



CHILDREN'S TRUST
OF ALACHUA COUNTY

CHILDREN'S TRUST REGULAR MEETING AGENDA

September 23, 2024 at 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Call to Order

Roll Call

Agenda Review, Revision, and Approval

Approval of the agenda also approves all of the items on the consent agenda.

Consent Agenda

1. [Board Attendance YTD](#)
2. [9.9.2024 Board Meeting Evaluation - Survey Results](#)
3. [Contract Renewal for HR Services with James Moore & Co.](#)

General Public Comments

Old Business

4. [Gun Violence Prevention Funding Proposal – Brandy Stone, Community Health Director, Gainesville Fire Rescue, City of Gainesville, and Brittany Coleman, Gun Violence Intervention Program Manager, Gainesville Fire Rescue](#)

New Business

5. [BoCC Interlocal Agreement](#)
6. [Summer Camp 2024 Results & Summer 2025 Planning \(Bonnie Wagner\)](#)
7. [Trust Sponsorships Overview – Elizabeth Cayson](#)

General Public Comments

Board Member Comments

Next Meeting Dates

Regular Board Meeting - Monday, October 14th, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Regular Board Meeting - Monday, November 4th, 2024 @ 4:00 PM

Alachua Co. Health Dept., T. Coward Auditorium, 224 SE 24th St., Gainesville, FL 32641

Adjournment

Virtual Meeting Information

View or listen to the meeting: https://www.youtube.com/channel/UCpYNq_GkjCo9FQo3qR5-SOw
Public Comments: Submit online at <http://www.childrenstrustofalachuacounty.us/commentcard>.

Guidelines for Public Comments

Public comments can be made in person at Children’s Trust Board Meetings. We will no longer take comments by Zoom or by phone. If you would like to submit a written comment or a written transcript of your public comment before or after the meeting, these will be provided to Board Members prior to the next Board Meeting.

Any member of the public wishing to be heard either under the agenda section “General Public Comments” or on a specific agenda item shall approach the podium at the appropriate time.

Members of the public recognized by the Chair will have three (3) minutes to speak on a single subject matter. If an individual seeks to be heard on more than one agenda item, the Chair shall determine the amount of time allotted to the speaker. However, such time shall not exceed ten (10) minutes without the approval of the Board or Committee. The Clerk of the Trust is the official timekeeper.

Public members may not share or transfer all or part of their allotted time to any other person or agenda item, except as permitted by this Policy. To the extent a speaker has previously addressed a Board or Committee on the same subject, the Board Chair may limit repeat comments at the Board meeting by the same speaker.

File Attachments for Item:

1. Board Attendance YTD

2024 Board Member Attendance

Item 1.

Regular Meetings	2/12/2024	3/4/2024	4/8/2024	5/13/2024	6/10/2024	8/12/2024	9/9/2024	9/23/2024	10/14/2024	11/4/2024	12/9/2024
Andrew	P	P	absent	P	P	P	P				
Certain	P	P	P	P	P	P	P				
Chance	P	P	P	P	P	P	P				
Cornell	P	V	P	P	P	P	P				
Ferrero	P	P	P	P	P	absent	P				
Hardt	P	P	P	V	V	V	V				
Labarta	P	P	absent	P	P	P	P				
Pinkoson	P	absent	P	P	P	P	P				
Twombly	P	P	P	P	absent	V	P				

Special Meetings	Workshop RFP Youth Health 3/25/2024	Joint with Board of County Commissioners 5/6/2024	Workshop RFP Enrichment 5/30/2024	Workshop on FY25 Budget 6/10/2024	Workshop on Maternal Child Health Initiatives 8/12/2024	First TRIM FY2025 9/9/2024	Final TRIM FY2025 9/23/2024
Andrew	absent	absent	absent	absent	absent	P	
Certain	P	P	V	P	P	P	
Chance	P	P	absent	P	absent	P	
Cornell	P	P	P	P	V	P	
Ferrero	absent	absent	V	P	absent	P	
Hardt	absent	P	absent	V	V	V	
Labarta	absent	P	P	P	P	P	
Pinkoson	P	P	P	P	P	P	
Twombly	P	absent	P	absent	V	P	

V = Virtual Attendance
P = Physical Attendance

File Attachments for Item:

2. 9.9.2024 Board Meeting Evaluation - Survey Results



Summary of Board Meeting Evaluation Surveys

Per Board Policy 1.15, each meeting Board members will have the opportunity to evaluate the effectiveness and efficiency of meetings and provide suggestions on how to improve and make the best use of Board meetings. The following is a summary of the input Board members provided for review by the Board, CTAC staff, and members of the public regarding the most recent Board meeting.

<u>Date of Meeting:</u>	September 9, 2024
<u>Completion Rate:</u>	89% of Board members completed (8 of 9)¹

Evaluation of Meeting Components:


Board members rate the effectiveness and efficiency of four meeting components from 1 to 4. A rating of 1 = “poor”, 2 = “fair”, 3 = “good”, and 4 = “excellent”. All Board members provided ratings of “excellent” for Materials Provided, Meeting Facilitation, and CTAC Staff. All meeting components received a higher-than-average rating. Board members complimented staff on preparation of materials. Suggestions were received on the presentation of longitudinal data metrics and the inclusion of a fiscal one-pager by goal.

Date of Meeting	Meeting Component			
	Materials Provided	Meeting Facilitation	CTAC Staff	Presentations
September 9, 2024	4.00 ↑	4.00 ↑	4.00 ↑	3.88 ↑
Average Rating (Cumulative to Date)	3.74	3.83	3.87	3.80

¹ Nine Board members attended in-person or virtually on 9/9/2024, eight (8) of which completed a survey.

Materials Provided (The Board packet was received in a timely fashion and provided the information needed to prepare for the meeting)


Member Name	Rating	Average Rating
Andrew	4	4.00
Certain	4	
Chance	4	
Cornell	4	
Ferrero	4	
Labarta	4	
Pinkoson	4	
Twombly	4	



Comments: None received.

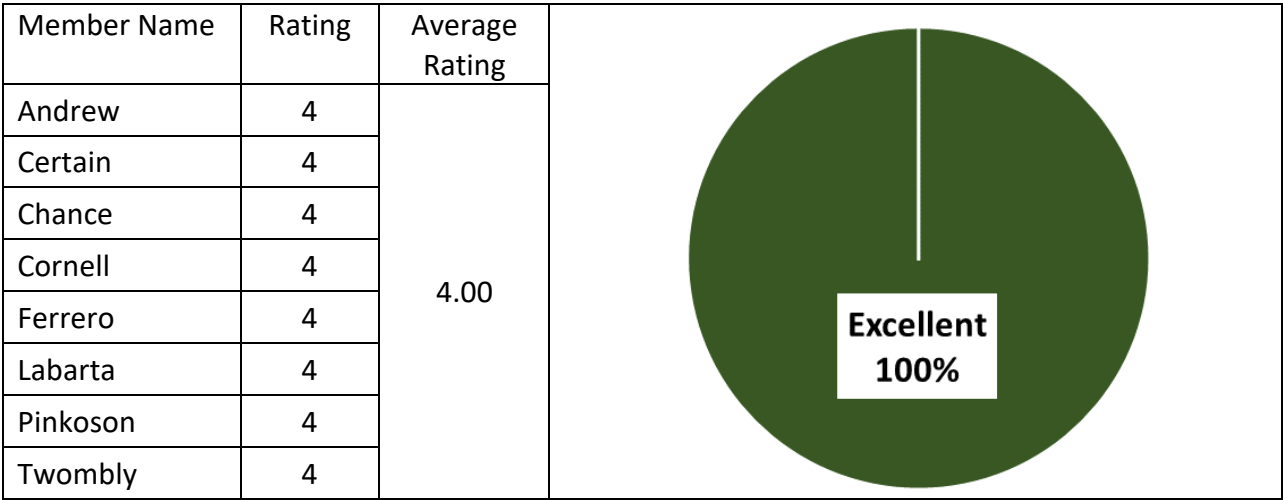
Meeting Facilitation (The Chair ensured Board members and members of the public who wanted to speak had the opportunity to be heard)

Member Name	Rating	Average Rating
Andrew	4	4.00
Certain	4	
Chance	4	
Cornell	4	
Ferrero	4	
Labarta	4	
Pinkoson	-	
Twombly	4	



Comments: None received.

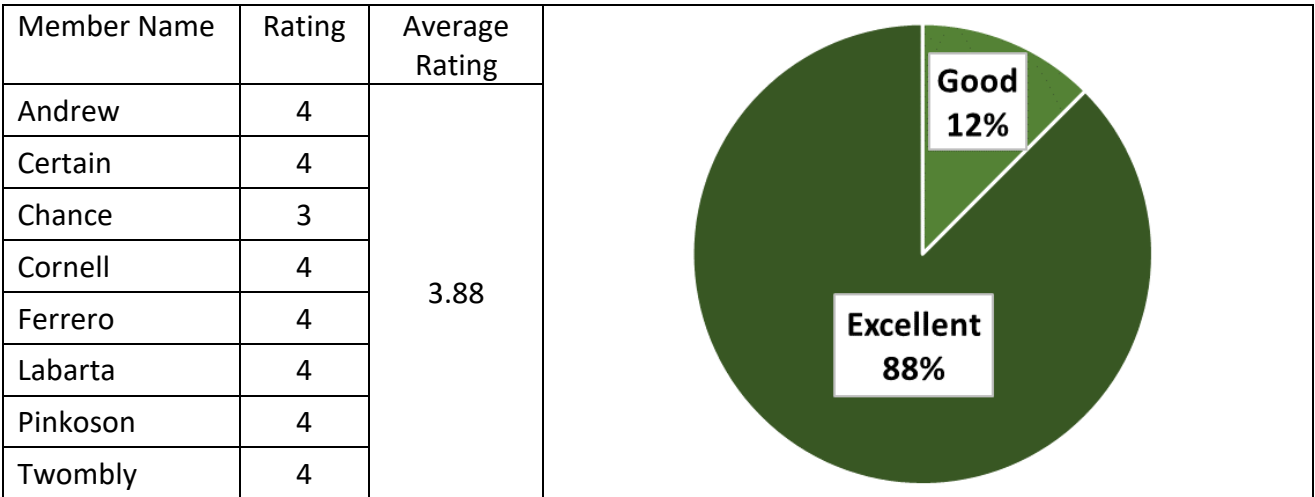
CTAC Staff (CTAC staff were knowledgeable on their agenda items and prepared to address questions, or provide a plan for follow-up)



Comments:

- Love the idea of starting to track longitudinal data, but we might want to limit that to just a few metrics, so it isn't overwhelming to staff. (Chance).
- Excellent! (Labarta).
- All were very prepared to answer all questions posed. (Twombly).

Presentations (Presentations were helpful in providing information on programs and policies to guide decision-making and allow for input and transparency)



Comments:

- I think it would be helpful to have a one-pager in each board packet with the goal areas and % of budget allocated, awarded, unfunded in each category. (Chance).
- Great job Bonnie! Thank you for pulling together all this data. (Twombly).

Finally, Board members can provide general comments on the meeting overall as well as topics they'd like to see addressed on future agendas. These comments are listed below.

General Comments:

- Excellent preparation of materials and presentations by our outstanding CTAC team! (Andrew).
- Related to sharing with afterschool providers the State of Florida new buildresiliency.org resource, there is a resiliency coach credential coming online - those interested can sign up to be notified when it is available. (Chance).
- Thank you for your thorough back up material. (Pinkoson).

Items, Presentations, or other Information for future Board agendas:

- None received.

File Attachments for Item:

3. Contract Renewal for HR Services with James Moore & Co.



August 14, 2024

Marsha Kiner, MS, CAE
Executive Director
Children's Trust of Alachua County
802 NW 5th Ave, Ste 100
Gainesville, FL 32601-3828

Dear Marsha,

We are pleased to provide Children's Trust of Alachua County (hereinafter "Client" or "you") with the professional services described below. This letter and attachments confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide. This engagement ("Engagement") between you and JMA HR Services LLC d/b/a James Moore HR Solutions (hereafter "James Moore HR Solutions," "JMHRs," "we," "us" or "our") will be governed by the terms of this letter.

Engagement

James Moore HR Solutions agrees to provide human resources outsourcing and consulting services to Client, as set forth in Attachment A: Statement of Work, attached hereto and incorporated herein (collectively, the "Services") subject to the terms and conditions of this Engagement. The terms of our Engagement set forth in this letter executed by Client, including any attachments, shall remain in full force and in effect during the initial term of this Engagement and any renewal thereof.

Term

This Engagement is effective as of October 1, 2024 ("Effective Date"). The term of this Engagement shall begin as of the Effective Date and continue for a period of one (1) year. Thereafter, this Engagement shall automatically renew for successive one-year renewal terms, unless either party provides written notice of non-renewal, such notice to be provided no less than 60 days prior to the end of the initial or any renewal term.

Scope of Services

HR Consulting and Outsourcing Services. Our services ("Services") include a range of human resources (HR) functions such as recruitment, onboarding, performance management, benefits, compliance, and employee relations. These Services are described in more detail in Attachment A: Statement of Work. We require the Client's cooperation in gathering information needed in order to perform the agreed upon Services. **Services not expressly stated in the Statement of Work will be considered out of scope and billed separately.**

Best Recommendations, But No Guarantees. Our recommendations and Services are based on our human resources management experience and familiarity with human resources practices. We will attempt to be thorough and accurate in our review, recommendations and delivery of Services;

however, because of the complexity and variety of human resources functions, we cannot ensure or guarantee complete accuracy in all cases.

No Employment Relationship with Client's Employees. This Engagement shall not be construed to create any association, joint venture, employee or agency relationship between JMHRs and Client's employees. Client's employees are not employees of JMHRs.

Legal Services Not Included. The provision of the Services provided may require the assistance of legal counsel, as we are not authorized to practice law. In that event, we will discuss with Client the retention of legal counsel by the Client to the extent necessary.

