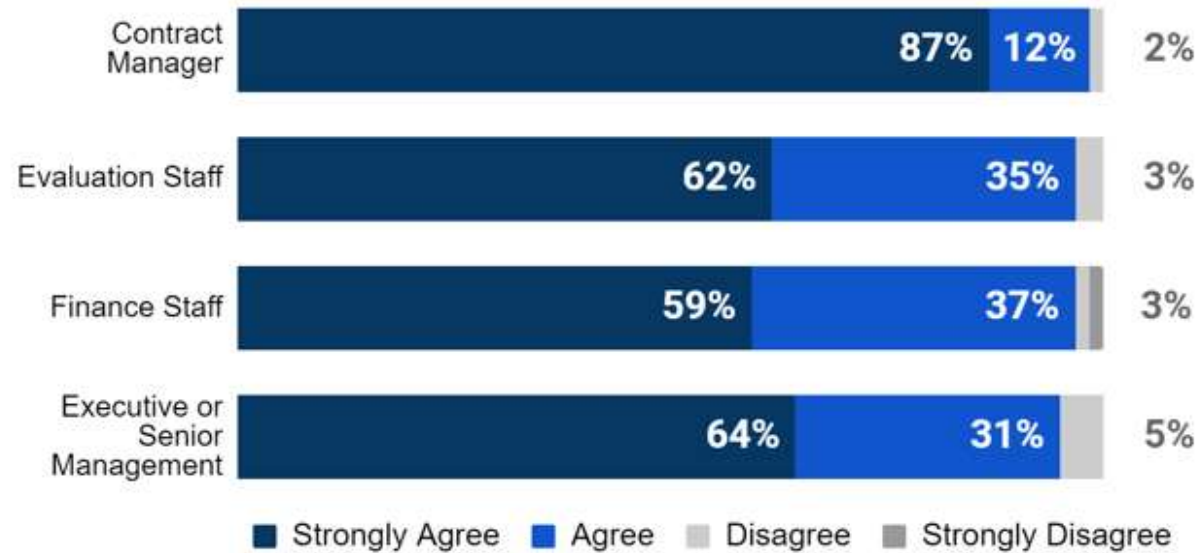
### Children's Trust Processes

In terms of your program's interaction with the Children's Trust, please indicate your experience with the following:



### Relationship with Children's Trust Staff

I feel listened to when communicating with the following Trust staff:

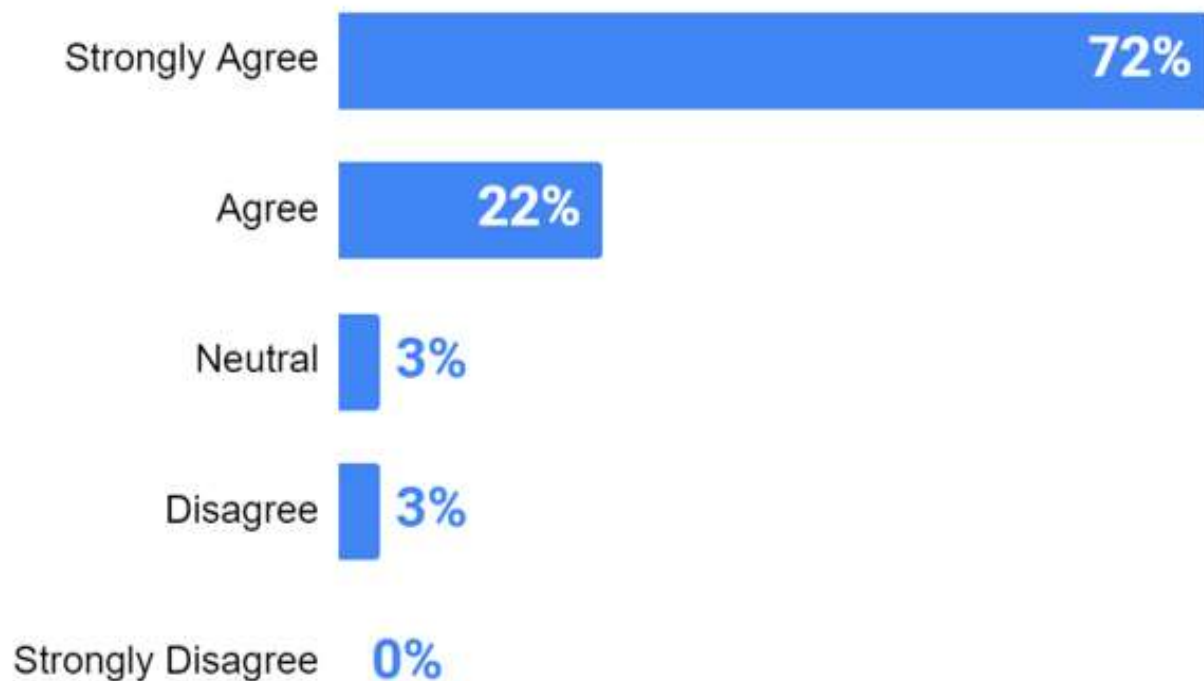




**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

# 94% of providers are satisfied with the Children's Trust.

## Overall, I am satisfied with the Children's Trust.



# CQI Process Timeline





# Key Insights from CQI Results:

- CQI timing driven by contract term.
- Hiring and retaining staff is a key challenge.
- Process is working as intended.



# The Children's Trust of Alachua County

## CQI Report

Item 10.

### 13581 - Example Parenting Program

Funded Since: FY2020

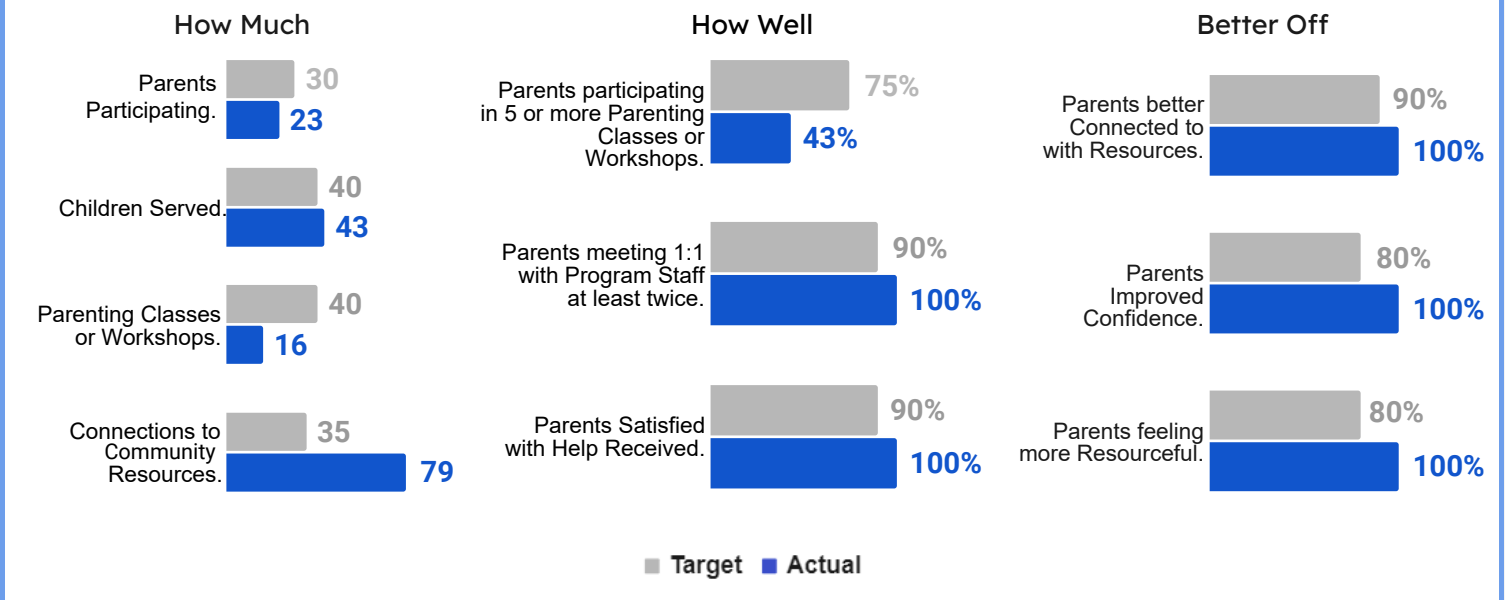
**Program Description** Example Parenting Program aims to serve a wide range of needs for young parents and their children. Emphasis is placed on creating a welcoming, supportive, and accessible environment for young parents to get the skills and resources necessary to provide their child with the nurturing and healthy life they need to meet developmental milestones. This will be accomplished through provision of Parenting Classes and/or Workshops, Intensive Case Management Services/Service Linkage/Wrap-Around Support Services, and Routine 1:1 Meetings.

Program Scorecard	
Component	Rating
Fiscal	Advancing
Operations	Advancing
Performance Measures	Emerging
Population Focus	Mastering
Service Delivery	Mastering
Data Quality	Emerging

### FY2023 - Results Summary

Fiscal		Operations		Data Quality	
\$ Spent	\$90,056	Communications	Advancing	Data Quality	Emerging
\$ Allocated	\$104,800	Acknowledgement	Advancing	Data Timeliness	Advancing
Use of Funding	86%				

### Performance Measures



#### Areas for Improvement and Feedback from CTAC Staff:

**Performance Measures** - Provider met or exceeded 7 out of 10 performance measures assessed (70%). The program has largely been driven by the desires and needs of participants per discussion with program staff. Parents were more wanting of one-on-one versus group sessions due to schedules, transportation, and to address individual needs. Parents also had more interest in growth/self-sufficiency versus parenting classes. Measures and targets were revised accordingly for the FY2024 contract.

**Data Quality** - Initial reporting submitted had missing information on several performance measures. Data was provided after meeting with program staff. Data was submitted on-time, but incomplete and provided after program discussion.

**Service Delivery** - Leadership continues to show their ability to adapt to several variables, demonstrated by services continuing to be provided through external challenges. This is a success.

# The Children's Trust of Alachua County

## CQI Report

Item 10.

### Purpose of the Tool and Rating Guidelines

The purpose of CQI is to:

- Intentionally review and reflect on performance.
- Generate learnings and collaborative problem solving.
- Identify support and resources to improve the system overall.
- Improve administrative processes, service delivery, and outcomes.



### CQI Component Overview

Fiscal		
Item	Item Detail	Rating Options
Use of Funding Allocation	The percent of Children's Trust funding expended by the program relative to the awarded amount.	Mastering = 90% or more of award expended.
	Use of Funding = \$ Spent / \$ Allocated	Advancing = Between 60-89% expended.
		Emerging = Less than 60% of award expended.
Operations		
Item	Item Detail	Rating Options
Communication with the Trust	Program maintains a working email address and responds within 3 business days from the time the email was received; notifies the Trust Contract Manager of any changes in e-mail, staff, Board of Directors, postal mailing address, etc. within twenty-four (24) hours of the change; has included Trust Contract Manager in any mailing lists utilized for the purpose of announcements, status reports, and the like.	Mastering = Communication with Trust staff exceeds contract requirements.
		Advancing = Communication with Trust staff meets contract requirements.
		Emerging = Communication with Trust staff does not meet contract requirements.
Funding Acknowledgement	Provider acknowledges the Trust's support as specified on the Trust website, including (but not limited to): <ul style="list-style-type: none"> <li>• Trust logo on website with live link</li> <li>• Trust logo included in email signature</li> <li>• Award acknowledgements in media or social media posts</li> </ul> <a href="http://childrenstrustofalachuacounty.us/programs/page/provider-resources">childrenstrustofalachuacounty.us/programs/page/provider-resources</a>	Mastering = Multiple, on-going efforts to acknowledge the Trust as specified (& beyond).
		Advancing = Specific efforts are made to acknowledge Trust support.
		Emerging = More effort is needed in acknowledging the Trust's support.
Population Focus		
Item	Item Detail	Rating Options
Target Population	Population being served is in line with contract requirements.	Mastering = All participants served met the eligibility criteria stipulated in the contract.
	This varies by initiative, one or more of the specifications below may be used to rate if the intended population was served. <ul style="list-style-type: none"> <li>• Alachua County Residency</li> <li>• Participant Age</li> <li>• Scholarship Eligibility</li> </ul>	Advancing = Between 90-99% of participant meets the eligibility criteria stipulated.
		Emerging = Less than 90% of the participants met eligibility stipulated.
Service Delivery		
Item	Item Detail	Rating Options
Site Visit and Program Monitoring	Program is being implemented with quality and according to specification in the contract, including actions to promote program quality and safety.	Mastering = Service delivery & administrative implementation is exceptional / exceeds contract requirements.
	This varies by initiative, in some instances, one or more of the specifications below may be used to rate this item. <ul style="list-style-type: none"> <li>• Staff to Youth Ratio</li> <li>• Delivery of Activities</li> <li>• Staff Training/Credentials</li> </ul>	Advancing = Service delivery & administrative implementation meets requirements.
		Emerging = Service delivery and program implementation need improvement.



### CQI Component Overview

Performance Measures		
Item	Item Detail	Rating Options
Performance Measures	<p>Performance measures express shared goals and ways of measuring whether anticipated results and outcomes are achieved. CTAC uses <a href="#">Results Based Accountability</a>, which is a framework for defining success measures based on:</p> <ul style="list-style-type: none"> <li><b>How Much?</b> (quantity)</li> <li><b>How Well?</b> (quality)</li> <li><b>Is Anyone Better Off?</b> (impact)</li> </ul>	<p style="background-color: #d9d9d9;">Mastering = All measures met.</p> <p style="background-color: #d9d9d9;">Advancing = 80-99% of measures met.</p> <p style="background-color: #ffff00;">Emerging = Less than 80% of measures met.</p>

Data Quality		
Item	Item Detail	Rating Options
Data Quality	<p>Quality data is complete, accurate, and describes in sufficient detail the program performance as requested. This often considers demographics, attendance/participation, and survey completion. Data collection requirements, processes, deliverables, and due dates are outlined in the contract.</p>	<p style="background-color: #d9d9d9;">Mastering = Data quality is exceptional and provides or allows for meaningful insights and analysis of impact.</p> <p style="background-color: #d9d9d9;">Advancing = Data quality is complete, accurate, and provides necessary details on the program's performance as requested.</p> <p style="background-color: #ffff00;">Emerging = Data is incomplete, contains errors, or does not provide needed information to determine program performance.</p>
Data Timeliness	Data is submitted as outlined in the contract	<p style="background-color: #ff9900;">Advancing = Data was submitted on or before the due date.</p> <p style="background-color: #d9d9d9;">Emerging = Data was submitted after the due date.</p>

### Provider Reflection

**Were there any notable challenges that impacted your meeting operational or programmatic goals? If so, please describe these challenges.**

Example Parenting has what would be considered to be a low staff turnover rate. Unfortunately, we had turnover in our Parenting Coordinator position during this fiscal year. One coordinator had serious health problems and resigned to address her health needs. Another coordinator resigned to take care of her aging mother who had an unforeseen health crisis. This impacted operational and programmatic goals significantly.

**What are some areas of opportunity? What additions or revisions are you planning to enhance your program within the next program year? Please let us know how the Trust and its staff can support you.**

Young people continue to face growing challenges related to community violence, housing, education and employment. We see an opportunity to continue helping them, their children, and their families address these challenges. With small organizations like ours it would be helpful if the Trust would be flexible within budget line items so we could have staff cover duties when we have unexpected staff changes.

**File Attachments for Item:**

11. Approval of Youth Health RFP - To expand access to quality healthcare services for children and youth of families who are residents of Alachua County

**Item:**

Youth Health RFP 2024-01

**Requested Action:**

- 1) The Trust is asked to approve the release of RFP 2024 - 01
- 2) The Trust is asked to approve the allocation of \$600,000 for Youth Health
- 3) The Trust is asked to authorize Executive Director Kiner to appoint a review team of members with subject matter expertise.

**Background:**

The Trust Board approved Strategic plan 2023-2026 as a road map to guide service delivery planning and fund investment for children, youth, and their families. The strategic plan consists of three goals, one of them being that children and youth are healthy and have nurturing caregivers and relationships. The Youth Health RFP is a direct result of Goal 1. Staff have facilitated internal planning meetings, two community listening sessions for providers and community/families, disseminated youth and adult surveys, and held one Board workshop.

Today's presentation will consist of a review of the Youth Health RFP scope, to include final decisions made during the board Workshop.

**Attachments:**

Resolution 2024-02  
Exhibit A - Youth Health RFP Scope  
Youth Health RFP PowerPoint

**Programmatic Impact:**

Goal 1: Children and youth are healthy and have nurturing caregivers and relationships.

**Fiscal Impact:**

\$600,000

**Recommendation:**

Staff recommends approval



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**CHILDREN'S TRUST**  
**OF ALACHUA COUNTY**

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Youth Health RFP 2024-01

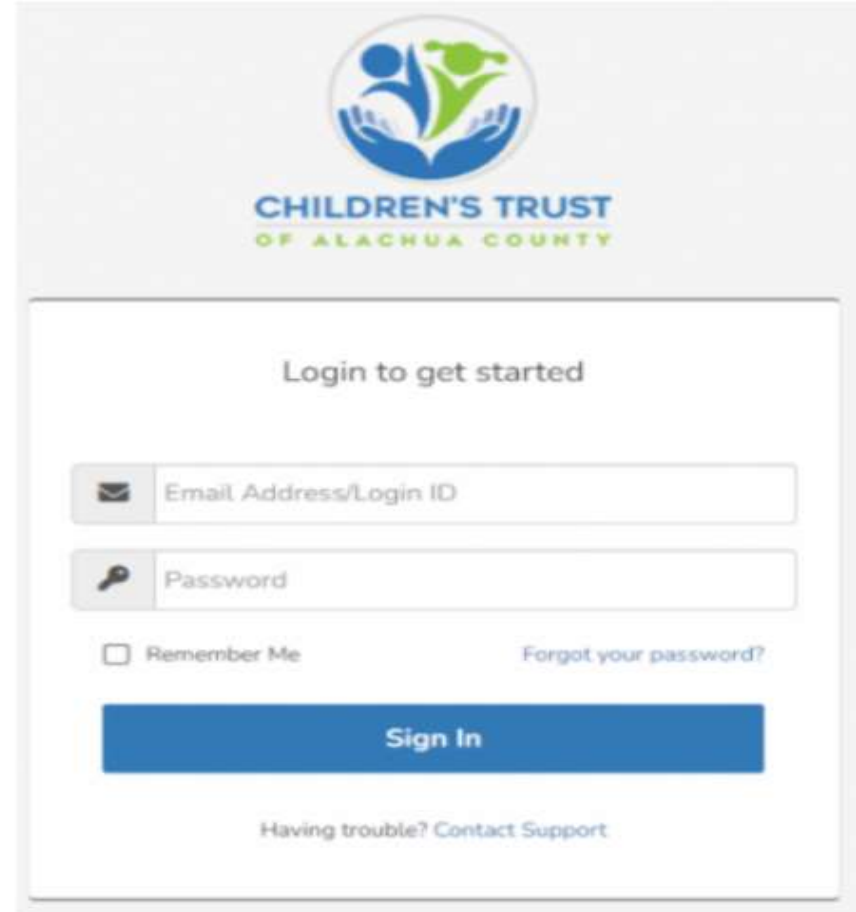
April 8, 2024



# Introduction

Expand access to quality healthcare services for children and youth of families who are residents of Alachua County, in the following areas:

1. Dental care & education
2. Increase access to healthcare services in rural communities, via mobile health clinics
3. Existing wellness or healthcare navigator programs



The screenshot shows the login interface for the Children's Trust of Alachua County. At the top, there is a logo featuring two stylized figures (one blue, one green) being held by two hands, with the text "CHILDREN'S TRUST OF ALACHUA COUNTY" below it. The main heading is "Login to get started". Below this, there are two input fields: "Email Address/Login ID" and "Password". There is a "Remember Me" checkbox and a "Forgot your password?" link. A prominent blue "Sign In" button is centered below the fields. At the bottom, there is a link for "Having trouble? Contact Support".

# Introduction

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## Submission Timeline

- Release date
- Cone of silence
- Bidders' conference & application training
- Office Hours
- RFP questions
- Review period
  - Provider Presentations
- Funding recommendation & approval
- Cone of silence ends
- Contract negotiation

## Youth Health RFP Contact

- Project Manager
  - Kristy Goldwire, Director of Program Operations
  - Demetrica Tyson, Program Specialists



# Minimum Qualifications

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- Services must take place within Alachua County
- Must be currently qualified to conduct business in the State of Florida
- Can not be a charter school approved by any public-school system in the State of Florida
- Must previously or currently have a structure in place for the service proposed



# Youth Health RFP

## Overview of Solicitation

- Allocation: \$600,000
- Target: Children and youth
- Service Location: Alachua County

## Terms of Service

- October 1, 2024– September 30, 2025
- Renewal opportunities
  - October 1, 2025– September 30, 2026
  - October 1, 2026– September 30, 2027







## Youth Health RFP Dental Care & Education

Pediatric dental care, ages 1-18

Community based setting

Nontraditional service times

Serve on local community  
health/dental taskforce

Dental care Community Health  
Workers

- Education and awareness
- Coordination of care & insurance
- Connecting to resources

# Youth Health RFP Healthcare Services in Rural Communities

## Mobile Health Clinics & Healthcare Providers

- Rural communities
- Health & developmental screenings
- Physical examinations
- Vaccinations
- Reduce health disparities
- Community Health Workers
  - Addressing healthcare literacy
  - Coordination of care & insurance
  - Connecting to resources



# Youth Health RFP Wellness & Healthcare Navigators

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Existing community health & wellness program

Community based

Captive audience

Link to resources

Building family rapport



# Evaluation Criteria



Item 11.

**CHILDREN'S TRUST**  
OF ALACHUA COUNTY

Past Experience  
Project Plan  
Agency Capacity  
Budget

Application Score	Phase One
80 - 100	The top 3 applicants from each healthcare initiative will move to Phase two
70-79.9	
69.9 and below	
Bonus Points	<p><b>Ten bonus</b> points will be applied for each of the following rural communities</p> <ul style="list-style-type: none"> <li>• Archer</li> <li>• Hawthorne</li> <li>• Waldo</li> </ul> <p><b>Five bonus</b> points will be applied to proposals that include community collaboration</p>
Interviews	Phase Two
Provider Presentation 0-10	Up to ten points may be awarded
Funding recommendations	Funding will be awarded to the highest scoring providers. Award amount is contingent upon available funding and final contract negotiation



# RFP - Submission Instructions

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- Attachment 1 – Current 990 form or Organization Annual Audit
- Attachment 2 - Florida Medical License
- Attachment 3 – Electronic Logo in JPG format (used to promote program)
- Attachment 4 – Proof of active Legal Status from Sunbiz.org  
(<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>)
- Attachment 5 – Medicaid application status or Medicaid provider approval notification and Medicaid number
- Attachment 6 – Two reference letters from local partners. Letters should include details of partnership and need for proposed services
- Attachment 7 – Most recent Medicaid Program Integrity Audit

All completed applications (including forms and attachments) shall be submitted via the CTAC SAMIS System by deadline.

# Recommendations

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- 1) The Trust is asked to approve Resolution 2024-02 and the release of RFP 2024-01
- 2) The Trust is asked to authorize \$600,000 for the Youth Health RFP
- 3) The Trust is asked to authorize Executive Director to appoint a review team of members with subject matter expertise

**C. Solicitation Timeline – Youth Health RFP**

Item 11.

EVENT	DATE / DUE DATE
Release of the competitive solicitation and begin the Cone of Silence	April 11, 2024
Bidders' Conference and Application Training (attendance is highly recommended)  Virtual: Insert registration link 9am: <a href="https://us02web.zoom.us/meeting/register/tZwkf-Ctrj8tHtxcZMHhZJFn2kq9jc6sdT7d">https://us02web.zoom.us/meeting/register/tZwkf-Ctrj8tHtxcZMHhZJFn2kq9jc6sdT7d</a>  10am: <a href="https://us02web.zoom.us/meeting/register/tZ0tdOmrrzMuHtLe-d_Du5CCccEhPHC_5r3V">https://us02web.zoom.us/meeting/register/tZ0tdOmrrzMuHtLe-d_Du5CCccEhPHC_5r3V</a>	April 22, 2024 9 AM to 11:00 PM – Bidders’ Conference & Application Training April 22, 2024 6:00 PM to 8:00 PM – Bidders’ Conference & Application Training
Last day to submit written questions	May 9, 2024, 3:00 PM
Final response to all written questions posted	May 13, 2024, 3:00PM
Office hours for technical support	May 2, 2024 May 22, 2024
<b>Application submission deadline</b>	<b>May 30, 2024, 3:00 PM</b>
Public Opening of bids (Public Meeting) Virtual: Insert registration link	May 30, 2024, 4:00 PM
Application review period Required interviews (Location to be determined) Review team – final score deliberation (Public Meeting) Virtual: Insert registration link	May 30– June 13, 2024 June 13 – June 27, 2024 July 8 - 12, 2024
Funding recommendations released – (Trust Board Meeting Packet)	August 5, 2024, TBD
The Children’s Trust of Alachua County Board Meeting Review funding recommendations Location: To be determined	August 12, 2024, 4:00PM
End cone of silence; Appeal process begins	August 12, 2024
Contract negotiations begin	August 15, 2024
Contracts begin	October1, 2024

**SECTION 2: FUNDING OPPORTUNITY**

**A. Overview of Solicitation**

By approval of Resolution 2024-02 on April 8, 2024. The CTAC seeks qualified providers to offer services that increase access to comprehensive healthcare for children and youth in Alachua County. CTAC intends to make multiple awards. The total allocation is \$600,000.

Successful applicants will be required to enter a contract with the CTAC for the services requested in this RFP within two weeks of the funding announcement. Organizations submitting a proposal must be prepared to use Item 11. standard contract form rather than its own contract form. A Model Contract for Services is attached to this RFP. The CTAC intends to award a contract substantially in the form of the attached Model Services Contract to the selected contractors.

## **B. Term of Services**

Successful applicants will be awarded contracts with anticipated service dates of October 1, 2024, through September 30, 2025. Contracts will be line-item reimbursement based on a budget approved by the CTAC. Successful applications are eligible for renewal for the following terms listed below:

- October 1, 2025 – September 30, 2026
- October 1, 2026 - September 30, 2027

## **C. Minimum Requirements to Bid**

Applicants can apply for funding based on the following requirements:

- a. All proposed services must take place within Alachua County.
- b. Applicant must be currently qualified to conduct business in the State of Florida.
- c. Applicant must not be a charter school approved by any public-school system in the State of Florida.
- d. Applicant must, previously or currently, have a structure in place for the services proposed.

## **D. Scope of Service**

The CTAC Seeks to expand access to quality healthcare services for children and youth of families who are residents of Alachua County. The CTAC will receive proposals from organizations that have experience providing direct healthcare services to children and youth, addressing preventative dental care and education. CTAC also seeks proposals from organizations that have the ability to address the healthcare needs of children and youth in rural communities in Alachua County, via a mobile health clinic and/or youth healthcare providers located in rural communities with the capacity to expand services to uninsured families and/or families who cannot afford and face barriers in accessing healthcare services. Lastly, the CTAC seeks proposals from organizations addressing access to wellness, care coordination and navigation of healthcare for children and youth. See specific requirements for each healthcare initiative below.

**Preventative Dental Care and Education:** Oral healthcare continues to be one of the greatest unmet needs for children and youth in Alachua County. The 23-24 Dental Screening for Alachua County's 3<sup>rd</sup> grade students indicates there is a high prevalence of children with urgent dental needs and many children with untreated cavities. To address local dental concerns for Alachua County's youth, applicants should propose preventative pediatric dental care for youth and children, ages 0-18. Applicants should incorporate ways to educate patients and their families about healthy dental practices. Services should be offered throughout the county and in community based settings, including rural communities. Services should be offered during traditional and non-traditional times to eliminate barriers to access. Applicants shall incorporate the Community Health Worker (CHW) model. CHW's should be used to provide education and awareness of healthy dental habits, care coordination, and connecting families to resources and insurance needs.

**Increased Healthcare Access for Rural Communities:** Mobile Health Clinic services have been found to increase healthcare accessibility and improve overall health outcomes. Mobile healthcare services serve as a supplement to the healthcare safety net by effectively targeting known gaps in the community. The CTAC seeks proposals from



organizations with mobile healthcare clinics. Applicants will deliver healthcare to youth and children ages 0-18 where they live, play, and go to school, breaking barriers such as transportation, provider shortages, and cost. Item 11. Funding this initiative, it is the Trust's goal to ensure families residing in rural communities have equal access to immunization, healthcare examinations and treatment, and other primary care services, including testing and treatment of sexual transmitted diseases, screening for risky behaviors, and contraception.

The CTAC will also accept proposals from healthcare providers currently located in rural communities, to offer services to uninsured children and youth and/or families who cannot afford and face barriers in accessing healthcare services. Applicants must be a current Medicaid provider or in the process of submitting an application to become a Medicaid provider. Successful applicants will have eight weeks after Board approval to complete Medicaid provider application. Applicants must also incorporate the CHW model and provide health education, care coordination, and connection to resources, including medical insurance. The intended goal is to refer and connect families to the most appropriate insurance plan and to help families establish relationships with primary care providers, increasing access to preventative routine care for uninsured children and youth. **Note: to be eligible for this component, provider must utilize the Medicaid rate for all children served.**

**Wellness and Healthcare Navigation:** Research has shown effective wellness programs can lead to a reduction of absenteeism, and healthcare costs. Wellness Navigators serve as a bridge between family and provider, building a rapport with student and parent and guiding them through the healthcare system to eliminate barriers that may otherwise prevent access to care. Funding for wellness navigators is to support existing community based health and wellness programs that are located in settings where there is a captive audience of children and youth. Proposals should detail current operations and location, target population, and navigation services offered. Applicants should be prepared to articulate model effectiveness and success. **Note: Funding is limited to wellness programs that are in operation and serving children and youth at the time of RFP release.**

All CTAC funded CHWs positions shall plan to participate in local cross training and local resource meetings. Funded proposals should expect to collaborate with CTAC Funded providers and serve on local committees and/or taskforce to assist with strengthening Alachua County's healthcare system for children and youth.

Funding from the CTAC cannot be used to supplement currently funded initiatives. Funds must be used to increase the number of individuals reached and/or the number of services provided. If renewed, current CTAC funded providers must show an increase in services numbers if requesting an increase in funding, beyond a 4% cost of living adjustment (COLA).

### **Collaboration**

It is expected that successful applicants will demonstrate effective partnerships with collaborative services that would contribute to positive experiences for youth. CTAC is also devoted to supporting collaborative partnerships by expanding free trainings. Applicants are strongly encouraged to take advantage of CTAC training opportunities. Please see training calendar at:

<https://www.childrenstrustofalachuacounty.us/programs/page/training-opportunities>.

### **Target Population:**

The target population for the Youth Health RFP is children and youth, ages 0-18, who reside in Alachua County. Applicants will be responsible for marketing and promotion of funded programming to ensure families are aware of the services offered.

## Service Locations

The CTAC will only fund programming that is within Alachua County.

**Preventative Dental Care and Education:** Dental care services should be located within Alachua County, including rural communities where gaps of services are identified. Services can be provided at schools, churches, community centers, childcare centers, etc.

**Increased Healthcare Access for Rural Communities:** Mobile health clinics and healthcare providers should be located in Alachua County's rural communities listed below.

- Alachua
- Archer\*
- Hawthorne\*
- High Springs
- La Crosse
- Micanopy
- Newberry
- Waldo\*

Providers servicing the rural communities marked with an asterisk will receive bonus points during the application review process.

**Wellness and Healthcare Navigation:** Navigation program location services should be located within Alachua County, serving children and youth in a setting where there is a captive audience of children and youth. Note:

### Staffing:

Applicants must include staffing needs for the proposed program. A description of each position and any required training, licenses, and/or degrees shall be provided. Applicants must demonstrate solid staff experience with similar services, including certifications and/or years of service.

Applicants must identify one program director to administer the program. This individual will serve as the primary contact for CTAC in all matters related to the program and contract. At the minimum, the program director will be responsible for managing and implementing the program as described to ensure contract responsibilities are met.

- **Background Screening:** All staff working in CTAC-funded programs must comply with Level 2 background screening and fingerprinting requirements in accordance with § 943.0542, Fla. Stat., § 984.01, Fla. Stat., § 435, Fla. Stat., § 402, Fla. Stat., § 39.001, Fla. Stat., and § 1012.465, Fla. Stat. as applicable. The program must maintain staff personnel files which reflect that a screening result was received and reviewed to determine employment eligibility prior to employment. An Affidavit of Good Moral Character must be completed prior to hire for each employee, volunteer, and subcontracted personnel who work in direct contact with children. Program providers will be required to re-screen each employee, volunteer and/or subcontractor every five (5) years. **Note: In the event that a staff member is disqualified, due to an ineligible background screen, they may request an exemption from disqualification by completing an Intent to Apply for Exemption from Disqualification.** <https://www.myflfamilies.com/services/background-screening/apply-exemption-disqualification>
- **Infant and Child CPR/First Aid:** Applicants must always have at least one staff member on-site with a current and valid certification in first aid training and infant and child cardiopulmonary resuscitation (CPR) procedures. CPR training may be classroom or online instruction and must include an on-site instructor-based

skills assessment that is documented by a certified CPR instructor. Documentation of the online course and on-site assessment must be maintained on file at the facility.

Item 11.

**Data Collection:**

All funded entities will be required to collect and report on the data specified during the contact term. The Trust recognizes the importance of data security and technology resources required to operate effectively and provide accurate reporting on outcomes. The Trust utilizes an online integrated data system, SAMIS, which the Contractor will input data on a monthly basis. The CTAC is devoted to working collaboratively with Contractors to ensure a shared understanding of data collection goals and processes. Monthly data entry is required to receive payment for services, though dedicating time weekly to review and enter data is a best practice. Contractors will report data on service provision, recipient demographics, survey, and quality metrics for monitoring and evaluation of outcomes overtime. Staff who collect participant data, specifically that which contains personally identifying information (PII), are required to take measures to protect and secure it consistent with the Trust’s [Data Collection and Management Policy as well as their own organizational policy](#). Contractors are expected to attend all trainings related to data collection, data system access, and appropriate system usage.

**Data and Reporting**

Participant Characteristics	
Data Requirement	Data Collection Method
<p><u>Participant Demographics</u>: Provider is expected to collect and provide aggregate reporting on demographic characteristics of children and youth served:</p> <ul style="list-style-type: none"> <li>▪ Residence City (must be Alachua County)</li> <li>▪ Residence ZIP (must be Alachua County)</li> <li>▪ Age</li> <li>▪ Race (i.e., American Indian or Alaskan, Asian, Black or African American, Pacific Islander, White, Multiracial, Other)</li> <li>▪ Ethnicity (i.e., Hispanic or Non-Hispanic)</li> <li>▪ Gender</li> <li>▪ Payor Source (i.e., health insurance / payment method)</li> </ul>	<p>Provider will submit Monthly and End of Year Reporting through the template provided by the Trust.</p>
<p><b>Why does the Trust collect participant characteristics?</b> Collecting demographic information helps us better understand the types of children and youth accessing services and whether we are reaching the intended population.</p>	
Service Provision / Participation	
Data Requirement	Data Collection Tool
<p><u>Service Provision / Participation</u>: Provider is expected to collect and provide reporting on services provided to children and youth:</p>	<p>Provider will submit Monthly and End of Year Reporting through the template provided by the Trust.</p>

<ul style="list-style-type: none"> <li>▪ Type of Service (e.g., dental, physical, health screening, vaccine, navigation services, etc.)</li> <li>▪ Number of Services</li> <li>▪ Date of Service</li> <li>▪ Location of Service</li> <li>▪ Service Referrals (if applicable)</li> </ul>	
<p><b>Why does the Trust collect data on service provision and participation?</b> Collecting participation data allows us to see how much services are received to determine the level of engagement in programming.</p>	
<p><b>Surveys / Assessments</b></p>	
<p>Data Requirement</p>	<p>Data Collection Tool</p>
<p><u>Survey / Assessment</u>: Provider is expected to conduct surveys with patients and/or their parents/guardians and encourage full participation to learn more about program impact and determine whether performance measures and outcomes are being met.</p> <ul style="list-style-type: none"> <li>▪ <b>Follow-up Satisfaction Survey</b></li> </ul>	<p>Provider and CTAC evaluator will collaboratively develop an agreed upon tool to conduct with patients and/or parents/guardians to determine satisfaction with quality of services, increased health awareness, practices, and service follow-up.</p> <p>The survey tool will be a contract deliverable due within the first month.</p> <p>The survey will be routinely administered to service recipients. Survey data will be submitted or made available to the Trust.</p>
<p><b>Why does the Trust require surveys?</b> The Trust is seeking survey data to learn about the quality, benefits, outcomes, as well as, to make improvements in future programming.</p>	

**Performance Measures**

Performance measures are an integral component of the agreement between the Trust and the Provider agency. Funding is made available to deliver the scope of service to achieve specific results. Performance measures establish shared goals and operational definitions for measuring whether anticipated results are achieved. CTAC uses Results Based Accountability, which is a framework for defining measures focusing on: Quantity (How Much?), Quality (How Well?), and Short-term or Direct Impact (Is anyone Better Off?)

<p><b>How Much?</b></p>
<p>Number of children receiving services (by type).</p>
<p>Number of services provided (by type).</p>

Number of locations served.
<b>How Well?</b>
Satisfaction with the services received.
Services are received in underserved Alachua County areas (and populations) that demonstrate need.
<b>Better Off?</b>
Children in need of a payor source are connected with a payor source.
Children in need of a health provider are connected with a provider.
Children are receiving routine and preventative care.
Improved health awareness and good health habits.