Termination

Reasons for Termination. This Engagement may be terminated as follows:

- a. Non-Renewal. Either party may terminate this Engagement by providing written notice of non-renewal to the other party at least 60 days prior to the end of the initial or any renewal term of this Engagement.
- b. Material Breach. James Moore HR Solutions may terminate this Agreement by written notice to Client if Client fails to pay any amount due to us within thirty (30) days; or by either party if the other party commits a material non-monetary breach of any provision of this Engagement that is not cured within thirty (30) business days of the non-breaching party providing written notice to the breaching party of the breach.
- c. Insolvency. Either party may terminate this Engagement if the other party (i) becomes insolvent, (ii) admits in writing its inability to pay its debts as they mature, (iii) makes an assignment for the benefit of creditors, or (iv) becomes subject to direct control or insolvency proceedings under federal or state law.
- d. By James Moore HR Solutions. We may terminate this engagement in the event (i) JMHRs ceases the business of providing the Services, (ii) changes in legal, regulatory, or compliance requirements render the Services contemplated under this Engagement noncompliant, obsolete or otherwise not economical, in our sole discretion, (iii) we believe our continued Engagement would pose a conflict of interest or other ethical problem, in our sole discretion, or (iv) a breakdown in our working relationship would make our continued Engagement unproductive or unworkable, in our sole discretion. In such event, the Termination Date shall be at least sixty (60) days following our written notice to Client of intent to terminate the Engagement.
- e. Force Majeure. Either party may terminate this engagement with fifteen (15) days' notice if performance of obligations becomes impossible due to earthquake, flood, fire, storm, natural disaster, declared public health emergency, pandemic, Act of God, war, armed conflict, labor strike, lockout, or boycott (a "force majeure"), provided that the party relying upon this section to terminate the engagement shall (1) give the other party prompt written notice of its intent to terminate the engagement if the non-performance is not cured within fifteen (15) days, and (2) shall take all steps reasonably necessary under the circumstances to mitigate the effects of the force majeure. In the event a force majeure extends for a period of thirty (30) days or longer in total, either party may immediately terminate this engagement.

Effect of Termination. In the event of any termination of this Engagement, we will invoice and Client shall pay for all Services performed through the effective date of such termination ("Termination Date").

Termination of this Engagement by either party does not excuse Client's obligation to pay us for Services rendered through the Termination Date. Payment for all outstanding bills is due no later than thirty (30) days after the Termination Date.

Fees

In consideration of the performance of the services set forth herein, Client shall pay to James Moore HR Solutions the fees set forth on the applicable Attachments hereto, as may be amended from time to time. Invoices will be payable within 30 days following the date of Client's receipt of the invoice. All fees billed hereunder are exclusive of all applicable taxes, duties or other governmental assessments.

Fee Adjustment. Any time after the first anniversary of the Effective Date, we reserve the right to adjust or increase the fees set out in the applicable Attachments with thirty (30) days prior written notice to Client. Fees shall not be increased more than once in any twelve-month period.

Expenses. Client shall reimburse us for actual and reasonable travel and travel-related expenses incurred by us in connection with the provision of Services hereunder, provided such expenses are pre-approved by Client (which approval shall not be unreasonably withheld, conditioned or delayed), except where such expenses are specifically included in Attachment A: Statement of Work (in which case expenses do not require pre-approval by Client).

Services Provided by James Moore HR Solutions

Subject to the Client's compliance with the obligation of cooperation and access as set forth below, we will provide the Services to Client during the term of this Engagement, as set forth in the executed Attachments and any other services as may from time to time be mutually agreed to by the parties in writing.

No Obligation to Use Own Funds

James Moore HR Solutions will have no obligation to make any payment of any type or to incur any financial liability on behalf of the Client in the performance of its duties unless Client has deposited sufficient funds with us specifically to pay in full all such amounts.

Not Responsible for Representations

James Moore HR Solutions will have no responsibility for the accuracy or sufficiency of any representations made by the Client to any third party unless the Client has relied on the representations of JMHRs in making the representations to such third party and has consulted with JMHRs about the content of these representations before making such representations to third parties.

Reliance Upon Client Representations

In order to provide the Services, James Moore HR Solutions relies upon factual information provided by Client. If Client provides incomplete or inaccurate information, this will affect the advice and recommendations provided by JMHRs. Accordingly, Client acknowledges that it has a duty to provide JMHRs with complete, accurate, and timely information when required or requested. Client agrees that

JMHRS may rely on and shall be protected, indemnified and held harmless by the Client in acting upon the oral or written instructions of the Client or of counsel to the Client with respect to any matter relating to JMHR's actions on behalf of the Client. JMHR shall be entitled to request further instructions be given by the Client or to request that instructions be given in writing.

Client Cooperation

Client acknowledges that the timely, complete and accurate provision of the Services requires assistance, cooperation, information and data from its officers, agents, managers, partners, members and employees, and suitably configured computers, software and data, and that our ability to complete any Services is dependent upon the same. If Client does not provide adequate information, or provides information in a such a way that we are hindered in our ability to effectively perform the Services, we will so inform Client, and we will not be responsible for providing the Services during any period in which such information is not provided. Accordingly, Client has a duty to cooperate with James Moore HR Solutions to timely provide requested information, and failure to do so may constitute a material breach of this Engagement. Failure on the part of Client to meet its obligations under this section may result in increases cost, delayed schedule and/or a breach of this Engagement. It is our aim that James Moore HR Solutions and Client will cooperate and work in good faith independently and together to remedy any such instances.

Access to Client Systems

Client shall ensure that James Moore HR Solutions personnel have access to all necessary Client and vendor computer systems or other resources necessary in order to provide the Services. We will not be responsible for delays or inability to perform the Services due to lack of access or speed of access to Client's or its vendors' systems.

Limited Warranty

James Moore HR Solutions warrants that the Services provided to Client under this Engagement or any Statement of Work will be performed with due care in a professional and collaborative manner. JMHR and Client both warrant that they shall use good faith in performing their responsibilities under this Engagement.

Limitation of Liability

Except for Client's obligation to pay the fees for the Services and amounts payable under the Indemnification paragraph of this Engagement, JMHR's and Client's maximum total liability, and that of any of their officers, partners, directors, employees, agents or representatives (collectively, the "Party Affiliates"), arising out of, relating to or in connection with this Engagement shall not exceed the amount of compensation and fees paid to us pursuant to the terms of this Engagement in the six (6) month period ending immediately prior to the event giving rise to such liability.

In no event shall JMHR or Client be liable for any indirect, incidental, special, exemplary, consequential, punitive, or other indirect damages of any nature, for any reason, including without limitation the

breach of this Engagement or any termination of this Engagement. In no event will JMHRs or Client be liable for lost profits or lost business opportunities arising out of the termination of this Engagement.

This limitation of liability provision shall have no impact or bearing on JMHRs' or Client's rights or ability to obtain damages under the Indemnification paragraph of this Engagement.

Indemnification

Client's Duty to Indemnify. Client will indemnify, defend, and hold JMHRs and its officers, partners, directors, employees, agents and representatives harmless from any and all costs, expenses (including reasonable attorney's fees), losses, damages, or liabilities incurred based on reliance upon Services (including documents, recommendations, and advice) provided by JMHRs in good faith.

James Moore HR Solutions' Duty to Indemnify. JMHRs will indemnify, defend, and hold Client and its officers, partners, directors, employees, agents and representatives harmless from any and all costs, expenses (including reasonable attorney's fees), losses, damages, or liabilities incurred based on a valid and proven claim that JMHRs willfully failed to provide Services agreed upon in the applicable Statement of Work despite receiving payment for those services from Client and despite receiving complete, accurate, and timely information from the Client.

Property Rights

James Moore HR Solutions Property. We shall retain all rights, title and interest in and to (a) all software, tools, policies, programs, routines, designs, diagrams, technology, ideas, know-how, processes, techniques and inventions that JMHRs makes, develops, conceives or reduces to practice, whether alone or jointly with others, in the course of its performance under this Engagement, (b) all enhancements, modifications, improvements and derivative works of each and any of the foregoing, and (c) all copyrights, trademarks, service marks, trade secrets, patents, patent applications or other proprietary rights related to each and any of the foregoing (collectively, the "our Property"). Provided that Client is not in breach of any material term of this Engagement, JMHRs grants Client a non-exclusive, non-transferable, revocable license for the term of this Engagement, without rights to sublicense to third parties, to use our Property that is incorporated into Services pursuant to this Engagement, solely for Client's own internal business purposes in connection with the use of the Services.

Client Content. Subject to the following limited license grant to James Moore HR Solutions, Client shall retain all rights, title and interest in and to the contents of its materials disclosed to us hereunder ("Client Content"). Subject to the terms and conditions of this Engagement, Client hereby grants James Moore HR Solutions a limited, non-exclusive, non-transferable royalty free license for the term of this Engagement to use the Client Content internally only as required in order for us to perform the Services. Client warrants and represents that the content of any Client Content it provides to us shall not: (a) infringe any third party's copyright, patent, trademark, trade secret or other proprietary rights or rights of publicity or privacy; (b) violate any law, statute, ordinance or regulation (including without limitation the laws and regulations covering export control, unfair competition, anti-discrimination or false advertising); (c) be defamatory, trade libelous, unlawfully threatening or unlawfully harassing; (d) contain obscenity or pornography; or (e) contain any viruses, worms, time bombs, cancelbots or other

computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system, data or personal information.

Confidential Information

During the course of providing Services in connection with this Engagement, we will have access to confidential information relating to the operations, employees, and financial information of Client, including information about Client's human resources policies and practices, payroll and accounting information, discipline imposed and corrective actions taken, medical and similarly confidential information, salaries, benefits, expenses, vendors, costs of services, Client strategic and future management and policy development plans, business and marketing plans or their equivalent plus additional human resources related information.

We recognize that Client has a legitimate interest in protecting its confidential information from unauthorized use and disclosure, and that privacy rights in the private and public sector may involve constitutional or other federal or state protected rights. Accordingly, we agree not to use or disclose Client's confidential information for any purpose other than in the course of providing Services to Client, and not to disclose Client's confidential information except as authorized by Client in the interests of Client and/or as required by law or by a lawful subpoena issued by any state or federal court, arbitrator, or other governmental order or process, provided JMHS: (a) gives Client immediate written notice as soon as it learns of such requirements in order to permit Client to seek a protective order or other appropriate relief; (b) assists Client in connection with such efforts; and (c) discloses only the confidential information requested by the order or subpoena. JMHS will take all reasonable steps necessary to ensure that confidentiality of such information is maintained.

Other Relevant Information

This Engagement and all Statements of Work will be governed by and interpreted in accordance with the laws of the State of Florida, without reference to its choice of law rules. Each party to this Engagement waives, to the fullest extent permitted by applicable law, the right to trial by jury in any legal proceeding arising out of or relating to this Engagement or the transactions contemplated hereby.

If either party commences any action or proceeding against the other party to enforce this Engagement, the prevailing party in such action or proceeding (as expressly determined by the finder of fact) shall be entitled to recover from the other party reasonable attorney's fees and all other costs and expenses incurred by such party in connection with such action or proceeding and in connection with enforcing any judgment or order thereby obtained.

This Engagement, including any attachments which are incorporated herein by reference, is the entire engagement of the parties and supersedes any prior engagements between them with respect to the Services or similar services previously provided by JMHS. No modification of or amendment to this Engagement, nor any waiver of any rights under this Engagement, shall be effective unless in writing and signed by an authorized representative of each party.

Please sign and return this letter and any applicable attachments or addendums to indicate your acknowledgement of, and agreement with, the arrangements for our Engagement and our respective responsibilities. By signing below, you are acknowledging that you have read and understand the terms

of this Engagement and that you had an adequate opportunity to consult with counsel of your choice before signing.

Very truly yours,

JMA HR Services LLC

JMA HR Services LLC d/b/a
James Moore HR Solutions

The services described in the foregoing letter and statement of work are in accordance with our requirements. The terms described in the letter and statement of work, including fees, are acceptable to us and are hereby agreed to.

CLIENT NAME

By: _____

Title: _____

Date: _____

Attachment A
James Moore HR Solutions LLC
Statement of Work – Offload HR
Children’s Trust of Alachua County

The following Statement of Work outlines the services to be provided as part of the Engagement between JMHS and Client. The James Moore HR Solutions Responsibilities section describes the services JMHS has available for Client to use. Client is not required to use all the services listed. The services include a range of HR functions such as recruitment, onboarding, performance management, benefits, compliance, and employee relations. The objective of this engagement is to improve HR processes and enhance the employee experience while maximizing compliance with applicable employment-related laws and regulations.

The below services are covered for the agreed upon monthly fee under the terms of this Engagement. Any and all out-of-scope services requested by Client that fall outside the terms of this Agreement will be billed separately.

James Moore HR Solutions Responsibilities

Offload HR – Subscription Services

- Review and provide guidance on HR-related documents.
- Create, maintain or update employee handbook and policies.
- Collaborate with your leadership team on strategic planning and ongoing priorities.
- Oversee internal investigations.
- Monitor federal and state legislation and initiate policy changes as necessary.
- Employee relations activities.
- Consult on HR initiatives and best practice recommendations.
- Utilize project management software to track progress and future initiatives.
- Review performance management plans.
- Consult and guide leadership on benefits packages.
- Review or develop onboarding and retention practices.
- Draft or review HR-related communications.
- Direct access to a dedicated HR Professional.
- Access to HR Client Portal.
- On-call HR Connect: live phone/email support for your internal team on HR-related questions.
- Subscription to all HR Solutions eblasts and videos on relevant HR topics.
- Regularly scheduled check-ins to monitor progress and HR health.
- Recruiting services to include review, development, and posting of job ads.
- Work with Client internal HR/admin team in executing HR-related initiatives.
- Day-to-day HR activities (not to include payroll).
- Benefits open enrollment and administration of non-County benefits.
- FMLA and other leave administration.
- Worker’s Compensation administration.
- Coordination of reference and background checks, if applicable.
- Vendor relationship coordination (Payroll, Backgrounds, PEO, broker)
- Quarterly onsite visits.

Fees

Our fee for these services will be billed at \$3,000 per month for the HR Solutions Offload Subscription package, as described in this SOW.

Out-of-Scope Additional Services and Fees

Any work requested and completed by JMHRs outside of the scope of the SOW stated above will be billed at the applicable fee of \$250 per hour plus expenses (for travel or materials, if applicable). Out of scope work completed onsite has a 2-hour minimum charge of the appropriate fee. If Client cancels scheduled onsite meetings, Client is responsible for costs associated with travel and expenses that are non-refundable. Examples of out of scope work and expenses include:

Web trainings	Hourly rate
Onsite trainings	Hourly rate plus travel expenses if applicable
Full cycle recruiting	Hourly rate
Other projects, as agreed upon	Hourly rate

With prior Client approval, JMHRs may incur expenses on behalf of Client (i.e., background checks, purchasing labor posters). Such expenses will be charged to the Client on a monthly basis.

Signature

The services and fees described above are acceptable to us and are hereby agreed to.