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**Note:** Performance measures will be based on the scope of service provided by the Contractor. Finalized performance measures, targets, and operational definitions will be determined during contract negotiations.

**Goal:** Children & Youth Are Healthy.

**Funding Strategy:** Ensure children receive health services.

**Outcomes Sought:**

- ↑ children and youth with a payor source for healthcare.
- ↑ children and youth with a primary care provider/medical home.
- ↑ children and youth receive routine and preventative care.
- ↑ health awareness and good health habits.

**Parent/Caregiver Consent:**

To inform parents/caregivers of some demographic and health insurance, eligibility for purposes of billing.

**E. Evaluation Criteria**

Each application will be evaluated against the following set of criteria.

Evaluation Criteria	Review Guidelines	Points Awarded
Past Experience	<ol style="list-style-type: none"> <li>1. Describe your current experience providing general healthcare services or wellness and healthcare navigation services to children and youth.</li> <li>2. Describe your experience providing general healthcare services to at-risk populations, such as low-income families. Include the number of children you have served in the past year.</li> </ol>	0-25

1. Identify the youth healthcare initiative that you are applying for:
  - **Preventative Dental Care and Education**
  - **Increased Healthcare Access for Rural Communities**
  - **Wellness and Healthcare Navigation**

**Preventative Dental Care and Education**

2. Describe your proposed project and how services will be implemented. Be sure to include project name, location/community where services will be provided, and the healthcare needs for the location you are servicing.
3. Describe the target population(s) you intend to reach. If awarded, include the number of children you intend to serve during the contract term, October 1, 2024 – September 30, 2025.
4. Describe how you will incorporate the Community Health Worker model into your proposed programming.
5. Describe your community engagement plan. Your plan should include detailed opportunities to engage the community and families you intend to serve.
6. Describe your collaborative efforts and how those efforts positively impact your services and improve the lives of the children you serve.

**Increased Healthcare Access for Rural Communities**

7. Describe your proposed project and how services will be implemented. Be sure to include project name, location/community where services will be provided, and the healthcare needs for the location you are servicing.
8. Describe the target population(s) you intend to reach. If awarded, include the number of children you intend to serve during the contract term, October 1, 2024 – September 30, 2025.
9. Describe how you will incorporate the Community Health Worker model into your proposed programming.
10. Describe your community engagement plan. Your plan should include detailed opportunities to engage the community and families you intend to serve.
11. Describe your collaborative efforts and how those efforts positively impact your services and improve the lives of the children you serve.
12. Attach Medicaid application status or Medicaid provider approval notification and Medicaid number.
13. Submit Florida Medical License.

	<p>14. Submit sliding scale payment fee for non-insured services.</p> <p><b>Wellness and Healthcare Navigation</b></p> <p>15. Describe your proposed project and how services will be implemented. Be sure to include project name, location/community where services will be provided, and the healthcare needs for the location you are servicing.</p> <p>16. Describe the target population(s) you intend to reach. If awarded, include the number of children you intend to serve during the contract term, October 1, 2024 – September 30, 2025.</p> <p>17. Describe how you will incorporate the Community Health Worker model into your proposed programming.</p> <p>18. Describe your community engagement plan. Your plan should include detailed opportunities to engage the community and families you intend to serve.</p> <p>19. Describe your collaborative efforts and how those efforts positively impact your services and improve the lives of the children you serve.</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">Item 11.</div>
Agency Capacity	1. Describe your staffing plan for the project along with staff qualifications.	0-25
Budget	<p>1. Detail the financial support, non-CTAC funds (from whom and amount) you receive for your proposed program. Including in-kind services your organization leverages. <b>Note: Ensure this information is included in the completed budget.</b></p> <p>2. Describe how CTAC funds will be used to expand your current program. This must include an increase in the number of services and individuals. <b>Note: Funding from the CTAC cannot be used to supplement currently funded or unfunded initiatives. Funds must be used to increase the number of individuals reached and/or the number of services provided. Current CTAC funded providers must show an increase in services numbers if requesting an increase in funding, beyond a 4% COLA.</b></p> <p>3. Complete budget and budget narrative in SAMIS</p> <p>4. Attach all CTAC required fiscal documents forms.</p> <ul style="list-style-type: none"> <li>• Copy of current 990 form</li> <li>• Organizational Annual Audit</li> </ul> <p>5. All Medicaid providers will need to submit their most recent Program Integrity Audit.</p>	0-25
		<b>Max points =100</b>

Application Score	Phase One
80 - 100	The top 3 applicants from each healthcare initiative will move to Phase two
70-79.9	
69.9 and below	
Bonus Points	<p><b>Ten bonus</b> points will be applied for each of the following rural communities</p> <ul style="list-style-type: none"> <li>• Archer</li> <li>• Hawthorne</li> <li>• Waldo</li> </ul> <p><b>Five bonus</b> points will be applied to proposals that include community collaboration</p>
Interviews	Phase Two
Provider Presentation 0-10	Up to ten points may be awarded
Funding recommendations	Funding will be awarded to the highest scoring providers. Award amount is contingent upon available funding and final contract negotiation

### Funding Restrictions

The following is a general list of restrictions. If there are items not on the list that you want to inquire about, please submit the scenario and/or question in writing to [Procurement@childrenstrustofalachuacounty.us](mailto:Procurement@childrenstrustofalachuacounty.us) during the question and answer period.

- **Improvements to buildings and/or land**  
Are not allowed.
- **Building maintenance and janitorial service**  
General building maintenance, including pest control, is not allowed for non-program areas.
- **Lawn maintenance**  
Not allowed.
- **Rent**  
Rent payments are authorized only if the location is where direct services are provided to program participants. Only the percentage of CTAC funds will be authorized for reimbursement. A calculation of the percentage must be provided.
- **Mortgage Payments/ Depreciation**  
Principle, interest, and/or depreciation payments are not allowed.
- **Utilities**  
Authorized only if used by program participants. If the building houses non-program participants (such as staff) the amount/percentage of utilities used for the program participants must be calculated and only that amount/percentage will be authorized for reimbursement.
- **Vehicles**  
The purchase of vehicles is not allowed.
- **Vehicle Fuel**  
Fuel is allowed only for program related transportation.
- **Vehicle Rental**  
Rental of a vehicle is allowed for transporting program participant(s) to a program-related event(s). Insurance and accessory coverage on rental vehicles are not billable.
- **General Transportation**  
Vehicle-related expenses are not allowed for the transportation of non- program participants.



- **Fundraising**  
Expenses for fundraising are not allowed.
- **Membership Fees or Dues**  
Membership fees or dues are not allowed.
- **Staff/Volunteer Gifts/Awards/Recognition/Bonuses**  
Gifts, awards or other expenses related to employee or volunteer celebration, recruitment, recognition events or activities are not allowed.
- **Communications**  
General office internet for employees is not an allowable expenditure; however, if the internet access is required for the program, then this would be allowed. Office phones and cell phones are allowed if they are used for the purpose of the program. Only the percentage of CTAC funds will be authorized for reimbursement. A calculation of the percentage must be provided.
- **Office Equipment/Furniture**  
Maintenance, purchase or rental of office equipment is not allowed.
- **Salaries/Benefits**  
Salaries/benefits for staff not assigned to directly deliver program services are only allowed in your indirect cost, which is 10% of your program budget.

## F. Review and Selection Process

The following is a general description of the process by which a contractor will be selected for award of a contract to perform the services described in this RFP:

1. Request for Proposals (RFP) is released to prospective contractors.
2. To help ensure that all prospective contractors are treated consistently during the selection process, all questions regarding this RFP, as well as CTAC's responses to the questions will be posted on CTAC's website. A deadline for the receipt of written questions has been established. (See the cover sheet of this RFP for deadline date.) Persons or entities who intend to respond to such RFP by submission of a competitive proposal may wish to pose questions, objections, or requests for information, request clarification or for an interpretation regarding terms, provisions, or requirements of the RFP. In this event, prospective contractors shall not attempt to communicate in writing, electronically or orally with any CTAC official or employee other than the CTAC employee designated as the Project Manager. The Project Manager may be reached at their email address on the RFP cover page. Prospective contractors should not contact any other CTAC official in an attempt to gather information regarding this RFP, or in an attempt to influence the CTAC's consideration of its proposal. All inappropriate communications with CTAC officials or employees will be forwarded to the CTAC Project Manager as well as the proposal evaluation team. Inappropriate communications by a prospective contractor may, at the discretion of the Project Manager, constitute grounds for disqualification of that prospective contractor's proposal. Alternatively, the evaluation team may, at its discretion, consider such inappropriate communications when evaluating and scoring proposals.
3. All proposals must be received by CTAC no later than the date and time specified on the cover sheet of this RFP. Late proposals will not be accepted and will not be reviewed.
4. The CTAC's Program Department will take the following actions to determine the merits of the proposals and ensure the Contractor meets the mandatory qualifications to bid:
  - a. Review the proposals to determine whether they are responsive to the RFP and that they were submitted by responsible companies. Definitions for the terms "responsible" and "responsive" are provided below:
  - b. **Responsible** contractors are those contractors that meet CTAC's standards with respect to a reasonable expectation that the contractor has the management, technical, financial, equipment and human

resources available to ensure adequate performance of the work described in the solicitation. To be considered responsible, contractors shall also be free of past instances of the material breach of contract, free of a conviction (or convictions) for bribery, fraud, conflict of interest, violation of environmental laws, or for convictions for other crimes reflecting poorly on the contractor's integrity, for the last five years. Contractors that fail to meet the minimum qualifications stated in the solicitation or that have, in the past three years, been debarred or suspended or had a contract terminated for default by any government agency are also determined to be not responsible.

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- c. **Responsive** proposals are those proposals that satisfactorily address all requirements specified in the RFP. Because proposals, unlike bids, are subject to negotiation, certain omissions or variances may be resolved through negotiations to make the proposal responsive. An example of an omission or variance that can be resolved is a proposed period of performance that does not result in completion of the work within the required timeframe. If negotiation with the contractor results in an adjustment to the period of performance matching the required timeframe, the proposal then may be deemed to be responsive.
  - d. Should it be determined that changes are required to the solicitation provisions or any other changes need to be made that might affect the proposed prices of other features of the proposals, all responsible companies, or all the responsible companies in the competitive range, may be requested to submit a best and final offer (BAFO). In this event, the CTAC shall evaluate the BAFOs in lieu of the original proposals.
5. **Review.** Proposals are independently reviewed and scored by a team of reviewers that may include Trust staff, experts in the field, and trained volunteers. Using the evaluation criteria, reviewers assess the soundness and completeness of each proposal as well as the vendor's capacity to effectively deliver what is proposed.
6. **Staff recommendations.** Taking into consideration the above review process results, the Executive Director of the CTAC develops a recommendation. When considering Direct Community Services, consideration is also given to factors such as alignment with the CTAC's priority investment areas, effective and economical distribution of funding across Alachua County and/or in underserved geographic areas/populations in Alachua County (if applicable), minimizing duplication of efforts, and reasonable program cost for the services and outcomes proposed. Based on consideration of all of the above factors, a recommendation is made to the CTAC Board.
7. **Board review and award.** Executive Director recommendations are reviewed and considered by the CTAC Board at a publicly noticed meeting. Applicants are encouraged to attend these meetings. The CTAC Board approval of the recommendations will allow the contract negotiation process to begin, in an amount not to exceed the CTAC Board's approved award. Negotiation may include reframing the proposed services, and adjusting the total allocation, budget or any other changes necessary to comply with the requirements of the solicitation and resulting contract. Any future amendments, extensions or modifications to the contract that would exceed the CTAC Board's approved award amount or the approved contracting period require further Board approval.
8. **Protests:** Any actual or prospective bidder or proposer, who is allegedly aggrieved in connection with the issuance of a bid or proposal package or pending award of a contract, may protest the decision by following the procedure below.
- a. **Posting.** The Trust shall publicly post the award on the Trust's website within three full business days after the Board's award decision has been made. All bidders or proposers will be sent an email with the notice of award to the email address provided in the bid or proposal.
  - b. **Requirements to Protest.**
    - i. A formal written protest must be filed no later than 5:00 PM, on the fifth business day, after the notice of award has been posted. The formal written protest shall identify the protesting party and the solicitation involved; include a clear statement of the grounds on which the protest is

based; refer to the statutes, laws, ordinances, applicable section(s) of the solicitation or Board policy, or other legal authorities which the protesting party deems applicable to such Item 11.; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.

- ii. A formal written protest is considered filed when the Executive Director receives it and it is date-stamped by the CTAC. Accordingly, a protest is not timely filed unless it is received.

within the time specified above. Failure to file a formal written protest within the time period specified shall constitute a waiver of the right to protest and result in relinquishment of all rights to protest by the actual or prospective applicant.

- c. **Sole Remedy.** These procedures shall be the sole remedy for challenging an award of bid or proposal. Proposers are prohibited from attempts to influence, persuade, or promote a protest through any other channels or means.
- d. **Authority to Resolve.** The Executive Director shall resolve the protest in accordance with the terms of the bid or proposal and shall render a written decision to the protesting party no later than 5:00 PM on the fifth business day after the filing of the protest.
- e. **Review of Executive Director's Decision.**
  - i. The protesting party may request a review of the Executive Director's decision by the CTAC Board by delivering a written request for review of the decision to the Executive Director by 5:00 PM on the fifth business day after the date of the written decision. The written notice shall include any written or physical materials, objects, statements, and arguments, which the applicant deems relevant to the issues raised in the request for review.
  - ii. The CTAC Board will consider the request for review at the next regularly scheduled CTAC Board meeting after the request is received. It is within the CTAC Board's discretion whether to allow testimony or argument from the protesting party at the CTAC Board meeting. If it is determined by majority vote of CTAC Board members present at the meeting that the award is in violation of law or the regulations and internal procedures of the Trust or any another applicable authority, the Board shall cancel or revise the award as deemed appropriate within three business days after the Board meeting.
  - iii. If it is determined by majority vote of CTAC Board members present at the meeting that the award should be upheld, the CTAC Board shall direct staff to notify the protesting party in writing of the Board decision with a copy furnished to all substantially affected persons or businesses within three business days of the CTAC Board meeting. The decision shall be final and conclusive.
- f. **Stay of Procurement during Protests.** The decision to stay a procurement during protests shall be at the sole discretion of the Executive Director.

9. The CTAC reserves the right to:

- Reject any or all submittals
- Request clarification of any submitted information
- Waive any informalities or irregularities in any response
- Not enter into any contract
- Not select any firm
- Cancel this process at any time
- Amend this process at any time
- Interview firms prior to award
- Enter into negotiations with one or more firms, or request a best and final offer (BAFO)
- Award more than one contract if it is in the best interests of the CTAC
- Issue similar solicitations in the future.
- Request additional information from prospective contractors.

**A. Submission Checklist**

Refer to SAMIS checklist for a completed list required attachments

- Attachment 1 – Current 990 form or Organization Annual Audit
- Attachment 2 - Florida Medical License
- Attachment 3 – Electronic Logo in JPG format (used to promote program)
- Attachment 4 – Proof of active Legal Status from Sunbiz.org  
(<http://search.sunbiz.org/Inquiry/CorporationSearch/ByName>)
- Attachment 5 – Medicaid application status or Medicaid provider approval notification and Medicaid number
- Attachment 6 – Two reference letters from local partners. Letters should include details of partnership and need for proposed services
- Attachment 7 – Most recent Medicaid Program Integrity Audit

Completed application shall be submitted via the CTAC SAMIS System by the application deadline. Printed copies of the application will not be accepted.

**Proposal Preparation and Submittal Instructions for Prospective Contractors**

1. EXCEPTIONS: The CTAC intends to award a contract substantially in the form of and including the provisions of the attached MODEL CONTRACT FOR SERVICES. Contractors that take exception to the terms and conditions do so at the risk that their proposal may be declared to be non-responsive and not considered for contract award. By signing the PROSPECTIVE CONTRACTOR CERTIFICATION included in this RFP, the representative of the prospective contractor certifies that no exceptions are taken to the form of the Model Contract for Services or to the provisions therein, unless such exceptions are fully disclosed in a document attached to the PROSPECTIVE CONTRACTOR CERTIFICATION.
2. ORAL EXPLANATIONS: The CTAC shall not be bound by oral explanations or instructions given at any time during the competitive process or after award.
3. REFERENCE TO OTHER DATA: Only information which is received in response to this RFP will be evaluated; reference to information previously submitted shall not be evaluated.
4. ELABORATE PROPOSALS: Elaborate proposals in the form of brochures or other presentations beyond those necessary to present a complete and effective proposal are not desired. Proposals that do not conform to the page limitations or format prescribed in this RFP may be rejected by the CTAC as non-responsive. It is desirable that all responses meet the following requirements:
  - *All copies are printed double-sided.*
  - *Unless absolutely necessary, all proposals and copies should minimize or eliminate use of non-recyclable or non-reusable materials such as plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Three-ringed binders, glued materials, paper clips, and staples are preferred.*
  - *Materials should be submitted in a format which allows for easy removal and recycling of paper materials.*
5. COST FOR PROPOSAL PREPARATION: Any costs incurred by prospective contractors in preparing or submitting proposals as well as costs associated with any resultant presentations or negotiations are the prospective contractors' sole responsibility; the CTAC will not reimburse any prospective contractor for any costs incurred prior to contract award.
6. TIME FOR ACCEPTANCE: Each proposal shall state that it is a firm offer which may be accepted within a period of 90 days. Although the contract is expected to be awarded prior to that time, the longer validity

period is requested to allow for unforeseen delays.

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7. **RIGHT TO SUBMITTED MATERIAL:** All responses, inquiries, or correspondence relating to or in reference to the RFP, and all other reports, charts, displays, schedules, exhibits, and other documentation submitted by the prospective contractors shall become the property of CTAC when received.
8. **PROSPECTIVE CONTRACTOR'S REPRESENTATIVE:** Each prospective contractor shall submit with its proposal the name, mailing address, email address and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.
9. **SUBCONTRACTING:** Prospective contractors may propose to subcontract portions, but not all, of the work performed. However, prospective contractors shall clearly indicate in their proposals all the work they plan to subcontract and to whom it will be subcontracted. Prospective contractors shall also provide identifying information for each proposed subcontractor similar to the identifying information provided for the contractor submitting the proposal.
10. **TRADE SECRET INFORMATION:** Trade secrets or similar proprietary data which the prospective contractor does not wish disclosed to other than personnel involved in the proposal evaluation effort or post-award contract administration will be kept confidential to the extent permitted by law as follows: Each page shall be identified by the prospective contractor in boldface text at the top and bottom as "TRADE SECRET". Any section of the proposal which is to remain confidential shall also be so marked in boldface text on the title page of that section. Price information may not be deemed proprietary. In spite of what is labeled as confidential, proprietary or trade secret, the determination as to whether or not certain material is confidential, proprietary or a trade secret shall be determined by law. If a prospective contractor designates any information in its proposal as proprietary pursuant to this provision, the prospective contractor must also submit one copy of the proposal from which proprietary information has been excised. The proprietary material shall be exercised in such a way as to allow the public to determine the general nature of the material removed and to retain as much of the content of the proposal as possible.
11. **ACCOMMODATIONS:** Reasonable accommodation will be provided by the CTAC for prospective contractor personnel who need assistance due to a physical disability. However, the CTAC must have reasonable advance written notice prior to the bidders' conference (if any) or any other visit to the CTAC's facilities. The prospective contractor shall request accommodations at time of registration.



**CHILDREN'S TRUST OF ALACHUA COUNTY  
RESOLUTION 2024-02  
Youth Health RFP 2024-01**

**WHEREAS**, the Children's Trust of Alachua County (CTAC) developed and approved Resolution 2020-12, Procurement Policies;

**WHEREAS**, the Trust seeks to increase access to comprehensive healthcare for children and youth in Alachua County; and

**WHEREAS**, the Trust seeks to partner with healthcare providers who have experience providing direct healthcare services to children and youth, addressing preventative dental care and education, healthcare in rural communities, and wellness and healthcare navigation; and

**WHEREAS**, the Trust budgeted \$600,000 for youth health,

**NOW THEREFORE**, be it ordained by the Board of Children’s Trust of Alachua County, in the State of Florida, as follows:

**SECTION 1: ADOPTION** The scope of service, minimum qualifications, evaluation criteria, and review team attached hereto as Exhibit “A” is hereby adopted in its entirety as provided in Exhibit “A” and incorporated herein by this reference.

**SECTION 2: EFFECTIVE DATE** This Resolution shall be in full force and effect from 04.08.2024 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CHILDREN’S TRUST OF ALACHUA COUNTY BOARD; this 8<sup>th</sup> day of April 8 2024.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>NOT VOTING</b>
Lee Pinkoson	_____	_____	_____	_____
Ken Cornell	_____	_____	_____	_____
Tina Certain	_____	_____	_____	_____
Dr. Maggie Labarta	_____	_____	_____	_____
Dr. Nancy Hardt	_____	_____	_____	_____
Shane Andrew	_____	_____	_____	_____
Mary Chance	_____	_____	_____	_____
Cheryl Twombly	_____	_____	_____	_____
Hon. Denise Ferrero	_____	_____	_____	_____

Presiding Officer

Attest

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Lee Pinkoson, Chair  
Children's Trust of Alachua County

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Marsha Kiner, Acting Secretary  
Children's Trust of Alachua County



**File Attachments for Item:**

12. Gainesville For All FY 24 Update on Gainesville Empowerment Zone (GEZ) Family Learning Center (Mia Jones and James Lawrence)



**Item:**

Gainesville For All FY 24 Update on Gainesville Empowerment Zone (GEZ) Family Learning Center (Mia Jones and James Lawrence)

**Requested Action:**

The Board is asked to receive this update.

**Background:**

The Gainesville Empowerment Zone (GEZ) Family Learning Center is a joint project by Gainesville for All and the Alachua County Public School District. Located on the property of W.A. Metcalf Elementary School, one of the missions of the Gainesville Empowerment Zone Family Learning Center is to empower children and families from six weeks to age five with tools that will enhance their lives by providing them with a high-quality educational foundation and connections to vital social and community services.

In June 2023 GEZ was licensed by the Department of Children and Families for a capacity of 128 children and shortly afterwards obtained certification from the Early Learning Coalition of Alachua County (ELC). They have enhanced the children's learning experience by investing in state-of-the-art playground equipment and a highly recommended curriculum called Creative by Teaching Strategies Gold. GEZ has also hired a Family Engagement Specialist to bridge the gap between the educational needs of the children and community assistance needs of the family.

As of this report, they have a team of 11 teachers and teacher assistants serving 34 enrolled children. They anticipate enrollment of 5 more children in the month of April and 12-15 more children during the summer. As of March, 22 of the 34 children are currently on a full (17) or partial (5) GEZ scholarship. Although Grants from Alachua County and the City of Gainesville are expected to be depleted by June 2024, they do have an operating budget for the remainder of the year. In their attached report, GEZ has projected an annual budget for 2025 at \$902,000 with a shortfall of \$186,000.

The Children's Trust has invested approximately \$45,000 in support thus far. GEZ has applied for and received funding from the CTAC Emergent Needs Fund. GEZ is participating in the Business and Leadership Institute for Early Learning V'Locity Master Class and Accrediation Academy. Completion of the Accrediation Academy and application for Gold Seal will draw down additional dollars.

GEZ is currently reviewing if families who are receiving GEZ scholarships would be eligible to participate in the Child Care Tuition Assistance Partnership and if they are on ELC's working families waitlist or their working families-Match category waitlist. This match funding partnership between ELC and CTAC would support working families with incomes above 150% of the FPL to below 200% of FPL who do not qualify for any other childcare funding category. GEZ's primary mission is to reduce disparities in English Language Arts Achievements. Rising Kindergarteners from GEZ are most likely zoned for two elementary schools working towards improving kindergarten readiness rates and third grade level reading scores. We are exploring with GEZ local options to add additional literacy support like UFLI or Ask Meno.

To better inform the upcoming budget cycle, the Children's Trust staff will be partnering with the Florida Association of Children's Council and Trust, the Early Learning Coalition, and other local/state level partnerships to better understand the implementation of the recent additions to appropriation and legislative changes to family eligibility, school readiness rate increases, and the SR Plus Program that will be effective July 1. We believe this will provide needed support and sustainability for GEZ and all Early Learning Centers within the County.

The Children's Trust staff has recommended to GEZ:

- To work with ELC to identify funding categories and resources.
- To utilize the Accreditation Specialist to strategize any barriers or challenges as they move through Accreditation Academy to Gold Seal.
- To evaluate how the school readiness rate increases, school readiness plus program, after school programming, and future designation as Gold Seal will impact the remainder of 2024 and income projections for 2025.
- To research and collaborate with us on piloting a literacy project for early learning like UFLI or Ask Meno fully funded by the Children's Trust.

For this presentation, Gainesville for All will provide an update on GEZ.

**Programmatic Impact:**

Goal 2- Children and youth can learn what they need to be successful.

**Fiscal Impact:**

N/A

**Recommendation:**

The board is asked to receive the report. We will present to the Board our findings at that time along with any needed changes to the implementation of the Child Care Tuition Assistance Program and any recommendations regarding funding supports for families enrolled at GEZ and other Early Learning Centers. Once we receive clarity on the new legislation.



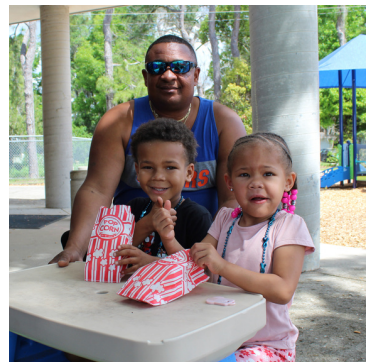
# GEZFLC PROGRESS REPORT

A report to the Children's Trust of Alachua County on the operations of the GAINESVILLE EMPOWERMENT ZONE FAMILY LEARNING CENTER

SUBMITTED BY: GAINESVILLE FOR ALL:  
We Are Growing Greatness!

Item 12.

# 2024



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# Summary

It has been nearly 18 months since Gainesville for All appeared before this illustrious panel to discuss our plans for the Gainesville Empowerment Zone Family Learning Center on the campus of Metcalfe Elementary School in East Gainesville.

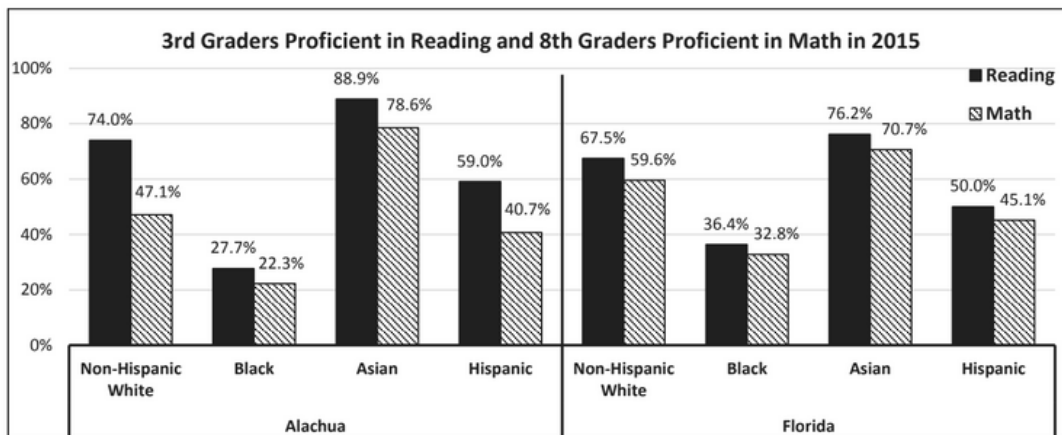
As president of GNV4ALL, sponsor of the family learning center, today I bring you a progress report that far exceeds where we were in October 2023. With the help of major partners such as Alachua County Public Schools, Alachua County, and the City of Gainesville, along with gifts from local and national foundations, institutions, and private donors, we were able to open the doors to the family learning center last August as promised. We're 'growing greatness' year-round, 5 days a week, 11 hours a day!

What started out as an idea floated at an early GNV4ALL meeting has been realized. An item for a community vision board is now a reality! Recent assessments of our GEZFLC students show that 28.57% are currently above average and 42.8% are average. Of the students who were below average and did not experience growth these children's families were experiencing turmoil and students had poor attendance. Our first VPK Assessment Observation Classroom Report was completed in the last week of March and we fared well. (We scored on the high end of the mid range with a 5.53. Six and seven are considered excellent.)

We set out in 2016 to help close this community's appalling academic achievement gap between black and white students--- the worst in Florida and among the worst in the nation. And I'm here to report that the train has left the station and we're already seeing gains.

Take our 4 year- olds. Assessments taken at the start of the school year and mid- year are already showing they're performing above average.

Remember the Beber Report of 2018? It laid out for this community, in great detail, the gross inequities and c



Source: Florida Department of Education.

Six years after the Beber report, the school district in particular has made some notable improvements. But sadly, there have not been enough improvements to significantly move the needle. Huge inequities and disparities continue to exist locally in education and other areas such as criminal justice, housing, healthcare and economic well- being.

## Summary

GNV4ALL is tackling these problems systematically. Because poor classroom performance is at the core of most social and economic problems, we decided to put our stake in the ground here. We're focusing on children from low- income households ages six weeks to 4 years old in efforts to prepare them for kindergarten. Assessments taken at the start of the school year and mid- year are already showing our children are performing above average.

At the FLC, our children are beneficiaries of a curriculum taught by college trained and state certified professionals. And as a side benefit, they are receiving high-quality child- care services provided by both staff and community volunteers. A new report commissioned by the Bob Graham Center for Public Service evaluated our program and found that staff and families agreed we are in step with our mission of narrowing the achievement gap long term and preparing kindergarten- ready children in the short term. Currently we have 41 children enrolled and 22 of them or 40.3% percent are receiving scholarship assistance from us or discounts, representing a considerable loss of revenue to our bottom line. Because of this situation, we have reduced our rates for the ensuing school year, which begins in August 2024.

Nevertheless, with equal zeal and professionalism, we're also focusing on the families of these children. It should not be a surprise to anyone that most of the children who are not doing well in school are from low-income households that are struggling. Yet not enough attention has been given to their needs for myriad reasons. For one thing, school districts across the country are being spread too thin. They simply can't be everything to everybody.

At the FLC we're mobilizing all facets of the community—volunteers, non-profits, higher education, and the private sector. We have a professional whose sole job is family engagement. She does everything from finding out the needs of our families and connecting them to vital community services, to holding monthly parent gatherings and scheduling field trips to places like the Harn Museum.

I hope you all can see, we're truly growing greatness!

## Renovations

After the Alachua County School Board voted unanimously in early 2022 to allow GNV4ALL usage of its 8,000 sq feet Building 11 at Metcalfe Elementary to house the GEZFLC, we immediately began our search for a reputable contractor to renovate the building to meet Florida Department of Children and Families and state health and safety requirements. Fortunately, we found the Gainesville-based Robert Kelly Construction Co., which commenced work in the fall of 2022 under a contract that required \$127,000 in compensation. The work, which included installation of kitchen, laundry and bathroom equipment, electrical wiring, sidewalks, fencing, new doors and cabinets was completed in early summer of 2023. The work was fully funded with contributions received from private donors and grants. At the end of March a security gate will be coming up around the center as well.

The photos below show the inside of the GEZFLC with updates by Robert Kelly Construction, Co.



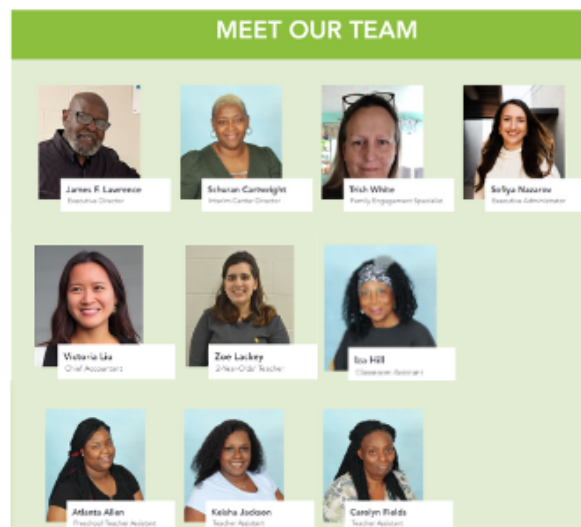


Schuran Cartwright, a native of South Florida, is our current Center Director. Cartwright, who came to Gainesville from the West Palm Beach area nearly two years ago to work in child care, holds a Bachelor of Science degree in Human Services and an associate degree in early childhood education. She has 20 years of experience in child care.

### About Our Diverse Staff

- James F. Lawrence is serving as acting executive director of the GEZFLC. He is a founder of Gainesville for All, which created the GEZFLC as a major part of its social justice advocacy. Lawrence is the retired editorial page editor of upstate New York’s second largest newspaper.
- Schuran Cartwright is our Center Director
- Sofiya Nazarov is Executive Administrator. Sofiya has seven years of non profit administrative experience. She completed her Bachelors Degree at the University of Washington.
- Victoria Liu is Internal accountant.
- Michael Solomon is external accountant
- Trish White is our Family Engagement Specialist
- Takeshia Jackson is our Toddler 1 yr old Assistant Teacher
- Kathleen Reid is our Toddler 1 yr old Assistant Teacher
- Zoe Lackey is our VPK/ 2 yr old -Lead Teacher. She has completed a B.A in Liberal Arts and is a Certified teacher
- TaKeshia Jackson is our 1 year old Teacher Assistant is currently working to obtain her 45 hours certificate and has 1 year experience in Early Childhood Education.
- Atlanta Allen is our Infant Teacher Assistant and is currently working on her 45 hours and has worked in Early Childhood education for 1 year.
- Iza Hill is our Assistant Teacher who has worked in Early Childhood Education for 50 years, owned her own home center for 10 years, and completed her 45 hours certificate. She works Part time.
- Carolyn Fields is our Infant Teacher who has worked in Early Childhood Education for over 10 years and has completed her 45 hours Certificate.
- Samantha Belmore is our Preschool 3 yr old Teacher who holds an Associate Degree
- Alicia Mego is our Assistant Teacher/ Floater
- Dericashia Myers is our VPK - Assistant Teacher
- Phelesha Mattis is our VPK/Preschool-Floater. She holds a BA in Early Childhood Education

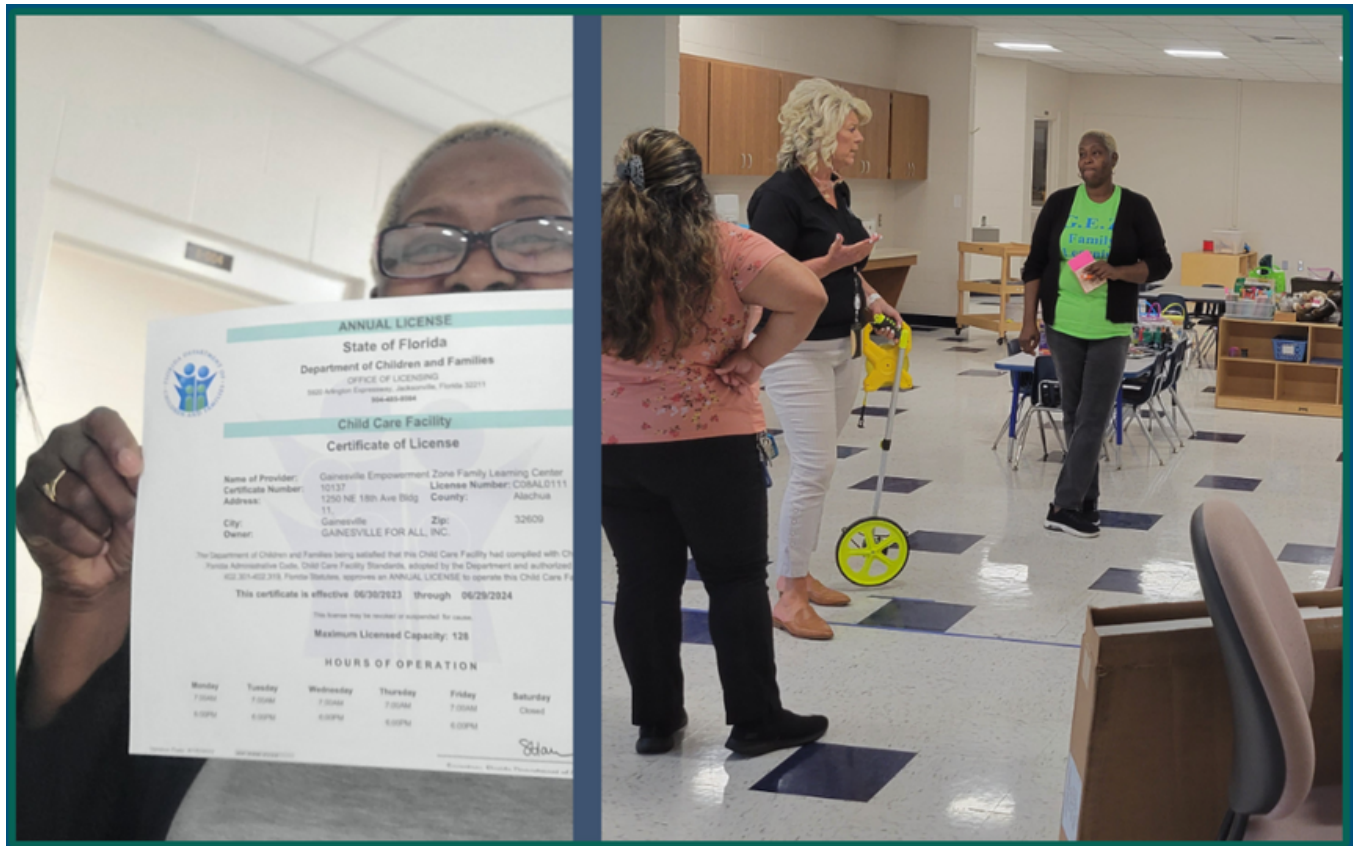
**All teachers and the director are currently enrolled in Infant /Toddler CLASS Group Training sponsored by the Early Learning Coalition.**



## Department of Children and Families (DCF) Licensing

Our staff seemingly worked around the clock to meet rigid DCF requirements for opening a childcare facility. They performed a wide range of tasks such as helping prepare bids for furniture and playground equipment, purchased books, researched local tuition rates and developed policy manuals. Our DCF license was granted on June 6, 2023.