Print Name: _____ Signature: _____

Date: _____

File Attachments for Item:

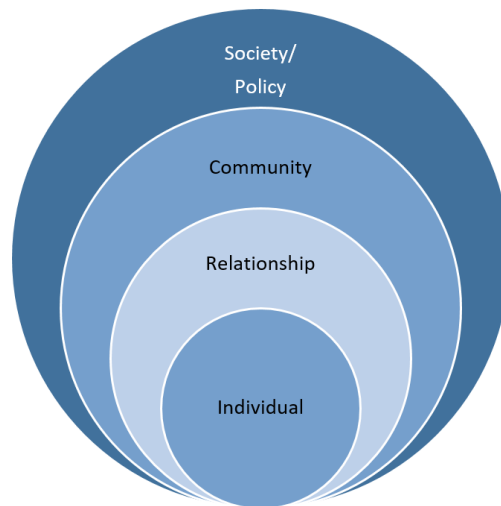
4. Gun Violence Prevention Funding Proposal – Brandy Stone, Community Health Director, Gainesville Fire Rescue, City of Gainesville, and Brittany Coleman, Gun Violence Intervention Program Manager, Gainesville Fire Rescue

Children’s Trust of Alachua County
Gun Violence Funding Proposal
Fiscal Year 2025

Background:

In 2023, the Gainesville City Commission and Alachua County Board of Commissioners declared Gun Violence as a public health crisis. This declaration emphasizes the need to utilize public health concepts to identify and implement solutions to a complex issue. Public health promotes and protects the health of all people and their communities (American Public Health Association). Within public health, there are multiple disciplines including epidemiology, management and policy, environmental health, biostatistics, and social and behavioral science, among others.

Social and behavioral sciences applied to public health seeks to focus on health promotion, illness prevention, and barriers to health behavior change, on both individual and health system levels (Temple University). Through this discipline, there are health behavior theories and models were developed over decades to inform behavior change efforts across populations. One of these models is the Social Ecological Model. While there are multiple iterations of this model, the Centers for Disease Control and Prevention (CDC) version is most applicable to the issue of violence prevention. The framework encourages a multi-level analysis of the factors that influence a public health issue.



What is public health? (n.d.). American Public Health Association — For Science. For Action. For Health. Retrieved July 13, 2023, from <https://www.apha.org/what-is-public-health>

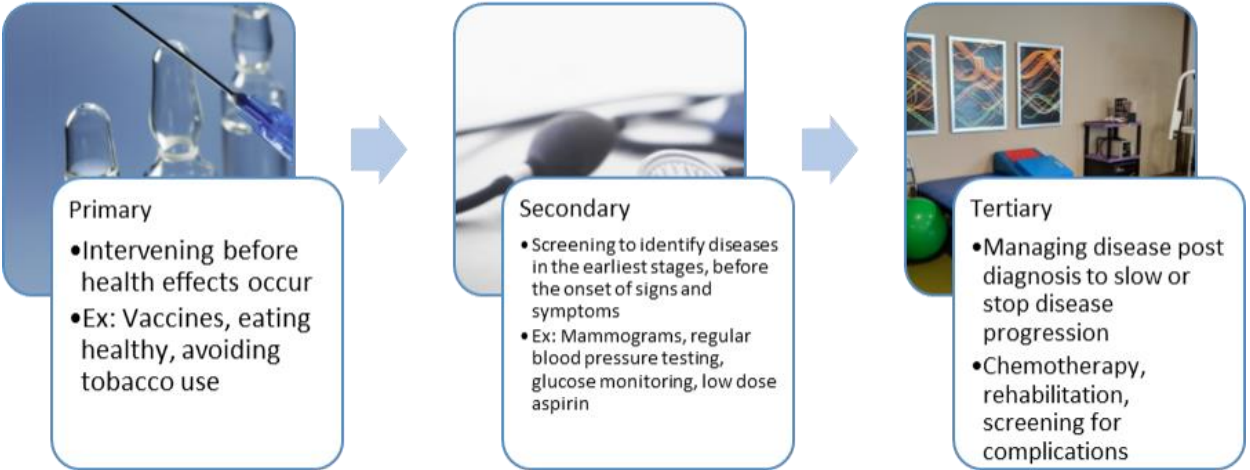
Social and Behavioral Sciences MPH | Temple University. (n.d.). Temple University. Retrieved July 13, 2023,

The Social Ecological Model (SEM) considers the interplay between different levels of influence in someone’s life – their own, their relationships, their community, and the larger societal and policy standards. The individual level includes biology and personal history, knowledge, attitudes, beliefs, and the skills that one has as it relates to a behavior. The relationship level considers family, peers, significant others, and one’s close circle that may encourage or discourage participation in a behavior. At the community level, initiatives can address the settings where social relationships occur like schools, workplaces, and neighborhoods. There are also characteristics within those settings that are associated with risk or protective factors to participating in a behavior. Lastly is the society/policy level. These factors are broad and help to create a climate in which the issue is encouraged or inhibited. This includes cultural norms as well as the health, economic, educational, and social policies that maintain economic or social inequities between various groups.

Reciprocal determinism is a core component of the SEM, stemming from the work of psychologist Albert Bandura. This concept states that a person’s behavior both influences and is influenced by personal factors and one’s social environment. Lastly, the model suggests that to prevent a public health issue, work must exist across multiple levels within the model to make sustainable change. The more levels addressed or influenced, the more likely the prevention efforts are to be successful.

Prevention efforts across each level of the model should seek to increase protective factors and decrease risk factors associated with the behavior. The Substance Abuse and Mental Health Services Administration (SAMHSA) defines protective factors as “characteristics associated with a lower likelihood of negative outcomes or that reduce a risk factor’s impact. The National Institutes of Health provides examples like social support, career aspirations, spirituality or religious beliefs, and community resources. Protective factors may be seen as positive countering events.” Risk factors are “characteristics at the biological, psychological, family, community, or cultural level that precede and are associated with a higher likelihood of negative outcomes.” Examples from the Department of Justice include exposure to violence, substance use, abuse/neglect, lack of community resources, and inequity.

In addition, when considering prevention initiatives, we must consider the various levels of prevention – primary, secondary, and tertiary. Please see below for definitions and examples.



The Social-Ecological Model: A Framework for Prevention | Violence Prevention | Injury Center | CDC. (n.d.). Centers for Disease Control and Prevention. Retrieved July 13, 2023.

Risk and Protective Factors. (2019). 20190718-Samhsa-Risk-Protective-Factors.Pdf; Substance Abuse and Mental Health Services Administration.

By keeping the levels of prevention in mind with programming, initiatives can support people who have not yet participated in the behavior, for those who are at risk of or are beginning to engage in the behavior, and for those who have engaged in the behavior and are working to move forward in a different direction.

In summary, viewing gun violence as a public health crisis allows for a multi-sector and multi-level approach as a community.

Proposal Development:

At the May 6th joint meeting of the Children’s Trust of Alachua County (CTAC) Board of Directors and the Alachua County Board of County Commissioners, \$250,000 was allocated toward gun violence prevention efforts. Specifically, County staff were directed to work with the City of Gainesville to develop a proposal for the use of the funds in FY24. Soon after, staff were also informed that \$250,000 for FY25 would be allocated for the same purpose.

The Gun Violence Prevention Alliance, comprised of Alachua County, the City of Gainesville and Santa Fe College, and a number of other stakeholders discussed the usage of the funds. Since the May 6th motion, staff have undergone an initiated planning period.

That process included:

- Setting regular meetings to discuss CTAC funding priorities related to gun violence prevention and intervention efforts in both the City and County
- City staff discussions of programmatic and community needs through IMPACT GNV
- Researching violence interruption models, including but not limited to Cure Violence Global
 - County staff have met with representatives from Cure Violence Global on multiple occasions to discuss their model and any additional services they may offer and brought that information back to the team
- Conducting a SWOT analysis through the Gun Violence Prevention Alliance to develop priorities and areas of opportunity that can inform funding opportunities, including CTAC.
- Centering community engagement through the Gun Violence Prevention Alliance and allowing stakeholders and community members the opportunity to provide input on the use of CTAC funding and needs related to building the capacity of local groups
- Bringing in Jaye Athy from the County CAPP Office as a small grants specialist to help advise us with this effort

The planning period resulted in a proposal for both the FY24 and FY25 funding.

At the August 12, 2024 meeting of the Children’s Trust of Alachua County , a recommendation was given to roll the \$250,000 of FY24 funding over to FY25 to result in a total funding amount of \$500,000. This recommendation was approved by the Trust.

FY25 Proposal

The goal of this planning period was for City and County staff to develop priorities based on local needs around gun violence. Staff was able to intentionally engage stakeholders, research best practices, and gather community feedback to ensure that this funding represented the needs of the community and help build long-term sustainable efforts for FY25.

Grant Funded Projects

On the July 10th meeting of the Gun Violence Prevention Alliance, community stakeholders were asked for input on how the available funding could be used. The group was in favor of hosting a call for grant-funded projects. These projects would be focused on ongoing programs for youth and their families most impacted by or at highest risk of being impacted by gun violence .

Stakeholders recommended that funded projects focus on:

- County-wide & country-wide partnerships
- Education
- Family engagement
- Free after school/summer programming
- Jobs & opportunities for teens
- Learn through play—eSports, social media, sports
- Learning alternatives
- Mental health
- Proactive vs. reactive initiatives
- Recovery
- Start with young children
- Trauma-informed care
- Incentives for youth that address the problems that occur during down/idle time
- Initiatives with vetted partners
- Gun Violence Youth Forum

The call for projects would be informed using the lessons learned through One Nation One Project GNV, a local arts and wellness initiative working to reduce youth gun violence by addressing associated risk factors. These lessons learned include that to inform not only the intentionality behind youth programming but also the application and proposal review processes.

Stakeholders also discussed the forms of technical assistance that would be helpful for organizations seeking the available funding.

- More grant-writing workshops
- Grant-makers/Funders need to offer ample training and TA/office hours to support those preparing proposals
- Language Barriers
- Simple, straightforward funding applications
- Professional grant writer(s)

- Resources to write grants
- Researcher to find grants
- Connecting the organization to the impacted area

To support the contractual, financial, and deliverable needs of the grant-funded projects, a full-time temporary staff person will be hired. The estimated salary is roughly \$41,000. County staff would oversee the grant-funded proposals with support from Alliance MOU partners.

Strategic Planning

In addition to the call for projects, stakeholders were interested in the Alliance facilitating a strategic planning process within the next 6 months. This would be done via a contract with a third-party entity. At the August 2024 meeting of the Alliance, stakeholders identified the following qualities among others:

- Innovative
- Local
- Community engagement
- Ethical
- Youth-focused
- Recognizing those who are impacted as valuable stakeholders
- Consider partner violence and gun suicide
- Representative of multiple ages and perspectives

Input for a strategic planning request for proposals will continue to be gathered through meetings of the Alliance.

Violence Interruption Program and Support

The proposed funding includes the continuation and expansion of violence interruption and community outreach work. This would be done through a community-based violence interrupter network to mediate conflict and de-escalate tensions in the community as well as facilitate on-the-ground relationship building with communities most impacted by gun violence. Currently, this work exists primarily within City of Gainesville limits. The available funding will allow the current work to continue past its contracted end date of 10/13/24 and extend into the greater Alachua County area.

The current contract includes the below objectives:

- Develop a community network to interrupt the cycle of violence.
- Build relationships with the following entities to reach young people:
 - Schools
 - After-school programs
 - Churches
 - Groups for justice-involved individuals
 - Athletic leagues

- Provide warm hand-offs to local social resources to assist with unmet needs of the individual and family unit.
- Educate youth about the dangers of gun violence, appeal to youth to resist gun violence, and offer methods of resolving conflict without resorting to violence.

The funding includes \$100,000 for contracted violence interruption, \$25,000 for faith leader stipends, and \$25,000 for training and mental health support of the individuals doing this work. IMPACT GNV would oversee the violence interruption services with regular updates to the Alliance.

Youth Steering Committee Facilitation

The Youth Steering Committee started convening in February 2023 as part of One Nation One Project GNV and guided many project components to elevate youth voices. The group has been and will continue to be managed by the Youth Services Division of Parks, Recreation and Cultural Affairs at the City. In August 2024, the committee provided a discussion summary and recommendations to the City on how to solve youth gun violence, with an emphasis on the arts and well-being activities as key components. The Youth Steering Committee will continue to convene and will connect with the Alliance and Impact GNV to continue their work beyond One Nation One Project. The Youth Steering Committee will help to elevate youth voices on important topics. Youth ages 16 to 24 from across Alachua County will continue to guide how we can solve youth gun violence, while also helping us find ways we can help youth in our community be successful.

Funding for the Youth Steering Committee member stipends is provided through an agreement between the City of Gainesville and the National League of Cities. This funding will be for an additional facilitator and some materials and supplies.

Santa Fe College Administrative Assistant to the Alliance

Santa Fe College has hired a part-time administrative position to assist Dr. Brunings with the gun violence work from the college and in the administration of the Gun Violence Prevention Alliance. This position is currently staffed, and funding would cover 20 hours per week, for the duration of the fiscal year, at a total of \$21,500. The position is responsible for setting up meetings, sending out invitations, taking notes and compiling minutes, following up on requests, putting together presentations, gathering proposals for service, among other things.

Technology Hubs in Community Centers

Computer and internet accessibility is a must of modern-day life. Not only do many school-based programs require a computer, but many youth service programs also need devices to ensure access for their students to a variety of resources. This includes completing homework assignments, tutoring, signing up for sports programs, and more. According to the 2024 Alachua County Community Health Assessment, roughly 20% of respondents do not have internet service. The top reasons cited include poor reception/service where they live (8.8%), affordability (5.81%), and lack of access to a personal computer (5.54%).

For these reasons, it is proposed to purchase technology carts with laptops that can be used in community centers or community organization buildings that are in areas with high rates of gun

violence. These technology carts are secure and can to store and charge up to 36 15” laptops. These carts can be used by youth and family programs that have reserved the space and on an individual basis when not reserved for programming. There would be a process of capturing who is using the computers, sign-in and sign-out times. Carts will be intentionally placed in centers where relevant programming already exists, or programming could be developed to best utilize the resource.

The budgeted amount includes the cost of 7 carts (\$2,170 each) and 18 laptops per cart (\$279 each).

FY25 Budget:

Item	Cost	Number	Total
Grant-Funded Projects	\$33,000	6	\$198,000
Grant Manager	\$45,350	N/A	\$45,350
Strategic Planning Consultant	\$30,000	N/A	\$30,000
Violence Interrupter Program and Training	\$150,000	N/A	\$150,000
Additional Facilitator for the Youth Steering Committee	\$4,750	N/A	\$4,750
Santa Fe Administrative Assistant	\$21,500	N/A	\$21,500
Technology Hub Carts	\$7,200	7	\$50,400
Total			\$500,000

Implementation Timeline:

Quarter One	Quarter Two	Quarter Three	Quarter Four
<ul style="list-style-type: none"> • Create and release RFP for Grant Funded Projects • Hire grant manager • Work with Community Foundation to provide information sessions on grant application process • Contract with Facilitator for Youth Steering Committee • Choose and Contract with Strategic Planning Consultant • Select violence interruption organization and initiate contract • Technology cart sites identified and agreements drafted. 	<ul style="list-style-type: none"> • Review and select RFP applications. • Initiate contracts with selected projects. • Begin Strategic Planning Process • Violence Interruption • Tech Carts purchased and established at sites 	<ul style="list-style-type: none"> • Implementation Period for grant funded projects • Ongoing technical assistance and training for grant funded projects • Strategic Planning Process • Violence Interruption • Tech carts implemented at sites • Data collection 	<ul style="list-style-type: none"> • Implementation Period for grant funded projects • Ongoing technical assistance and training for grant funded projects • Strategic plan developed • Violence Interruption • Tech Cart sites underway • Data collection and analysis

Gun Violence Prevention FY25 Funding Proposal



Presented by: Brandy Stone, MPH, CPH - Community Health Director,
Gainesville Fire Rescue and Brittany Coleman, MA - Gun Violence
Intervention Program Manager, Gainesville Fire Rescue

The Gun Violence Prevention Alliance

Members: City of Gainesville, Alachua County, and Santa Fe College

Goal: Identify solutions and strategies to reduce and prevent gun violence and violent crime in the community.

Purpose:

- Support the expansion of existing evidence-based or evidence-informed community violence and gun violence prevention and intervention programs
- Continue timely surveillance of firearm related homicides and assaults and build a data dissemination plan to share with stakeholders involved in public health prevention strategies and interventions.
- Maintain a trauma-informed approach as the foundation of all prevention and intervention efforts.



A Public Health Approach to Gun Violence Prevention



- In 2023, City Commission and Board of County Commissioners declared gun violence a public health crisis
- Health behavior theories and models have been developed over decades to inform behavior change efforts across populations
- Center for Disease Control and Prevention (CDC)'s Social Ecological Model is most applicable to violence prevention
- The model considers the interplay between different levels of influence in someone's life – their own, their relationships, their community, and the larger societal and policy standards

A Public Health Approach to Gun Violence Prevention

- Prevention efforts across each level of the model should seek to increase protective factors and decrease risk factors associated with the behavior
 - Substance Abuse and Mental Health Services Administration (SAMHSA) defines protective factors as “characteristics associated with a lower likelihood of negative outcomes or that reduce a risk factors’ impact”
 - Examples: Social support, career aspirations, spirituality or religious beliefs, community resources
 - Risk factors are “characteristics at the biological, psychological, family, community, or cultural level that precede and are associated with a higher likelihood of negative outcomes”
 - Examples: Exposure to violence, substance use, abuse/neglect, lack of community resources, inequity
- When considering prevention initiatives, we must consider the various levels of prevention – primary, secondary, and tertiary

Funding Proposal

Grant-Funded Projects - \$243,350

- 6 projects funded at up to \$33,000 each = \$198,000
 - Focused on mental health, youth and family engagement, proactive initiatives, partnership-based, learning through play, after school/summer time, education
 - Call for projects to be informed using the lessons learned through One Nation One Project GNV, a local arts and wellness initiative working to reduce youth gun violence by addressing associated risk factors. These lessons learned include that to inform not only the intentionality behind youth programming but also the application and proposal review processes.
- Technical assistance through the Community Foundation for organizations seeking and selected for funding
- County staff would oversee the grant funded proposals with support from Alliance MOU partners
- Grant Manager - \$45,350
 - Administrative support for the contract and grant facilitation process throughout the year

Strategic Planning Consultant - \$30,000

Item 4.

- Alliance stakeholders indicated an interest in a strategic plan for gun violence in the next 6 months
- At the August 2024 meeting of the Alliance, stakeholders identified the following qualities for a strategic planning firm, among others:
 - Innovative
 - Local
 - Community engagement
 - Ethical
 - Youth-focused
 - Recognizing those who are impacted as valuable stakeholders
 - Consider partner violence and gun suicide
 - Representative of multiple ages and perspectives

Violence Interruption and Training - \$150,000

- Continuation and expansion of violence interruption and community outreach work - \$125,000
 - Fund a community network to interrupt the cycle of violence.
 - Build relationships with the following entities to reach young people:
 - Schools
 - After-school programs
 - Churches
 - Groups for justice-involved individuals
 - Athletic leagues
 - Provide warm hand-offs to local social resources to assist with unmet needs of the individual and family unit.
 - Educate youth about the dangers of gun violence and offer methods of resolving conflict without resorting to violence.
- Training and mental health support of the individuals doing this work - \$25,000
- IMPACT GNV would oversee the violence interruption services with regular updates to the Alliance.

Additional Facilitator for the Youth Steering Committee - \$4,750

- Convened since February 2023 as part of One Nation One Project GNV and managed by the Youth Services Division of the City of Gainesville's Parks, Recreation, and Cultural Affairs (PRCA) Department
- Young people ages 16 to 24 from throughout Alachua County
- Guided the city us on many project components to elevate youth voices with an emphasis on the arts and well-being activities as key components
- Youth Steering Committee will continue to convene and will connect with the Alliance and Impact GNV, led by Cherie Kelly of PRCA
- Funding for the member stipends is provided through an agreement between the City of Gainesville and the National League of Cities
- Funding will be for an additional facilitator and some materials and supplies - \$4,750

Santa Fe College Administrative Assistant to the Alliance - \$21,500

- Santa Fe College has hired a part-time administrative position to assist Dr. Brunings with the gun violence work from Santa Fe and in the administration of the Gun Violence Prevention Alliance.
- This position is currently staffed, and funding would cover 20 hours per week, for the duration of the fiscal year, at a total of **\$21,500**.
- The position is responsible for setting up meetings, sending out invitations, taking notes and compiling minutes, following up on requests, putting together presentations, gathering proposals for service, among other things.

Technology Hub Carts - \$50,344



- Technology carts with laptops/devices that can be used in community centers or community organization buildings which are in areas with high rates of gun violence
- Technology carts are secure and have the ability to store and charge up to 36 devices
- Carts will be intentionally placed in centers where relevant programming already exists, or programming could be developed to best utilize the resource
- 7 carts at \$2,170 each - \$15,190
- 18 laptops per cart at \$79 each- \$35,154

Budget Summary

Item 4.

Item	Cost	Number	Total
Grant-Funded Projects	\$33,000	6	\$198,000
Grant Manager	\$45,350	N/A	\$45,350
Strategic Planning Consultant	\$30,000	N/A	\$30,000
Violence Interrupter Program and Training	\$150,000	N/A	\$150,000
Additional Facilitator for the Youth Steering Committee	\$4,750	N/A	\$4,750
Santa Fe Administrative Assistant	\$21,500	N/A	\$21,500
Technology Hub Carts	\$7,200	7	\$50,400
Total			\$500,000

Implementation Timeline

Quarter One	Quarter Two	Quarter Three	Quarter Four
<ul style="list-style-type: none"> · Create and release RFP for Grant Funded Projects · Hire grant manager · Work with Community Foundation to provide information sessions on grant application process · Contract with Facilitator for Youth Steering Committee · Choose and Contract with Strategic Planning Consultant · Select violence interruption organization and initiate contract · Technology cart sites identified and agreements drafted 	<ul style="list-style-type: none"> · Review and select RFP applications · Initiate contracts with selected projects · Begin Strategic Planning Process · Violence Interruption · Tech Carts purchased and established at sites 	<ul style="list-style-type: none"> · Implementation Period for grant funded projects · Ongoing technical assistance and training for grant funded projects · Strategic Planning Process · Violence Interruption · Tech carts sites underway · Data collection 	<ul style="list-style-type: none"> · Implementation Period for grant funded projects · Ongoing technical assistance and training for grant funded projects · Strategic plan developed · Violence Interruption · Tech Cart sites underway · Data collection and analysis

Thank you!

File Attachments for Item:

5. BoCC Interlocal Agreement

**INTERLOCAL AGREEMENT BETWEEN
THE CHILDREN’S TRUST OF ALACHUA COUNTY AND THE BOARD OF COUNTY
COMMISSIONERS OF ALACHUA COUNTY, FLORIDA**

THIS RESTATED INTERLOCAL AGREEMENT (“Agreement”) made and entered into this _____ day of _____ A.D. 2024, by and between the Children’s Trust of Alachua County, hereinafter referred to as “CTAC”, and Alachua County, a charter county and political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as "County." Collectively, CTAC, and the County are hereinafter referred to as the “Parties.”

WITNESSETH:

WHEREAS, §125.901, Florida Statutes, authorizes the County to create an independent special district to provide children’s services for all children, from 0 to 18 years of age, subject to the approval of the majority of qualified electors voting in a general election; and

WHEREAS, the County has determined that it would serve the public interest to establish said independent special district within Alachua County; and

WHEREAS, the County passed Ordinance 18-08 on February 27, 2018, creating Chapter 26, Children’s Services Independent Special District with an effective date of December 1, 2018, subject to approval of a majority of the qualified electors of Alachua County voting in a November 6, 2018, referendum; and

WHEREAS, on November 6, 2018, a majority of qualified electors of Alachua County passed the general election ballot question titled Children’s Trust of Alachua County – Authority to Levy One-Half Mill Ad Valorem Taxes; and

WHEREAS, Section 26.03 of Alachua County, FL, Code of Ordinances defines the Children’s Trust of Alachua County’s powers and duties, including the power to enter into agreements with government agencies to provide for administrative services; and

WHEREAS, the County, and CTAC are authorized by §163.01, Florida Statutes, to enter into interlocal agreements to cooperatively and efficiently use their powers to provide public services that will advance the general health, safety and welfare of the citizens of the County; and

WHEREAS, on September 24, 2019, the County and CTAC and the Clerk entered into an Interlocal Agreement, and subsequent Amendments to such 2019 Interlocal Agreement, which provided mutual benefit to the County and CTAC; and

WHEREAS, the County and CTAC desire now to enter into a restated Interlocal Agreement.

NOW THEREFORE, in consideration of the premises set forth above and the mutual promises, covenants, duties and benefits set forth herein, and other valuable consideration, the receipt and sufficiency of are hereby conclusively acknowledged, the Parties do agree as follows:

1. Term.

This Interlocal Agreement shall commence on October 1, 2024, and becomes effective upon filing with the Clerk of the Court of Alachua County (“effective date”), and shall continue on an ongoing basis, unless earlier terminated as provided herein. Upon the effective date of this Agreement, the 2019 Interlocal Agreement between the Parties and its several Amendments dated 6/23/2020, 9/22/2020 and 9/28/2021 will be considered automatically terminated and the Parties will be released of the duties set forth therein.

2. Purpose.

- 2.1. The purpose of this Agreement is to allow the employees of the CTAC to participate in the Employee Benefit Plan offered by the County to its Employees to the same extent that that program is available to County Employees. This includes Health, Dental, Vision and such other supplemental coverages as the CTAC wishes to participate in. The CTAC shall pay for these benefits on a monthly basis in advance as invoiced and shall coordinate coverages with County Risk Management for those employees of CTAC who are added to the Benefits Plan and those who cease to be eligible for the plan.
- 2.2. Additional services to be provided under this agreement includes services by the County Attorney’s office, Department of Information Technology and the County’s Department of Facilities Management.
- 2.3. From time to time the CTAC may request, and the County may furnish additional services to CTAC. To the extent that these services are within the contract authority of the County Manager she may enter into an agreement to provide such services, otherwise the request must be approved by the Board of County Commissioners. Any such request must be in writing.
- 2.4. All services provided by the County under this agreement must be provided at no less than the cost to the County in providing those services.

3. Notice.

Except as otherwise provided in this Agreement, all notices to be provided under this Agreement from a party to another party must be by one of the following methods: (i) in writing and sent by certified mail, return receipt requested, (ii) by personal delivery with receipt, or (iii) via electronic mail. Notices via email shall be deemed to have been received within two (2) business days after emailing, otherwise delivery shall be as documented by receipt. For purposes of all notices, the representatives of the County and CTAC are:

County:
Alachua County Manager
12 S.E. 1st Street
Gainesville, FL 32601

CTAC:
Executive Director
4010 NW 25th PL
Gainesville, FL 32606

A copy of any notice, request, or approval to the County must also be sent to:

Alachua County Procurement, Attn: Contracts
acpur@alachuacounty.us

Clerk of Court, Attn Finance & Accounting
dmw@alachuaclerk.org

4. **Default and Termination.**

41. The failure of any party to comply with any provision of this Agreement will place that party in default. The party claiming default shall notify the defaulting party in writing. This notification shall make specific reference to the provision which gave rise to the default. The defaulting party shall have 30 days to cure the default or to enter into an agreement to cure with the complaining party. The County Manager is authorized to provide written notice of default on behalf of the County, and if the default situation is not corrected within the allotted time, the County may terminate this Agreement. The CTAC Director is authorized to provide written notice of default on behalf of CTAC, and if the default situation is not corrected within the allotted time the CTAC Chair is authorized to provide notice of termination on behalf of CTAC to the County.
42. Additionally, any party may terminate this Agreement without cause by providing no less than 180 days written notice to the other Parties. The County Manager is authorized to provide written notice of termination on behalf of the County to the CTAC. The CTAC Director is authorized to provide written notice of termination on behalf of CTAC to the County. The Parties will discontinue all services upon the effective date of the termination and any party's recovery against another shall be limited to that portion of the Agreement amount earned through and including the date of termination, but no party shall be entitled to any other or further recovery against another party, including, but not limited to damages, consequential or special damages, or any anticipated fees or profit.
43. Disputes under this Agreement shall be handled in accordance with Chapter 164, Florida Statutes.

5. **Public Records.**

All public records relating in any manner whatsoever to this Agreement that are in the possession of any party shall be made available to the other Parties for inspection and copying upon written request, and shall be retained as required by Florida law and schedules published by the Florida Bureau of Archives and Records Management, or federal requirements, whichever shall be greater. Additionally, said public records shall be made available, upon request by any party, to any state, federal, or other regulatory authorities and any such authority may review, inspect and copy such records, except for any records that are confidential or exempt from the Florida Public Records Act and/due to other State of Florida and federal laws.

6. **Sovereign Immunity.**

The Parties intend to avail themselves of the benefits of §768.28 and §163.01(9)(a), Florida Statutes, and of other statutes and the common law governing sovereign immunity to the fullest extent possible. In accordance with §163.01(5)(o), Florida Statutes, therefore, one party shall not be jointly liable for the torts committed by the officers, employees, agents, representative or contractors of the other party. Each party shall be solely responsible for the negligent acts and omissions of its officers, employees, agents, representative and contractors, and then only to the extent of the limited waiver of sovereign immunity or limitation of liability specified in §768.28, Florida Statutes. Nothing in this Agreement is intended to inure to the benefit of any third party for the purposes of allowing any claim that would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

7. **Assignment of Interest.**

No party may assign, convey, pledge, sublet, transfer or otherwise dispose any interest in this

Agreement without prior written consent of the other parties.