The photo below on the left is of Schuran Cartwright, our Center Director, holding up our DCF license. The photo on the right is our DCF Inspection.



With our state license in hand, we quickly pivoted to obtaining certification from the Early Learning Coalition of Alachua County, which would provide the bulk of operations funding. This was no easy task given the paperwork, which included background investigations for each employee and meeting staffing and curriculum requirements.

After assessing two ELC-recommended curriculums, High Scope and Creative Curriculum/Teaching Strategies Gold, we decided to go with Creative. We found it to be highly recommended and cost effective. Creative/Teaching Strategies offer support to staff via virtual training and one-on-one phone calls. We are currently assessing the highly touted UFLI curriculum as a supplement to Creative Curriculum.

### The Heart of Everything We Do

The Teaching Strategies objectives for development and learning are at the heart of everything we do. They define the path teachers take with the children in their classrooms. Our 38 research-based objectives for development and learning cover all areas that research has shown to be ultimately critical for children's success: social-emotional, physical, language, literacy, cognitive, mathematics, science and technology, social studies, and the arts. Two dedicated objectives also help teachers support and measure the expressive and receptive language learning of English-language learners.

[Learn more about the 38 objectives.](#)

### Integrate Language and Literacy Throughout Your Day

With *The Creative Curriculum® for Preschool*, teachers nurture language and literacy development throughout the day, every day. Adults and children use language and literacy skills all day, so language and literacy development learning should occur throughout the classroom day, too, without being limited to a specific time slot. The curriculum incorporates the latest best practices that support children's language and vocabulary, phonological awareness, knowledge of the alphabet, concepts of print, emergent writing skills, and more through various engaging activities that happen throughout each day. This guide will illustrate how language and literacy skills are nurtured throughout the day, every day, with *The Creative Curriculum® for Preschool*.

### Individualize learning with one platform, resources of the highest quality, and connected workstreams.

Through the leading early learning platform, our ecosystem brings together essential content, tools, data, and support aligned to research-based objectives, empowering teachers to easily identify and respond to each child's needs.

[Explore Our Platform](#) → [View Our 38 Objectives](#) →

- Whole-child curriculum connected to assessment to individualize learning
- Data and reporting to inform instruction and drive program efficacy
- Incorporates all essentials for transformative family engagement
- Intentional support for every professional development need, from beginner to expert

## Playground Opened

Our state-of-the-art playground serving toddlers to 4 year-olds opened in early November 2023 after more than a year of preparation that included an extensive bidding process to find the right fit for a vendor. We settled on the vendor used by ACPs, TopLine Recreation, and were pleased with the result. More important, our children are thrilled. We invested more than \$100,000 in playground equipment that will benefit children in our community for decades to come.



We work closely with community resource organizations such as Catholic Charities to meet the needs of our hard-pressed families. Catholic Charities will bring the Weekend Hunger Backpack Program to families who may have food insecurity and not be receiving assistance via siblings enrolled in public school. In the past few months alone, we've assisted families experiencing homelessness, eviction and suicidal thoughts.

One struggling mother talked of committing suicide as she dropped off her child. Staff members quickly alerted the director who along with other staff members talked her down and encouraged her to seek professional counseling. The mother and her children are now in family therapy.

**Our Family Engagement Specialist, Trish White, is a staff member dedicated to supporting the GEZFLC families. Here are ways she has supported families since starting her position in January 2024:**

- Completed 28 Interview Meetings & Assessments
- Spoken with 4 parents in the community about our services
- Two referrals to Gainesville Community Counseling
- Four referrals and assistance to ELC
- Two referrals to Community Action for financial assistance
- One referral to USCIS for immigration follow up
- Two referrals for legal services
- One referral for USPS confidential address
- Regularly share information regarding community programs and resources with all parents
- One parent signed up for Dolly Parton Library for 2 kids

**Below are family activities that our Family Engagement Specialist helped organize:**

- Held the Growing Greatness Spring Celebration on March 23rd, many GEZFLC families attended along with more than one hundred community members and leaders
- Held a Family Spaghetti Dinner on Feb. 28th at the GEZFLC. The next one will be on April 30th
- We have a Family Day @ the Harn planned for May 25th
- There will be a Graduation ceremony on May 15th
- We will be having a Mother's & Father's Day activity
- Working with volunteers to do a 1:1 reading and mentoring program. The 1st meeting is Thursday, 3/28/2024
- Spoke with 2 volunteers who will provide books from the Friends of the Library sale for children
- Reached out to the Library about their reading program to see if it enhances or builds on what the current library volunteer provides
- Working to develop an insightful series of parenting workshops aimed at fostering effective parenting strategies and enhancing family dynamics
- Provide a monthly newsletter with a variety of information and resources for parents to build connection and community
- Contacted Thrift stores to inquire about a possible MOU for providing clothing vouchers to families who may have a need

**We believe that by integrating parent engagement activities into our Family Learning Center programs this fosters community support for literacy development through conversations and storytelling, thereby enriching vocabulary and ultimately enhancing literacy outcomes, crucial for narrowing the academic achievement gap.**

# Family Engagement

Below are photos of some of the GEZFLC parents with their children.



## Volunteers

We're blessed to have many volunteers who regularly give their time and hearts to GEZFLC children. We have volunteers from Alachua County Library, for instance, who provide storytime, music and other fun activities for our children.

This Spring Semester we have six interns from the University of Florida who have been serving at the Center. We have interns who will be joining us for Summer Semester as well. We also have many dedicated volunteers from the Gainesville for All University of Florida Chapter who put in many volunteer hours.

Meanwhile, businesses such as Vystar Credit Union make their financial literacy program available to our parents free of charge.

**Below are photos of long time volunteer Naomi Williams (on the top left) and photos of our mural painted by volunteers. Bottom right shows some of our interns and the GNV4ALL UF Chapter.**



## Challenges

- The biggest hurdle we've faced so far has been making our services affordable for our struggling families.

It should be remembered that our family learning center not only provides a highly rated curriculum and family services, but we pay competitive salaries to our staff, which includes college- educated professionals. We also provide health insurance and retirement benefits, in our efforts to raise the bar to attract top-quality employees. It's shameful that many zoo workers are paid more than childcare industry employees.

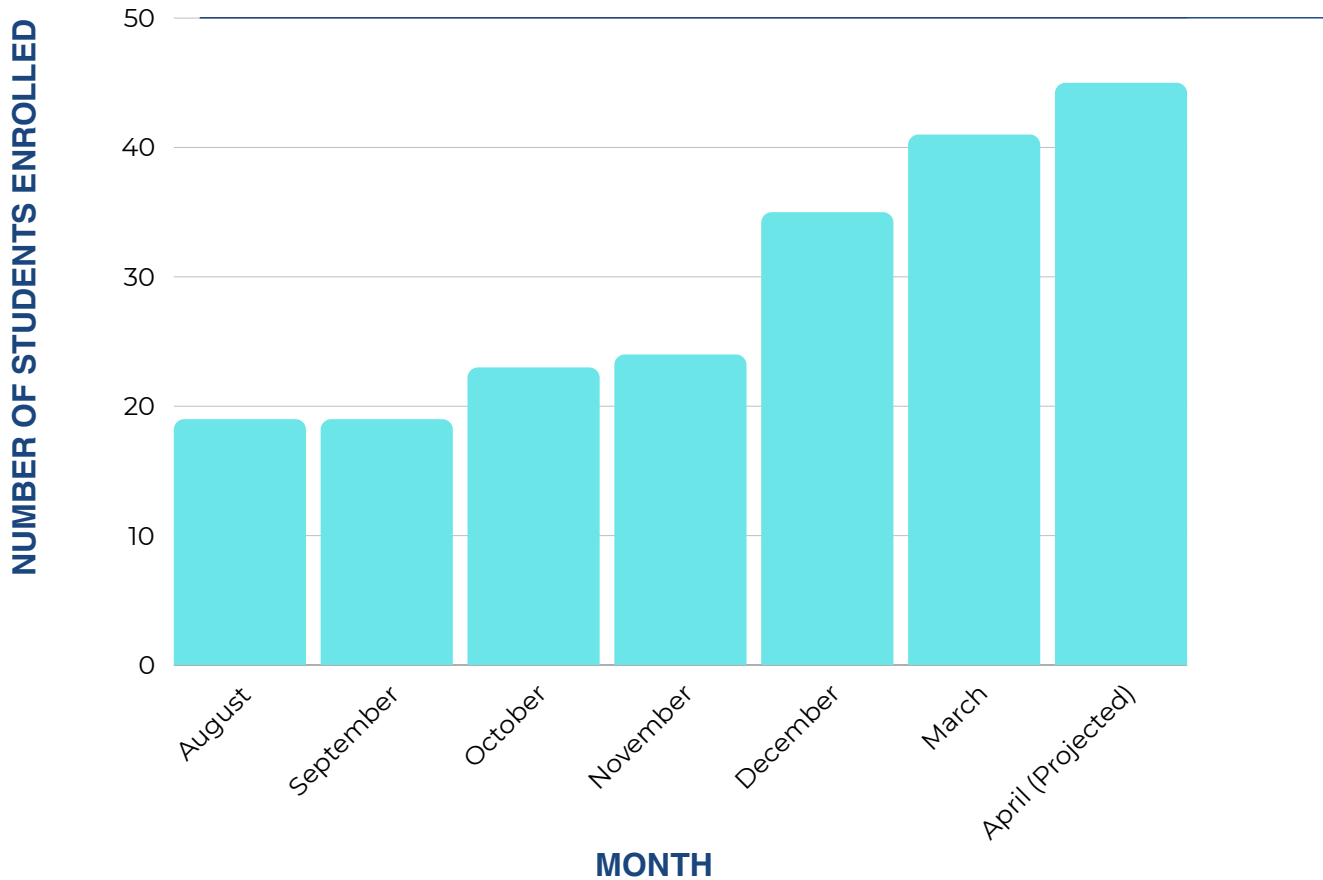
The point here is that to run a facility of our caliber, the costs simply are considerably higher. Because low- income families are our target audience, we felt compelled to make our services as affordable as possible. Less than two months after opening, we began making available scholarship assistance of up to 50 percent off parent contributions and beyond reimbursement rates paid by ELC. We're reducing our rates at a significant loss in revenue but with the hope that we can find private and public monies to make up for the deficit. ( Please see attached links about childcare costs in Florida and their impact on black families in Alachua County)

- We had hoped to open our doors with 50 children but last- minute obstacles such as delays in getting our ELC contract approved left families with no choice but to enroll their children elsewhere to utilize their vouchers. Consequently, we opened with three infants, five one-year old's, two 2-year-olds, three 3-year-olds, and six VPK children totaling 19 children and five staff. As of December 1, we had 38 enrolled children and 8 teachers.
- We had planned on utilizing the federally funded Childcare Food Program starting on opening day but were notified just weeks before opening that the certification process would take longer than expected. We were told that we had to be open for at least three months to qualify. As a result, we had to find an alternative and sought assistance from Alachua County Public Schools Food Service, which agreed to supply our meals at a cost of about \$2,000 per month for our 30 plus children. These unexpected costs had not been budgeted.



## Relevant Data- GEZFLC Student Enrollment

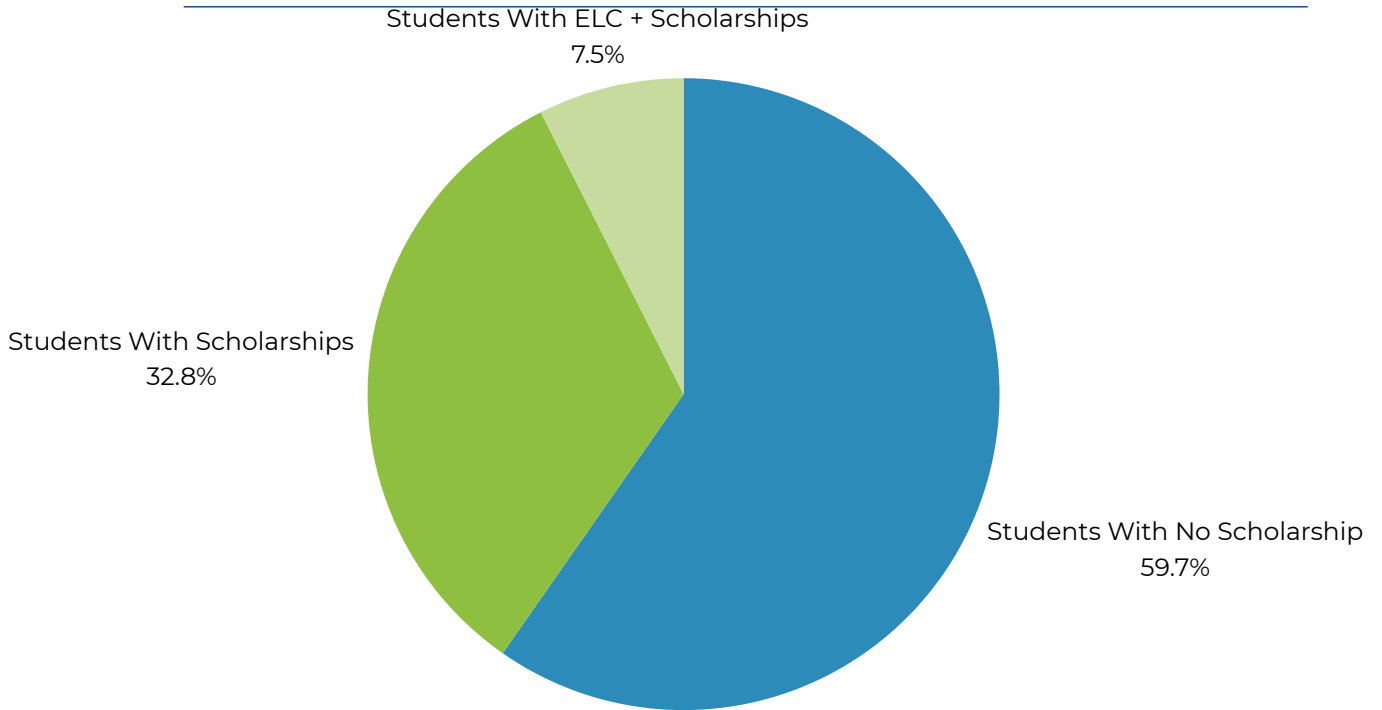
### # OF GEZFLC STUDENTS ENROLLED EACH MONTH



In October we began awarding scholarships to assist families in paying for GEZFLC tuition rates. The above graph shows the correlation in enrollment rates and the timing of when scholarship began being awarded. This data demonstrates that a big obstacle for these families in enrolling their children in quality early childhood learning is the cost of tuition. We currently have families in the process of registering and are projected to have 45 students at the beginning of April.

# Relevant Data-Percentage of GEZFLC Student’s on Scholarship

## # OF GEZFLC STUDENTS WITH SCHOLARSHIPS



Currently we have a total of 40.3% of our students who need assistance through our GEZFLC Scholarships. Of the 40.3% the percentage of students who receive only our scholarship is 32.8%. Of the 40.3% the percentage of students who receive ELC in addition to our scholarship is 7.5%.

One of our interns, Alayna Dean, conducted a research project funded through the Bob Graham Center for Public Service as a Reubin Askew Scholar Project. While surveying GEZFLC parents, Alayna found that 75% of the parents surveyed said that scholarship funding is pivotal to be able to have their children attend the GEZFLC.

## Relevant Data-Research Project

**One of our interns, Alayna Dean, conducted a research project about the GEZFLC. The project was funded through the Bob Graham Center for Public Service as a Reubin Askew Scholar Project. Research Project Mentor: Phil Poekert, Lastinger Center at UF. Below are some of her findings:**

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- 100% of the staff interviewed agreed that the activities at the Family Learning Center were aligned with the program’s mission of “helping close the Achievement Gap”.
- 100% of the staff interviewed thought the curriculum was sufficient, while more than 50% mentioned that some type of enrichment to the curriculum was preferred.
- Approximately 75% of the staff interviewed noted the positive environment and either compared it to other centers where they had not experienced this in the past or noted the other staff as cause for this.
- Almost every single staff member interviewed showed extensive background in career’s where the focus is on helping people whether that was in nursing, retail, or other educational roles. These staff members have been selected very carefully and cautiously and most people noted this difference in work environment.
- Approximately 63% of staff interviewed said they strived for professional development and growth beyond what they had been offered so far.
- Approximately 38% of staff interviewed requested specifically more of a focus for staff on certifications that deal with socio emotional regulation for children. A few noted how important it is in this population specifically ...
- Over 50% of the staff interviewed mentioned that they would love to see community partnerships expanded more, or an effort to increase community or family-driven events, similar to the Growing Greatness Celebration that occurred in March.
- Over 50% of the staff interviewed mentioned that one of the biggest challenges for them was the staff shortages. While, the administration seemed to focus mainly on the challenge of funding and scholarships to draw the families in.

## Relevant Data-Research Project

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The parents interviewed were able to offer insight from the opposing perspective. The data from the parents' interviews led to some other important findings which I will discuss below.

- 75% of the parents interviewed mentioned that they were drawn to the Center because of the mission.
- 100% of the parents interviewed agreed that the positive environment was present and the center had high levels of student engagement compared to other centers.
- Almost all of the parents interviewed noted the refreshing level of diversity in the center between teachers, staff, and volunteers, and how this was another positive for them when deciding on the center.
- 75% of the parents interviewed said that the scholarship funding was pivotal to their ability to be able to have their children attend.
- 100% of the parents mentioned or agreed that the biggest change they would make is related to communication, whether this be from teachers to parents, newsletter, or with additional resources.
- Almost all of the parents interviewed noted their willingness to get involved with their child's learning and development. If their class offered homework they had a very positive response.
- About half of the parents hoped for more individualized learning, while they recognized this might not always be possible. They wanted more challenges or additional activities for their child to allow them to continue to grow as well"
- 75% of the parents interviewed mentioned that they would appreciate a stronger parent community.

## Relevant Data

The following chart and graph display the median Household Income in Alachua County vs. Florida and Black vs. White Citizens.