8. Successors and Assigns.

The County and CTAC each bind the others and their respective successors and assigns in all respects to all of the terms, conditions, covenants and provisions of this Agreement.

9. Third Party Beneficiaries.

This Agreement does not create any relationship with, or any rights in favor of, any third party.

10. Severability.

If any provision of this Agreement is declared void by a court of law, all other provisions will remain in full force and effect.

11. Non-Waiver.

The failure of any party to exercise any right in this Agreement shall not be considered a waiver of such right.

12. Governing Law and Venue.

This Agreement is governed and construed in accordance with the laws of the State of Florida. Sole and exclusive venue for all actions arising from or related to this Agreement shall be in Alachua County, Florida.

13. Amendments.

The Parties may amend this Agreement only by mutual written agreement that is executed by both Parties and duly recorded in accordance with §163.01(11), Florida Statutes.

14. Captions and Section Headings.

Captions and section headings used herein are for convenience only and shall not be used in construing this Agreement.

15. Construction.

This Agreement shall not be construed more strictly against one party than against the others merely by virtue of the fact that it may have been prepared by one of the Parties. It is recognized that all Parties have substantially contributed to the preparation of this Agreement.

16. Counterpart.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.

17. Entire Agreement.

This Agreement constitutes the entire agreement between the Parties and supersedes all prior written or oral agreements, understandings or representations.

IN WITNESS WHEREOF, the Parties have caused this Interlocal Agreement to be approved by their respective Governing Boards and to be executed and delivered on the day and year first above written.

ALACHUA COUNTY, FLORIDA

CTAC

By: _____

By: _____

Mary C. Alford, Chair

Name: _____

Board of County Commissioners

Title: _____

Date: _____

Date: _____

APPROVED AS TO FORM

ATTEST

Alachua County Attorney's Office

ATTEST:

CLERK

J.K. "Jess" Irby, Esq., Clerk

By: _____

Name: _____

Title: _____

File Attachments for Item:

6. Summer Camp 2024 Results & Summer 2025 Planning (Bonnie Wagner)

**Item:**

Summer Camp 2024 Results & Summer 2025 Planning (Bonnie Wagner)

Requested Action:

The Board is asked to receive information and provide direction for the upcoming RFP.

Background:

The Children's Trust finalized its fourth year of funding summer camp experiences for Alachua County children who demonstrate need. In summer 2024, the Children's Trust funded twenty organizations to provide summer camp for 1,174 children.

FY2024 represents the final renewal for current summer camp providers. The Trust intends to release a request for proposals for summer camp programs for summer 2025 and would like to leverage this opportunity to receive the Board's input on ways to refine and improve programming offered. Review the attached "Summer Camp 2025 – Board Input Questions" for discussion and completion during the September 23rd Board Meeting.

Attachments:

Board Presentation – Summer Camp Program Results on 9-23-2024

Summer Camp 2025 – Board Input Questions

Programmatic Impact:

This program supports:

Goal 2: All children and youth learn what they need to be successful.

Fiscal Impact:

FY2024 Allocation: Summer Camp – \$1,905,014

Recommendation:

Pending receipt of feedback and further research.



CHILDREN'S TRUST

OF ALACHUA COUNTY

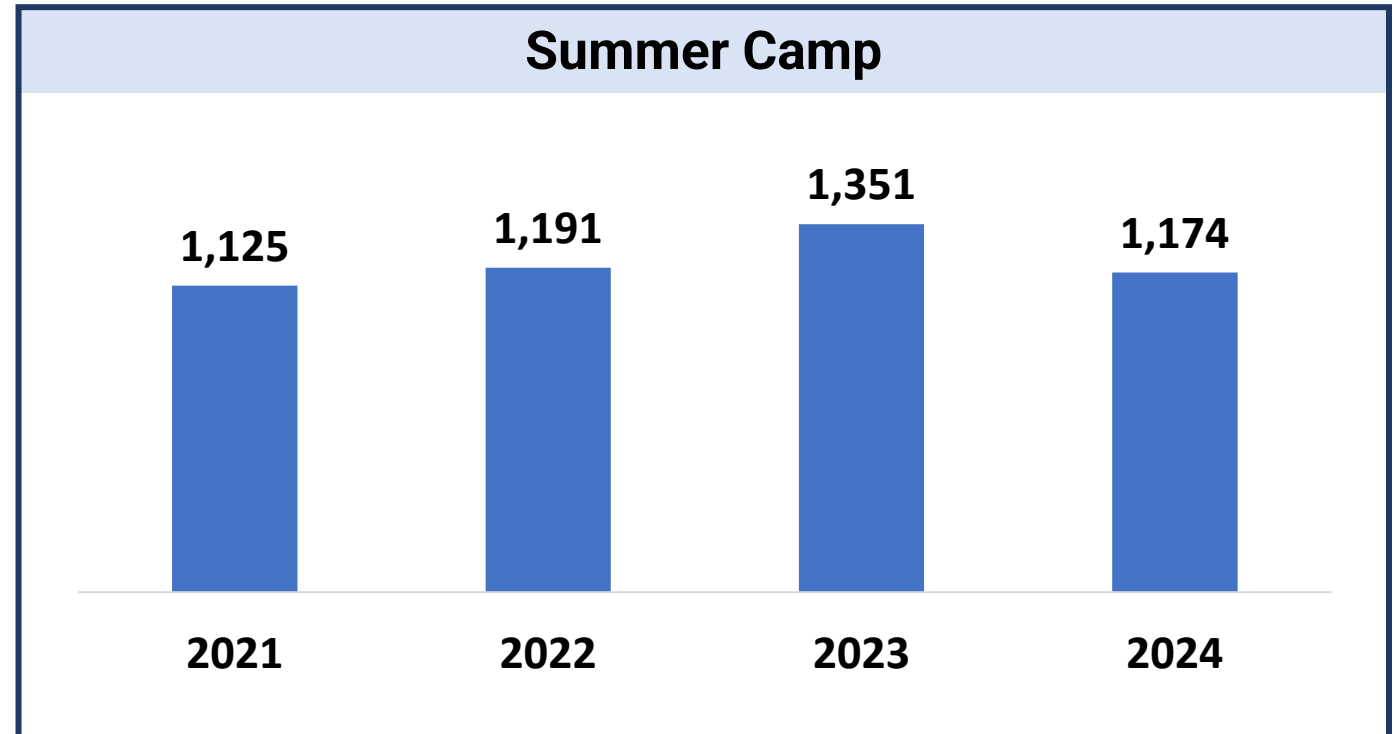
Summer Camp Program Results

Year 4: Summer 2024

Children & Youth Served



Children served with funding from Children's Trust of Alachua County:



In FY2024, the Trust served less youth than in previous years.

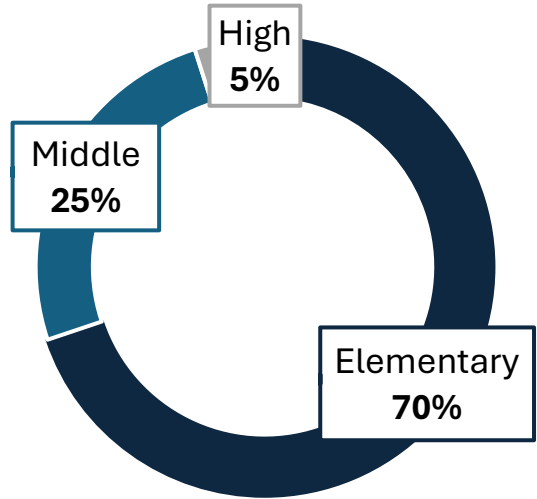
- 3 previously funded programs did not operate in 2024.
- 25% of providers (5 of 20) were unable to meet the goal set for youth served.

Who are Children Served?

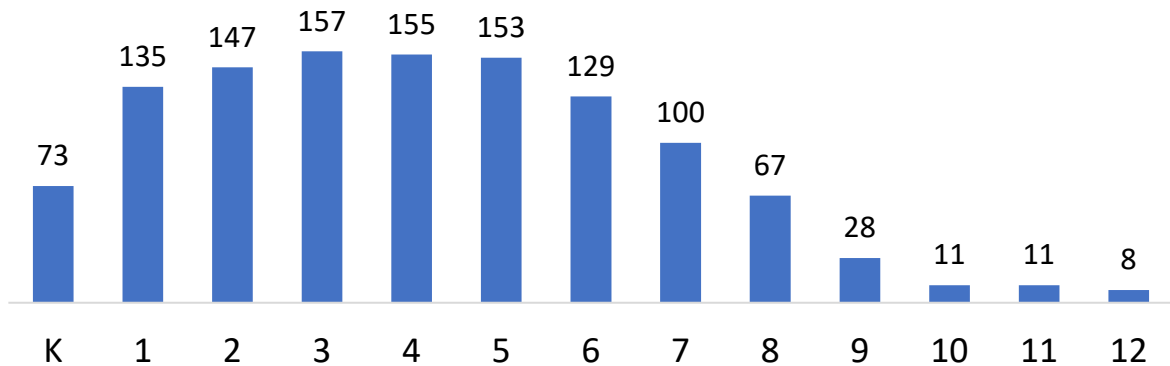


The average age of youth served is 9.1

Grade Level



Grade in 2024-2025



Race

Black or African American

60%

White

26%

Multiracial

10%

Other Race

3%

Gender

Male
43%

Female
57%

Ethnicity

Hispanic
11%

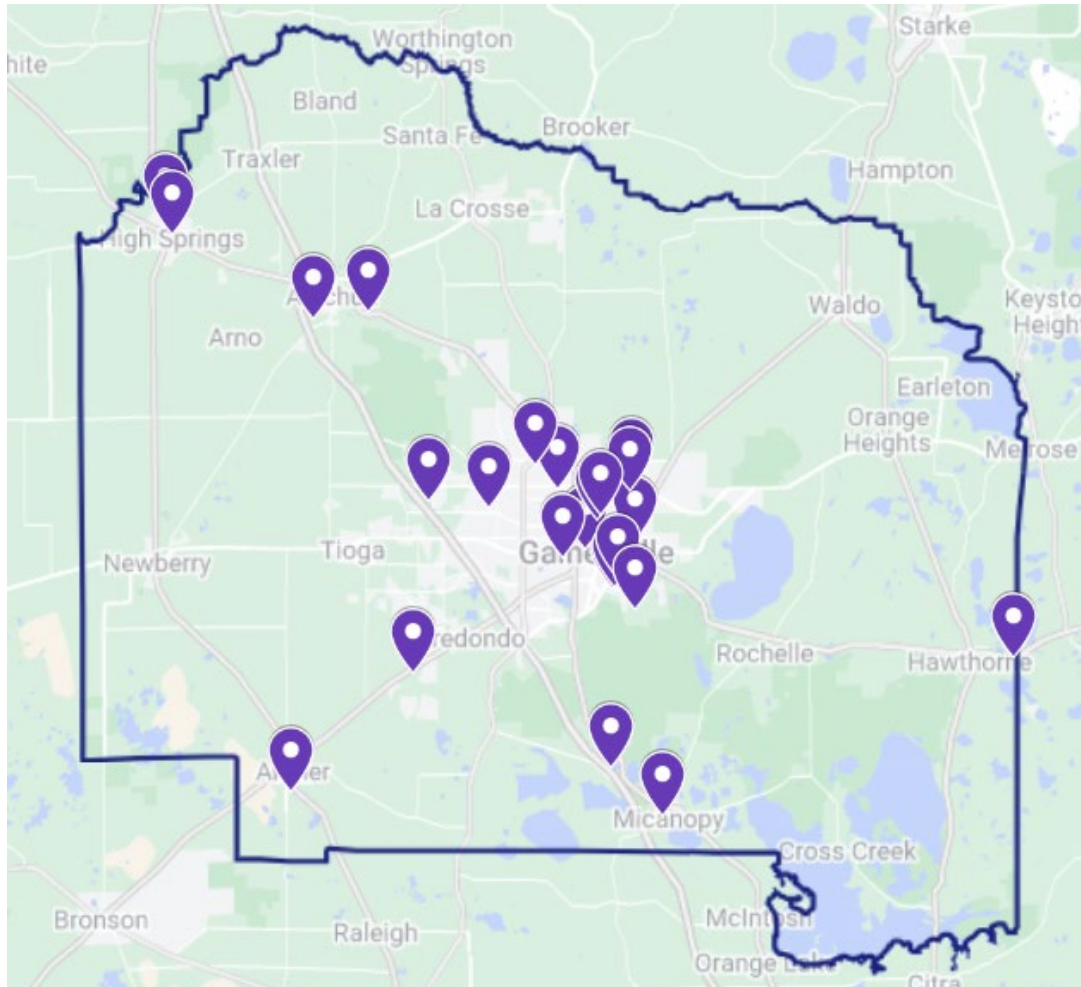
Non-Hispanic
89%

53

Program Locations and Children Served by City of Residence.



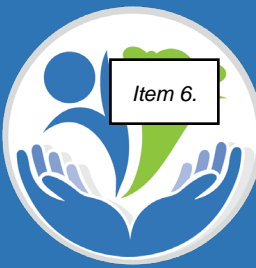
Program Locations



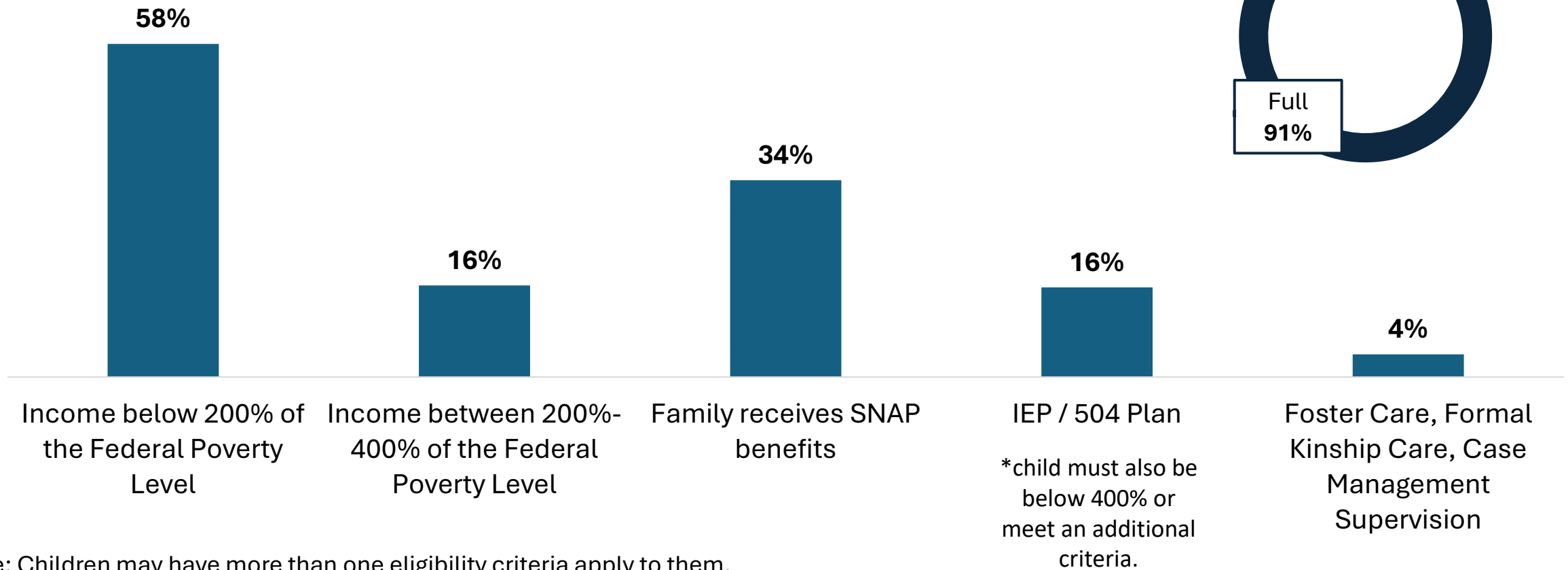
Children Served by City of Residence

City	Count (%)
Gainesville	864 (74%)
High Springs	113 (10%)
Alachua	93 (8%)
Newberry	37 (3%)
Hawthorne	27 (2%)
Micanopy	20 (2%)
Archer	18 (2%)
Waldo	2 (<1%)
Total	1,174

Scholarship Eligibility



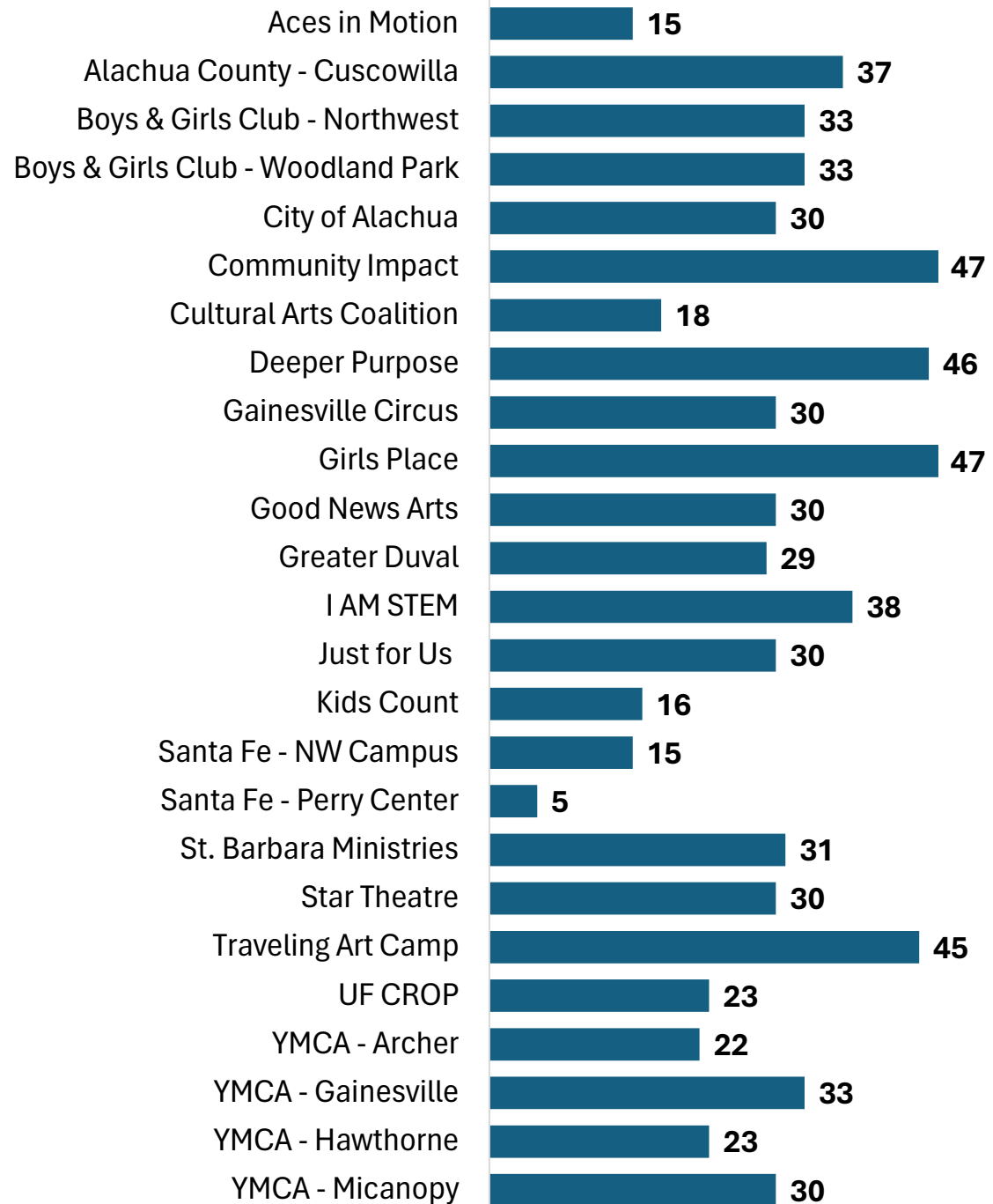
To be eligible for a scholarship families provide documentation to demonstrate economic or other needs.



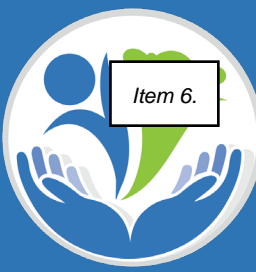
Note: Children may have more than one eligibility criteria apply to them.

How much Programming was Offered?

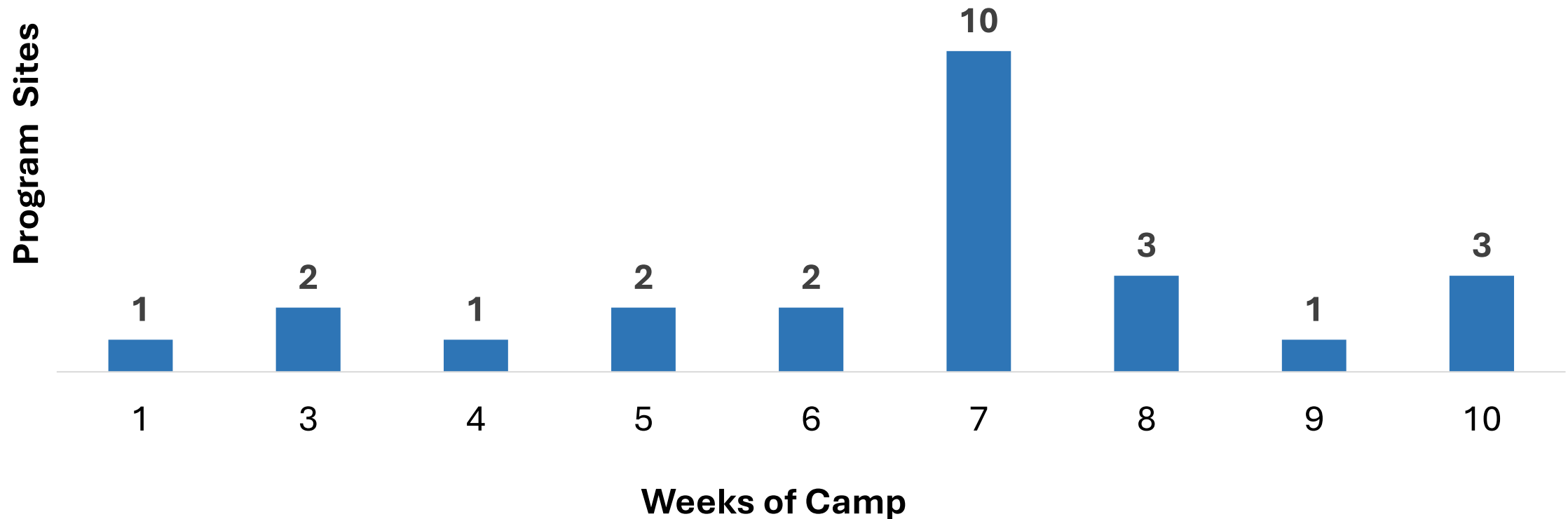
Summer camp sites offered an average of **29 program days**, ranging from 5 to 47.



How many weeks of camp were offered?



The weeks of camp ranged from **1 to 10 weeks**. The greatest frequency of camps were open for 7 weeks. Three camps offered programming all summer long. Ten weeks represents the full duration of the 2024 summer break.



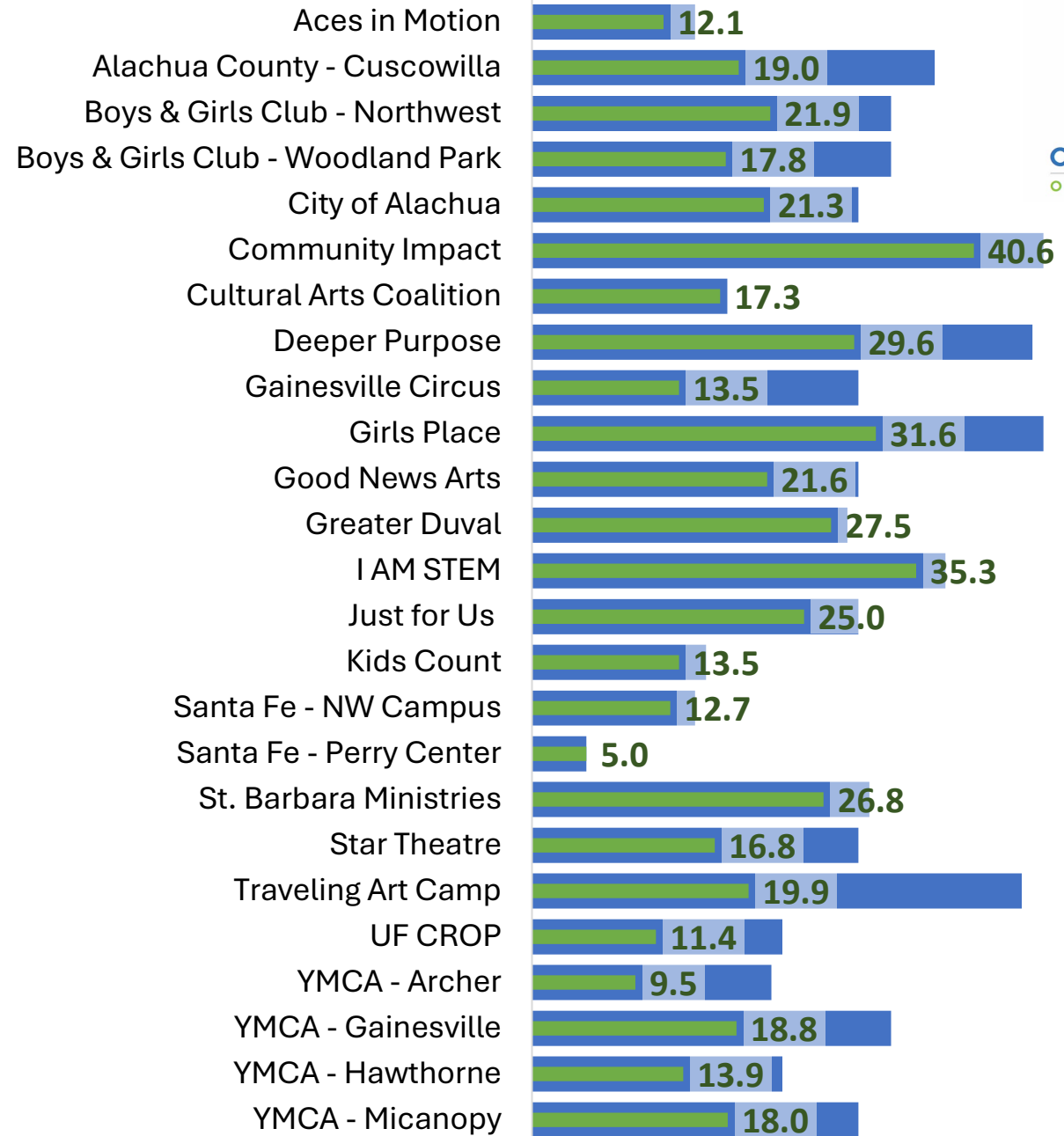
How much did Youth Participate?

Youth participated in an average of **23.8 days of camp.**



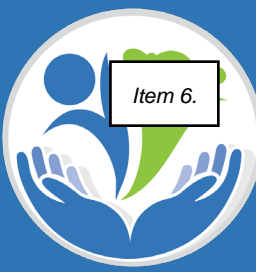
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■ Program Days

■ Average Attendance

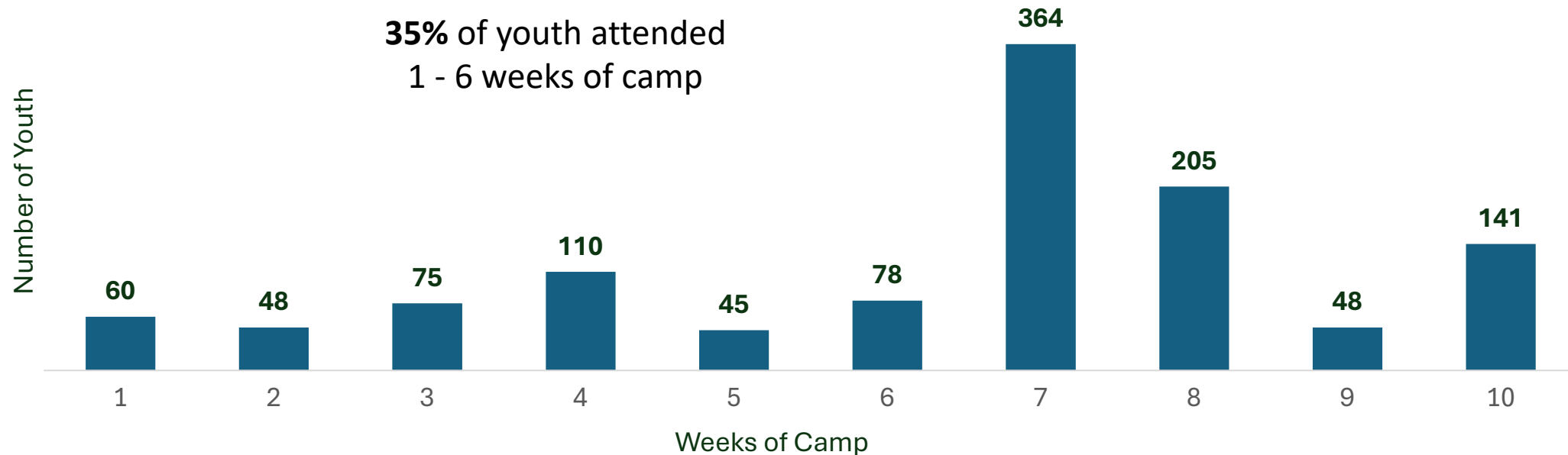


Youth Duration in Programming

Duration in Camp

Across providers, youth attended for an **average of 6.4 weeks of camp** with 65% of youth participating for 7 weeks or longer.