Florida Department of Health  
Bureau of Community Health Assessment  
Division of Public Health Statistics and Performance Management

### Median Household Income, Single Year

Data Year	Alachua		Florida	
	White Dollars (\$)	Black Dollars (\$)	White Dollars (\$)	Black Dollars (\$)
2021	\$59,756.00	\$38,610.00	\$65,519.00	\$46,176.00
2020	\$55,619.00	\$35,264.00	\$61,065.00	\$43,418.00
2019	\$54,994.00	\$31,183.00	\$58,809.00	\$41,702.00
2018	\$54,112.00	\$30,132.00	\$56,008.00	\$39,586.00
2017	\$51,350.00	\$27,674.00	\$53,357.00	\$37,280.00
2016	\$50,684.00	\$27,057.00	\$51,444.00	\$35,722.00
2015	\$50,142.00	\$26,561.00	\$50,308.00	\$34,664.00
2014	\$49,195.00	\$25,687.00	\$50,002.00	\$34,467.00
2013	\$48,324.00	\$26,518.00	\$49,641.00	\$34,282.00
2012	\$48,847.00	\$27,087.00	\$50,042.00	\$34,690.00
2011	\$46,934.00	\$27,004.00	\$50,554.00	\$35,334.00
2010	\$45,099.00	\$27,216.00	\$50,316.00	\$35,197.00
2009	\$43,195.00	\$26,935.00	\$50,062.00	\$34,650.00

Citation: <https://www.flhealthcharts.gov/ChartsDashboards/rdPage.aspx?rdReport=NonVitalIndGrp.Dataviewer&cid=0293>

# Relevant Data-Median Incomes in Alachua County



**Florida Department of Health**  
 Bureau of Community Health Assessment  
 Division of Public Health Statistics and Performance Management

Median Household Income, Single Year



## Data Note(s)

**Data Source:** United States Bureau of the Census, American Community Survey, Table B19013.

Chart will display if there are at least three years of data.

Multi-year counts are a sum of the selected years, not an average.

Quartiles are calculated when data is available for at least 51 counties.

MOV - Measure of Variability: Probable range of values resulting from random fluctuations in the number of events. Not calculated when numerator is below 5 or denominator is below 20, or count or rate is suppressed. The MOV is useful for comparing rates to a goal or standard. For example, if the absolute difference between the county rate and the statewide rate is less than the MOV, the county rate is not significantly different from the statewide rate (alpha level = 0.05). When the absolute difference between the county rate and the statewide rate is greater than the MOV, the county rate is significantly different from the statewide rate. MOV should not be used to determine if the rates of two different counties, or the county rates for two different years, are statistically significantly different.

Denom - abbreviated for Denominator.

Population estimates are not available for persons whose county of residence is unknown. Given this, the denominator and associated rate are not available.

\* - Indicates the county rate is statistically significantly different from the statewide rate.

Median household income in dollars. Median household income, includes income of all persons 15 or older in household

Data displayed reflect the American Community Survey 5-year estimates for the year selected.

Chart will display if there are at least three years of data.

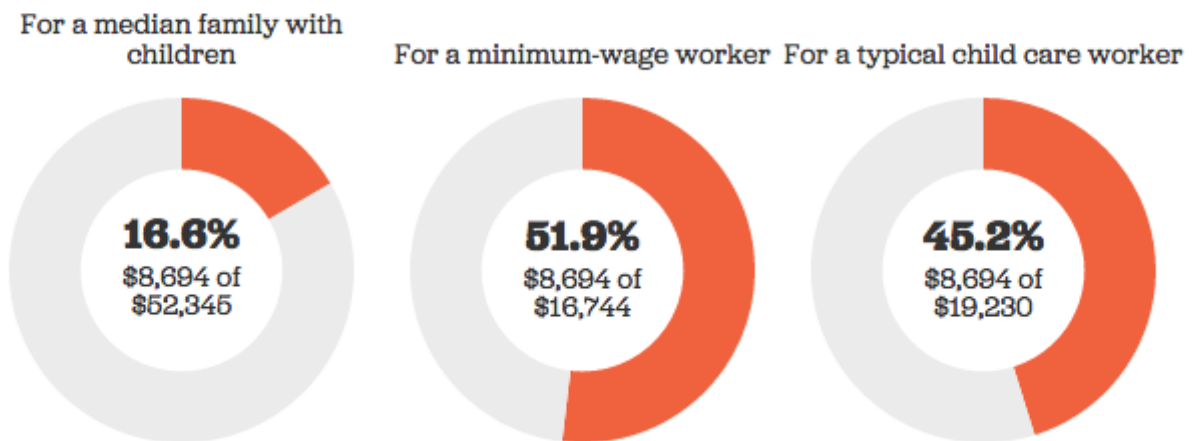
Quartiles are calculated when data are available for at least 51 counties.

This is secondary, quantitative data.

## Relevant Data-Cost of Childcare Compared to Income

The following graph shows childcare costs in Florida vs. Income.

### How big a bite does child care take? *Infant care costs as a share of income in Florida*



#### Average cost of infant care in Florida: \$8,694/year (\$725/month)

According to the U.S. Department of Health and Human Services, child care is affordable if it costs no more than 10% of a family's income. By this standard, only **30.2%** of Florida families can afford infant care.

**Source:** Economic Policy Institute: *The cost of child care in the United States*

ECONOMIC POLICY INSTITUTE

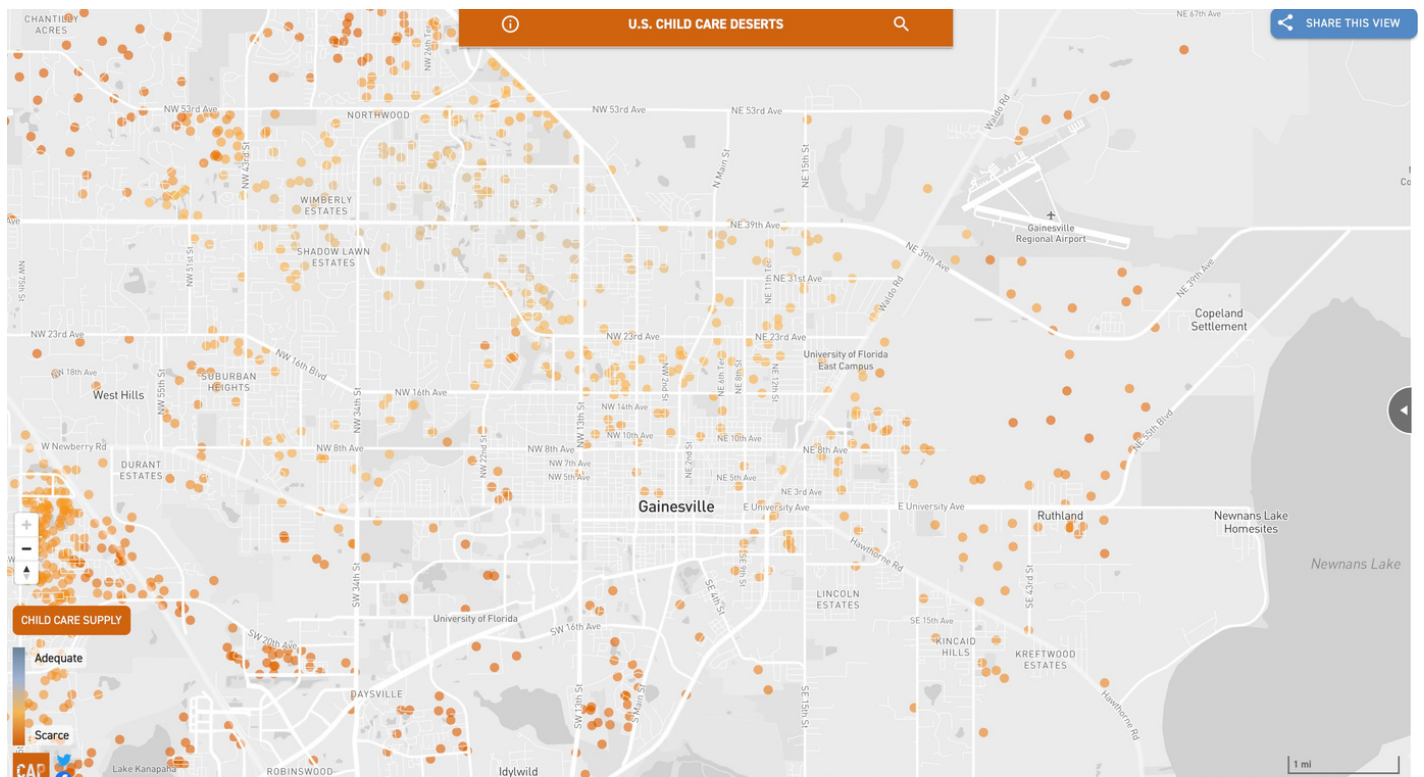
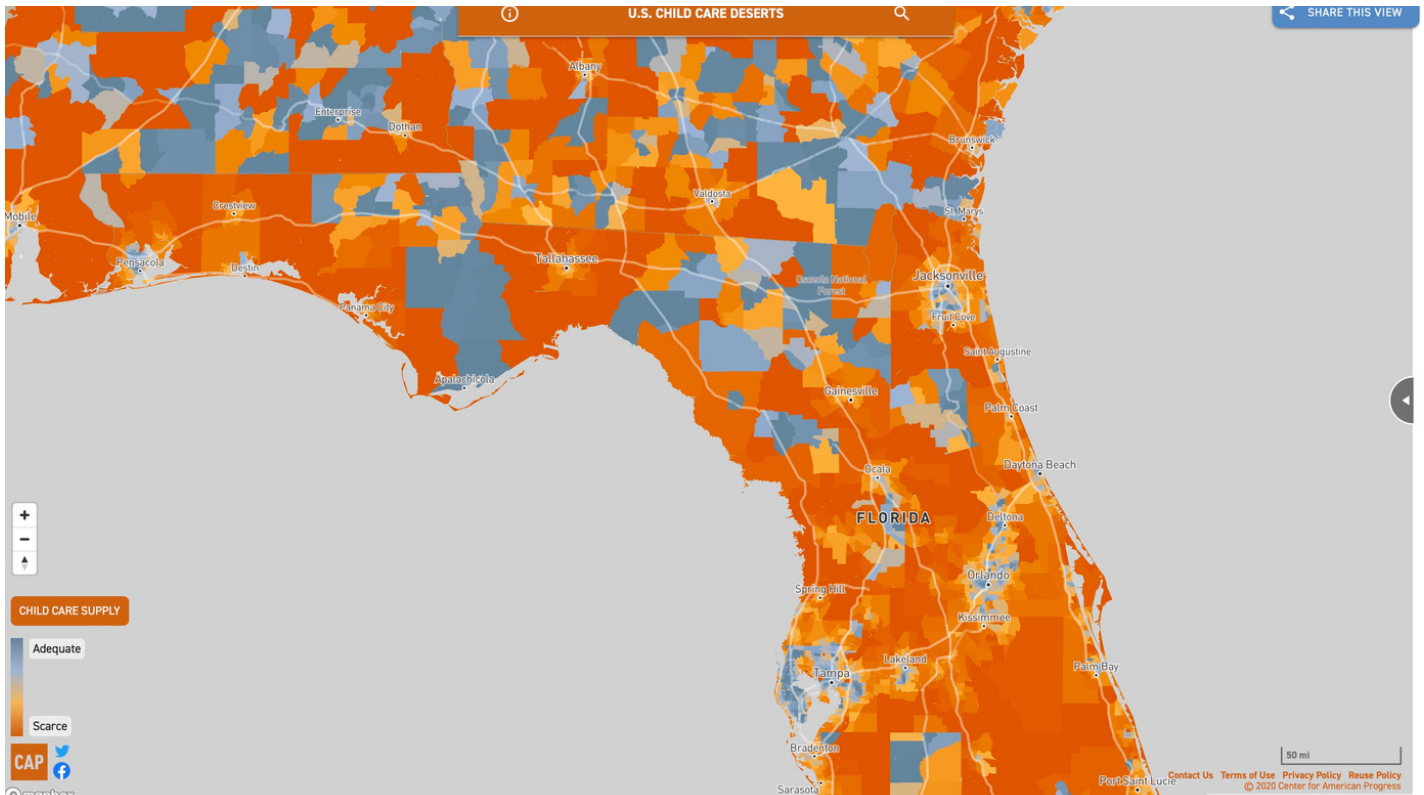
In 2021 the average household income of Black Alachua County Citizens was \$38,610.00, based on this average, the share of childcare cost compared to income for Black families in Alachua county is 22.5% of their income. According to the U.S. Department of Health and Human Services, childcare is affordable if it costs no more than 10% of a family's income. This percentage is more than double that.

Citation:

<https://www.epi.org/child-care-costs-in-the-united-states/#/FL>

# Relevant Data

The following visuals show childcare deserts in Gainesville.



Citations:

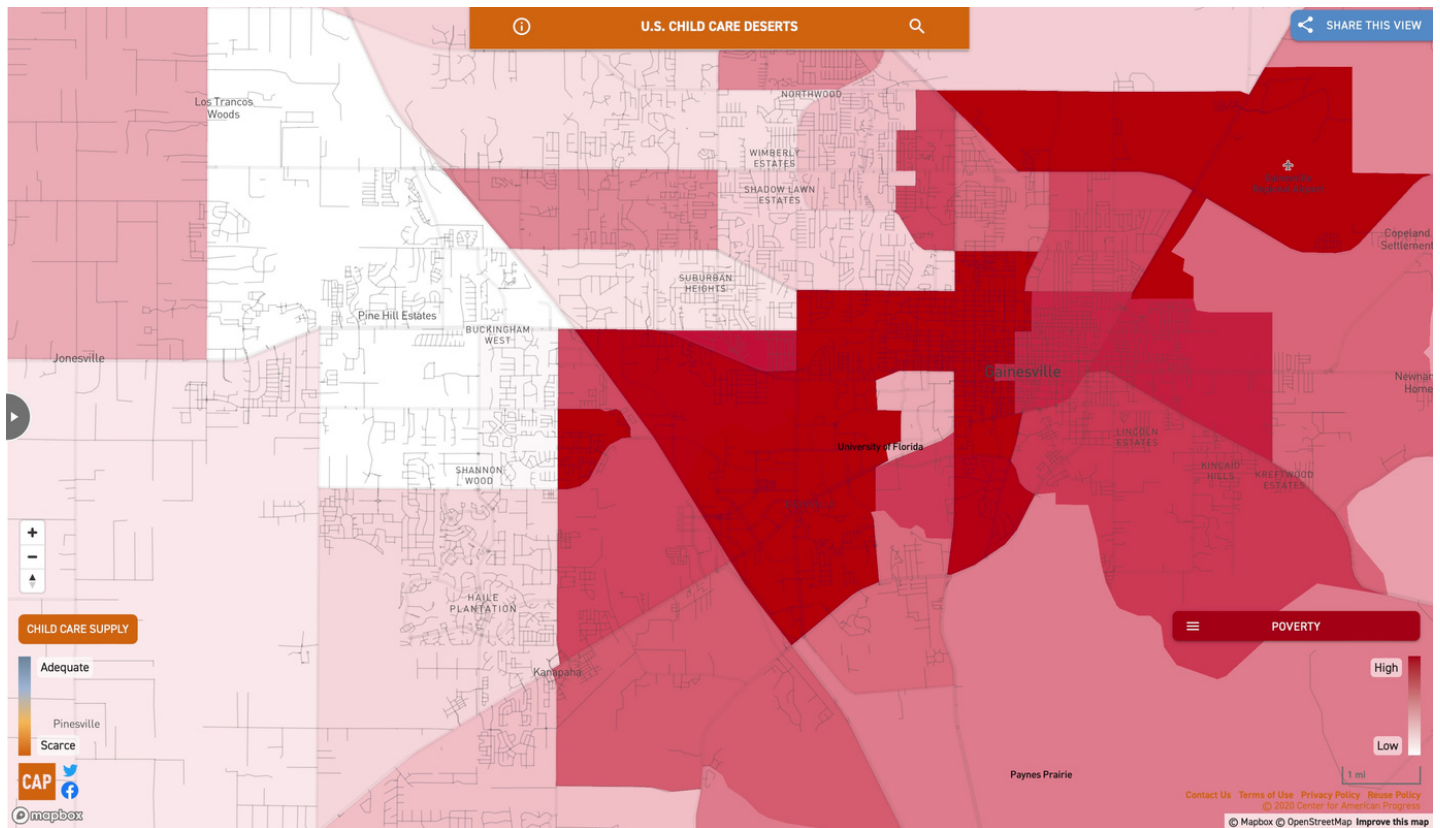
<https://childcaresdeserts.org/?lat=29.65043603717568&lng=-83.32179716019584&zm=6.962745121204944&lyr=ccmedianhomevalue>

<https://childcaresdeserts.org/?lat=29.66438928740078&lng=-82.32055507113478&zm=12.5&lyr=ccmedianhomevalue>



## Relevant Data

The following visual shows poverty levels in Gainesville.

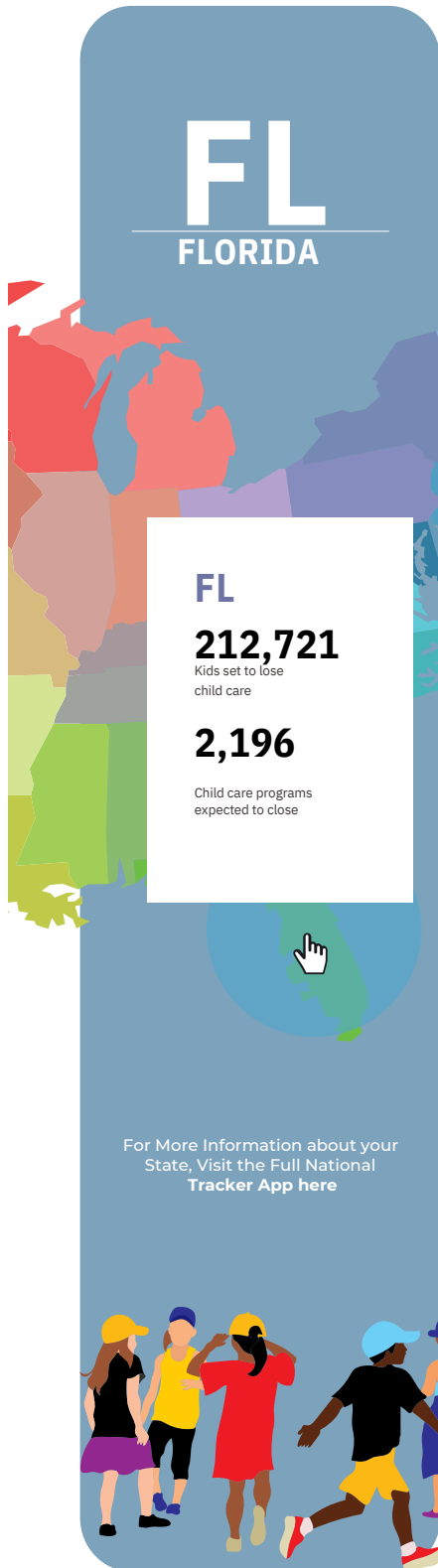


Citation:

<https://childcaredeserts.org/?lat=29.643712036619164&lng=-82.3885525262304&zm=11.986623342836369&lyr=ccpoverty>

# Relevant Data

Number of Childcare Centers expected to close in Florida and the impact it will have.



## CHILDREN IN FLORIDA SET TO LOSE CHILD CARE DUE TO CHILD CARE CLIFF

Beginning September 30, 2023, states will face a steep dropoff in federal child care investment. Without Congressional action, this cliff will have dire consequences. More than three million children are projected to lose access to child care nationwide. Seventy thousand child care programs are likely to close. This will have ripple effects for parents forced out of work or to cut their work hours, for businesses who will lose valuable employees or experience the impact of their employees' child care disruptions, and state economies that will lose tax revenue and jobs in the child care sector as a result.

Congress should act quickly to protect Florida's children, families, and communities from the higher costs, reduced earnings, and productivity loss that will come with going over the child care cliff.



*"Child care is not yet stable. Temporary funding has offered some relief, including allowing me to offer wage increases to compete with other companies. However, I am praying for long term assistance to continue to maintain a quality environment."*

CHILD CARE PROGRAM DIRECTOR

**212,721**

Without intervention, 212,721 children in Florida are expected to lose their child care as a result of the stabilization cliff.

**2,196**

2,196 child care programs are projected to close - making it even harder for families to find safe, nurturing child care options.

**\$604**

**MILLION** Florida parents will lose \$604 million in earnings as a result of being forced to cut work hours or leave the workforce.

As children and families feel these consequences, so will state economies. The loss of the federal funds will mean:

**\$633.4**

**MILLION** less in employer productivity

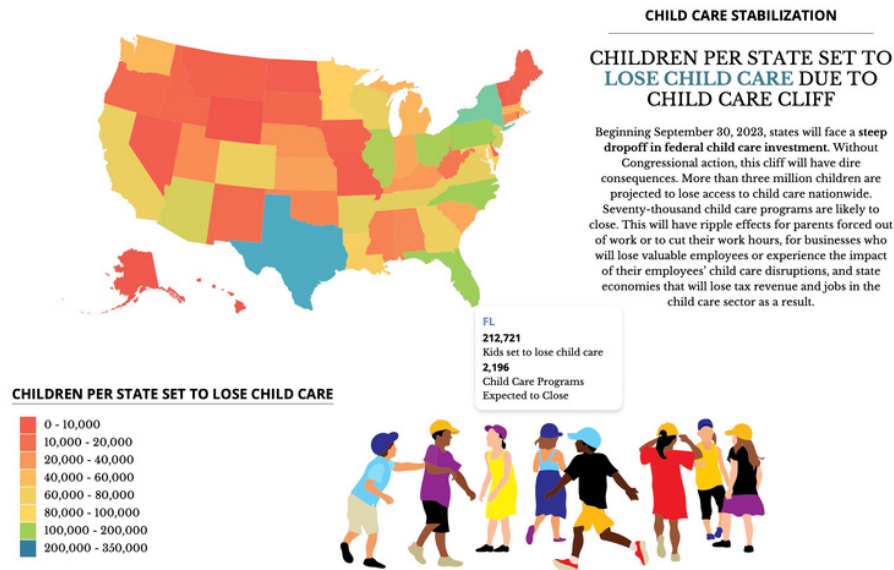
**15,824** **CHILD CARE JOBS**

Finally, the child care sector has been far behind the rest of the economy in recovering jobs post-pandemic. We hear stories around the nation about child care classrooms having to close because there are not enough early educators. An additional 15,824 child care jobs are expected to be lost in Florida, at a minimum.

tcf.org

## Relevant Data

Number of Childcare Centers expected to close in Florida and the impact it will have.



According to this data, Florida will be one of the top states in regards to the number of childcare services lost beginning in September 2023. It is expected that 212,721 children in Florida will lose childcare and 2,196 childcare centers will close. This will result in \$633.4 million loss in employer productivity and 15,824 lost childcare jobs.

Citation:  
<https://tcf-ccs-map.netlify.app/>

**We have seen for ourselves that childcare centers in Gainesville have begun to shut down. Just this week a mother enrolled her three children at the GEZFLC after she found out that the childcare center her children had been attending was shutting down that week. This mother was so grateful that our center was an available for her family, as childcare is a vital resource for her!**

## Relevant Data

We have partnered with the University of Florida School of Dentistry to provide free oral health screening to the students at the GEZFLC. If they are in need of dental work the School of Dentistry connects them with free dental services. The School of Dentistry already provides oral health screenings to schools in Alachua county. Based on their data, Metcalfe Elementary school (where the GEZFLC is located) has the worst rating in oral health among students, 72% of third graders at Metcalfe Elementary School have untreated tooth decay. See graph below.

### University of Florida College of Dentistry Department of Community Dentistry & Behavioral Science Why Children's Oral Health Matters

#### #1 Chronic Disease

Tooth decay is the **MOST COMMON** chronic disease in children, disproportionately affecting those from lower income households.<sup>1</sup>

#### 40% Tooth Decay

In 2021, 40% of Alachua County third graders had untreated tooth decay; 7% of those had an **URGENT** need for dental care.<sup>2</sup>

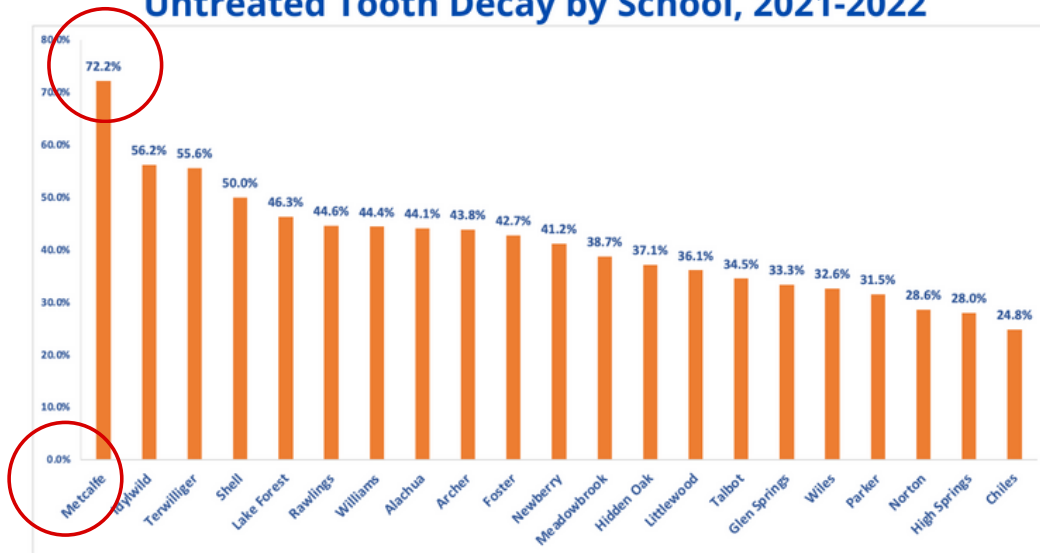
#### 3 Million Missed School Hours

Dental disease costs Florida's children an estimated **3 million school hours** each year and can result in pain, infection, and difficulty eating and speaking.<sup>3</sup>

#### Oral Health Access

**61.8%** of Alachua County residents reported **COST** as the primary reason why their child or children were unable to receive needed dental care.<sup>4</sup>

### Percentage of Alachua County Third-Grade Students with Untreated Tooth Decay by School, 2021-2022



1. Centers for Disease Control and Prevention. Hygiene-related diseases: dental caries (tooth decay), 2016.  
2. University of Florida College of Dentistry Department of Community Dentistry and Behavioral Science. Oral health surveillance program, 2021.  
3. National Research Council. Advancing Oral Health in America. Washington, DC: The National Press, 2011.  
4. Alachua County Community Health Needs Assessment, 2020.

Citation:

Graph provided by Olga S. Ensz, DMD, MPH Clinical Assistant Professor Department of Community Dentistry & Behavioral Science

## 2024 Budget Overview

This comprehensive summary delves into the intricacies of the Gainesville Empowerment Zone Family Learning Center Budget for the fiscal year 2024, offering a detailed analysis of key projections and financial insights.

Significant operational and capital needs of the Family Learning Center are sourced from tuition, private grants, and reimbursable grants from the City of Gainesville and Alachua County. The absence of office rent, generously provided by the Alachua County Public Schools, significantly bolsters our financial stability. A total of \$209,771.87 is projected to be used from remaining reimbursable grants that are provided by the City of Gainesville and Alachua County to help cover a portion of salaries and wages for the year. These reimbursable grants are projected to be depleted by the end of June 2024. We envision operating at 100% capacity from August onwards.

Careful management of operating expenses results in a total of \$167,205.19. Of this amount, \$29,297.26 is allocated to crucial areas such as office supplies, technology, and insurance. Operational expenses, covering essential services such as electricity and internet, are estimated at \$13,000.00, showcasing our commitment to maintaining a functional and well-equipped workspace. Program expenses, specifically in marketing, reflect an investment of \$10,500.00, emphasizing our dedication to promoting GNV4ALL initiatives.

Salaries and administrative-related costs constitute a substantial portion of the budget, amounting to \$712,577.87. This encompasses compensation for key personnel, including an executive director, assistant director, family engagement specialist, teachers, teacher assistants, and additional staff. The budget also incorporates various human resource expenses, covering FICA, reemployment tax, and professional fees. At full capacity, our plan includes employing 5 full-time teachers and 8 full-time teacher assistants to serve the 87 children. Annual budget for 2025 projected at \$902,000, with shortfall of \$186,000. The annual budget for the remainder of calendar year 2024 is \$95,2418.06.

The GEZFLC benefits from the donated services of professionals, executives and talented persons who volunteer hundreds of hours. The President and Executive Director of GNV4ALL receives no compensation for his services.

The Family Learning Center offers partial scholarships to families who demonstrate financial hardship. The demand for scholarships is greater than our ability to fund and we anticipate greater demand in the future.

GNV4ALL is actively pursuing other initiatives to fund the operations of the Family Learning Center.

The capacity projections, coupled with diverse revenue streams, meticulous expense management, and strategic resource allocation, underscore our commitment to financial sustainability and mission fulfillment.

We conduct periodic reviews and adjustments to the budget to ensure ongoing financial health. For any inquiries or clarifications, please don't hesitate to reach out.

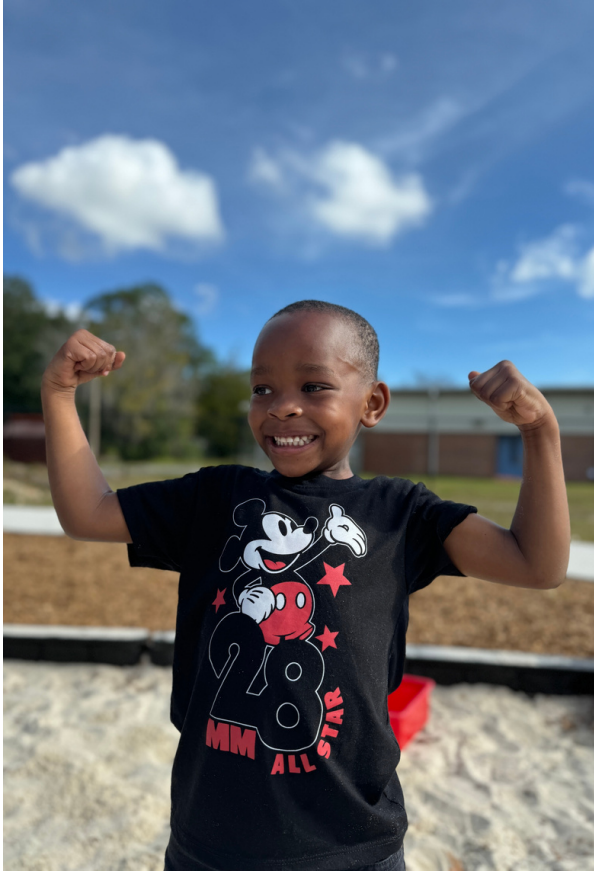
# Gainesville Empowerment Zone Family Learning Center

## Financial Strategy

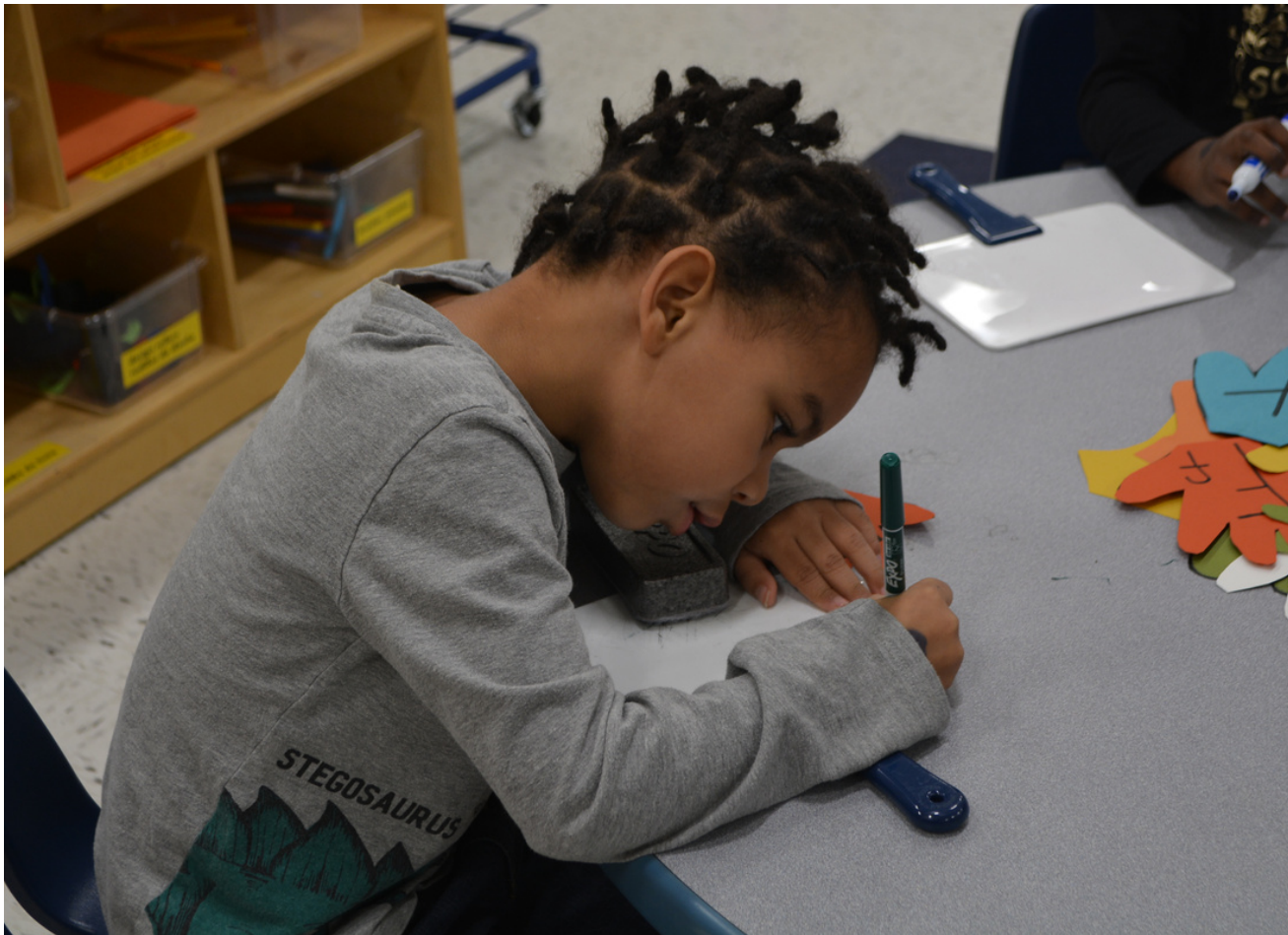
Item 12.

1. Full capacity enrollment (87)
2. Commuter kids --- We're developing a campaign to attract families of young children whose parents commute to GNV from communities such as Alachua and Hawthorne.
3. VPK summer kids --We anticipate enrolling at least 12 to 15 children for summer '24
4. After school --- The school district's plans for year- round school at Metcalfe and Rawlings Elementary Schools open the door for providing after- school care. We're initiating conversations with school district leaders.
5. Grants/private gifts
6. Fall fundraiser event
7. Alachua County Capp funds
8. Children 's Trust of Alachua County

# Photos of the Center



# Photos of the Center





# Photos of the Center



# Photos of the Center



# Photos of the Center



Gainesville for All is currently conducting a Countywide school attendance campaign. A billboard is coming near you!



This billboard is located on Hawthorne Road



# PROGRESS REPORT

A report to the Children's Trust of Alachua County on 2024 operations of the **GAINESVILLE EMPOWERMENT ZONE CENTER**

## We Are Growing Greatness!



**SUBMITTED BY:**  
**GAINESVILLE FOR ALL**

# Summary

Item 12.

- We opened up the Gainesville Empowerment Zone Family Learning Center on the campus of Metcalfe Elementary School on August 10th.
- We're 'growing greatness' year-round, 5 days a week, 11 hours a day!
- The Beber Report in 2018 laid out for this community, in great detail, the gross inequities and disparities that exist here. The problems outlined were particularly acute in education.
- GNV4ALL is tackling these problems systematically. We're focusing on children from low-income households ages six weeks to 4 years old in efforts to prepare them for kindergarten. Assessments taken at the start of the school year and mid-year are already showing our children are performing above average.
- The GEZFLC at the end of March had 41 children enrolled, and 22 of them or 40.3% percent are receiving scholarship assistance from us .
- We have reduced our rates for the ensuing school year, which begins in August 2024.
- At the FLC, our children are beneficiaries of a curriculum taught by college trained and state certified professionals.
- We have a professional whose sole job is family engagement. She does everything from finding out the needs of our families and connecting them to vital community services
- Recent assessments of our GEZFLC students show that 28.57% are currently above average and 42.8% are at average.
- Our first VPK Assessment Observation Classroom Report was completed in the last week of March and we fared well. (We scored on the high end of the mid range with a 5.53. Six and seven are considered excellent.)
- A new report commissioned by the Bob Graham Center for Public Service evaluated our program and found that staff and families agreed we are in step with our mission of narrowing the achievement gap long term and preparing kindergarten-ready children in the short term.

# GEZFLC ACCOMPLISHMENTS

Item 12.

## Accomplishment 1: Renovations

- We renovated the 8,000 square foot building at Metcalfe Elementary School, provided by the Alachua County School Board, to meet Florida Department of Children and Families and state health and safety requirements.
- Gainesville-based Robert Kelly Construction Co. commenced work in the fall of 2022 under a \$127,000 contract, work was completed summer 2023.
- The work included: installation of kitchen, laundry and bathroom equipment, electrical wiring, sidewalks, fencing, new doors and cabinets.
- The work was fully funded by contributions received from private donors and grants
- This week a security gate will be coming up around the center.