65% of youth attended
7 - 10 weeks of camp



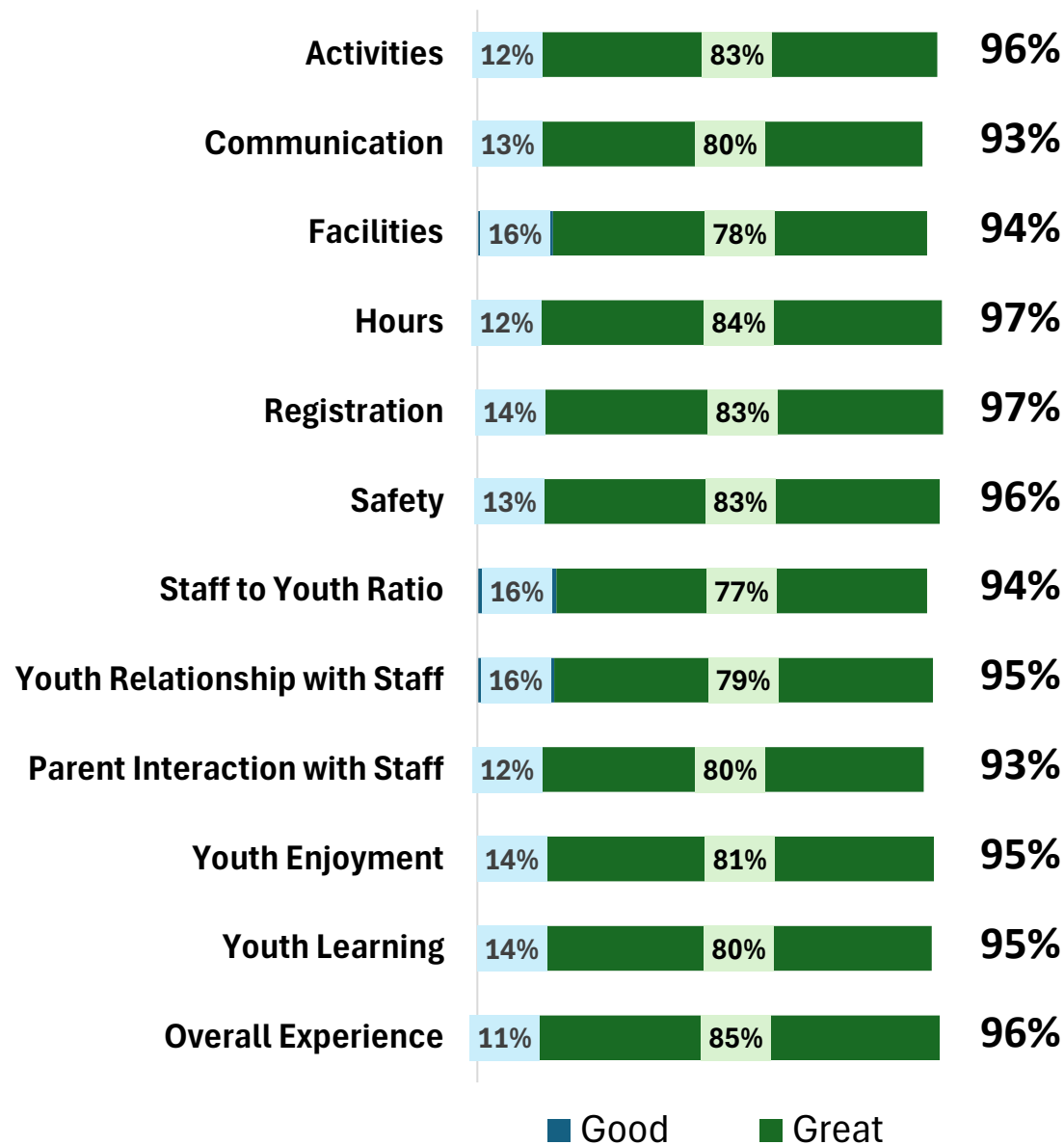


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90% or more gave ratings of good or great across surveys items.

Parent & Child Satisfaction Survey Results

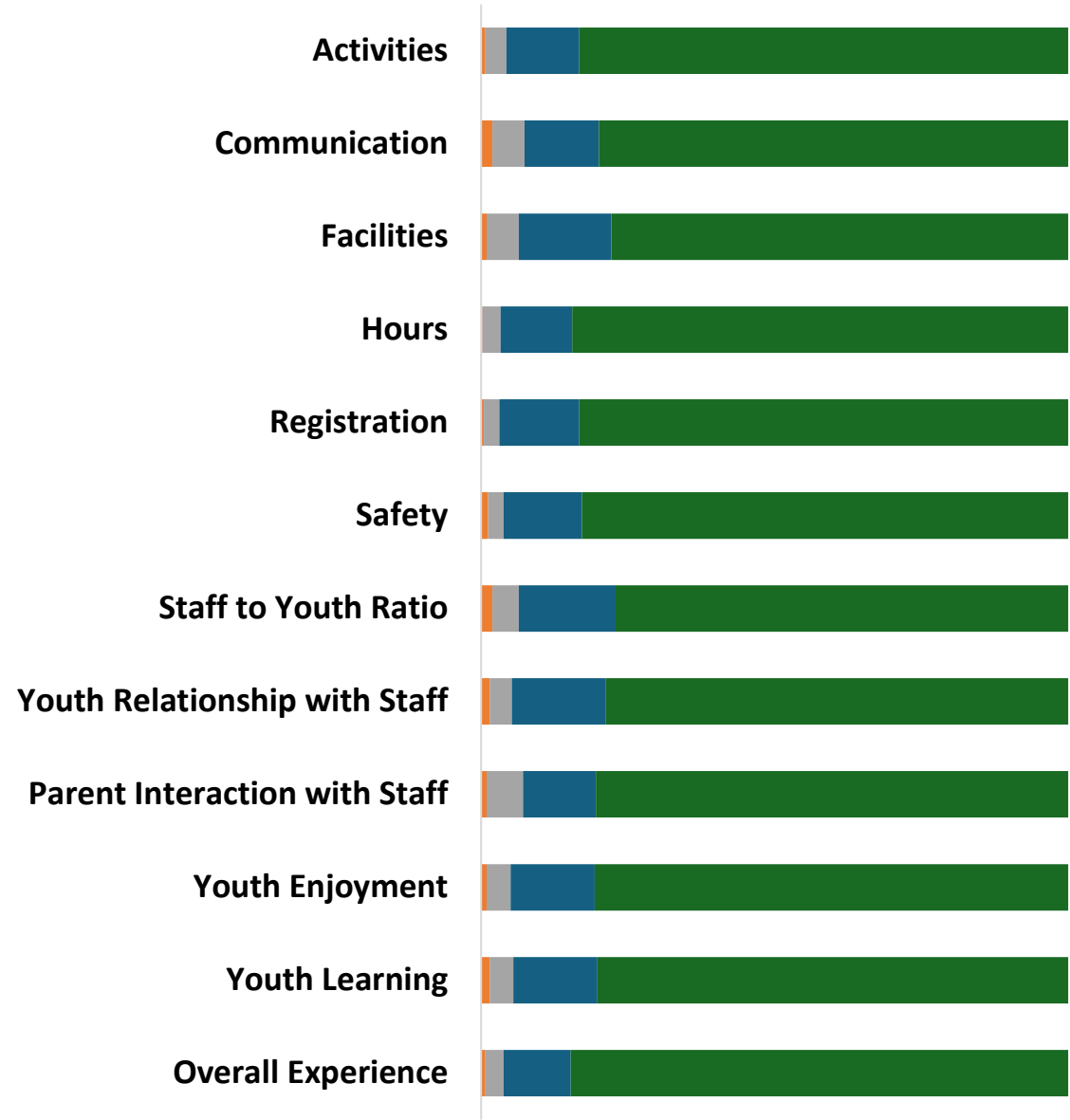




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Parent & Child Satisfaction Survey Results



Bad Ok Good Great



What Families Liked Best:

- **Activities**
- **Field Trips**
- **Staff**
- **Friendships**

“I love how camp was fun and educational. The campers learned basic life skills which is extremely important.”

“I loved the fact that my granddaughter was in, both, a fun and learning environment. The Summer Slide is real, and the school provided lessons in all areas of learning, to help her remain strong through the summer. What a blessing to have breakfast and lunch provided daily. The program brought comfort in knowing that summer would be filled with positive and youthful activities.”





What Families Liked Least:

- **Program Length (too short)**

“Wanted more weeks.”

- **Waking Up Early**

“It didn’t last longer.”

- **Staffing**

“Short hours.”

- **Activities**

“I wish it could have ran for the entire summer”

- **Food**

“They wanted it to last the whole summer like some of the other camps.”

- **Florida Heat**

“Too short of a day. They wanted to stay longer or come in earlier.”

“My children wanted the camp to have more weeks.”

“The camp hours were not long enough.”

“Not long enough.”

“Too short.”

Performance Measures

Summer Camp



How Much?

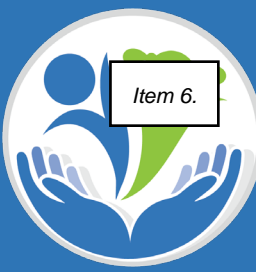
Measure	Target	Actual
Children Enrolled	1,115	1,174
Program Days	785	751

How Well?

Measure	Target	Actual
Children Attend Planned Days	75%	80%
Communication	85%	93%
Overall Experience	90%	96%

Better Off?

Measure	Target	Actual
Learning Activities	90%	95%
Program Safety	90%	96%
Camp Activities	90%	96%
Child Enjoyment	90%	95%



Enrollment Fees & Weekly Rates

Agency	Enrollment Fee	Full Scholarship	Partial Scholarship
Santa Fe College - Counselor in Training	\$100	\$85	-
Alachua County - Cuscowilla	-	\$100	-
Girls Place	\$50	\$100	\$66
I AM STEM	\$100	\$100	\$75
City of Alachua	\$100	\$105	\$53
Boys & Girls Clubs	\$75	\$130	-
North Central Florida YMCA	-	\$145	\$115
St. Barbara CFC Ministries	\$50	\$150	-
Just for Us Education	\$45	\$160	-
Star Center Children's Theatre	\$125	\$175	\$130
Kids Count in Alachua County	-	\$186	-
Deeper Purpose Community Church	\$33	\$208	-
Community Impact Corporation	\$150	\$250	-
Santa Fe College - SF Camper	\$100	\$323	\$223
Traveling Art Camp	-	\$330	-
Greater Duval Neighborhood Association	\$25	\$351	-
Good News Arts	-	\$391	\$190
Gainesville Circus Center	\$35	\$425	\$213
University of Florida - CROP	-	\$497	-
Cultural Arts Coalition	-	\$616	-
Aces in Motion - Summer Camp	-	\$636	-
Aces in Motion - School and Career Readiness	-	\$734	-

Full Scholarship Weekly Rate:

- Average = \$282
- Median = \$197

Enrollment costs included by 12 of 20 providers.

- Average = \$76
- Median = \$75

Partial Scholarships were offered by 8 of 20 providers.

Photos from Camp - Summer 2024





CHILDREN'S TRUST

OF ALACHUA COUNTY

Thank you!

Summer Camp 2025 – Board Input Questions

Scholarship Structure

1) **Should we continue to offer both full and partial scholarship?** Yes No

2) **What criteria should qualify a child for a full scholarship?** (All current criteria are listed below, please add check mark for each criterion you believe should be retained as a qualifying factor for a Children’s Trust scholarship. If there is additional qualifying factor to be added for consideration, please note in the “other” box.)

Family Income less than 200% of the Federal Poverty Guidelines.

- Income Statements (Pay stubs or other proof of income statements)
- Recent Tax Return
- Letter from Employer

2024 Poverty Guidelines for 48 Contiguous States

Persons in Family/Household	200%	400%
2	\$40,880	\$81,760
3	\$51,640	\$103,280
4	\$62,400	\$124,800
5	\$73,160	\$146,320
6	\$83,920	\$167,840
7	\$94,680	\$189,360
8	\$105,440	\$210,880
For families/households with more than 8 persons, add \$5,140 for each additional person.		

Source: [HHS Poverty Guidelines for 2024](#)

Family is receiving SNAP benefits (note: SNAP is a USDA food assistance program for low-income individuals and families).

- SNAP Eligibility Form or Dated Letter
- Note: A copy of a SNAP or EBT card is not accepted, as it does not have a date.

Children who are in foster care, formal kinship care, or under case management supervision.

- Placement letter

Children who have an Individualized Education or 504 Plan and Family Income is less than 400% of the Federal Poverty Guidelines.

- Copy of the IEP or 504 Plan (first page only)
- Income Statements (Pay stubs or other proof of income statements)
- Recent Tax Return
- Letter from Employer

Additional Eligibility Suggestion (& documentation to verify):

3) **What criteria should qualify a child for a partial scholarship?** (All current criteria are listed below, please add check mark for each criterion you believe should be retained as a qualifying factor for a Children's Trust scholarship. If there is additional qualifying factor to be added for consideration, please note in the "other" box.)

Family Income between 200%-400% of the Federal Poverty Guidelines.

Additional Eligibility Suggestion (& documentation to verify):

4) **Should we have a set weekly scholarship rate across all providers?** Yes No
Comments:

5) **Are there child characteristics (such as, special needs/ability status, or involvement with DJJ/DCF) or programming/services factors (such as, specialized enrichment/curriculums, extended hours of service, offering academics via certified teachers, staffing ratios) that should be incentivized beyond the base rate?**

No, the weekly scholarship rate should be the same across providers regardless of child population and programming/service delivery.

Yes, the scholarship rate should vary based on child characteristics and/or programmatic offerings. Please describe how you would like to see scholarship rates vary based on the programming/service delivery, and child population served.

Comments:

Program Length

6) **Camps should operate a minimum of 8 hours per day.**

Agree Disagree

Comments:

7) **Camps should operate 5 days per week with the exception of holidays (and unforeseen closures due to weather, etc.).**

Agree Disagree

Comments:

8) **Camps should operate a minimum of 4 weeks.**

Agree Disagree

Comments:

Academic Enrichment and Summer Learning Loss

While there is no definitive dosage for producing academic results via summer programs, one article suggested that a duration of at least five weeks long with 70 hours of academic programming and consistent student attendance is needed to be effective (McEachin, Augustine, & McCombs, 2018). These more effective programs are well planned, have established curriculums, small class sizes, and extensively trained staff.

9) **Do you think all CTAC funded camps should be required to offer at least 70 hours of academic programming?**

No, why not? _____

Yes, why? _____

10) **What strategies would you like to see summer camps employ to support summer learning?**

A) Curriculum: (check one)

Require a summer learning curriculum that has shown promising results across all providers.

Allow providers to propose how they will incorporate academic learning.

Other, please describe:

B) Staffing: (check one or more)

Hire an organization with qualified / credentialed staff to go into the camps to provide academic instruction/lessons to campers.

Train camp staff to deliver academic instruction/lessons to campers.

Hire certified teachers as camp staff to deliver academic instruction/lessons to campers.

Other, please describe:

C) Materials/Resources: (check one or more)

Provide books/reading materials.

Provide “take home” learning activities/materials.

Provide incentives or prizes to youth to boost attendance and program engagement.

Other, please describe:

D) Assessment: (check one)

Require an assessment of academic skills on each youth participant.

Do not require an assessment of academic skills on each youth participant.

Other, please describe:

E) Family & Partner Engagement: (check one or more)

Host family engagement activities to encourage and support learning at home.

Partner with the library to have staff visit the camp, or have the camp visit the library and potentially participate in their Summer Reading program.

Other, please describe:

File Attachments for Item:

7. Trust Sponsorships Overview – Elizabeth Cayson



CHILDREN'S TRUST

OF ALACHUA COUNTY

Sponsorships



Introduction

- Purpose of sponsorships is a way for the Trust to partner with child-serving agencies throughout Alachua County.
- Types of community-based events:
 - Service/Cultural Fairs
 - Special Needs Resource Events
 - Health Education Events
 - Educational Events
 - School Readiness Events
 - Conferences



Eligibility Criteria

Eligible applicants may be governmental entities, for-profit or not-for-profit organizations, or faith-based organizations providing services within Alachua County.

Applicants should be currently qualified to conduct business in the State of Florida, under the laws of Florida.

The activity must benefit the children and families of Alachua County.

All sponsorship requests must be submitted to address the issues in the Children's Trust of Alachua County's (CTAC) strategic funding plan.

- Children and youth are healthy and have nurturing caregivers and relationships.
- Children and youth learn what they need to be successful.
- Children and youth live in a safe community.

Agencies are eligible for one (1) award per fiscal year



Non-Eligible

Examples of some of the activities not supported:

- Individuals
- Programs serving children outside of Alachua County
- Tangible items such as gift cards and bicycles
- Pursuant to section 125.901 of the Florida Statutes, the Alachua County School District is not eligible to apply for CTAC funds. Applicants that operate a charter school are also ineligible for funding.



Application Procedure

- Submit a request online signed by an authorized signer at a minimum of 60 days, in advance of the planned activity.
- Briefly describe the planned event and how it addresses the issues in CTAC's strategic funding plan.
- Include information about the purpose/goals of the event, the expected impact and the number of individuals expect to reach at the event.
- Requests are reviewed on a first come, first served b



Funding Procedures and Guidelines

- Sponsorship requests are reviewed by the Executive Director or their designee.
- If approved, by the Executive Director, the request and supporting documents are provided to the CTAC Finance Department for processing.
- The Children's Trust requires that the applicant use CTAC's logo in print materials, signage online and relevant event messaging.
- The Children's Trust reserves the right to deny any requests for funds. Potential applicants are encouraged to consult with designated staff for additional information prior to submitting application.



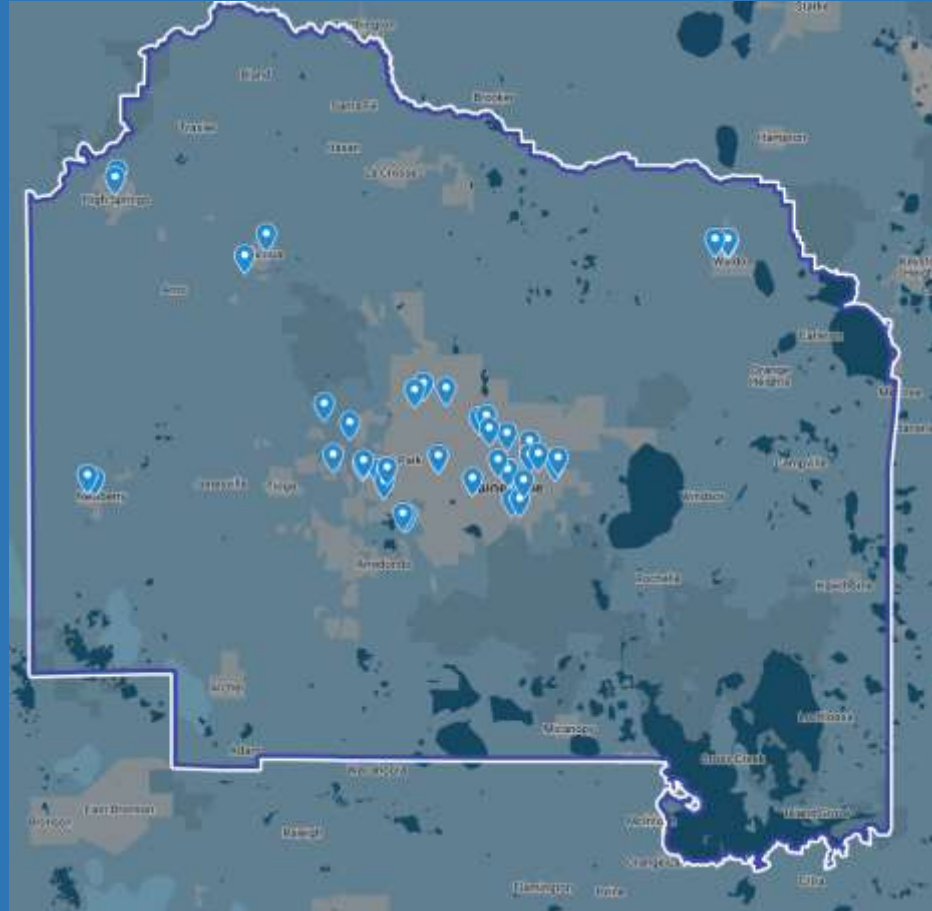
Approved Sponsorships

1000 Voices of Florida, Inc.	Cultural Arts Expression: Youth on the Move	\$1,000
399 Sports and Recreation, Inc.	399 Sports Presents Shoot for Success: Basketball Skills Camp and Educational Opportunity Fair	\$2,000
Alachua Raiders Football & Cheer	Back to School Giveaway	\$1,800
Aqua Angels Artistic Swimming	The Little Mermaid Artistic Swimming Show	\$1,500
Bee a Blessing, Inc.	Pamper Me Pink Symposium 2024	\$1,500
Blossoming Butterfly	Pink Fest	\$600
Blessed Future, Inc.	Youth Dance-a-thon	\$1,000
Children Beyond Our Borders	Quarterly Health Fairs	\$1,807.50
City of Gainesville Parks & Rec	Greatest Graduation Party & Teen Culture Event	\$2,300
City of Newberry	AA History Trip - Montgomery Alabama	\$2,500
City of Waldo	City of Waldo Fall Festival	\$1,000
Community Impact Corporation	PAVE - 25th Annual STOP the Violence Back to School Rally	\$2,500
Concerned Citizens of Newberry	Hope for the Community	\$500
Dare To Be Different Youth Empowerment Organization	Back To School Hygiene Drive	\$1,000
Deeper Purpose Community Charities, Inc.	Annual Pinktober Kickback 3KRun/Walk	\$1,000
Dream on Purpose	Career Launch Intensive	\$500
Early Learning Coalition of Alachua County	Falling in Love with Reading, VPK Prom & Back to School event	\$1,800
Education Foundation	Teacher of the Year - Ad Sponsorship	\$500
Free Canaan UMC Waldo	Family Fun Day	\$650
Friends of BCF	Back to School Supplies	\$500
Fun 4 Gator Kids	Celebrate the Child - Advertisement	\$100
Fundamental Therapy Solutions	Fall Festival	\$500
Gainesville for All	Growing Greatness Spring Celebration	\$2,500
Gainesville Alumnae Chapter, Delta Sigma Theta Sorority, Inc.	Youth Summit	\$700

Gainesville Fire Rescue	Community Health Programming Event - Multiple Safety Prevention Events (Oct-Jan)	\$2,500
Girls Can Do It Too, Inc.	Rewriting Her Story	\$1,500
Greater Duval Neighborhood Association	First Annual Holiday & Scholarship Gala - Gold Sponsorship	\$1,000
High Springs Chamber	Back to School Giveaway	\$2,000
Just Between Friends Gainesville	Safe KIDS Day Fall 2023	\$350
Manhood Youth Development Foundation	Civil Rights Spring Break Road Trip	\$2,500
North Florida Council Boys Scouts of America	2024 Gainesville American Values Dinner	\$1,000
Partnership for Strong Families	Partnership for Strong Families Annual Family Resource Center Partner Networking Fair	\$400
Pride Community Center of NCF	The Pride Festival	\$1,000
Shekinah Glory Family Worship Center	Back to School Giveaway & Health Fair	\$800
Swampbots, Inc.	Florida Sunshine Invitational Championship	\$2,500
The Child Center	Help Us Grow Event	\$750
The Education Equalizer Foundation, Inc.	EEF's College Pass	\$1,800
The Education Foundation	Teacher of the Year - Ad Sponsorship	\$1,000
Trinity Day Spa Pampering for Kids	Kidpreneur Popup Shop	\$1,500
United Way of NCF	Women United Holiday Luncheon - ALICE Families	\$1,100
Waldo Community New Vision Coalition	2024 Back To School Fun Day Giveaway	\$1,000
Youth Council, Alachua County Branch of the NAACP, Unit 58b6	Youth Engagement Brunch and Panel Discussion	\$1,500
	TOTAL	\$53,957.50

Sponsorship Event Locations

- Alachua
- Gainesville
- High Springs
- Newberry
- Waldo

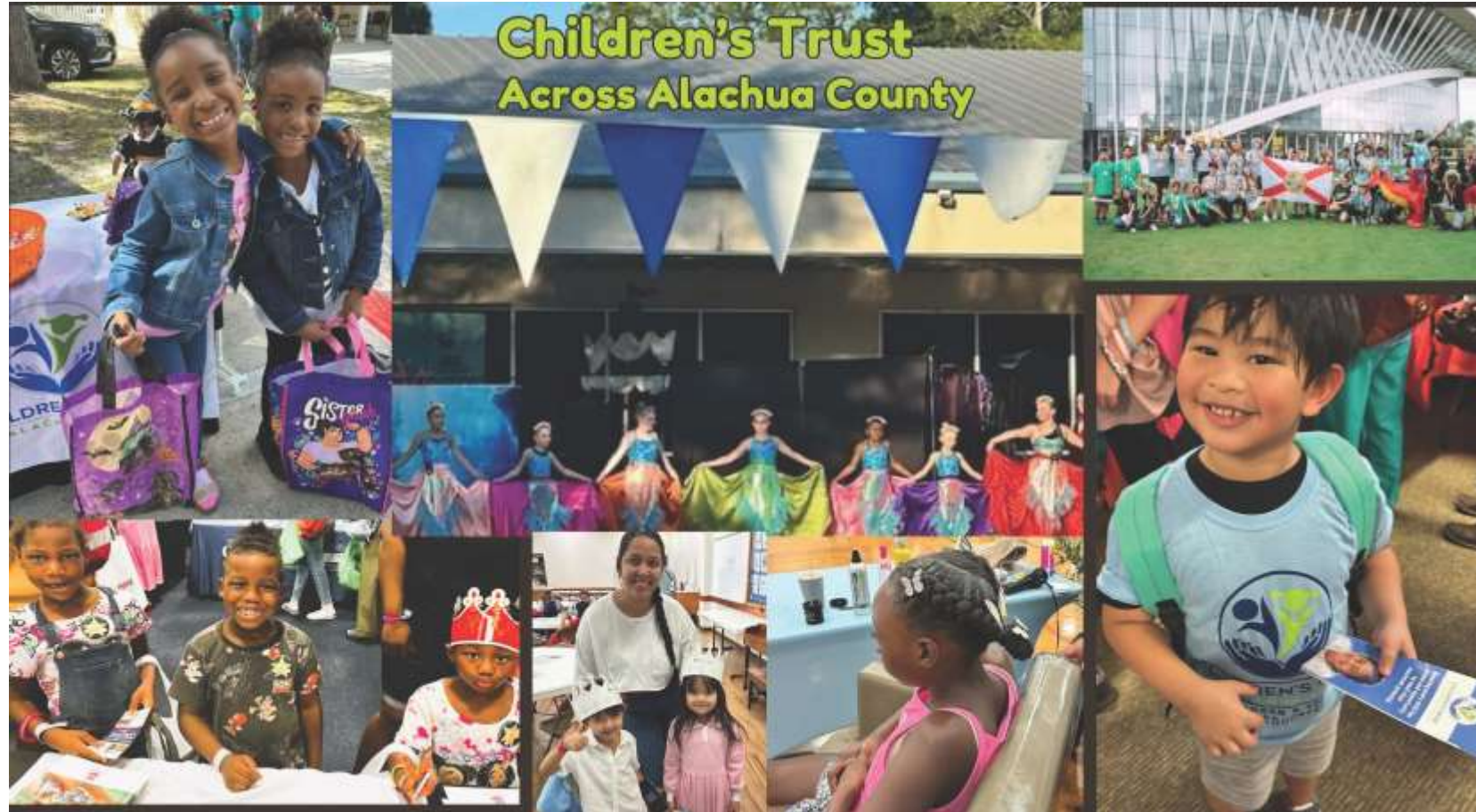




Data Collection

Sponsorship Requirement	Data Collection Method
<p>Every Recipient must submit a survey after their event.</p> <p>There are 5 questions and a link to upload photos and flyers.</p>	<p>Applicant will submit a survey and pictures from the event. The survey template that applicants must complete is provided by the Trust.</p>
<p>Why does the Trust collect participant characteristics? Collecting demographic information helps us better understand the types of children and youth accessing services and whether we are reaching the intended population.</p>	

Photos –Smiles Speak Louder Than Words





CHILDREN'S TRUST

OF ALACHUA COUNTY

Thank you!