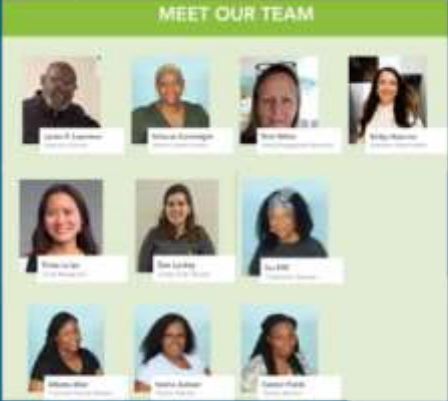
# GEZFLC ACCOMPLISHMENTS

## Accomplishment 2: Our Diverse Staff

- James F. Lawrence is serving as acting executive director of the GEZFLC. He is a founder of Gainesville for All, which created the GEZFLC as a major part of its social justice advocacy. Lawrence is the retired editorial page editor of upstate New York’s second largest newspaper.
- Schuran Cartwright, a native of South Florida, is our current Center Director. Cartwright, who came to Gainesville from the West Palm Beach area nearly two years ago to work in child care, holds a Bachelor of Science degree in Human Services and an associate degree in early childhood education. She has 20 years of experience in child care.

- Sofiya Nazarov is Executive Administrator
- Victoria Liu is Internal accountant.
- Michael Solomon is external accountant
- Trish White is our Family Engagement Specialist
- Takeshia Jackson is our Toddler 1 yr old Assistant Teacher
- Kathleen Reid is our Toddler 1 yr old Assistant Teacher
- Zoe Lackey is our VPK/ 2 yr old -Lead Teacher.

- TaKeshia Jackson is our 1 year old Teacher Assistant
- Atlanta Allen is our Infant Teacher Assistant
- Iza Hill is our Assistant Teacher
- Carolyn Fields is our Infant Teacher
- Samantha Belmore is our Preschool 3 yr old Teacher
- Alicia Mego is our Assistant Teacher/ Floater
- Dericashia Myers is our VPK - Assistant Teacher
- Phelesha Mattis is our VPK/Preschool-Floater

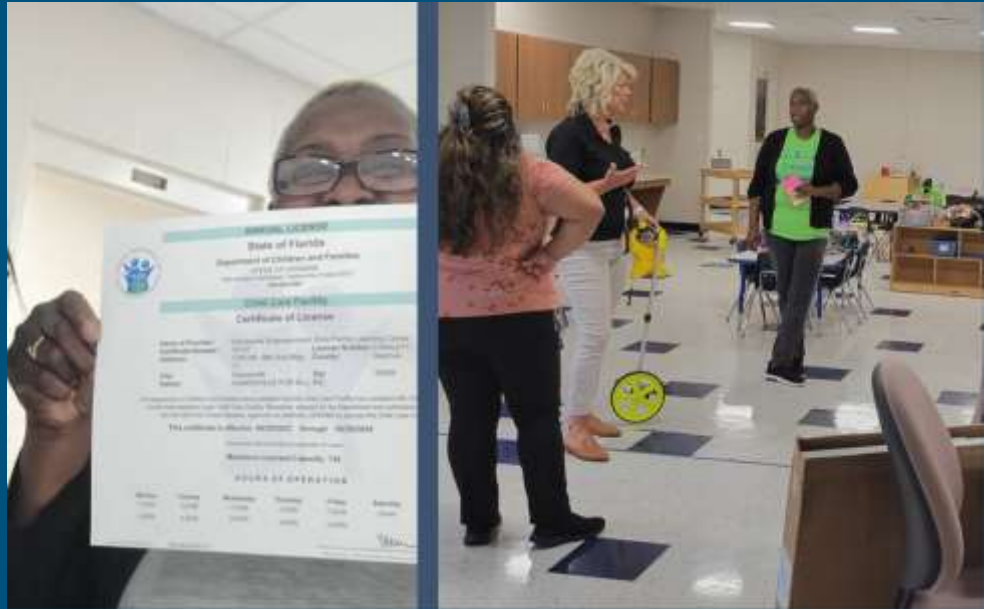




# GEZFLC ACCOMPLISHMENTS

## Accomplishment 3: DCF Licensing

- Our staff seemingly worked around the clock to meet rigid DCF requirements for opening a childcare facility.
- We performed a wide range of tasks such as preparing bids for furniture and playground equipment, purchased books, researched local tuition rates and developed policy manuals.
- Our DCF license was granted on June 6, 2023



# GEZFLC ACCOMPLISHMENTS

Item 12.

## Accomplishment 4: ELC Approval

- We obtained certification from the Early Learning Coalition of Alachua County, which provides the bulk of operations funding.
- This was no easy task given the paperwork, which included background investigations for each employee and meeting staffing and curriculum requirements.
- We decided to utilize an ELC recommended curriculum: Creative Curriculum/Teaching Strategies Gold.
- The curriculum offers support to staff via virtual training and one-on-one phone calls.
- It also includes an assessment tool, which is very useful in tracking a child's progress.

Individualize learning with one platform, resources of the highest quality, and connected workstreams.

Through the leading early learning platform, our ecosystem brings together essential content, tools, data, and support aligned to research-based objectives, empowering teachers to easily identify and respond to each child's needs.

[Explore Our Platform](#) → [View Our 38 Objectives](#) →



Whole-child curriculum connected to assessment to individualize learning



Data and reporting to inform instruction and drive program efficacy



Incorporates all essentials for transformative family engagement



Intentional support for every professional development need, from beginner to expert

# GEZFLC ACCOMPLISHMENTS

Item 12.

## Accomplishment 5: Playground Opened

- Our state-of-the-art playground serving toddlers to 4 year-olds opened in early November after more than a year of preparation that included an extensive bidding process to find the right fit for a vendor.
- We settled on the vendor used by ACPs
- More importantly, our children are thrilled.
- We invested more than \$100,000 in playground equipment that will benefit children in our community for decades to come.



# GEZFLC ACCOMPLISHMENTS

Item 12.

## Accomplishment 6: Connecting with the Community

### Family Engagement

- We work closely with community resource organizations to meet the needs of our hard-pressed families. Catholic Charities will bring the Weekend Hunger Backpack Program to families who have food insecurity and not be receiving assistance via siblings enrolled in public school.
- Our Family Engagement Specialist, Trish White, is a staff member dedicated to supporting the GEZFLC families. She has had many referrals and meetings with families. She has also organized many community events with more to come!
- We've assisted families experiencing homelessness, eviction and suicidal thoughts.
- One struggling mother talked of committing suicide as she dropped off her child. Staff members quickly alerted the director who along with other staff members talked her down and encouraged her to seek professional counseling. The mother and her children are now in family therapy.

### Volunteers

- We have many volunteers who regularly give their time and hearts to GEZFLC children.
- We have volunteers from Alachua County Library who provide storytime, music and other fun activities for our children.
- We have volunteers that have painted murals at the center for us and play piano for the children.
- This Spring Semester we have six interns from the University of Florida who have been serving at the Center. We have interns who will be joining us for Summer Semester as well. We also have many dedicated volunteers from the Gainesville for All University of Florida Chapter who put in many volunteer hours.
- Meanwhile, businesses such as Vystar Credit Union make their financial literacy program available to our parents free of charge.

# Challenges

Item 12.

## Challenge 1

- The biggest hurdle we've faced so far has been making our services affordable for our struggling families.
- Our family learning center not only provides a highly rated curriculum and family services, but we pay competitive salaries to our staff, which includes college- educated professionals. We also provide health insurance and retirement benefits.
- Low- income families are our target audience, so we felt compelled to make our services as affordable as possible.
- Less than two months after opening, we began making available scholarship assistance of up to 50 percent off parent contributions and beyond reimbursement rates paid by ELC.
- Reducing our rates is a significant loss in revenue but we hope that we can find private and public monies to make up for the deficit.

## Challenge 2

- We had hoped to open our doors with 50 children but last- minute obstacles such as delays in getting our ELC contract approved left families with no choice but to enroll their children elsewhere to utilize their vouchers.
- Consequently, we opened with three infants, five one-year olds, two 2-year-olds, three 3-year-olds, and six VPK children totaling 19 children and five staff.
- As of December 1, we had 38 enrolled children and 8 teachers.

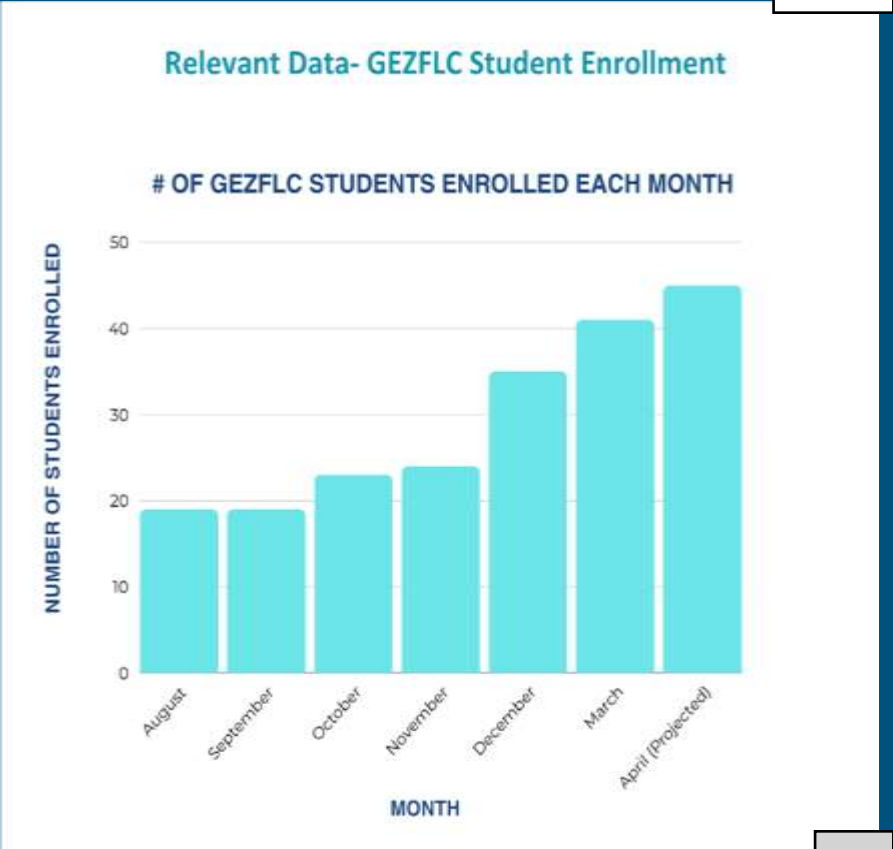
# Challenges

## Challenge 3

- We had planned on utilizing the federally funded Child Care Food Program starting on opening day but were notified just weeks before opening that the certification process would take longer than expected.
- We were told that we had to be open for at least three months to qualify.
- We had to find an alternative and sought assistance from Alachua County Public Schools Food Service, which agreed to supply our meals at a cost of about \$2,000 per month for our 30 plus children.
- These unexpected costs had not been budgeted.

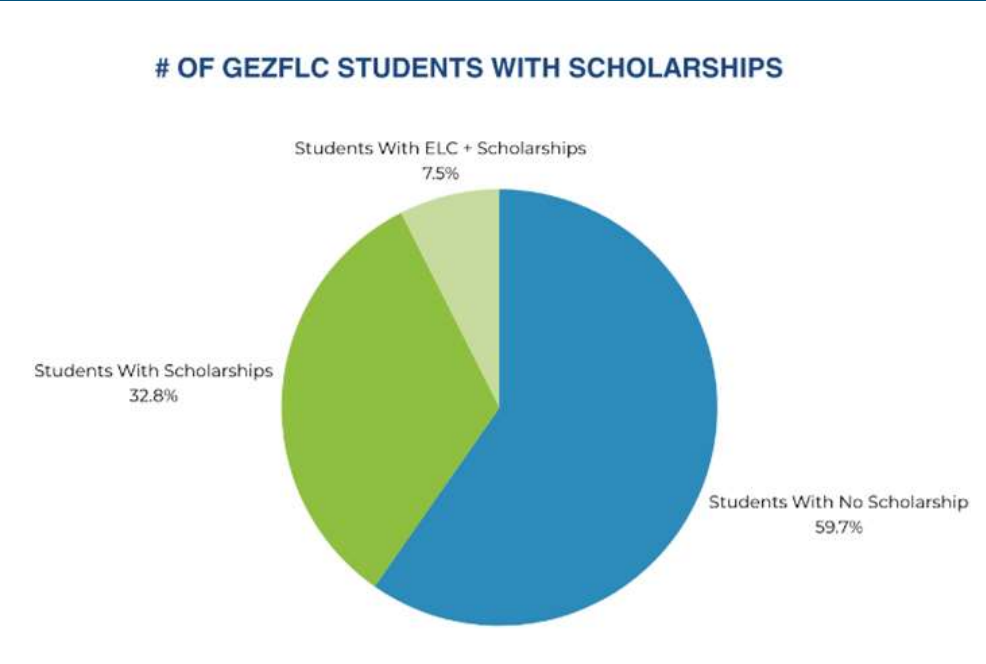
# Relevant Data

- In October we began awarding scholarships to assist families in paying for GEZFLC tuition rates.
- The graph shows the correlation in enrollment rates and the timing of when scholarship began being awarded.
- This data demonstrates that a big obstacle for these families in enrolling their children in quality early childhood learning is the cost of tuition.
- We currently have families in the process of registering and are projected to have 45 students at the beginning of April.



# Relevant Data-GEZFLC Student Scholarships

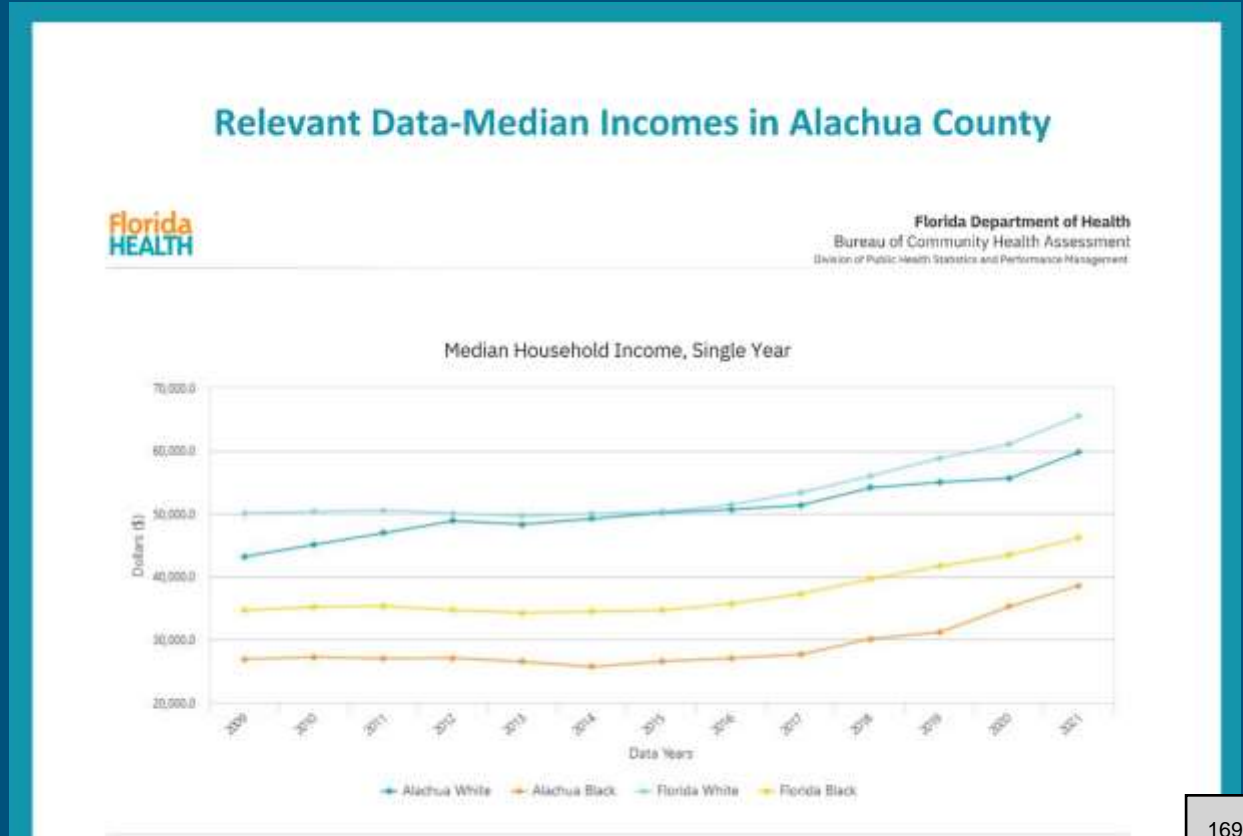
- Currently we have a total of 40.3% of our students who need assistance through GEZFLC Scholarships. Of the 40.3% students, 32.8% receive only our scholarship and 7.5% receive our scholarship in addition to ELC funding.
- One of our interns, Alayna Dean, conducted a research project funded through the Bob Graham Center for Public Service as a Reubin Askew Scholar Project. While surveying GEZFLC parents, Alayna found that 75% of the parents surveyed said that scholarship funding is pivotal to be able to have their children attend the GEZFLC.





# Relevant Data

- This graph shows the stark difference in income between white and black citizens in Alachua County as well as in the state of Florida.



# Relevant Data

Item 12.

- In 2021 the average household income of Black Alachua County Citizens was \$38,610.00, based on this average, the share of childcare cost compared to income for Black families in Alachua county is 22.5% of their income.
- According to the U.S. Department of Health and Human Services, childcare is affordable if it costs no more than 10% of a family's income.
- This percentage is more than double that.

## Relevant Data-Cost of Childcare Compared to Income

The following graph shows childcare costs in Florida vs. Income.

### How big a bite does child care take?

*Infant care costs as a share of income in Florida*



### Average cost of infant care in Florida: \$8,894/year (\$725/month)

According to the U.S. Department of Health and Human Services, child care is affordable if it costs no more than 10% of a family's income. By this standard, only 30.3% of Florida families can afford infant care.

Source: Economic Policy Institute: *The cost of child care in the United States*

# GAINESVILLE EMPOWERMENT ZONE FAMILY LEARNING CENTER

## 2024 BUDGET OVERVIEW

Item 12.

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- The absence of office rent significantly bolsters our financial stability.
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- The budget incorporates covering FICA, reemployment tax, and professional fees.
- At full capacity we will employ 5 full-time teachers and 8 full-time teacher assistants to serve 87 children.
- We benefit from hundreds of volunteer hours of professionals, executives and talented individuals.
- The President and Executive Director of GNV4ALL receives no compensation for his services.
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- The demand for scholarships is greater than our ability to fund and we anticipate greater demand in the future.
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- GNV4ALL is actively pursuing other initiatives to fund the operations of the Family Learning Center.